

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



CITY of Palatka FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JAMES A. GRIFFITH
INTERIM CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

AGENDA CITY OF PALATKA September 10, 2015

CALL TO ORDER:

- a. Invocation – Dr. Ken Johnson, Executive Director, Rodeheaver Boys Ranch
Moment of Silence in recognition of victims of September 11 Terrorist Attacks
- b. Pledge of Allegiance
- c. Roll Call

**APPROVAL OF MINUTES – 8/6/15 Fire Assessment Forum; 8/6/15 Regular meeting;
8/18/15 Called Meeting; 8/31/15 Budget Workshop**

1. PUBLIC RECOGNITION/PRESENTATIONS

- a. Student Volunteer Recognition – Joshua Allen & Zephaniah Torrance, Data Busters, Inc.

2. PUBLIC COMMENTS – (limited to 3 minutes – no action will be taken on topics of discussion)

3. CONSENT AGENDA

- *a. Adopt Resolution No. 2015-11-61 accepting the proposal to renew the City's health & dental insurance with FloridaBlue (Blue Cross/Blue Shield) for the policy period of 10/1/2015 through 9/30/2016 and authorizing the City Manager to execute all documents facilitating renewal thereof
- *b. Adopt Resolution No. 2015-11-62 authorizing the PPD Application for the Bureau of Justice Assistance 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – County Solicitation (\$13,325 with no match)
- *c. Adopt Resolution No. 2015-11-63 authorizing the execution of the Victims of Crime Act (VOCA) Grant for the PPD in the amount of \$37,942 for FY 2015-16 to fund a full-time Victim Advocate position
- *d. Adopt Resolution No. 2015-11-64 authorizing the use of Special Cemetery Funds in an amount not to exceed \$10,000 for Tree Removal Project at Westview Cemetery and awarding a bid in the amount of \$8,500 to Above and Beyond Tree Service for tree removal at Westview Cemetery, and authorizing up to \$1,500 additional for project addendums, if any
- *e. Adopt Resolution No. 2015-11-65 setting hangar and office rental rates at Palatka Municipal Airport
- *f. Adopt Resolution No. 2015-11-66 adopting the 2015 Putnam County Mitigation Plan
- *g. Grant permission to exceed allowable noise levels for Special Events Permit #15-29, 7th Annual Veteran's Appreciation Bass Tournament on Saturday, 9/19/15 – Joseph Nickol, Agent for Bass Capital BassMasters, Applicant
- *h. Authorize closure of certain streets to vehicular traffic and waive application deadline for Special Events Permit No. 15-33, Florida Healthiest Weight 5K Walk/Run, 9/26/15 from 7 am to 11 am – Mary Garcia, Agent for Putnam County Health Department
- *i. Grant permission to exceed allowable noise levels and authorize closure of certain streets to vehicular traffic for Special Events Permit No. 15-05, Azalea City Cruise-In, 10/10/15 from 7 a.m. to 7 p.m. – Phil Vaughn, Agent for Azalea City Cruisers, Applicant
- *j. Grant permission to exceed allowable noise levels and authorize closure of certain streets to vehicular traffic for Special Events Permit #15-27 – Artoberfest/Bartram Frolic, 10/17/15 from 10 am to 5 pm and 10/18/15 from 11 am to 5 pm – Marcia Marinello, Agent for Keep Putnam Beautiful & Bartram Trail Conference

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- * 4. **REQUEST** to allow Farm to Family Outreach Program to set up a mobile farmer's market at the Price Martin Center Parking Lot on Monday afternoons – Betsy Freeman, Repr. (Cont. from 8/18/15)

PUBLIC HEARINGS

- * 5. **FIRST PUBLIC HEARING – TRIM CALENDAR:** FY 2014-2015 Proposed Budget and Millage Rate for 2015/16 Budget Year – 6.9967 mills proposed
 - *a. **RESOLUTION** setting the proposed FY 2015-16 Millage Rate (6.9967 proposed) – Adopt (Final Adoption of Millage Rate set for 9/24/15)
 - *b. **RESOLUTION** accepting the proposed FY 2015-16 Budget – Adopt (Final Budget Adoption scheduled for 9/24/15)

- * 6. **PUBLIC HEARING** – 107 Mungin St, 300 Poinsetta Ave. and underdeveloped S. Palm Avenue Parcel #12-10-26-7000-0050-0030 - Planning Board Recommendation to Annex 107 Mungin St and assign commercial land use and planned unit development zoning to all three properties, from Putnam County C-1 (Commercial Neighborhood) – Charles N. and Linda Johnson Bennett, Owners; Palatka Building & Zoning, Applicant
 - *a. **ANNEXATION ORDINANCE** – 1st reading
 - *b. **REZONING ORDINANCE** – 1st Reading

- * 7. **PUBLIC HEARING** – 416 Mission Road – Planning Board Recommendation to Annex, Assign single-family residential land use and R1-A zoning to the property – Chang Yen, owner; Palatka Building & Zoning, applicant
 - *a. **ANNEXATION ORDINANCE** – 1st reading
 - *b. **REZONING ORDINANCE** – 1st Reading

- * 8. **PUBLIC HEARING** - 908 Husson Ave - Planning Board Recommendation to Annex, amend the Comprehensive Land Use from Putnam County UR (Urban Reserve) to City RL (Residential, Low Density) and Rezone from Putnam County R-1A (Residential Single-Family) to City R-1A (Single-Family Residential) - Diane and Randolph Jenkins, owners; Palatka Building & Zoning Dept, Applicant
 - *a. **ANNEXATION ORDINANCE** – 2nd Reading, Adopt
 - *b. **FUTURE LAND USE AMENDMENT ORDINANCE** - Adopt
 - *c. **REZONING ORDINANCE** – 2nd Reading, Adopt

- * 9. **PUBLIC HEARING** - 2404 Tommy Ave - Planning Board Recommendation to Annex, Amend the Comprehensive Land Use from Putnam County UR (Urban Reserve) to City RL (Residential, Low Density) and rezone from Putnam County R-1A (Residential Single-Family) to City R-1A (Single-Family Residential) - Vincent McKeever and Edith Velaquez, owners; Palatka Building & Zoning Dept, Applicant
 - *a. **ANNEXATION ORDINANCE** – 2nd Reading, Adopt
 - *b. **FUTURE LAND USE AMENDMENT ORDINANCE** - Adopt
 - *c. **REZONING ORDINANCE** – 2nd Reading, Adopt

- * 10. **PUBLIC HEARING** - 908 N 20th St - Planning Board Recommendation to Annex, amend the Comprehensive Land Use and rezone to City classifications - Gerald and Deborah Ragans, owners; Palatka Building & Zoning Dept, Applicant – **STAFF RECOMMENDATION TO TABLE TO 10/22/15, PER OWNER REQUEST**
 - *a. **ANNEXATION ORDINANCE** – 2nd Reading, Adopt – **TABLE TO 10/22/15**
 - *b. **FUTURE LAND USE AMENDMENT ORDINANCE** – Adopt – **TABLE TO 10/22/15**
 - *c. **REZONING ORDINANCE** – 2nd Reading, Adopt – **TABLE TO 10/22/15**

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- * 11. **ORDINANCE** prohibiting dogs and other pets from City of Palatka Cemeteries – 2ND Reading, Adopt
- * 12. **ORDINANCE** amending Chapter 22, Cemeteries; creating provisions for the issuance of burial permits for burials in City cemeteries, and amending Appendix A, Fee Schedule accordingly to cease of City-provided burial services and vault sales – 1st Reading
- 14. **COMMISSION DISCUSSIONS:**
 - a. Request to allow Heart of Putnam Food Pantry to locate at Red Cross Offices at 523 S. 13th Street
 - b. Future HUD projects – Vice Mayor Brown
 - c. Scheduling of Golf Course Workshop and Crime Task Force Meetings
 - d. Creation of Oversight Committee – Mayor Hill
- 15. **CITY MANAGER & ADMINISTRATIVE REPORTS**
- 16. **COMMISSIONER COMMENTS**
- 17. **ADJOURN**

*Attachment **Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:

Sept. 17 – Palatka Hosts NEFLC Meeting
Oct. 2 – Employees' Safety Luncheon (tentative)
Oct. 31 – Halloween Trick-or-Treat 6 to 8 pm
Nov. 11 – City Offices closed for Veteran's Day
Nov. 19 – 20 – FLC Legislative Agenda Conf
Nov. 26 – 27 – City offices closed to observe Thanksgiving

Board Openings:

Planning Board – 1 Vacancy (at large)
Board of Zoning Appeals – 3 vacancies (at-large)
General Empl. Pension Board – 1 Commission Appointee
Putnam Co. Better Place Plan Oversight Committee Rep



CITY COMMISSION AGENDA ITEM

SUBJECT:

a. STUDENT VOLUNTEER RECOGNITION - Joshua Allen and Zephaniah Torrance

SUMMARY:

Joshua Allen and Zephaniah Torrance came to work for the City of Palatka through an organizations called Data Busters, Inc, as part of their Summer Program. Data Busters Summer Program is a six-week program that provides summer jobs, computer technology, job training and life and job skills for youths ages 14 to 16 in Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns counties.

This summer the City was privileged to be included as a work location having Zephaniah Torrance and Joshua Allen work at the St Johns River Center under the supervision of Mandi Tucker, who states they were shining examples for the program through their hard work and dedication to a job well done.

RECOMMENDED ACTION:

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:25 AM



CITY COMMISSION AGENDA ITEM

SUBJECT:

Adopt Resolution No. 2015-11-61 accepting the proposal to renew the City's health & dental insurance with FloridaBlue (Blue Cross/Blue Shield) and vision insurance with Humana for the policy period 10/1/2015 through 9/30/2016 and authorizing the City Manager to execute all documents facilitating renewal

SUMMARY:

The City has received renewal proposals from Florida Blue for both health & dental insurance. The health insurance renewal calls for a nine percent (9%) increase in the total premium amount for all four plans that the City offers.

The renewal proposal for dental plans calls for no increase in rates.

Attached is a cost breakdown for both health and dental insurance by plan and coverage type. This report also shows the total annual cost for each plan and coverage as well the increase in the annual cost and what this increase will mean to both the City and Employees on an annual and weekly basis.

The proposal from Humana for vision coverage is for a two (2) year term at an increase of 5.9% over the current years.

RECOMMENDED ACTION:

Adopt the resolution accepting FloridaBlue's proposal for health and dental insurance and Humana's proposal for vision insurance for the policy period 10/1/2015 through 9/30/2016 year and authorizing the City Manager to sign all documents in connection with said renewal.

ATTACHMENTS:

Description	Type
▢ Resolution	Resolution
▢ Exhibit A	Backup Material
▢ Exhibit B	Backup Material
▢ Exhibit C	Backup Material
▢ Health and Dental Cost Breakdown	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Reynolds, Matt	Approved	9/2/2015 - 9:34 AM

City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:37 AM
City Manager	Suggs, Terry	Approved	9/2/2015 - 1:57 PM
Finance	Reynolds, Matt	Approved	9/3/2015 - 1:10 PM
City Clerk	Driggers, Betsy	Approved	9/3/2015 - 3:26 PM

RESOLUTION No. 2015 - 10 -

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,
ACCEPTING PROPOSALS FOR RENEWAL OF HEALTH AND
DENTAL INSURANCE FROM FLORIDABLUE AND VISION
INSURANCE FROM HUMANA FOR THE POLICY PERIOD
OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016**

WHEREAS, health and dental insurance renewal quotes from FloridaBlue and vision insurance quotes from Humana were provided by Bates & Hewett; and

WHEREAS, the Palatka City Commission deems it reasonable and in the best interest of the City of Palatka, its citizens and employees to accept the renewals from FloridaBlue and Humana and take steps to facilitate the renewal of the health and dental insurance.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida as follows:

1. FloridaBlue's Proposed Renewal Quote for health insurance for FY 2015-16 attached hereto as "Exhibit A", is hereby accepted;
2. FloridaBlue's Proposed Renewal Quote for dental insurance for FY 2015-16 attached hereto as "Exhibit B", is hereby accepted;
3. Humana's Proposed Renewal Quote for vision insurance for FY 2015-16 attached hereto as "Exhibit C", is hereby accepted;
4. The City Manager is hereby authorized to execute any and all documents related to the renewal of the health and dental insurance, and to otherwise facilitate the renewal of said policy on behalf of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 10th day of September, 2015.

CITY OF PALATKA

By: Its MAYOR

ATTEST:

CITY CLERK

**APPROVED AS TO FORM
AND CORRECTNESS:**

CITY ATTORNEY

Group Name: CITY OF PALATKA
Group Number: 16018

EXHIBIT A

Renewal Date: 10/1/2015

Plan Names	BOP <u>Plan O3559</u>	BOP <u>Plan O3769</u>	BOP <u>Plan O3900</u>	BOP <u>Plan O5301</u>
Current Rates				
Employee	\$545.03	\$527.52	\$424.50	\$372.43
Emp+Sp	\$1,275.43	\$1,234.43	\$993.37	\$871.51
Emp+Ch	\$994.55	\$962.59	\$774.61	\$679.59
Family	\$1,724.50	\$1,669.09	\$1,343.15	\$1,178.38
Revised Requested Rates		Composite Rated by Exception		
Employee	\$594.08	\$575.00	\$462.71	\$405.95
Emp+Sp	\$1,390.22	\$1,345.53	\$1,082.77	\$949.95
Emp+Ch	\$1,084.06	\$1,049.22	\$844.32	\$740.75
Family	\$1,879.71	\$1,819.31	\$1,464.03	\$1,284.43



Florida Combined Life

An Independent Licensee of the Blue Cross and Blue Shield Association

August 01, 2015

Barbara Hall
City of Palatka
201 North 2nd Street
Palatka, FL, 32177

RE: Group Policy Number:
178L26
178L26

Renewal Date: October 01, 2015

Dear Barbara Hall :

Thank you for choosing Florida Combined Life Insurance Company, Inc. for your group Dental Insurance benefits. We value you as a customer and appreciate your business.

Your Group Dental Insurance Plan is about to renew. We have completed our annual review of your coverage with FCL, taking into account a variety of factors that affect rate development. After careful consideration and analysis, we have established your renewal rates for the next plan year. Your current and renewal rates are shown below. The renewal rates will take effect on your renewal date and are guaranteed for the following 12 months, subject to the terms and conditions of your group contract.

BlueDental Choice True Group 178L26

	Current Rates	New Rates
Employee	\$18.61	\$18.61
Employee + Spouse	\$37.98	\$37.98
Employee + Child(ren)	\$44.89	\$44.89
Family	\$64.28	\$64.28

BlueDental Choice Plus True Group 178L26

	Current Rates	New Rates
Employee	\$40.66	\$40.66
Employee + Spouse	\$82.99	\$82.99
Employee + Child(ren)	\$98.10	\$98.10
Family	\$140.49	\$140.49

We look forward to continuing our relationship well into the future. Should you have any questions regarding this letter please contact your local Blue Cross and Blue Shield sales representative or telephone our office at 1-800-772-8244 ext. 7145.

Sincerely,

Tracy Seamann

Group Dental Underwriting

cc: Agency: Bates and Hewett, Inc.



Florida Combined Life

An Independent Licensee of the Blue Cross and Blue Shield Association

Sales Rep: Joseph Acosta

Vision fully-insured renewal summary

Palatka City of
Group 665194

Renewal date: October 1, 2015

Your current and renewal vision rates

Renewal rates guaranteed through: September 30, 2017

Plan description	Coverage type	Enrollment	Current rate	Monthly premium	Renewal rate	Monthly premium
Plan 1						
VCP, \$10/\$15 In Network Exam/Material	Employee	31	\$6.96	\$216	\$7.37	\$228
Copay, \$50 In Network Frame Allowance, \$150	Employee + Spouse	14	\$13.92	\$195	\$14.74	\$206
In Network Contact Lens Allowance, 12/12/24	Employee & Child(ren)	5	\$13.23	\$66	\$14.01	\$70
Exam/Lens or Contact Lens/Frame Frequency	Family	13	\$20.79	\$270	\$22.02	\$286
Limitation						
	Total	63		\$747		\$791

Humana Vision

It needs to be easy for your employees to get the vision care they need. At home or on the road, your employees will find a provider with convenient hours and locations. And they'll receive substantial savings on eye wear and exams when they visit network providers.

It's important your employees keep their eyes healthy and get routine care. Exams can help prevent vision loss, but also detect more serious diseases in the body such as diabetes, hypertension, multiple sclerosis, and brain tumors.

Humana Vision plans encourage prevention, early diagnosis, and treatment, helping employees stay healthy and possibly prevent permanent vision loss.

Humana group vision plans are offered by Humana Insurance Company, HumanaDental Insurance Company, Humana Health Benefit Plan of Louisiana, Humana Insurance Company of Kentucky, Humana Insurance Company of New York, CompBenefits Insurance Company, CompBenefits Company, or The Dental Concern, Inc.



CURRENT AND NEW HEALTH INSURANCE RATES

Economy 05301 Plan

	Current Annual	Current Annual Cost		New Premium (annual)	New Annual Cost		Total Annual Increase		Increase per Week	
	Base Premium	City	Employee		City	Employee	City	Employee	City	Employee
Single	\$4,469.16	\$3,820.50	\$648.66	\$4,871.38	\$4,164.35	\$707.04	\$343.85	\$58.38	\$6.61	\$1.12
Emp/Spouse	\$10,458.12	\$8,940.33	\$1,517.79	\$11,399.35	\$9,744.96	\$1,654.39	\$804.63	\$136.60	\$15.47	\$2.63
Emp/Child	\$8,155.08	\$6,971.49	\$1,183.59	\$8,889.04	\$7,598.92	\$1,290.11	\$627.43	\$106.52	\$12.07	\$2.05
Family	\$14,140.56	\$12,088.35	\$2,052.21	\$15,413.21	\$13,176.30	\$2,236.91	\$1,087.95	\$184.70	\$20.92	\$3.55

Base 03900 Plan

	Current Annual	Current Annual Cost		New Premium (annual)	New Annual Cost		Total Annual Increase		Increase per Week	
	Base Premium	City	Employee		City	Employee	City	Employee	City	Employee
Single	\$5,094.00	\$3,820.50	\$1,273.50	\$5,552.46	\$4,164.35	\$1,388.12	\$343.85	\$114.62	\$6.61	\$2.20
Emp/Spouse	\$11,920.44	\$8,940.33	\$2,980.11	\$12,993.28	\$9,744.96	\$3,248.32	\$804.63	\$268.21	\$15.47	\$5.16
Emp/Child	\$9,295.32	\$6,971.49	\$2,323.83	\$10,131.90	\$7,598.92	\$2,532.97	\$627.43	\$209.14	\$12.07	\$4.02
Family	\$16,117.80	\$12,088.35	\$4,029.45	\$17,568.40	\$13,176.30	\$4,392.10	\$1,087.95	\$362.65	\$20.92	\$6.97

Buy Up 03769 Plan

	Current Annual	Current Annual Cost		New Premium (annual)	New Annual Cost		Total Annual Increase		Increase per Week	
	Base Premium	City	Employee		City	Employee	City	Employee	City	Employee
Single	\$6,330.24	\$3,820.50	\$2,509.74	\$6,899.96	\$4,164.35	\$2,735.62	\$343.85	\$225.88	\$6.61	\$4.34
Emp/Spouse	\$14,813.16	\$8,940.33	\$5,872.83	\$16,146.34	\$9,744.96	\$6,401.38	\$804.63	\$528.55	\$15.47	\$10.16
Emp/Child	\$11,551.08	\$6,971.49	\$4,579.59	\$12,590.68	\$7,598.92	\$4,991.75	\$627.43	\$412.16	\$12.07	\$7.93
Family	\$20,029.08	\$12,088.35	\$7,940.73	\$21,831.70	\$13,176.30	\$8,655.40	\$1,087.95	\$714.67	\$20.92	\$13.74

Buy Up 03559 Plan

	Current Annual	Current Annual Cost		New Premium (annual)	New Annual Cost		Total Annual Increase		Increase per Week	
	Base Premium	City	Employee		City	Employee	City	Employee	City	Employee
Single	\$6,540.36	\$3,820.50	\$2,719.86	\$7,128.99	\$4,164.35	\$2,964.65	\$343.85	\$244.79	\$6.61	\$4.71
Emp/Spouse	\$15,305.16	\$8,940.33	\$6,364.83	\$16,682.62	\$9,744.96	\$6,937.66	\$804.63	\$572.83	\$15.47	\$11.02
Emp/Child	\$11,934.60	\$6,971.49	\$4,963.11	\$13,008.71	\$7,598.92	\$5,409.79	\$627.43	\$446.68	\$12.07	\$8.59
Family	\$20,694.00	\$12,088.35	\$8,605.65	\$22,556.46	\$13,176.30	\$9,380.16	\$1,087.95	\$774.51	\$20.92	\$14.89

CURRENT AND NEW DENTAL INSURANCE RATES

Base Plan

	Current Annual Base Premium	Current Annual Cost		New Premium	New Annual Cost		Amount of Increase		Amount of Increase	
		City	Employee		City	Employee	City	Employee	City	Employee
Single	\$223.32	\$167.49	\$55.83	\$223.32	\$167.49	\$55.83	\$0.00	\$0.00	\$0.00	\$0.00
Emp/Spouse	\$455.76	\$341.82	\$113.94	\$455.76	\$341.82	\$113.94	\$0.00	\$0.00	\$0.00	\$0.00
Emp/Child	\$538.68	\$404.01	\$134.67	\$538.68	\$404.01	\$134.67	\$0.00	\$0.00	\$0.00	\$0.00
Family	\$771.36	\$578.52	\$192.84	\$771.36	\$578.52	\$192.84	\$0.00	\$0.00	\$0.00	\$0.00

Buy Up Plan

	Current Annual Base Premium	Current Annual Cost		New Premium	New Annual Cost		Amount of Increase		Amount of Increase	
		City	Employee		City	Employee	City	Employee	City	Employee
Single	\$487.92	\$167.49	\$320.43	\$487.92	\$167.49	\$320.43	\$0.00	\$0.00	\$0.00	\$0.00
Emp/Spouse	\$995.88	\$341.82	\$654.06	\$995.88	\$341.82	\$654.06	\$0.00	\$0.00	\$0.00	\$0.00
Emp/Child	\$1,177.20	\$404.01	\$773.19	\$1,177.20	\$404.01	\$773.19	\$0.00	\$0.00	\$0.00	\$0.00
Family	\$1,685.88	\$578.52	\$1,107.36	\$1,685.88	\$578.52	\$1,107.36	\$0.00	\$0.00	\$0.00	\$0.00



CITY COMMISSION AGENDA ITEM

SUBJECT:

Adopt Resolution No. 2015-11-62 authorizing the PPD Application for the Bureau of Justice Assistance 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-County Solicitation (\$13,235 with no match).

SUMMARY:

The 2015 Edward Byrne Memorial Justice Assistance Grant, Countwide JAG has been posted and is available for applications to be submitted. Putnam County is eligible to apply for \$66,179.00 The Palatka Police Department is eligible to request up to \$13,235.00 of that amount for the City of Palatka. This is allowing all government bodies in Putnam County an equal share, Crescent City, Interlachen, Palatka, Putnam County and Welaka to each receive the same amount. The funds can be used for law enforcement purposes.

The Palatka Police Department utilizes numerous forms of technological equipment to gather, store and analyze crime data. Laptop computers are utilized by officers in the field to compile, store and analyze data as well as access the department network. The department is currently in need of new lap top computers to be used by department staff.

Additional equipment, digital cameras for evidence collection is necessary and body cameras is necessary to provide the department with the most modern technological equipment to gather, store, and analyze crime data. All crime data is stored in information systems. The information systems are accessible through our department network and through computer aided dispatch. The information systems are utilized by officers on a daily basis to access data necessary to perform their duties. The Palatka Police Department must constantly add to, improve the technological equipment and simply maintain the equipment used to gather and access crime information. Access to crime information is essential if the agency is going to continue to respond properly to ever changing crime trends and problems.

RECOMMENDED ACTION:

Adopt a resolution authorizing the Police Department to apply for the Bureau of Justice Assistance for the 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-County Solicitation (\$13,235 with no match).

ATTACHMENTS:

Description	Type
□ Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Police	Griffith, James	Approved	8/13/2015 - 10:00 AM
City Clerk	Driggers, Betsy	Approved	8/17/2015 - 12:25 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:40 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:04 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:17 AM

RESOLUTION NO. 2015 -11-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE PALATKA POLICE DEPARTMENT TO APPLY FOR A GRANT WITH THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT OFFICE OF CRIMINAL JUSTICE GRANTS, THE 2015 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) - COUNTYWIDE GRANT SOLICITATION IN THE AMOUNT OF \$13,235.00 TO BE UTILIZED TO PURCHASE COMPUTER EQUIPMENT; DIGITAL CAMERAS FOR EVIDENCE COLLECTION; AND BODY CAMERAS TO BE USED BY OFFICERS OF THE PALATKA POLICE DEPARTMENT

WHEREAS, on July 16, 2015 the Florida Department of Law Enforcement announced the availability of grant funds for law enforcement use by the City of Palatka Police Department; and

WHEREAS, the City of Palatka has determined that a need exists to acquire through purchase new computer equipment, digital cameras for evidence collection, and body cameras; and

WHEREAS, the grant funds may be used to purchase the described equipment for law enforcement purposes; and

WHEREAS, the Grant Application requires the signature of the Mayor; and

WHEREAS, the Palatka City Commission deems it reasonable and in the best interest of the citizens to authorize the Palatka Police Department to apply for said JAG funds for the purpose of purchasing new computer equipment, digital cameras for evidence collection, and body cameras.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida that the Palatka Police Department is hereby authorized to submit an application for the 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Countywide Grant funds in the amount of \$13,325.00 to be used to purchase new computer equipment digital cameras for evidence collection, and body cameras for use by the officers of the Palatka Police Department, and to authorize the Mayor to sign said grant application as required.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, on this 10th day of July, 2015.

CITY OF PALATKA

By: Its MAYOR

ATTEST:

CITY CLERK

**APPROVED AS TO FORM
AND CORRECTNESS:**

CITY ATTORNEY



CITY COMMISSION AGENDA ITEM

SUBJECT:

Adopt Resolution No. 2015-11-63 authorizing the execution of the Victims of Crime Act (VOCA) Grant for the Palatka Police Department in the amount of \$37,942 for FY 2015/2016 to fund a full-time Victim Advocate position.

SUMMARY:

In 2009, the Palatka Police Department was awarded the VOCA Grant for the fiscal year 2009/2010. This was the first time the City of Palatka had a full-time Victim Advocate to assist those in the community whose lives had been touched by crime. This position is fully funded by the State of Florida Office of the Attorney General and has been awarded each year thereafter.

The fundamental reason for the existence of this position is to provide direct victim services which include but are not limited to crisis intervention, provide support and counsel victims in the legal progression of their cases. The need for a Victim Advocate for the City of Palatka continues to be great. There is no requirement for match funding from the City of Palatka. The grant requires only in-kind contributions which this Department has satisfied in the past and therefore we feel we can continue to do so. The amount of the grant is \$37,942.

The attached resolution authorizes the execution of the Victims of Crime Act (VOCA) Grant in the amount of \$37,942 for FY 2015/2016. The grant requires an in-kind contribution of \$9,486.

RECOMMENDED ACTION:

Adopt the Resolution authorizing the execution of FY 2015/2016 Victims of Crime Act (VOCA) Grant agreement in the amount of \$37,942.

ATTACHMENTS:

Description	Type
▢ Resolution	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Police	Griffith, James	Approved	8/18/2015 - 8:40 AM
City Clerk	Driggers, Betsy	Approved	8/18/2015 - 9:44 AM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:41 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:04 PM

City Clerk

Driggers, Betsy

Approved

9/2/2015 - 11:17 AM

RESOLUTION No. 2015-_____

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,
AUTHORIZING THE EXECUTION OF THE VICTIMS OF CRIME
ACT (VOCA) GRANT AWARDED TO THE PALATKA POLICE
DEPARTMENT IN THE AMOUNT OF \$37,942 FOR THE BUDGET
YEAR 2015/2016.**

WHEREAS, the City of Palatka Police Department has been awarded the VOCA Grant annually since 2009 as a means to assist those in the community whose lives have been touched by crime; and

WHEREAS, the fundamental reason for the existence of this position is to provide direct victim support, crisis intervention, and counsel victims in the legal progression of their cases; and

WHEREAS, the need to provide these services to the community is great; and

WHEREAS, the grant requires only in-kind contributions which the Police Department has satisfied in the past; and

WHEREAS, the Palatka City Commission has determined it is in the best interest of the City of Palatka and its citizens to enter into said Grant Agreement for the continuation of the PPD Victims of Crime Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF PALATKA, FLORIDA, that the City Mayor and City Clerk are hereby authorized to execute and attest the FY 2015/2016 Victims of Crime Act Grant Agreement between the State of Florida, Office of the Attorney General and the City of Palatka/Palatka Police Department, said Agreement to take effect October 1, 2015, and continuing through September 31, 2016.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 10th day of September, 2015.

CITY OF PALATKA

By: Its MAYOR

ATTEST:

CITY CLERK

**APPROVED AS TO FORM
AND CORRECTNESS:**

CITY ATTORNEY



CITY COMMISSION AGENDA ITEM

SUBJECT:

Adopt Resolution No. 2015-11-64 authorizing the use of Special Cemetery Funds in an amount not to exceed \$10,000 for Tree Removal Project at Westview Cemetery; awarding a bid in the amount of \$8,500 to Above and Beyond Tree Service for Tree Removal Project at Westview Cemetery, and authorizing up to \$1,500 additional for project addendums

SUMMARY:

In May the City sought bids for the removal or "lifting up" of 29 trees at Historic Westview Cemetery. Staff is asking for authorizing to use Special Cemetery Funds for this project. Three bids were needed to meet purchasing and statutory regulations. We received two bids in May and one bid in August.

Tree committee members did a walk through in May with Ed Chandler, Betsy Driggers and Interim City Manager Allen Bush, and tagged trees and bushes for removal or trimming. Thad Crowe and Jonathan Griffith inspected the trees tagged for removal and concurred on removal. Bidders met Ed Chandler at the cemetery for the walk through so that accurate bids could be received.

Above and Beyond Tree Service submitted the lowest bid at \$8,500. This is specialized work that requires care due to the trees grown up around and between grave sites, some dating back to the 1800's. Staff recommends award of the bid to Above and Beyond Tree Service in the amount of \$8,500. Staff further recommends authorizing up to an additional \$1,500 for this project to cover any project addendums that Staff determines should be issued in order to complete the entire project, some of which was to be completed by City prison crews (removal and/or trimming of small trees and overgrowth or bushes).

RECOMMENDED ACTION:

Adopt a resolution authorizing the use of up to \$10,000 in Special Cemetery Funds for the Westview Cemetery Tree Removal project, and awarding a bid in the amount of \$8,500 to Above and Beyond Tree Service per their proposal.

ATTACHMENTS:

Description	Type
▫ Resolution	Resolution
▫ Exhibit A to Resolution	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
-------------------	-----------------	---------------	-------------

City Clerk	Driggers, Betsy	Approved	8/31/2015 - 12:36 PM
City Clerk	Driggers, Betsy	Approved	8/31/2015 - 12:37 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:43 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:04 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:17 AM

RESOLUTION No. 2015-11

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,
AUTHORIZING THE USE OF SPECIAL RESTRICTED
CEMETERY FUNDS IN AN AMOUNT NOT TO EXCEED \$10,000
FOR TREE REMOVAL AND TRIMMING AT PALATKA'S
HISTORIC WEST VIEW CEMETERY**

WHEREAS, the City of Palatka has created and established a "special cemetery fund" which is maintained as a separate fund of the City; and

WHEREAS, a portion of the proceeds from the sale of adult cemetery lots is deposited into this fund, which shall be used for the improvements and acquisition of land for cemetery purposes in such a manner and at such times as the city commission shall from time to time determine; and

WHEREAS, staff has identified 29 trees to be removed or trimmed at Westview Cemetery, which are deemed hazardous to safe cemetery operations and property; and

WHEREAS, bids were requested and received from three local tree removal contractors, the lowest and best being submitted by Above and Beyond Tree Service in the amount of \$8,500; and

WHEREAS, after examination of all bids, staff recommends the bid for Westview Cemetery Tree Removal & Trimming be awarded to Above and Beyond Tree Service in the amount of \$8,500; and

WHEREAS, staff requests an additional \$1,500 be authorized to expend for any addendums to the contracted work in order to complete the work in an expedient and efficient manner; and

WHEREAS, the Palatka City Commission deems it reasonable to award the base bid to Above and Beyond Tree Service in the amount of \$8,500 and authorize up to \$1,500 for contract addendums as may be deemed reasonable and necessary above and beyond the quoted amount, as per the bid which is attached hereto as Exhibit "A" and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida:

1. That the bid for the Tree Removal and Trimming Project be awarded to Above and Beyond Tree Service, Inc. in the amount of \$8,500 according to their bid dated May 19, 2015, a copy of which is attached as Exhibit "A" hereto.
2. That special cemetery funds in an amount not to exceed \$10,000 be and are hereby approved and authorized for expenditure for tree removal and trimming at Palatka's Historic Westview Cemetery.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 23rd day of January, 2014.

CITY OF PALATKA

By: Its MAYOR

ATTEST:

CITY CLERK

**APPROVED AS TO FORM
AND CORRECTNESS:**

CITY ATTORNEY

Above & Beyond Tree Service, Inc.

Proposal

Owner/Arborist: Jeb Teuton

"Taking it Above & Beyond your expectations."

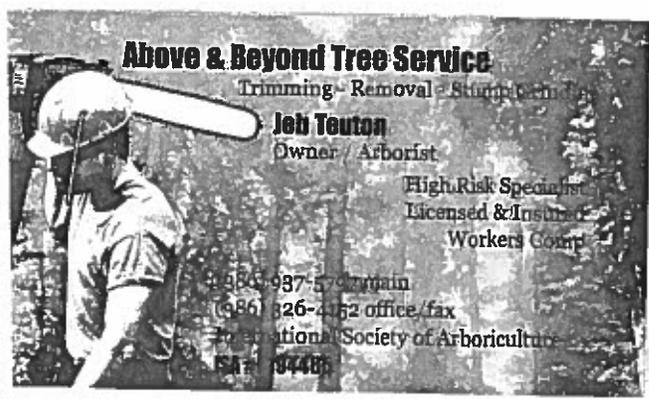
120 Peniel Store Rd; Palatka, FL 32177
 Phone (386) 937-5797 Office/Fax (386) 326-4152
 General Liability & Workers Comp. / ISA# 194465

DATE: MAY 19, 2015

TO: Ed Chandler
 COMPANY: City
 [Street Address]
 [City, ST ZIP Code]
 [Phone] 983-8590

FOR:
 [Project or service description]
 [P.O. #]

DESCRIPTION	AMOUNT
<p>THIS JOB WAS BID WALKING THE PROPERTY COUNTER CLOCKWISE AND WRITING THEM AS I SAW THE MARKING. WE UNDER STAND THE IMPORTANCE OF NOT DISTURBING TOMBSTONES AND ALL OTHER TARGETS. SAFETY AND PRESERVATION OF THIS CEMETARY ARE OF MOST IMPORTANCE.</p> <p>REMOVE CLUSTER OAKS AND REMOVE PALM. REMOVE OAK BY PALM. TRIM XL OAK. REMOVE CEDAR. REMOVE PALM. REMOVE 2 CHERRY. REMOVE 4 PINES BETWEEN ROADS AND SLOPE. REMOVE PORTA CORPUS. REMOVE XL OAK. REMOVE CHERRY REMOVE CEDAR. REMOVE CAMPHOR. REMOVE HACK BERRY. REMOVE OAK. REMOVE CHERRY. REMOVE OAK. REMOVE SMALL OAK IN WIRES. TRIM CEDAR.</p> <p>ALL DEBRIS CLEANED UP NO EQUIPMENT OFF OF ROAD WITH OUT PERMISSION. WE ARE QUALIFIED AND TRAINED TO DO THE TECHNICAL RIGGING AND WORK THAT WILL TAKE PLACE HERE.</p>	<p>\$8,600.00</p>
TOTAL	



Proposal Accepted By



Jeb Teuton

Disclosure

Arborists are tree specialists who use their education, knowledge, training, and experience to examine trees, recommend measures to enhance the beauty and health of trees, and attempt to reduce the risk of living near trees. Clients may choose to accept or disregard the recommendations of the arborists, or to seek additional advice.

Arborists cannot detect every condition that could possibly lead to the structural failure of a tree. Trees are living organisms that fall in ways we do not fully understand. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy, safe, or adequately protected under all circumstances or for a specified period of time. Likewise, remedial and protective treatments and recommendations cannot be guaranteed.

Thank you for your business!



CITY COMMISSION AGENDA ITEM

SUBJECT:

Adopt Resolution No, 2015-11-65 setting hangar and office rental rates at Palatka Municipal Airport to include newly constructed hangars

SUMMARY:

The new airport hangar construction project is estimated to be completed by November, 2015. Ten new T-hangar units and one commercial/built hangar are under construction. Airport staff, the Airport Advisory Board and Airport Engineers have researched and agreed to recommend the City Commission set monthly rental rates for these new hangars as indicated in attached Resolution and supporting documentation. The recommended rates were derived by comparing rental rates for units with similar square footage at surrounding NE Florida airports. Facility location and amenities were then factored in for the soon to be completed units. These recommended rates were discussed and approved for recommendation at the August 5th Airport Advisory Board meeting.

In addition to the recommended new rates for the new hangars, staff further recommends a reduction in the rental rates for the office facilities that are located in the new terminal building (Bldg. E2) and Bldg. W4, the old terminal building. Time has shown that both of these units are priced at a level that deters individuals from renting the facilities. The current rental rates are: \$543.00/mo. for the terminal office space and between \$788.00 and \$985.00/mo. for the old terminal building. Staff recommends reducing those rates to \$350.00/mo. and \$500.00/mo respectively, as shown in Exhibit A to the resolution, page 2.

RECOMMENDED ACTION:

Adopt the resolution revising existing hangar and office rental rates and establishing hangar rates for new T-Hangars and Commercial/Bulk hangar at Palatka Municipal Airport.

ATTACHMENTS:

Description	Type
▣ Resolution w/ Exhibit A	Resolution
▣ Minutes Excerpt - AAB 8/5/15 meeting	Backup Material
▣ Revision to Exhibit A	Cover Memo
▣ Hangar Diagram #1	Cover Memo
▣ Hangar Diagram #2	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Palatka Municipal Airport	Youell, John	Approved	8/26/2015 - 9:23 AM

City Clerk	Driggers, Betsy	Approved	8/27/2015 - 11:36 AM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:39 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:03 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:33 AM

RESOLUTION No. 2015-11-

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, SETTING FORTH HANGAR AND FACILITY RENTAL RATES AT THE PALATKA MUNICIPAL AIRPORT EFFECTIVE OCTOBER 1, 2015

WHEREAS, The City of Palatka, a municipality organized and chartered under the State of Florida, owns and operates Palatka Municipal Airport/Kay Larkin Field; and

WHEREAS, the Palatka City Commission has the authority to set rates for aircraft and executive hangar rentals, hangar ground leases, and other airport-related leased facilities at the Palatka Municipal Airport; and

WHEREAS, at the recommendation of its Airport Engineering Consultant, the Palatka Airport Advisory Board has reviewed established rates and has made a recommendation to set new rates for aircraft and executive hangar rentals, hangar ground leases and other airport-related leased facilities, including additional hangars currently under construction which are scheduled to be completed and ready for occupation by November, 2015; and

WHEREAS, the Palatka City Commission has reviewed the proposed rates and has determined such rates to be reasonable, necessary and fiscally responsive for the continued operation of Palatka Municipal Airport.

NOW, THEREFORE, be it resolved by the City Commission of the City of Palatka, Florida, as follows:

Section 1: That effective October 1, 2015, the fees and charges shown in Exhibit "A" attached hereto are hereby established for facilities at the Palatka Municipal Airport and shall apply to all current and future lease agreements for such facilities; and

Section 2: That City employees and staff are directed to collect such fees and charges as are prescribed herein.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this 10th day of September, 2015.

PALATKA CITY COMMISSION

BY: _____
It's MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

CITY ATTORNEY

EXHIBIT "A"

PALATKA MUNICIPAL AIRPORT - MONTHLY RENTAL RATES

All rates effective October 1, 2015

T-Hangars:

- Small** 8 ea. @ \$ 203.31/mo. (997 Sq. Ft. located in Bldg. W5, excluding end units)
16 ea. @ \$ 214.83/mo. (997 Sq. Ft. located in Bldg. W6 and W7, excluding end units)
- Med.** 7 ea. @ \$ 262.50/mo. (1,035 Sq. Ft. located in Bldg.E4, excluding end units)
10 ea. @ \$ 239.05/mo. (1,009 Sq. Ft. located in bldgs. E5 and E6, excluding end units)
5 ea. @ \$ 283.50/mo. (1,035 Sq. Ft. located in Bldg.E7, excluding end units)
- Large** 2 ea. @ \$ 239.27/mo. (1,157 Sq. Ft. End units located in Bldg. W5)
4 ea. @ \$ 252.91/mo. (1,157 Sq. Ft. End units located in Bldgs. W6 and W7)
7 ea. New @ \$ 317.50/mo. (1,304 Sq. Ft. located in Bldg.E3, excluding end units)
1 ea. New @ \$ 415.50/mo. (1,858 Sq. Ft. End unit located in Bldg. E3)
4 ea. @ \$ 278.55/mo. (1,204 Sq. Ft. End units located in Bldgs. E5 and E6)

ADDITIONAL HANGARS:

- Bulk Hangars** 1 ea. @ \$1,162.00/mo. (2,840 Sq. Ft. End unit located in Bldg. E4) Approved: 3/1/2013
1 ea. New @ \$1,192.00/mo. (2,840 Sq. Ft. End unit located in Bldg. E7)
- Exec. Hangars** 1 ea. @ \$909.00/mo. (2,840 Sq. Ft. Bldg. W9)
1 ea. @ \$909.00/mo. (2,840 Sq. Ft. Bldg. W9)

COMMERCIAL HANGARS

Large 1 ea. @ \$ 1,500.00/mo. (8,000 Sq. Ft. Bldg W2)

1 ea. @ \$ 1,500.00/mo. (8,000 Sq. Ft. Bldg W1)

Small 1 ea. @ \$1,500.00/mo. (4,800 Sq. Ft. Bldg. W3)

OFFICES

Office space (Old Terminal) 1 @ ~~\$788.00—985.00~~ \$ 500.00/mo. (750 Sq. Ft. Bldg. W3)

New Terminal Office space : 1 @ ~~\$570.00~~* \$ 350.00/mo. (465 Sq. Ft. East end of Bldg E2)

* Eff. 3/1/13: \$ 570.00/ Mo with economic incentive deferrals available based upon demonstrated need

LAND LEASE

Skydive Palatka 1 ea. @ \$ 340.00/mo. (1.01 Acres on East end of airfield)

The following is an excerpt from the adopted minutes of the August 5, 2015 meeting of the City of Palatka Airport Advisory Board:

- a. Update on T-Hangar Project - Mr. Holesko gave an update first by saying the contractor, Scherer Construction of North Florida, LLC from Gainesville has been a great company to work with.

A sheet was distributed with the proposed pricing of the new T-Hangars (filed). A recommended pricing change for the larger T-Hangar was discussed. Chairman Nuefeld said that he believes the airport is pretty self-sustaining regarding the budget. Mr. Suggs said not really and that he has requested that Mr. Reynolds, Finance Director provide him with the last three years of what had to be transferred in the budget for the airport to sustain.

Mr. Johnson made a motion to accept prices for the T-Hangars as presented, with the changes that they made. Hugh Rawls made a second which passed unanimously.

Mr. Holesko said the hangars and the small addition should be arriving soon and they are looking at November/December for the ribbon cutting ceremony.

EXHIBIT "A" REVISION

PALATKA MUNICIPAL AIRPORT - MONTHLY RENTAL RATES

Previously approved rates in black

Requested new Rates in blue

T-Hangars:

- Small** 8 ea. @ \$ 203.31/mo. (997 Sq. Ft. located in Bldg. W5, excluding end units) Approved: 3/1/2013
16 ea. @ \$ 214.83/mo. (997 Sq. Ft. located in Bldg. W6 and W7, excluding end units) Approved: 3/1/2013
- Med.** 7 ea. @ \$ 262.50/mo. (1,035 Sq. Ft. located in Bldg.E4, excluding end units) Approved: 3/1/2013
10 ea. @ \$ 239.05/mo. (1,009 Sq. Ft. located in bldgs. E5 and E6, excluding end units) Approved: 3/1/2013
5 ea. @ \$ 283.50/mo. (1,035 Sq. Ft. located in Bldg.E7, excluding end units) Approved: 3/1/2013
- Large** 2 ea. @ \$ 239.27/mo. (1,157 Sq. Ft. End units located in Bldg. W5) Approved: 3/1/2013
4 ea. @ \$ 252.91/mo. (1,157 Sq. Ft. End units located in Bldgs. W6 and W7) Approved: 3/1/2013
7 ea. New @ \$ 317.50/mo. (1,304 Sq. Ft. located in Bldg.E3, excluding end units) Requested Effective Date: 10/1/2015
1 ea. New @ \$ 415.50/mo. (1,858 Sq. Ft. End unit located in Bldg. E3) Requested Effective Date: 10/1/2015
4 ea. @ \$ 278.55/mo. (1,204 Sq. Ft. End units located in Bldgs. E5 and E6) Approved: 3/1/2013

ADDITIONAL HANGARS:

- Bulk Hangars** 1 ea. @ \$1,162.00/mo. (2,840 Sq. Ft. End unit located in Bldg. E4) Approved: 3/1/2013
1 ea. New @ \$1,192.00/mo. (2,840 Sq. Ft. End unit located in Bldg. E7) Requested Effective Date:
10/1/2015
- Exec. Hangars** 1 ea. @ \$909.00/mo. (2,840 Sq. Ft. Bldg. W9) Approved: 3/1/2013
1 ea. @ \$909.00/mo. (2,840 Sq. Ft. Bldg. W9) Approved: 3/1/2013

COMMERCIAL HANGARS

Large 1 ea. @ \$ 1,500.00/mo. (8,000 Sq. Ft. Bldg W2) Approved: 3/1/2013

1 ea. @ \$ 1,500.00/mo. (8,000 Sq. Ft. Bldg W1) Approved 3/1/2013

Small 1 ea. @ \$1,500.00/mo. (4,800 Sq. Ft. Bldg. W3) Approved 3/1/2013

OFFICES

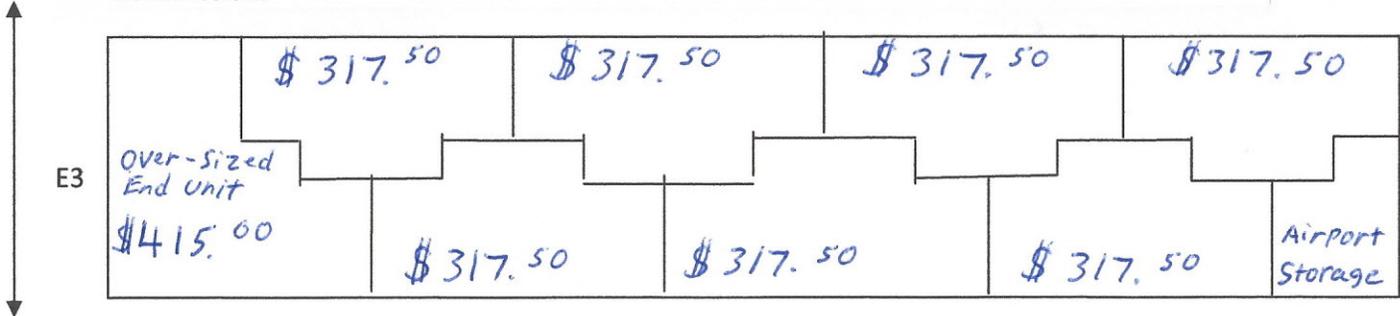
Office Building 1 ea. @ \$ 500.00/mo. (750 Sq. Ft. Bldg. W3) Requested Effective Date: 10/1/2015

Office Space 1 ea. @ \$ 350.00/mo. (465 Sq. Ft. East end of Bldg E2) Requested Effective Date: 10/1/2015

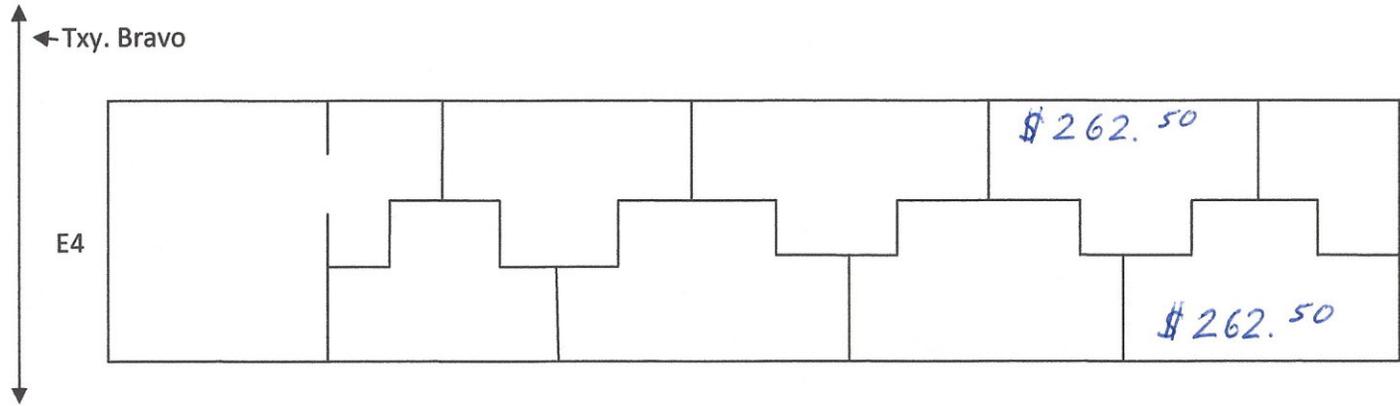
LAND LEASE

Skydive Palatka 1 ea. @ \$ 340.00/mo. (1.01 Acres on East end of airfield) Approved 3/1/2013

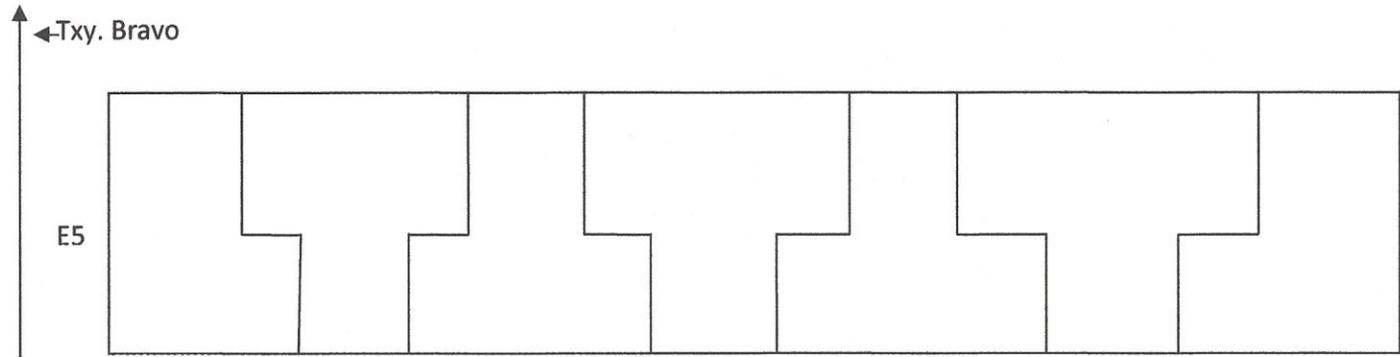
Amounts indicated are for new units only. All other units have been previously approved by City Commission. N →



.....Taxi Lane.....



.....Taxi Lane.....



.....Taxi Lane.....

Access Road

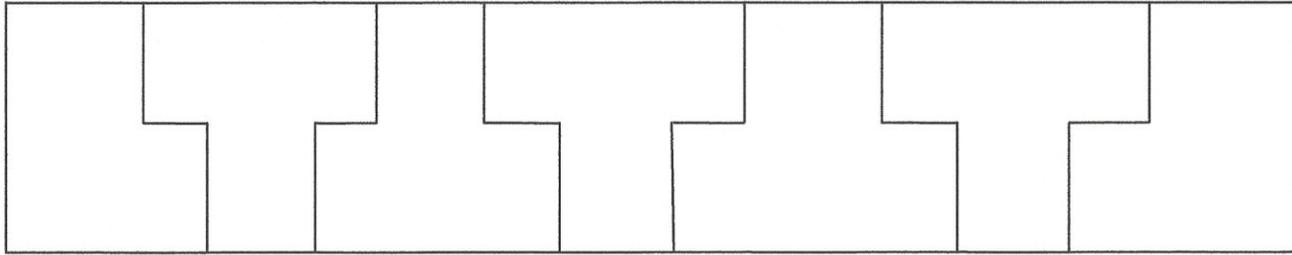
Amount indicated is for the new "bulk/commercial" hangar. All other hangar rates were previously approved by the City Commission.

N →

.....Taxi Lane.....

Access Road

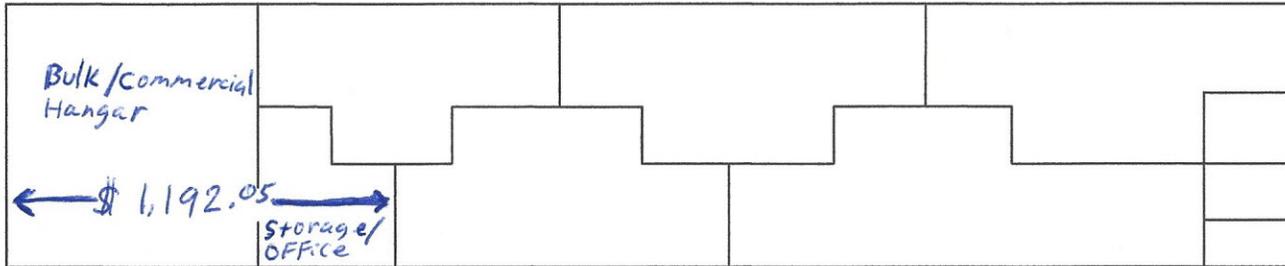
E6



.....Taxi Lane.....

←Txy. Bravo

E7



.....Taxi Lane.....

Skydive Palatka

Land Lease "Z"



CITY COMMISSION AGENDA ITEM

SUBJECT:

Adopt Resolution 2015-11-66 adopting 2015 Putnam County Mitigation Plan

SUMMARY:

EXECUTIVE SUMMARY

In the last several years, increased attention and concern have been focused on the impacts of disasters. This is particularly true at the state and local level, where disasters similar to those expected within Putnam County have devastated communities, caused billions of dollars' worth of damages, and impacted the economic viability of surrounding communities and regions for years after the event occurred.

There are proven techniques available to communities that can reduce or eliminate the long-term impacts of natural hazards. These techniques (within Florida) – known as Hazard Mitigation – when undertaken before the next flood, hurricane, or other disaster strikes will lessen the likelihood that potential hazards will become disasters. Understanding and adopting hazard mitigation at the local level will enable our community to lessen vulnerability to various hazards, which in turn, better supports the economic and social development goals.

Through Hazard-mitigation processes there will be less business disruption, and less government financial outlay required. By addressing hazards in advance by mitigation, businesses and citizens recover, repair public facilities and return the community to normal much sooner after a catastrophic event.

The purpose of the Putnam County Mitigation Plan is to identify the potential hazards that may strike any part of Putnam County, including but not limited to Palatka, Pomona Park, Welaka, Interlachen and Crescent City. Additionally, the plan provides an assessment of the areas vulnerable to various hazards and identifies possible actions that can mitigate potential damage in the future. With such proactive planning, in advance of a disaster, the communities within Putnam County will minimize property loss, disruption of the local economy and maintain essential services to its population following natural or man-made disasters.

SUMMARY OF PLAN CONTENT AND UPDATES

The Putnam County Mitigation Plan has 8 sections and 12 appendices. Below is a summary of the content of the plan and reference to areas that have been updated since the 2010 version of the Plan.

- Section 1 provides an introduction to the Local Mitigation Plan/Strategy and a description of the planning process. There have been minimal changes to this section of the plan from the 2010 version.
- Section 2 provides a list of the plan's goals and guiding principals. There have been minimal changes to this section of the plan.
- Section 3 provides a profile of the county and its growth patterns. It includes general population, housing, employment, land use, and economic characteristics. A minor update to this section has occurred to reflect development trends since 2010.
- Section 4 is the hazards identification section of the plan that provides analysis of 16 different hazards that may impact Putnam County. These hazards include: hurricane and other cyclonic activity, storm surge, severe thunderstorms, high winds, flooding, tornadoes, wildfires, droughts/heatwaves, freeze/winter storms, earthquakes, tsunamis, sinkholes, dam/lock hazards, hazardous materials incidents, terrorism, and sea level rise. Additionally, this section provides a detailed reference to the previous occurrences of each hazard and identifies vulnerability, probability, and risk associated with each hazard. This section was significantly updated to reflect hazard occurrences since 2010.
- Section 5 addresses critical facilities and repetitive loss in Putnam County. This section was updated to reflect the most recent repetitive loss data.
- Section 6 provides a detailed vulnerability analysis. Only minor updates were made to this section.
- Section 7 is an overview of mitigation projects in Putnam County and reference to how County projects are prioritized locally. Only minor updates were made to this section.
- Section 8 provides a reference to possible funding sources for hazard mitigation activities. There were not any updates to this section.
- Appendices A-L contain reverences to previous vulnerability assessments, reports and correspondence. These have been updated to reflect new information.

