

**TERRILL L. HILL**  
MAYOR - COMMISSIONER

**MARY LAWSON BROWN**  
VICE MAYOR - COMMISSIONER

**RUFUS J. BOROM**  
COMMISSIONER

**JUSTIN R. CAMPBELL**  
COMMISSIONER

**JAMES NORWOOD, JR.**  
COMMISSIONER



**MICHAEL J. CZYMBOR**  
CITY MANAGER

**BETSY JORDAN DRIGGERS**  
CITY CLERK

**MATTHEW D. REYNOLDS**  
FINANCE DIRECTOR

**JAMES A. GRIFFITH**  
INTERIM CHIEF OF POLICE

**MICHAEL LAMBERT**  
CHIEF FIRE DEPT.

**DONALD E. HOLMES**  
CITY ATTORNEY

*Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.*

**MINUTES**  
**CITY OF PALATKA CALLED MEETING**  
February 5, 2015

Proceedings of a special Called meeting of the City Commission of the City of Palatka, Florida, held on the 5<sup>th</sup> day of February, 2015, commencing at 6:00 p.m.

**PRESENT:**

Mayor	Terrill L. Hill
Commissioner	Mary Lawson Brown
Commissioner	Rufus Borom
Commissioner	Justin Campbell
Commissioner	James Norwood, Jr.

Also Present: City Manager Michael J. Czymbor; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matt Reynolds; Interim Police Chief James Griffith; Fire Chief Mike Lambert

**CALL TO ORDER** – Mayor Hill called the meeting to order at 6:00 p.m. and read the following meeting call which was issued on January 30, 2015:

You are hereby notified that a Special Meeting is hereby called to be held on Thursday, February 5, 2015, commencing at 6:00 p.m. This called meeting will be held at the regular meeting place of the Palatka City Commission at Commission Chambers, 201 N. 2<sup>nd</sup> Street, Palatka.

The purpose of the meeting is to consider the following items:

1. A RESOLUTION designating the Position of Projects Manager/Grants Administrator as the City's Economic Development Official, and revoking any similar prior designations
2. A RESOLUTION authorizing the execution of a Letter of Agreement with the Palatka Housing Authority regarding the development of public single-family housing on four lots inside the City Limits;
3. Commissioner James Norwood's Motion to Reconsider the Vote to exclude "Paragraph 7.0" from inclusion in the execution of Palatka Housing Authority Annual Forms pertaining to certification of its Annual and 5-Year Plan (Continued from January 22, 2015 Meeting)

*/s/ Terrill L. Hill*

Terrill L. Hill, MAYOR

The following commissioners acknowledged receipt of a copy of the foregoing notice of a called Special Meeting on the 30<sup>th</sup> day of January, 2015.