Multi-jurisdictional participation in the planning process identified by this plan has reduced and minimized the potential impacts that hazards may have on Putnam County. FEMA requires that all Hazard Mitigation plans be reviewed and updated every five (5) years. The Putnam County Mitigation plan has been updated by Putnam County Emergency Management and the participants of the Local Mitigation Strategy Task Force. The plan has been approved by the Florida Division of Emergency Management based on standards contained in 44 CFR 201/6(b)-(d).

FEMA requires that local governments adopt a FEMA approved mitigation plan to be eligible for FEMA's Hazard Mitigation Grant Program, Pre-Disaster Mitigation Grant Program, Flood Mitigation Assistance Program and other FEMA assistance programs.

ADDITIONAL INFORMATION AND ONLINE PLAN LOCATION: The multi-jurisdictional Putnam County Mitigation Plan plan has been uploaded to the Putnam County Emergency Services website and is located online at: <http://www.putnam->

fl.com/bocc/index.php/county-departments/departments-a-i/ems/management#mitigation

RECOMMENDED ACTION:

Putnam County Emergency Management recommends adoption of the 2015 Putnam County Mitigation Plan by resolution. Multi-jurisdictional participation in the planning process identified by this plan has reduced and minimized the potential impacts that hazards may have on Putnam County.

ATTACHMENTS:

Description	Type
▫ Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/25/2015 - 5:51 PM
City Clerk	Driggers, Betsy	Approved	8/25/2015 - 5:51 PM
City Manager	Suggs, Terry	Approved	9/2/2015 - 1:57 PM
Finance	Reynolds, Matt	Approved	9/3/2015 - 1:12 PM
City Clerk	Driggers, Betsy	Approved	9/3/2015 - 3:26 PM

RESOLUTION NO. 2015- 11 -

**A RESOLUTION OF THE CITY OF PALATKA,
FLORIDA, APPROVING AND ADOPTING THE 2015
PUTNAM COUNTY MITIGATION PLAN.**

WHEREAS, the Putnam County Mitigation Plan is intended to provide a strategy to mitigate dangers and costs associated with weather and man made hazards and to provide a priority for recovery of hazardous events occurring in Putnam County; and

WHEREAS, the Putnam County Mitigation Strategy (LMS) Taskforce was created in August 1998 with the responsibility of developing a Local Hazard Mitigation Plan; and

WHEREAS, the Putnam County Local Mitigation Strategy Taskforce has completed a Mitigation Plan update which has been reviewed by the Florida Division of Emergency Management (FDEM) as meeting 44 CFR 201/6(b)-(d). criteria for such plans and was approved by the Putnam County Board of County Commissioners in 2010 (Resolution 2010-40); and

WHEREAS, in accordance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288 as amended (42 U.S.C. 5121-5206) shall prepare and adopt a jurisdiction wide Local Mitigation Strategy Plan as a condition of receiving project grant funds under that Hazard Mitigation Grant Program; and

WHEREAS, the Local Mitigation Strategy Taskforce conducted an advertised public meeting to comment on the Putnam County Mitigation Plan on December 4, 2014 and the Local Mitigation Strategy Task Force accepted all revisions of the plan on June 11, 2015; and

WHEREAS, on July 28, 2015 the Putnam County Board of County Commissioners adopted BOCC Resolution No. 2015-60 accepting all revisions included in the 2015 Putnam County Local Mitigation Strategy Plan and adopting same.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida, that the 2015 Putnam County Local Mitigation Plan is hereby approved and adopted effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, on this 10th day of September, 2015.

PALATKA CITY COMMISSION

BY: _____
Terrill L. Hill, its MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

CITY ATTORNEY



CITY COMMISSION AGENDA ITEM

SUBJECT:

Grant permission to exceed allowable noise levels for Special Events Permit No. 15-29, 7th Annual Veteran's Appreciation Bass Tournament Saturday, September 19, 2015- Bass Capital BassMasters, Joseph Nickol, Applicant.

SUMMARY:

While Class B special events can be approved by the Special Events Coordinator, this application contains a request to exceed allowable noise levels (for amplified announcement and recorded music) that must go before the City Commission for approval.

RECOMMENDED ACTION:

Grant permission to exceed allowable noise levels throughout the duration of the 7th Annual Veterans Appreciation Bass Tournament on Saturday, September 19, 2015 from 4 a.m. until 6 p.m.

ATTACHMENTS:

Description	Type
▫ Special Events Permit No. 15-29	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/28/2015 - 2:38 PM
City Clerk	Driggers, Betsy	Approved	8/28/2015 - 2:47 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:43 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:05 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:20 AM

APPLICATION # 15-29

(circle one below)

CLASS A PERMIT - Filing Deadline: 60 days prior to event

CLASS B PERMIT - Filing Deadline: 60 days prior to event

CLASS C PERMIT - Filing Deadline: 30 days prior to event

CITY OF PALATKA
APPLICATION FOR SPECIAL EVENT

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER

- a. BASS CAPITAL BASS MASTERS 102 BROWNS FISH CAMP RD
COBESCUPT C. TY, FL 32112
- b. CONTACT PERSON Joseph Nickol TELEPHONE/CELL 386-546-8726
- c. EMAIL Joseph Nickol @ BellSouth FAX # _____
.NET

2. ADDITIONAL CONTACT

- a. CONTACT PERSON TERRY D. NIGGERS TELEPHONE/CELL 386-937-3137
- b. EMAIL _____ FAX # _____

3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY 7TH ANNUAL VETERAN'S
APPRECIATION BASS TOURNAMENT

4. DATE & HOURS OF DESIRED USE: Sept 18/19/2015 3PM 18TH TO 6 PM SEPT 19TH

5. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
City Dock

6. ROAD CLOSURES: NONE

7. REQUEST FOR NOISE VARIANCE (Dates and Times): Sept 19th 5 AM - 6 PM

8. REQUEST FOR ALCOHOL VARIANCE (Dates, Times, Location): NONE

9. ESTIMATE OF ANTICIPATED ATTENDANCE 200

10. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT 14' X 6' TRAILER

11. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES

REQUIREMENTS FOR WAIVER ATTACHED

- a. CLASS A: _____ \$300.00- 40,000 - 80,000 in attendance per day
- b. CLASS B: _____ \$100.00 per day Up to 1,000 persons per day
- c. CLASS C: _____ \$50.00 per day (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats and etc.
- d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

Applications will not be processed and events dates cannot be secured without accompanying application fee.

12. OTHER COSTS: Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.

- 13. ATTACHED ITEMS: Site Plan (To Include: Parking, Vendor Location, Street Closures, Garbage Containers, Parade/ March Route, Sound System(s) Location, Event Headquarters, and etc.)
- Certificate of Insurance SEC 50-222 (See Attached Requirements)

14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT DOES NOT INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. Organizers are required to contact the City of Palatka Building & Zoning Department office at 386-329-0103 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

- 1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
- 2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

 DATE Joseph Michel (per email 8/28/15)
 SIGNATURE OF APPLICANT

APPROVED:

 SPECIAL EVENTS COORDINATOR DATE

Paul Spitta 08-03-15
 CHIEF OF POLICE DATE

RETURN TO:
THAD CROWE
SPECIAL EVENTS COORDINATOR
205 N. 2nd Street
Palatka, FL 32177

(FOR ADDITIONAL INFORMATION PLEASE CALL THE BUILDING & ZONING OFFICE AT 386-329-0103.)



CITY OF PALATKA PLANNING MEETING PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: 8/5/15 Special Events Coordinator: Thad

- | | | | |
|-------------------------------------|------------------------------|-----------------------|--------------------------|
| <input checked="" type="checkbox"/> | Site Sketch Provided | Event Classification: | |
| <input type="checkbox"/> | Tentative Schedule of Events | Class A | <input type="checkbox"/> |
| | | Class B | <input type="checkbox"/> |
| | | Class C | <input type="checkbox"/> |

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: 7th ANNUAL VETERANS TOURNAMENT

Type of Event: BASS TOURNAMENT

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

VETERAN'S APPRECIATION BASS TOURNAMENT

Location of Event: PALATKA CITY DOCK

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin	End
Event Day 1	<u>9-18</u>	<u>1</u>	<u>3</u> AM/PM	<u>AM/PM</u> →
Event Day 2	<u>9-19</u>	<u>1</u>	<u>4</u> AM/PM	<u>6</u> AM/PM
Event Day 3	_____	_____	_____ AM/PM	_____ AM/PM
Event Day 4	_____	_____	_____ AM/PM	_____ AM/PM

Set-up for event will begin on (Date) Sept 18th at (time) 3 PM

Break down will be completed by (Date) Sept 19 at (time) 6 PM

Event Sponsor/Organization _____

Name of Promoter: _____ Tax Exempt No.: _____

Fee Worksheet (to be completed by Special Events Coordinator)

“Class A” Event Daily Fees (see fee schedule) Security Fees @ \$23/hr/Officer Green Container Fees @ \$15/container Refundable Deposit \$500.00	“Class B” Event Daily Fees \$100.00/day Security Fees @ \$23/hr/Officer Green Container Fees @ \$15/container Public Works Employees @ \$14.00/hr (no charge during normal working hours)	“Class C” Event Daily Fees \$50/day Security Fees @ \$23/hr/Officer Green Container Fee@\$15/container
--	---	--

Special Events Permit Fees \$ 100 Per day X 1 Days \$ 100

Law Enforcement (City)
Police Officer(s) \$ 23.00 Per hour X _____ Officers X _____ Hours \$ _____

Fire Personnel \$ 23.00 Per hour X _____ Hours \$ _____

Building Inspector \$ 23.00 Per hour X _____ Hours \$ _____

Public Works Services (only-no charge during regular working hours)

Public Works Personnel # Personnel _____ X _____ Hours @ \$23/hour \$ _____

Electrician Services (only-no charge during regular working hours)

Electrician Personnel \$ 23.00 Per hour X _____ Hours \$ _____

Sanitation Equipment Fee

Green Roll-Out Containers _____ X \$15.00 Per Container \$ _____

Additional Charges (List)

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) \$ _____

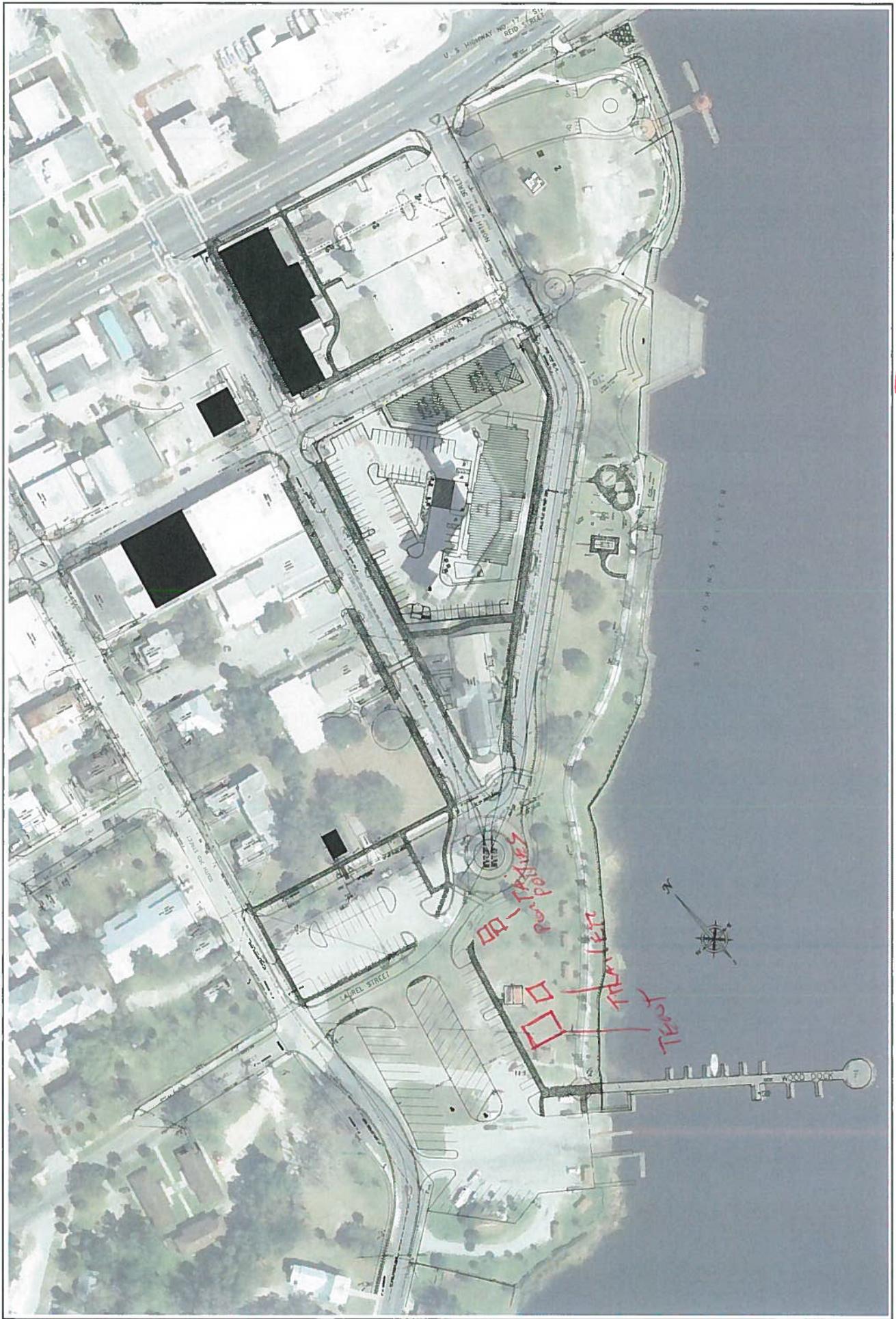
To be completed and submitted by applicant prior to meeting with city staff.
City staff will amend checklist as necessary.

- Estimated peak number of participants (each day of event):
Day 1 20
Day 2 200 Day 3 _____ Day 4 _____ Day 5 _____
- Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: NONE
- Number and location of fire protection services: NONE
- Inspection(s)- date and time requested: (\$23/hour) NONE
- Electrician services- date and time requested: (\$23/hour) NONE
- Emergency medical services: ambulance locations(s) (note on site plan): NONE
- Number of EMS personnel required: (\$23/hour) NONE
- Number and location for portable toilets: (note location on site plan) 2
- Carnival location (if any) (note location on site map) NONE
- Number of sanitation roll-out containers required (\$15/ container) NONE
- Location of parking/transportation services, if any: NONE
- Temporary parking, directional signage needed: NONE
- Type transport vehicles (van, buses, etc.) NONE
- Location of security and emergency vehicle parking on site: NONE
- Public street barricades/street closures/detours: (note locations on site plan) NONE

- Main emergency vehicle access to site (location-also note on site plan): MAIN ENTRY
TO RAMP
- Location of temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site plan): TENT
- Number and location of arts and craft vendors, concessions and/or sponsor/promoter(s) stands (note on site map) NONE
- Number and location of food vendors (note on site plan): NONE
- Staff/ volunteer uniform identification: NONE
- Sound system(s) location: PA AT RAMP
- Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, and etc.): BOAT RAMP
- Number and location of temporary signs/banners: N/A
- Number and location of promotional visual effects: N/A
- Watercraft: BOATS
- Aircraft: N/A
- Types & location of on-site advertising (banners, balloons, posters, flyers, inflatables, signs, etc.):
N/A

Items Outstanding:

- Site plan
- 501(C) (3) certificate of exemption
- Nonprofit articles of incorporation, charter and mission statement
- Consent letter (event property): property owners on which special event location is held (if not held on city property)



VETERANS APPRECIATION BOSS TOURNAMENT
Sept 19th 2015



CITY COMMISSION AGENDA ITEM

SUBJECT:

Authorize closure of certain streets to vehicular traffic and waive Application Deadline for Special Events Permit No. 15-33 - Florida's Healthiest Weight 5K Walk/Run, September 26, 2015 from 7:00 a.m. - 11:00 a.m. - Florida Department of Health, Putnam County; Mary Garcia, Applicant

SUMMARY:

The Florida Department of Health, Putnam County, has made application for a 5K Walk/Run, scheduled for September 26, 2015. The applicant has requested permission to briefly close certain streets within the downtown, South Historic District, and adjacent areas to vehicular traffic as noted on the attached site plan. Streets will be closed only when the majority of runners proceed through the area. Barricades and/or cones will be placed and removed as the race proceeds. This request also includes a waiver of the application deadline for the Class B Special Events Applications (60 days prior to event).

RECOMMENDED ACTION:

Grant permission to close certain streets and grant waiver of Class B Special Events deadline for the Florida's Healthiest Weight 5K Walk/Run between 7:00 a.m. and 11:00 a.m. within the downtown South Historic District, and adjacent areas to vehicular traffic as noted on the attached site plan.

ATTACHMENTS:

Description	Type
▢ Special Events Permit No. 15-33	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/28/2015 - 2:37 PM
City Clerk	Driggers, Betsy	Approved	8/28/2015 - 2:46 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:42 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:04 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:18 AM

APPLICATION # 15-33

(circle one below)

CLASS A PERMIT - Filing Deadline: 60 days prior to event

CLASS B PERMIT - Filing Deadline: 60 days prior to event

CLASS C PERMIT - Filing Deadline: 30 days prior to event



CITY OF PALATKA
APPLICATION FOR USE OF PARKS, RECREATIONAL AREAS,
RIVERFRONT PARK AND OTHER AREAS WITHIN THE CITY LIMITS

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER

- a. FLORIDA DEPARTMENT OF HEALTH - PUTNAM COUNTY
- b. CONTACT PERSON MARY GARCIA TELEPHONE 386 326 3254
- c. 2801 KENNEDY ST. PALATKA, FL 32177 FAX # 386 326 3350

2. NAME AND ADDRESS OF PERSON, CORPORATION OR ASSOCIATION SPONSORING THE ACTIVITY, IF DIFFERENT FROM ABOVE

- a. CONTACT PERSON _____ TELEPHONE _____
- b. _____ FAX # _____

3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY FLORIDA'S HEALTHIEST WEIGHT 5K

4. WALK/RUN - FAMILY HEALTH & FITNESS DAY USA

5. DATE & HOURS OF DESIRED USE: 7:00 AM - 11:00 AM

6. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)

7. ROAD CLOSURES: SEE ATTACHED MAP OF ROUTE

8. REQUEST FOR NOISE VARIANCE(Dates and Times): NA

9. REQUEST FOR ALCOHOL VARIANCE(Dates, Times, Location): NA

10. ESTIMATE OF ANTICIPATED ATTENDANCE 100-150

11. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT on call per Sgt Williams

12. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES

- a. CLASS A: _____ \$300.00- 1,001 to 80,000 in attendance per day
- b. CLASS B: _____ \$100.00 per day Up to 1,000 persons per day
- c. CLASS C: _____ \$50.00 per day (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats. Etc.
- d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

13. OTHER COSTS : Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.

14. Arrangements for police services are REQUIRED for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.



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CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: 8/25/15 Special Events Coordinator: Thad Crowe

- | | | |
|--|-----------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Site Sketch Provided | Event Classification: | |
| <input checked="" type="checkbox"/> Tentative Schedule of Events | Class A | <input type="checkbox"/> |
| | Class B | <input checked="" type="checkbox"/> |
| | Class C | <input type="checkbox"/> |

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: FLORIDA'S HEALTHIEST WEIGHT 5K

Type of Event: 5K WALK/RUN

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

5K WALK/RUN

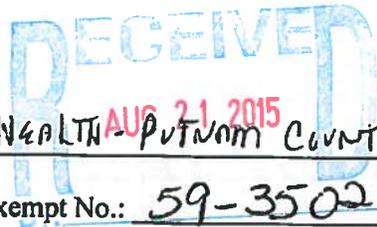
Location of Event: DOWNTOWN PALATKA - SEE ATTACHED MAP OF ROUTE

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin	End
Event Day 1	<u>9/26/15</u>	<u>SATURDAY</u>	<u>8</u> <u>AM/PM</u>	<u>10</u> <u>AM/PM</u>
Event Day 2	_____	_____	_____ AM/PM	_____ AM/PM
Event Day 3	_____	_____	_____ AM/PM	_____ AM/PM
Event Day 4	_____	_____	_____ AM/PM	_____ AM/PM

Set-up for event will begin on (Date) 9/26/15 at (time) 7:00 AM

Break down will be completed by (Date) 9/26/15 at (time) 11:00 AM



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Event Sponsor/Organization FLORIDA DEPARTMENT OF HEALTH - PUTNAM COUNTY

Name of Promoter: _____ Tax Exempt No.: 59-3502843

Fee Worksheet (to be completed by Special Events Coordinator)

"Class A" Event Daily Fees (see fee schedule) Security Fees @ \$23/hr/Officer Green Container Fees @ \$15/container Refundable Deposit \$500.00	"Class B" Event Daily Fees \$100.00/day Security Fees @ \$23/hr/Officer Green Container Fees @ \$15/container Public Works Employees @ \$14.00/hr (no charge during normal working hours)	"Class C" Event Daily Fees \$50/day Security Fees @ \$23/hr/Officer Green Container Fee @ \$15/container
--	---	--

Special Events Permit Fees \$ 100 Per day X 1 Days \$ 100

Law Enforcement (City) Police Officer(s) \$ 23.00 Per hour X 2 Officers X 2 Hours \$ 92

Fire Personnel \$ 23.00 Per hour X _____ Hours \$ _____

Building Inspector \$ 23.00 Per hour X _____ Hours \$ _____

Public Works Services (only-no charge during regular working hours)

Public Works Personnel # Personnel _____ X _____ Hours @ \$23/hour \$ _____

Electrician Services (only-no charge during regular working hours)

Electrician Personnel \$ 23.00 Per hour X _____ Hours \$ _____

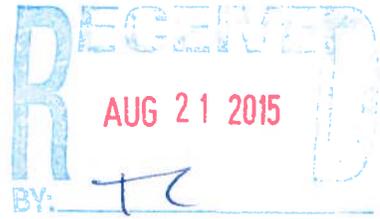
Sanitation Equipment Fee

Green Roll-Out Containers _____ X \$15.00 Per Container \$ _____

Additional Charges (List)

- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) \$ 192



To be completed and submitted by applicant prior to meeting with city staff. City staff will amend checklist as necessary.

APPLICANT INFORMATION:

Name: MARY GARCIA, ADMINISTRATOR - FLORIDA DEPT OF HEALTH - PUTNAM COUNTY
Telephone: 386 386 3250 Fax: 386 326 3350 Cellular: 904-868-5535
Address: 2801 KENNEDY ST PALATKA, FL 32177

Name: _____
Telephone: _____ Fax: _____ Cellular: _____
Address: _____

Other Contacts/ Key Holders:

Name: CYNDY D'AGUSTINE
Telephone: 386 326 3249 Fax: 386 326 3350 Cellular: 386 972 3777

Name: _____
Telephone: _____ Fax: _____ Cellular: _____

Estimated Peak Number of Participants (each day of event):
Day 1 150
Day 2 _____ Day 3 _____ Day 4 _____ Day 5 _____

Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: NA

Number and proposed location of fire protection services: NA

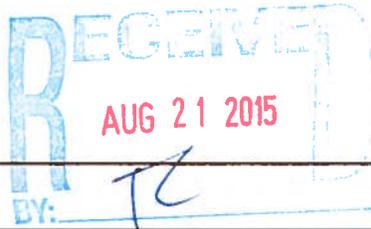
Inspection(s)- Date and time requested: NA

Electrician Services- Date and time requested: NA

Emergency medical services: Ambulance Locations(s) (note on site map): NA

Number of EMS Personnel required: NA

Number and proposed location for portable toilets: (note location on site map) NA



- Carnival location (if any) (note location on site map) NA
- Number of sanitation roll-out containers required NA
- Location of parking/transportation services, if any: NA
- Type Transport Vehicles (Van, Buses, etc.) NA
- Location of security and emergency vehicle parking on site: NA
- Public street barricades/street closures/detours: (note locations on site map) POLICE - 2 OFFICERS WILL CLOSE OFF CRILL 1 STREETS ON MAP
- Temporary Parking, directional Signage needed: NA
- Main emergency vehicle access to site (location-also note on site map): ON CALL
- Location of proposed temporary structures, fences, grandstands, bandstands, judges stands, Bleachers, hospitality tents, booths, etc.: (note on site map):
3 WATER STATIONS
1 MAIN CHECK IN TABLE
- Number and proposed location of vendors, concessions and/or Sponsor/Promoter(s) stands (note on site map) NA
- Number and location of static/mobile displays (note on site map): NA
- Location of event staff management (headquarters): RIVERFRONT PARK
- Staff Uniform Identification: SAFETY VESTS
- Main sound system location: NA
- Number and location of special activities (launching areas, animal attractions, amusements Car shows, parade routes, competition courses, etc.): NA

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- Number and location of temporary signs/banners: RIVERFRONT PARK - REGISTRATION
DESK
- Number and location of promotional visual effects: NA
- Watercraft: NA
- Aircraft: NA
- Types & Location of On-Site Advertising (banners, balloons, posters, flyers, air structures, signs, etc.):
REGISTRATION DESK - RIVERFRONT PARK
- Date(s) and times of setup/ breakdown: 9/26/15 7AM 11AM
- Name(s) and Type of Musical Bands to Perform (dates & times of performance): NA
- Noise Abatement Requirements: NA
- Adjoining Properties Impacted (Notification needed?): NA
- Location, Dates and Times for Alcohol Ordinance Open Container Waiver: NA
- Alcohol Sale Requirements (Temporary license, commercial establishment license, etc): NA
- Handicapped Accessibility: NA

Items Outstanding:

- Outstanding Fees: \$ _____
- Site Plan Sketch
- 501(C) (3) Certificate of Exemption

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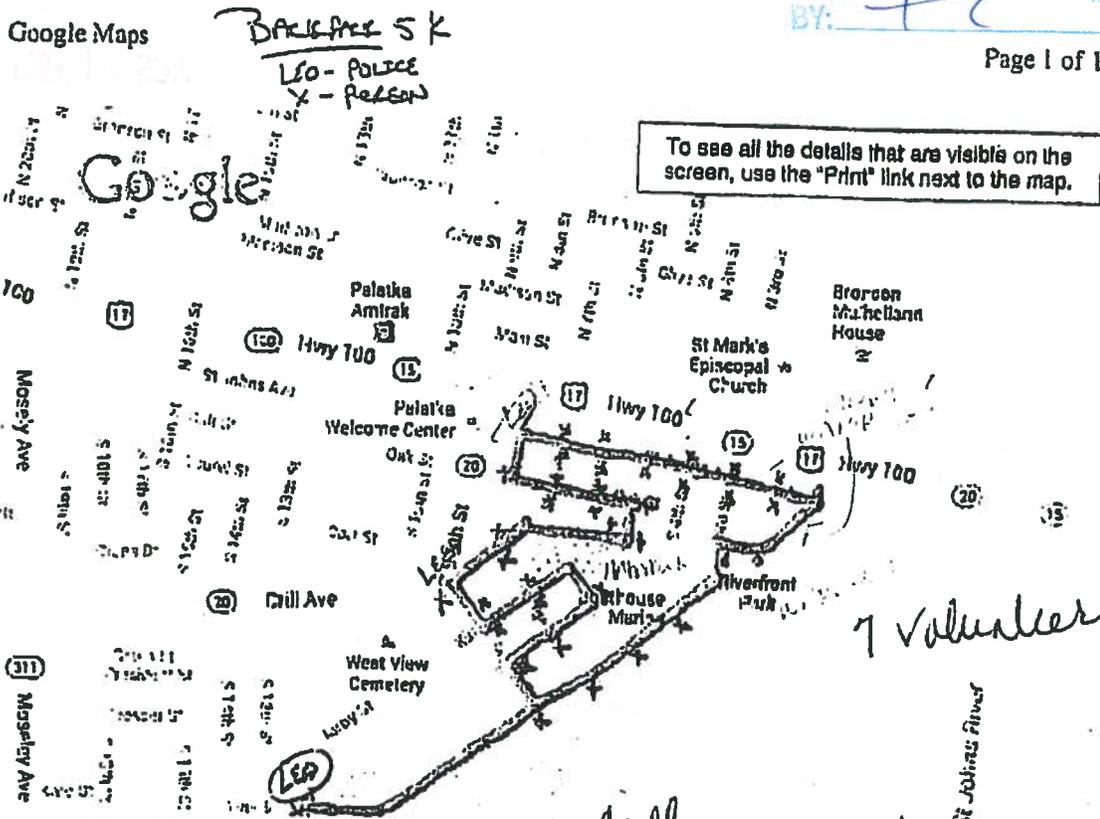
- Nonprofit Articles of Incorporation, Charter and Mission Statement
- Consent Letter (event property): property owners on which Special Event location is held (if not held on city property)
- Fire resistive rating certificates (tents, fabrics, etc.)
- Schedule Fire, Building/Electrical Inspections
- Schedule Pre/Post Sanitation Inspections
- Example of Special Event vendor permits provided
- Special Event Certificate of Insurance- City as "Additional Insured"
(if carnival, aircraft or watercraft rides are planned, need certificates from those vendors)
List Certificates required, _____
- Alcohol Liability Certificate of Insurance- City as "Additional Insured"
- Required Permits (federal, state, local): _____
- Alcohol License (copy)
- State Agency Tax Exempt # 59-3502843
- _____
- _____

PRE-PLANNING MEETING

Name of Special Event: _____ Date _____

Persons Attending Planning Meeting:

<u>Name</u>	<u>Representing</u>	<u>Position</u>	<u>Phone #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Traffic Control / Maps:

5 K Run : (refer to attached map of route)

- The race will begin at 2nd Street and St. Johns Avenue. traveling west on River St.
- River Street to South 12th Street and turn around and travel east on River St.
- North on Morris St then east on Emmett Street
- North on Kirkland Street then west on Kirby Street
- North on Morris Street
- Northeast on Short Crill Avenue. East on Laurel Street
- North on south 5th Street to Oak Street (West)
- North on South 8th Street and east on St. Johns Avenue
- Runners will cross the finish line at 2nd Street and St. Johns Avenue.

w/ block off Crill

3rd & St Johns
 2th & St Johns

8th & St Johns

w/ block off
 streets

for entire race

(MARY)

distribute map
 to attendees



CITY COMMISSION AGENDA ITEM

SUBJECT:

Grant permission to exceed allowable noise levels and authorize road closures for Special Events Permit No. 15-05 - Azalea City Cruisers, October 10, 2015 from 7 a.m. until 7 p.m. - Azalea City Crusiers, Applicant; Phil Vaughn, Agent

SUMMARY:

Phil Vaughn has made application for this event at the City of Palatka Riverfront Park. Although Class B special events can be approved by the Special Events Coordinator, this application contains a noise request due to the use of amplified music and road closures that must receive City Commission.

1. Grant permission to exceed allowable noise levels for entertainment on October 10, 2015 from 7 a.m. until 7 p.m.
2. Grant permission to close the following streets to vehicular traffic: Memorial Parkway from Reid Street to South 2nd Street and St. Johns Avenue from Memorial Parkway to 2nd Street on the day of event

RECOMMENDED ACTION:

Grant permission to exceed allowable noise levels during the Azalea City Cruisers on Saturday, October 10, 2015 from 7 am. until 7 p.m.; and authorize closure of Memorial Parkway from Reid Street to South 2nd Street and St. Johns Avenue from Memorial Parkway to 2nd Street during the event.

ATTACHMENTS:

Description	Type
▫ Special Events Permit No 15-05	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/28/2015 - 11:35 AM
City Clerk	Driggers, Betsy	Approved	8/28/2015 - 2:18 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:42 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:04 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:18 AM

APPLICATION # 15-05

(circle one below)

CLASS A PERMIT - Filing Deadline: 60 days prior to event

CLASS B PERMIT - Filing Deadline: 60 days prior to event

CLASS C PERMIT - Filing Deadline: 30 days prior to event



CITY OF PALATKA
APPLICATION FOR USE OF PARKS, RECREATIONAL AREAS,
RIVERFRONT PARK AND OTHER AREAS WITHIN THE CITY LIMITS

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER

- a. AZALEA CITY CRAISERS
- b. CONTACT PERSON PHIL VAUGHN TELEPHONE 1-443-513-6414
- c. _____ FAX # _____

2. NAME AND ADDRESS OF PERSON, CORPORATION OR ASSOCIATION SPONSORING THE ACTIVITY, IF DIFFERENT FROM ABOVE

- a. CONTACT PERSON _____ TELEPHONE _____
- b. _____ FAX # _____

3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY AZALEA CITY CRAISERS

4. _____

5. DATE & HOURS OF DESIRED USE: OCT 10, 2015 7AM - 7PM

6. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
MEMORIAL DRIVE + ST JOHNS AVE TO 2ND ST

7. ROAD CLOSURES: MEMORIAL DRIVE + 100 BLOCK OF ST JOHNS AVE

8. REQUEST FOR NOISE VARIANCE(Dates and Times): 7AM - 7PM 10/10/15

9. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): N/A

10. ESTIMATE OF ANTICIPATED ATTENDANCE 100

11. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT 0

12. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES

- a. CLASS A: _____ \$300.00- 1,001 to 80,000 in attendance per day
- b. CLASS B: \$100.00 per day Up to 1,000 persons per day
- c. CLASS C: _____ \$50.00 per day (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats. Etc.
- d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

13. OTHER COSTS : Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.

14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT DOES NOT INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. Organizers are required to contact the City of Palatka Building & Zoning Department office at 386-329-0103 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

- 1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
- 2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

9/9/14
 DATE _____ SIGNATURE OF APPLICANT _____

APPROVED:
 _____ 8/27/15
 SPECIAL EVENTS COORDINATOR DATE

 CHIEF OF POLICE DATE

RETURN TO:
THAD CROWE
SPECIAL EVENTS COORDINATOR
 205 N. 2nd Street
 Palatka, FL 32177

(FOR ADDITIONAL INFORMATION PLEASE CALL THE BUILDING & ZONING OFFICE AT 386-329-0103.)



CITY OF PALATKA PLANNING MEETING PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: August 5, 2015 Special Events Coordinator: Thad Clowe

- | | | | |
|-------------------------------------|------------------------------|-----------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | Site Sketch Provided | Event Classification: | |
| <input type="checkbox"/> | Tentative Schedule of Events | Class A | <input type="checkbox"/> |
| | | Class B | <input checked="" type="checkbox"/> |
| | | Class C | <input type="checkbox"/> |

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: Palatka City Cruisers

Type of Event: CAR SHOW

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

CAR SHOW, MUSIC, CRAFT VENDORS, FOOD VENDORS & ART VENDORS

Location of Event: PALATKA RIVERFRONT / MEMORIAL DR

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin	End
Event Day 1	<u>10/10/15</u>	<u>SAT</u>	<u>7</u> <u>AM/PM</u>	<u>7</u> <u>AM/PM</u>
Event Day 2	_____	_____	_____ AM/PM	_____ AM/PM
Event Day 3	_____	_____	_____ AM/PM	_____ AM/PM
Event Day 4	_____	_____	_____ AM/PM	_____ AM/PM

Set-up for event will begin on (Date) 10/9/15 at (time) 9:00 AM

Break down will be completed by (Date) 10/10/15 at (time) 7:00 PM

Event Sponsor/Organization AZALEA CITY CRUISERS

Name of Promoter: AZALEA CITY CRUISERS Tax Exempt No.: 27-3127215

Fee Worksheet (to be completed by Special Events Coordinator)

"Class A" Event	"Class B" Event	"Class C" Event
Daily Fees (see fee schedule)	Daily Fees \$100.00/day	Daily Fees \$50/day
Security Fees @ \$23/hr/Officer	Security Fees @ \$23/hr/Officer	Security Fees @ \$23/hr/Officer
Green Container Fees @ \$15/container	Green Container Fees @ \$15/container	Green Container Fee @ \$15/container
Refundable Deposit \$500.00	Public Works Employees @ \$14.00/hr (no charge during normal working hours)	

Special Events Permit Fees \$ 100 Per day X 1 Days \$ 100

Law Enforcement (City) Police Officer(s) \$ 23.00 Per hour X ___ Officers X ___ Hours \$ _____

Fire Personnel \$ 23.00 Per hour X ___ Hours \$ _____

Building Inspector \$ 23.00 Per hour X ___ Hours \$ _____

Public Works Services (only-no charge during regular working hours)

Public Works Personnel # Personnel ___ X ___ Hours @ \$23/hour \$ _____

Electrician Services (only-no charge during regular working hours)

Electrician Personnel \$ 23.00 Per hour X ___ Hours \$ _____

Sanitation Equipment Fee

Green Roll-Out Containers ___ X \$15.00 Per Container \$ _____

Additional Charges (List)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) \$ 100

To be completed and submitted by applicant prior to meeting with city staff.
City staff will amend checklist as necessary.

APPLICANT INFORMATION:

Name: AZEALA CITY CRUISERS
Telephone: _____ Fax: _____ Cellular: _____
Address: _____

Name: _____
Telephone: _____ Fax: _____ Cellular: _____
Address: _____

Other Contacts/ Key Holders:

Name: _____
Telephone: _____ Fax: _____ Cellular: _____

Name: _____
Telephone: _____ Fax: _____ Cellular: _____

Estimated Peak Number of Participants (each day of event):
Day 1 100
Day 2 _____ Day 3 _____ Day 4 _____ Day 5 _____

Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: _____

Number and proposed location of fire protection services: AT FOOD VENDORS / LOCATION TBD

Inspection(s)- Date and time requested: 10/10/15 - 9 AM

Electrician Services- Date and time requested: _____

Emergency medical services: Ambulance Locations(s) (note on site map): _____

Number of EMS Personnel required: _____

Number and proposed location for portable toilets: (note location on site map) _____
1-REGULAR, 1-HANDICAP, 1-HAND WASH

- Carnival location (if any) (note location on site map) _____
- Number of sanitation roll-out containers required _____
- Location of parking/transportation services, if any: _____
- Type Transport Vehicles (Van, Buses, etc.) _____
- Location of security and emergency vehicle parking on site: _____
- Public street barricades/street closures/detours: (note locations on site map) MEMORIAL DRIVE + ST JOHN'S AVE FROM 2ND ST TO RIVER
- Temporary Parking, directional Signage needed: _____
- Main emergency vehicle access to site (location-also note on site map): _____
- Location of proposed temporary structures, fences, grandstands, bandstands, judges stands, Bleachers, hospitality tents, booths, etc.: (note on site map): _____
- Number and proposed location of vendors, concessions and/or Sponsor/Promoter(s) stands (note on site map) _____
- Number and location of static/mobile displays (note on site map): _____
- Location of event staff management (headquarters): CORNER 2ND & ST JOHN'S CORNER ST JOHN'S + MEMORIAL
- Staff Uniform Identification: AUTUMN FEST T-SHIRT
- Main sound system location: AMPITHEATRE
- Number and location of special activities (launching areas, animal attractions, amusements Car shows, parade routes, competition courses, etc.): _____

Number and location of temporary signs/banners: _____

Number and location of promotional visual effects: _____

Watercraft: _____

Aircraft: _____

Types & Location of On-Site Advertising (banners, balloons, posters, flyers, air structures, signs, etc.): _____

Date(s) and times of setup/ breakdown: EVENTS
OCT 10 - 7 AM - 7 PM

Name(s) and Type of Musical Bands to Perform (dates & times of performance): LIST WILL BE PROVIDED PRIOR TO EVENT

Noise Abatement Requirements: 10/10/15 7AM - 7PM

Adjoining Properties Impacted (Notification needed?): WATTLES OFFICE SUPPLIES, BIRGO PALACE, LADY BUGS

Location, Dates and Times for Alcohol Ordinance Open Container Waiver: _____

Alcohol Sale Requirements (Temporary license, commercial establishment license, etc): _____

Handicapped Accessibility: _____

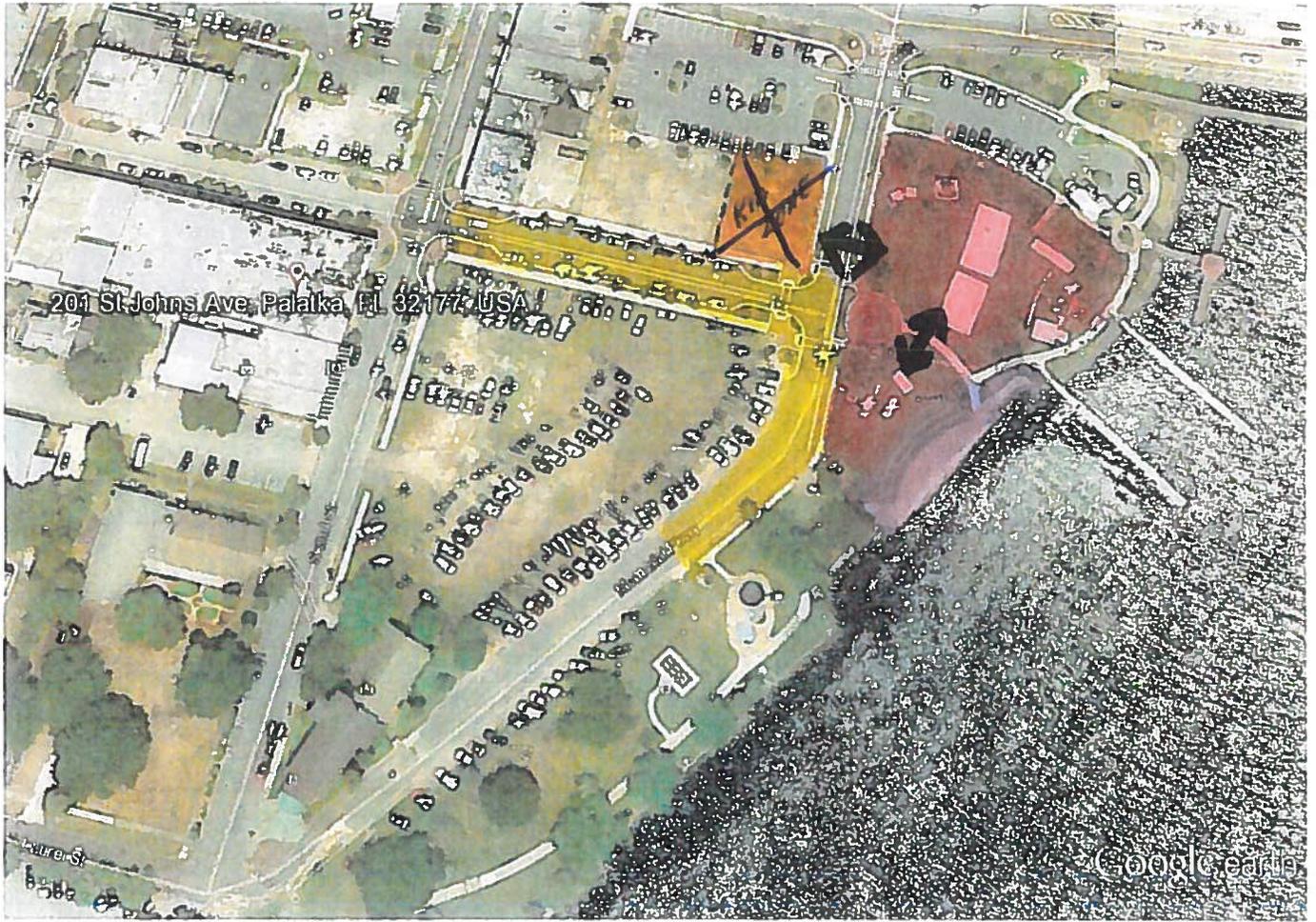
Items Outstanding:

Outstanding Fees: \$ _____

Site Plan Sketch

501(C) (3) Certificate of Exemption

AUTUMN FEST - Revised



Google earth

feet 500
meters 100



VENDORS

~~RID ZONE~~

ENTERTAINMENT

CAR SHOW

PHIL 1-443-513-4414

LARRY 1-954-579-3354
898-6664

JONATHAN GRIFFITH
386 916 3163



CITY COMMISSION AGENDA ITEM

SUBJECT:

Grant permission to exceed allowable noise levels and authorize the closure of certain streets for Special Events Permit No. 15-27 - Artoberfest/Bartram Frolic, October 17, 2015 from 10 a.m. until 5 p.m. and October 18, 2015 from 11 a.m. until 5 p.m. - Keep Putnam Beautiful & Bartram Trail Conference, Applicants; Marcia Marinello, Agent

SUMMARY:

The Keep Putnam Beautiful & Bartram Trial Conference, have made application for a Class B special event permit for the Artoberfest/Bartram Frolic, scheduled for October 17, 2015 and October 18, 2015 at the Riverfront Park. A meeting of the Special Events Committee has been held with event organizers.

The 2015 permit includes the following provisions:

1. Grant permission to exceed allowable noise levels for live entertainment on October 17, 2015 from 10 a.m. until 5 p.m. and October 18, 2015 from 11 a.m. until 5 p.m.
2. Grant permission to close the following streets to vehicular traffic: Memorial Parkway from Reid Street to South 2nd St; and St. Johns Avenue from Memorial Parkway to 7th Street on the days of the event.

RECOMMENDED ACTION:

Grant permission to exceed allowable noise levels and authorize closure of Memorial Parkway from Reid Street to South 2nd Street, and to close St. Johns Avenue from Memorial Parkway to 7th Street for Special Events Permit No. 15-27 Artoberfest/Bartram Frolic, Oct 17 from 11 a.m. to 5 pm

ATTACHMENTS:

Description	Type
▫ Special Events Permit No 15-27	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/28/2015 - 11:35 AM
City Clerk	Driggers, Betsy	Approved	8/28/2015 - 2:18 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:42 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:04 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:19 AM

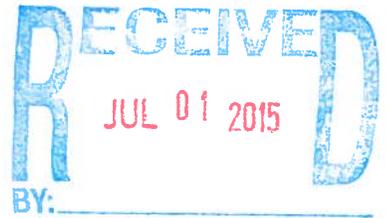
APPLICATION # 15-27

(circle one below)

CLASS A PERMIT - Filing Deadline: 60 days prior to event

CLASS B PERMIT - Filing Deadline: 60 days prior to event

CLASS C PERMIT - Filing Deadline: 30 days prior to event



CITY OF PALATKA
APPLICATION FOR SPECIAL EVENT

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER

- a. Keep Palatka Beautiful, PALATKA TRAIL CONFERENCE, WEFL. CHRISTIAN BASS CLUB
- b. CONTACT PERSON MARCIA MARIDELLO TELEPHONE/CELL 386-325-9598
- c. EMAIL KPB@palatka-fl.gov FAX # SAME

2. ADDITIONAL CONTACT

- a. CONTACT PERSON Sam Carr TELEPHONE/CELL 386-937-3901
- b. EMAIL Scarr304@aol.com FAX # _____

3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY ARTOBERFEST

4. DATE & HOURS OF DESIRED USE: 10/17/15 10AM-5pm 10/18/15 11AM-5pm

5. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
CITY DOCK TO REID ST. 100 BLOCK TO 700 BLOCK

6. ROAD CLOSURES: 100-700 BLK ST. JOHNS, MEMORIAL DR. STREET LAUREL

7. REQUEST FOR NOISE VARIANCE(Dates and Times): 10/17 10AM-5pm 10/18 NOOD-5pm

8. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): RIVER CENTER @ DODDS 10/17 5-10pm

9. ESTIMATE OF ANTICIPATED ATTENDANCE 1,000 see site plan

10. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT REQUEST SUVAD CARS PARKED OVER NIGHT OCT 16, 17, 18 ask for patrol of area while tents are up before event

11. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES

- a. CLASS A: \$300.00- 40,000 - 80,000 in attendance per day
- b. CLASS B: \$100.00 per day Up to 1,000 persons per day
- c. CLASS C: \$50.00 per day (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats and etc.
- d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

Applications will not be processed and events dates cannot be secured without accompanying application fee.

12. OTHER COSTS: Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.

- 13. ATTACHED ITEMS: Site Plan (To Include: Parking, Vendor Location, Street Closures, Garbage Containers, Parade/ March Route, Sound System(s) Location, Event Headquarters, and etc.)
- Certificate of Insurance SEC 50-222 (See Attached Requirements)

14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT DOES NOT INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. Organizers are required to contact the City of Palatka Building & Zoning Department office at 386-329-0103 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

- 1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
- 2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

7/22/15 Marcia Marinello
DATE SIGNATURE OF APPLICANT


APPROVED:
SPECIAL EVENTS COORDINATOR DATE

 08/03/15
CHIEF OF POLICE DATE

RETURN TO:
THAD CROWE
SPECIAL EVENTS COORDINATOR
205 N. 2nd Street
Palatka, FL 32177

(FOR ADDITIONAL INFORMATION PLEASE CALL THE BUILDING & ZONING OFFICE AT 386-329-0103.)



CITY OF PALATKA PLANNING MEETING PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: August 5, 2015 Special Events Coordinator: Thad Crowe

- | | |
|--|---|
| <input checked="" type="checkbox"/> Site Sketch Provided | Event Classification: |
| <input type="checkbox"/> Tentative Schedule of Events | Class A <input type="checkbox"/> |
| | Class B <input checked="" type="checkbox"/> |
| | Class C <input type="checkbox"/> |

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: Autoverfest

Type of Event: ARTS, CRAFTS, FOOD + BUSINESS VENDORS BASS TOURNAMENT

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

LIVE MUSIC, VENDORS ARTS + CRAFTS, KID'S ACTIVITIES BASS TOURNAMENT

Location of Event: MEMORIA DRIVE, CITY DECK 100-700 BLK + ST. JOHNS AVE

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin	End
Event Day 1	<u>Oct 17</u>	<u>SAT</u>	<u>9</u> AM/PM	<u>6</u> AM/PM
Event Day 2	<u>Oct 18</u>	<u>SUN</u>	<u>11</u> AM/PM	<u>3</u> AM/PM
Event Day 3	_____	_____	_____ AM/PM	_____ AM/PM
Event Day 4	_____	_____	_____ AM/PM	_____ AM/PM

Set-up for event will begin on (Date) Oct 16 at (time) 3 pm

Break down will be completed by (Date) Oct 18 at (time) 6 pm

Event Sponsor/Organization Keep Putnam Beautiful

Name of Promoter: MARCIA MACIDELLO Tax Exempt No.: 59-3112168
85-80126146890-3

Fee Worksheet (to be completed by Special Events Coordinator)

"Class A" Event	"Class B" Event	"Class C" Event
Daily Fees (see fee schedule)	Daily Fees \$100.00/day	Daily Fees \$50/day
Security Fees @ \$23/hr/Officer	Security Fees @ \$23/hr/Officer	Security Fees @ \$23/hr/Officer
Green Container Fees @ \$15/container	Green Container Fees @ \$15/container	Green Container Fee @ \$15/container
Refundable Deposit \$500.00	Public Works Employees @ \$14.00/hr (no charge during normal working hours)	

Special Events Permit Fees \$ 100 Per day X 2 Days \$ 200

Law Enforcement (City)
Police Officer(s) \$ 23.00 Per hour X _____ Officers X _____ Hours \$ _____

Fire Personnel \$ 23.00 Per hour X _____ Hours \$ _____

Building Inspector \$ 23.00 Per hour X _____ Hours \$ _____

Public Works Services (only-no charge during regular working hours)

Public Works Personnel # Personnel _____ X _____ Hours @ \$23/hour \$ _____

Electrician Services (only-no charge during regular working hours)

Electrician Personnel \$ 23.00 Per hour X _____ Hours \$ _____

Sanitation Equipment Fee

Green Roll-Out Containers _____ X \$15.00 Per Container \$ _____

Additional Charges (List)

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) \$ 200

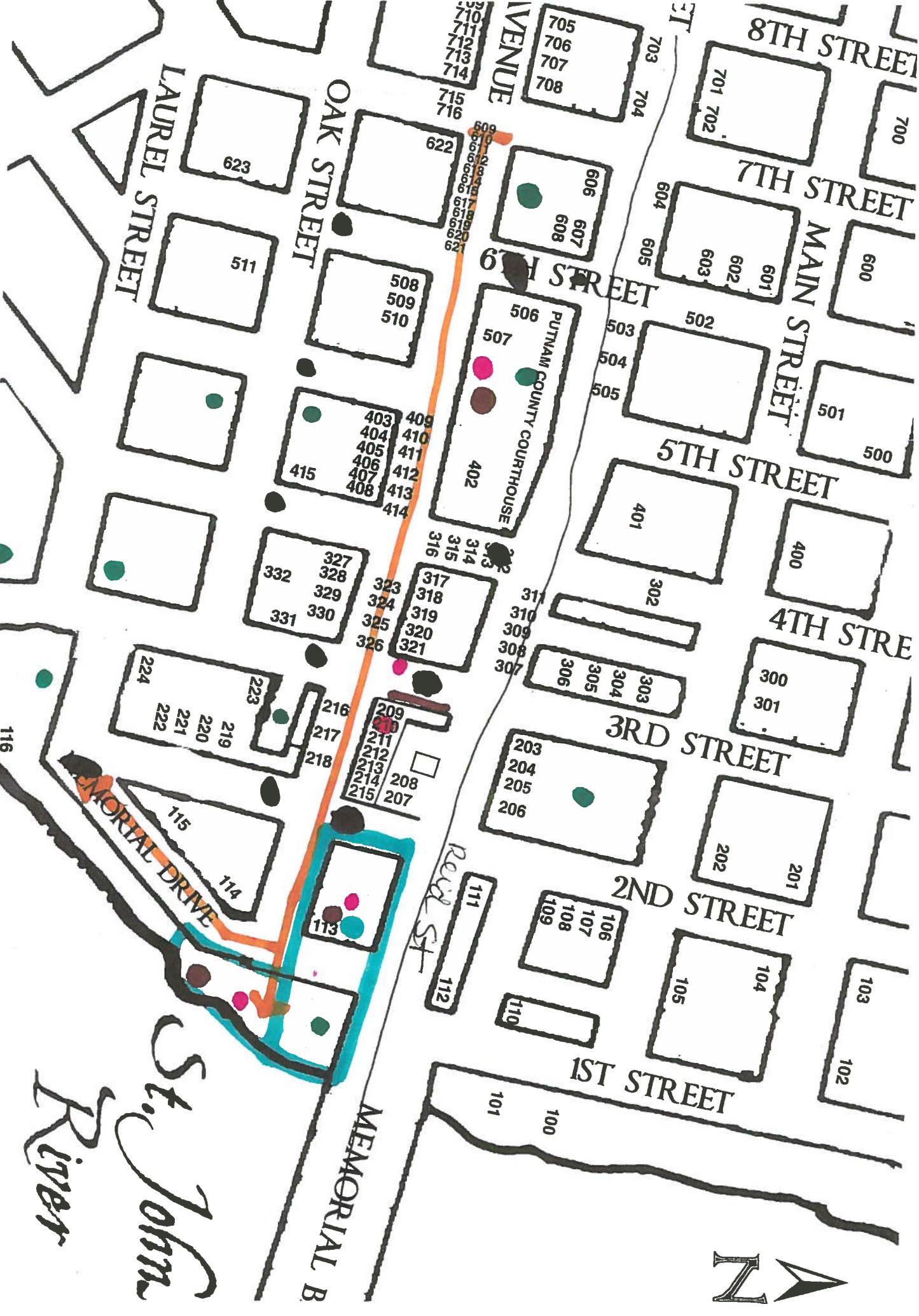
To be completed and submitted by applicant prior to meeting with city staff.
City staff will amend checklist as necessary.

- Estimated peak number of participants (each day of event):
Day 1 4,000 Day 2 1,000 Day 3 _____ Day 4 _____ Day 5 _____
- Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: N/A
- Number and location of fire protection services: EACH FOOD VENDOR WILL HAVE PROVIDED EXTINGUISHERS
- Inspection(s)- date and time requested: (\$23/hour) FOOD VENDORS 8am SAT. 10/17
- Electrician services- date and time requested: (\$23/hour) _____
- Emergency medical services: ambulance locations(s) (note on site plan): N/A
- Number of EMS personnel required: (\$23/hour) _____
- Number and location for portable toilets: (note location on site plan) 3 portables - 1 HADICAP 1 HAD WASHING STATION
- Carnival location (if any) (note location on site map) N/A
- ? Number of sanitation roll-out containers required (\$15/ container) _____
- Location of parking/transportation services, if any: N/A
- Temporary parking, directional signage needed: N/A
- Type transport vehicles (van, buses, etc.) N/A
- Location of security and emergency vehicle parking on site: N/A
- Public street barricades/street closures/detours: (note locations on site plan) SEE MAP

- Main emergency vehicle access to site (location-also note on site plan): _____
- Location of temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site plan): SEE MAP
BLEACHERS, MUSIC TENT, OTHER TENT
- Number and location of arts and craft vendors, concessions and/or sponsor/promoter(s) stands (note on site map) 60 VENDORS ST. JOHNS 1-7 BLOCK
MEMORIAL DR.
- Number and location of food vendors (note on site plan): ESTIMATE 20
- Staff/ volunteer uniform identification: T SHIRTS
- Sound system(s) location: SEE MAP
- Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, and etc.): ANIMALS - BAKICAM DINNER
EDUCATION CENTER
- Number and location of temporary signs/banners: SEE MAP
- Number and location of promotional visual effects: _____
- Watercraft: N/A
- Aircraft: N/A
- Types & location of on-site advertising (banners, balloons, posters, flyers, inflatables, signs, etc.):
MEMORIAL BRIDGE, LAUREL, ST. JOHNS, REID, BALL FIELD ON 17
HWY 1912D, 207 G OFF OF 100
POSTERS, BANNERS, FLYERS

Items Outstanding:

- Site plan
- 501(C) (3) certificate of exemption
- Nonprofit articles of incorporation, charter and mission statement
- Consent letter (event property): property owners on which special event location is held (if not held on city property)



- Bar/turnout Trail Drives
At exit of Boardman
- Board - Moore
- Vendors
- Christian Base Clubs
- Bathrooms
- Parking
- Street closings
- Regulation



CITY COMMISSION AGENDA ITEM

SUBJECT:

REQUEST to allow the Farm to Family Outreach Program to set up its mobile farmer's market in the Price-Martin Center Parking Lot on Monday afternoons - Betsy Freeman, Representative

SUMMARY:

A request has been made to allow the Farm to Family Outreach Program, a 501c3 non-profit mobile farmer's market outreach program of Pie in the Sky in Hastings, Florida, to use the parking lot of the Price Martin Center on Monday afternoons for its mobile farmer's market. This is a self-contained mobile Farmer's Market housed in a 28-foot truck. The goal of the Mobile Market is to bring fresh, healthy seasonal produce into low-income neighborhoods. They are funded through a USDA grant and utilize SNAP/EBT cards.

This item was tabled on 8/18/15 so that Planning staff would be present to answer questions related to zoning and permitting.

RECOMMENDED ACTION:

Discussion and action on the request to allow the Farm to Family Outreach Program's mobile farmer's market to set up on Monday afternoons in the Price Martin Center parking lot.

ATTACHMENTS:

Description	Type
▫ Farm to Family Program Description	Discussion

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/28/2015 - 2:40 PM
City Clerk	Driggers, Betsy	Approved	8/28/2015 - 2:41 PM
City Manager	Suggs, Terry	Approved	9/2/2015 - 1:57 PM
Finance	Reynolds, Matt	Approved	9/3/2015 - 1:08 PM
City Clerk	Driggers, Betsy	Approved	9/3/2015 - 3:25 PM

Farm to Family

Reason number 1 why mobile farmers markets can help combat hunger in low-income neighborhoods.

Food trucks could help combat "food flight" and food deserts.

Big-box grocery stores have continued a trend of closing stores in low-income neighborhoods and migrating to the suburbs, leaving 23.5 million Americans without access to healthy, affordable food. As more of these stores close, basic necessities like fruits and vegetables are becoming scarcities in these areas known as food deserts.

Mobile farmers' markets work by selling healthy foods to the communities that traditional grocery stores have abandoned. The foods that they sell are often sourced from local farms and community gardens so there is an added benefit to the local economy.

We're a non-profit mobile farmer's market in the business of doing good.

Visit our website for more information: www.farmtofamilyflorida.org

Farm to Family is an outreach program of Pie in the Sky, in Hastings, Florida. The goal of the mobile market is to bring fresh, healthy foods into food deserts throughout St. Johns County (currently) with an innovative program that sustainably supports our entire local food economy.

At Farm to Family, we believe everyone should have the right to choose healthy, unprocessed food. There are more than 10,000 people in St. Johns County who are denied that right for one reason: lack of access.

We aim to fix that by bringing our mobile farmers market to senior citizens, families and children and giving them the access they need to healthy, seasonal produce.

By the end of last month, 40 percent more folks purchased seasonal, healthy produce from the Farm to Family truck. Why? Because we go where hunger is. Providing access is what we do.

Farm to Family's purpose is to:

- + Ensure neighborhoods throughout St. Johns County have affordable access to fresh, healthy food.
- + Help local farmers thrive by expanding to market areas of NE Florida that are currently underserved.
- + Educate consumers on the benefits of eating local and cooking for good health.
- + Promote the growth of our local food economy through job creation and training.
- + Improve community health by increasing access to fresh goods and nutrition education programs.

- Phone (904) 382-9939
- Email malea@hastingspieinthesky.com website <http://www.farmtofamilyflorida.org/>



Our History

Since 2009, Pie in the Sky, a registered 501 (c)(3) nonprofit organization in the state of Florida, has been operating food programs for people in need in Hastings, Florida. At the start of 2013, the program was at its height of service, having delivered more than 1 million pounds of food to families and farmworkers, but it also knew that it needed to move in a more sustainable direction. The need for food assistance programs in the county was evident, and so was Pie in the Sky's desire to change directions, taking the lessons they'd learned from their success to find a better solution for the future.

An Idea

At the end of 2013, conversations began. There were local, mid-size farmers struggling to make ends meet to keep their family farms going and, simultaneously, there were huge census tracts of land spread throughout St. Johns County that were identified by the USDA as "food deserts." Pie in the Sky continued to explore options for helping farmers get their produce into local markets, including areas of the county that needed it, and began brainstorming ways to continue to reduce food insecurity. After months of research and discussion, the result was Farm to Family.

Built on a Foundation of Collaboration

Farm to Family is a mobile farmer's market, and the latest outreach program of Pie in the Sky. Its development was a collaborative effort between St. Johns County, the Department of Health and Human Services and local business partners including Bozard Ford. Though the program is officially administered through Pie in the Sky, the market would not be possible without the efforts of many. It is a community-supported, mission-based venture that aims to meet the challenges of food insecurity with a program that supports our *entire* local food economy.

Join Us

We're proud to be part of a nationwide mobile farmer's market movement, and we're thrilled to be the first to do it in North Florida. Read more about how it works, and feel free to contact us at any time with questions.

Mission & Board

Mission

Farm to Family is a socially-innovative mobile farmer's market that distributes fresh, healthy products from North Florida farmers and producers to the region's underserved retail markets and food desert neighborhoods in need. We leverage the strength of an expanding local food economy to sustainably fund community development, job training, health and education programs for social good.

As an outreach program of Pie in the Sky, our goals are to:

- Ensure that neighborhoods throughout St. Johns County have affordable access to fresh, healthy food.
- Support local farmers by expanding to market areas of northeast Florida that are currently underserved.
- Educate consumers on the benefits of eating local and cooking for good health.
- Promote the growth of our local food economy through job creation and training.
- Improve community health by increasing access to fresh goods and nutrition education programs.

Board of Directors

Ellen Walden, President

Ellen Walden has been involved in her community for most of her life. A St. Augustine native, she has worked for the state and for the county in social services. She is a past president of The Junior Service League and Sertoma Clubs, and has served on the boards of many local civic organizations. She began her career as a social worker in Hastings, left and returned 30 years later. The people of Hastings have always been close to Ellen's heart and she works above and beyond to provide fill in the crack services to those most desperately in need. Her greatest strength is networking. "When we all bring something to the table, things can be accomplished that couldn't be if we are working alone."

Teresa Lawrence, Treasurer

Teresa Lawrence has been a board member and supporter of Pie in the Sky since its inception. A Jacksonville native, she is the purchasing manager at Adecco North America and has deep roots in the community. She is an organizer and a leader and uses those skills to help Pie in the Sky. "I believe we all have a responsibility to each other, to do what we can, when we can."

Roneela Shahzad, Secretary

Roneela Shahzad has long been an advocate of helping her community. She is part of the original board of Pie in the Sky and has always believed it is important to give back to her adopted community whenever she has the chance. She is the assistant manager for a local apartment complex community, and was also one of the original, "Pie Bakers," whipping up her now famous Coconut Cream Pie to help raise funds in the early days of the organization. "It is important to be involved, whether it's making pie, or organizing a community project."

Advisory Board

Letti Bozard

Bozard Ford
Member of Sunrise Rotary

Steve Harrison

Director at Christ Episcopal Church
Ponte Vedra

Ellen Walden

Manager of Health and Human Services St. Johns County
Past President of Junior Service League

Pie in the Sky is a registered 501(c)(3) non-profit organization in the state of Florida.



You're making a Purchase with a Purpose

Every dollar you spend supports:

The production and distribution of the freshest possible produce, grown locally and picked weekly, right from North Florida farms;

The delivery of nutritious, healthy food options to people living in food deserts throughout St. Johns County;

Year-round employment that includes fair wages, stable income and reasonable hours for farm and market workers.

A strong, healthy local food economy and sustainable family farms.

Pie in the Sky outreach projects like wheelchair ramps for the elderly, food delivery to those in need, and social services for those who "fall through the cracks" in our community.

We know you have a choice when shopping.

Thanks for choosing us.

SNAP Benefits

EAT RIGHT...

EVEN WHEN MONEY IS TIGHT

Find out how we can help put healthy food in reach.



SNAP at Farmers' Markets

Recently, there has been a push to get farmers' markets to accept SNAP benefits. The policy has seen an enthusiastic response, with the total value of SNAP redemptions at farmers' markets and food stands doubling from \$2 million to \$4 million from 2008-2009. Today, there are more than 1,150 farmers' markets and stands accepting EBT cards across the country.

Farm to Family is one of only two authorized SNAP farmers market retailers in St. Johns County.

SNAP users are able to use their benefits with Farm to Family, just as they would at any other grocery store, swiping their card to pay for purchases.

What is the Food Assistance Program?

The Food Assistance Program helps people with low incomes buy healthy food. A food assistance household is normally a group of people who live together, buy food, and cook meals together. If your household passes the Food Assistance Program's eligibility rules, the amount of food assistance benefits you receive depends on the number of people in your household and how much money is left after certain expenses are subtracted.

Households can use SNAP benefits to buy foods and food products for the household to consume, such as:

- breads and cereals;
- fruits and vegetables;
- meats, fish and poultry;
- dairy products; and
- seeds and plants which produce food.

To find out if you are eligible for food assistance, visit: www.myflorida.com/accessflorida

Our Local Food System

The Challenge of Food Security

Food security is an issue of growing concern in the United States and throughout the world. The National Strategy for the Physical Protection of Critical Infrastructures and Key Assets details a major part of the overall homeland security strategy. Agriculture, food and water are listed as the top three critical infrastructure sectors. The United States Department of Agriculture has identified specific areas as “food deserts”. Food deserts are areas or communities that lack access to sources of food (particularly fresh fruits and vegetables) that comprise a healthy diet. The lack of access may be due to income, transportation or the absence of grocery stores in the community. A University of Florida directed analysis conducted in 2013, identified 43 food desert census tract areas in Clay, Duval, Putnam & St. Johns Counties. There were 77,568 households represented within the identified food deserts. It is estimated that food stamps or Supplemental Nutrition Assistance Program (SNAP) expenditures exceeds 55 million dollars in the identified food deserts. Nationally, over 75% of households using SNAP are households with children and nearly one third are households with elderly or disabled individuals.

The Importance of Buying Local

There has been a significant decline in the number of full time family farms operating in the United States. These farms rely on farming as the main source of income for their household. They also tend to be businesses in which family members make the majority of on-site management decisions and contribute substantially to the labor requirements of the operation. The farms also tend to be multi-generational with deep roots and concern for the community. In St. Johns County, Florida there were over 150 full time family farms in the 1970's. Today there are less than 50. Between 1997 and 2007, 37% of agricultural land in St. Johns County was changed to a different land use. According to agricultural specialists at universities and food system consultants, if present trends continue in the United States and locally, these family farms, together with the food security, economic and environmental benefits they provide, will likely disappear in the next decade or two. These family farms are often considered “the agriculture-of -the-middle”. This refers to the disappearing sector of farms that are too small to sell directly to retail grocers and too big to sell food directly to consumers, such as at farmers markets. The current structure of the food system does not allow these farms to receive a price for their products that is economically sustainable. Family farms are actively seeking community partnerships and alliances, forming new marketing structures and looking at diversifying their crops in an effort to stay in business.

The Farm to Family Solution

Farm to Family believes an opportunity exists to connect consumers in the food deserts with the family farm producers in St. Johns, County. Our mobile farmer's market will bring fresh, healthy produce that is locally grown directly to consumers in food deserts and underserved retail locations. Communities will not only benefit from access to healthy food but also educational programs that teach them how to use and cook the produce in healthier ways. Family farms benefit by receiving sustainable prices for their good, allowing them to diversify crops and increase employment opportunities year-round. Through partnerships with the food desert communities, family farms, numerous nonprofit groups, churches, social service agencies, businesses and universities, a comprehensive system of food mobility will be created which will enable greater access to fresh food in areas of low access by combining existing food production efforts with a logical method of transportation.

How Much Do You Receive

- Depends on income and living expenses
- 2011 average SNAP benefit was \$122
- Medical expenses can increase monthly benefit

How Do You Apply

- Simply call Care Connection to see if you qualify
- We will assist you with the application
- When approved you will receive SNAP benefits

To apply or to receive more information please call
Care Connection at

904-209-3649



CO 
St. Johns County
Council On Aging



an outreach program of Pie in the Sky

When you buy from Farm to Family

You're making a Purchase with a Purpose.

Every dollar you spend supports:

- The production and distribution of the freshest possible produce, grown locally and picked weekly, right from North Florida farms;
- The delivery of nutritious, healthy food options to people living in food deserts throughout St. Johns County;
- Year-round employment that includes fair wages, stable income and reasonable hours for farm and market workers.
- A strong, healthy local food economy and sustainable family farms.
- Pie in the Sky outreach projects like wheelchair ramps for the elderly, food delivery to those in need, and social services for those who "fall through the cracks" in our community.

We know you have a choice when shopping.

Thanks for choosing us.

FARM TO FAMILY

an outreach program of Pie in the Sky



VISIT US ONLINE!

www.farmtofamilyflorida.org

#producetothepople



an outreach program of Pie in the Sky

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FARM TO FAMILY
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VISIT US ONLINE!

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#producetothepeople

SNAP

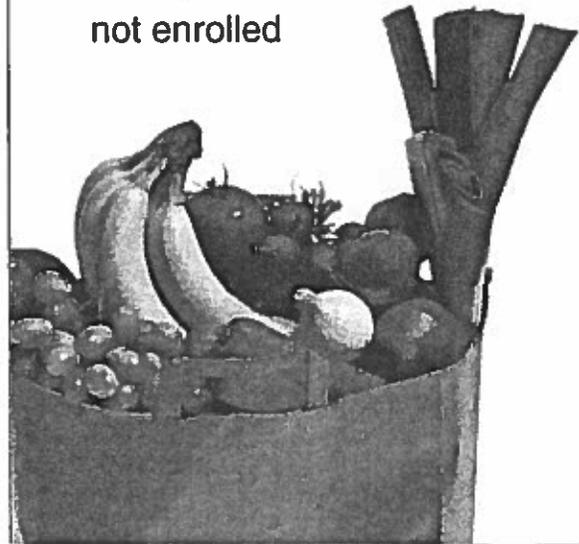
Supplemental Nutrition Assistance Program

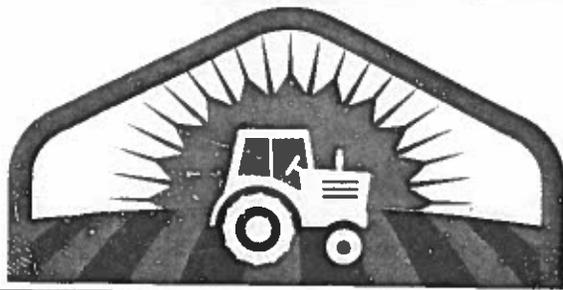
What the Program Does

- It supplements your food budget
- Get your benefits on a (EBT) card monthly
- Use almost anywhere

Who Can Apply

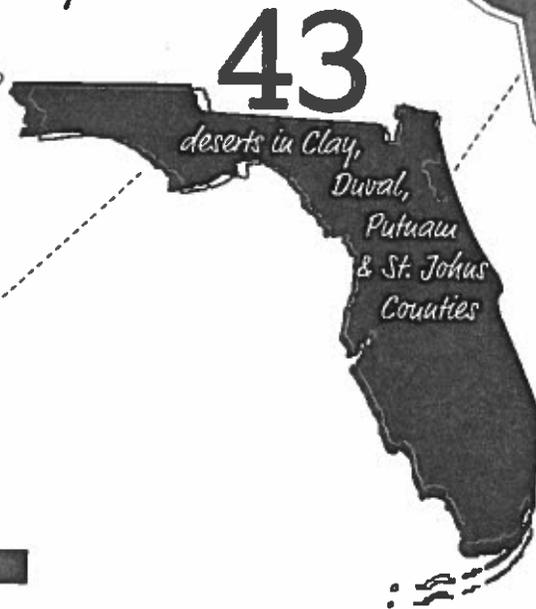
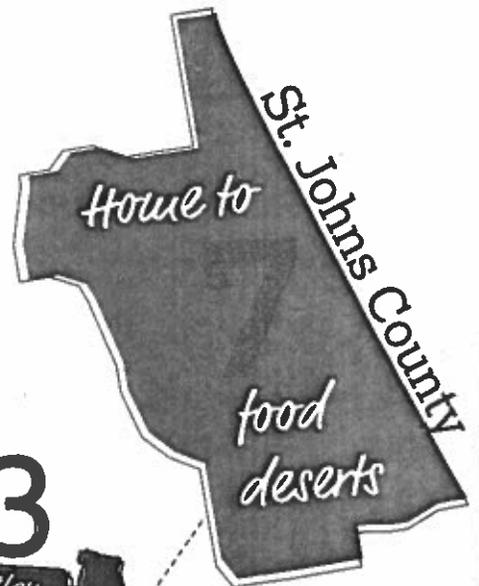
- Anyone over 18 and Seniors
- Under \$1245 single income
- Under \$1681 couple income
- 2 out of 3 eligible Seniors are not enrolled





FARM TO FAMILY

an outreach program of Pie in the Sky



A Win-Win-Win PROGRAM

1

Provides Produce to Residents in Food Deserts



2

Extends Growing Season for Local Farmers



3

Allows for Employment Opportunities



4

Supports Local Economy



5

Offers Educational Programs



6

Promotes Social Justice



Regions of the country void of fresh fruit, vegetables and other healthful whole foods.



Due to a lack of grocery stores, farmers' markets, or transportation to healthy food providers. Generally located in low-income neighborhoods.

Six of the seven food deserts in St. Johns County form an irregular shaped cluster around the city of St. Augustine.



CITY COMMISSION AGENDA ITEM

SUBJECT:

FIRST PUBLIC HEARING - TRIM CALENDAR: F/Y 2015-16 - Proposed Budget & Millage Rate for 2015/16 Budget Year – 6.9967 mills proposed

a. RESOLUTION setting the proposed FY 2015-16 Millage Rate (6.9967 Proposed) - Adopt

b. RESOLUTION adopting the proposed FY 2015-16 Budget - Adopt

SUMMARY:

The proposed FY 2015-16 budget that is being submitted is based upon the proposed millage rate of 6.9967, which represents a 22.02% decrease from the rolled-back rate of 8.9723 mills. The proposed budget is on file in the Clerk's Office for the public's inspection.

The budget is based upon all of the input and changes that were discussed at the previous budget workshop that was held on August 31, 2015. Due to the input that staff received during this budget workshop regarding water and sewer rate increases, the proposed budget *does not* include any increase in the water, sewer or solid waste collection rates.

This has resulted in a transfer from the General Fund to the Utility Fund in the amount of approximately \$356,000, which is larger than both the transfer to the Golf and Airport Funds combined. The effect of this result is that an estimated \$260,500 of General Fund reserves will need to be used to balance the budget. This will reduce General Fund reserves to approximately \$542,000, or 6.05% of operating expenditures.

The proposed budget *does not* include any cost of living adjustment for employees.

Also included is a truth in millage statement that is required to be read before the adoption of the millage-levy resolution as well as the DR-420, DR-420 TIF, and DR-420 MMP forms where the millage rate was tentatively set at 9.1749 which means that the final millage cannot exceed that rate.

RECOMMENDED ACTION:

Adopt the Resolutions setting the tentative millage rate and tentative budget, which is based upon the proposed millage rate of 6.9967, as proposed. The resolutions formally adopting the millage/levy and appropriation resolutions will be presented at the 2nd budget hearing on September 24, 2015 for adoption along with the final budget.

ATTACHMENTS:

Description	Type
▫ Truth in Millage Statement	Backup Material
▫ Tentative Millage Rate Resolution	Resolution
▫ Tentative Budget Resolution	Resolution
▫ All DR-420 Forms	Backup Material
▫ 2015-2016 Tentative Budget	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Reynolds, Matt	Approved	9/3/2015 - 4:06 PM
City Clerk	Driggers, Betsy	Approved	9/3/2015 - 4:26 PM
City Manager	Suggs, Terry	Approved	9/4/2015 - 8:48 AM

**TRUTH IN MILLAGE STATEMENT
FISCAL YEAR 2015-2016**

Prior to adoption of the Resolutions which set the property tax millage rate, Chapter 200.065 (4)(d), Florida Statutes, requires that the following statement be publicly announced.

- **The taxing authority levying this property tax is the City Commission of the City of Palatka.**
- **The rolled back rate is 8.9723 mills per \$1,000 of assessed value.**
- **The percentage decrease is 22.02% below the rollback millage rate.**
- **The operating millage rate to be levied is 6.9967 mills per \$1,000 of assessed value.**

RESOLUTION No. 2015 - 10 -

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, PUTNAM COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF PALATKA, PUTNAM COUNTY FOR FISCAL YEAR 2015-2016; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Palatka of Putnam County, Florida, on July 23, 2015 adopted Fiscal Year 2015-2016 Tentative Millage Rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Palatka of Putnam County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Palatka of Putnam County has been certified by the County Property Appraiser to the City of Palatka as \$380,825,796.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida, that:

1. The FY2015-2016 operating millage rate for the City of Palatka is 6.9967 mills, which is less than the rolled-back rate of 8.9723 mills by 22.02%.
2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 10th day of September, 2015.

CITY OF PALATKA

By: Its MAYOR

ATTEST:

CITY CLERK

**APPROVED AS TO FORM
AND CORRECTNESS:**

CITY ATTORNEY

RESOLUTION 2015 - 10 -

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA OF PUTNAM COUNTY, FLORIDA ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2015-2016, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Annual Budget contains fund appropriations and establishes projected revenue and expenditure levels for all funds and divisions for the current fiscal year and the fiscal year commencing on October 1, 2015; and

WHEREAS, Florida Statutes §200.065(2)(c) requires that a public hearing be held on the tentative budget, and Florida Statutes §200.65(2)(d) requires that a public hearing be held to finalize the budget and adopt a millage rate; and

WHEREAS, Florida Statutes §200.065(2)(d) requires that within 15 days after the meeting adopting the tentative budget, the taxing authority shall advertise in a newspaper of general circulation of its intent to finally adopt a millage rate and budget. The final hearing must be held within 2 to 5 days of the advertisement. Sections 129.03 and 200.065, F.S. outlines the exact requirements of said advertisements; and

WHEREAS, the City of Palatka of Putnam County, Florida on September 10, 2015, held a public hearing as required by Florida Statutes §200.65; and

WHEREAS, the City of Palatka of Putnam County, Florida, set forth the appropriations and revenue estimate for the Budget for the Fiscal Year 2015-2016 in the amount of twenty five million two hundred seventy five thousand one hundred fifty five and 00/100 dollars (\$25,275,155).

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida:

1. The Fiscal Year 2015-2016 Tentative Budget is hereby adopted.
2. The Fiscal Year 2015-2016 Tentative Budget, as filed with the City Clerk, contains the expenditures and reserves estimate, and the revenues and cash balances of the City of Palatka, Florida for the fiscal year from October 1, 2015 to September 30, 2016, both dates inclusive. Said Budget was submitted to the City Commission of the City of Palatka, Florida, by the City Manager as required by and pursuant to Section 39(6) of the City Charter of the City of Palatka, Florida. The 2015-2016 Tentative Budget is hereby fixed and determined in the amount of twenty five million two hundred seventy five thousand one hundred fifty five and 00/100 dollars (\$25,275,155) and is hereby in all respects adopted and confirmed as so fixed and determined, and the City Clerk is hereby directed to enter the same upon the Minutes of the City of Palatka, Florida.
3. The City Manager is hereby authorized to expend such sums in accordance with this resolution and the other applicable provisions of the Charter and Ordinances of the City of Palatka, Florida and State law.
4. Properly advertised Public Hearings have been held on September 10, 2015 at 6:00 P.M. as

required by law. Copies of the budget are on file at the Office of the City Clerk for inspection and on the City of Palatka website.

5. If any provision or portion of the Resolution is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of the Resolution shall remain in full force and effect.
6. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 10th day of September, 2015.

CITY OF PALATKA

By: **Its MAYOR**

ATTEST:

CITY CLERK

**APPROVED AS TO FORM
AND CORRECTNESS:**

CITY ATTORNEY



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2015	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	332,823,647	(1)
2.	Current year taxable value of personal property for operating purposes	\$	49,234,535	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	851,671	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	382,909,853	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	2,084,057	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	380,825,796	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	372,922,891	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Number 3 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:		Date :	
	Electronically Certified by Property Appraiser		7/1/2015 1:28 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	9.1749	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	3,421,530	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	188,810	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	3,232,720	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	20,523,858	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	360,301,938	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	8.9723	per \$1000	(16)
17.	Current year proposed operating millage rate	9.1749	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	3,513,160	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
--	---	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	3,232,720	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		8.9723 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	3,435,582	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	3,513,160	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		9.1749 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		2.26 %	(27)

First public budget hearing	Date : 9/10/2015	Time : 6:00 PM EST	Place : 201 N. 2ND ST., PALATKA, FL 32177
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S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer : Electronically Certified by Taxing Authority			Date : 8/3/2015 11:11 AM	
	Title : TERRY SUGGS, CITY MANAGER		Contact Name and Contact Title : TERRY SUGGS, CITY MANAGER		
	Mailing Address : 201 N 2ND ST		Physical Address : 201 N 2ND ST		
	City, State, Zip : PALATKA, FL 32177		Phone Number : 3863290104		Fax Number : 3863290106

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

“Principal Authority” is a county, municipality, or independent special district (including water management districts).

“Taxing Authority” is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check “Yes” if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check “Yes” if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. “Dependent special district” (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

“Independent special district” (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

“Non-voted millage” is any millage not defined as a “voted millage” in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.



Reset Form

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MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2015	County: PUTNAM		
Principal Authority : CITY OF PALATKA	Taxing Authority: CITY OF PALATKA		
1. Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	(1)
IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2. Current year rolled-back rate from Current Year Form DR-420, Line 16	8.9845	per \$1,000	(2)
3. Prior year maximum millage rate with a majority vote from 2014 Form DR-420MM, Line 13	12.2084	per \$1,000	(3)
4. Prior year operating millage rate from Current Year Form DR-420, Line 10	9.1749	per \$1,000	(4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5. Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	372,922,891	(5)
6. Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	4,552,792	(6)
7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	0	(7)
8. Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	4,552,792	(8)
9. Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	380,825,796	(9)
10. Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	11.9551	per \$1,000	(10)
Calculate maximum millage levy			
11. Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	11.9551	per \$1,000	(11)
12. Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	1.0196		(12)
13. Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	12.1894	per \$1,000	(13)
14. Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	13.4083	per \$1,000	(14)
15. Current year proposed millage rate	9.1749	per \$1,000	(15)
16. Minimum vote required to levy proposed millage: (Check one)			(16)
<input checked="" type="checkbox"/> a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <i>Enter Line 13 on Line 17.</i>			
<input type="checkbox"/> b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <i>Enter Line 15 on Line 17.</i>			
<input type="checkbox"/> c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>			
<input type="checkbox"/> d. Referendum: The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>			
17. The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	12.1894	per \$1,000	(17)
18. Current year gross taxable value from Current Year Form DR-420, Line 4	\$	382,909,853	(18)

Taxing Authority : CITY OF PALATKA		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 3,513,160	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 4,667,441	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$ 0	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$ 3,513,160	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$ 4,667,441	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Electronically Certified by Taxing Authority		8/3/2015 11:11 AM
	Title :	Contact Name and Contact Title :	
	TERRY SUGGS, CITY MANAGER	TERRY SUGGS, CITY MANAGER	
	Mailing Address :	Physical Address :	
201 N 2ND ST	201 N 2ND ST		
City, State, Zip :	Phone Number :	Fax Number :	
PALATKA, FL 32177	3863290104	3863290106	

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

**MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
INSTRUCTIONS**

General Instructions

Each of the following taxing authorities must complete a DR-420MM-P.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2015 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM-P shows the preliminary maximum millages and taxes levied based on your proposed adoption vote. Each taxing authority must complete, sign, and submit this form to their property appraiser with their completed DR-420, Certification of Taxable Value.

The vote at the final hearing and the resulting maximum may change. After the final hearing, each taxing authority will file a final Form DR-420MM, Maximum Millage Levy Calculation Final Disclosure, with Form DR-487, Certification of Compliance, with the Department of Revenue.

Specific tax year references in this form are updated each year by the Department.

Line Instructions

Lines 5-10

Only taxing authorities that levied a 2014 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2014 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

Lines 13 and 14

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

Line 17

Enter the millage rate indicated by the box checked in Line 16. If the proposed millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the proposed millage rate. For a millage requiring more than a majority vote, the proposed millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.



Reset Form

Print Form

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2015	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : Downtown	Base Year : 1983

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	29,326,017	(1)
2.	Base year taxable value in the tax increment area	\$	14,750,255	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	14,575,762	(3)
4.	Prior year Final taxable value in the tax increment area	\$	29,141,870	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	14,391,615	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date :	7/1/2015 1:28 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> If value is zero or less than zero, then enter zero on Line 6b	\$	13,846,974	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	125,440	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> If value is zero or less than zero, then enter zero on Line 7e	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer : Electronically Certified By Taxing Authority	Date :	8/3/2015 11:11 AM	
	Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title :	TERRY SUGGS, CITY MANAGER	
	Mailing Address : 201 N 2ND ST	Physical Address :	201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number :	3863290104	Fax Number :

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

“Tax increment value” is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

“Dedicated increment value” is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

“Specific proportion,” used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section.163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



Reset Form

Print Form

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2015	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : North Historic	Base Year : 1994

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	3,197,578	(1)
2.	Base year taxable value in the tax increment area	\$	1,099,110	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	2,098,468	(3)
4.	Prior year Final taxable value in the tax increment area	\$	3,391,732	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	2,292,622	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date :	7/1/2015 1:28 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> If value is zero or less than zero, then enter zero on Line 6b	\$	1,993,545	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	19,983	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> If value is zero or less than zero, then enter zero on Line 7e	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer : Electronically Certified By Taxing Authority	Date :	8/3/2015 11:11 AM	
	Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title :	TERRY SUGGS, CITY MANAGER	
	Mailing Address : 201 N 2ND ST	Physical Address :	201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number :	3863290104	Fax Number :

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

“Tax increment value” is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

“Dedicated increment value” is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

“Specific proportion,” used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section.163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



Reset Form

Print Form

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2015	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : South Historic	Base Year : 1994

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	8,147,105	(1)
2.	Base year taxable value in the tax increment area	\$	3,217,275	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	4,929,830	(3)
4.	Prior year Final taxable value in the tax increment area	\$	8,195,016	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	4,977,741	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date :	7/1/2015 1:28 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> If value is zero or less than zero, then enter zero on Line 6b	\$	4,683,339	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	43,387	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> If value is zero or less than zero, then enter zero on Line 7e	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer : Electronically Certified By Taxing Authority	Date :	8/3/2015 11:11 AM	
	Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title :	TERRY SUGGS, CITY MANAGER	
	Mailing Address : 201 N 2ND ST	Physical Address :	201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number :	3863290104	Fax Number :

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

“Tax increment value” is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

“Dedicated increment value” is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

“Specific proportion,” used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section.163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

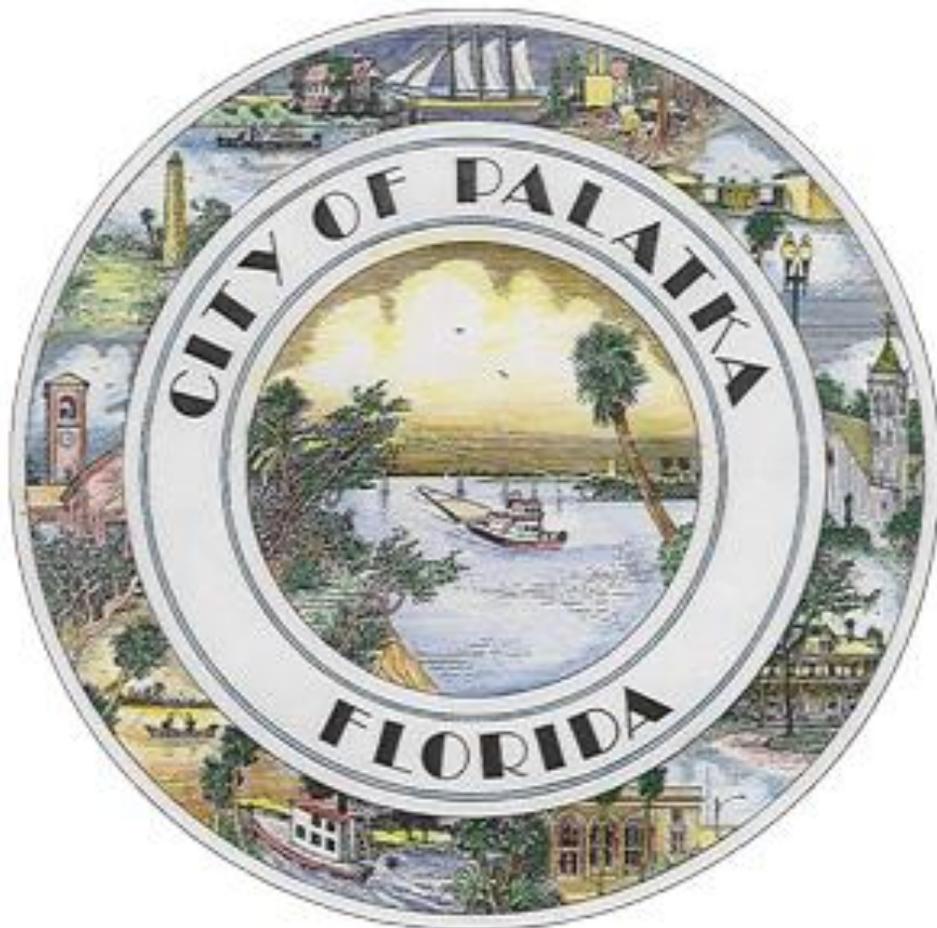
Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.

TENTATIVE ANNUAL BUDGET

and Program of Municipal Services

Fiscal Year 2015 – 2016



CITY OF PALATKA

The History of Palatka

The area was once the domain of the Timucuan peoples, two tribes of which existed in the Palatka region under chiefs Saturiwa and Utina. They fished bass and mullet, or hunted deer, turkeys, bear and opossum. Others farmed beans, corn, melons, squash, and tobacco. However, infectious disease that came with European contact and war devastated the tribes, and they were extinct by the mid-18th century. The last people evacuated with the Spanish to Cuba in 1763, when Spain ceded Florida to Great Britain after the Seven Years' War.

During the late eighteenth century, remnants of Creek and other tribes made their way to Florida. In a process of ethnogenesis, the Seminole tribe was formed. They called the location *Pilo-taikita*, meaning "crossing over", or "cows' crossing." Here the St. Johns River narrows and begins a shallower, winding course upstream to Lake George and Lake Monroe.

In 1767, Denys Rolle (1725-1797), an English gentleman and philanthropist, established Rollestown on the east bank of the St. Johns River at the head of deep-water navigation. His 78,000-acre plantation was a utopian commercial and humanitarian experiment, recruiting settlers off the streets of London, including paupers, vagrants, pickpockets and "penitent prostitutes." Two hundred indentured servants arrived to clear wilderness for agriculture and livestock. Unaccustomed to either hard work or a subtropical climate, however, they scattered. Rolle next imported slaves from West Africa to tend chickens, hogs, goats and sheep, or produce cotton, indigo, citrus and turpentine for export to England.

He built a mansion and laid out a village, but trouble beleaguered the "ideal society." In 1770, a disgruntled overseer sold over 1,000 of his employer's cattle and disappeared with the money. Rolle hired new overseers and bought more slaves, but the plantation failed to prosper. When Spain resumed control of Florida in 1783, Rolle abandoned the colony and chartered a ship to carry his household belongings, livestock and slaves to a 2,000-acre estate on Great Exuma in the Bahamas. The point in East Palatka is still called Rollestown.

With changes of sovereignty in Florida came numerous changes of ownership in Pilo-taikita, now contracted to *Pilatka*. In 1774, naturalist William Bartram noted an Indian village on the west bank, but it was abandoned before later European Americans came to settle. The current existence of Palatka can be traced to the settlement established there in 1821. After the United States acquired Florida in 1821, Nehemiah Brush established a ferry and bought a 1,200-acre tract in 1826 and another of equal size the next year. The site became a distribution point, where goods were shipped by a New York company to supply immigrants at the Grant of Arredondo, which lay to the west.

The arrival of land-hungry American settlers created confrontations with the resident Seminole. When the government attempted to relocate the tribe to the west of the Mississippi as part of Indian Removal starting in 1833, the Second Seminole War began. The Seminole attacked and burned Pilatka in 1835. Recognizing the site's strategic importance for control of the St. Johns River, the main artery into Central Florida, the US Army in 1838 established Fort Shannon, named for Captain Samuel Shannon. It included a garrison, supply depot and hospital. During 1842 the Seminole were driven from the area, and consequently Fort Shannon was abandoned by the army in 1843. Settlers made use of the military piers and buildings, including eight blockhouses, to develop the town. By 1847, it was growing rapidly. In 1849, Putnam County was created, with Pilatka the county seat. With the help of Judge Isaac H. Bronson, it was incorporated as a city on January 8, 1853.

During the 1850s, Florida in general and Pilatka in particular gained a reputation as a haven for invalids escaping northern winters. Steamboats carried them up the river in increasing numbers. One visitor wrote that amusements included "sailing, fishing, rowing, walking, riding in buggy and on horseback, whist, enchre, backgammon and hunting."

The tourist trend was interrupted by the Civil War, when gunboats cruised the waters and Pilatka was destitute and largely deserted. On October 7, 1862, the USS *Cimarron* fired several shells over the town after seeing some Confederate cavalry. Mary Boyd pleaded with Union Commander Maxwell Woodhull to spare Pilatka, assuring him that the horse soldiers were not residents. He complied.

Among the notable residents of Palatka during the war was Confederate spy Lola Sánchez and her sisters. Sánchez became upset when their father was falsely accused of being a Confederate spy by the members of the Union Army and imprisoned. Officers of the Union Army then occupied their residence in Palatka, Florida. On one occasion Sánchez overheard various officers' planning a raid and alerted the Confederate forces. As a result, the Confederate forces led by Capt. John Jackson Dickson, surprised and captured the Union troops on the day of the supposed raid in what is known as "Battle of Horse Landing".

Following the war, tourists returned to find new hotels, including the Putnam House, built by Hubbard L. Hart, and the Larkin House, which had accommodations for 250 guests. Steamers ran up the Ocklawaha River to Eustis, Leesburg and Silver Springs, or the St. Johns River to Enterprise and Sanford. Industries included logging, raising cattle and hogs, and orange groves. On May 24, 1875, the post office changed the spelling to Palatka, ending confusion with Picolata.

By the 1880s, several competing railroads crossed the community, which became an important junction. These included the Florida Southern Railroad, the Jacksonville, Tampa and Key West Railroad, the St. Augustine and Palatka Railway, and the Georgia Southern and Florida Railroad. On November 7, 1884, Palatka suffered a devastating fire. Guests arrived that season to find no accommodations, and so continued on the train south; this was the beginning of a gradual shift of tourism elsewhere. The city lost trade, shipping and transportation preeminence to Jacksonville, on the coast. With its downtown rebuilt in brick to be fireproof, Palatka emerged a finer place.

In 1893, A. E. and H. S. Wilson of Saginaw, Michigan bought the Noah J. Tilghman & Son Sawmill, which processed cypress lumber. Renamed the Wilson Cypress Company, it expanded operations and became a major employer. At its peak, it was the second largest cypress mill in the world, but closed in 1944. The Great Freeze of 1894 and 1895 destroyed Palatka's citrus groves for 5 years, which were formerly a major attraction. The ill-fated Cross Florida Barge Canal was once intended to pass the city. Today, tourism remains important.



Larkin House c. 1880



Second Street c. 1880

Fiscal Year 2015-2016



Tentative Annual Budget and Program of Municipal Services

City Commissioners
Terrill Hill, Mayor
Mary Lawson Brown, Vice-Mayor
Justin Campbell
Rufus Borom
James Norwood, Jr.

City Manager
Terry Suggs

Finance Director
Matthew D. Reynolds

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General Fund

FUND TITLE/FUND # General Fund: 001									
REVENUE OBJECT #/TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE	
311 AD VALOREM TAXES									
311-0-0100 CURRENT AD VALOREM TAXES	3,048,666	3,066,132	3,016,120	3,096,672	2,619,674	3,101,553	2,376,189	-23.27%	
311-0-0200 DELINQUENT AD VALOREM TAXES	4,895	13,274	7,061	11,500	271	2,163	11,500	0.00%	
Total	3,053,561	3,079,406	3,023,181	3,108,172	2,619,945	3,103,717	2,387,689	-23.18%	
312 LOCAL OPTION, USE & FUEL TAXES									
312-4-1000 LOCAL OPTION FUEL TAX	257,678	270,113	257,586	264,975	136,765	272,756	275,425	3.94%	
312-4-2000 2010 LOCAL GAS TAX	172,780	187,355	171,776	176,430	92,405	184,998	189,570	7.45%	
312-5-1000 FIRE 175 PREM MONIES	78,504	80,280	60,507	78,504	-	78,504	78,504	0.00%	
312-5-2000 POLICE 185 PREM MONIES	59,256	66,189	62,213	59,256	-	59,256	59,256	0.00%	
Total	568,217	603,937	552,082	579,165	229,170	595,514	602,755	4.07%	
314 UTILITY SERVICES TAXES									
314-1-0000 UTILITY TAX ELECTRIC	651,854	750,858	730,452	784,356	381,492	800,184	800,184	2.02%	
314-3-0000 UTILITY TAX WATER	165,092	166,127	177,984	171,440	79,640	162,133	162,133	-5.43%	
314-4-0000 UTILITY TAX GAS	104,741	80,499	118,000	89,428	45,290	82,205	82,205	-8.08%	
314-7-0000 UTILITY TAX FUEL OIL	91	100	157	172	178	356	172	0.00%	
314-8-0000 UTILITY TAX PROPANE	1,133	1,351	1,251	1,261	568	1,136	1,261	0.00%	
Total	922,911	998,935	1,027,844	1,046,657	507,168	1,046,014	1,045,955	-0.07%	
315 COMMUNICATION SERVICE TAXES									
315-0-1000 TELE COMMUNICATION SERVICE TAX	130,984	125,758	102,000	116,400	58,825	111,450	101,924	-12.44%	
Total	130,984	125,758	102,000	116,400	58,825	111,450	101,924	-12.44%	
316/322/329 PERMITS & FEES									
316-0-1000 OCCUPATIONAL BUSINESS TAX	90,569	99,811	90,000	90,000	18,386	90,000	90,000	0.00%	
322-0-2000 BUILDING PERMITS	60,395	108,568	98,000	111,585	112,048	162,500	75,000	-32.79%	
322-0-2100 BUILDING & ZONING REVENUES	24,649	38,593	41,000	51,629	40,999	59,248	30,000	-41.89%	
329-0-0001 LANDSCAPING CODE FEE	-	3,900	-	-	-	-	-	0.00%	
Total	175,612	250,872	229,000	253,214	171,432	311,748	195,000	-22.99%	
323 FRANCHISE FEES									
323-1-0000 FRANCHISE FEES ELECTRIC	904,958	810,331	778,262	778,999	436,416	826,523	785,196	0.80%	
Total	904,958	810,331	778,262	778,999	436,416	826,523	785,196	0.80%	
325 SPECIAL ASSESSMENTS									
325-2-1000 FIRE ASSESSMENT	-	-	-	-	-	-	787,775	0.00%	
Total	-	-	-	-	-	-	787,775	0.00%	
331/333/334 STATE/FEDERAL GRANTS & PILOTS									
331-2-1500 JAG RECOVERY LOCAL 09SBB90645	-	-	-	-	-	-	-	0.00%	
331-2-2500 BULLET PROOF VEST GRANT-POLICE	-	5,814	4,000	4,388	-	4,388	4,388	0.00%	
331-2-3500 2008 UMWX0032 COPS UNI HIRING	-	-	-	-	-	-	-	0.00%	
331-2-3600 2009 RKWX0247 COPS RECOVERY	-	-	-	-	-	-	-	0.00%	
331-2-3601 COPS Grant 2014-2015	-	-	-	-	-	-	-	0.00%	
331-2-4700 WEED & SEED GRANT-POLICE	-	-	-	-	-	-	-	0.00%	
331-2-5400 EMW-2010-FO-02817 FIRE GRANT	-	-	-	-	-	-	-	0.00%	
331-2-5401 EMW-2012-FO-03185 FIRE GRANT-B	37,655	-	-	-	-	-	-	0.00%	
331-2-5500 SAFER GRANT	20,126	-	-	-	-	-	-	0.00%	
331-2-5600 JAG 2009 2009DJBX0978	-	-	-	-	-	-	-	0.00%	
331-2-5900 VOCA GRANT V09045	37,648	37,694	37,715	37,531	8,777	37,531	37,531	0.00%	
331-2-6000 JAG 2010 2010DJBX1516	-	-	-	-	-	-	-	0.00%	
331-2-6100 2011-JAGC-PUTN-3-B2-169	-	-	-	-	-	-	-	0.00%	
331-7-1000 HISTORICAL GRANT	-	-	-	-	-	-	-	0.00%	
331-2-6200 JAG 2011 2011DJBX2106	-	-	-	-	-	-	-	0.00%	
331-2-6300 2012-JAGC-PUTN-1-C4-027	-	-	-	-	-	-	-	0.00%	
331-2-6301 JAG LOCAL 2013-DJ-BX-0269	10,955	-	-	-	-	-	-	0.00%	
331-2-6302 JAG COUNTY WIDE 2013-JAGC-PUTN	14,620	-	-	-	-	-	-	0.00%	
331-2-6303 JAG LOCAL 2014-DJ-BX-0134	-	10,986	10,986	-	-	-	-	0.00%	
331-2-6304 2014-JAGC-PUTN-2-E5-010	-	16,219	15,341	-	-	-	-	0.00%	
331-2-6305 JAG LOCAL 2014-DJ-BX-0180	-	-	-	10,986	-	10,986	-	-100.00%	
331-2-6306 2015-JAGC-PUTN-3-R3-013	-	-	-	15,359	-	15,359	-	-100.00%	
331-2-6307 2016-JAGC-PUTN	-	-	-	-	-	-	15,000	0.00%	
331-2-5503 USDA POLICE VEHICLES	-	40,239	40,238	40,900	-	-	-	-100.00%	
331-2-5504 USDA FIRE DEPT VEHICLES	-	-	-	69,500	-	69,500	-	-100.00%	
333-0-1000 PAYMENTS IN LIEU OF TAX (PHA)	14,330	18,347	15,000	18,300	-	18,924	18,300	0.00%	
334-1-4000 SJRWMD #26799 SOFTWARE COST SH	-	-	-	-	-	-	-	0.00%	
334-2-0300 FIRE GRANT-USAR TRAINING	7,408	1,777	-	-	-	-	-	0.00%	
334-5-5001 DEO PLANNING GRANT	-	3,000	25,000	-	-	-	-	0.00%	

General Fund

FUND TITLE/FUND #								
General Fund: 001								
REVENUE OBJECT #/TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/DECREASE
Total	142,742	134,076	148,280	196,964	8,777	156,688	75,219	-61.81%
335 STATE SHARED REVENUES								
335-1-2000 STATE REVENUE SHARING	399,985	400,433	400,473	401,925	200,117	400,235	403,598	0.42%
335-1-4000 MOBILE HOME LICENSE TAX	6,374	6,170	6,859	7,772	3,148	5,309	5,309	-31.69%
335-1-5000 ALCOHOLIC BEVERAGE TAX	13,287	9,149	10,440	13,330	8,845	9,299	9,500	-28.73%
335-1-6000 SALES TAX REVENUE (95%)	371,690	375,167	383,527	373,512	182,268	374,485	374,485	0.26%
335-2-1000 FIREFIGHTERS SUP COMP	5,040	5,040	5,040	5,040	3,012	5,832	5,832	15.71%
335-4-9000 GAS TAX REBATE	14,070	9,470	14,070	12,123	7,443	13,775	13,000	7.23%
Total	810,446	805,430	820,409	813,702	404,833	808,934	811,724	-0.24%
337 GRANTS/LOCAL UNITS								
337-2-0100 HIDTA	8,201	256	6,547	6,547	-	-	6,547	0.00%
Total	8,201	256	6,547	6,547	-	-	6,547	0.00%
338 SHARED REVENUE FROM OTHER LOCAL UNITS								
338-0-2000 SHARE OF COUNTY OCCUP	7,003	6,086	2,600	7,000	1,342	6,000	6,000	-14.29%
338-0-9000 SHARED REV OTHER LOC UNITS	5,000	5,000	5,000	5,000	-	5,000	5,000	0.00%
Total	12,003	11,086	7,600	12,000	1,342	11,000	11,000	-8.33%
340's CHARGES FOR SERVICES								
341-0-3001 CODE ENFORCEMENT-ADMIN FEES	-	-	2,797	3,000	158	237	250	-91.67%
341-0-9000 ELECTION FEES	-	765	-	-	-	-	-	0.00%
342-1-1000 POLICE SERVICES	3	-	-	-	-	-	-	0.00%
342-1-1100 GUN SAFETY CLASSES	2,275	1,540	4,200	4,200	1,715	2,783	2,800	-33.33%
342-1-2000 FIRE ALARM REG & FEES (POLICE)	-	75	-	-	-	-	-	0.00%
342-1-3000 TAXI REGISTRATION	-	-	-	-	-	-	-	0.00%
342-2-1000 FIRE SERVICES	27,158	20,373	25,000	25,000	37,086	48,844	25,000	0.00%
342-5-1000 FIRE INSPECTION FEES	9,480	13,770	15,000	15,000	5,560	11,550	-	-100.00%
343-8-1000 CEMETERY SERVICES	47,095	48,608	80,000	52,500	30,424	71,510	11,100	-78.86%
343-8-2000 VAULT SALES-CEMETERY	32,559	23,550	36,000	26,000	12,615	29,813	-	-100.00%
346-4-1000 ANIMAL CONTROL FEES	1,003	1,129	2,300	1,300	250	250	250	-80.77%
347-2-1000 PARK-REC RENTALS FEES	7,627	10,898	5,000	10,000	7,085	10,000	10,000	0.00%
347-2-1001 SPECIAL EVENT FEES	-	-	-	-	-	-	-	0.00%
347-3-1000 BRONSON HOUSE	150	140	1,200	1,200	-	500	1,000	-16.67%
347-3-1001 ST JOHNS RIVER CENTER-RENTALS	-	-	-	7,500	-	-	7,500	0.00%
347-3-1002 ST JOHNS RIVER CENTER-GIFT SHOP SALES	-	-	-	6,000	-	-	2,000	-66.67%
347-5-1000 COMMUNITY CENTER	13,019	9,193	15,000	13,000	5,417	11,440	12,000	-7.69%
341-0-9001 CODE ENFORCEMENT-MISC FEES	1,181	3,025	575	2,700	1,370	5,100	2,700	0.00%
341-0-3002 CODE ENFORCEMENT-VACANT PROPERTY REG	-	-	-	-	1,300	2,850	-	0.00%
342-1-1001 POLICE DEPT-FINGERPRINTS	455	515	488	360	250	555	360	0.00%
342-1-1002 POLICE DEPT-ADMIN TOW FEES	4,600	7,355	8,160	7,071	3,982	7,323	7,071	0.00%
342-1-1003 POLICE DEPT-INVESTIGATIVE COST	464	728	1,200	1,200	819	2,244	1,200	0.00%
342-1-1004 POLICE DEPT-RECORDS REQUESTS	2,599	4,172	1,500	3,500	1,920	4,253	3,500	0.00%
342-1-1005 POLICE DEPT-ADMIN FEES	14,343	22,979	18,279	18,279	9,395	21,426	18,500	1.21%
342-1-1006 POLICE DEPT-OFFENDER PAYMENTS	180	197	1,500	125	674	1,482	1,000	700.00%
342-1-1007 POLICE DEPT-OT REIMBURSEMENTS	30,049	37,968	30,000	30,000	15,249	27,584	30,000	0.00%
342-1-1008 POLICE DEPT-REPORTS	646	-	-	-	-	-	-	0.00%
342-1-1009 POLICE DEPT-MISCELLANEOUS	2,795	4,055	2,780	3,800	1,731	2,747	2,780	-26.84%
342-1-1010 POLICE DEPT-INVOLUNTARY TOWS	-	645	820	630	420	840	630	0.00%
Total	197,680	211,680	251,799	232,365	137,419	263,328	139,641	-39.90%
350's FINES/FORFEITS								
351-1-1000 COURT FINES	61,481	77,552	45,000	78,100	32,476	71,449	71,000	-9.09%
351-3-1000 POLICE EDUCATION	3,218	2,469	2,500	2,000	1,496	3,312	2,500	25.00%
354-0-1000 CODE ENFORCEMENT-LIEN FINES	8,129	12,476	3,211	2,100	7,743	7,803	2,100	0.00%
359-0-0500 EVIDENCE FUND	-	-	1,500	1,500	-	-	1,500	0.00%
359-0-1100 FALSE ALARM FINES	34,120	34,139	32,073	26,000	11,621	28,316	26,000	0.00%
359-0-2000 SPECIAL POLICE TRUST REV	29,782	8,513	15,000	10,000	12,545	12,545	10,000	0.00%
359-0-4000 PARKING TICKETS	-	-	-	-	50	50	-	0.00%
354-0-1100 RED LIGHT CAMERA	290,595	697,326	1,253,952	774,973	267,232	585,377	507,970	-34.45%
354-0-1101 RED LIGHT HEARING	-	5,838	-	4,000	2,430	4,394	4,000	0.00%
Total	427,324	838,312	1,353,236	898,673	335,593	713,246	625,070	-30.45%
360's MISCELLANEOUS REVENUES								
361-1-1000 INTEREST EARNINGS	216	2,503	250	3,150	1,179	2,186	2,400	-23.81%
361-1-1500 INTEREST-MISCELLANEOUS	-	-	-	-	-	-	-	0.00%
362-0-1000 MISC RENTS	4	2	-	-	3	3	-	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001		ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
REVENUE OBJECT #/TITLE									
362-0-3000 AMTRAK RENT		2,040	2,040	2,040	2,040	1,020	2,040	2,040	0.00%
362-0-4000 CONCESSION STAND RENT		1,700	-	-	-	-	-	-	0.00%
364-0-1000 CEMETERY LOTS		28,888	51,975	40,500	52,850	18,125	36,000	36,250	-31.41%
364-0-1010 CEMETERY LOTS RESTRICTED		14,788	10,875	13,500	10,570	3,625	7,200	7,250	-31.41%
364-0-4900 SURPLUS EQUIPMENT-GENERAL		10,704	10,527	5,000	2,000	-	16,000	2,000	0.00%
364-0-4901 SURPLUS LAND-GENERAL		-	2,322	-	-	-	-	-	0.00%
366-0-1500 WEED & SEED CONTRIB		-	-	-	-	-	-	-	0.00%
366-0-2000 CRIME PREVENTION		-	-	-	-	500	-	-	0.00%
366-0-2100 VOLUNTEER PROGRAM		-	-	-	-	-	-	-	0.00%
366-0-2200 POLICE ATHLETIC LEAGUE		-	-	-	-	-	-	-	0.00%
366-0-2500 VOCA		-	-	-	-	-	-	-	0.00%
366-0-2501 NRA Grant		-	-	-	30,000	-	-	-	-100.00%
366-0-3000 CONTRIB FRM PUT HIST SOC		-	-	-	-	-	-	-	0.00%
366-0-3500 CONTRIBUTION-BRONSON HOUSE		-	100	-	-	-	-	-	0.00%
366-0-3501 CONTRIBUTION-ST JOHNS RIVER CENTER		-	-	-	300	-	1,370	-	-100.00%
366-0-3502 CONTRIBUTION-WATER WORKS		-	-	-	300	-	-	-	-100.00%
366-0-5000 CONTRIBUTIONS FOR CANINE		-	22,225	22,225	-	-	-	-	0.00%
366-0-6000 CONTRIBUTIONS FIRE TRK RESTOR		-	-	-	-	-	-	-	0.00%
366-0-7500 RIVERFRONT HANDICAP PLAYGROUND		-	-	-	-	-	-	-	0.00%
366-0-8000 FIREWORKS CONTRIBUTION		7,985	6,865	8,500	8,500	-	8,260	18,000	111.76%
366-0-8001 MAYOR'S RECEPTION CONTRIBUTION		3,500	500	4,000	4,500	5,000	5,000	5,000	11.11%
366-0-8500 FIRE PUBLIC EDUCATION		21,079	20,855	17,000	17,000	14,547	19,841	17,000	0.00%
366-0-9000 REID ST ISLAND CONTRIB		-	-	-	-	-	-	-	0.00%
369-3-1000 REFUNDS/REIMBURSEMENTS		26,253	32,319	27,968	25,000	49,161	49,925	47,000	88.00%
369-3-3000 REFUND FED EX TAX-FUEL		-	-	-	-	-	-	-	0.00%
369-9-0500 MISC REVENUE		1,871	1,480	2,000	900	1,597	2,000	900	0.00%
369-9-1000 FDOT RIGHT OF WAY MAINTENANCE		51,654	51,654	51,654	51,654	25,827	51,564	51,654	0.00%
369-9-2000 INSURANCE CLAIMS-GENERAL		2,947	17,912	-	-	1,652	5,359	-	0.00%
369-9-3000 FDOT HWY LIGHTING MAINTENANCE		34,833	42,163	42,163	43,428	-	43,428	44,731	3.00%
369-9-3001 FDOT TRAFFIC SIGNAL MAINTENANCE		14,954	19,697	19,697	20,583	-	20,583	40,888	98.65%
366-0-2600 WOMENS SELF-DEFENSE CLASS DONA		170	321	-	-	-	-	-	0.00%
366-0-6100 CONTRIBUTIONS FROM GP FOR FD		-	-	-	-	-	-	-	0.00%
369-9-1001 E-Payables Revenue Share		1,683	2,510	3,000	2,283	1,377	2,609	2,500	9.51%
369-9-1002 Mortgage-P/I		-	2,073	-	2,763	1,382	2,763	2,763	0.00%
Total		225,268	300,918	259,497	277,821	124,995	276,131	280,376	0.92%
381 TRANSFERS IN									
381-0-1000 TRANSFER FROM TAX INCREMENT		15,000	16,400	15,000	-	-	-	16,400	0.00%
381-0-1200 TRANSFER FROM PENSION FUNDS		-	-	-	-	-	-	-	0.00%
381-0-1300 TRANSFER FROM GAS AUTHORITY-FRANCHISE		515,099	300,000	300,000	300,000	200,000	300,000	250,000	-16.67%
381-0-1400 TRANSFER FROM UTILITY FUND-FRANCHISE		-	-	-	-	-	-	242,432	#VALUE!
381-0-1500 TRANSFER FROM SANITATION FUND-FRANCHISE		-	-	-	-	-	-	96,178	#VALUE!
Total		530,099	316,400	315,000	300,000	200,000	300,000	605,010	101.67%
382 REIMBURSEMENTS									
382-0-1000 ADMIN EXP REIMB-UTILITY FUND		260,000	260,000	260,000	260,000	130,000	260,000	240,791	-7.39%
382-0-2000 ADMIN EXP REIMB-GOLF FUND		-	-	-	-	-	-	14,998	0.00%
382-0-3000 ADMIN EXP REIMB-SANITATION FUND		95,000	95,000	95,000	95,000	47,500	95,000	87,264	-8.14%
382-0-5001 ADMIN EXP REIMB-AIRPORT FUND		-	-	-	-	-	-	51,684	0.00%
382-0-6000 ADMIN EXP REIMB-TAX INCREMENT FUNDS		15,098	-	-	-	-	-	13,910	0.00%
382-0-7000 ADMIN EXP REIMB-PENSION FUNDS		11,326	11,311	11,326	11,326	-	16,524	19,584	72.91%
382-0-8000 REIMBURSEMENT FROM GAS AUTHORITY		-	9,064	14,754	-	-	-	-	0.00%
Total		381,424	375,375	381,080	366,326	177,500	371,524	428,231	16.90%
383 CAPITAL LEASE PROCEEDS									
383-0-1000 CAPITAL LEASE PROCEEDS-POLICE CARS		300,000	520,700	520,700	313,213	-	389,000	-	-100.00%
383-0-1001 CAPITAL LEASE PROCEEDS-FIRE TRUCKS		-	-	-	69,500	-	69,500	-	-100.00%
Total		300,000	520,700	520,700	382,713	-	458,500	-	-100.00%
384 DEBT PROCEEDS									
384-0-1001 LOAN PROCEEDS-PD VEHICLES		-	-	-	-	-	-	-	0.00%
Total		-	-	-	-	-	-	-	0.00%
TOTAL OPERATING & OTHER REVENUES		8,791,430	9,383,472	9,776,517	9,369,718	5,413,415	9,354,317	8,889,112	-5.13%