/s/ Mary Lawson Brown  
COMMISSIONER

/s/ Justin Campbell  
COMMISSIONER

/s/ James Norwood, Jr.  
COMMISSIONER

/s/ Rufus Borom  
COMMISSIONER

**INVOCATION AND PLEDGE OF ALLEGIANCE – Vice Mayor Mary Lawson Brown**

1. **PUBLIC COMMENTS** – There were none.
2. **RESOLUTION** authorizing the City's Project Manager/Grants Administrator to be designated as the City's Economic Development Official as authorized by FS 288.075, and revoking any previous similar designations – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA AUTHORIZING THE CITY'S PROJECT MANAGER/ GRANT ADMINISTRATOR POSITION TO BE DESIGNATED AS THE CITY'S ECONOMIC DEVELOPMENT OFFICIAL AS AUTHORIZED BY 288.075, FLORIDA STATUTES REVOKING ANY PREVIOUS SIMILAR DESIGNATIONS – Mayor Hill said he read about this item in the newspaper. He has spoken to the City Manager concerning prior notice on matters. He believes this bears more research before it is brought to the Commission. Commissioner Brown moved to table the item. Commissioner Borom seconded the motion, which passed unopposed.
3. **RESOLUTION** authorizing execution of a Letter of Understanding with the Palatka Housing Authority regarding the development and construction of single-family housing units on 923 and 913 Laurel Street plus two others lots in the City of Palatka, and reconsideration of certification of the PHA's Annual 5-year Plan FY 2015-2019 – Adopt – *(continued during regular session on 1/22/15)* – The Clerk read a Resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A LETTER OF UNDERSTANDING WITH PALATKA HOUSING AUTHORITY REGARDING THE RECONSIDERATION OF THE CITY OF PALATKA'S EXECUTION OF THE AUTHORITY'S ANNUAL AND 5-YEAR PLAN FY 2015-19 TO CERTIFY ITS COMPLIANCE WITH THE CITY OF PALATKA'S ADOPTED COMPREHENSIVE PLAN, AND THE DEVELOPMENT OF SINGLE-FAMILY HOUSING UNITS AT 913 AND 923 LAUREL STREET PLUS TWO OTHER UNITS ON PROPERTY LOCATED WITHIN THE CITY OF PALATKA. Commissioner Norwood moved to adopt the resolution as read. There being no second of the motion, Mayor Hill declared the motion dead for lack of a second. There was no further discussion.
4. **RECONSIDERATION of Motion excluding Paragraph 7 from inclusion in execution of Palatka Housing Authority's Annual Forms: Determination of Exemption & Categorical Exclusion, 24CRF 58.34(a) and 58.35(b) on behalf of Palatka Housing Authority's Site Improvements FY 2015-2019 CFP AMP 11, 12 & 15, and certifying its consistency with the City's Comprehensive Plan – Commissioner James Norwood – *(Continued from January 8 and January 22, 2015 Regular Meetings)*, Commissioner Norwood said since Item #3 was not passed, there may be no need to reconsider this motion. Item #3 speaks to the location of the proposed CRA housing. This item deals with the Plan itself to build housing but is not site-specific. He'd like this item to be reconsidered because it is not site-specific.**

Commissioner Brown said in December the Commission heard this and voted to exclude Paragraph 7 from the Plan based upon its inconsistency with the Comprehensive Plan based on Mr. Nelson's description of what he planned to build and where he planned to build it. Commissioner Norwood said he wants the Commission to reconsider the vote to exclude Paragraph 7 from the Plan documents, and ultimately authorize the Mayor's execution of PHA Annual Plan documents to include Paragraph 7, which only indicates they want to build four to

six units of public housing in the City. They've had discussion since that time wherein the PHA has indicated it would only build two units. He would like to find out if the Commission would be interested in approving the whole Plan, as it does not speak to locations. Mr. Holmes said the Commission took action in December to approve the PHA Annual and Five-Year plan with modifications to exclude Paragraph 7. That motion passed. Commissioner Norwood has moved to reconsider that vote. That motion has to be made by a member of the Commission who is on the prevailing side, which it has. If the motion to reconsider passes, the Commission can then reconsider the action taken in December. If the vote of the Commission is to reconsider, someone can make a motion to either reject the Plan altogether, or pass the Plan with the inclusion of Paragraph 7.

Commissioner Norwood moved to reconsider the vote taken by the Commission at its December 12, 2014 meeting to authorize the Mayor's execution of PHA Annual and five-year Plan FY 2015-19 to exclude Paragraph 7.0. There being no second made, Mayor Hill declared the motion dead for lack of a second.

5. **CITY MANAGER & ADMINISTRATIVE REPORTS** – There were none.

6. **COMMISSIONER COMMENTS**

Commissioner Brown said Pride of Palatka will meet on Monday, February 16 at 5:00 p.m. at City Hall. Each member of the Commission will find a stack of meeting flyers in their box; she asked them to distribute them to area churches and contacts.

Commissioner Brown said she'd like to come together with local inter-governmental and non-profit entities discuss ways to work together and come to an agreement to not take anything else off the tax rolls until the millage can be lowered to a rate that will better attract business and residents. She'd like this matter placed on a future agenda as soon as possible so they can start making long range plans to make Palatka a more attractive place to live and work. They need to get the tax rolls up and millage rate down.

Commissioner Norwood asked Staff to look at the right of way on St. Johns Avenue from 11<sup>th</sup> Street up to 19<sup>th</sup> Street. The pavement is coming up. They need to coordinate some type of repair work with the County.

Mayor Hill said this situation with non-taxable properties has led to some healthy conversation, but there needs to be more conversation in the future. They need a comprehensive plan and vision for Palatka. One issue shouldn't galvanize the Community. Although there was no action taken tonight, he thanks everyone for coming out. He knows there were some who turned in speaker cards who did not get to speak due to items being tabled or motions not being seconded. He hopes the public will continue to turn out for these meetings.

7. **ADJOURN** - There being no further business to discuss, the meeting was adjourned at 6:18 p.m. upon a motion by Commissioner Brown.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105