General Fund

FUND TITLE/FUND # General Fund: 001								
REVENUE OBJECT #/TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
CASH BALANCE FORWARD								
301-0-1000 OPERATING CASH BALANCE FORWARD	-	-	674,971	807,384	807,384	807,384	802,871	-0.56%
301-0-1001 EVIDENCE FUND BALANCE FORWARD	-	-	1,483	499	499	499	(368)	-173.75%
301-0-1002 LOT DEMOLITION/CLEANUP BALANCE	-	-	18,460	27,070	27,070	27,070	29,160	7.72%
301-0-1003 IMPACT FEES-POLICE BALANCE FOR	-	-	2,994	-	-	-	-	0.00%
301-0-1004 IMPACT FEES-FIRE BALANCE FORWA	-	-	5,841	5,841	5,841	5,841	5,841	0.00%
301-0-1005 IMPACT FEES-SCHOOL BOARD BALAN	-	-	-	-	-	-	-	0.00%
301-0-1006 INSURANCE CONTINGENCY BALANCE	-	-	-	-	-	-	-	0.00%
301-0-1007 BETTER PLACE BALANCE FORWARD	-	787,846	787,846	-	-	-	-	0.00%
301-0-1008 RIVERFRONT PLAYGROUND BALANCE	-	-	5,000	5,000	5,000	5,000	5,000	0.00%
301-0-1009 SPECIAL CEMETERY BALANCE FORWA	-	-	91,865	102,740	102,740	102,740	109,940	7.01%
301-0-1010 SPECIAL POLICE BALANCE FORWARD	-	-	69,908	57,012	57,012	57,012	58,095	1.90%
301-0-1011 CANINE PURCHASE BALANCE FOWARD	-	-	3,053	278	278	278	278	0.00%
301-0-1012 HAND GUN CLASSES BALANCE FORWA	-	-	2,382	3,922	3,922	3,922	6,705	70.96%
301-0-1013 FIRE PUBLIC EDUCATION BALANCE	-	-	10,254	24,142	24,142	24,142	26,983	11.77%
301-0-1014 POLICE ATHLETIC LEAGUE BALANCE	-	-	-	-	-	-	-	0.00%
301-0-1015 CRIME PREVENTION BALANCE FORW	-	-	1,259	1,259	1,259	1,259	1,259	0.00%
301-0-1016 WEED & SEED BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
301-0-1017 BLOOD SCREENING BALANCE FORWAR	-	-	1,260	1,260	1,260	1,260	1,260	0.00%
301-0-1018 WOMENS SELF-DEFENSE CLASS BALA	-	-	556	877	877	877	877	0.00%
301-0-1019 RED LIGHT CAMERA BALANCE FORWARD	-	-	108,597	274,983	274,983	274,983	222,671	-19.02%
301-0-1020 ADVANCE TO GOLF COURSE FUND BALANCE FO	-	1,456,117	1,456,117	-	-	-	-	0.00%
301-0-1021 LANDSCAPING CODE FEE BALANCE FORWARD	-	-	-	-	3,900	3,900	-	0.00%
Total	-	2,243,963	3,241,846	1,312,267	1,316,167	1,316,167	1,270,572	-3.18%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	8,791,430	11,627,435	13,018,363	10,681,985	6,729,582	10,670,484	10,159,684	-4.89%

General Fund

General Fund: 001								
FUND TITLE/FUND #								
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
City Commission: 001-01-511	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1110 COMMISSIONERS SALARIES	81,788	84,242	84,242	86,349	43,174	86,348	86,349	0.00%
2100 FICA TAX EXPENSE	-	6,439	6,444	6,606	3,294	6,588	6,606	0.00%
2200 RETIREMENT EXPENSE	-	18,419	18,419	16,494	8,247	16,493	16,283	-1.28%
2300 HEALTH AND LIFE INSURANCE	-	-	11	11	-	-	11	0.00%
2400 WORKERS COMP	-	1,261	1,263	1,284	965	1,285	1,228	-4.36%
Total	81,788	110,362	110,379	110,744	55,679	110,715	110,477	-0.24%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	-	2,744	-	3,229	2,444	6,000	28,795	791.76%
3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
4020 SCHOOLING, CONFERENCE, ETC	50	(425)	-	-	-	-	-	0.00%
4022 SCHOOLING/CONF-MAYOR	284	425	1,000	1,200	529	2,884	5,000	316.67%
4023 SCHOOLING/CONF-VMAYOR BROWN	630	2,314	2,000	2,200	2,187	3,500	5,000	127.27%
4024 SCHOOLING/CONF-COMM CAMPBELL	-	-	1,000	1,200	765	3,684	5,000	316.67%
4025 SCHOOLING/CONF-COMM NORWOOD	2,236	2,156	1,000	1,500	838	3,384	5,000	233.33%
4026 SCHOOLING/CONF-COMM BOROM	891	102	1,000	1,200	1,245	3,584	5,000	316.67%
4100 COMMUNICATIONS SERVICES	429	-	-	-	-	-	-	0.00%
4200 POSTAGE AND FREIGHT	-	-	-	-	-	-	-	0.00%
4400 RENTALS AND LEASES	182	-	-	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	-	2,410	2,056	2,219	2,025	2,595	3,326	49.89%
4610 BUILDING MAINTENANCE	-	-	-	-	-	2,000	5,000	0.00%
4620 EQUIPMENT MAINTENANCE	-	-	-	1,700	1,700	1,700	1,700	0.00%
4700 PRINTING AND BINDING	622	50	1,000	1,000	643	1,000	1,000	0.00%
4800 ADVERTISING	-	-	-	-	1,206	2,500	2,500	0.00%
5100 OFFICE SUPPLIES	276	78	300	350	-	300	300	-14.29%
5230 JANITORIAL SUPPLIES	-	-	-	-	-	-	-	0.00%
5280 OPERATING SUPPLIES	2,566	3,005	500	1,000	1,086	2,900	3,000	200.00%
5281 MAYOR'S RECEPTION	143	-	-	6,500	6,261	6,900	6,900	6.15%
5400 MEMBR,SUBSCRIPT,DUES	250	1,223	1,400	1,500	1,595	1,595	1,600	6.67%
Total	8,560	14,083	11,256	24,798	22,525	44,526	79,121	219.06%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	7,000	-	0.00%
Total	-	-	-	-	-	7,000	-	0.00%
DEPARTMENT TOTAL	90,348	124,445	121,635	135,542	78,204	162,240	189,598	39.88%

General Fund

General Fund: 001								
FUND TITLE/FUND #								
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
City Manager's Office: 001-20-512	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	-	113,466	113,478	116,315	115,967	165,270	92,388	-20.57%
1200 REGULAR SALARIES	-	31,897	30,900	31,672	16,617	31,220	79,965	152.48%
1210 ACCRUED SALARIES	-	2,752	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	-	10,942	11,045	11,321	10,272	15,034	13,185	16.46%
2200 RETIREMENT EXPENSE	-	22,196	21,929	21,401	15,675	27,062	27,791	29.86%
2300 HEALTH AND LIFE INSURANCE	-	23,976	23,682	26,459	11,212	26,122	22,555	-14.75%
2301 HEALTH AND LIFE INSURANCE-CONTINGENT	-	2,560	4,167	-	-	-	-	0.00%
2400 WORKERS COMP	-	203	204	197	148	198	219	11.17%
Total	-	207,992	205,405	207,365	169,891	264,906	236,103	13.86%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	-	888	500	610	681	3,811	417	-31.64%
3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
4020 SCHOOLING, CONFERENCE, ETC	-	2,142	300	879	696	1,000	1,000	13.77%
4021 SCHOOLING/CONF-CITY MANAGER	825	2,744	1,750	1,750	36	1,843	5,000	185.71%
4100 COMMUNICATIONS SERVICES	169	1,158	1,100	1,000	589	1,336	1,350	35.00%
4200 POSTAGE AND FREIGHT	-	359	300	200	263	400	400	100.00%
4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
4320 ELECTRICITY	-	1,860	1,800	1,700	797	1,813	1,800	5.88%
4400 RENTALS AND LEASES	86	1,568	330	330	854	1,907	1,907	477.88%
4500 LIABILITY INSURANCE	-	3,383	3,365	3,518	2,636	3,508	4,723	34.25%
4610 BUILDING MAINTENANCE	-	666	1,000	750	314	3,100	5,000	566.67%
4620 EQUIPMENT MAINTENANCE	-	517	1,000	750	541	541	550	-26.67%
4630 VEHICLE MAINTENANCE	820	10	1,500	250	375	375	375	50.00%
4700 PRINTING AND BINDING	-	1,848	1,000	750	8,259	1,100	1,100	46.67%
5100 OFFICE SUPPLIES	-	1,182	500	500	253	650	650	30.00%
5210 GAS AND LUBRICANTS	1,721	924	1,750	900	268	1,426	1,500	66.67%
5230 JANITORIAL SUPPLIES	-	444	400	400	173	342	350	-12.50%
5280 OPERATING SUPPLIES	-	480	1,000	1,000	343	2,200	1,950	95.00%
5400 MEMBR,SUBSCRIPT,DUES	-	1,630	1,550	1,630	1,257	1,288	1,800	10.43%
Total	3,621	21,801	19,145	16,917	18,335	26,640	29,872	76.58%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	4,200	24,919	29,869	-	-100.00%
Total	-	-	-	4,200	24,919	29,869	-	-100.00%
DEPARTMENT TOTAL	3,621	229,793	224,550	228,482	213,145	321,415	265,975	16.41%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# City Clerk's Office: 001-21-512	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	-	70,685	69,975	71,550	36,954	74,032	74,777	4.51%
1200 REGULAR SALARIES	-	-	-	3,458	-	-	21,258	514.75%
1210 ACCRUED SALARIES	-	1,411	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	-	4,992	5,353	5,738	2,592	5,188	7,347	28.04%
2200 RETIREMENT EXPENSE	-	19,014	18,823	16,814	8,684	17,398	22,280	32.51%
2300 HEALTH AND LIFE INSURANCE	-	6,885	6,931	7,467	3,441	6,882	8,094	8.40%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	-	1,146	1,866	-	-	-	-	0.00%
2400 WORKERS COMP	-	73	96	95	72	96	95	0.00%
Total	-	104,207	103,044	105,122	51,743	103,595	133,851	27.33%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	-	10,778	9,664	10,126	1,212	11,969	10,278	1.50%
3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
3400 CONTRACTUAL SERVICES	-	4,950	5,000	5,000	4,375	4,375	4,375	-12.50%
3401 ELECTION EXPENSE	-	-	100	500	-	-	500	0.00%
4027 SCHOOLING/CONF-BETSY DRIGGERS	781	1,718	1,300	1,500	318	1,500	1,500	0.00%
4100 COMMUNICATIONS SERVICES	169	1,264	750	928	611	1,735	1,704	83.62%
4200 POSTAGE AND FREIGHT	-	724	500	850	43	171	200	-76.47%
4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
4320 ELECTRICITY	-	1,860	1,800	1,800	797	1,813	1,800	0.00%
4400 RENTALS AND LEASES	86	1,490	2,200	2,200	716	1,605	1,605	-27.05%
4500 LIABILITY INSURANCE	-	1,981	1,864	1,924	1,531	2,046	2,241	16.48%
4610 BUILDING MAINTENANCE	-	688	1,000	2,000	314	2,000	5,000	150.00%
4620 EQUIPMENT MAINTENANCE	-	536	6,200	19,200	541	541	5,118	-73.34%
4630 VEHICLE MAINTENANCE	-	-	-	-	-	-	-	0.00%
4700 PRINTING AND BINDING	-	59	1,400	200	-	200	200	0.00%
4800 ADVERTISING	1,215	1,705	1,015	2,250	-	100	100	-95.56%
4900 LEGAL ADVERTISING	5,221	6,082	5,000	4,000	969	2,903	4,000	0.00%
5100 OFFICE SUPPLIES	-	1,119	500	1,000	250	1,185	1,000	0.00%
5210 GAS AND LUBRICANTS	-	-	-	-	-	-	-	0.00%
5230 JANITORIAL SUPPLIES	-	316	400	400	185	377	400	0.00%
5260 UNIFORMS	-	-	-	-	-	-	-	0.00%
5280 OPERATING SUPPLIES	-	1,989	1,500	2,000	760	2,000	2,000	0.00%
5281 MAYOR'S RECEPTION	-	5,857	5,000	-	-	-	-	0.00%
5400 MEMBR,SUBSCRIPT,DUES	-	601	300	500	506	537	825	65.00%
Total	7,472	43,715	45,493	56,378	13,127	35,057	42,846	-24.00%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	18,600	-	0.00%
Total	-	-	-	-	-	18,600	-	0.00%
DEPARTMENT TOTAL	7,472	147,922	148,537	161,500	64,870	157,252	176,697	9.41%

General Fund

General Fund: 001								
Finance: 001-22-513								
FUND TITLE/FUND #	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
DEPARTMENT NAME/#	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	254,353	66,451	58,434	68,894	34,425	63,015	67,000	-2.75%
1200 REGULAR SALARIES	161,181	96,335	96,366	99,645	49,491	81,374	69,778	-29.97%
1210 ACCRUED SALARIES	1,074	2,997	-	-	-	-	-	0.00%
1300 OTHER SALARIES & WAGES	-	-	-	-	-	13,500	18,000	#VALUE!
1400 OVERTIME-GENERAL ADMIN	-	-	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	34,742	11,838	11,842	12,893	6,096	11,159	10,464	-18.84%
2200 RETIREMENT EXPENSE	105,775	33,544	41,641	29,506	14,544	27,629	21,556	-26.94%
2300 HEALTH AND LIFE INSURANCE	39,018	16,506	16,180	17,782	7,525	11,448	30,604	72.11%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	10,900	1,823	2,967	-	-	-	-	0.00%
2400 WORKERS COMP	2,723	217	214	225	169	225	174	-22.67%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	609,767	229,710	227,644	228,945	112,250	208,349	217,576	-4.97%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	8,241	6,076	6,150	6,503	1,967	6,467	6,556	0.82%
3120 PHYSICALS	208	-	-	-	-	-	60	0.00%
3200 ACCOUNTING AND AUDITING	27,698	30,782	26,700	29,797	28,797	29,797	59,670	100.26%
3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
4020 SCHOOLING, CONFERENCE, ETC	3,057	238	2,000	2,000	4,430	163	4,000	100.00%
4100 COMMUNICATIONS SERVICES	4,616	1,520	1,600	1,647	759	1,778	1,800	9.29%
4200 POSTAGE AND FREIGHT	4,825	1,994	2,000	900	623	1,433	1,450	61.11%
4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
4320 ELECTRICITY	3,970	1,859	1,800	1,620	797	1,813	1,900	17.28%
4400 RENTALS AND LEASES	2,913	1,180	1,200	761	539	1,180	1,180	55.06%
4500 LIABILITY INSURANCE	12,056	3,255	3,139	3,524	2,758	3,649	3,473	-1.45%
4610 BUILDING MAINTENANCE	6,031	1,049	1,000	500	270	1,500	5,000	900.00%
4620 EQUIPMENT MAINTENANCE	8,890	4,642	5,000	4,675	541	4,871	4,880	4.39%
4700 PRINTING AND BINDING	2,770	1,837	2,800	1,600	902	2,400	2,400	50.00%
5100 OFFICE SUPPLIES	1,716	941	1,250	1,000	693	1,800	1,500	50.00%
5230 JANITORIAL SUPPLIES	570	531	400	400	204	515	525	31.25%
5260 UNIFORMS	-	-	-	-	-	-	-	0.00%
5280 OPERATING SUPPLIES	9,654	6,398	6,500	4,774	2,173	4,000	4,500	-5.74%
5400 MEMBR,SUBSCRIPT,DUES	3,745	528	700	545	760	845	930	70.64%
Total	100,960	62,829	62,239	60,246	46,213	62,211	99,824	65.69%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
Total	-	0.00%						
DEPARTMENT TOTAL	710,727	292,540	289,883	289,191	158,463	270,560	317,400	9.75%

General Fund

General Fund: 001								
FUND TITLE/FUND #	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
DEPARTMENT NAME/#	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	-	-	-	-	-	-	51,739	0.00%
1210 ACCRUED SALARIES	-	-	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	-	-	-	-	-	-	3,958	0.00%
2200 RETIREMENT EXPENSE	-	-	-	-	-	-	12,003	0.00%
2300 HEALTH AND LIFE INSURANCE	-	-	-	-	-	-	13,800	0.00%
2301 HEALTH AND LIFE INSURANCE-CONTINGEN	-	-	-	-	-	-	-	0.00%
2400 WORKERS COMP	-	-	-	-	-	-	-	0.00%
2510 UNEMPLOYMENT CLAIM	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	81,500	0.00%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.00%
3120 PHYSICALS	-	-	-	-	-	-	100	0.00%
3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
4020 SCHOOLING, CONFERENCE, ETC	-	-	-	-	-	-	3,000	0.00%
4100 COMMUNICATIONS SERVICES	-	-	-	-	-	-	-	0.00%
4200 POSTAGE AND FREIGHT	-	-	-	-	-	-	250	0.00%
4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
4320 ELECTRICITY	-	-	-	-	-	-	-	0.00%
4400 RENTALS AND LEASES	-	-	-	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	-	-	-	-	-	-	-	0.00%
4610 BUILDING MAINTENANCE	-	-	-	-	-	-	5,000	0.00%
4620 EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	0.00%
4700 PRINTING AND BINDING	-	-	-	-	-	-	200	0.00%
5100 OFFICE SUPPLIES	-	-	-	-	-	-	1,000	0.00%
5230 JANITORIAL SUPPLIES	-	-	-	-	-	-	250	0.00%
5260 UNIFORMS	-	-	-	-	-	-	-	0.00%
5280 OPERATING SUPPLIES	-	-	-	-	-	-	4,000	0.00%
5400 MEMBR,SUBSCRIPT,DUES	-	-	-	-	-	-	500	0.00%
Total	-	-	-	-	-	-	14,300	0.00%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	-	-	-	-	-	-	95,800	0.00%
CITY HALL TOTAL EXPENDITURES	812,168	794,699	784,605	814,715	514,681	911,467	1,045,470	28%

General Fund

FUND TITLE/FUND #								
<i>General Fund: 001</i>								
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
Facilities Maintenance: 001-23-519	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	-	61,575	63,201	72,573	26,290	46,023	39,315	-45.83%
1210 ACCURED SALARIES	-	1,463	-	-	-	-	-	0.00%
1400 OVERTIME	-	1,214	-	-	482	482	-	0.00%
2100 FICA TAX EXPENSE	-	4,393	4,834	5,552	1,896	3,384	3,008	-45.82%
2200 RETIREMENT EXPENSE	-	16,890	17,001	17,055	5,650	10,287	9,121	-46.52%
2300 HEALTH AND LIFE INSURANCE	-	3,845	12,585	4,247	2,181	4,051	4,423	4.14%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	-	1,690	2,750	-	-	-	-	0.00%
2400 WORKERS COMP	-	1,824	1,826	1,685	1,266	1,687	851	-49.50%
Total	-	92,893	102,197	101,112	37,764	65,914	56,718	-43.91%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	-	362	2,322	503	269	350	556	10.54%
4020 SCHOOLING, CONFERENCE, ETC	-	1,225	200	500	873	873	500	0.00%
4100 COMMUNICATIONS SERVICES	-	938	1,067	1,440	617	1,459	674	-53.19%
4400 RENTALS AND LEASES	-	-	500	500	-	500	500	0.00%
4500 LIABILITY INSURANCE	-	1,042	971	1,082	862	1,126	683	-36.88%
4610 BUILDING MAINTENANCE	-	-	-	300	-	300	1,000	233.33%
4620 EQUIPMENT MAINTENANCE	-	1,749	1,000	1,500	277	500	1,000	-33.33%
4630 VEHICLE MAINTENANCE	-	3,154	3,000	3,000	959	2,000	2,000	-33.33%
5210 GAS AND LUBRICANTS	-	4,585	2,000	3,250	1,786	3,316	4,000	23.08%
5250 SMALL TOOLS	-	-	-	-	49	500	500	0.00%
5260 UNIFORMS	-	509	500	500	423	423	500	0.00%
5280 OPERATING SUPPLIES	-	2,542	2,500	3,000	2,400	4,700	2,500	-16.67%
5400 MEMBR,SUBSCRIPT,DUES	-	-	-	-	-	-	-	0.00%
Total	-	16,106	14,060	15,575	8,515	16,047	14,413	-7.46%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	-	5,000	0.00%
Total	-	-	-	-	-	-	5,000	0.00%
DEPARTMENT TOTAL	-	108,999	116,257	116,687	46,279	81,961	76,131	-34.76%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Information Technology: 001-17-516	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	52,576	56,651	56,700	58,020	41,854	65,876	52,969	-8.71%
1210 ACCRUED SALARIES	959	184	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	3,762	3,982	4,338	4,439	3,012	4,599	4,052	-8.72%
2200 RETIREMENT EXPENSE	13,731	15,402	15,252	13,635	6,774	12,420	12,289	-9.87%
2300 HEALTH AND LIFE INSURANCE	8,115	11,790	11,790	12,712	5,893	11,786	13,800	8.56%
2301 HEALTH AND LIFE INSURANCE-CONTINGEN	1,806	1,033	1,682	-	-	-	-	0.00%
2400 WORKERS COMP	1,055	1,245	1,247	1,287	967	1,288	1,145	-11.03%
2510 UNEMPLOYMENT CLAIM	-	-	-	-	520	520	-	0.00%
Total	82,004	90,287	91,009	90,093	59,020	96,489	84,255	-6.48%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	16,929	5,125	32,881	38,626	4,458	11,961	10,239	-73.49%
4020 SCHOOLING, CONFERENCE, ETC	468	345	1,000	2,900	-	-	1,500	-48.28%
4100 COMMUNICATIONS SERVICES	1,058	2,617	1,584	1,600	988	2,283	2,703	68.94%
4400 RENTALS AND LEASES	1,853	9,909	9,909	-	4,955	-	-	0.00%
4401 RENTALS AND LEASES-VEHICLE	1,268	-	-	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	644	841	749	858	931	1,229	1,257	46.50%
4620 EQUIPMENT MAINTENANCE	465	139	400	400	165	165	-	-100.00%
4630 VEHICLE MAINTENANCE	61	428	1,000	1,000	57	157	3,000	200.00%
5100 OFFICE SUPPLIES	-	-	250	250	-	-	-	-100.00%
5210 GAS AND LUBRICANTS	2,367	1,624	2,400	1,500	428	1,285	2,057	37.13%
5280 OPERATING SUPPLIES	3,126	536	4,261	3,450	2,468	6,500	8,000	131.88%
5400 MEMBR,SUBSCRIPT,DUES	-	175	500	350	-	175	350	0.00%
Total	28,238	21,737	54,934	50,934	14,450	23,756	29,106	-42.86%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	62,100	-	-	-	30,000	0.00%
Total	-	-	62,100	-	-	-	30,000	0.00%
DEBT SERVICE								
7101 PRINCIPAL-COMPUTER EQUIP	8,056	-	-	6,379	-	6,606	-	-100.00%
7102 INTEREST-COMPUTER EQUIP	-	-	-	228	-	-	-	-100.00%
Total	8,056	-	-	6,607	-	6,606	-	-100.00%
DEPARTMENT TOTAL	118,298	112,025	208,043	147,634	73,470	126,851	143,361	-2.89%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Legal: 001-04-514								
EXPENDITURE OBJECT #/NAME	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
PERSONNEL SERVICES								
1000 EXECUTIVE SALARIES	17,180	17,105	17,695	17,610	8,805	17,610	59,894	240.11%
2100 FICA TAXES	984	827	984	1,347	411	822	4,582	240.16%
2200 RETIREMENT-GENERAL	4,570	4,601	4,760	4,138	2,069	4,138	13,895	235.79%
2300 HEALTH AND LIFE INSURANCE	-	-	46	46	-	-	4,377	9415.22%
2301 HEALTH AND LIFE INSURANCE-CONTINGENT	709	406	661	-	-	-	-	0.00%
2400 WORKERS COMP	-	18	18	18	14	18	61	238.89%
Total	23,443	22,958	24,164	23,159	11,299	22,589	82,809	257.57%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	67,642	47,867	60,000	35,126	14,363	44,514	5,000	-85.77%
4500 LIABILITY INSURANCE	-	259	242	269	226	290	1,034	284.39%
Total	67,642	48,126	60,242	35,395	14,589	44,804	6,034	-82.95%
DEPARTMENT TOTAL	91,085	71,084	84,406	58,554	25,888	67,393	88,843	51.73%

General Fund

FUND TITLE/FUND #								
General Fund: 001								
DEPARTMENT NAME/#								
Other Govt Services: 001-04-519								
EXPENDITURE OBJECT #/NAME	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/DECREASE
OPERATING EXPENSES								
3400 SAFETY PROGRAM	850	1,644	1,000	1,000	(226)	1,000	1,000	0.00%
3420 SPECIAL EVENTS(FIREWORKS)	26,600	19,750	22,500	23,500	-	18,000	18,000	-23.40%
3430 CHRISTMAS LIGHTING	3,806	-	-	-	-	-	-	0.00%
3470 MILLENNIUM TOWER EXPENSE	1,015	731	1,000	1,000	143	143	1,000	0.00%
4500 LIABILITY INSURANCE	-	-	-	-	-	-	3,854	#VALUE!
4510 INSURANCE CLAIMS	18,000	-	-	-	-	-	-	0.00%
4511 HEALTH INS-CONTINGENT PREM GAS AU	15,099	9,064	14,754	-	-	-	-	0.00%
4590 100 BLOCK BLDG MAINTENANCE	35	-	-	-	-	-	-	0.00%
4920 PROPERTY TAX	-	-	-	-	6,136	7,882	5,000	0.00%
3480 BLOOD SCREENING	-	-	-	-	-	-	-	0.00%
3120 SURPLUS EQUIPMENT AUCTION COST	763	195	500	250	-	-	250	0.00%
Total	66,167	31,384	39,754	25,750	6,053	27,025	29,104	13.03%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	-	15,000	#VALUE!
Total	-	-	-	-	-	-	15,000	0.00%
GRANTS & AIDS								
8210 CHAMBER OF COMMERCE	5,550	5,000	5,550	5,000	5,000	5,000	5,000	0.00%
8230 SOCIAL SERVICES	2,000	-	2,000	2,000	1,000	1,000	1,000	-50.00%
8240 RIVER FRONT PARK PROG	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Total	12,550	10,000	12,550	12,000	11,000	11,000	11,000	-8.33%
DEPARTMENT TOTAL	78,717	41,384	52,304	37,750	17,053	38,025	55,104	45.97%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Building & Permitting: 001-02-524	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	68,916	72,120	72,758	74,577	37,261	73,444	70,984	-4.82%
1200 REGULAR SALARIES	61,021	82,746	83,531	117,035	54,335	109,760	59,982	-48.75%
1210 ACCRUED SALARIES	1,061	486	-	-	-	-	-	0.00%
1400 OVERTIME	-	321	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	9,202	10,734	11,956	14,658	6,201	12,427	10,019	-31.65%
2200 RETIREMENT EXPENSE	34,563	41,707	42,004	41,682	19,611	36,393	30,384	-27.11%
2300 HEALTH AND LIFE INSURANCE	18,459	32,965	38,848	38,832	17,667	35,645	28,356	-26.98%
2301 HEALTH AND LIFE INSURANCE-CONTINGENT	5,470	4,162	6,775	-	-	-	-	0.00%
2400 WORKERS COMP	298	242	238	330	248	331	166	-49.70%
Total	198,990	245,483	256,110	287,114	135,323	268,000	199,891	-30.38%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	2,055	1,945	8,000	3,129	659	659	556	-82.23%
3120 PRE-EMPLOYMENT PHYSICALS	-	-	95	190	86	86	-	-100.00%
3400 OTHER CONTRACTUAL SERVICES	67,979	73,878	68,500	103,860	49,875	103,860	103,860	0.00%
4020 SCHOOLING, CONFERENCE, ETC	3,595	2,578	4,000	3,000	1,577	2,646	3,000	0.00%
4100 COMMUNICATIONS SERVICES	3,544	2,859	2,880	2,880	1,058	2,464	2,880	0.00%
4200 POSTAGE AND FREIGHT	1,354	1,945	1,210	1,210	869	1,939	1,900	57.02%
4310 NATURAL GAS	200	381	175	400	348	395	400	0.00%
4320 ELECTRICITY	3,708	3,638	3,200	3,200	1,317	3,360	3,400	6.25%
4330 CREDIT CARD FEES	605	798	800	800	271	600	600	-25.00%
4400 RENTALS AND LEASES	1,325	1,767	1,800	1,800	736	1,767	1,800	0.00%
4500 LIABILITY INSURANCE	5,263	4,852	4,599	6,140	4,819	6,432	5,281	-13.99%
4610 BUILDING MAINTENANCE	5,300	886	2,500	2,500	814	1,550	2,500	0.00%
4620 EQUIPMENT MAINTENANCE	3,896	3,059	4,600	4,600	3,196	3,696	3,600	-21.74%
4630 VEHICLE MAINTENANCE	413	293	400	400	65	400	400	0.00%
4700 PRINTING AND BINDING	3,006	2,231	1,000	1,000	1,048	2,523	2,500	150.00%
4800 ADVERTISING	-	-	100	100	-	-	-	-100.00%
4900 LEGAL ADVERTISING	12,282	8,147	12,000	10,000	3,148	13,000	12,000	20.00%
5100 OFFICE SUPPLIES	343	443	300	300	379	1,050	950	216.67%
5110 CODE ENFORCEMENT	20	-	-	-	-	-	-	0.00%
5120 DEMOLITION	158	-	-	-	-	-	-	0.00%
5210 GAS AND LUBRICANTS	1,695	2,012	1,100	1,100	898	2,233	2,500	127.27%
5230 JANITORIAL SUPPLIES	183	164	200	200	336	753	750	275.00%
5260 UNIFORMS	-	130	100	120	-	-	-	-100.00%
5280 OPERATING SUPPLIES	3,845	5,121	5,500	5,500	2,483	4,500	4,500	-18.18%
5400 MEMBR,SUBSCRIPT,DUES	1,775	755	1,100	1,100	235	810	850	-22.73%
Total	122,545	117,883	124,159	153,529	74,218	154,723	154,227	0.45%
CAPITAL OUTLAY								
6401 DEO PLANNING GRANT	-	3,000	25,000	-	-	-	-	0.00%
6450 CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
6451 LANDSCAPING CODE FEE IMPROVEMENT	-	-	-	-	-	3,900	-	0.00%
Total	-	3,000	25,000	-	-	3,900	-	0.00%
DEPARTMENT TOTAL	321,535	366,365	405,269	440,643	209,541	426,623	354,118	-19.64%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Police: 001-07-521	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	165,642	298,158	298,062	314,604	157,816	270,504	295,014	-6.23%
1200 REGULAR SALARIES	1,212,745	1,133,220	1,154,844	1,251,344	594,386	1,161,891	1,108,624	-11.41%
1210 ACCRUED SALARIES	5,899	9,845	-	-	-	-	-	0.00%
1220 CLERICAL SALARIES	131,751	118,731	146,700	123,634	58,877	115,946	123,109	-0.42%
1300 OTHER SALARIES & WAGES	22,193	23,510	23,856	25,585	12,266	25,585	24,910	-2.64%
1310 HOLIDAY PAY	28,915	31,928	45,721	32,964	20,743	30,133	32,964	0.00%
1320 CONTRACTUAL WORKERS	-	-	-	-	-	-	-	0.00%
1400 OVERTIME	82,531	104,351	105,320	103,320	42,581	86,636	95,000	-8.05%
1410 OVERTIME CLERICAL	-	-	500	500	-	-	500	0.00%
2100 FICA TAX EXPENSE	119,298	121,939	137,585	141,674	62,562	118,166	128,529	-9.28%
2200 RETIREMENT-CLERICAL BENEFIT	40,997	36,942	35,745	32,937	14,706	28,298	31,398	-4.67%
2201 PENSION-POLICE BENEFIT	239,910	228,325	228,135	245,121	108,942	205,408	191,205	-22.00%
2230 STATE CONTRIB-POLICE	59,256	66,189	62,213	59,256	-	59,256	59,256	0.00%
2300 HEALTH AND LIFE INSURANCE	178,827	268,119	262,549	329,021	146,527	289,304	357,022	8.51%
2301 HEALTH AND LIFE INSURANCE-CONTINGENT	50,037	24,434	40,435	-	-	-	-	0.00%
2400 WORKERS COMP	38,210	33,823	33,822	35,227	26,228	35,021	30,813	-12.53%
2410 WORKERS COMP CLAIM	-	-	-	-	-	-	-	0.00%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	2,376,213	2,499,514	2,575,487	2,695,187	1,245,635	2,426,148	2,478,344	-8.05%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	17,383	19,117	20,756	47,326	26,037	47,326	30,351	-35.87%
3101 RED LIGHT CAMERA-ATS CONTRACT	204,323	136,618	1,018,333	328,800	-	328,800	229,125	-30.31%
3102 RED LIGHT FINES DUE TO STATE	-	365,798	-	301,870	142,346	296,889	266,845	-11.60%
3103 RED LIGHT HEARING EXPENSES	-	9,000	-	12,000	6,000	12,000	12,000	0.00%
3120 PHYSICALS	1,721	2,200	2,500	2,500	350	2,500	2,500	0.00%
3500 CONFIDENTIAL INFORMANTS	-	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
4020 SCHOOLING, CONFERENCE, ETC	242	298	300	300	240	240	300	0.00%
4030 TRAINING & SCHOOLING	17,307	25,674	25,972	23,972	15,491	23,972	18,672	-22.11%
4100 COMMUNICATIONS SERVICES	24,668	18,571	21,630	37,299	13,764	31,378	33,380	-10.51%
4200 POSTAGE AND FREIGHT	1,010	1,487	1,300	1,300	389	1,300	1,300	0.00%
4310 NATURAL GAS	389	32	700	200	9	20	20	-90.00%
4320 ELECTRICITY	10,875	11,077	10,500	12,000	4,091	11,792	12,000	0.00%
4330 CREDIT CARD FEES	-	3	-	-	25	73	75	0.00%
4380 ANIMAL CONTROL	3,640	3,538	4,250	3,953	2,708	4,050	4,300	8.78%
4390 K-9 CARE	1,217	1,570	2,332	3,887	282	3,887	4,319	11.11%
4400 RENTALS AND LEASES	7,476	7,581	8,736	8,736	2,941	8,736	9,240	5.77%
4450 VEHICLE LEASES	213,961	158,552	159,538	43,708	29,138	38,851	-	-100.00%
4500 LIABILITY INSURANCE	46,366	52,075	49,269	50,933	38,981	51,652	53,389	4.82%
4510 INSURANCE CLAIMS	24,390	-	-	-	-	10,500	-	0.00%
4610 BUILDING MAINTENANCE	7,451	5,748	6,000	5,700	2,696	9,500	6,500	14.04%
4620 EQUIPMENT MAINTENANCE	6,457	4,861	5,400	6,800	4,437	6,800	6,800	0.00%
4630 VEHICLE MAINTENANCE	44,944	62,163	64,017	45,000	21,361	45,000	40,000	-11.11%
4640 RADIO MAINTENANCE	814	929	1,000	2,000	-	2,000	2,000	0.00%
4680 RANGE MAINTENANCE	888	932	1,000	1,420	362	1,420	1,420	0.00%
4700 PRINTING AND BINDING	4,630	3,416	2,916	3,465	1,604	3,465	3,465	0.00%
4900 WEED & SEED DONATION EXPENSES	-	-	-	-	-	-	-	0.00%
4940 GUN SAFETY CLASS EXPENSE	-	-	-	-	-	-	-	0.00%
4950 POLICE ATHLETIC LEAGUE	-	-	-	-	-	-	-	0.00%
5100 OFFICE SUPPLIES	871	2,161	2,000	1,500	333	1,500	1,500	0.00%
5210 GAS AND LUBRICANTS	113,576	114,418	105,000	100,000	32,223	86,977	96,000	-4.00%
5230 JANITORIAL SUPPLIES	1,734	1,372	2,500	1,300	1,031	1,600	1,500	15.38%
5260 UNIFORMS	20,659	18,486	18,850	16,050	13,199	16,050	24,050	49.84%
5280 OPERATING SUPPLIES	14,236	61,041	63,616	64,004	39,367	64,004	55,460	-13.35%
5281 SPECIAL POLICE TRUST EXPENSE	16,881	19,623	23,037	10,000	152	11,462	-	-100.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Police: 001-07-521	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
OPERATING EXPENSES (continued)								
5282 EVIDENCE FUND EXPENSE	15,262	984	1,500	1,500	-	867	-	-100.00%
5284 VOCA-DONATIONS	-	-	-	-	-	-	-	0.00%
5285 WOMEN'S SELF DEFENSE EXPENSE	-	-	-	-	820	820	-	0.00%
5300 PETTY CASH REIMBURSEMENT	-	250	100	100	-	-	100	0.00%
5400 MEMBR,SUBSCRIPT,DUES	680	747	747	2,549	1,100	2,000	600	-76.46%
Total	824,050	1,116,322	1,629,799	1,146,172	407,476	1,133,430	923,211	-19.45%
CAPITAL OUTLAY								
6210 CAPITAL IMPROVEMENTS	6,650	3,325	3,325	-	-	-	46,969	0.00%
6400 CAPITAL OUTLAY	-	28,476	48,584	-	-	-	-	0.00%
6401 VEHICLE PURCHASES	300,000	520,625	520,700	313,213	-	364,081	-	-100.00%
6402 VEHICLE PURCHASES (USDA GRANT)	-	40,239	-	40,900	-	-	-	-100.00%
Total	306,650	592,665	572,609	354,113	-	364,081	46,969	-86.74%
GRANTS & AIDS								
8320 BULLET PROOF GRANT-50% CITY	-	-	-	4,387	1,012	4,387	4,047	-7.75%
8370 BULLET PROOF GRANT	-	-	8,000	4,387	1,012	4,387	4,047	-7.75%
8400 JAG-BYRNE 2008-PUT4Q9-003	-	-	-	-	-	-	-	0.00%
8410 WEED & SEED GRANT EXPENSE	-	-	-	-	-	-	-	0.00%
8440 JAG RECOVERY LOCAL 09SBB90645	1,311	-	-	-	-	-	-	0.00%
8450 JAG 2009 2009DJBX0978	-	-	-	-	-	-	-	0.00%
8460 JAG 2010 2010DJBX1516	-	-	-	-	-	-	-	0.00%
8470 2011-JAGC-PUTN-3-B2-169	-	-	-	-	-	-	-	0.00%
8210 CONTRIBUTION TO PAL	-	-	-	-	-	-	-	0.00%
8480 JAG 2011 2011DJBX2106	-	-	-	-	-	-	-	0.00%
8490 2012-JAGC-PUTN-1-C4-027	-	-	-	-	-	-	-	0.00%
8500 2013 JAG Local 2012-DJ-BX-0269	10,955	-	-	-	-	-	-	0.00%
8510 2013-JAGC-PUTN-1-D7-018	14,620	-	-	-	-	-	-	0.00%
8511 2014 JAG LOCAL	-	11,098	10,065	-	-	-	-	0.00%
8512 2014 JAGC-PUTN COUNTY WIDE	-	16,073	14,427	-	-	-	-	0.00%
8513 2015 JAG LOCAL	-	-	-	10,986	5,324	10,986	-	-100.00%
8514 2015 JAGC-PUTN COUNTY WIDE	-	-	-	15,359	15,007	15,359	-	-100.00%
8515 NRA Grant	-	-	-	30,000	-	-	-	-100.00%
8516 2016 JAGC-PUTN COUNTY WIDE	-	-	-	-	-	-	15,000	#VALUE!
Total	26,886	27,171	32,492	65,119	22,355	35,119	23,094	-64.54%
DEBT SERVICE								
7101 PROSPERITY POL VEH	-	-	-	-	-	-	-	0.00%
7102 HANCOCK POL VEH	7,045	-	-	-	-	-	-	0.00%
7103 BB&T POL VEH 2013	-	44,079	58,915	60,055	10,893	60,055	61,071	1.69%
7104 BOA POL VEH 2014	-	-	-	102,200	51,000	102,200	102,100	-0.10%
7105 AMERIS POL VEH 2015	-	-	-	-	-	-	41,500	#VALUE!
7201 PROSPERITY POL VEH	-	-	-	-	-	-	-	0.00%
7202 HANCOCK POL VEH	98	-	-	-	-	-	-	0.00%
7203 BB&T POL VEH 2013	-	3,654	4,729	3,589	936	3,589	2,572	-28.34%
7204 BOA POL VEH 2014	-	-	-	8,022	4,218	8,022	6,366	-20.64%
7205 AMERIS POL VEH 2015	-	-	-	-	-	-	6,062	#VALUE!
Total	7,143	47,733	63,644	173,866	67,047	173,866	219,671	26.35%
DEPARTMENT TOTAL	3,540,942	4,283,405	4,874,031	4,434,457	1,742,512	4,132,644	3,691,289	-16.76%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Code Enforcement: 001-19-521	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	15,520	34,236	36,644	37,797	15,500	34,401	36,596	-3.18%
1210 ACCRUED SALARIES	375	325	-	-	-	-	-	0.00%
1400 OVERTIME	-	-	-	-	69	487	-	0.00%
2100 FICA TAX EXPENSE	1,185	2,615	2,803	2,891	1,118	2,424	2,800	-3.15%
2200 RETIREMENT EXPENSE	4,128	6,613	6,615	5,924	1,983	5,086	5,570	-5.98%
2300 HEALTH AND LIFE INSURANCE	127	205	205	213	2,294	5,735	8,094	3700.00%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	-	406	-	-	-	-	-	0.00%
2400 WORKERS COMP	44	549	549	562	422	562	521	-7.30%
Total	21,379	44,949	46,816	47,387	21,386	48,695	53,581	13.07%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	220	651	1,000	752	169	500	778	3.46%
4020 SCHOOLING, CONFERENCE, ETC.	810	4,848	7,109	1,200	2,315	2,512	3,500	191.67%
4100 COMMUNICATIONS SERVICES	227	268	285	288	97	378	672	133.33%
4200 POSTAGE AND FREIGHT	408	513	1,000	1,000	45	150	1,000	0.00%
4500 LIABILITY INSURANCE	-	500	501	575	480	575	649	12.87%
4630 VEHICLE MAINTENANCE	-	666	800	800	272	800	850	6.25%
4640 RADIO MAINTENANCE	-	-	-	-	-	-	-	0.00%
4700 PRINTING AND BINDING	548	958	1,867	200	-	200	200	0.00%
5100 OFFICE SUPPLIES	100	170	200	200	-	200	200	0.00%
5120 LOT DEMOLITION AND CLEANUP	-	3,980	-	-	5,589	5,713	-	0.00%
5210 GAS AND LUBRICANTS	486	598	900	900	112	500	900	0.00%
5260 UNIFORMS	80	100	100	100	87	150	150	50.00%
5280 OPERATING SUPPLIES	-	641	615	700	669	850	800	14.29%
Total	2,877	13,893	14,377	6,715	9,834	12,528	9,699	44.44%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	24,256	58,842	61,193	54,102	31,220	61,223	63,280	16.96%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Fire: 001-08-522								
EXPENDITURE OBJECT #/NAME	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	158,541	169,942	170,740	174,478	87,604	173,688	194,705	11.59%
1200 REGULAR SALARIES	738,916	774,351	770,822	801,869	405,393	783,798	796,493	-0.67%
1210 ACCRUED SALARIES	5,410	5,836	-	-	-	-	-	0.00%
1220 CLERICAL SALARIES	14,173	18,499	19,477	19,964	9,397	18,844	19,964	0.00%
1300 OTHER SALARIES & WAGES	11,713	8,833	10,000	10,000	6,024	25,640	21,000	110.00%
1310 HOLIDAY PAY	29,678	31,089	30,667	31,623	22,295	31,571	31,633	0.03%
1400 OVERTIME	84,122	79,897	85,000	85,000	41,530	75,176	75,000	-11.76%
2100 FICA TAX EXPENSE	73,438	77,357	83,133	85,904	40,667	80,599	87,118	1.41%
2200 CLERICAL RETIREMENT	-	-	-	-	-	-	-	0.00%
2201 FIRE PENSION	242,180	327,715	292,585	282,637	137,055	267,100	255,327	-9.66%
2230 STATE CONTRIB-FIRE	78,504	80,280	60,507	78,504	-	78,504	78,504	0.00%
2300 HEALTH AND LIFE INSURANCE	106,774	158,443	159,391	162,676	76,795	150,789	202,844	24.69%
2301 HEALTH AND LIFE INSURANCE-CONTINGENT	34,725	16,507	26,870	-	-	-	-	0.00%
2400 WORKERS COMP	25,022	25,572	25,598	27,428	20,600	27,454	28,421	3.62%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	1,603,196	1,774,321	1,734,790	1,760,083	847,360	1,713,162	1,791,009	1.76%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	1,556	1,429	1,500	28,019	2,853	68,019	3,334	-88.10%
3120 PHYSICALS	6,035	9,310	5,000	5,000	1,080	5,000	10,000	100.00%
4020 SCHOOLING, CONFERENCE, ETC	3,803	6,464	6,000	6,000	2,740	6,000	6,000	0.00%
4100 COMMUNICATION SERVICES	9,616	7,022	10,000	8,000	3,024	6,546	7,000	-12.50%
4200 POSTAGE AND FREIGHT	273	268	400	400	25	100	100	-75.00%
4310 NATURAL GAS	1,388	2,047	1,800	2,500	1,857	2,300	2,500	0.00%
4320 ELECTRICITY	15,296	13,993	15,000	14,000	5,167	13,296	14,000	0.00%
4400 RENTALS AND LEASES	1,088	980	2,000	1,500	429	1,200	1,200	-20.00%
4500 LIABILITY INSURANCE	23,143	23,721	22,417	24,050	18,817	24,959	27,507	14.37%
4610 BUILDING MAINTENANCE	8,767	20,305	6,000	20,000	1,851	10,000	15,000	-25.00%
4620 EQUIPMENT MAINTENANCE	5,919	6,238	6,000	6,000	2,224	5,500	6,000	0.00%
4630 VEHICLE MAINTENANCE	27,337	30,118	28,000	30,000	21,643	36,000	30,000	0.00%
4640 RADIO MAINTENANCE	1,451	336	1,800	1,500	742	1,500	1,500	0.00%
4700 PRINTING AND BINDING	416	318	300	300	99	300	300	0.00%
5100 OFFICE SUPPLIES	1,386	1,317	1,500	1,800	449	800	1,400	-22.22%
5140 FIRE CODE ENFORCEMENT	3,125	2,703	3,000	3,000	2,804	3,000	3,000	0.00%
5210 GAS AND LUBRICANTS	25,780	21,631	21,000	20,000	6,914	18,067	20,000	0.00%
5230 JANITORIAL SUPPLIES	5,334	4,310	4,000	4,000	2,556	4,000	4,000	0.00%
5250 SMALL TOOLS	787	978	1,000	1,500	310	1,500	1,500	0.00%
5260 UNIFORMS	47,893	6,421	10,000	10,000	725	8,000	10,000	0.00%
5280 OPERATING SUPPLIES	18,123	22,800	17,200	20,000	11,981	20,000	20,000	0.00%
5290 FIRE PUB-ED EXPENSE	21,770	7,174	17,000	17,000	12,505	17,000	17,000	0.00%
5400 MEMBR, SUBSCRIPT, DUES	251	278	300	300	280	600	360	20.00%
Total	230,537	190,160	181,217	224,869	101,075	253,686	201,701	-10.30%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	2,100	-	0.00%
6420 FIRE GRANT	-	-	-	-	-	-	-	0.00%
6401 VEHICLE PURCHASE	-	9,500	9,500	139,000	-	139,000	-	-100.00%
Total	-	9,500	9,500	139,000	-	141,100	-	-100.00%
DEBT SERVICE								
7101 SUTPHEN FIRE TRUCK	-	-	-	-	-	-	-	0.00%
7201 SUTPHEN FIRE TRUCK	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	1,833,733	1,973,981	1,925,507	2,123,952	948,434	2,107,948	1,992,710	-6.18%

General Fund

FUND TITLE/FUND #								
General Fund: 001								
DEPARTMENT NAME/#								
Streets: 001-09-541								
EXPENDITURE OBJECT #/NAME	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/DECREASE
PERSONNEL SERVICES								
1200 REGULAR SALARIES	130,308	162,980	162,429	171,330	78,477	145,964	103,266	-39.73%
1210 ACCRUED SALARIES	721	838	-	-	-	-	-	0.00%
1310 HOLIDAY PAY	651	-	-	-	-	-	-	-
1400 OVERTIME	9,847	19,920	10,000	20,000	5,566	10,666	12,000	-40.00%
2100 FICA TAX EXPENSE	10,161	12,689	13,191	14,637	5,861	10,289	8,818	-39.76%
2200 RETIREMENT EXPENSE	19,997	24,222	27,000	25,214	7,747	14,243	18,494	-26.65%
2300 HEALTH AND LIFE INSURANCE	12,662	30,691	24,594	36,268	11,751	25,369	30,789	-15.11%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	3,650	2,409	3,921	-	-	-	-	0.00%
2400 WORKERS COMP	9,296	8,254	8,262	8,834	6,638	8,846	5,891	-33.31%
2410 WORKERS COMP CLAIM	-	-	-	-	352	352	-	0.00%
Total	197,292	262,004	249,397	276,283	116,392	215,729	179,258	-35.12%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	488	3,653	450	755	701	701	556	-26.36%
3120 PHYSICALS	-	136	150	150	100	484	150	0.00%
3410 DEPT OF CORR-PRISON CREW GUARD	-	-	-	-	-	-	-	0.00%
3440 TREE REMOVAL	2,559	3,015	3,000	3,000	265	2,920	3,000	0.00%
3460 RAILROAD SIGNAL MAINTENANCE	9,339	9,339	8,300	9,500	4,272	9,339	9,500	0.00%
4100 COMMUNICATIONS SERVICES	1,729	2,147	1,700	1,800	849	2,123	2,400	33.33%
4310 NATURAL GAS	75	67	100	100	31	65	100	0.00%
4320 ELECTRICITY	161,140	160,366	160,000	166,000	69,263	161,491	166,000	0.00%
4400 RENTALS & LEASES	163	228	300	200	75	450	1,100	450.00%
4500 LIABILITY INSURANCE	6,975	7,463	7,165	7,569	5,956	8,030	5,004	-33.89%
4510 INSURANCE CLAIMS	-	1,163	-	-	-	-	-	0.00%
4610 BUILDING MAINTENANCE	1,121	476	900	900	214	500	500	-44.44%
4620 EQUIPMENT MAINTENANCE	13,170	11,745	14,000	10,000	3,888	12,000	10,000	0.00%
4630 VEHICLE MAINTENANCE	9,738	9,421	11,000	10,000	4,610	21,000	10,000	0.00%
4660 TRAFFIC LIGHT REPAIR	16,860	24,037	14,000	14,000	4,408	13,500	14,000	0.00%
5100 OFFICE SUPPLIES	-	-	-	-	-	-	-	0.00%
5210 GAS AND LUBRICANTS	30,144	28,391	23,000	23,000	9,067	21,154	23,000	0.00%
5230 JANITORIAL SUPPLIES	-	80	-	60	73	175	175	191.67%
5250 SMALL TOOLS	-	-	-	-	-	-	-	0.00%
5260 UNIFORMS	2,072	1,365	2,200	2,200	1,323	2,500	2,200	0.00%
5280 OPERATING SUPPLIES	6,589	5,112	8,000	6,000	1,492	3,840	6,000	0.00%
5330 PAVING MATERIALS	-	19,501	5,000	5,000	2,370	5,272	5,500	10.00%
5340 STREET SIGNS	956	358	4,000	4,000	-	4,000	4,000	0.00%
Total	263,116	288,062	263,265	264,234	108,955	269,543	263,185	-0.40%
CAPITAL OUTLAY								
6430 SIDEWALK REPAIRS	-	-	-	-	2,367	4,050	-	0.00%
6453 RIVER ST RETAINING WALL	-	-	-	-	-	20,000	-	0.00%
Total	-	-	-	-	2,367	24,050	-	0.00%
DEPARTMENT TOTAL	460,408	550,066	512,662	540,517	227,714	509,322	442,443	-18.14%

General Fund

General Fund: 001								
FUND TITLE/FUND #								
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
Cemetery: 001-14-569	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	62,274	85,708	52,612	81,726	42,324	91,350	18,096	-77.86%
1210 ACCRUED SALARIES	204	1,239	-	-	-	-	-	0.00%
1400 OVERTIME	312	7,477	-	2,000	4,001	9,031	-	-100.00%
2100 FICA TAX EXPENSE	4,752	6,955	4,025	6,405	3,466	7,351	1,384	-78.39%
2200 RETIREMENT EXPENSE	7,273	7,198	4,489	4,020	2,404	3,145	-	-100.00%
2300 HEALTH AND LIFE INSURANCE	572	7,482	3,948	9,458	2,677	3,401	182	-98.08%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	-	327	532	-	-	-	-	0.00%
2400 WORKERS COMP	4,962	2,193	2,195	3,334	2,492	3,325	758	-77.26%
Total	80,348	118,579	67,801	106,943	57,364	117,604	20,420	-80.91%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	207	242	100	503	467	467	139	-72.37%
3120 PHYSICALS	33	261	100	100	-	-	100	0.00%
3440 TREE REMOVAL	-	-	2,000	2,000	-	20,000	2,000	0.00%
4100 COMMUNICATIONS SERVICES	1,650	1,590	1,200	1,200	763	1,817	1,817	51.42%
4320 ELECTRICITY	4,563	4,272	4,500	4,000	1,895	4,488	4,500	12.50%
4020 SCHOOLING, CONFERENCE, ETC	-	135	-	-	-	-	-	0.00%
4400 RENTALS AND LEASES	217	-	-	250	-	-	-	-100.00%
4500 LIABILITY INSURANCE	2,027	2,181	2,078	2,490	1,977	2,611	1,569	-36.99%
4610 BUILDING MAINTENANCE	1,072	1,077	500	2,000	164	5,600	2,500	25.00%
4620 EQUIPMENT MAINTENANCE	3,877	3,262	2,000	2,500	606	2,269	2,500	0.00%
4630 VEHICLE MAINTENANCE	751	1,135	1,500	1,500	90	500	1,500	0.00%
5100 OFFICE SUPPLIES	777	738	400	600	126	-	-	-100.00%
5210 GAS AND LUBRICANTS	7,333	3,413	6,000	3,500	526	1,292	2,000	-42.86%
5220 MERCHANDISE FOR SALE	23,595	21,935	25,000	22,250	8,615	24,275	-	-100.00%
5230 JANITORIAL SUPPLIES	2,997	789	2,500	1,000	297	836	800	-20.00%
5250 SMALL TOOLS	-	-	100	100	-	100	100	0.00%
5260 UNIFORMS	2,706	999	2,000	1,200	695	1,314	1,300	8.33%
5270 CHEMICALS & FERTILIZER	6,159	165	-	500	-	500	500	0.00%
5280 OPERATING SUPPLIES	3,921	4,127	4,000	5,000	1,113	6,500	2,500	-50.00%
Total	61,885	46,321	53,978	50,693	17,335	72,570	23,825	-53.00%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	8,000	-	12,585	10,000	25.00%
Total	-	-	-	8,000	-	12,585	10,000	25.00%
DEPARTMENT TOTAL	142,233	164,900	121,779	165,636	74,699	202,759	54,245	-67.25%

General Fund

General Fund: 001								
FUND TITLE/FUND #	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
DEPARTMENT NAME/#	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	-	-	-	25,904	6,254	15,259	45,732	76.54%
1210 ACCRUED SALARIES	-	-	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	-	-	-	1,982	478	1,167	3,498	76.49%
2200 RETIREMENT EXPENSE	-	-	-	-	-	3,586	7,232	0.00%
2300 HEALTH AND LIFE INSURANCE	-	-	-	91	-	1,931	8,140	8845.05%
2301 HEALTH AND LIFE INSURANCE-CONTING	-	-	-	-	-	-	-	0.00%
2400 WORKERS COMP	-	-	-	642	483	643	1,149	78.97%
Total	-	-	-	28,619	7,215	22,586	65,751	129.75%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	-	150	-	2,252	128	500	278	-87.66%
3101 WATERWORKS-PROFESSIONAL SERVIC	-	-	-	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	-	7,522	7,452	9,997	8,128	11,203	13,236	32.40%
4610 BRONSON HOUSE-MAINTENANCE	-	285	-	12,000	8,550	12,000	16,000	33.33%
4611 PUTNAM CO HIST SOCIETY MUSEUM-MA	432	22	2,500	2,500	321	2,500	5,000	100.00%
4612 ST JOHNS RIVER CENTER-MAINTENANCE	-	-	-	2,000	-	2,000	2,000	0.00%
4613 LARIMER ARTS CENTER-MAINTENANCE	1,074	2,608	3,000	4,500	1,022	3,500	4,500	0.00%
4614 TILGHMAN HOUSE-MAINTENANCE	1,017	141	1,500	1,500	214	1,500	2,500	66.67%
4615 DEPOT-MAINTENANCE	-	6,867	-	4,000	586	3,000	3,500	-12.50%
4616 WATERWORKS MAINTENANCE	-	2,043	-	8,050	696	10,000	4,000	-50.31%
4617 HAMMOCK HALL-MAINTENANCE	590	21	1,000	1,000	326	1,000	1,500	50.00%
4618 WILLARD COOPER BUILDING-MAINTENAN	745	902	500	500	150	500	500	0.00%
4800 ADVERTISING	-	-	-	4,000	-	-	1,000	-75.00%
5222 ST JOHNS RIVER CENTER-MERCHANDISE	-	-	-	4,000	-	1,000	2,000	-50.00%
5230 JANITORIAL SUPPLIES	-	-	-	2,000	-	500	500	-75.00%
5260 UNIFORMS	-	-	-	750	-	155	250	-66.67%
5280 BRONSON HOUSE-OPERATING	17,302	21	-	11,666	6,715	11,000	8,000	-31.42%
5281 PUTNAM CO HIST SOCIETY MUSEUM-OP	-	-	-	2,500	-	250	500	-80.00%
5282 ST JOHNS RIVER CENTER-OPERATING	-	-	-	8,666	1,327	8,000	6,000	-30.76%
5283 LARIMER ARTS CENTER-OPERATING	-	-	-	400	323	400	500	25.00%
5284 TILGHMAN HOUSE-OPERATING	-	-	-	1,000	371	500	500	-50.00%
5285 DEPOT-OPERATING	4,836	552	3,000	5,000	-	500	500	-90.00%
5286 WATERWORKS-OPERATING	4,864	3,586	5,000	5,466	1,977	5,000	5,000	-8.53%
5287 HAMMOCK HALL-OPERATING	-	-	-	-	-	-	-	0.00%
5288 WILLARD COOPER BUILDING-OPERATING	-	-	-	1,000	287	500	500	-50.00%
Total	30,860	24,719	23,952	94,747	31,120	75,508	78,264	-17.40%
CAPITAL OUTLAY								
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	30,860	24,719	23,952	123,366	38,335	98,095	144,015	16.74%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Bronson House: 001-03-575								
EXPENDITURE OBJECT #/NAME	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
PERSONNEL SERVICES								
1200 REGULAR SALARIES	29,105	16,584	18,000	-	-	-	-	0.00%
1210 ACCRUED SALARIES	(53)	36	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	2,102	1,269	1,377	-	-	-	-	0.00%
2200 RETIREMENT EXPENSE	1,748	-	-	-	-	-	-	0.00%
2300 HEALTH AND LIFE INSURANCE	2,367	-	-	-	-	-	-	0.00%
2301 HEALTH AND LIFE INSURANCE-CONTINGENT	709	406	-	-	-	-	-	0.00%
2400 WORKERS COMP	670	425	426	-	-	-	-	0.00%
Total	36,649	18,720	19,803	-	-	-	-	0.00%
OPERATING EXPENSES								
4620 BUILDING MAINTENANCE	-	19,695	10,000	-	-	-	-	0.00%
5280 OPERATING EXPENSES	36	9,756	12,000	-	(438)	-	-	0.00%
4500 LIABILITY INSURANCE	11,010	3,286	3,255	-	-	-	-	0.00%
Total	11,046	32,736	25,255	-	(438)	-	-	0.00%
CAPITAL OUTLAY								
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	47,695	51,456	45,058	-	(438)	-	-	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Parks and Recreation: 001-15-572	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	153,238	69,346	89,688	66,848	26,377	58,526	106,883	59.89%
1210 ACCRUED SALARIES	(554)	60	-	-	-	-	-	0.00%
1400 OVERTIME	1,950	1,372	2,000	2,000	1,623	5,111	3,000	50.00%
2100 FICA TAX EXPENSE	11,390	5,149	7,014	5,267	2,022	3,865	8,406	59.60%
2200 RETIREMENT EXPENSE	22,230	18,078	18,134	10,167	5,423	10,186	10,056	-1.09%
2300 HEALTH AND LIFE INSURANCE	17,523	12,688	11,186	11,716	3,627	8,122	12,517	6.84%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	3,990	922	1,501	-	-	-	-	0.00%
2400 WORKERS COMP	3,735	1,923	1,925	1,525	1,143	1,524	2,435	59.67%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	213,503	109,538	131,448	97,523	40,215	87,335	143,297	46.94%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	356	7,160	500	629	584	584	834	32.59%
3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
3410 DEPT OF CORR-PRISON CREW GUARD	58,004	-	-	-	14,931	44,792	14,931	0.00%
3440 TREE REMOVAL	-	-	-	-	-	-	-	0.00%
4100 COMMUNICATIONS SERVICES	970	873	300	300	408	964	950	216.67%
4200 POSTAGE AND FREIGHT	60	8	-	-	-	-	-	0.00%
4320 ELECTRICITY	7,222	459	7,500	7,500	(105)	-	-	-100.00%
4321 DOWNTOWN/RIVERFRONT ELECTRICIT	454	6,078	3,000	3,000	3,803	6,819	7,500	150.00%
4322 ELECTRICITY-FRED GREEN PARK	71	1,153	-	1,150	466	1,097	1,100	-4.35%
4323 ELECTRICITY-HANK BRYAN PARK	-	-	-	200	-	-	-	-100.00%
4324 ELECTRICITY-BOOKER PARK	-	-	-	1,200	-	-	-	-100.00%
4325 ELECTRICITY-FORRESTER FIELD	12	191	-	250	165	273	275	10.00%
4326 ELECTRICITY-SHAW BUCK RECREATI	5	96	-	130	356	1,200	1,200	823.08%
4327 ELECTRICITY-WESTOVER PARK	-	-	-	200	-	-	-	-100.00%
4328 ELECTRICITY-PLAYGROUND 12TH &	-	-	-	-	-	-	-	0.00%
4329 ELECTRICITY-PLAYGROUND 10TH &	62	1,716	-	270	1,296	2,227	-	-100.00%
4330 ELECTRICITY-EDGEMOORE & HUSSON	-	-	-	-	-	-	-	0.00%
4400 RENTALS AND LEASES	56	-	500	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	8,587	8,493	8,240	7,238	3,987	7,872	4,358	-39.79%
4501 TRANSFER TO INSURANCE ACCT	-	-	-	-	-	-	-	0.00%
4510 LIABILITY CLAIMS	-	-	-	-	-	-	-	0.00%
4610 BUILDING MAINTENANCE	2,872	709	3,000	500	586	700	1,000	100.00%
4620 EQUIPMENT MAINTENANCE	8,838	3,765	3,000	3,000	772	3,000	2,000	-33.33%
4630 VEHICLE MAINTENANCE	1,661	4,159	1,500	2,000	784	3,000	3,000	50.00%
4631 BOOKER PARK MAINTENANCE	-	280	-	-	585	1,050	-	0.00%
4640 RADIO MAINTENANCE	-	-	-	-	-	-	-	0.00%
4650 REID STREET ISLAND	-	-	-	-	-	-	-	0.00%
4651 MAINTENANCE-FRED GREEN PARK	-	-	-	2,000	1,682	5,000	4,000	100.00%
4652 MAINTENANCE-HANK BRYAN PARK	-	294	-	8,000	2,962	8,000	8,000	0.00%
4653 MAINTENANCE-BOOKER PARK	-	117	-	4,000	4,087	6,000	4,000	0.00%
4654 MAINTENANCE-FORRESTER FIELD	-	-	-	2,500	-	2,500	5,000	100.00%
4655 MAINTENANCE-SHAW BUCK RECREATI	-	-	-	3,500	2,245	3,500	5,000	42.86%
4656 MAINTENANCE-WESTOVER PARK	-	-	-	800	-	800	500	-37.50%
4657 MAINTENANCE-PLAYGROUND 12TH &	-	-	-	1,500	300	1,500	1,500	0.00%
4658 MAINTENANCE-PLAYGROUND 10TH &	-	-	-	1,500	-	400	-	-100.00%
4659 MAINTENANCE-EDGEMOORE & HUSSON	-	-	-	100	-	300	300	200.00%
4660 MAINTENANCE-RIVERFRONT PARK	-	-	-	-	5,434	15,000	15,000	0.00%
4680 DOWNTOWN LIGHTING	9,006	4,934	13,000	8,000	8,020	10,000	6,000	-25.00%
5100 OFFICE SUPPLIES	234	2	400	100	-	100	100	0.00%
5200 PLAYGROUNDS-OPERATIONS	4,250	8,557	6,000	-	-	-	-	0.00%
5201 OPERATIONS-FRED GREEN PARK	-	-	-	-	-	-	500	0.00%
5202 OPERATIONS-HANK BRYAN PARK	-	-	-	-	-	-	500	0.00%
5203 OPERATIONS-BOOKER PARK	-	-	-	-	-	-	500	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Parks and Recreation: 001-15-572	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES (continued)								
5204 OPERATIONS-FORRESTER FIELD	-	-	-	-	-	-	500	0.00%
5205 OPERATIONS-SHAW BUCK RECREATIO	-	-	-	-	-	-	500	0.00%
5206 OPERATIONS-WESTOVER PARK	-	-	-	-	-	-	-	0.00%
5207 OPERATIONS-PLAYGROUND 12TH & R	-	-	-	-	-	-	100	0.00%
5208 OPERATIONS-PLAYGROUND 10TH & O	-	-	-	-	-	-	-	0.00%
5209 OPERATIONS-EDGEMOORE & HUSSON	-	-	-	-	-	-	-	0.00%
5210 GAS AND LUBRICANTS	14,515	2,753	10,000	3,500	1,019	5,200	6,000	71.43%
5230 JANITORIAL SUPPLIES	2,774	848	2,500	1,500	(3)	1,000	1,000	-33.33%
5250 SMALL TOOLS	36	96	100	300	343	505	500	66.67%
5260 UNIFORMS	2,420	1,968	2,000	2,000	1,092	2,420	3,500	75.00%
5270 CHEMICALS & FERTILIZER	8,922	627	-	600	63	900	500	-16.67%
5280 OPERATING SUPPLIES	3,040	9,076	9,000	4,000	2,429	6,000	4,000	0.00%
5281 PROGRAMS	-	-	-	-	-	-	50,000	0.00%
Total	134,430	64,410	70,540	71,467	58,290	142,703	154,648	116.39%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	-	10,000	0.00%
6401 100 BLOCK BUILDING MAINTENANCE	-	-	-	-	-	-	-	0.00%
6402 CITY HALL LANDSCAPING	-	-	-	-	-	-	-	0.00%
6403 AMPHITHEATER DEMOLITION	-	22,379	27,295	-	-	-	-	0.00%
Total	-	22,379	27,295	-	-	-	10,000	0.00%
DEPARTMENT TOTAL	347,933	196,327	229,283	168,990	98,505	230,038	307,945	82.23%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Price Martin Center: 001-26-579	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
4100 COMMUNICATIONS SERVICES	203	211	250	250	89	214	250	0.00%
4310 NATURAL GAS	608	644	800	700	256	650	650	-7.14%
4320 ELECTRICITY	13,613	13,464	15,000	13,000	5,756	14,000	14,000	7.69%
4500 LIABILITY INSURANCE	1,101	1,120	1,109	994	806	1,115	1,080	8.65%
4610 BUILDING MAINTENANCE	4,204	2,366	1,500	1,500	753	1,500	1,500	0.00%
4620 EQUIPMENT MAINTENANCE	1,645	863	1,000	1,000	200	1,000	2,000	100.00%
4680 GROUNDS MAINTENANCE	120	256	250	200	118	200	2,000	900.00%
5230 JANITORIAL SUPPLIES	1,514	745	1,500	500	332	500	500	0.00%
5280 OPERATING SUPPLIES	56	232	-	5,000	87	5,000	1,000	-80.00%
Total	23,063	19,901	21,409	23,144	8,397	24,179	22,980	-0.71%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	23,063	19,901	21,409	23,144	8,397	24,179	22,980	-0.71%

General Fund

General Fund								
FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Transfers: 001-81-581	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
TRANSFERS								
9130 TRANSFER TO TIF-PROPERTY TAXES	-	-	-	-	-	-	-	0.00%
9140 TRANSFER TO GOLF FUND	141,399	1,631,248	1,631,249	100,998	-	264,010	171,254	69.56%
9150 TRANSFER TO BETTER PLACE FUND	-	787,846	787,846	-	-	-	-	0.00%
9160 TRANSFER TO AIRPORT FUND	-	199,916	199,916	103,312	-	117,376	133,272	29.00%
9170 TRANSFER TO UTILITY FUND	-	-	-	-	-	-	356,007	#VALUE!
DEPARTMENT TOTAL	141,399	2,619,010	2,619,011	204,310	-	381,386	660,533	223.30%
DEPARTMENT NAME/# Contingencies: 001-82-581								
EXPENDITURE OBJECT #/NAME								
CONTINGENCIES								
9900 GENERAL CONTINGENCY	-	-	94,624	50,494	-	-	-	-100.00%
9901 CONTINGENCY FOR GOLF COURSE FU	-	-	-	-	-	-	-	0.00%
9902 HEALTH INSURANCE CONTINGENCY	-	-	-	-	-	-	-	0.00%
9903 CONTINGENCY FOR AIRPORT FUND	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	-	-	94,624	50,494	-	-	-	-100.00%
TOTAL EXPENDITURES								
	8,014,324	11,437,162	12,179,393	9,504,951	4,056,289	9,399,912	9,142,467	-3.81%
DEPARTMENT NAME/# Reserves: 001-83-581								
EXPENDITURE OBJECT #/NAME								
RESERVES								
9900 OPERATING CASH RESERVE	-	-	275,234	522,978	-	802,871	542,358	3.71%
9901 EVIDENCE FUND RESERVE	-	-	1,483	499	-	(368)	1,132	126.85%
9902 LOT DEMOLITION/CLEANUP RESERVE	-	-	21,671	29,170	-	29,160	31,260	7.16%
9903 IMPACT FEES-POLICE RESERVE	-	-	-	-	-	-	-	0.00%
9904 IMPACT FEES-FIRE RESERVE	-	-	5,841	5,841	-	5,841	5,841	0.00%
9908 RIVERFRONT PLAYGROUND RESERVE	-	-	5,000	5,000	-	5,000	5,000	0.00%
9909 SPECIAL CEMETERY RESERVE	-	-	105,365	113,310	-	109,940	117,190	3.42%
9910 SPECIAL POLICE RESERVE	-	-	61,871	57,012	-	58,095	51,603	-9.49%
9911 CANINE PURCHASE RESERVE	-	-	278	278	-	278	278	0.00%
9912 HAND GUN CLASSES RESERVE	-	-	4,682	8,122	-	6,705	9,505	17.03%
9913 FIRE PUBLIC EDUCATION RESERVE	-	-	10,254	24,142	-	26,983	26,983	11.77%
9915 CRIME PREVENTION RESERVE	-	-	1,259	1,259	-	1,259	1,259	0.00%
9917 BLOOD SCREENING RESERVE	-	-	1,260	1,260	-	1,260	1,260	0.00%
9918 WOMENS SELF-DEFENSE CLASS RESE	-	-	556	877	-	877	877	0.00%
9919 RED LIGHT CAMERA REVENUE RESER	-	-	344,216	407,286	-	222,671	222,671	-45.33%
DEPARTMENT TOTAL	-	-	838,970	1,177,034	-	1,270,572	1,017,217	-13.58%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES								
	8,014,324	11,437,162	13,018,363	10,681,985	4,056,289	10,670,484	10,159,684	-4.89%

Better Place Fund

FUND TITLE/FUND # Better Place Fund: 101								
REVENUE OBJECT #/TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
312 LOCAL OPTION, USE & FUEL TAXES								
312-6-0000 DISCRETIONARY SALES SURTAX	699,302	733,349	695,762	686,390	368,587	737,174	740,000	7.81%
Total	699,302	733,349	695,762	686,390	368,587	737,174	740,000	7.81%
331/333/334/337 STATE/FEDERAL/LOCAL GRANTS								
331-3-1000 ENERGY GRANT ARS027	-	-	-	-	-	-	-	0.00%
331-5-2000 HUD DOWNTOWN PARKING/STREETS	-	-	-	-	-	-	-	0.00%
331-2-5501 USDA FIRE TRUCK	150,000	-	-	-	-	-	-	0.00%
331-2-5502 USDA PRICE MARTIN RESTROOMS	25,215	5,836	6,290	-	949	949	-	0.00%
331-3-9001 BROWNFIELDS	-	-	-	-	-	-	400,000	#VALUE!
331-7-7000 FWC BOAT RAMP IMPROVEMENTS-FED	-	30,000	776,489	-	-	685,641	90,848	0.00%
331-7-7001 WATER TAXI TERMINAL FACILITY	-	-	309,446	259,700	-	-	-	-100.00%
331-7-7002 USDA LARIMER ROOF REPAIR, WEATHERIZATIO	-	-	-	-	-	-	-	0.00%
334-1-1100 HAZARD-CRILL/MOSELEY 137-R	-	-	-	-	-	-	-	0.00%
334-1-3000 CRILL & MOSELEY #1561-137-A	-	-	-	-	-	-	-	0.00%
334-1-3001 ST JOHNS AVE 11HM-3H-04-64-02-	-	-	-	-	-	-	-	0.00%
334-1-3002 ST JOHNS/7TH/OAK ST 11HM-3E-04	-	-	-	-	-	-	-	0.00%
334-1-3003 URBAN FORESTRY 2010 GRANT	-	-	-	-	-	-	-	0.00%
334-1-3004 FEMA ST JOHNS 18TH TO 16TH AND OAK 1840	-	-	293,557	97,852	-	293,557	-	-100.00%
334-1-3005 FEMA 1785-43-R	-	-	277,796	92,599	28,343	334,121	-	-100.00%
334-4-9000 FDOT AQ605 RIVERBOAT REFURBISH	-	3,500	250,000	150,000	67,667	276,336	323,669	115.78%
334-3-8000 GP ENVIRONMENTAL CENTER	18,038	63,642	781,962	681,962	268,968	733,287	-	-100.00%
334-7-7002 FLORIDA HUMANITIES COUNCIL-BARTRAM TR	6,750	8,892	8,250	-	7,982	7,982	-	0.00%
337-3-0001 PUTNAM COUNTY-DERELICT VESSEL	-	29,750	36,250	-	-	-	-	0.00%
337-7-0001 PUTNAM COUNTY-DOCKS	-	-	-	175,000	140,000	140,000	-	-100.00%
Total	200,003	141,619	2,740,040	1,457,113	513,909	2,471,873	814,517	-44.10%
364 DISPOSITION OF FIXED ASSETS								
364-0-1000 Frank George Property Sale Pro	-	163,000	163,000	-	-	-	-	0.00%
Total	-	163,000	163,000	-	-	-	-	0.00%
381 TRANSFERS IN								
381-0-1000 TRANSFER FROM TAX INCREMENT	300,000	148,950	150,000	111,592	-	111,592	25,000	-77.60%
381-0-1100 TRANSFER FROM CDBG FUND 50	-	-	-	-	-	22,131	1,815,993	0.00%
381-0-1200 TRANSFER FROM GENERAL FUND	-	787,846	784,343	-	-	-	-	0.00%
Total	300,000	936,796	934,343	111,592	-	133,723	1,840,993	1549.75%
384 DEBT PROCEEDS								
384-0-1000 LOAN PROCEEDS	23,333	-	-	-	-	-	-	0.00%
Total	23,333	-	-	-	-	-	-	0.00%
TOTAL OPERATING & OTHER REVENUES	1,222,639	1,974,764	4,533,145	2,255,095	882,496	3,342,770	3,395,510	50.57%
CASH BALANCE FORWARD								
301-0-1007 BETTER PLACE BALANCE FORWARD	-	-	-	60,650	(385,936)	(385,936)	(85,577)	-241.10%
Total	-	-	-	60,650	(385,936)	(385,936)	(85,577)	-241.10%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,222,639	1,974,764	4,533,145	2,315,745	496,559	2,956,834	3,309,933	42.93%

Better Place Fund

FUND TITLE/FUND # Better Place Fund: 101								
DEPARTMENT NAME/# Better Place Plan: 101-18-519	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
3100 ENGINEERING FEES	-	-	-	-	-	-	-	0.00%
3101 DEPT OF CORR-PRISON CREW	116,008	57,877	58,004	57,497	28,749	57,497	59,722	3.87%
3102 ST. JOHNS AVE STREETScape (ENGINEER	-	-	-	-	-	-	-	0.00%
Total	116,008	57,877	58,004	57,497	28,749	57,497	59,722	3.87%
CAPITAL OUTLAY								
6260 PRICE MARTIN	-	-	-	-	-	-	-	0.00%
6310 SIDEWALKS	-	12,924	20,000	-	810	810	-	0.00%
6390 CITY DOCK IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
6331 STREET BEAUTIFICATION	500	-	-	-	-	-	-	0.00%
6440 STREET	26,018	-	-	-	-	-	-	0.00%
6700 POLICE	-	-	-	-	-	-	-	0.00%
6450 GP ENVIRONMENTAL CENTER	3,071	63,642	781,962	700,000	365,917	733,287	-	-100.00%
6451 FLORIDA HUMANITIES COUNCIL-BARTRA	7,947	12,523	15,620	-	-	-	-	0.00%
6452 RIVER STREET STRIPING	-	2,494	4,320	-	-	-	-	0.00%
6453 LAUREL STREET STRIPING	-	545	1,400	-	-	-	-	0.00%
6454 AMPHITHEATER IMPROVEMENTS	-	17,086	15,000	4,500	-	-	-	-100.00%
Total	37,537	109,215	838,302	704,500	366,727	734,097	-	-100.00%
DEBT SERVICE								
7103 FRANK GEORGE INFRASTRUCTURE	266,667	411,000	411,000	262,000	262,000	262,000	269,000	2.67%
7203 FRANK GEORGE INFRASTRUCTURE	110,720	43,096	42,958	33,217	33,217	33,217	27,014	-18.67%
7104 PRINCIPAL-SUTPHEN FIRE TRUCK	54,048	56,128	54,048	58,320	28,808	58,320	60,576	3.87%
7204 INTEREST-SUTPHEN FIRE TRUCK	21,848	19,769	21,848	17,577	9,140	17,577	15,320	-12.84%
7303 FRANK GEORGE INFRASTRUCTURE	22,931	-	-	-	-	-	-	0.00%
Total	476,214	529,993	529,854	371,114	333,165	371,114	371,910	0.21%
GRANT MATCHES								
6320 RIVERFRONT/PIER IMP GRANT	-	-	-	-	-	-	-	0.00%
6325 CDBG C04 Southern Riverfront P	-	-	-	-	2,117	22,131	766,023	0.00%
6340 TEMPORARY DOCKING	-	-	-	-	-	-	-	0.00%
6350 RIVERBOAT REFURBISHMENT-100%	3,375	133,067	280,081	100,000	150,833	156,004	-	-100.00%
8100 URBAN FORESTRY 2010 GRANT	-	-	-	-	-	-	-	0.00%
8110 ST JOHNS & 15TH ST DRAINAGE	-	-	-	-	-	-	-	0.00%
8120 ST JOHNS & 7TH & OAK ST DRAINAGE	-	-	-	-	-	-	-	0.00%
8121 FEMA ST JOHNS 18TH TO 16TH AND OAK	-	215,712	391,409	130,470	225,661	162,799	-	-100.00%
8122 FEMA 1785-43-R	-	200,255	370,394	123,465	203,565	234,883	-	-100.00%
8130 CRILL AND MOSELEY DRAINAGE	-	-	-	-	-	-	-	0.00%
8910 DOWNTOWN PARKING/STREETScape C	15,000	-	-	-	-	-	-	0.00%
6351 BOAT RAMP PARKING IMPROVEMENTS	37,978	691,067	1,371,297	400,000	772,237	1,134,635	-	-100.00%
6352 WATER TAXI TERMINAL FACILITY	-	8,065	309,446	259,700	-	-	1,044,970	302.38%
6353 RIVERFRONT PARK FUEL FARM	-	-	-	-	-	-	275,000	0.00%
6354 WATER TAXI STOPS AT OTHER DOCKS	-	-	-	-	-	-	53,669	0.00%
6355 BROWNFIELDS	-	-	-	-	-	-	400,000	0.00%
8920 PRICE MARTIN RESTROOM USDA GRA	64,997	5,836	6,290	-	250	250	-	0.00%
8921 FIRE TRUCK USDA	310,622	-	-	-	-	-	-	0.00%
8922 USDA LARIMER ROOF REPAIR, WEATHER	-	-	-	-	-	-	-	0.00%
8923 DERELICT VESSEL REMOVAL	-	29,750	36,250	-	-	-	-	0.00%
Total	431,973	1,283,752	2,765,167	1,013,635	1,354,664	1,710,703	2,539,662	150.55%
TRANSFERS								
9140 TRANSFER TO GOLF FUND-BETTER P	-	152,355	152,355	168,999	84,499	168,999	168,984	-0.01%
Total	-	152,355	152,355	168,999	84,499	168,999	168,984	-0.01%
DEPARTMENT TOTAL	1,061,731	2,133,192	4,343,682	2,315,745	2,167,804	3,042,410	3,140,278	35.61%
TOTAL EXPENDITURES	1,061,731	2,133,192	4,343,682	2,315,745	2,167,804	3,042,410	3,140,278	35.61%
RESERVES								
9907 BETTER PLACE RESERVE	-	-	189,463	-	(1,671,245)	(85,577)	169,655	0.00%
DEPARTMENT TOTAL	-	-	189,463	-	(1,671,245)	(85,577)	169,655	0.00%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,061,731	2,133,192	4,533,145	2,315,745	496,559	2,956,834	3,309,933	42.93%

Airport Fund

FUND TITLE/FUND # <i>Airport Fund: 005</i>	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
REVENUE OBJECT #/TITLE								
FEDERAL GRANTS								
389-2-8100 FAA RUNWAY 9/27 21-2011	200,607	-	-	-	-	-	-	0.00%
389-2-8101 FAA TAXIWAY C REHAB	997,318	14,505	14,476	-	-	-	-	0.00%
389-2-8102 FAA GENERAL AVIATION	-	-	-	-	-	-	-	0.00%
389-2-8103 FAA NORTH APRON/TAXIWAY D 23-2	-	64,800	64,800	-	-	217,678	-	0.00%
Total	1,197,925	79,305	79,276	-	-	217,678	-	0.00%
STATE GRANTS								
389-3-8000 BEACON GRANT	684	684	-	-	342	-	-	0.00%
389-3-8400 FDOT GRANT AQ825	-	-	-	-	-	-	-	0.00%
389-3-8500 FDOT GRANT AQ799	4,654	-	-	-	-	-	-	0.00%
389-3-8600 FDOT GRANT AQ418	-	-	-	-	-	-	-	0.00%
389-3-8700 FDOT GRANT AQ837	133,509	-	-	-	-	-	-	0.00%
389-3-8800 FDOT GRANT AQ838	-	-	-	-	-	-	-	0.00%
389-3-8900 FDOT GRANT AQG14	109,247	-	-	-	-	-	-	0.00%
389-3-8901 FDOT GRANT AQS66 TAXIWAY C REH	55,406	-	-	-	-	-	-	0.00%
389-3-8902 FDOT GRANT-SOUTH AIRPORT DRAIN	2,000	39,883	39,883	-	33,700	90,180	-	0.00%
389-3-8903 FDOT GENERAL AVIATION	-	-	-	-	-	-	-	0.00%
389-3-8904 FDOT REDI HANGARS	-	59,748	59,748	752,462	-	1,495,561	-	-100.00%
389-3-8905 NORTH APRON EXPANSION	-	-	-	170,775	-	-	-	-100.00%
Total	305,501	100,316	99,631	923,237	34,042	1,585,741	-	-100.00%
TOTAL GRANTS	1,503,426	179,620	178,907	923,237	34,042	1,803,419	-	-100.00%
OPERATING REVENUES								
344-0-1900 LAND LEASE	-	-	-	-	-	-	-	0.00%
344-1-1010 100 LL AVIATION FUEL	431,501	349,206	478,092	455,000	162,346	341,562	350,000	-23.08%
344-1-1020 JET A AVIATION FUEL	200,978	194,143	175,000	190,000	78,425	172,817	166,250	-12.50%
344-1-1030 DONATIONS-FLY-IN EVENT	8,051	5,487	9,000	7,000	10,418	10,418	11,000	57.14%
344-1-1200 TIE DOWN FEES/VEHICLE PARKING	2,906	3,544	3,425	3,500	2,451	4,063	4,000	14.29%
344-1-1400 VENDING	2,003	1,675	2,400	2,000	634	1,514	1,500	-25.00%
344-1-1700 AVIATION LUBRICANTS	3,092	2,492	2,400	2,400	1,314	2,751	2,500	4.17%
344-1-1800 MERCHANDISE SALES	1,901	2,784	2,400	3,600	1,059	1,905	2,000	-44.44%
362-0-1000 HANGAR RENTALS	232,537	220,688	236,548	240,500	109,651	232,157	281,183	16.92%
362-0-2000 LAND LEASE	3,888	3,888	3,888	3,888	1,944	3,888	3,888	0.00%
362-0-3000 BUILDING RENTAL	8,739	3,326	9,850	13,400	2,513	5,513	7,800	-41.79%
362-0-4000 OFFICE RENTAL	9,000	-	-	-	-	4,500	-	0.00%
Total	904,597	787,232	923,003	921,288	370,753	781,088	830,121	-9.90%
OTHER REVENUES								
364-0-1000 SURPLUS EQUIPMENT-AIRPORT	3,365	-	-	2,500	-	-	-	-100.00%
364-0-1001 LOSS ON SALE/DISPOSAL OF ASSET	-	(368,488)	-	-	-	-	-	0.00%
365-0-1000 SALE OF SURPLUS MATERIALS-MILLINGS	24,320	8,880	5,000	-	-	23,400	-	0.00%
365-0-1001 SALE OF SURPLUS LAND	62,409	-	-	5,000	-	-	-	-100.00%
365-0-1002 SALE OF SURPLUS MATERIAL-OTHER	6,890	224	-	-	-	-	-	0.00%
365-0-1003 SALE OF SURPLUS MATERIAL-SAND	-	-	25,000	25,000	-	-	-	-100.00%
369-9-1000 MISCELLANEOUS REVENUES	2,341	2,997	1,500	1,500	800	1,804	1,800	20.00%
369-9-1002 ADVERTISING REVENUES	-	-	-	1,600	-	-	1,500	-6.25%
369-9-2000 REFUNDS/REIMBURSEMENTS	-	1,020	-	-	-	-	-	0.00%
369-9-3000 LATE FEES	(241)	-	-	-	-	-	-	0.00%
369-9-4000 INSURANCE CLAIMS-AIRPORT	-	-	-	-	1,925	1,925	-	0.00%
369-9-1001 E-Payables Revenue Share	468	398	500	325	221	419	400	23.08%
Total	99,553	(354,969)	32,000	35,925	2,946	27,548	3,700	-89.70%
TRANSFERS								
389-9-0001 TRANSFER FROM GENERAL FUND	-	199,916	199,916	100,998	-	117,376	133,272	31.96%
Total	-	199,916	199,916	100,998	-	117,376	133,272	31.96%
LOAN PROCEEDS								
383-0-1000 LOAN PROCEEDS	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
TOTAL REVENUES	2,507,576	811,800	1,333,826	1,981,448	407,741	2,729,431	967,093	-51.19%
CASH BALANCE FORWARD								
301-0-0000 OPERATING CASH BALANCE FORWARD	-	-	(209,374)	(136,402)	-	(136,402)	(136,402)	0.00%
302-0-0000 SURPLUS LAND BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
Total	-	-	(209,374)	(136,402)	-	(136,402)	(136,402)	0.00%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	2,507,576	811,800	1,124,452	1,845,046	407,741	2,593,029	830,691	-54.98%

Airport Fund

FUND TITLE/FUND # Airport Fund: 005								
DEPARTMENT NAME/# Airport: 005-05-542								
EXPENDITURE OBJECT #/NAME	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
PERSONNEL SERVICES								
1200 REGULAR SALARIES	108,555	116,196	110,613	113,426	52,939	105,445	114,543	0.98%
1210 ACCRUED SALARIES	2,802	(3,472)	-	-	-	-	-	0.00%
1400 OVERTIME	971	706	1,500	1,200	553	992	1,200	0.00%
2100 FICA TAX EXPENSE	8,370	8,888	8,577	9,086	4,033	7,993	8,854	-2.55%
2200 RETIREMENT EXPENSE	22,513	23,827	23,377	19,670	10,112	20,105	19,678	0.04%
2300 HEALTH AND LIFE INSURANCE	920	1,598	410	837	593	1,186	1,248	49.10%
2400 WORKERS COMP	3,393	2,787	2,784	2,700	2,061	2,736	2,699	-0.04%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
2510 UNEMPLOYMENT CLAIM	-	15	-	-	318	318	-	0.00%
Total	147,525	150,543	147,261	146,919	70,608	138,774	148,222	0.89%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	9,512	1,341	2,575	503	467	628	556	10.54%
3120 PHYSICALS	190	142	190	95	-	-	95	0.00%
3200 ACCOUNTING AND AUDITING	1,175	1,199	1,175	5,682	5,682	5,682	2,741	-51.76%
4020 SCHOOLING, CONFERENCE, ETC	25	566	500	500	-	500	500	0.00%
4100 COMMUNICATIONS SERVICES	4,682	6,311	4,500	4,600	2,904	5,626	6,000	30.43%
4200 POSTAGE AND FREIGHT	208	304	100	215	126	250	275	27.91%
4310 NATURAL GAS	292	300	300	300	474	600	600	100.00%
4320 ELECTRICITY	15,223	15,371	13,000	14,000	6,680	15,711	15,500	10.71%
4330 UTILITIES-WATER	4,240	3,134	4,200	3,200	1,457	3,788	3,800	18.75%
4340 CREDIT CARD FEES	23,114	20,803	24,000	22,000	9,465	19,657	22,000	0.00%
4400 RENTALS AND LEASES	6,450	-	-	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	25,315	24,216	25,293	23,810	19,306	24,078	30,254	27.06%
4610 BUILDING/HANGAR MAINTENANCE	2,785	10,344	8,000	8,000	3,436	8,000	10,000	25.00%
4620 EQUIPMENT/FIELD MAINTENANCE	11,370	8,935	8,500	9,000	6,064	9,500	13,500	50.00%
4630 VEHICLE MAINTENANCE	449	664	872	2,000	639	1,500	2,000	0.00%
4640 RADIO MAINTENANCE	55	21	100	100	-	100	100	0.00%
4680 GROUNDS LANDSCAPING	48,000	48,000	48,000	48,000	24,000	48,000	51,000	6.25%
4700 PRINTING AND BINDING	75	-	100	-	-	-	-	0.00%
4800 ADVERTISING	2,208	1,960	2,000	3,600	1,551	2,535	3,600	0.00%
4920 LAND TAX	2,558	-	2,700	2,750	-	-	-	-100.00%
5100 OFFICE SUPPLIES	581	642	650	650	262	1,161	750	15.38%
5170 100LL FUEL	385,959	315,210	410,000	415,000	135,176	301,465	305,000	-26.51%
5180 JET A FUEL	146,974	140,491	140,000	140,000	64,748	121,019	118,000	-15.71%
5190 LOSS ON FUEL	-	-	-	-	-	-	-	0.00%
5200 FLY-IN EVENT-DONATIONS	7,025	3,391	10,026	7,000	4,536	9,417	9,500	35.71%
5210 AIRPORT VEHICLE GAS	3,815	1,393	1,000	1,000	262	1,000	1,000	0.00%
5220 GENERAL MERCHANDISE	3,652	4,630	4,400	6,000	3,654	6,617	7,000	16.67%
5230 JANITORIAL SUPPLIES	736	982	800	850	396	1,000	800	-5.88%
5260 UNIFORMS	67	-	100	-	-	-	100	0.00%
5280 OPERATING SUPPLIES	2,009	1,946	2,500	1,500	860	3,500	1,700	13.33%
5400 MEMBR,SUBSCRIPT,DUES	177	916	450	750	327	650	650	-13.33%
5900 DEPRECIATION	734,177	696,765	-	-	-	-	-	0.00%
Total	1,443,099	1,309,977	716,031	721,105	292,471	591,986	607,021	-15.82%
CAPITAL OUTLAY								
6210 EQUIPMENT BLDG-FUEL FARM UPGRA	-	-	-	-	-	-	-	0.00%
6215 BUILDING B-2 AQ837	-	-	-	-	-	-	-	0.00%
6270 REDI-SECURITY UPGRADES AQ418	-	-	-	-	-	-	-	0.00%
6280 RUNWAY 9-27 FDOT-AQ799 FAA-21	-	-	-	-	-	-	-	0.00%
6360 MASTER PLAN UPDATE	-	-	-	-	-	-	-	0.00%
6370 FDOT STORMWTR-KAY LARKIN AIRPT	-	-	-	-	-	-	-	0.00%
6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
6285 MAIN ACCESS ROAD REHAB AQ614	-	-	-	-	-	-	-	0.00%
6286 FUEL TRUCK PURCHASE AQG14	-	-	-	-	-	-	-	0.00%

Airport Fund

FUND TITLE/FUND # <i>Airport Fund: 005</i>								
DEPARTMENT NAME/# <i>Airport: 005-05-542</i>	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
6290 SECURITY SYSTEM AQ838	-	-	-	-	-	-	-	0.00%
6291 TAXIWAY C REHAB	-	29	-	-	-	-	-	0.00%
6292 FDOT GRANT-SOUTH AIRPORT DRAIN	-	-	40,523	-	47,415	90,552	-	0.00%
6293 NORTH APRON EXPANSION	-	-	-	-	239,200	241,346	-	0.00%
6294 FDOT REDI HANGARS	-	-	59,748	752,462	92,031	1,495,561	-	-100.00%
6295 GENERAL AVIATION PROJECT	-	-	74,269	189,750	-	-	-	-100.00%
Total	-	29	174,540	942,212	378,647	1,827,458	-	-100.00%
DEBT SERVICE								
7110 LOAN #307 TERMINAL	-	-	-	-	-	-	-	0.00%
7120 THANGAR #315	-	-	-	-	-	-	-	0.00%
7210 LOAN #307 TERMINAL	22,356	-	-	-	-	-	-	0.00%
7220 T HANGAR #315	19,861	-	-	-	-	-	-	0.00%
7111 SERIES 2013C TERMINAL	-	-	90,000	84,000	42,000	84,000	78,000	-7.14%
7121 SERIES 2013B T-HANGAR	-	-	53,000	52,000	26,000	52,000	51,000	-1.92%
7211 SERIES 2013C TERMINAL	9,598	18,714	20,773	18,524	9,529	18,524	16,428	-11.32%
7221 SERIES 2013B T-HANGAR	8,470	20,776	18,713	16,688	8,588	16,688	14,738	-11.69%
7311 SERIES 2013C TERMINAL	13,448	-	-	-	-	-	-	0.00%
7321 SERIES 2013B T-HANGAR	8,041	-	-	-	-	-	-	0.00%
Total	81,774	39,490	182,486	171,212	86,116	171,212	160,166	-6.45%
TRANSFERS								
9100 REIMB GENERAL FUND-ADMIN EXP	-	-	-	-	-	-	51,684	0.00%
Total	-	-	-	-	-	-	51,684	0.00%
TOTAL EXPENDITURES	1,672,398	1,500,040	1,220,318	1,981,448	827,842	2,729,430	967,093	-51.19%
TRANSFERS, CONT, RESERVES								
9900 CONTINGENCY/RESERVE	-	-	(95,866)	(136,402)	-	(136,402)	(136,402)	0.00%
9501 BAD DEBT EXPENSE	-	-	-	-	-	-	-	0.00%
Total	-	-	(95,866)	(136,402)	-	(136,402)	(136,402)	0.00%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,672,398	1,500,040	1,124,452	1,845,046	827,842	2,593,029	830,691	-54.98%

Utility Fund

FUND TITLE/FUND # Utility Fund: 041		ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
GRANTS									
331-3-3901 FEMA-T/S DEBBY 13-DB-73-04-64-		10,374	-	-	-	-	-	-	0.00%
334-3-3901 FEMA (STATE) T/S DEBBY 13-DB-7		1,729	-	-	-	-	-	-	0.00%
389-4-1200 SJRWMD GRANT (REUSE)		-	221,009	221,169	-	-	-	-	0.00%
389-7-1001 SJRWMD COST SHARE CONTRACT #26		-	11,913	14,173	-	-	-	-	0.00%
Total		12,103	232,922	235,342	-	-	-	-	0.00%
CHARGES FOR SERVICES									
343-6-1000 WATER SALES		2,000,983	2,140,611	2,152,905	2,092,687	970,640	2,016,521	1,895,530	-9.42%
343-6-1010 WATER TAPS & RENEWALS		19,302	11,579	32,650	17,920	20,245	35,441	22,107	23.36%
343-6-1015 WATER TAPS & RENEWALS (REUSE)		3,420	-	-	-	-	-	-	0.00%
343-6-1020 SERVICE CHARGES		1,452	914	1,000	550	906	2,221	1,529	178.00%
343-6-1030 SERVICE CHARGES (CASH)		15,600	17,716	16,800	17,064	11,275	24,427	19,248	12.80%
343-6-1040 PENALTIES		52,404	66,898	64,500	68,097	35,225	70,987	63,430	-6.85%
343-6-2000 BROKEN METERS/LOCKS		-	-	-	-	71	136	100	0.00%
343-6-3000 SEWER SERVICE REVENUE		1,860,338	2,015,908	2,020,577	2,004,640	991,348	2,007,146	1,987,075	-0.88%
343-6-3010 SEWER TAPS/RENEWALS		2,425	5,502	17,000	11,514	11,150	16,927	8,285	-28.04%
343-6-3020 SEPTIC DUMPING (WWTP)		52,979	80,031	64,900	88,996	32,023	62,730	65,247	-26.69%
343-6-4000 WATER IMPACT FEES		5,757	3,990	33,386	41,040	7,125	10,640	6,796	-83.44%
343-6-4010 WATER IMPACT FEES (BILLED)		106	1,519	-	2,279	-	-	-	-100.00%
343-6-5000 SEWER IMPACT FEES		10,549	10,688	88,007	89,829	22,726	33,626	18,288	-79.64%
343-6-6000 ONE TIME LINE CHARGES		2,660	-	-	-	-	-	-	0.00%
Total		4,027,975	4,355,357	4,491,725	4,434,616	2,102,734	4,280,802	4,087,635	-7.82%
OTHER REVENUES									
361-0-7000 SERIES 2010A RESERVE FUND INTE		218	76	-	-	-	-	-	0.00%
361-1-4000 INTEREST-2004 CLEAN WATER SRF		1	10	2	6	7	10	10	66.67%
361-1-6000 INTEREST-SERIES 2010A SINKING		15	109	8	38	55	95	102	168.42%
362-0-1000 COMMUNICATION TOWER LEASE		94,620	87,694	89,348	42,624	24,807	41,110	43,903	3.00%
364-0-1001 LOSS ON SALE/DISPOSAL OF ASSET		-	(138,420)	-	-	-	-	-	0.00%
364-0-4900 SURPLUS EQUIPMENT-WATER		4,415	578	-	-	4,879	5,979	-	0.00%
369-0-3000 REFUNDS/REIMBURSEMENT		-	-	-	-	-	-	-	0.00%
369-9-1000 OTHER REVENUE		1,145	1,122	1,100	1,088	544	1,098	1,150	5.70%
369-9-2000 REFUNDS/REIMBURSEMENTS		79	242	75	182	25	133	150	-17.58%
369-9-3000 INSURANCE CLAIMS-WATER		8,750	2,607	-	-	36,623	36,623	-	0.00%
361-0-7001 SERIES 2010A PRINCIPAL FUND IN		7	-	-	-	-	-	-	0.00%
361-0-7002 SERIES 2010A REVENUE FUND INTE		14	(5)	-	-	-	-	-	0.00%
369-9-1001 E-Payables Revenue Share		730	1,334	1,000	1,213	643	1,082	1,150	-5.19%
Total		109,995	(44,653)	91,533	45,151	67,582	86,129	46,465	2.91%
TRANSFERS IN									
381-0-1000 TRANSFER FROM GENERAL		-	-	-	-	-	-	356,007	0.00%
381-0-2000 TRANSFER FROM GAS AUTHORITY		-	-	-	-	-	-	-	0.00%
381-0-5000 TRANSFER FROM CDBG-FUND 50		-	-	-	-	-	-	-	0.00%
Total		-	-	-	-	-	-	356,007	0.00%
LOAN PROCEEDS									
384-0-1000 LOAN PROCEEDS		-	-	-	-	-	-	1,500,000	0.00%
Total		-	-	-	-	-	-	1,500,000	0.00%
TOTAL REVENUES		4,150,073	4,543,625	4,818,600	4,479,767	2,170,316	4,366,931	5,990,107	33.71%
CASH BALANCE FOWARD									
301-1-0400 PLANT REPLACEMENT BAL FORWARD		-	-	-	-	-	-	-	0.00%
301-0-0100 CASH BALANCE FOWARD		-	-	120,350	209,620	-	209,620	305,609	45.79%
301-1-7000 FRUFC REBATE-CAP PROJECTS ONLY		-	-	8,095	8,095	-	8,095	8,095	0.00%
301-0-0101 WATER IMPACT FEES BALANCE FORW		-	-	10,317	14,307	-	14,307	24,947	74.37%
301-0-0102 SEWER IMPACT FEES BALANCE FORW		-	-	21,617	30,086	-	30,086	63,712	111.77%
Total		-	-	160,379	262,108	-	262,108	402,363	53.51%
TOTAL REVENUES, TRANSFERS & CASH BALANCES		4,150,073	4,543,625	4,978,979	4,741,875	2,170,316	4,629,039	6,392,470	34.81%

Utility Fund

Utility Fund: 041								
FUND TITLE/FUND #								
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
Water Plant: 041-11-533	2013	2014	2014	2015	2015	2015	2016	DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	290,812	278,426	282,765	291,367	147,944	294,113	297,323	2.04%
1210 ACCRUED SALARIES	(13,453)	5,077	-	-	-	-	-	0.00%
1310 HOLIDAY PAY	6,915	5,631	5,500	5,500	4,375	6,292	6,500	18.18%
1400 OVERTIME	44,520	20,975	25,000	25,000	9,143	16,904	20,000	-20.00%
2100 FICA TAX EXPENSE	24,887	21,642	23,965	22,192	11,155	22,149	24,772	11.63%
2200 RETIREMENT EXPENSE	72,334	82,053	76,064	68,471	37,944	75,392	68,979	0.74%
2300 HEALTH AND LIFE INSURANCE	30,609	45,312	48,965	48,976	22,701	45,403	53,166	8.56%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	8,507	4,755	7,741	-	-	-	-	0.00%
2400 WORKERS COMP	7,229	7,081	7,088	6,763	5,074	6,765	6,439	-4.79%
Total	472,359	470,953	477,088	468,269	238,337	467,017	477,179	1.90%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	40,411	41,008	39,500	40,380	34,502	39,500	40,973	1.47%
3120 PHYSICALS	225	141	210	210	-	-	210	0.00%
3460 RAILROAD CROSSING MAINTENANCE	135	-	-	-	-	-	-	0.00%
4020 SCHOOLING, CONFERENCE, ETC	425	526	550	550	313	500	550	0.00%
4100 COMMUNICATIONS SERVICES	2,960	2,864	2,800	2,800	1,664	3,358	3,500	25.00%
4200 POSTAGE AND FREIGHT	-	48	200	200	-	100	200	0.00%
4320 ELECTRICITY	143,736	148,018	150,000	150,000	59,379	140,000	155,000	3.33%
4500 LIABILITY INSURANCE	49,069	49,317	48,576	44,626	36,046	49,527	36,462	-18.29%
4610 BUILDING MAINTENANCE	8,095	1,037	1,500	2,000	95	1,000	2,000	0.00%
4620 EQUIPMENT MAINTENANCE	40,515	82,742	80,000	75,000	34,077	100,000	75,000	0.00%
4630 VEHICLE MAINTENANCE	95	150	600	600	-	500	600	0.00%
5100 OFFICE SUPPLIES	541	354	600	600	188	600	600	0.00%
5210 GAS AND LUBRICANTS	1,904	2,029	2,675	2,675	448	1,200	2,000	-25.23%
5230 JANITORIAL SUPPLIES	958	964	1,000	1,000	488	1,000	1,000	0.00%
5250 SMALL TOOLS	45	-	50	50	41	41	100	100.00%
5260 UNIFORMS	1,399	869	1,400	1,400	497	1,200	1,400	0.00%
5270 CHEMICALS AND FERTILIZERS	234,726	222,270	280,000	275,000	117,242	240,000	275,000	0.00%
5280 OPERATING SUPPLIES	2,709	1,572	3,375	3,375	968	5,000	3,375	0.00%
5400 MEMBR,SUBSCRIPT,DUES	395	410	500	500	410	410	500	0.00%
5900 DEPRECIATION	323,151	459,586	-	-	-	-	-	0.00%
Total	851,492	1,013,904	613,536	600,966	286,358	583,936	598,470	-0.42%
CAPITAL OUTLAY								
6400 CAPTIAL OUTLAY	3,294	-	7,000	32,000	-	32,000	17,000	-46.88%
6380 WELL UPGRADES	-	-	40,000	40,000	1,690	40,000	40,000	0.00%
6450 CAPITAL IMPROVEMENTS	-	2,500	18,500	-	-	-	-	0.00%
Total	3,294	2,500	65,500	72,000	1,690	72,000	57,000	-20.83%
DEPARTMENT TOTAL	1,327,145	1,487,357	1,156,124	1,141,235	526,385	1,122,953	1,132,649	-0.75%

Utility Fund

FUND TITLE/FUND # Utility Fund: 041								
DEPARTMENT NAME/# Sewer Plant: 041-12-535	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	311,748	322,284	310,712	343,562	152,443	317,107	321,428	-6.44%
1210 ACCRUED SALARIES	5,102	10,612	-	-	-	-	-	0.00%
1310 HOLIDAY PAY	4,817	4,845	5,200	5,200	3,531	5,142	5,200	0.00%
1400 OVERTIME	8,695	8,172	15,000	15,000	6,032	11,500	15,000	0.00%
2100 FICA TAX EXPENSE	22,931	23,029	25,315	25,315	11,068	23,687	26,135	3.24%
2200 RETIREMENT EXPENSE	82,580	89,933	83,582	80,737	38,072	76,964	74,571	-7.64%
2300 HEALTH AND LIFE INSURANCE	53,535	79,022	82,684	84,994	35,204	71,959	92,763	9.14%
2301 HEALTH AND LIFE INSURANCE-CONTINGEN	15,119	10,043	16,348	-	-	-	-	0.00%
2400 WORKERS COMP	6,616	5,398	5,404	5,973	4,488	5,981	5,625	-5.83%
Total	511,142	553,338	544,245	560,781	250,838	512,340	540,722	-3.58%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	6,719	9,453	12,000	41,434	19,907	37,000	13,528	-67.35%
3110 LAB/TESTING	39,018	36,816	35,000	37,000	16,696	37,000	34,000	-8.11%
3120 PHYSICALS	809	-	250	250	110	165	165	-34.00%
3460 RAILROAD CROSSING MAINTENANCE	519	469	-	500	-	657	660	32.00%
4020 SCHOOLING, CONFERENCE, ETC	940	1,036	1,500	2,300	472	2,000	2,500	8.70%
4100 COMMUNICATIONS SERVICES	2,541	2,230	1,100	2,000	1,915	3,100	2,400	20.00%
4200 POSTAGE AND FREIGHT	1,972	1,693	1,800	1,800	353	1,300	1,500	-16.67%
4310 NATURAL GAS	19,555	26,088	20,000	25,000	10,762	23,222	23,000	-8.00%
4320 ELECTRICITY	143,513	158,079	151,267	149,000	73,083	167,613	165,000	10.74%
4400 RENTALS AND LEASES	15,588	19,250	15,000	16,000	6,413	16,000	16,000	0.00%
4500 LIABILITY INSURANCE	16,206	16,114	15,669	15,559	12,405	16,661	23,463	50.80%
4510 INSURANCE CLAIMS	-	713	-	-	-	-	-	0.00%
4610 BUILDING MAINTENANCE	620	1,011	1,000	1,000	153	9,000	1,000	0.00%
4620 EQUIPMENT MAINTENANCE	54,372	78,547	45,000	74,210	38,797	88,000	77,000	3.76%
4630 VEHICLE MAINTENANCE	1,676	2,549	2,500	2,500	876	2,000	2,100	-16.00%
4700 PRINTING AND BINDING	22	-	-	-	-	-	-	0.00%
5100 OFFICE SUPPLIES	1,414	567	1,500	2,800	2,248	2,800	1,000	-64.29%
5210 GAS AND LUBRICANTS	11,574	12,799	9,500	10,000	3,400	9,500	9,000	-10.00%
5230 JANITORIAL SUPPLIES	349	586	500	350	188	350	350	0.00%
5250 SMALL TOOLS	-	20	-	-	(20)	-	200	0.00%
5260 UNIFORMS	6,095	5,178	5,100	5,000	2,852	5,500	5,100	2.00%
5270 CHEMICALS	24,586	32,347	42,000	42,000	9,325	25,000	34,000	-19.05%
5280 OPERATING SUPPLIES	6,003	13,118	8,000	8,000	3,378	8,000	8,000	0.00%
5400 MEMBR,SUBSCRIPT,DUES	-	-	-	-	-	-	-	0.00%
5900 DEPRECIATION	508,827	374,203	-	-	-	-	-	0.00%
Total	862,915	792,867	368,686	436,703	203,314	454,868	419,966	-3.83%
CAPITAL OUTLAY								
6340 ENERGY GRANT	60,000	-	60,000	-	-	-	-	0.00%
6350 REUSE W/W TREATMENT GRANT	-	180	69,870	-	-	-	-	0.00%
6351 ST JOHNS & SR19 REUSE LINE REPAIR	-	-	81,507	-	-	-	-	0.00%
6352 WWTP SLUDGE COST ANALYSIS	-	25,450	25,450	-	-	-	-	0.00%
6353 BCR CLEANB PROJECT	-	-	-	-	-	-	1,500,000	0.00%
6400 CAPTIAL OUTLAY	-	-	28,733	15,000	15,085	50,085	-	-100.00%
6450 CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
6360 CDBG-JAMES A LONG PROJECT	-	-	-	-	-	-	-	0.00%
Total	60,000	25,630	265,560	15,000	15,085	50,085	1,500,000	9900.00%
DEPARTMENT TOTAL	1,434,056	1,371,835	1,178,491	1,012,484	469,237	1,017,294	2,460,688	143.03%

Utility Fund

UTILITY FUND								
FUND TITLE/FUND #								
Utility Fund: 041								
DEPARTMENT NAME/#	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/DECREASE
Water & Sewer Distribution: 041-13-536								
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	53,498	56,029	56,047	57,385	28,647	57,315	59,973	4.51%
1200 REGULAR SALARIES	387,405	329,823	345,566	326,106	155,651	315,395	303,610	-6.90%
1210 ACCRUED SALARIES	5,411	(5,749)	-	-	-	-	-	0.00%
1400 OVERTIME	42,697	44,217	45,000	45,000	23,349	43,495	32,000	-28.89%
2100 FICA TAX EXPENSE	33,161	28,915	34,163	34,166	14,312	28,696	30,262	-11.43%
2200 RETIREMENT EXPENSE	116,543	89,797	96,301	90,120	40,889	81,746	84,351	-6.40%
2300 HEALTH AND LIFE INSURANCE	68,965	90,114	89,621	92,465	37,437	69,965	86,886	-6.03%
2301 HEALTH AND LIFE INSURANCE-CONTINGENT	20,099	10,686	17,394	-	-	-	-	0.00%
2400 WORKERS COMP	10,850	10,058	10,068	8,902	6,701	8,926	7,874	-11.55%
2410 WORKERS COMP CLAIM	-	-	-	-	-	-	-	0.00%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	738,630	653,889	694,160	654,144	306,986	605,537	604,956	-7.52%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	5,708	9,994	6,500	8,109	3,687	6,500	8,267	1.95%
3120 PHYSICALS	50	1,222	2,400	300	165	300	300	0.00%
4020 SCHOOLING, CONFERENCE, ETC	1,510	270	1,500	1,000	190	1,500	1,500	50.00%
4100 COMMUNICATIONS SERVICES	2,070	2,049	3,000	2,500	1,117	2,500	2,500	0.00%
4200 POSTAGE AND FREIGHT	27	169	40	40	-	40	40	0.00%
4310 NATURAL GAS	213	270	300	325	214	300	325	0.00%
4320 ELECTRICITY	2,311	2,495	2,100	2,000	856	2,600	2,800	40.00%
4400 RENTALS AND LEASES	178	163	350	250	75	200	250	0.00%
4500 LIABILITY INSURANCE	11,031	11,458	10,815	10,648	8,428	11,093	11,074	4.00%
4510 INSURANCE CLAIMS	29,151	-	500	500	-	-	500	0.00%
4610 BUILDING MAINTENANCE	1,086	2,319	2,000	1,000	859	1,500	1,000	0.00%
4620 EQUIPMENT MAINTENANCE	22,212	13,225	13,000	14,500	407	15,500	14,500	0.00%
4630 VEHICLE MAINTENANCE	14,921	13,648	12,000	13,500	5,750	18,000	13,500	0.00%
4640 RADIO MAINTENANCE	-	-	150	150	-	-	150	0.00%
4700 PRINTING AND BINDING	528	0	500	500	151	400	400	-20.00%
5100 OFFICE SUPPLIES	141	230	300	350	201	500	500	42.86%
5210 GAS AND LUBRICANTS	39,006	31,027	32,500	32,500	6,447	20,000	25,000	-23.08%
5230 JANITORIAL SUPPLIES	2,306	2,633	2,500	2,500	1,349	2,600	2,600	4.00%
5250 SMALL TOOLS	241	760	1,500	1,200	101	1,200	1,000	-16.67%
5260 UNIFORMS	4,607	3,243	5,500	4,000	2,723	4,900	4,900	22.50%
5280 OPERATING SUPPLIES	6,733	6,801	6,500	6,500	2,972	10,000	6,500	0.00%
5330 PAVING MATERIALS	-	2,408	-	9,862	2,651	9,862	10,000	1.40%
5900 DEPRECIATION	287,075	278,449	-	-	-	-	-	0.00%
Total	431,103	382,833	103,955	112,234	38,342	109,495	107,606	-4.12%
CAPITAL OUTLAY								
6300 METERS AND METER REPAIR	-	-	-	15,500	8,483	15,500	15,500	0.00%
6320 SEWER MATERIALS	4,970	4,989	5,000	5,000	77	5,000	5,000	0.00%
6330 PIPE AND FITTINGS	32,021	37,363	50,000	50,000	25,116	50,000	71,000	42.00%
6340 CONCRETE, FILL	491	55	500	500	38	500	500	0.00%
6400 CAPITAL OUTLAY	39,995	61,495	61,550	7,400	7,315	7,315	-	-100.00%
6450 CAPITAL IMPROVEMENTS	-	12,258	-	75,000	-	-	-	-100.00%
6452 CLEVELAND/TWIGG SANITARY MANHO	-	-	-	-	-	-	-	0.00%
6453 SR15 WATERMAIN EXTENSION-FAMIL	-	-	-	-	-	-	-	0.00%
6454 SR15/SR19/SR20 MEDIAN IRRIGATI	-	-	-	-	-	-	-	0.00%
6455 15TH & OAK LINE REPLACEMENT	-	-	-	-	-	-	-	0.00%
6470 ST JOHNS AVE RESURFACING	-	-	-	-	-	-	-	0.00%
Total	77,477	116,160	117,050	153,400	41,029	78,315	92,000	-40.03%
DEPARTMENT TOTAL	1,247,210	1,152,882	915,165	919,778	386,356	793,348	804,562	-12.53%

Utility Fund

FUND TITLE/FUND # Utility Fund: 041								
DEPARTMENT NAME/# Utility Administration: 041-29-536	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	87,597	90,634	90,662	92,780	46,358	93,600	123,860	33.50%
1210 ACCRUED SALARIES	(1,001)	1,709	-	-	-	-	-	0.00%
1400 OVERTIME-UTILITY ADMIN	-	-	-	-	-	-	-	0.00%
2100 FICA TAX EXPENSE	6,286	6,429	6,936	6,936	3,248	6,528	9,475	36.61%
2200 RETIREMENT EXPENSE	23,300	24,380	24,388	21,803	10,894	21,996	35,857	64.46%
2300 HEALTH AND LIFE INSURANCE	13,181	18,261	17,513	18,876	9,977	21,181	40,027	112.05%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	2,792	1,597	2,600	-	-	-	-	0.00%
2400 WORKERS COMP	143	128	128	124	93	124	157	26.61%
Total	132,298	143,138	142,227	140,519	70,570	143,429	209,376	49.00%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	6,837	3,075	8,968	6,677	350	350	556	-91.67%
3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
3200 ACCOUNTING AND AUDITING	32,000	27,000	27,000	12,500	12,500	12,500	12,758	2.06%
4020 SCHOOLING, CONFERENCE, ETC	-	-	-	-	-	-	-	0.00%
4100 COMMUNICATIONS SERVICES	1,622	1,099	1,750	1,204	498	1,197	1,330	10.47%
4200 POSTAGE AND FREIGHT	11,012	12,242	11,000	10,900	7,527	17,795	-	-100.00%
4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
4320 ELECTRICITY	3,676	1,695	1,800	1,296	797	1,813	1,800	38.89%
4330 CREDIT CARD FEES	12,321	18,905	12,000	18,500	9,961	20,213	-	-100.00%
4400 RENTALS AND LEASES	2,866	1,483	2,800	1,179	716	1,605	1,725	46.31%
4500 LIABILITY INSURANCE	3,540	2,225	2,129	2,207	1,811	2,403	3,053	38.33%
4610 BUILDING MAINTENANCE	1,230	676	1,000	1,000	326	1,200	5,000	400.00%
4620 EQUIPMENT MAINTENANCE	20,709	15,447	17,900	15,918	13,907	15,907	11,365	-28.60%
4700 PRINTING AND BINDING	4,482	733	4,000	2,500	460	2,356	-	-100.00%
4900 REFUNDS	-	69	-	-	-	-	-	0.00%
5100 OFFICE SUPPLIES	271	610	700	700	118	367	350	-50.00%
5230 JANITORIAL SUPPLIES	774	376	850	550	186	367	250	-54.55%
5280 OPERATING SUPPLIES	3,820	665	4,000	3,000	282	876	1,000	-66.67%
5900 DEPRECIATION	730	1,461	-	-	-	-	-	0.00%
Total	105,890	87,762	95,897	78,131	49,439	78,950	39,187	-49.84%
CAPITAL OUTLAY								
6401 CDBG MOSELEY & ST. JOHNS WATER	-	-	48,993	-	-	-	-	0.00%
6402 WASTEWATER REUSE MASTER PLAN	-	23,826	28,347	-	-	-	-	0.00%
Total	-	23,826	77,340	-	-	-	-	0.00%
DEBT SERVICE								
7110 PRINCIPAL-2004 SRF LOAN	-	-	48,855	50,178	25,005	50,178	50,852	1.34%
7120 PRINCIPAL-DW541901	-	-	179,059	193,684	96,208	193,684	198,820	2.65%
7130 PRINCIPAL-SERIES 2010A	-	-	155,000	155,000	-	155,000	160,000	3.23%
7210 INTEREST-2004 SRF LOAN	4,967	4,310	4,967	3,644	1,906	3,644	2,970	-18.50%
7220 INTEREST-DW541901	101,146	96,272	105,894	91,269	46,268	91,269	86,133	-5.63%
7230 INTEREST-SERIES 2010A	316,028	312,663	312,663	309,175	154,588	309,175	304,525	-1.50%
7330 SERIES 2010A ISSUANCE COST/ADM	7,810	7,974	7,908	7,753	4,003	7,753	7,598	-2.00%
7320 AMORTIZATION EXPENSE	11,586	-	-	-	-	-	-	0.00%
Total	441,536	421,218	814,346	810,703	327,977	810,703	810,898	0.02%
TRANSFERS								
9101 REIMB GENERAL FUND-ADMIN EXP	260,000	260,000	260,000	260,000	130,000	260,000	240,791	-7.39%
9102 REIMB GOLF FUND-ELECTRICITY	5,000	1,000	1,000	-	-	-	-	0.00%
9103 REIMB GAS AUTHORITY	-	-	-	-	-	-	24,440	0.00%
9110 TRANSFER TO GENERAL FUND-FRANCHIS	-	-	-	-	-	-	242,432	0.00%
Total	265,000	261,000	261,000	260,000	130,000	260,000	507,663	95.26%
DEPARTMENT TOTAL	944,723	936,944	1,390,810	1,289,353	577,987	1,293,082	1,567,124	21.54%
TOTAL EXPENDITURES	4,953,134	4,949,019	4,640,590	4,362,850	1,959,965	4,226,676	5,965,023	36.72%

Utility Fund

FUND TITLE/FUND #								
<i>Utility Fund: 041</i>								
DEPARTMENT NAME/#								
Utility Administration: 041-29-536								
EXPENDITURE OBJECT #/NAME								
	ACTUAL	ACTUAL	BUDGET	BUDGET	ACTUAL	PROJECTED	BUDGET	INCREASE/
	2013	2014	2014	2015	2015	2015	2016	DECREASE
CONTINGENCIES & RESERVES								
9901 CONTINGENCY/RESERVE	-	-	176,967	193,389	-	305,609	305,609	58.03%
9902 HEALTH INSURANCE CONTINGENCY	-	-	-	-	-	-	-	0.00%
9903 WATER IMPACT FEE CONTINGENCY/R	-	-	43,703	57,626	-	24,947	31,743	-44.92%
9904 SEWER IMPACT FEE CONTINGENCY/R	-	-	109,624	119,915	-	63,712	82,000	-31.62%
9905 FRUFC CAP PROJECTS CONTINGENCY/RES	-	-	8,095	8,095	-	8,095	8,095	0.00%
Total	-	-	338,389	379,025	-	402,363	427,447	12.78%
TOTAL EXPENDITURES, TRANSFERS,								
CONTINGENCIES & RESERVES	4,953,134	4,949,019	4,978,979	4,741,875	1,959,965	4,629,039	6,392,470	34.81%

Golf Fund

FUND TITLE/FUND # Golf Fund: 042		ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
OPERATING REVENUES									
-347-2-1000 USAGE FEES		17,580	25,572	19,550	27,670	18,172	27,622	30,254	9.34%
-347-2-1500 TWILIGHT GOLF		25,551	21,976	25,415	28,755	12,283	17,739	23,016	-19.96%
-347-2-2000 NEW MEMBERSHIP DRIVE		-	-	-	-	-	-	-	0.00%
-347-2-2500 CASH OVERAGES		20	-	-	-	3,746	-	-	0.00%
-347-2-2510 MISC REVENUE/SERVICE CHARGES		-	74	-	-	17	-	-	0.00%
-347-2-3000 DAILY GREEN FEES		215,980	214,424	236,750	255,000	148,925	222,417	240,000	-5.88%
-347-2-3500 PREPAID GREEN FEES		105,417	91,913	115,147	109,216	56,423	82,553	100,783	-7.72%
-347-2-4000 PREPAID LOCKER FEES		900	1,950	1,369	1,953	840	1,380	1,819	-6.86%
-347-2-4500 RENTALS-CITY CARTS		89,864	117,819	90,908	122,074	50,653	96,706	120,000	-1.70%
-347-2-5000 DRIVING RANGE		22,953	17,481	24,047	17,362	9,593	16,116	18,149	4.53%
-347-2-5500 BUILDING RENTAL		4,321	3,656	944	876	1,471	2,058	-	-100.00%
-347-2-6000 PRO SHOP SALES		96,025	103,686	88,757	113,936	56,445	95,870	107,242	-5.88%
-347-2-6500 SNACK BAR SALES		74,550	75,641	64,773	15,978	46,009	69,276	-	-100.00%
-347-2-7000 BEER SALES		33,341	33,886	31,446	7,216	18,281	32,552	-	-100.00%
-347-2-7500 LIQUOR SALES		14,965	12,333	14,218	2,989	9,008	12,285	-	-100.00%
Total		701,468	720,411	713,324	703,025	431,864	676,574	641,263	-8.79%
GRANTS									
-331-5-0001 USDA GRANT		-	14,168	14,168	200,000	52,300	185,832	-	-100.00%
-389-4-0001 SJRWMD REUSE COST SHARE		-	160	-	-	-	-	-	0.00%
Total		-	14,328	14,168	200,000	52,300	185,832	-	-100.00%
OTHER REVENUES									
-364-0-4900 SURPLUS EQUIPMENT-GOLF		-	-	-	-	-	-	-	0.00%
-369-9-1000 REFUNDS/REIMBURSEMENTS		554	-	-	-	-	-	-	0.00%
-369-9-2000 INSURANCE CLAIMS-GOLF		-	2,779	-	-	-	-	-	0.00%
-366-0-0001 DONATION FROM PMGA		6,000	1,500	1,500	5,500	6,881	11,881	5,000	-9.09%
-366-0-0002 DONATIONS-MISCELLANEOUS		-	-	-	-	1,000	3,000	-	0.00%
-369-9-1001 E-Payables Revenue Share		131	266	250	216	121	121	216	0.00%
-369-9-1002 RESTAURANT LEASE		-	-	-	9,000	-	-	12,000	33.33%
-369-9-1003 UTILITY REIMBURSEMENT-RESTAURANT		-	-	-	13,500	-	-	18,000	33.33%
Total		6,685	4,544	1,750	28,216	8,002	15,002	35,216	24.81%
TRANSFERS IN									
-381-0-3000 TRANSFER FROM BETTER PLACE		141,399	152,355	152,355	168,999	84,499	168,999	168,984	-0.01%
-381-0-3001 TRANSFER FROM WATER-ELECTRICITY REIMB		5,000	1,000	1,000	-	-	-	-	0.00%
-389-9-0001 TRANSFER FROM GENERAL FUND		-	1,631,248	1,631,248	103,312	-	264,010	171,254	65.76%
Total		146,399	1,784,603	1,784,603	272,311	84,499	433,009	340,238	24.94%
LOAN PROCEEDS									
-384-0-1000 GOLF LOAN PROCEEDS		-	-	-	-	-	-	-	0.00%
Total		-	-	-	-	-	-	-	0.00%
TOTAL REVENUES		854,552	2,523,887	2,513,845	1,203,552	576,666	1,310,417	1,016,717	-15.52%
CASH BALANCE FORWARD									
-301-0-1000 CASH BALANCE FORWARD		-	-	(1,564,588)	(94,758)	-	(94,758)	(94,758)	0.00%
Total		-	-	(1,564,588)	(94,758)	-	(94,758)	(94,758)	0.00%
TOTAL REVENUES, TRANSFERS & CASH BALANCES		854,552	2,523,887	949,257	1,108,794	576,666	1,215,659	921,959	-16.85%

Golf Fund

Golf Fund								
FUND TITLE/FUND # Golf Fund: 042								
DEPARTMENT NAME/# Course Maintenance: 042-16-572	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
2300 INSURANCE	3,199	-	-	-	-	-	-	0.00%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	3,199	-	-	-	-	-	-	0.00%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	-	821	-	-	-	-	-	0.00%
3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
3400 CONTRACTUAL SERVICES	124,016	153,517	145,308	163,041	78,444	159,000	162,812	-0.14%
3440 TREE REMOVAL	-	-	-	-	460	460	2,000	0.00%
4100 COMMUNICATIONS SERVICES	-	-	-	-	-	-	-	0.00%
4400 RENTAL AND LEASES	-	4,389	5,826	8,826	2,913	5,826	13,626	54.38%
4410 OPERATING LEASES	23,597	4,874	36,315	36,315	18,157	36,315	36,315	0.00%
4500 LIABILITY INSURANCE	2,387	2,708	2,366	2,924	2,569	3,480	3,953	35.19%
4610 BUILDING MAINTENANCE	2,027	2,373	-	-	1,650	1,715	-	0.00%
4620 EQUIPMENT MAINTENANCE	22,632	6,337	9,600	6,000	3,403	7,000	9,600	60.00%
4650 IRRIGATION SUPPLIES	5,039	7,395	4,800	8,100	1,358	4,500	8,400	3.70%
4670 COURSE MAINTENANCE	-	-	-	-	-	1,810	-	0.00%
4690 OVERSEEDING	6,208	16,543	18,800	21,300	17,200	21,300	26,800	25.82%
5210 GAS AND LUBRICANTS	14,964	16,180	18,000	12,000	6,010	12,000	13,200	10.00%
5270 CHEMICALS AND FERTILIZERS	33,007	35,996	38,310	38,310	19,391	38,310	42,141	10.00%
5280 OPERATING SUPPLIES	16,586	8,622	3,550	5,000	3,449	5,000	9,150	83.00%
5400 MEMBERSHIP DUES	-	500	400	500	-	760	500	0.00%
5900 DEPRECIATION	28,423	31,614	-	-	-	-	-	0.00%
4200 POSTAGE	-	-	-	-	-	-	-	0.00%
Total	278,886	291,870	283,275	302,316	155,005	297,476	328,497	8.66%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	6,000	2,231	1,500	26,585	-	17,000	37,000	39.18%
Total	6,000	2,231	1,500	26,585	-	17,000	37,000	39.18%
DEPARTMENT TOTAL	288,085	294,101	284,775	328,901	155,005	314,476	365,497	11.13%

Golf Fund

FUND TITLE/FUND # Golf Fund: 042								
DEPARTMENT NAME/# Club House: 042-24-572	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
2300 HEALTH AND LIFE INSURANCE	18,289	-	-	-	-	-	-	0.00%
Total	18,289	-	-	-	-	-	-	0.00%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	46,502	49,479	55,677	81,000	27,000	81,000	81,000	0.00%
3200 ACCOUNTING AND AUDITING	3,100	3,100	3,100	3,462	3,462	3,462	1,919	-44.57%
3400 CONTRACTUAL SERVICES	210,811	229,721	207,309	176,736	124,260	219,200	171,606	-2.90%
4100 COMMUNICATIONS SERVICES	4,178	1,551	1,462	1,800	855	1,800	1,800	0.00%
4200 POSTAGE AND FREIGHT	168	448	300	300	48	300	300	0.00%
4310 NATURAL GAS	2,203	2,574	644	645	1,710	3,300	3,300	411.63%
4320 ELECTRICITY	58,965	52,301	50,000	54,000	22,965	53,014	52,000	-3.70%
4330 UTILITIES-WATER	2,754	3,694	2,100	5,000	1,427	3,459	4,000	-20.00%
4340 CREDIT CARD FEES	9,208	11,203	5,150	7,800	4,404	10,140	8,016	2.77%
4400 RENTALS AND LEASES	686	2,400	756	756	3,010	3,340	756	0.00%
4410 OPERATING LEASES	38,209	38,051	42,780	43,582	19,025	39,405	40,752	-6.49%
4500 LIABILITY INSURANCE	4,977	3,894	4,600	3,951	4,113	5,185	5,325	34.78%
4510 LIABILITY INSURANCE CLAIM	-	7,500	-	-	-	-	-	0.00%
4610 BUILDING MAINTENANCE	5,663	5,471	3,500	6,000	2,414	10,000	6,000	0.00%
4620 EQUIPMENT MAINTENANCE	317	326	500	500	-	500	500	0.00%
4670 CART MAINTENANCE	-	1,267	1,000	1,000	25	25	-	-100.00%
4680 DRIVING RANGE MAINTENANCE	5,500	4,022	4,000	4,000	399	4,000	4,000	0.00%
4700 PRINTING AND BINDING	258	160	600	600	39	100	500	-16.67%
4800 ADVERTISING	5,373	1,413	8,100	3,000	259	1,000	3,000	0.00%
4951 LOSS DUE TO THEFT	-	3,256	-	-	-	-	-	0.00%
4955 CASH VARIANCE	-	132	-	-	3,838	30	-	0.00%
5100 OFFICE SUPPLIES	532	971	1,000	1,000	554	1,000	1,000	0.00%
5150 PAPER PRODUCTS	3,715	4,319	4,000	1,680	2,029	3,500	850	-49.40%
5190 LIQUOR AND WINE	3,835	4,075	4,976	1,196	2,725	3,750	-	-100.00%
5210 GAS AND LUBRICANTS	-	-	-	-	(2,118)	-	-	0.00%
5220 PRO-SHOP MERCHANDISE	74,888	78,569	70,642	88,870	46,683	80,000	77,214	-13.12%
5230 JANITORIAL SUPPLIES	5,648	6,609	960	1,800	3,310	6,600	1,000	-44.44%
5240 SNACK BAR MERCHANDISE	44,627	46,065	38,863	9,587	31,953	46,000	-	-100.00%
5280 OPERATING SUPPLIES	5,040	5,892	6,000	3,300	3,228	5,000	2,400	-27.27%
5290 BEER	12,942	14,326	14,151	3,247	7,592	16,000	-	-100.00%
5400 MEMBR,SUBSCRIPT,DUES	1,207	1,582	1,200	840	-	-	-	-100.00%
5900 DEPRECIATION	42,808	42,808	-	-	-	-	-	0.00%
Total	594,115	627,179	533,370	505,652	315,210	601,109	467,238	-7.60%
CAPITAL OUTLAY								
6450 CAPITAL IMPROVEMENTS	575	-	-	-	-	-	-	0.00%
6451 USDA GRANT	-	-	14,168	200,000	68,335	225,833	-	-100.00%
Total	575	-	14,168	200,000	68,335	225,833	-	-100.00%
DEBT SERVICE								
7105 SERIES 2013A - PRINCIPAL	-	-	96,000	117,000	59,000	117,000	122,000	4.27%
7204 2008 LOAN - INTEREST	50,266	-	-	-	-	-	-	0.00%
7205 SERIES 2013A - INTEREST	24,529	56,372	56,355	51,999	26,626	51,999	46,984	-9.64%
7305 SERIES 2013A - ADMIN FEES	20,743	-	-	-	-	-	-	0.00%
7405 CAPITAL LEASE INTEREST	1,357	-	-	-	-	-	-	0.00%
Total	96,895	56,372	152,355	168,999	85,626	168,999	168,984	-0.01%
TRANSFERS								
9100 REIMB GENERAL FUND-ADMIN EXP	-	-	-	-	-	-	14,998	#VALUE!
Total	-	-	-	-	-	-	14,998	0.00%
DEPARTMENT TOTAL	709,874	683,551	699,893	874,651	469,171	995,941	651,220	-25.55%
TOTAL EXPENDITURES	997,960	977,652	984,668	1,203,552	624,176	1,310,417	1,016,717	-15.52%

Golf Fund

FUND TITLE/FUND # <i>Golf Fund: 042</i>								
DEPARTMENT NAME/# Club House: 042-24-572	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
TRANSFERS, CONTINGENCIES, RESERVES								
9900 CONTINGENCY/RESERVE	-	-	(35,411)	(94,758)	-	(94,758)	(94,758)	0.00%
Total	-	-	(35,411)	(94,758)	-	(94,758)	(94,758)	0.00%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	997,960	977,652	949,257	1,108,794	624,176	1,215,659	921,959	-16.85%

Sanitation Fund

FUND TITLE/FUND # Sanitation Fund: 043								
REVENUE OBJECT #/TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
CHARGES FOR SERVICES								
343-4-1000 GARBAGE FEES	1,075,520	1,176,643	1,163,641	1,179,428	589,722	1,169,759	1,169,759	-0.82%
343-4-1030 EXTRA TRASH	-	-	-	-	-	-	-	0.00%
343-4-1500 CONTAINER USAGE FEES	23,988	25,667	23,000	24,479	14,133	27,681	25,779	5.31%
343-4-2000 PUTNAM COUNTY TIPPING FEE	435,681	431,595	435,000	432,601	216,685	435,029	434,102	0.35%
343-4-2500 DUMPSTER DROP OFF FEE	-	-	-	-	-	-	-	0.00%
Total	1,535,189	1,633,904	1,621,641	1,636,508	820,540	1,632,469	1,629,640	-0.42%
STATE GRANTS								
334-3-3401 STATE OF FLORIDA CNG REBATE PROGRAM	-	25,000	25,000	25,000	-	25,000	-	-100.00%
Total	-	25,000	25,000	25,000	-	25,000	-	-100.00%
OTHER REVENUES								
364-0-4900 SURPLUS EQUIPMENT-SANITATION	-	22,850	22,850	22,000	1,695	2,746	-	-100.00%
369-9-1000 MISC REVENUE	60	-	-	-	-	-	-	0.00%
369-9-2000 REFUNDS/REIMBURSEMENTS	-	1,415	-	2,000	184	184	-	-100.00%
369-9-3000 INSURANCE CLAIMS-SANITATION	-	-	-	-	-	-	-	0.00%
369-9-1001 E-Payables Revenue Share	262	415	450	375	271	547	500	33.33%
Total	322	24,680	23,300	24,375	2,151	3,478	500	-97.95%
DEBT PROCEEDS								
384-1-0000 DEBT PROCEEDS	-	-	257,100	-	-	296,570	575,000	0.00%
Total	-	-	257,100	-	-	296,570	575,000	0.00%
TOTAL REVENUES	1,535,511	1,683,585	1,927,041	1,685,883	822,690	1,957,517	2,205,140	30.80%
CASH BALANCE FORWARD								
302-0-0000 CASH BALANCE FORWARD	-	-	81,428	335,325	-	335,325	550,023	64.03%
Total	-	-	81,428	335,325	-	335,325	550,023	64.03%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,535,511	1,683,585	2,008,469	2,021,208	822,690	2,292,842	2,755,163	36.31%

Sanitation Fund

FUND TITLE/FUND # Sanitation Fund: 043								
DEPARTMENT NAME/# Garage Maintenance: 043-28-534	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	94,244	110,208	107,245	115,452	58,911	118,178	118,700	2.81%
1210 ACCRUED SALARIES	(20,096)	6,925	-	-	-	-	-	0.00%
1400 OVERTIME	1,703	2,129	1,500	2,000	980	2,885	3,000	50.00%
2100 FICA TAX EXPENSE	7,029	8,143	8,319	8,832	4,275	8,559	9,310	5.41%
2200 RETIREMENT EXPENSE	16,332	15,931	28,849	14,598	7,805	15,644	14,892	2.01%
2300 HEALTH AND LIFE INSURANCE	9,356	12,486	16,134	15,252	7,067	14,135	16,567	8.62%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	4,422	1,496	2,436	-	-	-	-	0.00%
2400 WORKERS COMP	2,481	1,802	1,803	2,018	1,517	2,022	2,124	5.25%
2410 WORKERS COMP CLAIM	-	-	-	-	-	-	-	0.00%
Total	115,469	159,120	166,286	158,152	80,555	161,423	164,593	4.07%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	596	57	500	377	350	350	417	10.61%
3120 PHYSICALS	52	127	100	100	-	-	-	-100.00%
4020 SCHOOLING, CONFERENCE, ETC	-	1,414	-	-	105	105	-	0.00%
4320 ELECTRICITY	1,066	1,321	1,000	1,160	534	1,179	1,200	3.45%
4500 LIABILITY INSURANCE	3,017	3,108	2,961	3,081	2,435	3,242	3,568	15.81%
4610 BUILDING MAINTENANCE	297	278	300	500	103	198	500	0.00%
4620 EQUIPMENT MAINTENANCE	-	-	100	100	-	100	100	0.00%
4630 VEHICLE MAINTENANCE	-	205	1,500	800	-	400	800	0.00%
5210 GAS AND LUBRICANTS	-	-	-	-	87	374	-	0.00%
5230 JANITORIAL SUPPLIES	1,159	1,160	800	900	549	1,278	900	0.00%
5250 SMALL TOOLS	-	-	100	100	-	100	100	0.00%
5260 UNIFORMS	1,382	1,192	1,300	1,300	520	1,253	1,300	0.00%
5280 OPERATING SUPPLIES	262	438	1,200	700	242	388	700	0.00%
Total	7,829	9,300	9,861	9,118	4,924	8,968	9,585	5.12%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	7,492	10,000	-	-	-	-	0.00%
Total	-	7,492	10,000	-	-	-	-	0.00%
DEPARTMENT TOTAL	123,298	175,912	186,147	167,270	85,479	170,391	174,178	4.13%

Sanitation Fund

FUND TITLE/FUND # <i>Sanitation Fund: 043</i>								
DEPARTMENT NAME/# Sanitation Department: 043-10-534	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	42,246	44,731	44,556	45,668	22,778	45,572	79,313	73.67%
1200 REGULAR SALARIES	337,495	294,734	332,565	313,556	158,219	313,832	286,618	-8.59%
1210 ACCRUED SALARIES	435	1,811	-	-	-	-	-	0.00%
1400 OVERTIME	14,588	20,727	14,000	14,000	10,171	23,070	20,000	42.86%
2100 FICA TAX EXPENSE	28,231	25,525	29,920	27,481	13,515	27,241	29,524	7.43%
2200 RETIREMENT EXPENSE	79,063	64,087	81,762	69,326	28,198	56,704	76,838	10.84%
2300 HEALTH AND LIFE INSURANCE	55,159	74,797	77,909	82,007	36,813	55,517	95,908	16.95%
2301 HEALTH AND LIFE INSURANCE-CONTINGEN	13,217	7,226	11,762	-	-	-	-	0.00%
2400 WORKERS COMP	25,849	21,674	21,611	20,261	15,224	20,289	19,391	-4.29%
2410 WORKERS COMP CLAIM	196	-	-	-	-	-	-	0.00%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	596,479	555,311	614,085	572,299	284,917	542,225	607,592	6.17%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	679	4,565	1,764	1,761	1,670	1,670	1,945	10.45%
3120 PHYSICALS	50	297	300	300	192	288	300	0.00%
3200 ACCOUNTING AND AUDITING	7,688	7,688	7,688	4,809	4,809	4,809	4,265	-11.31%
3470 PUTNAM COUNTY TIPPING FEE	265,179	282,619	275,000	270,000	132,010	325,014	270,000	0.00%
4020 SCHOOLING, CONFERENCE, ETC	25	-	-	-	-	-	-	0.00%
4100 COMMUNICATIONS SERVICES	1,542	927	1,500	1,500	477	1,058	1,500	0.00%
4200 POSTAGE AND FREIGHT	6,131	7,995	8,000	9,010	4,000	9,000	-	-100.00%
4310 NATURAL GAS	194	270	250	300	167	397	400	33.33%
4320 ELECTRICITY	4,913	5,104	4,500	4,500	1,762	4,555	4,500	0.00%
4400 RENTALS AND LEASES	14,034	1,483	2,500	1,300	743	2,000	2,700	107.69%
4500 LIABILITY INSURANCE	11,002	13,239	12,490	12,597	9,847	12,972	15,504	23.08%
4510 LIABILITY INSURANCE CLAIMS	2,010	-	-	-	-	-	-	0.00%
4610 BUILDING MAINTENANCE	1,730	268	1,500	1,500	237	813	1,500	0.00%
4620 EQUIPMENT MAINTENANCE	350	544	2,000	1,000	332	750	1,000	0.00%
4630 VEHICLE MAINTENANCE	139,282	133,459	105,000	105,000	58,569	110,483	115,000	9.52%
4640 RADIO MAINTENANCE	-	-	-	-	-	-	-	0.00%
4700 PRINTING AND BINDING	546	784	200	300	151	434	450	50.00%
5210 GAS AND LUBRICANTS	132,876	100,405	105,000	90,000	37,484	88,077	95,000	5.56%
5230 JANITORIAL SUPPLIES	701	91	800	800	54	500	500	-37.50%
5260 UNIFORMS	5,563	5,635	5,000	6,000	3,550	6,974	6,000	0.00%
5280 OPERATING SUPPLIES	5,092	5,156	6,000	6,800	1,501	4,772	6,000	-11.76%
5290 GARBAGE CONTAINERS/DUMPSTERS	25,220	23,556	35,000	35,000	12,410	35,000	35,000	0.00%
5900 DEPRECIATION	53,246	62,555	-	-	-	-	-	0.00%
Total	678,052	656,640	574,492	552,477	269,966	609,565	561,564	1.64%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	-	261,091	261,091	-	296,570	575,000	120.23%
Total	-	-	261,091	261,091	-	296,570	575,000	120.23%
DEBT SERVICE								
7110 LOAN #281 SANIT TRK	-	-	-	25,000	12,000	25,000	37,100	48.40%
7111 AMERIS 2015 LEASE FRONT LOADER	-	-	-	-	-	-	20,857	0.00%
7210 LOAN #281 SANIT TRK	49	-	-	4,068	2,083	4,068	3,610	-11.26%
7211 AMERIS 2015 LEASE FRONT LOADER	-	-	-	-	-	-	2,950	0.00%
Total	49	-	-	29,068	14,083	29,068	64,517	121.95%
TRANSFERS								
9101 REIMB GENERAL FUND-ADMIN EXP	95,000	95,000	95,000	95,000	47,500	95,000	87,264	-8.14%
9110 TRANSFER TO GENERAL FUND-FRANCHIS	-	-	-	-	-	-	96,178	#VALUE!
Total	95,000	95,000	95,000	95,000	47,500	95,000	183,442	93.10%
DEPARTMENT TOTAL	1,369,581	1,306,951	1,544,668	1,509,935	616,465	1,572,428	1,992,115	31.93%
TOTAL EXPENDITURES	1,492,879	1,482,863	1,730,815	1,677,205	701,944	1,742,819	2,166,293	29.16%

Sanitation Fund

FUND TITLE/FUND # Sanitation Fund: 043								
DEPARTMENT NAME/# Sanitation Department: 043-10-534	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
CONTINGENCIES & RESERVES								
9900 CONTINGENCY/RESERVE	-	-	277,654	344,003	-	550,023	588,870	71.18%
9901 HEALTH INSURANCE CONTINGENCY	-	-	-	-	-	-	-	0.00%
Total	-	-	277,654	344,003	-	550,023	588,870	71.18%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,492,879	1,482,863	2,008,469	2,021,208	701,944	2,292,842	2,755,163	36.31%

Tax Increment Fund

FUND TITLE/FUND # Tax Increment Fund: 030								
REVENUE OBJECT #/TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
PROPERTY TAXES								
-311-0-3100 DOWNTOWN REDEV COUNTY SHARE	125,206	129,308	124,608	121,681	121,681	121,681	125,634	3.25%
-311-0-3110 DOWNTOWN REDEV CITY SHARE	133,942	133,302	133,302	125,440	125,440	125,440	96,883	-22.77%
-311-0-3200 SOUTH HISTORIC COUNTY SHARE	36,909	40,178	38,717	42,087	42,087	42,087	42,492	0.96%
-311-0-3220 SOUTH HISTORIC CITY SHARE	39,484	41,419	41,419	43,387	43,387	43,387	32,768	-24.48%
-311-0-3300 NORTH HISTORIC COUNTY SHARE	21,195	20,687	19,935	19,384	19,384	19,384	18,087	-6.69%
-311-0-3330 NORTH HISTORIC CITY SHARE	22,674	21,326	21,326	19,983	19,983	19,983	13,948	-30.20%
Total	379,410	386,219	379,307	371,962	371,961	371,961	329,812	-11.33%
OTHER REVENUES								
-331-0-7001 NEA GRANT	5,000	-	20,000	-	-	20,000	-	0.00%
-365-0-1000 SALE OF SURPLUS LAND-100 BLOCK	-	148,950	150,000	-	-	-	-	0.00%
-366-0-0001 CONTRIBUTION-215 DODGE ST	-	15,421	-	-	-	-	-	0.00%
-369-9-1000 NORTH HISTORIC HIP REFUND/REIM	8,420	-	-	-	-	-	-	0.00%
-369-9-1001 SOUTH HISTORIC HIP REFUND/REIM	4,648	-	-	-	-	-	-	0.00%
-369-9-1002 STAGE RENTALS	-	-	-	-	-	-	-	0.00%
Total	18,067	164,371	170,000	-	-	20,000	-	0.00%
TOTAL REVENUES	397,477	550,590	549,307	371,962	371,961	391,961	329,812	-11.33%
CASH BALANCE FORWARD								
-301-0-0001 DOWNTOWN REDEVELOPMENT FORWARD	-	-	56,350	93,469	-	93,469	63,951	-31.58%
-301-0-0002 SOUTH HISTORIC BALANCE FORWARD	-	-	233,878	294,097	-	294,097	345,167	17.37%
-301-0-0003 NORTH HISTORIC BALANCE FORWARD	-	-	68,666	96,928	-	96,928	128,128	32.19%
Total	-	-	358,894	484,494	-	484,494	537,246	10.89%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	397,477	550,590	908,201	856,456	371,961	876,455	867,058	1.24%

Tax Increment Fund

FUND TITLE/FUND # Tax Increment Fund: 030		DOWNTOWN						
DEPARTMENT NAME/# Downtown: 030-30-580	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
3101 THIRD FRIDAY DOWNTOWN STREET P	17,147	13,890	18,000	18,000	10,362	18,000	-	-100.00%
3102 DANCIN' IN THE STREETS DOWNTOW	8,209	6,450	7,000	7,000	3,590	7,000	-	-100.00%
3103 SECOND SATURDAY DOWNTOWN TRUCK	2,664	-	-	-	-	-	-	0.00%
3104 UNIVERSITY OF FLORIDA MASTER P	4,000	2,206	2,142	-	-	-	-	0.00%
3105 SMALL BUSINESS DEVELOPMENT CEN	14,063	10,000	10,000	10,000	5,000	10,000	10,000	0.00%
3106 MAINSTREET MANAGER	45,678	63,871	62,010	63,871	32,734	41,547	45,000	-29.55%
3107 AQUATIC MIDGE CONTROL PROJECT	-	-	8,000	7,650	-	2,650	-	-100.00%
3109 MAINTENANCE CONTRACT	-	-	-	-	-	-	10,000	0.00%
3110 MAINSTREET MARKETING	-	-	-	-	-	-	12,000	#VALUE!
4801 QUARTERLY EVENTS CALENDAR POST	254	200	200	400	100	300	-	-100.00%
4802 QUARTERLY EVENTS CALENDAR TABL	1,470	1,305	2,000	1,500	536	1,000	-	-100.00%
4803 ADVERTISING FOR PARADES, RETAI	1,376	-	-	-	-	-	-	0.00%
4804 PROJECT MARKETING	-	1,201	4,000	1,500	2,700	2,700	1,000	-33.33%
5280 MISC EXPENSES	131	159	500	500	37	400	500	0.00%
5401 FRA ANNUAL DUES, TRAINING	770	2,558	2,100	1,000	566	1,000	1,000	0.00%
5402 DEO Annual Dues	175	175	175	175	175	175	175	0.00%
5403 NMS CONFERENCE	-	-	850	-	-	-	-	0.00%
6310 DOWNTOWN REDEV EXPENSE	-	-	-	-	-	-	-	0.00%
6311 DOWNTOWN CHRISTMAS LIGHTS	2,487	5,710	6,000	3,000	187	3,000	4,000	33.33%
6312 NEA GRANT MATCH - ART IN PUBLI	5,000	36,030	35,500	-	-	-	-	0.00%
6313 MURAL LIGHTING	2,700	-	-	-	-	-	-	0.00%
6314 RECRUITMENT PROJECT	7,000	-	-	-	-	-	-	0.00%
6315 FACADE GRANT	-	12,781	30,000	-	-	-	-	0.00%
6316 WAYFINDING	906	-	-	-	-	-	5,000	0.00%
6317 ANNIE OAKLEY MURAL	6,100	-	-	-	-	-	-	0.00%
6318 1909 PALATKA UNION DEPOT MURAL	3,150	-	-	-	-	-	-	0.00%
6319 BUILDING IMPROVEMENT GRANT	-	-	30,000	-	-	-	-	0.00%
6320 LANDSCAPING	-	2,968	10,000	2,500	1,073	2,500	20,000	700.00%
6321 SITE AMENITIES	-	37,297	35,000	15,000	3,258	30,000	35,000	133.33%
6322 RIVERFRONT REDEVELOPMENT PROJECT	4,110	21,053	23,011	-	-	-	-	0.00%
6323 HARLEM NIGHTS IN PALATKA MURAL	-	4,500	4,500	-	-	-	-	0.00%
6324 STAGE	-	-	-	-	-	-	-	0.00%
6325 REDEVELOPMENT INCENTIVES	-	-	-	48,375	30,163	48,375	117,055	141.97%
6326 RELOCATE MILLENIUM CLOCK TOWER	-	-	-	-	-	-	-	0.00%
Total	127,390	222,353	290,988	180,471	90,481	168,647	260,730	44.47%
TRANSFERS								
9100 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-	0.00%
9101 TRANSFER TO BETTER PLACE-FRANK	300,000	-	-	-	-	-	-	0.00%
9102 REIMB GENERAL-MAINSTREET MANAGER	15,098	-	-	-	-	-	-	0.00%
9103 REIMB GENERAL-FIREWORKS	15,000	15,000	15,000	15,000	-	15,000	15,000	0.00%
9104 REIMB GENERAL-CHRISTMAS LIGHTS	-	1,400	1,400	1,400	-	1,400	1,400	0.00%
9105 TRANSFER TO BETTER PLACE-SOUTHERN	-	148,950	150,000	111,592	-	111,592	-	-100.00%
9106 REIMB GENERAL-ADMIN EXP	-	-	-	-	-	-	9,338	0.00%
Total	330,098	165,350	166,400	127,992	-	127,992	25,738	-79.89%
DEPARTMENT TOTAL	457,488	387,703	457,388	308,463	90,481	296,639	286,468	-7.13%

Tax Increment Fund

FUND TITLE/FUND # Tax Increment Fund: 030		SOUTH HISTORIC						
DEPARTMENT NAME/# South Historic: 030-31-580	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
3101 UNIVERSITY OF FLORIDA MASTER P	2,000	665	665	-	-	-	-	0.00%
3102 HOMES & GARDENS TOUR PROMOTION	333	-	-	500	660	1,000	500	0.00%
5280 MISC EXPENSES	-	-	-	250	-	250	250	0.00%
5400 FRA ANNUAL DUES, TRAINING	-	-	-	600	248	600	600	0.00%
6330 SOUTH HISTORIC EXPENSE	-	-	-	-	-	-	-	0.00%
6331 HOME IMPROVEMENT PROGRAM	26,218	41,340	60,000	60,000	9,440	20,300	20,000	-66.67%
6332 HAMMOCK HALL IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
6333 SIGNAGE	-	-	4,000	4,000	-	-	1,500	-62.50%
6334 COMMERCIAL REHABILITATION GRAN	-	-	40,000	40,000	-	-	40,000	0.00%
6335 HAMMOCK GROVE PROPOSAL	-	-	189,349	-	-	-	-	0.00%
6336 REDEVELOPMENT INCENTIVES	-	-	-	241,221	-	-	-	-100.00%
6337 SITE AMENITIES	-	-	-	13,000	12,254	12,254	5,000	-61.54%
6338 RESIDENTIAL REHAB	-	-	-	-	-	-	50,000	0.00%
6339 RIVER STREET IMPROVEMENTS	-	-	-	-	-	-	80,000	0.00%
6340 CDBG INFRASTRUCTURE (WATER LINE/ST	-	-	-	-	-	-	174,385	0.00%
8301 LIVE WHERE YOU WORK	-	-	20,000	20,000	-	-	20,000	0.00%
Total	28,551	42,005	314,014	379,571	22,602	34,404	392,235	3.34%
TRANSFERS								
9100 TRANSFER TO BETTER PLACE - CDBG C04	-	-	-	-	-	-	25,000	0.00%
9105 REIMB GENERAL-ADMIN EXP	-	-	-	-	-	-	3,192	0.00%
Total	-	-	-	-	-	-	28,192	0.00%
DEPARTMENT TOTAL	28,551	42,005	314,014	379,571	22,602	34,404	420,427	10.76%

Tax Increment Fund

FUND TITLE/FUND # Tax Increment Fund: 030									
DEPARTMENT NAME/# North Historic: 030-32-580	NORTH HISTORIC								
	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE	
EXPENDITURE OBJECT #/NAME									
3101 REID GARDEN DESIGNS	-	-	-	-	-	-	-	0.00%	
3102 STREET SIGN CLEAN-REID GARDEN	-	-	-	-	-	-	-	0.00%	
3103 UNIVERSITY OF FLORIDA MASTER P	-	343	343	-	-	-	-	0.00%	
4801 CHRISTMAS TOUR	-	-	-	-	-	-	500	0.00%	
5280 MISC EXPENSES	-	-	-	1,000	-	250	250	-75.00%	
5400 FRA ANNUAL DUES, TRAINING	-	-	-	600	248	600	600	0.00%	
6320 NORTH HISTORIC EXPENSE	-	-	-	-	-	-	-	0.00%	
6321 HOME IMPROVEMENT PROGRAM	22,040	8,255	40,000	40,000	7,200	7,200	20,000	-50.00%	
6322 GENERAL CAPITAL IMPROVEMENTS	-	-	56,755	94,695	-	-	-	-100.00%	
6323 SITE AMENITIES	-	7,200	12,829	-	117	117	2,000	0.00%	
6324 CDBG INFRASTRUCTURE (WATER LINE/ST	-	-	-	-	-	-	135,433	0.00%	
DEPARTMENT TOTAL	22,040	15,797	109,927	136,295	7,565	8,167	158,783	16.50%	
TRANSFERS									
9105 REIMB GENERAL-ADMIN EXP	-	-	-	-	-	-	1,380	0.00%	
Total	-	-	-	-	-	-	1,380	0.00%	
DEPARTMENT TOTAL	22,040	15,797	109,927	136,295	7,565	8,167	160,163	17.51%	
TOTAL EXPENDITURES		508,079	445,506	881,329	824,329	120,648	339,210	867,058	5.18%
CONTINGENCIES & RESERVES									
9901 CONTINGENCY/RESERVE-DOWNTOWN	-	-	26,872	32,127	-	63,951	-	-100.00%	
9902 CONTINGENCY/RESERVE-SOUTH HIST	-	-	-	-	-	345,167	-	0.00%	
9903 CONTINGENCY/RESERVE-NORTH HIST	-	-	-	-	-	128,128	-	0.00%	
Total	-	-	26,872	32,127	-	537,245	-	-100.00%	
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES		508,079	445,506	908,201	856,456	120,648	876,455	867,058	1.24%

CDBG Fund

FUND TITLE/FUND # CDBG Fund: 050									
REVENUE OBJECT #/TITLE	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE	
GRANTS									
-331-5-0800 CDBG E-08 GRANT	-	-	-	-	-	-	-	0.00%	
-331-5-0900 CDBG-C02 GRANT REVENUE	7,000	-	-	-	-	-	-	0.00%	
-331-5-0901 CDBG-15TH & OAK LINE REPLACEMENT	-	-	-	-	-	-	-	0.00%	
Total	7,000	-	-	-	-	-	-	0.00%	
OTHER REVENUES									
-361-1-1000 INTEREST- PROG INC BK STMT	2	11	3	15	8	15	15	0.00%	
-361-1-1300 ECON DEV 92 INTEREST	2	15	3	18	11	18	18	0.00%	
-369-0-0100 MORTGAGE P/I REVENUE	2,121	-	-	-	-	-	-	0.00%	
Total	2,125	27	6	33	19	33	33	0.00%	
TOTAL REVENUES	9,125	27	6	33	19	33	33	0.00%	
CASH BALANCE FORWARD									
-301-0-1000 PROGRAM INCOME BALANCE FORWARD	-	-	16,045	16,056	16,056	16,056	16,071	0.09%	
-301-0-1001 ECONOMIC DEVELOPMENT BALANCE F	-	-	22,062	22,075	22,075	22,075	22,093	0.08%	
-301-0-1002 CDBG E08 BALANCE FORWARD	-	-	-	-	-	-	-	0.00%	
-301-0-1003 CDBG N14 BALANCE FORWARD	-	-	-	-	-	-	-	0.00%	
-301-0-1004 CDBG C02 BALANCE FORWARD	-	-	-	-	-	-	-	0.00%	
Total	-	-	38,107	38,131	38,131	38,131	38,164	0.09%	
TOTAL REVENUES, TRANSFERS & CASH BALANCES	9,125	27	38,113	38,164	38,150	38,164	38,197	0.09%	

CDBG Fund

FUND TITLE/FUND # CDBG Fund: 050								
DEPARTMENT NAME/# CDBG: 050-50-555	ACTUAL 2013	ACTUAL 2014	BUDGET 2014	BUDGET 2015	ACTUAL 2015	PROJECTED 2015	BUDGET 2016	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
1200 E-08 ADMINSTRATIVE FEES	-	-	-	-	-	-	-	0.00%
1200 CDBG C02 ADMINISTRATIVE FEES	7,000	-	-	-	-	-	-	0.00%
5280 OPERATING EXPENSES-PROG INC	-	-	-	-	-	-	-	0.00%
Total	7,000	-	-	-	-	-	-	0.00%
CAPITAL OUTLAY								
Total	-	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES	7,000	-	-	-	-	-	-	0.00%
TRANSFERS								
9100 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-	0.00%
9101 TRANSFER TO Utility FUND	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
CONTINGENCIES & RESERVES								
9900 PROG INC CONTINGENCY/RESERVE	-	-	16,048	16,071	16,064	16,071	16,086	0.09%
9901 ECON DEV CONTINGENCY/RESERVE	-	-	22,065	22,093	22,086	22,093	22,111	0.08%
Total	-	-	38,113	38,164	38,150	38,164	38,197	0.09%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	7,000	-	38,113	38,164	38,150	38,164	38,197	0.09%



CITY COMMISSION AGENDA ITEM

SUBJECT:

PUBLIC HEARING: 107 Mungin St., 300 Poinsetta Ave. and undeveloped S. Palm Ave. parcel # 12-10-26-7000-0050-0030 - Planning Board Recommendation to Annex 107 Mungin St. and assign commercial land use and planned unit development zoning to all three properties, from Putnam County C-1 (Commercial Neighborhood) - Charles N and Linda Johnson Bennett, Owners; Palatka Building & Zoning Dept., Applicant.

***a. ANNEXATION ORDINANCE** - 1st Reading

***b. REZONING ORDINANCE** - 1st Reading

SUMMARY:

This is a first reading of ordinance annexing 107 Mungin St. into the City limits and also an ordinance rezoning this parcel along with two other contiguous parcels (300 Poinsetta Ave. and undeveloped parcel # 12-10-26-7000-0050-0030) to a PUD (Planned Unit Development) zoning designation. This is a voluntary annexation associated with the development of a new bread store and distribution center, which currently operates in an outdated facility just north of this development site. This PUD provides use flexibility for the otherwise-not allowable warehouse & distribution component of the overall principal use of bread store, and also allows for the relaxation of several landscaping dimensional standards - this City incentive is balanced by project public benefit, including substantively more open space, green areas, and trees (particularly along the rear residential buffer), oversized stormwater facility, champion tree retention, and outdoor employee areas.

These ordinances will be accompanied by an ordinance assigning a (Comprehensive Plan) Future Land Use Map designation of Commercial when they are introduced for a second reading on September 24, 2015.

RECOMMENDED ACTION:

Pass on first reading an ordinance annexing 107 Mungin St. into the City and an ordinance assigning PUD (Planned Unit Development) zoning designation to the following properties: 107 Mungin St.; 300 Poinsetta Ave., and unassigned S. Palm Ave. parcel # 12-10-26-7000-0050-00360.

ATTACHMENTS:

Description	Type
▢ Annexation Ordinance	Ordinance
▢ Rezoning Ordinance	Ordinance
▢ Annex FLUM and rezone application	Backup Material

- Planning Board Minutes Excerpt July 7 Backup Material
- Planning Board Staff Report Backup Material
- Planning Board PowerPoint Backup Material
- Planning Board PowerPoint (PUD) Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Crowe, Thad	Approved	8/10/2015 - 3:23 PM
City Clerk	Driggers, Betsy	Approved	8/17/2015 - 12:16 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:37 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 3:59 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 10:55 AM

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 107 MUNGIN STREET, LOCATED IN SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Charles and Linda Johnson Bennett, and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:

PALM HEIGHTS MB2 P40 BLK 5 LOT 2 (107 MUNGIN STREET / tax parcel # 12-10-26-7000-0050-0020)

Section 2. The property hereby annexed shall remain subject to the Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this September 24, 2015.

CITY OF PALATKA

BY: _____
Its Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. - 15

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY C-1 (GENERAL COMMERCIAL), C-1 (GENERAL COMMERCIAL), AND R-3 (MULTI-FAMILY) TO CITY PUD (PLANNED UNIT DEVELOPMENT) FOR THE FOLLOWING PROPERTIES (RESPECTIVELY): 107 MUNGIN STREET, 300 POINSETTA AVENUE AND UNDEVELOPED SOUTH PALM AVENUE PROPERTY KNOWN AS PARCEL NO. 12-10-26-7000-0050-0030 (SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, application has been made by the following owners of said properties: Charles and Linda Bennett, for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on July 7, 2015, and two public hearings before the City Commission of the City of Palatka on September 10, 2015 and September 24, 2015, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above, with Planned Unit Development approval conditions attached as Exhibits A through G.

DESCRIPTION OF PROPERTIES:

PALM HEIGHTS MB2 P40 BLK 5 LOT 2 (107 MUNGIN ST. / tax parcel # 12-10-26-7000-0050-0020)

PALM HEIGHTS MB2 P40 BLK 5 LOT 1 (300 POINSETTA AVE. / tax parcel # 12-10-26-7000-0050-0010)

PALM HEIGHTS MB2 P40 BLK 5 LOTS 3 4 5 6 (VACANT COMMERCIAL) / tax parcel # 12-10-26-7000-0050-0030)

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 24th day of September, 2015.

CITY OF PALATKA

BY: _____
Its MAYOR

ATTEST:

City Clerk

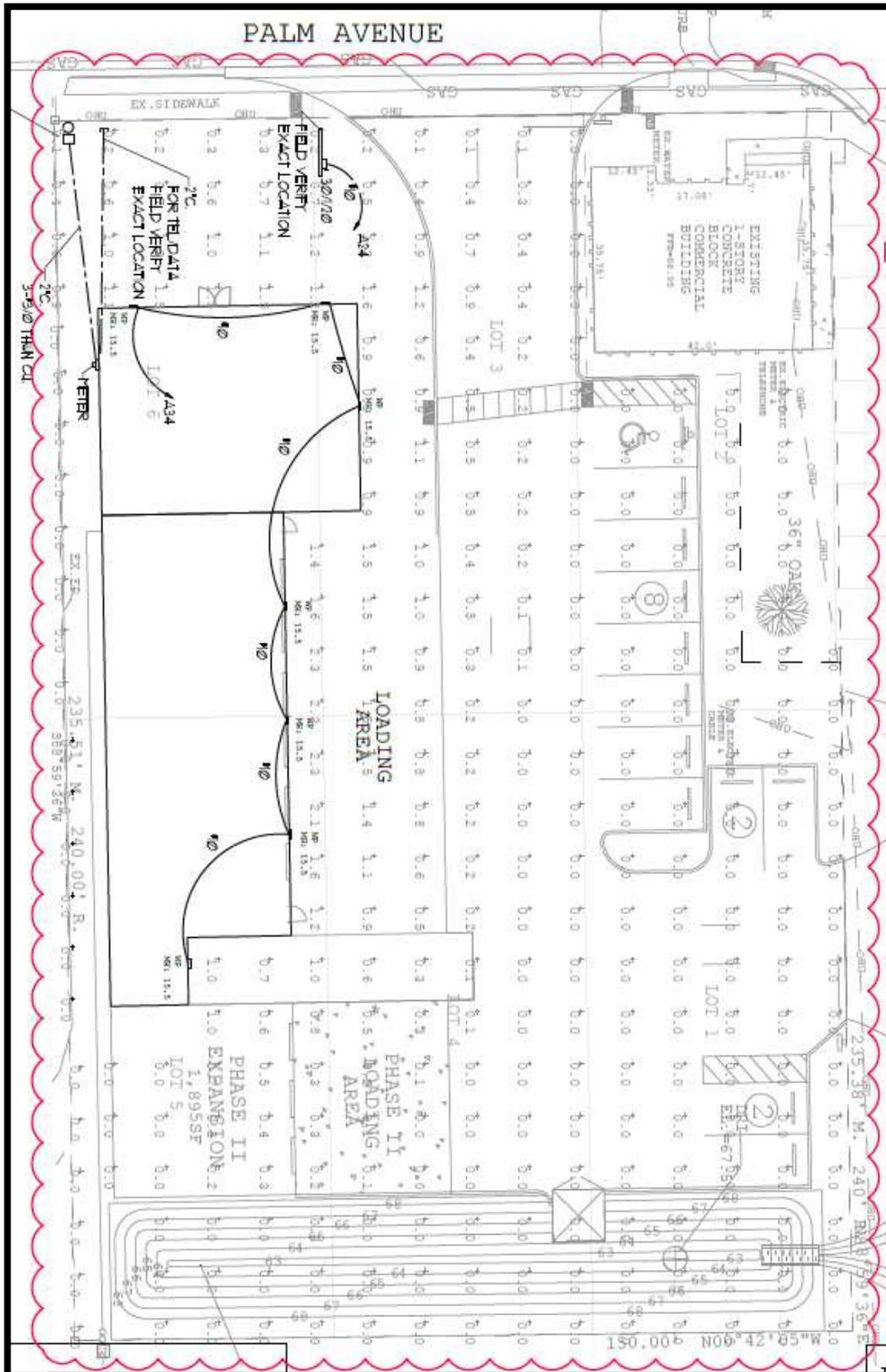
EXHIBIT A: CONDITIONS OF APPROVAL

1. Development shall be in keeping with the following exhibits: Exhibit B Site Plan, dated 6/9/15; Exhibit C Site Data Table, dated 6/9/15; Exhibit D Landscape Plan, dated 6/4/15; Exhibit E Irrigation Plan, dated 6/4/15; Exhibit F Grading Plan, dated 6/9/15; and Exhibit G Lighting Photometric Plan, dated 8/4/15.
2. Allowable uses for the property include all permitted and conditional uses of the C-1 (General Commercial) zoning district including a bread retail store and associated bread distribution and warehouse activity limited to six bays as shown on Exhibit B Site Plan, and an additional future Phase 2 three bays, also shown on Exhibit B Site Plan.
3. The project shall commence within two years of approval or the zoning shall lapse.
4. Phase 2 approval shall lapse five years after project CO, commencement after that time shall require a major modification of the PUD.
5. Parking spaces within 50% of dripline of tree shall be pervious pavement, and construction will proceed carefully within that area with the assistance of an arborist or landscape architect to ensure proper root and limb cutting.
6. Hours of operation for retail store shall be 9 AM to 6 PM, and 5 AM to 4 PM for delivery vehicles with exceptions allowable for documented unusual vehicle delay problems and scheduling deadlines.
7. Limitation of one semi-tractor trailer truck visitation per day, arriving prior to midnight, with an additional or later daily visitation in documented cases involving unusual scheduling and vehicle delay problems.
8. Delivery trucks limited to box trucks under the weight of 15,000 pounds.

EXHIBIT C: SITE DATA TABLE

SITE DATA TABLE			
301 S PALM AVE., PALATKA, FL 32177 PIN: 12-10-26-7000-0050-0010, 12-10-26-7000-0050-0020 12-10-26-7000-0050-0030			
OWNER: CHARLES N & LINDA P BENNET PO BOX 11186 JACKSONVILLE, FL 32211		ENGINEER: FRONTIER ENGINEERING, INC. P.O. BOX 4444 TAMPA, FL 33677 PH: (813) 251-0169 FX: (813) 251-0179	
DEVELOPER: SAGE PALATKA, LLC. 1199 PONCE DE LEON BLVD. #801A CLEARWATER, FL 33756 PH: (727) 584-6405 FX: (727) 581-9285		SURVEYOR: WILLIAM B. SNYDER, PLS. 109 S. 3RD ST. SUITE 4 PALATKA, FL 32177 PH: (386) 325-6888	
FLOOD ZONE: "X" COMMUNITY PANEL NO. 12107CD193C REVISED MAP: FEBRUARY 2, 2012			
PROJECT SUMMARY & SITE DATA:			
	EXISTING	PROPOSED	
		PHASE I	PHASE II
TOTAL BUILDING AREA	= 1,835 SF(5%)	6,513 SF(18%)	7,808 SF(22%)
TOTAL GROSS FLOOR AREA	= 1,835 SF	6,513 SF	7,808 SF
TOTAL ASPHALT/CONC. AREA	= 2,851 SF(8%)	13,978 SF(40%)	15,088 SF(43%)
TOTAL IMPERVIOUS AREA	= 4,686 SF(13%)	20,491 SF(58%)	22,906 SF(65%)
TOTAL GREEN AREA	= 30,607 SF(87%)	14,802 SF(42%)	12,387 SF(35%)
TOTAL PROPERTY AREA		35,293 SF / 0.81 AC.	
ZONING: R-3, C-1 PROPOSED USE: RETAIL/OFFICE/WAREHOUSE			
FUTURE LAND USE CLASSIFICATION: COM			
SETBACK REQUIREMENTS:			
	REQUIRED	PHASE I	PHASE II
FRONT(PALM AVE.)	PD	36 FT	36 FT
SIDE(MUNICH ST.)	PD	92 FT	92 FT
SIDE(SOUTH)	PD	8 FT	8 FT
REAR(POINSETTIA AVE.)	PD	64 FT	27 FT
MAXIMUM LOT COVERAGE:			
	0.70	0.61	0.68
MAXIMUM FLOOR AREA RATIO:			
	N/A	0.18	0.22
MAXIMUM BUILDING HEIGHT:			
	35 FT	< 35 FT	< 35 FT
NUMBER OF PARKING SPACES:			
OTHER USE (DETERMINED BY CITY)	12 SP	12 SP	12 SP
# OF H.C. PARKING SPACES: (1SP-25SP) = 1 SP		1 SP	1 SP
SOLID WASTE: ON-SITE DUMPSTER PROPOSED.			

Exhibit G: Lighting Photometric Play



Application for annexation, amendment to the Future Land Use map and rezoning

This application must be **typed or printed in ink** and submitted with any required attachments. *Please submit this application with the required attachments and the applicable application fee. (Under 20 acres \$1,850.00; 20 acres and over \$ 2,900.00)*

City of Palatka Planning & Zoning
 201 N 2nd Street
 Palatka, FL 32177

FOR INFORMATION REGARDING THIS FORM, CALL (386) 329-0103

Application Number: PB - _____
Date Received: _____
Hearing date: _____

TO BE COMPLETED BY APPLICANT

1. Property Address: 1) 301 S Palm Ave., Palatka 2) 300 Poinsetta Ave., Palatka 3) not assigned		2. Parcel Number: 1) 12-10-26-7000-0050-0020 2) 12-10-26-7000-0050-0010 3) 12-10-26-7000-0050-0030		3. Current Property Use: 1) Office 2) Vacant 3) Vacant	
4. Current Land Use Designation: 1) Commercial 2) Commercial 3) Commercial		5. Requested Land Use Designation: 1) Commercial 2) Commercial 3) Commercial		6. Required Attachments: <input checked="" type="checkbox"/> Legal Description <input checked="" type="checkbox"/> Letter of Authorization* <input checked="" type="checkbox"/> Copy of Recorded Deed <input checked="" type="checkbox"/> Fees <input checked="" type="checkbox"/> Project Narrative** <input checked="" type="checkbox"/> Supplementary Information*** <input checked="" type="checkbox"/> Site Map for display ad**** <input checked="" type="checkbox"/> Site Plan***** <input checked="" type="checkbox"/> Survey	
7. Current Zoning Designation: 1) C-1 (Putnam County) 2) C-1 (City of Palatka) 3) R-3 (City of Palatka)		8. Requested Zoning Designation: 1) PD (Commercial) 2) PD (Commercial) 3) PD (Commercial)			
9. Acreage to be considered for request: Annexation (0.13 Ac) Rezoning (0.81 Ac)		10. Number, types & square footage of structures on property: 1) 2 office bldgs., conc. block, 1,835 sf 2) Vacant 3) Vacant			

Reason for annexation request: Parcel 12-10-26-7000-0050-0020 will be combined with parcels 12-10-26-7000-0050-0010 and 12-10-26-7000-0050-0030 into one Commercial Development with PD Zoning

Property Owner Name Bennett Linda Johnson + Charles N	Agent Name Jody Shirley, MGR Sage Palatka, LLC
Property Owner Address PO Box 11166, Jacksonville, FL 32211	Agent Address 1180 Ponce De Leon Blvd., #801A Clearwater, FL 33756
Phone Number	Phone Number (727) 584-6408
Email Address:	jody@jomarcompanies.com

- * Letter of Authorization for Agent is required if any person other than the property owner makes the application and acts on behalf of the owner.
- ** Project Narrative: Explain present and future use of the property in detail.
- *** Supplementary information that may be required with application relative to the following factors where applicable: Soils, Natural Vegetation/Wildlife; Wetlands (type, location and amount of acreage to the nearest one-hundredth acre), and Topography/Flood Prone Areas.
- **** Site map for ad to be in black & white, no larger than 2 1/2" x 3" with nearest intersecting

Application Number: PB - _____
 Hearing date: _____

10. This application submitted by:

Signature of owner(s): Charles N Bennett

Print owner(s) names(s): Bennett Linda Johnson + Charles N

Signature of Agent(s): Jody Shirley

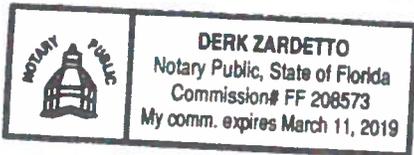
Print Agent(s) names: Jody Shirley
Sage Palatka, LLC

STATE OF Florida

County of Duval

Before me this day personally appeared Charles N Bennett who
 executed the foregoing application and acknowledged to and before me that Charles N Bennett
 executed this document for the purposes therein expressed.

WITNESS my hand and official seal, this 10 day of June A.D. 2015.



[Signature]
 Notary Public

My commission expires: 3-11-19 State of Florida at Large

FOR OFFICIAL USE ONLY				
1. Date Submitted	2. Received By:	3. Confirm Zoning:	4. Confirm FLUM	5. Preliminary review by:
7. Sign(s) Posted Date: By:	8. Surrounding property owners notices sent: Date: By:	9. Legal Ad Ran: Date: Date:	10. Attachments Reviewed: <input type="checkbox"/> Letter of Authorization* <input type="checkbox"/> Legal Description <input type="checkbox"/> Copy of Recorded Deed <input type="checkbox"/> Fees <input type="checkbox"/> Project Narrative** <input type="checkbox"/> Supplementary Information*** <input type="checkbox"/> Site Map for display ad**** <input type="checkbox"/> Site Plan***** <input type="checkbox"/> Survey	

Case 15-23: A request to annex and amend the Future Land Use map from Putnam County US (Urban Service) to Commercial.
Location: 301 S. Palm Ave. (107 Mungin St.)
Applicant: Charles N. and Linda P. Bennett
Agent: Sage Palatka; Timothy Healey

Mr. Crowe gave an overview of the request noting that it included a voluntary annexation in which the property owner is contiguous to the City and would like to have City utilities. This property is located at the intersection of S. Palm Ave and Mungin St., next to Johnson-Overturf Funeral Home which is south of this property. First Coast Community Credit Union is across S. Palm Ave and so is the office/retail complex recently approved for the Putnam Academy of Arts and Science. He referenced the next agenda item as a companion item that includes this parcel combined with two other parcels in a Planned Unit Development to accommodate the existing bread store's expansion across Mungin St. There is a doctor's office located on 107 Mungin and the other two parcels are undeveloped. The doctor's office will remain on the property and the small tax office in the back will be removed. The applicant would like to bring the property into the City limits and assign to commercial land use essentially and the companion amendment which is the next case - a PUD rezoning. This case will focus on just the annexation and the Future Land Use map. The property is now in the Putnam County Future Land Use Map (FLUM) category of Urban Service" and has County C-1 (neighborhood commercial) zoning. This sets the stage for the PUD as the bread store has operations like warehousing and distribution that are not normally allowed as principal or accessory uses in neighborhood commercial zoning. However it should be noted that these uses are already operating and will be better designed and located in the PUD. The proposed commercial FLUM is compatible with the Palm Ave. corridor. The annexation criteria call for the property to be contiguous with the City limits and also to be compact. The property is compact and is adjacent to City limits to the west, north and south. Mr. Crowe explained that this property is within a larger County enclave and the City is chipping away at these enclaves called for in the Comprehensive Plan. There are available City utilities for these parcels. Staff recommends approval for the request to annex and amend the Future Land Use map from Putnam County US (Urban Service) to Commercial.

Mr. Douglas recused himself from this case and the next case due to ex-parte communications and the fact that he represents the Johnson-Overturf Funeral Home.

Chairman Sheffield asked Mr. Crowe if the letter that Mr. Harwell submitted addressed this case or the next case. Mr. Crowe advised the Chairman that this letter submitted addressed the next case.

Chairman Sheffield opened the public comments.

Tim Healey, Frontier Engineering, 803 N Howard Tampa FL, spoke on behalf of the owner stating that the land use amendment will bring be an improvement and enhance the area than what is currently out there now. He added that the project will create jobs for this area, will result in a well-landscaped area, and will be compatible with the neighborhood. He said the new use would be less than 50 feet from the current bread store. He thanked the Board for hearing the case and said he could answer any questions.

Chairman Sheffield asked Mr. Healey if the existing bread store would stay in operation. Mr. Healey replied no. Chairman Sheffield asked if the existing bread store would be demolished. Brad Shirley, Joe Mar Development, 1180 Ponce DeLeon Clearwater FL, was recognized by the Chairman and said that Flowers did not own the building and he was not aware of what the owner would do with it. Chairman Sheffield asked if the lease was ending and Mr. Shirley answered in the affirmative.

Chairman Sheffield closed the public comments.

Motion made by Mr. Deloach and seconded by Mr. Petrucci to approve the request as recommended by staff. Motion carried unanimously.

Case 15-24: A request to rezone from Putnam County C-1 (Commercial, Neighborhood) to PUD (Planned Unit Development).

Location(s) 107 Mungin St.; 300 Poinsetta Ave. and unassigned parcel 12-10-26-7000-0050-0030

Applicant: Charles N. and Linda P. Bennett

Agent: Sage Palatka; Timothy Healey

Mr. Crowe explained the surrounding uses as well as the existing use and stated that the main reason for the PUD is to allow for a higher level of warehouse and distribution activity than would normally be associated with retail zoning. The facility will house six bays for distributors who will stock area groceries and stores, while the retail store will function in the front building. A second phase of the PUD would add three more bays. This request complies with the Comprehensive Plan in that the Commercial Future Land Use Map (FLUM) category allows for the more intensive accessory uses of warehouse and distribution. He added that compatibility with adjacent uses was looked at extensively. Staff has recommended upgraded landscaping and buffering including a mirrored image of the rear buffer trees along the west side of the stormwater area which to further reduce truck noise. Upgraded architecture is another benefit of the project. There is adequate roadway capacity and other public facilities and Staff believes it makes sense to see this happen in this area rather than other more remote areas in the City. This is not an out of scale development for this area and that the neighborhood will benefit from the additional storm water retention as drainage is rudimentary in this area. Staff recommends approval of the request with the following conditions: the development shall be largely in keeping with the site plan as submitted; waivers shall be limited to those stated in table 3 of the staff report; the project shall commence within two years of approval or the zoning shall lapse; Phase two approval shall lapse five years after the project Certificate of Occupancy, commencement after that time shall require a major modification of the PUD; tractor trailer trucks shall be limited to one per day; plant shade tree within right-of-way buffer adjacent to northeast parking row; provide and install landscape plan for storm water area with appropriate plantings that will increase screening effect and reduce truck noise, including mirroring the rear buffer trees along a berm at the east end of the storm water area; parking spaces within 50% of drip line of tree shall be pervious pavement, and construction will proceed carefully within that area with assistance of an arborist or landscape architect to ensure proper root and limb cutting; provide shade tree (deciduous or evergreen) in place of proposed understory trees within south and north buffers; provide evergreen trees along rear buffer adjacent to residential area (proposed as deciduous); hours of operations shall be 7 a.m. to 7 p.m., with exceptions allowable for documented unusual vehicle delay problems accompanied by scheduling deadlines; and limitation of one semi-trailer truck visitation per day, with an additional daily visitation in documented cases involving unusual scheduling and vehicle delay problems. Other delivery trucks limited to box trucks under the weight of 15,000 pounds. Mr. Crowe advised the board that they have the ability to change the dates to something the board seems more reasonable.

Mr. Shirley explained that the same exact operation that are currently going on are planned to continue. He added that the retail store currently does really well and the parking is no conforming and people are backing up out onto Palm Av., now and this will be an improvement.

Mr. Crowe address some of Mr. Harwell's concerns stated in his letter submitted to the Board:

Case 15-24: 107 Mungin St., 300 Poinsetta Ave., & S. Palm Ave. Parcel to South
Request to Rezone from C-1 to PUD
Applicant: Charles & Linda Bennett

STAFF REPORT

DATE: June 30, 2015

TO: Planning Board members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

This is a request for these three contiguous properties changing the zoning from C-1 (General Commercial) to PUD (Planned Unit Development). A companion amendment proposes to annex and assign commercial Future Land Use Map designation to a portion of the land proposed for this PUD (107 Mungin St.). Required public notice included legal advertisement, property posting, and letters to nearby property owners (within 150 feet).



Figure 1: Property Location

APPLICATION BACKGROUND

This application is intended to accommodate the relocation of the existing bakery store, located at 209 S. Palm Ave., to property immediately to the south across Mungin St. (see Figures 2 and 3).



Figure 2: existing store at 209 S. Palm Ave.



Figure 3: Site from S. Palm Ave. – existing office building fronting Palm will remain, smaller building (behind stop sign) will be removed.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

Future Land Use Map Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
US (Urban Service)	COM (Commercial)	C-1 (Commercial, Neighborhood)	PUD (Planned Unit Development)

Table 2: Future Land Use Map and Zoning Designations for Adjacent Properties

	Future Land Use Map	Zoning	Actual Use
North of Site	County US (Urban Service)	County C-1 (Commercial Neighborhood)	Retail bread store & associated warehouse
East of Site	RMH (Resid. Mobile Home)	US (Urban Service)	Mobile home park
West of Site (across Palm)	COM (Commercial)	C-1 (General Commercial)	Credit Union
South of Site	COM (Commercial)	C-1 (General Commercial)	Undeveloped

Table 3: Requested Code variances

Code section	Applicant Request	Staff Recommendation
Sec. 94-129	Allowance of limited distribution/warehouse use associated with principal bread store use (prohibited in C-1 zoning)	Agree, but limit semi-tractor trailer traffic to one a day, and allowing otherwise medium trucks (delivery/box trucks)
Sec. 94-261	Increase of driveway width from 24 feet to 30 feet	Agree
Sec. 94-296(b)	Elimination of three terminal landscape islands	Agree, but shift three terminal island shade trees to other parts of site, including one to buffer adjacent to northeast parking row
Sec. 94-303 & 304	Reduction of rear buffer (adjoining residential street) from required Type C 20 feet-wide buffer to three feet	Retention of 20-foot wide buffer, incorporating planned retention area into buffer with appropriate plantings to reduce visual impacts and truck noise intrusion into residential area
Sec. 94-294(d)	N/A	Per Code requirement to protect trees, parking spaces within 50% of dripline of tree <u>shall be pervious pavement</u> , and construction will proceed carefully within that area with the assistance of an arborist or landscape architect to ensure proper root and limb cutting.

Table 4: Other Code Requirements (not recommended for waiving)

Code Section	
Sec. 94-157	Allowable signs limited to directional, ground, and wall signs – no pole signs allowed
Sec. 94-204	Design standards require finished exterior walls, breaking up blank walls with windows or other elements, emphasizing and providing weather protection to building entrances, screening equipment, screening of loading docks.
Sec. 94-233	Underground utilities required

Table 5: Recommended Code “Upgrades”

Provide shade trees (deciduous or evergreen) in place of proposed understory trees within south and north buffers, to provide for
Provide evergreen trees along rear buffer adjacent to residential area (proposed as deciduous)
Provide for “mirroring” of buffer trees along rear buffer for the west bank of stormwater area, planted along a berm
Hours of operation – 7 AM to 7 PM, exceptions allowable for documented unusual vehicle delay problems accompanied by scheduling deadlines.
Limitation of one semi-tractor trailer truck visitation per day, with an additional daily visitation in documented cases involving unusual scheduling and vehicle delay problems.

Rezoning Analysis

Per Section 94-38 of the Zoning Code, the Planning Board must study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff response follows each criterion).

The PUD criteria below are from Sec. 94-235(c), which is the PUD section of the Zoning Code.

(1) The tract for the proposed planned unit development is suitable in terms of its relationship to the comprehensive plan and that the area surrounding the proposed planned unit development can continue to be developed in coordination and substantial compatibility with the planned unit development proposed.

Staff Response: S. Palm Ave. south of St. Johns Ave. was intentionally assigned neighborhood (C-1A) or general commercial (C-1) zoning. The intent was to keep out more intensive commercial uses allowed in C-2 zoning. The warehouse-distribution use is clearly a more intensive use. However that use is already there, without the benefit of an upgraded site in terms of buffering, landscaping, and architecture. Therefore the PUD becomes a mechanism that allows the applicant to expand and modernize their business while meeting and exceeding City standards – a “win-win” situation. The rear buffer – expanded to more than 25’ in width with the inclusion of the planted retention area – provides substantial buffering and some noise reduction that will not hinder either future commercial development along Palm Ave. or residential new construction or reinvestment in adjacent neighborhoods.

(2) The desirable modifications of general zoning or planned unit development regulations, as applied to the particular case, justify such modification of the regulations, and meet, to at least an equivalent degree, the regulations, based on the design and amenities incorporated in the site development plan.

Staff Response: the waiver of certain zoning standards, such as allowing more intensive uses, increasing driveway width, and eliminating required landscape terminal islands is balanced by the recommended code upgrades of upgrading from understory trees to shade trees, providing a strong vegetated rear buffer for visual screening and noise control, and limiting truck traffic and hours of operation. The end result is a project that meets and in fact exceeds code while remaining functional and recognizable as an attractive PUD development.

(3) Increased open space over conventional development is provided for the occupants of the proposed planned unit development and, if appropriate, the general public.

Staff Response: The project will provide 42% green space, which greatly exceeds the C-1 zoning minimum of 30%. The open space is not for residents or the public, but Staff recommends that the site plan show two separate areas, smoking and non-smoking where employees can enjoy breaks outside during nice weather or even have small company events. One of the open space areas includes a landmark 36” oak tree along Mungin St., and to reduce impacts of construction to this tree, Staff recommends that the Board

allow a waiver for pervious pavement for any spaces within 50% of the dripline of the tree, while requiring maintenance (annual vacuuming of these spaces to ensure their ongoing permeability).

Zoning Code Section 94-38(f) – Amendments: *“When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:”*

a. *Whether the proposed change is in conformity with the comprehensive plan.*

Staff Response: The rezoning is to a customized zoning category that is somewhere between C-1 (General) and C-2 (Intensive), both allowable zoning classifications within the Commercial Future Land Use Map category of the Comprehensive Plan.

b. *The existing land use pattern.*

Staff Response: the proposed zoning is in character with the mixed commercial-institutional character of this section of S. Palm Ave. While the use is more intense than what would usually be allowed, it is already there across the street and impacts will be greatly mitigated through the rear buffer and the higher level of tree planting of the site.

c. *Possible creation of an isolated district unrelated to adjacent and nearby districts.*

Staff Response: while this PUD is more intensive due to the warehouse-distribution use, it is limited by scale and hours of operation, and well-buffered. Therefore it will resemble and function more like the properties in the vicinity zoned general commercial. This zoning is less isolated as it does not designate a single property but most of a full block.

d. *The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.*

Staff Response: impacts will be similar to the operation that is currently there. The ITE (Institute of Traffic Engineers) provides a PM peak hour trip rate of .97 per 1,000 SF for General Light Industrial and a rate of 2.71 per 1,000 SF for specialty retail, which in this case adds up to 11 trips per PM peak hour, with the equivalent 110 daily trips. There is available roadway capacity on Palm Ave., Crill Ave., and St. Johns Ave. to absorb these traffic impacts. The area is served by water and sewer and has available capacity to serve this development.

e. *Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.*

Staff Response: the proposed boundaries, which comprise the better part of a city block, are appropriate.

f. *Whether changed or changing conditions make the passage of the proposed amendment necessary.*

Staff Response: N/A.

g. *Whether the proposed change will adversely influence living conditions in the neighborhood.*

Staff Response: any limited negative impacts from increased truck traffic, which is already there in association with the existing bread store, will be more than offset by landscaping, buffering, and architectural improvements and upgrades.

h. *Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.*

Staff Response: see response to d. above. In addition, the parking needs of the development are met with the 12 spaces. The nine parking places on the right-of-way along Mungin St. adjacent to the existing office will continue to serve that use, and can provide overflow parking for this use if needed.

i. *Whether the proposed change will create a drainage problem.*

Staff Response: the Applicant's stormwater plan provides sufficient space and proper function of on-site stormwater management into the rear buffer area.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.

Staff Response: with a one-story design and 42% open space ratio, this development will not reduce light and air to adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.

Staff Response: Staff believes that with the enhancement of the property and the limited impacts of this business will not result in adverse impacts on property values.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.

Staff Response: see response to k. above.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.

Staff Response: no special privilege is granted – while the Applicant has received some Code waivers, Staff has also recommended a number of measures to provide public benefit by exceeding Code requirements.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.

Staff Response: the main portion of this property has remained undeveloped for many years with the General Commercial zoning.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.

Staff Response: the proposed use is a relatively small-scale use, generating just over 100 vehicle trips a day.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.

Staff Response: it is not impossible to find other adequate sites for this use around the City.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.

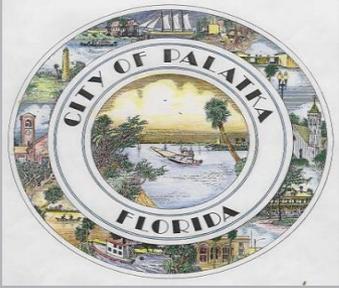
Staff Response: not applicable.

STAFF RECOMMENDATION

Staff finds that with the recommendations below applied, the application is in keeping with the City's Comprehensive Plan and Zoning Code. Staff recommends approval of this PUD with the following conditions.

1. Development shall be largely in keeping with the site plan as submitted.
2. Waivers shall be limited to those stated in Table 3 of this report.
3. The project shall commence within two years of approval or the zoning shall lapse.
4. Phase 2 approval shall lapse five years after project CO, commencement after that time shall require a major modification of the PUD.
5. Tractor trailer trucks shall be limited to one per day
6. Plant shade tree within right-of-way buffer adjacent to northeast parking row.
7. Provide and install landscape plan for stormwater area with appropriate plantings that will increase screening effect and reduce truck noise, including mirroring the rear buffer trees along a berm at the east end of the stormwater area.
8. Parking spaces within 50% of dripline of tree shall be pervious pavement, and construction will proceed carefully within that area with the assistance of an arborist or landscape architect to ensure proper root and limb cutting.

9. Provide shade trees (deciduous or evergreen) in place of proposed understory trees within south and north buffers.
10. Provide evergreen trees along rear buffer adjacent to residential area (proposed as deciduous)
11. Hours of operation shall be 7 AM to 7 PM, with exceptions allowable for documented unusual vehicle delay problems accompanied by scheduling deadlines.
12. Limitation of one semi-tractor trailer truck visitation per day, with an additional daily visitation in documented cases involving unusual scheduling and vehicle delay problems. Other delivery trucks limited to box trucks under the weight of 15,000 pounds.

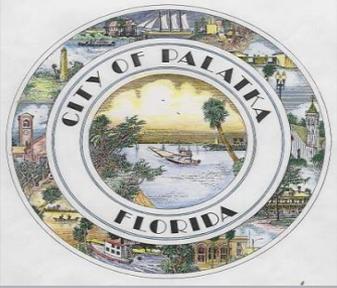


Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment





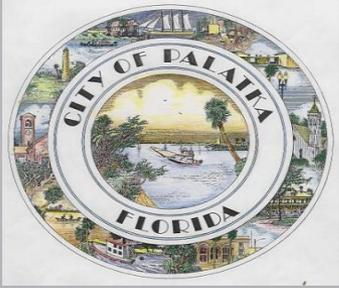
Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment



EXISTING BREAD STORE (ADJACENT)



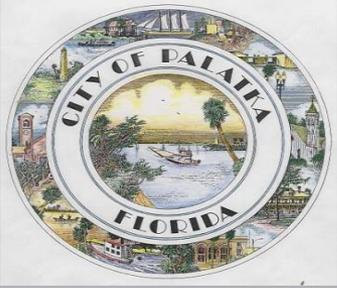
Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment



PROPERTY INCLUDES EXISTING OFFICES &
UNDEVELOPED LAND

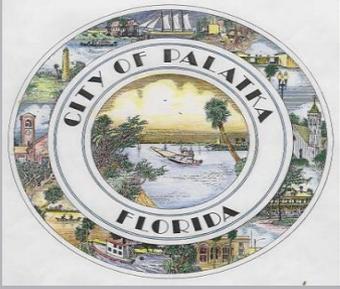


Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment

FLUM Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
US (Urban Services)	COM (Commercial)	C-1 (Commercial Neighborhood)	PUD (Planned Unit Development)

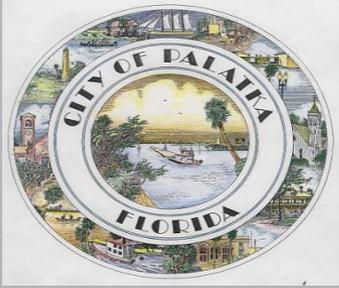


Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment

Proposed FLUM is compatible with neighborhood and similar to previous County designation



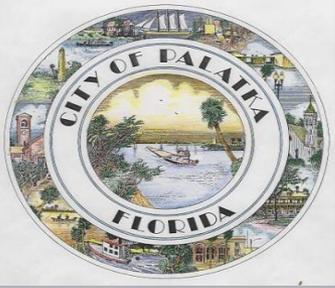
Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment

Annexation Criteria

- Contiguity
- Compactness



Case 15-23

301 S. PALM AVE.

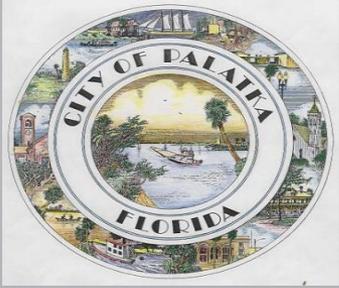
Annexation & FLUM Amendment



Contiguous to
city limits

Reduces County
Enclave

Compact



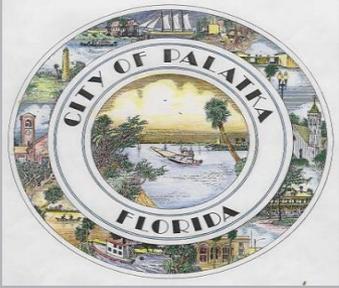
Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment

FLUM Criteria

- Not in conflict with Comp Plan
- Available urban services (water & sewer)
- Does not represent urban sprawl

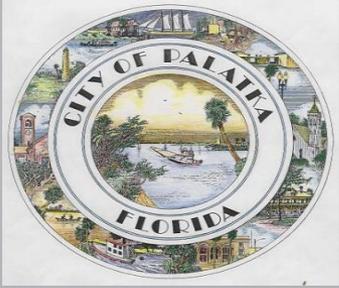


Case 15-23

301 S. PALM AVE.

Annexation & FLUM Amendment

Recommend Approval of
Annexation & FLUM Amendment



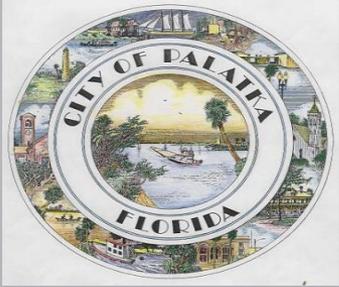
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions (continued):

13. Signage limited to ground & wall signs – no pole signs
14. Stormwater area fencing limited to black chain link

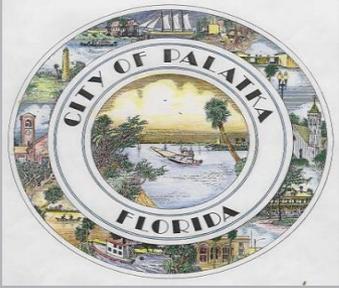


Case 15-24

301 S. PALM AVE.

PUD Rezoning



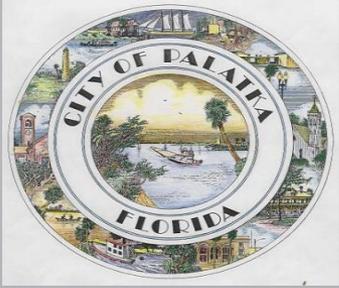


Case 15-24

301 S. PALM AVE.

PUD Rezoning

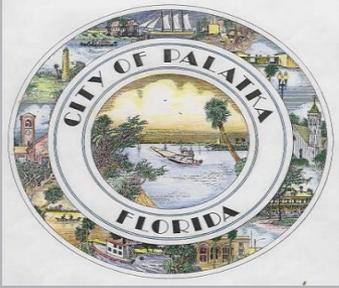
- Currently County C-1 (Commercial Neighborhood)
- Palm Ave (St. Johns to Crill) lower-intensity commercial corridor, mix of institutional & office, single retail use (Larry's Subs, approved by conditional use)
- PUD employed to preserve lower-intensity nature of corridor, while accommodating more intensive but limited warehouse-distribution use (associated with bread store)
- Planned relocation & expansion of existing use



Case 15-24 301 S. PALM AVE. PUD Rezoning

Current store & warehouse





Case 15-24

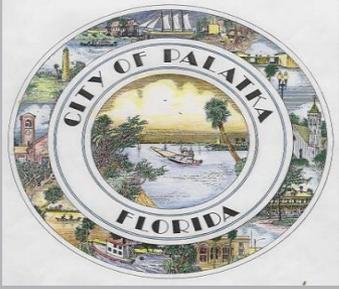
301 S. PALM AVE.

PUD Rezoning

PUD Criteria

Conforms with Comp Plan –

- Property appropriate for broader Plan Commercial category
- Compatibility with adjacent properties increased by strong buffering & landscaping component



Case 15-24

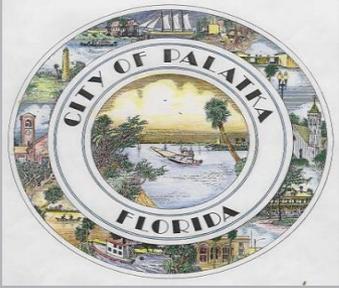
301 S. PALM AVE.

PUD Rezoning

PUD Criteria (continued)

Justification for relaxation of standards

- Mostly use flexibility, along with some landscape code waivers re landscape islands, are justified by meeting & in fact exceeding intent of code



Case 15-24

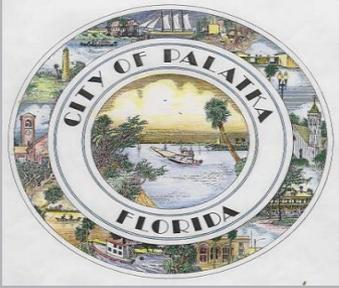
301 S. PALM AVE.

PUD Rezoning

PUD Criteria (continued)

Increased open space

- Open space is 42% of site, exceeding required C-1 zoning minimum of 30%
- 36" oak tree preserved (recommend pervious pavement for root area)
- Additional shade trees in excess of code requirement will enhance sight & reduce noise
- Outdoor space recommended for employees



Case 15-24

301 S. PALM AVE.

PUD Rezoning

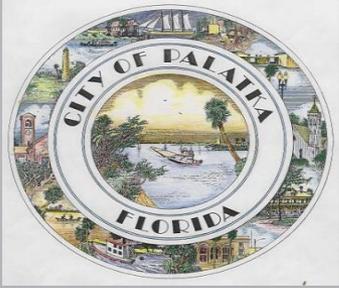
Rezoning Criteria

Existing Land Use Pattern

- Palm Ave. is a commercial corridor, therefore this is not an isolated district

Impact on Public Facilities

- Daily traffic count of 8,533 well below defined roadway capacity of 13,600 trips, plenty of available capacity
- Available water & sewer



Case 15-24

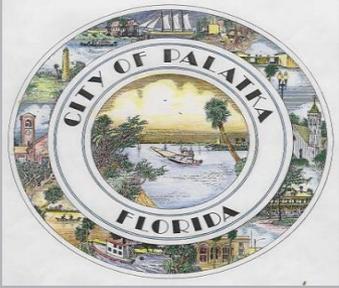
301 S. PALM AVE.

PUD Rezoning

Rezoning Criteria (continued)

Impact on living conditions in neighborhood

- Truck traffic already existing with current function, this PUD would visually screen it and provide for more safe traffic maneuvering
- Upgrading of site with tree and other plantings will positively impact neighborhood
- Provision of stormwater retention areas will alleviate localized flooding in area



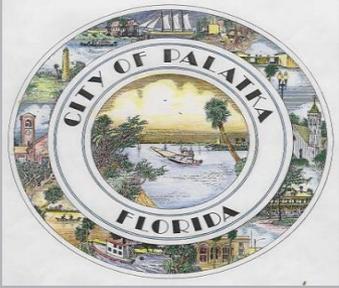
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Rezoning Criteria (continued)

No special privilege for property owner, and small scale of development is in keeping with neighborhood.



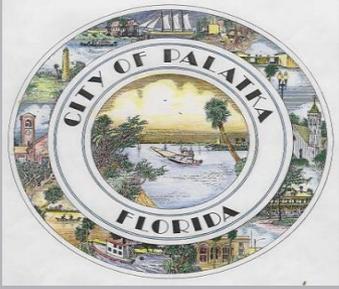
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions:

1. Development shall be largely in keeping with the site plan as submitted.
2. Waivers shall be limited to those stated in Table 3 of this report.
3. The project shall commence within two years of approval or the zoning shall lapse.
4. Retail, service, and professional & medical office uses are allowable.



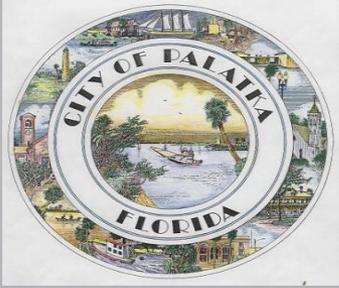
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions (continued):

5. Phase 2 approval shall lapse five years after project CO, commencement after that time shall require a major modification of the PUD.
6. Plant shade tree within right-of-way buffer adjacent to northeast parking row.



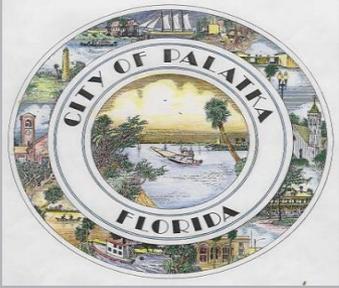
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions (continued):

7. Provide and install landscape plan for stormwater area with appropriate plantings that will increase screening effect and reduce truck noise, including mirroring the rear buffer trees along a berm at the east end of the stormwater area.



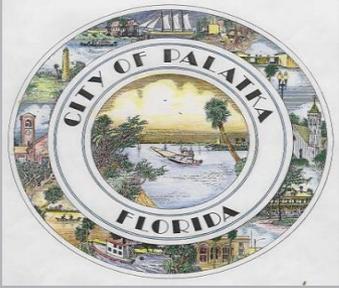
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions (continued):

8. Parking spaces within 50% of dripline of tree shall be pervious pavement, and construction will proceed carefully within that area with the assistance of an arborist or landscape architect to ensure proper root and limb cutting.
9. Provide shade trees (deciduous or evergreen) in place of proposed understory trees within south and north buffers.



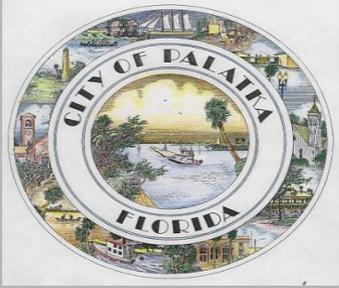
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions (continued):

10. Provide shade trees (deciduous or evergreen) in place of proposed understory trees within south and north buffers.
11. Provide evergreen trees along rear buffer adjacent to residential area (proposed as deciduous)



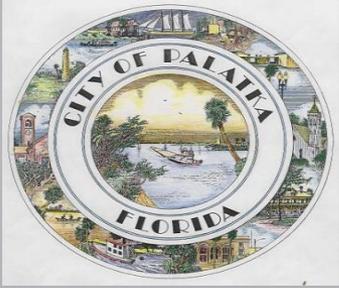
Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions (continued):

12. Hours of operation shall be limited to 6 AM ~~7AM~~ to 6 ~~PM~~ 7PM, with exceptions allowable for documented unusual vehicle delay problems accompanied by scheduling deadlines. Limitation of one semi-tractor trailer truck visitation per day, with an additional daily visitation in documented cases involving unusual scheduling and vehicle delay problems. Other delivery trucks limited to box trucks under the weight of 15,000 pounds.



Case 15-24

301 S. PALM AVE.

PUD Rezoning

Recommend approval of PUD zoning with the following conditions (continued):

13. Signage limited to ground & wall signs – no pole signs
14. Stormwater area fencing limited to black chain link



CITY COMMISSION AGENDA ITEM

SUBJECT:

PUBLIC HEARING: 416 Mission Road- Planning Board Recommendation to Annex assign single-family residential land use and R1-A zoning to the property - Chang Yen, Owner; Palatka Building & Zoning Dept., Applicant.

***a. ANNEXATION ORDINANCE** - 1st Reading

***b. REZONING ORDINANCE** - 1st Reading

SUMMARY:

This is a first reading of ordinance annexing 416 Mission Road into the City limits and also an ordinance rezoning this parcel to a single-family residential zoning designation. This is a voluntary annexation attributed to the recent availability of City water to this site, and the Comprehensive Plan requirement that properties adjacent to the City limits be annexed when obtaining City water or sewer.

These ordinances will be accompanied by an ordinance assigning a (Comprehensive Plan) Future Land Use Map designation of Commercial when they are introduced for a second reading and adoption on September 24, 2015.

RECOMMENDED ACTION:

Pass on first reading an ordinance annexing 416 Mission Road into the City and an ordinance assigning R-1A (Single-Family Residential) zoning designation to the property.

ATTACHMENTS:

Description	Type
▢ Annexation Ordinance	Ordinance
▢ Rezoning Ordinance	Ordinance
▢ Planning Board Minutes	Backup Material
▢ Staff Report	Backup Material
▢ Powerpoint Presentation	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Crowe, Thad	Approved	8/27/2015 - 3:34 PM
City Clerk	Driggers, Betsy	Approved	8/27/2015 - 3:50 PM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:38 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:00 PM

City Clerk

Driggers, Betsy

Approved

9/2/2015 - 10:56 AM

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 15 -

**AN ORDINANCE OF THE CITY OF
PALATKA, FLORIDA ANNEXING INTO THE
CORPORATE LIMITS OF THE CITY OF
PALATKA, FLORIDA CERTAIN ADJACENT
TERRITORY IDENTIFIED AS 276 NORTH
US 17, LOCATED IN SECTION 37,
TOWNSHIP 9 SOUTH, RANGE 26 EAST,
PUBLIC RECORDS OF PUTNAM COUNTY,
FLORIDA CONTIGUOUS TO THE
BOUNDARIES OF THE CITY OF PALATKA;
AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Breck Sloan, and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:

STINWILL SUBURBAN FARMS MB2 P39 PT OF LOTS 48 + 49 OR467 P1656 (EX OR488 P1318 OR489 P875 OR713 P733) ALSO PT OF CLOSED OLD HWY 15 PER RES OR1241 P254 (EX OR1288 P675) (SUBJECT TO ESMT OR1330 PP1435 1441) (MAP SHEET 37E) (Being 276 North US 17/tax parcel # 37-09-26-0000-0060-0480), a 0.6-acre parcel.

Section 2. The property hereby annexed shall remain subject to the

Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this September 24, 2015.

CITY OF PALATKA

BY: _____
Its Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT A CERTAIN PROPERTY LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST, LOCATED AT 416 MISSION ROAD FROM PUTNAM COUNTY R-1A (RESIDENTIAL SINGLE-FAMILY) TO R-1A (SINGLE-FAMILY RESIDENTIAL); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, application has been made by Chang Yen, owner of said property, to the City for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on July 7, 2015 and two public hearings before the City Commission of the City of Palatka on September 10, 2015, and September 24, 2015, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described property from its present zoning classification of Putnam County R-1A (Residential Single-Family) to R-1A (Single-Family Residential).

DESCRIPTION OF PROPERTIES:

PT OF SW1/4 OF SE1/4 OR358 P912 (EX OR442 P685) (Being 416 Mission Road/tax parcel # 12-10-26-0000-0630-0013).

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and

prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 24th day of September, 2015.

CITY OF PALATKA

BY: _____
Its MAYOR

ATTEST:

City Clerk



CITY OF PALATKA PLANNING BOARD MINUTES

July 7, 2015

Chairman Sheffield opened the meeting and recognized Mr. Terry Suggs, Palatka's new City Manager. Mr. Suggs greeted the Board, noting that he had an extensive background working with local government and planning boards. He commended the Board for volunteering and having to sometimes make tough decisions. He said that his door as the City Manager is always open and to not hesitate to call upon him.

Roll Call: Members Present; Chairman Daniel Sheffield, Anthony Harwell, Joseph Petrucci, Earl Wallace, and Tammy Williams. Members absent: George DeLoach, Charlie Douglas, and Vice-Chairman Joe Pickens. Staff present; City Attorney Don Holmes, Planning Director Thad Crowe, Recording Secretary Pam Sprouse.

Motion made by Mr. DeLoach and seconded by Mr. Petrucci to approve the minutes from the April 7, 2015 meeting. Motion carried unanimously. Motion carried.

Chairman Sheffield read the appeal procedures and requested that any ex-parte communications be expressed prior to each case.

Case 15-22: A request to annex, amend the Future Land Use map from Putnam County US (Urban Service) to RL (Residential Low-Density) and rezone from Putnam County R-1A (Single-family Residential) to R-1A (Residential, single-family).

Location: 416 Mission Rd.

Mr. Crowe gave a PowerPoint overview of the request explaining that this request was made by the property owner for a volunteer annexation which is required if the property owner is contiguous and would like to have City utilities. The City is proposing low density land use and zoning, just like it is now in the Putnam County. Mr. Sheffield asked staff to identify the vertical yellow strip on the site map. Mr. Crowe replied that was a drainage easement. He said the property meets annexation criteria, is contiguous with the City's limits and compactness, as it is adjacent to city limits to the north and east. Mr. Crowe explained that this property is within an enclave which the City is chipping away at little by little as supported by the Comprehensive Plan. City water is available for this property. Staff recommends approval of the request to annex, the Future Land Use Amendment to Commercial, and rezoning to R-1A (Residential Single-Family).

Chairman Sheffield opened the public comments section of the item, and since no individuals addressed the Board, he then closed the public hearing.

Motion made by Mr. DeLoach and seconded by Ms. Williams to approve the request as recommended by staff. All present voted in the affirmative. Motion carried.

Case 15-23: A request to annex and amend the Future Land Use map from Putnam County US (Urban Service) to Commercial.

Location: 301 S. Palm Ave. (107 Mungin St.)

Mr. Crowe gave an overview of the request noting that it included a voluntary annexation in which the property owner is contiguous to the City and would like to have City utilities. This property is located at the intersection

Case 15-22: 416 Mission Rd. Request to Annex, Amend Future Land Use Map and Rezone Applicant: Building & Zoning Dept.

STAFF REPORT

DATE: June 30, 2015
TO: Planning Board members
FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To annex, amend FLUM, and rezone the following property as noted below. Public notice included legal advertisement, property posting, and letters to nearby property owners (within 150 feet). City departments had no objections to the proposed actions.

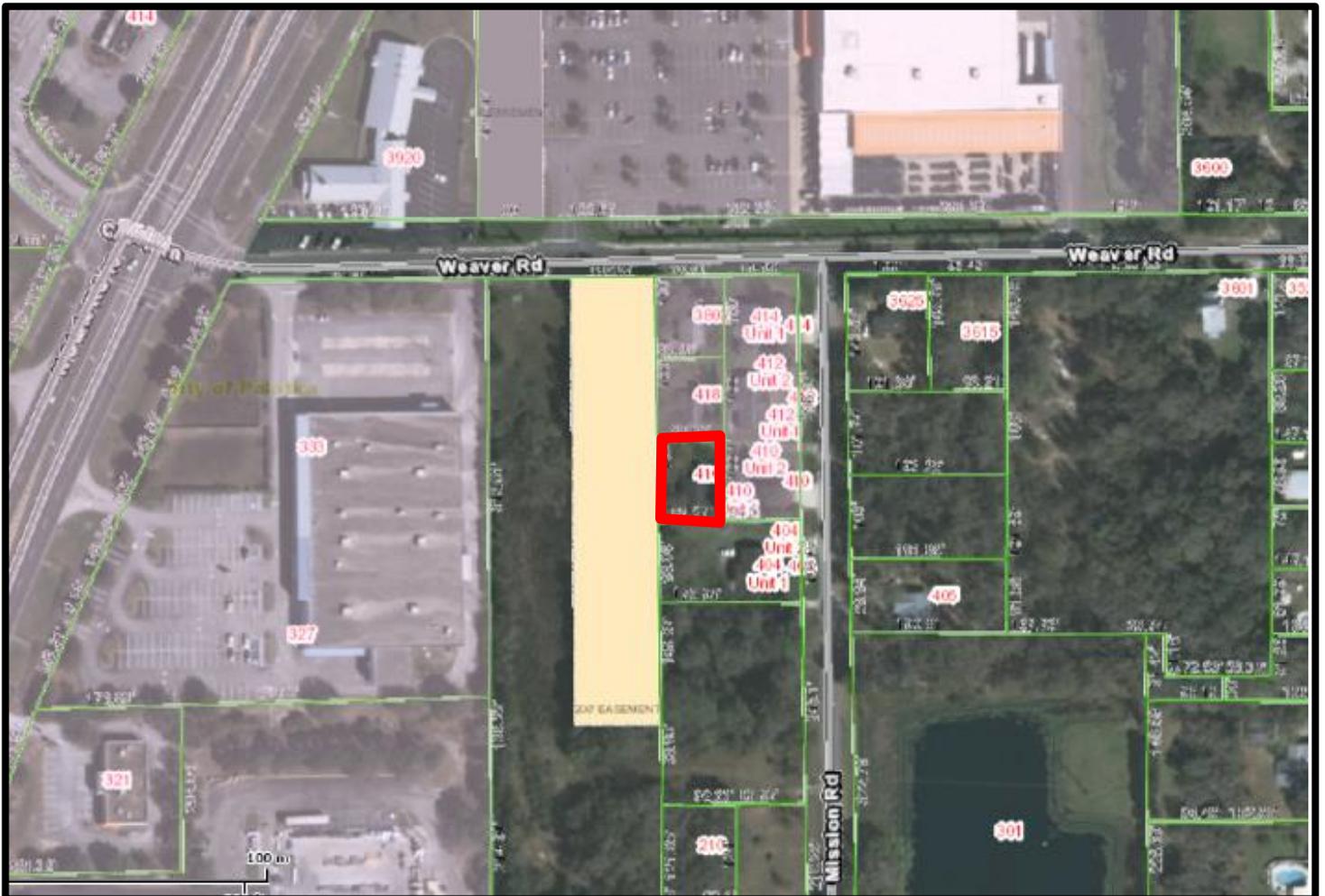


Figure 1: Site and Vicinity Map (purple shaded area represents areas within city limits)

Figure 2: property from Mission Rd - it is behind the duplex to the left and is served by the unpaved driveway

Figure 3: property from the Mission Rd. access easement



APPLICATION BACKGROUND

The property under consideration currently has County single-family land use and zoning, as shown below. It contains a single-family home. The property has access through the adjacent property to the east to Mission Rd., which itself includes three duplexes. There are two other single-family properties located to the north of this property, the closest of which is also accessed via easement by Mission Rd. Except for the duplexes, the Mission Rd. area is predominantly single-family in character.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

Future Land Use Map Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
US (Urban Service)	RL (Residential Low)	R-1A (Residential Single-family)	R-1A (Single-family Residential)

Table 2: Future Land Use Map and Zoning Designations for Adjacent Properties

	Future Land Use Map	Zoning	Actual Use
North of Site	RM (Residential Medium)	R-2 (Two-family residential)	Single-family home
East of Site	RM (Residential Medium)	R-2 (Two-family residential)	Two-family homes (three)
West of Site	County US (Urban Service)	County R-1A (Single-family residential)	Drainage Easement & Undeveloped
South of Site	County US (Urban Service)	County R-1A (Single-family residential)	Single-family home

Staff is presenting this application as an administrative action, as opposed to an action by the property owner, due to the administrative policy rationale presented below.

1. Hardship. Most property owners annexing into the City do so because they are compelled to due to the failure of septic tanks or wells and the Health Dept. requirement that they hook up to city utilities when such lines are within 250 feet of the property. The cost of hooking up to City utilities approaches up to \$6,000 depending on whether both water and sewer are required. Additional fees for the FLUM amendment and rezoning is an additional burden. The taxes collected from such property will defray the administrative expense fairly quickly.

2. Comprehensive Plan Support. Public Facilities Element Policy D.1.2.1 directs the City to proactively annex properties served by water and sewer into the City. Language in the adopted Evaluation and Appraisal Report of the Comprehensive Plan compels the City to again proactively work to diminish and eventually eliminate enclaves. City staff believes this directive is sufficient to submit these actions as administrative applications.
3. Economic Development. By encouraging voluntary annexation and requiring annexation of agreement properties, the City is working to increase utility and other service provision efficiency, enhance system revenues, and encourage growth.

PROJECT ANALYSIS

Annexation Analysis

Florida Statute 171.044 references voluntary annexation requirements and requires that property proposed for annexation must meet two tests. First, properties must be contiguous to the annexing municipality and second, properties must also be “reasonably compact.”

Contiguity. F.S. 171.031 provides a definition for contiguous and requires that boundaries of properties proposed for annexation must be coterminous with a part of the municipality’s boundary. The property is contiguous to the City limits as shown in Figure 1.

Compactness. The statute also provides a definition for compactness that requires an annexation to be for properties in a single area, and also precludes any action which would create or increase enclaves, pockets, or finger areas in serpentine patterns. Annexing the properties meets the standard of compactness as it is does not create an enclave, pocket, or finger area but in fact reduces the greater County enclave that is present in the portion of Palatka between St. Johns, Palm, Reid & SR 19, as shown graphically in Figure 3 on the right.

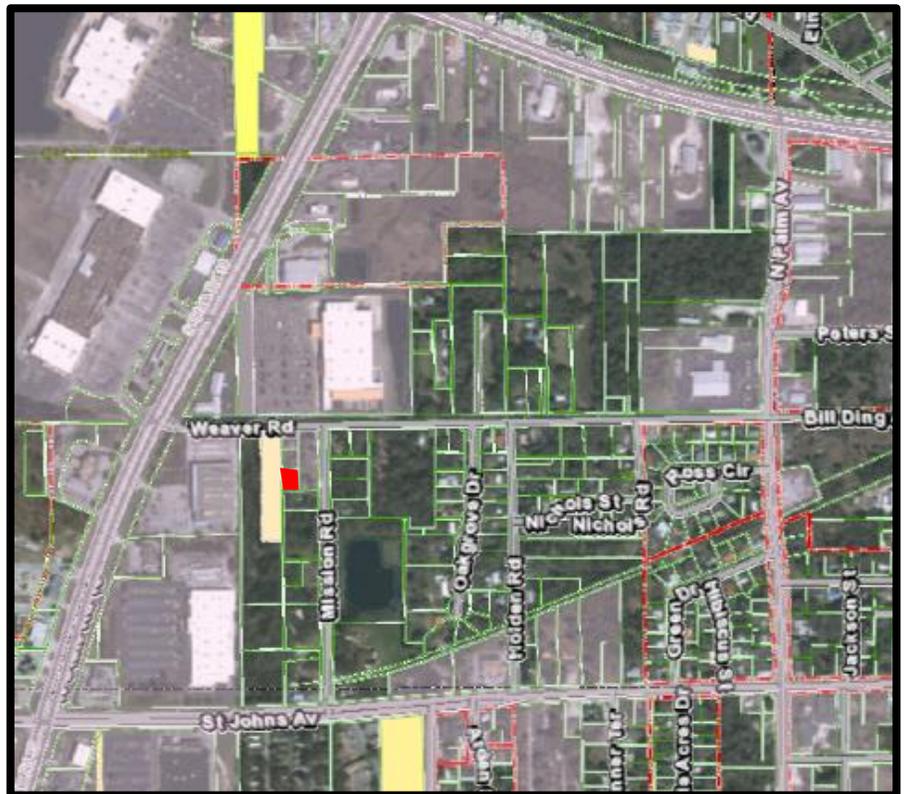


Figure 3: St. Johns/Palm/Reid/19 Enclave Area

Future Land Use Map Amendment Analysis

Criteria for consideration of comprehensive plan amendments under F.S. 163-3187 are shown in italics below (staff Comment follows each criterion, and comprehensive plan extracts are underlined).

List Goals, Objectives, and Policies of the Comprehensive Plan that support the proposed amendment.

**Case 15-22: 416 Mission Rd.
Request to Annex, Amend Future Land Use Map and Rezone
Applicant: Building & Zoning Dept.**

The proposed amendment is in keeping with the following objective and policies of the Comprehensive Plan, and does not conflict with other plan elements.

Policy A.1.9.3

A. Land Use Districts

1. Residential

Residential land use is intended to be used primarily for housing and shall be protected from intrusion by land uses that are incompatible with residential density. Residential land use provides for a variety of land use densities and housing types.

Low Density (1730acres) - provides for a range of densities up to 5 units per acre.

Staff Comment: the property is now in the County’s Urban Service FLUM category (density range of one to four units per acre), which is approximately equivalent to the City’s RL (Residential Low Density), which has a density range of one to five units per acre. This is the actual density range in the vicinity, with lots ranging from ¼ acre to ¾ acre in size.

Provide analysis of the availability of facilities and services.

Staff Comment: the property is in close proximity to urban services and infrastructure including city water and sewer lines. A water line has recently been extended south on Mission Rd. from Weaver St. to serve this and the three properties to the north. sewer lines are not available – the nearest sewer line is along St. Johns Ave., to the south.

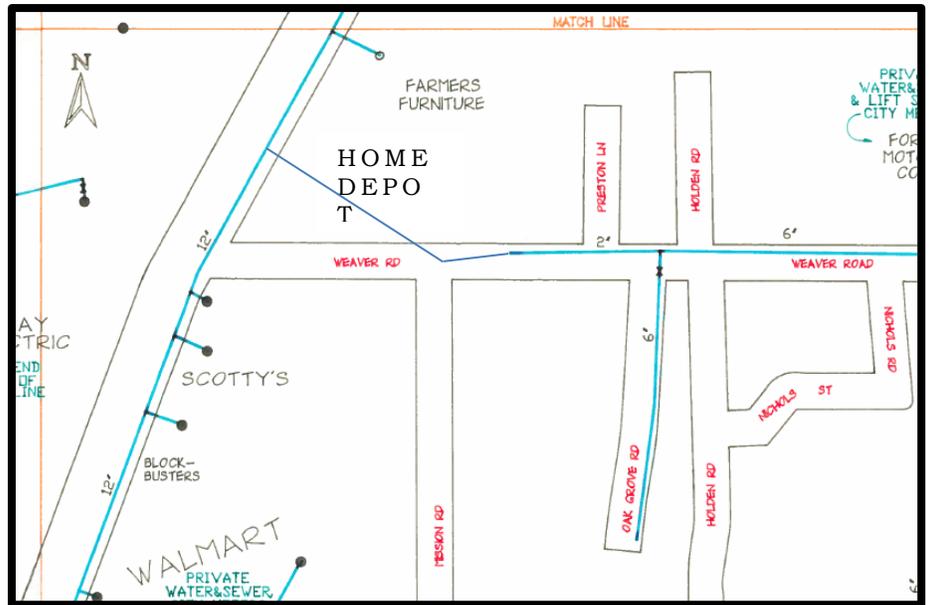


Figure 4: Water Lines

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.

Staff Comment: The property is in a residential neighborhood that is suitable for the proposed residential FLUM designations. Staff is not aware of any soil or topography conditions that would present problems for development, or of any natural or historic resources on this developed site.

Provide analysis of the minimum amount of land needed as determined by the local government.

Staff Comment: not applicable, as this is to be determined at the next revision of the overall Comprehensive Plan.

Demonstrate that amendment does not further urban sprawl, as determined through the following tests.

- *Low-intensity, low-density, or single-use development or uses*
- *Development in rural areas at substantial distances from existing urban areas while not using undeveloped lands that are available and suitable for development.*
- *Radial, strip, isolated, or ribbon development patterns.*
- *Development that fails to adequately protect and conserve natural resources and agricultural activities.*
- *Development that fails to maximize use of existing and future public facilities and services.*
- *Development patterns or timing that will require disproportional increases in cost of time, money and energy in providing facilities and services.*
- *Development that fails to provide a clear separation between rural and urban uses.*
- *Development that discourages or inhibits infill development and redevelopment.*
- *Development that fails to encourage a functional mix of uses.*
- *Development that results in poor accessibility among linked or related land uses.*

Staff Comment: the location of this property within the City's urbanized area ensures that urban services are available. These uses do not represent urban sprawl.

Rezoning Analysis

Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1) When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:

a. Whether the proposed change is in conformity with the comprehensive plan.

Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.

Staff Comment: The property is located in an established residential neighborhood.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.

**Case 15-22: 416 Mission Rd.
Request to Annex, Amend Future Land Use Map and Rezone
Applicant: Building & Zoning Dept.**

Staff Comment: Rezoning the property to R-1A provides uniformity to both existing City and County single-family zoning and does not create an isolated zoning district. While R-2 zoning is to the north and east, everything south of this property along Mission Rd. has single-family (County) zoning.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.

Staff Comment: Roadway capacity is available on area roadways and the impacts of the use on road and utility capacity will be negligible, particularly since the use is already present.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.

Staff Comment: See response to c. above.

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.

Staff Comment: One condition that has changed in regard to this property is the failure or obsolescence of private wells and the present ability to tie into a city water line.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.

Staff Comment: Rezoning the property to a designation similar to the current County zoning will not adversely affect neighborhood living conditions.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.

Staff Comment: The property proposed for rezoning is already developed and thus traffic congestion or public safety will not be affected.

i. Whether the proposed change will create a drainage problem.

Staff Comment: No drainage problems are anticipated for the already-existing use.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.

Staff Comment: The already-developed property does not have excessive height, density, or intensity to reduce light and air to existing adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.

Staff Comment: See response to g. above.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.

Staff Comment: Based on the previous responses, the change will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.

Staff Comment: Providing a FLUM and zoning designations to properties that are similar to the designation of surrounding properties and are similar to the existing County FLUM and zoning is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.

Staff Comment: Not applicable as the City commercial land use and zoning will be similar as the current County classifications.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.

Staff Comment: The property is not out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.

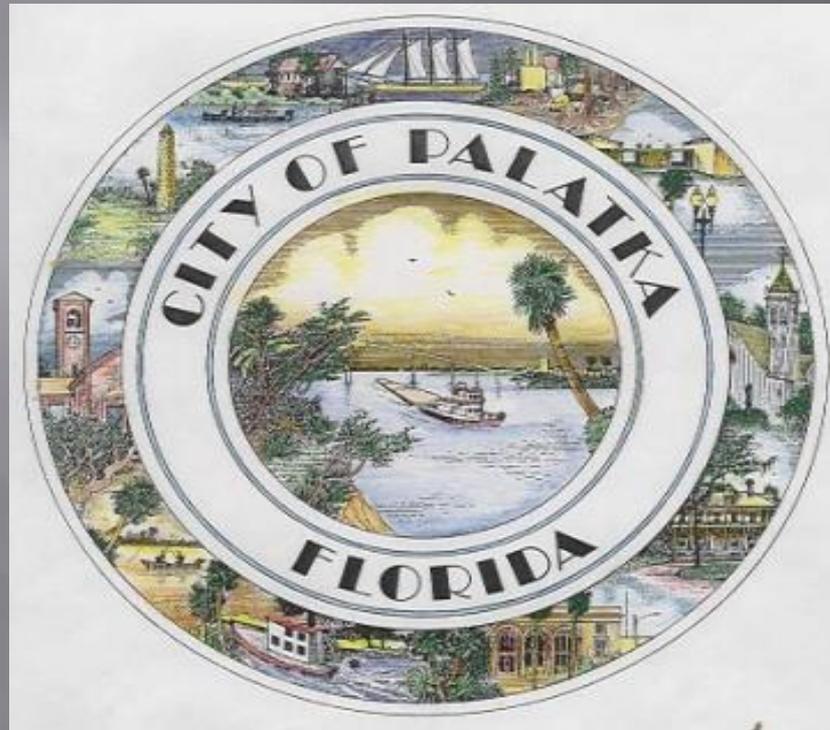
Staff Comment: Not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.

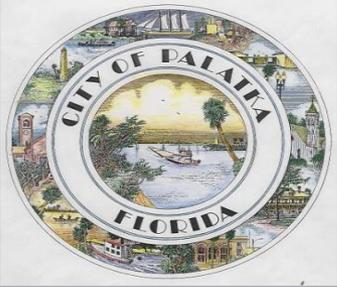
Staff Comment: Not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable annexation, future land use amendment, and rezoning criteria. Staff recommends approval of the annexation, amendment of Future Land Use Map category to RL, and rezoning to R-1A for 416 Mission Rd.



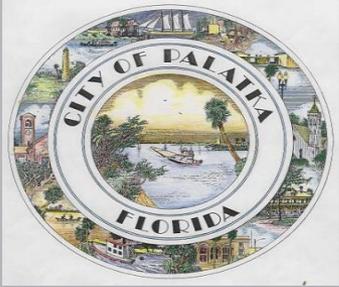
PLANNING BOARD MEETING JULY 7, 2015



Case 15-22 416 MISSION RD.

Annexation, FLUM Amendment, & Rezoning

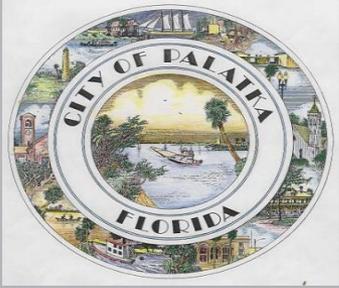




Case 15-22 416 MISSION RD.

Annexation, FLUM Amendment, & Rezoning



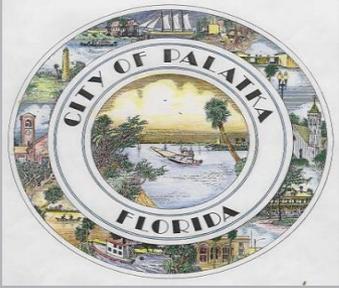


Case 15-22

416 MISSION RD.

Annexation, FLUM Amendment, & Rezoning

FLUM Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
US (Urban Services)	RL (Residential Low)	R-1A (Residential Single Family)	R-1A (Single-family Residential)

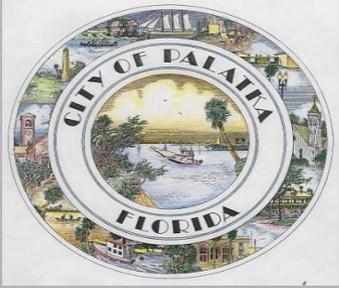


Case 15-22

416 MISSION RD.

Annexation, FLUM Amendment, & Rezoning

Proposed FLUM is compatible with neighborhood and similar to previous County designation



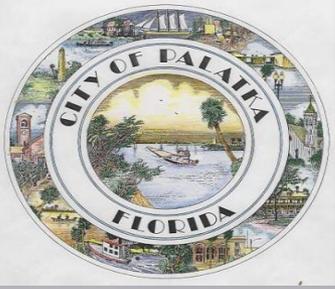
Case 15-22

416 MISSION RD.

Annexation, FLUM Amendment, & Rezoning

Annexation Criteria

- Contiguity
- Compactness



Case 15-22 416 MISSION RD.

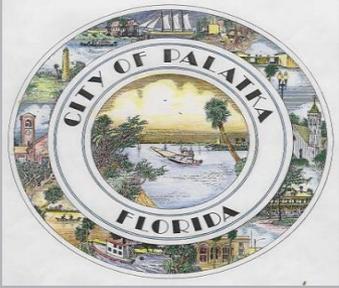
Annexation, FLUM Amendment, & Rezoning



Contiguous to
city limits

Reduces County
Enclave

Compact



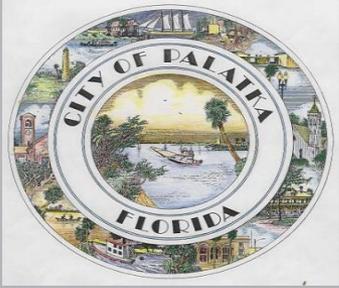
Case 15-22

416 MISSION RD.

Annexation, FLUM Amendment, & Rezoning

FLUM Criteria

- Not in conflict with Comp Plan
- Available urban services (water)
- Does not represent urban sprawl



Case 15-23

416 MISSION RD.

Annexation & FLUM Amendment

Recommend Approval of
Annexation & FLUM Amendment



CITY COMMISSION AGENDA ITEM

SUBJECT:

PUBLIC HEARING - 908 Husson Ave - Planning Board Recommendation to Annex, Amend the Comprehensive Land Use from Putnam County UR (Urban Reserve) to City RL (Residential, Low Density) and Rezone from Putnam County R-1A (Residential Single-Family) to City R-1A (Single-Family Residential) - Diane and Randolph Jenkins, owners; Palatka Building & Zoning Dept, Applicant

*a. **ANNEXATION ORDINANCE** - 2nd Reading, Adopt

*b. **LAND USE AMENDMENT ORDINANCE** - Adopt

*b. **REZONING ORDINANCE** - 2nd Reading, Adopt

SUMMARY:

This is the second reading of an ordinance annexing 908 Husson Ave. into the city limits and also an ordinance rezoning the property to a city classification. This is a voluntary annexation in which the property owner is requesting City utilities.

Accompanying these ordinances is a single reading on an ordinance assigning a Comprehensive Plan Future Land Use Map designation for the property from Putnam County UR (Urban Reserve) to City RL (Residential, Low Density).

RECOMMENDED ACTION:

Adopt ordinances annexing 908 Husson Ave. into the City, assigning a Plan Future Land Use Map designation for the property from Putnam County UR (Urban Reserve) to City RL (Residential, Low Density) and assigning R-1A (Single-Family Residential) zoning to the property.

ATTACHMENTS:

Description	Type
▣ FLUM Amendment Ordinance	Ordinance
▣ Annexation Ordinance	Ordinance
▣ Rezoning Ordinance	Ordinance
▣ Staff Report	Backup Material
▣ Planning Board Minutes	Exhibit
▣ Power Point Presentation	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/7/2015 - 1:23 PM
City Clerk	Driggers, Betsy	Approved	8/7/2015 - 1:24 PM

City Manager
Finance
City Clerk

Suggs, Terry
Reynolds, Matt
Driggers, Betsy

Approved
Approved
Approved

9/1/2015 - 2:38 PM
9/1/2015 - 4:00 PM
9/2/2015 - 10:56 AM

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): FROM PUTNAM COUNTY UR (URBAN RESERVE) TO CITY RL (RESIDENTIAL, LOW DENSITY) FOR 908 HUSSON AVENUE (SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owner of said property: 908 Husson Avenue (Diane and Randolph Jenkins); for certain amendment to the Comprehensive Plan Future Land Use Map of the City of Palatka, Florida, and

WHEREAS, Section 163.3187, Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3187(1)(b), Florida Statutes, as amended, provides that a local government may amend its adopted comprehensive plan to change the land uses of up to 120 acres by small scale amendments annually, and

WHEREAS, Section 163.3187(2), Florida Statutes, as amended, provides that small scale development amendments require only one public hearing before the governing board, which shall be an adoption hearing, and

WHEREAS, the Planning Board conducted a public hearing on September 2, 2014 and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Adopted Small Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use of the parcel of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

**TABLE 1
ADOPTED SMALL SCALE AMENDMENT**

<u>Property Tax Number</u>	<u>Acreage</u>	<u>Current Future Land Use</u>	<u>Amended Future Land Use</u>
12-10-26-0820-0010-0011	0.15	County UR (Urban Reserve)	RL (Residential, Low Density)
DESCRIPTION OF PROPERTY:	BROOKS S/D OF HUSSONS ADD MB2 P37 BLK A S 64.13 FT OF LOTS 1 2 (EX E 5 FT) (Being 908 Husson Avenue)		

Section 2. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 4. Effective date

This Ordinance shall become effective thirty-one (31) days after its final passage by the City Commission of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 10th day of September, 2015.

CITY OF PALATKA

By: _____

Its Mayor

ATTEST:

City Clerk

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 908 HUSSON AVENUE, LOCATED IN SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Diane and Randolph Jenkins, and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:

BROOKS S/D OF HUSSONS ADD MB2 P37 BLK A S 64.13 FT OF LOTS 1 2 (EX E 5 FT) (Being 908 Husson Avenue / tax parcel # 12-10-26-0820-0010-0011)

Section 2. The property hereby annexed shall remain subject to the Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 10th day of September, 2015.

CITY OF PALATKA

BY: _____
Its Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY R-1A (RESIDENTIAL SINGLE-FAMILY) TO CITY R-1A (SINGLE-FAMILY RESIDENTIAL) FOR THE FOLLOWING PROPERTY: 908 HUSSON AVENUE (SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: 908 Husson Avenue (Diane and Randolph Jenkins) for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on September 4, 2014, and two public hearings before the City Commission of the City of Palatka on July 23, 2015 and August 6, 2015, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:

BROOKS S/D OF HUSSONS ADD MB2 P37 BLK A S 64.13 FT OF LOTS 1 2 (EX E 5 FT) (Being 908 Husson Avenue / tax parcel # 12-10-26-0820-0010-0011)

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 10th day of September, 2015.

CITY OF PALATKA

BY: _____
Its MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Attorney



Figure 2: 908 Husson St.

APPLICATION BACKGROUND

The property under consideration currently has County single-family land use and zoning, as shown below.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

Future Land Use Map Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
UR (Urban Reserve)	RL (Residential Low)	R-1A (Residential Single-family)	R-1A (Single-family Residential)

Table 2: Future Land Use Map and Zoning Designations for Adjacent Properties

	Future Land Use Map	Zoning
North of Site	County UR (Urban Reserve)	County R-1A (Residential Single-family)
East of Site	RL (Residential Low)	R-1A (Single-family Residential)
West of Site	COM (Commercial)	C-1A (Neighborhood Commercial)
South of Site	County UR (Urban Reserve)	County R-1A (Residential Single-family)

This property already receives City water, and is now required by the County Health Department, per state law, to tie into city sewer service since it is within 250 feet of a city sewer line. The City’s Comprehensive Plan currently requires that properties be in the City to receive sewer service, therefore annexation is required. Staff is presenting this application as an administrative action, as opposed to an action by the property owner, due to the administrative policy rationale presented below.

1. Hardship. Most property owners annexing into the City do so because they are compelled to due to the failure of septic tanks or wells and the Health Dept. requirement that they hook up to city utilities when such lines are within 250 feet of the property. The cost of hooking up to City utilities approaches up to \$6,000 depending on whether both water and sewer are required. The additional fees for the FLUM amendment and rezoning is an additional burden. The taxes collected from such property will defray the administrative expense fairly quickly.
2. Comprehensive Plan Support. Public Facilities Element Policy D.1.2.1 directs the City to proactively annex properties served by water and sewer into the City. Language in the adopted Evaluation and Appraisal Report of the Comprehensive Plan compels the City to again proactively work to diminish and eventually eliminate enclaves. City staff believes this directive is sufficient to submit these actions as administrative applications.
3. Economic Development. By encouraging voluntary annexation and requiring annexation of agreement properties, the City is working to increase utility and other service provision efficiency, enhance system revenues, and encourage growth.

PROJECT ANALYSIS

Annexation Analysis

Florida Statute 171.044 references voluntary annexation requirements and requires that property proposed for annexation must meet two tests. First, properties must be contiguous to the annexing municipality and second, properties must also be “reasonably compact.”

Contiguity. F.S. 171.031 provides a definition for contiguous and requires that boundaries of properties proposed for annexation must be coterminous with a part of the municipality’s boundary. The property is contiguous to the City limits as shown in Figure 1.

Compactness. The statute also provides a definition for compactness that requires an annexation to be for properties in a single area, and also precludes any action which would create or increase enclaves, pockets, or finger areas in serpentine patterns. Annexing the properties meets the standard of compactness as it does not create an enclave, pocket, or finger area but in fact reduces the greater County enclave that is present in the west central Palatka area, as shown graphically in Figure 3 below.

**Case 14-18: 908 Husson Ave.
Request to Annex, Amend Future Land Use Map and Rezone
Applicant: Building & Zoning Dept.**



Figure 2: West Central Palatka Urban Area Enclave (city limits in purple shaded color)

Future Land Use Map Amendment Analysis

Criteria for consideration of comprehensive plan amendments under F.S. 163-3187 are shown in italics below (staff Comment follows each criterion, and comprehensive plan extracts are underlined).

List Goals, Objectives, and Policies of the Comprehensive Plan that support the proposed amendment.

The proposed amendment is in keeping with the following objective and policies of the Comprehensive Plan, and does not conflict with other plan elements.

Policy A.1.9.3

A. Land Use Districts

1. Residential

Residential land use is intended to be used primarily for housing and shall be protected from intrusion by land uses that are incompatible with residential density. Residential land use provides for a variety of land use densities and housing types.

Low Density (1730acres) - provides for a range of densities up to 5 units per acre.

Staff Comment: the property is now in the County's Urban Reserve FLUM category (density range of one to four units per acre), which is approximately equivalent to the City's RL (Residential Low Density), which has a density range of one to five units per acre.

RR Line

Provide analysis of the availability of facilities and services.

Staff Comment: the property is in close proximity to urban services and infrastructure including city water and sewer lines (both within the Husson Ave. right-of-way).

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.

Staff Comment: The property is in a residential neighborhood that is suitable for the proposed residential FLUM designations. Staff is not aware of any soil or topography conditions that would present problems for development, or of any natural or historic resources on this developed site.

Provide analysis of the minimum amount of land needed as determined by the local government.

Staff Comment: not applicable, as this is to be determined at the next revision of the overall Comprehensive Plan.

Demonstrate that amendment does not further urban sprawl, as determined through the following tests.

- *Low-intensity, low-density, or single-use development or uses*
- *Development in rural areas at substantial distances from existing urban areas while not using undeveloped lands that are available and suitable for development.*
- *Radial, strip, isolated, or ribbon development patterns.*
- *Development that fails to adequately protect and conserve natural resources and agricultural activities.*
- *Development that fails to maximize use of existing and future public facilities and services.*
- *Development patterns or timing that will require disproportional increases in cost of time, money and energy in providing facilities and services.*
- *Development that fails to provide a clear separation between rural and urban uses.*
- *Development that discourages or inhibits infill development and redevelopment.*
- *Development that fails to encourage a functional mix of uses.*
- *Development that results in poor accessibility among linked or related land uses.*

Staff Comment: the location of this property within the City's urbanized area ensures that urban services are available. These uses do not represent urban sprawl.

Rezoning Analysis

Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1) When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:

a. Whether the proposed change is in conformity with the comprehensive plan.

Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.

**Case 14-18: 908 Husson Ave.
Request to Annex, Amend Future Land Use Map and Rezone
Applicant: Building & Zoning Dept.**

Staff Comment: The property is located in an established residential neighborhood.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.

Staff Comment: Rezoning the property to R-1A provides uniformity to both existing City and County single-family zoning and does not create an isolated zoning district.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.

Staff Comment: Roadway capacity is available on area roadways and the impacts of the use on road and utility capacity will be negligible, particularly since the use is already present.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.

Staff Comment: See response to c. above.

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.

Staff Comment: One condition that has changed in regard to this property is the failure or obsolescence of private wells and the present ability to tie into a city water line.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.

Staff Comment: Rezoning the property to a designation similar to the current County zoning will not adversely affect neighborhood living conditions.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.

Staff Comment: The property proposed for rezoning is already developed and thus traffic congestion or public safety will not be affected.

i. Whether the proposed change will create a drainage problem.

Staff Comment: All development and redevelopment must meet City and water management district stormwater retention requirements. No drainage problems are anticipated for the already-existing use.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.

Staff Comment: The already-developed property does not have excessive height, density, or intensity to reduce light and air to existing adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.

Staff Comment: See response to g. above.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.

Staff Comment: Based on the previous responses, the change will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.

Staff Comment: Providing a FLUM and zoning designations to properties that are similar to the designation of surrounding properties and are similar to the existing County FLUM and zoning is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.

Staff Comment: Not applicable as the City commercial land use and zoning will be similar as the current County classifications.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.

Staff Comment: The property is not out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.

Staff Comment: Not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.

Staff Comment: Not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable annexation, future land use amendment, and rezoning criteria. Staff recommends approval of the annexation, amendment of Future Land Use Map category to RL, and rezoning to R-1A for 908 Husson Ave.



**CITY OF PALATKA
PLANNING BOARD MINUTES
September 2, 2014**

The meeting was called to order by Chairman Daniel Sheffield at 4:00 pm. **Other members present:** Earl Wallace, Justin Campbell, Charles Douglas, Jr. and Joseph Petrucci. **Members absent:** Joe Pickens, George DeLoach, Lavinia Moody and Anthony Harwell. **Also present:** Planning Director Thad Crowe, Recording Secretary Pam Sprouse and City Attorney Donald Holmes.

Motion was made by Mr. Petrucci and seconded by Mr. Campbell to approve the minutes for July 1, 2014 meeting. All present voted affirmative, motion carried.

Mr. Pickens read the appeal procedures and requested that members divulge any ex-parte communications before each case.

NEW BUSINESS:

- Case 14-11:** Request to modify the site plan of a conditional use previously granted to install public safety equipment on public property (relocating pole south to near northeast corner of S. 12th & River Streets)
Location: City Park located at 12th and River Streets
Owner: City of Palatka

Mr. Crowe explained that this is a request to modify the location of the previously approved rectifier location as allowed by conditional use permit, relocated from the northwest corner to the southwest corner of the same parcel. He added that all other conditions of the previously approved conditional use would stay the same and no additional trees would be removed. He recommended approval.

Don Kitner, General Manager of Palatka Gas Authority explained that the request is necessary because Florida Power and Light does not have a transformer conveniently located to the previously proposed area of the site without removing several trees. There is a transformer directly across the street from the proposed location and would not require tree removal or a different pole height.

Mr. Wallace said that he would rather see the location amended than lose trees.

Motion made by Mr. Wallace, seconded by Mr. Petrucci to grant the revision as recommended by Staff. Motion passed unanimously.

- Case 14-18** Administrative requests to annex, amend the Future Land Use Map from Putnam County US (Urban Service) to RL (Residential Low-density) and rezone from Putnam County R-1A (Residential Single-family) to R-1A (Single-family Residential)
Location: 908 Husson Ave.
Owner: Randolph & Diane Jenkins

Mr. Crowe explained that this request is due to the need for city utilities and explained that this request meets the annexation, future land use map amendment, and zoning criteria. He explained that this was in a neighborhood comprised primarily of single family homes and recommended approval.

Motion made by Mr. Petrucci and seconded by Mr. Campbell to recommend approval of the request as presented by Staff. All present voted affirmative, motion carried.

Case 14-19: Administrative request for a corrective rezoning from C-2 (Intensive Commercial) to R-3 (Multi-family)

Location: 110 Kay Larkin Dr.

Owner: Southern Medical Associates, Inc.

Mr. Crowe explained that this and case 14-21 are related. They should be considered separately, but he wanted to give some context for both applications. He explained that this is an existing nursing facility with its eastern part in commercial zoning – the more appropriate zoning would be multifamily. This is a house-keeping measure to correct zoning that is at odds with the land use map designation. This parcel is already in a multifamily land use designation, which takes precedence over zoning. The existing use is compatible with what is in the area. It will not be an isolated (zoning) district, with residential zoning in the area and does not represent any special privilege to the property owner.

Mr. Douglas asked if the change would interfere at all with the existing use of the existing facility. Mr. Crowe said that this will make it a legal conforming use and the new owners were concerned that it was not in conformity with the Comprehensive Plan. Chairman Sheffield commented on the housekeeping effort, stating that the Board can be pleased that our city planner is making an effort to correct these irregularities as they come up.

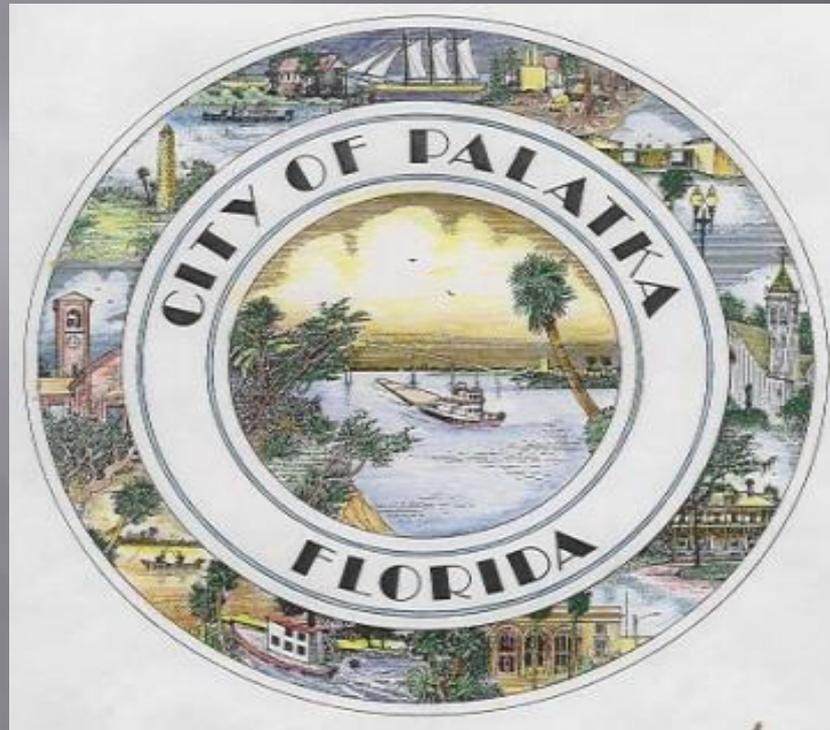
Motion made by Mr. Douglas and seconded by Mr. Petrucci to recommend approval of the request as presented by Staff. All present voted affirmative, motion carried unanimously

Case 14-21: Administrative request for a conditional use for an existing nursing home.

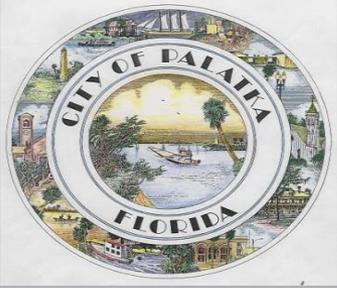
Location: 6600 St. Johns Ave.

Owner: Southern Medical Associates, Inc.

Mr. Crowe explained that this is the western half of the same facility considered in the previous item. He explained that the facility originally received a conditional use approval some thirty years ago, and then the facility expanded without receiving the required approvals, through no fault of their own. The owner did do their due diligence, applying for building permits and such but, the staff at the time did not catch the fact that they needed to go through the conditional use process to expand. Mr. Crowe stated that in staff's opinion, there is no problem with this request in regards to the conditional use or Comp. Plan criteria, with only a small concern for parking. He explained that technically it does not meet the strict minimum parking requirements, it is short 24 spaces. However, the first phase of this conditional use was approved by the Planning Board and both phases of construction by Staff. He suggested that the benefit of the doubt should be given to the owner in this case that the parking arrangements were studied at the time of development and some flexibility of various code requirements were given.



PLANNING BOARD MEETING SEPT 2, 2014

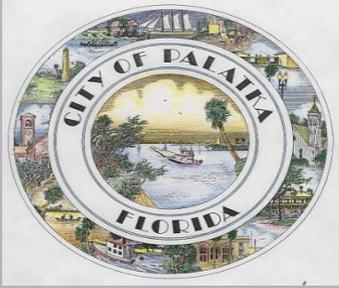


Case 14-18

908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning



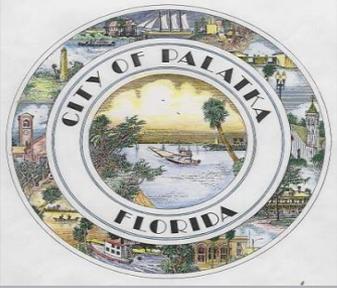


Case 14-18

908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning



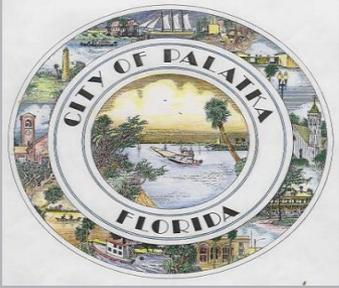


Case 14-18

908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning

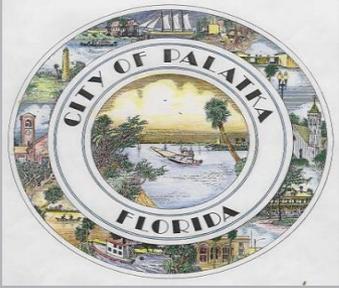
FLUM Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
UR (Urban Reserve)	RL (Residential, Low Density)	R-1A (Residential Single-family)	R-1A (Single-family Residential)



Case 14-18 908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning

Proposed FLUMs & zoning compatible
with neighborhood and similar to
previous County designations



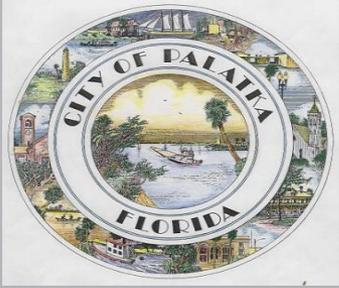
Case 14-18

908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning

Annexation Criteria

- Contiguity
- Compactness



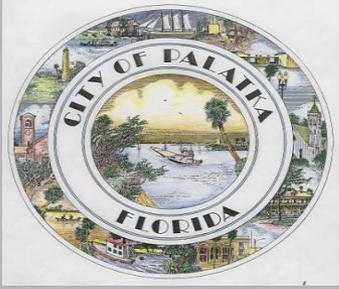
Case 14-18

908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning

FLUM Criteria

- Not in conflict with Comp Plan
- Available urban services
- Does not represent urban sprawl



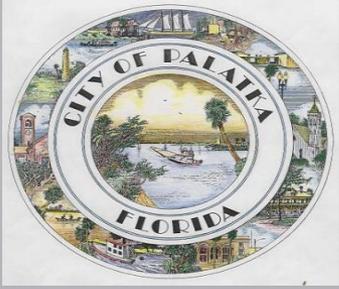
Case 14-18

908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning

Rezoning Criteria

- Compatible with existing residential uses
- Not isolated district, residential zoning present
- No special privilege



Case 14-18 908 HUSSON AVE.

Annexation, FLUM Amendment & Rezoning

Recommend Approval of
Annexation, FLUM Amendment,
and Rezoning



CITY COMMISSION AGENDA ITEM

SUBJECT:

PUBLIC HEARING - 2404 Tommy Ave - Planning Board Recommendation to Annex, Amend the Future Land Use Map and Plan from Putnam County UR (Urban Reserve) to RL (Residential Low) and rezone from Putnam County R-1A (Residential Single-Family) to City R-1A (Single-Family Residential) - Vincent McKeever and Edith Velaque, owners; Palatka Building & Zoning Dept, Applicant

- *a. **ANNEXATION ORDINANCE** - 2nd Reading, Adopt
- *b. **FUTURE LAND USE MAP AMENDMENT ORDINANCE** - Adopt
- *c. **REZONING ORDINANCE** - 2nd Reading, Adopt

SUMMARY:

This is the second reading for adoption of an ordinance annexing 2404 Tommy Ave. into the city limits and also an ordinance rezoning the property from Putnam County R-1A (Residential Single-Family) to City R-1A (Single-Family Residential). This is a voluntary annexation in which the property owner is requesting City utilities.

These ordinances are be accompanied by an ordinance assigning a Comprehensive Land Use Classification of RL (Residential, Low Density) to the property, also for adoption.

RECOMMENDED ACTION:

Adopt ordinances annexing 2404 Tommy Ave. into the City, assigning a Comprehensive Land Use Classification of RL (Residential Low) and assigning R-1A (Single-Family Residential) zoning to the property.

ATTACHMENTS:

Description	Type
▢ Annexation Ordinance	Backup Material
▢ FLUM Amendment Ordinance	Ordinance
▢ Rezoning Ordinance	Backup Material
▢ Staff Report	Backup Material
▢ Planning Board Minutes	Exhibit
▢ Power Point Presentation	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/18/2015 - 10:06 AM
City Clerk	Driggers, Betsy	Approved	8/18/2015 - 10:18 AM

City Manager
Finance
City Clerk

Suggs, Terry
Reynolds, Matt
Driggers, Betsy

Approved
Approved
Approved

9/1/2015 - 2:38 PM
9/1/2015 - 4:00 PM
9/2/2015 - 10:56 AM

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 2404 TOMMY AVENUE, LOCATED IN SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Vincent McKeever and Edith Velaquez, and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:

ORMAN LEIGH ESTATES MB4 P157 LOT 11 (Being 2404 Tommy Avenue / tax parcel # 13-10-26-6790-0000-0110)

Section 2. The property hereby annexed shall remain subject to the Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 6th day of August, 2015.

CITY OF PALATKA

BY: _____
Its Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): FROM PUTNAM COUNTY UR (URBAN RESERVE) TO CITY RL (RESIDENTIAL, LOW DENSITY) FOR 2404 TOMMY AVENUE (SECTION 13, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owner of said property: 2404 Tommy Avenue (Vincent McKeever and Edith Velaquez); for certain amendment to the Comprehensive Plan Future Land Use Map of the City of Palatka, Florida, and

WHEREAS, Section 163.3187, Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3187(1)(b), Florida Statutes, as amended, provides that a local government may amend its adopted comprehensive plan to change the land uses of up to 120 acres by small scale amendments annually, and

WHEREAS, Section 163.3187(2), Florida Statutes, as amended, provides that small scale development amendments require only one public hearing before the governing board, which shall be an adoption hearing, and

WHEREAS, the Planning Board conducted a public hearing on October 7, 2014 and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Adopted Small Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use of the parcel of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

**TABLE 1
ADOPTED SMALL SCALE AMENDMENT**

<u>Property Tax Number</u>	<u>Acreage</u>	<u>Current Future Land Use</u>	<u>Amended Future Land Use</u>
13-10-26-6790-0000-0110	0.2	County UR (Urban Reserve)	RL (Residential, Low Density)
DESCRIPTION OF PROPERTY:		ORMAN LEIGH ESTATES MB4 P157 LOT 11 (Being 2404 Tommy Avenue)	

Section 2. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 4. Effective date

This Ordinance shall become effective thirty-one (31) days after its final passage by the City Commission of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 24th day of September, 2015.

CITY OF PALATKA

By: _____
Its Mayor

ATTEST:

City Clerk

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY R-1A (RESIDENTIAL SINGLE-FAMILY) TO CITY R-1A (SINGLE-FAMILY RESIDENTIAL) FOR THE FOLLOWING PROPERTY: 2404 TOMMY AVENUE (SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: 2404 Tommy Avenue (Vincent McKeever and Edith Velaquez) for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on September 4, 2014, and two public hearings before the City Commission of the City of Palatka on July 23, 2015 and August 6, 2015, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:

ORMAN LEIGH ESTATES MB4 P157 LOT 11 (Being 2404 Tommy Avenue / tax parcel # 13-10-26-6790-0000-0110)

Section 2. To the extent of any conflict between the terms of

this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 6th day of August, 2015.

CITY OF PALATKA

BY: _____
Its MAYOR

ATTEST:

City Clerk

Case 14-26: 2404 Tommy Ave.

Request to Annex, Amend Future Land Use Map and Rezone

Applicant: Building & Zoning Dept.

STAFF REPORT

DATE: October 28, 2014

TO: Planning Board members

FROM: Thad Crowe, AICP, Planning Director

APPLICATION REQUEST

To annex, amend FLUM, and rezone the following property as noted below. Public notice included legal advertisement, property posting, and letters to nearby property owners (within 150 feet). City departments had no objections to the proposed actions.

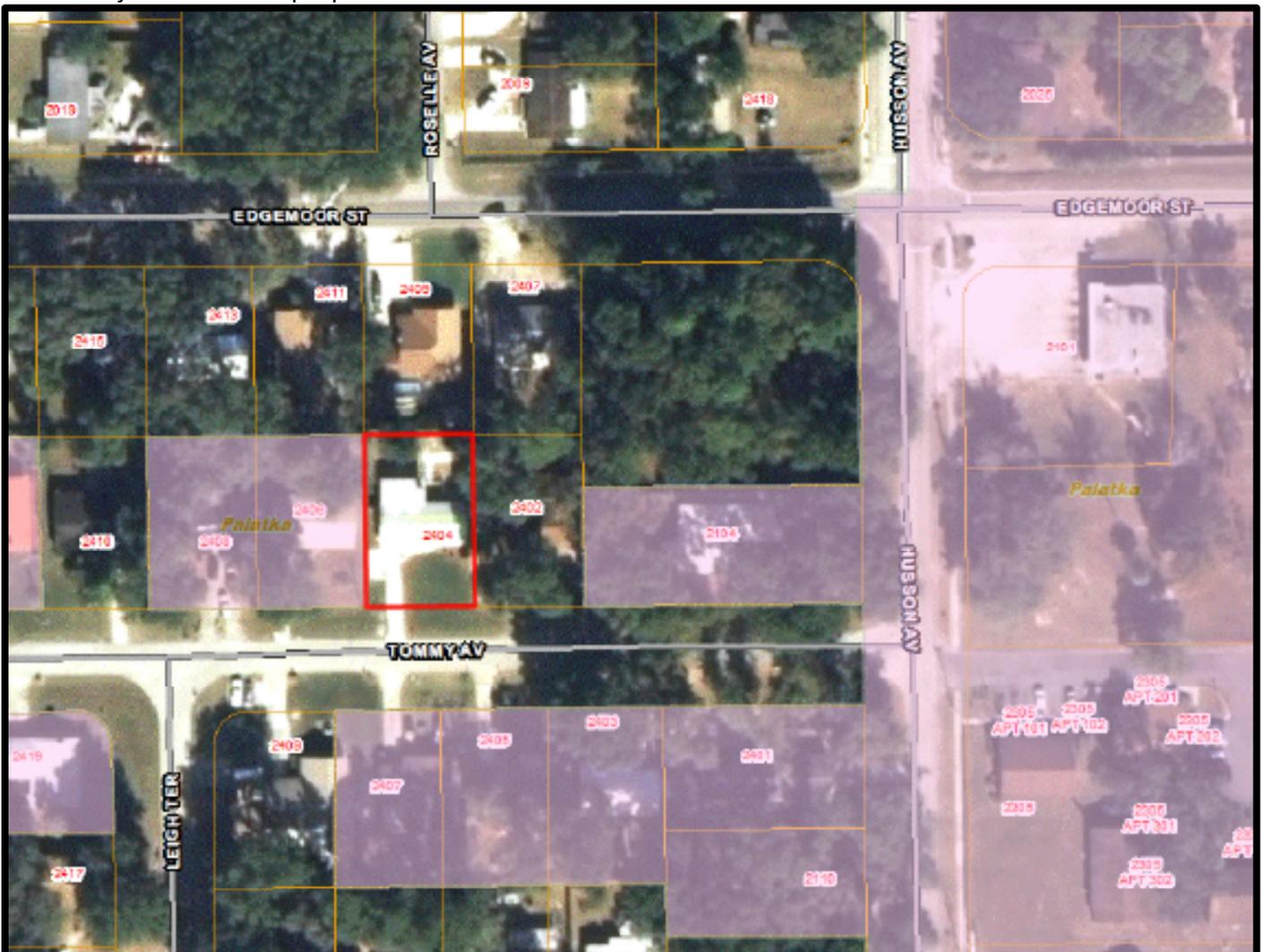


Figure 1: Site and Vicinity Map (purple shaded area represents city limits)

**Case 14-26: 2404 Tommy Ave.
Request to Annex, Amend Future Land Use Map and Rezone
Applicant: Building & Zoning Dept.**



Figure 2: 2404 Tommy Ave.

APPLICATION BACKGROUND

The property under consideration currently has County single-family land use and zoning, as shown below.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

Future Land Use Map Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
UR (Urban Reserve)	RL (Residential Low)	R-1A (Residential Single-family)	R-1A (Single-family Residential)

Table 2: Future Land Use Map and Zoning Designations for Adjacent Properties

	Future Land Use Map	Zoning
North of Site	County UR (Urban Reserve)	County R-1A (Residential single-family)
East of Site	County UR (Urban Reserve)	County R-1A (Residential single-family)
West of Site	RL (Low Density Residential)	R-1A (Single-family residential)
South of Site	RL (Low Density Residential)	R-1A (Single-family residential)

Staff is presenting this application as an administrative action, as opposed to an action by the property owner, due to the administrative policy rationale presented below.

1. Hardship. Most property owners annexing into the City do so because they are compelled to due to the failure of septic tanks or wells and the Health Dept. requirement that they hook up to city utilities when such lines are within 250 feet of the property. The cost of hooking up to City utilities approaches up to \$6,000 depending on whether both water and sewer are required. The additional fees for the FLUM amendment and rezoning is an additional burden. The taxes collected from such property will defray the administrative expense fairly quickly.
2. Comprehensive Plan Support. Public Facilities Element Policy D.1.2.1 directs the City to proactively annex properties served by water and sewer into the City. Language in the adopted Evaluation and Appraisal Report of the Comprehensive Plan compels the City to again proactively work to diminish and eventually

eliminate enclaves. City staff believes this directive is sufficient to submit these actions as administrative applications.

3. Economic Development. By encouraging voluntary annexation and requiring annexation of agreement properties, the City is working to increase utility and other service provision efficiency, enhance system revenues, and encourage growth.

PROJECT ANALYSIS

Annexation Analysis

Florida Statute 171.044 references voluntary annexation requirements and requires that property proposed for annexation must meet two tests. First, properties must be contiguous to the annexing municipality and second, properties must also be “reasonably compact.”

Contiguity. F.S. 171.031 provides a definition for contiguous and requires that boundaries of properties proposed for annexation must be coterminous with a part of the municipality’s boundary. The property is contiguous to the City limits as shown in Figure 1.

Compactness. The statute also provides a definition for compactness that requires an annexation to be for properties in a single area, and also precludes any action which would create or increase enclaves, pockets, or finger areas in serpentine patterns. Annexing the properties meets the standard of compactness as it does not create an enclave, pocket, or finger area but in fact reduces the greater County enclave that is present in the west central Palatka area, as shown graphically in Figure 3 below.

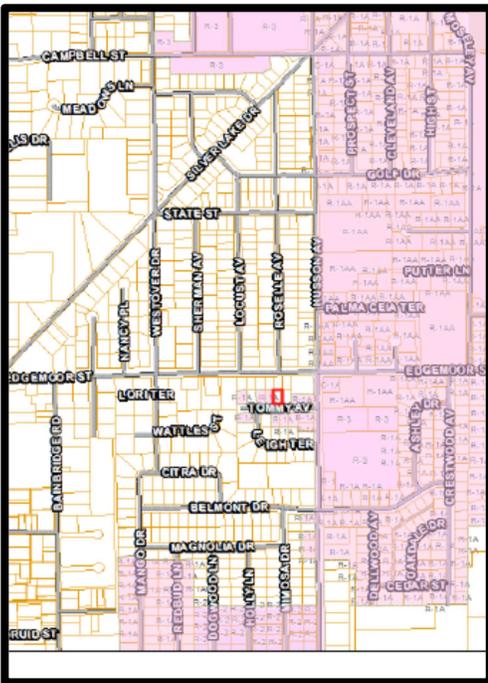


Figure 3: South Palatka Enclave Area

Future Land Use Map Amendment Analysis

Criteria for consideration of comprehensive plan amendments under F.S. 163-3187 are shown in italics below (staff Comment follows each criterion, and comprehensive plan extracts are underlined).

List Goals, Objectives, and Policies of the Comprehensive Plan that support the proposed amendment.

The proposed amendment is in keeping with the following objective and policies of the Comprehensive Plan, and does not conflict with other plan elements.

Policy A.1.9.3

A. Land Use Districts

1. Residential

Residential land use is intended to be used primarily for housing and shall be protected from intrusion by land uses that are incompatible with residential density. Residential land use provides for a variety of land use densities and housing types.

Low Density (1730acres) - provides for a range of densities up to 5 units per acre.

Staff Comment: the property is now in the County's Urban Reserve FLUM category (density range of one to four units per acre), which is approximately equivalent to the City's RL (Residential Low Density), which has a density range of one to five units per acre.

Provide analysis of the availability of facilities and services.

Staff Comment: the property is in close proximity to urban services and infrastructure including city water and sewer lines (both within the Husson Ave. right-of-way).

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.

Staff Comment: The property is in a residential neighborhood that is suitable for the proposed residential FLUM designations. Staff is not aware of any soil or topography conditions that would present problems for development, or of any natural or historic resources on this developed site.

Provide analysis of the minimum amount of land needed as determined by the local government.

Staff Comment: not applicable, as this is to be determined at the next revision of the overall Comprehensive Plan.

Demonstrate that amendment does not further urban sprawl, as determined through the following tests.

- *Low-intensity, low-density, or single-use development or uses*
- *Development in rural areas at substantial distances from existing urban areas while not using undeveloped lands that are available and suitable for development.*
- *Radial, strip, isolated, or ribbon development patterns.*
- *Development that fails to adequately protect and conserve natural resources and agricultural activities.*
- *Development that fails to maximize use of existing and future public facilities and services.*
- *Development patterns or timing that will require disproportional increases in cost of time, money and energy in providing facilities and services.*

- *Development that fails to provide a clear separation between rural and urban uses.*
- *Development that discourages or inhibits infill development and redevelopment.*
- *Development that fails to encourage a functional mix of uses.*
- *Development that results in poor accessibility among linked or related land uses.*

Staff Comment: the location of this property within the City's urbanized area ensures that urban services are available. These uses do not represent urban sprawl.

Rezoning Analysis

Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1) When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:

a. Whether the proposed change is in conformity with the comprehensive plan.

Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.

Staff Comment: The property is located in an established residential neighborhood.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.

Staff Comment: Rezoning the property to R-1A provides uniformity to both existing City and County single-family zoning and does not create an isolated zoning district.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.

Staff Comment: Roadway capacity is available on area roadways and the impacts of the use on road and utility capacity will be negligible, particularly since the use is already present.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.

Staff Comment: See response to c. above.

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.

Staff Comment: One condition that has changed in regard to this property is the failure or obsolescence of private wells and the present ability to tie into a city water line.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.

Staff Comment: Rezoning the property to a designation similar to the current County zoning will not adversely affect neighborhood living conditions.

**Case 14-26: 2404 Tommy Ave.
Request to Annex, Amend Future Land Use Map and Rezone
Applicant: Building & Zoning Dept.**

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.

Staff Comment: The property proposed for rezoning is already developed and thus traffic congestion or public safety will not be affected.

i. Whether the proposed change will create a drainage problem.

Staff Comment: All development and redevelopment must meet City and water management district stormwater retention requirements. No drainage problems are anticipated for the already-existing use.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.

Staff Comment: The already-developed property does not have excessive height, density, or intensity to reduce light and air to existing adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.

Staff Comment: See response to g. above.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.

Staff Comment: Based on the previous responses, the change will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.

Staff Comment: Providing a FLUM and zoning designations to properties that are similar to the designation of surrounding properties and are similar to the existing County FLUM and zoning is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.

Staff Comment: Not applicable as the City commercial land use and zoning will be similar as the current County classifications.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.

Staff Comment: The property is not out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.

Staff Comment: Not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.

Staff Comment: Not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable annexation, future land use amendment, and rezoning criteria. Staff recommends approval of the annexation, amendment of Future Land Use Map category to RL, and rezoning to R-1A for 2404 Tommy Ave.



CITY OF PALATKA
PLANNING BOARD MINUTES
November 4, 2014

The meeting was called to order by Chairman Daniel Sheffield at 4:00 pm. **Other members present:** Earl Wallace, Joe Pickens, Charles Douglas, Jr., Anthony Harwell and Joseph Petrucci (arrived after roll call). **Members absent:** George DeLoach, and Justin Campbell. **Also present:** Planning Director Thad Crowe and Recording Secretary Pam Sprouse.

Motion was made by Mr. Petrucci and seconded by Mr. Campbell to approve the minutes for the September 2nd and October 7th 2014 meetings. All present voted affirmative, motion carried unanimously.

Chairman Sheffield read the appeal procedures and requested that members divulge any ex-parte communications before each case.

Mr. Sheffield advised Board members that e-mail replies to the Board Secretary should be replied to sender and not replied to all, even for attendance requests, as there concern for the sunshine law.

NEW BUSINESS:

Case 14-26: Administrative request to annex, amend the Future Land Use Map from Putnam County UR (Urban Reserve) to RL (Residential low) and rezone from Putnam County R-1A (Residential Single-family) to City R-1A (Single-family Residential); located at 2404 Tommy Avenue.

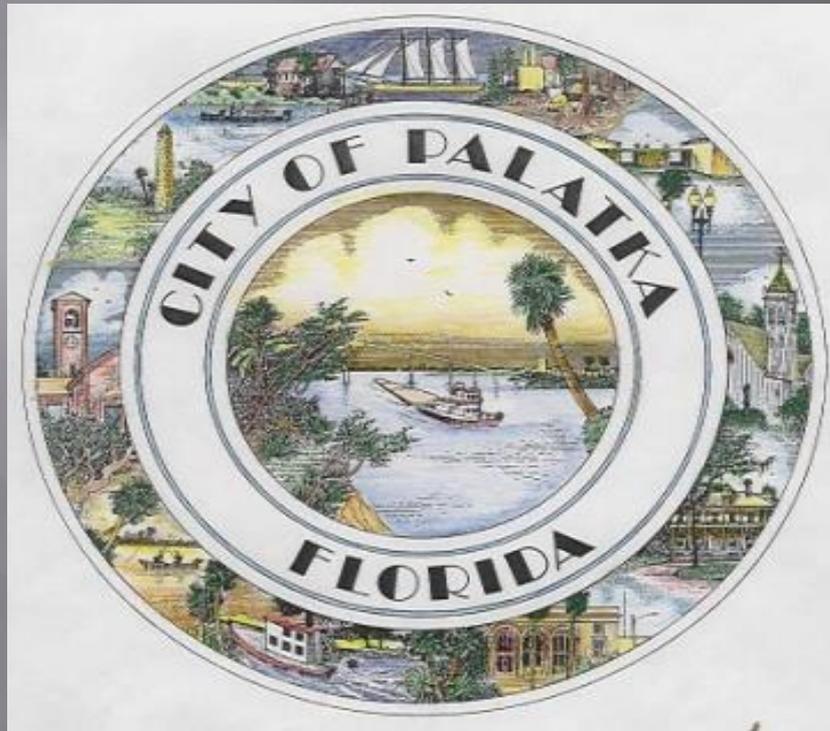
Mr. Crowe said that this is a voluntary request to annex due to the owners' desire to connect to City water. He explained that the City recently extended water mains to this neighborhood due to a growing demand for water service. The property has County single-family land use and zoning and meets applicable annexation, future land use amendment, and rezoning criteria and Staff recommended approval.

Motion made by Mr. Pickens and seconded by Mr. Douglas to approve the request as presented. All present voted affirmative, motion carried unanimously.

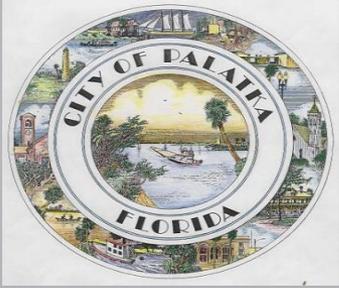
Mr. Crowe advised that the City has been working with the county regarding an interlocal agreement to reduce some of the existing enclaves.

Case 14-30 A request for a conditional use to locate a church within 300 feet of an alcohol-serving establishment; located at 500 S. Palm Avenue.

Mr. Crowe said that this property annexed in with the intention of developing a church use and due to some unforeseen circumstances the construction progress was delayed, during which time Larry Giant Subs had obtained an alcohol serving license. Since this property was within the



PLANNING BOARD MEETING NOV 4, 2014

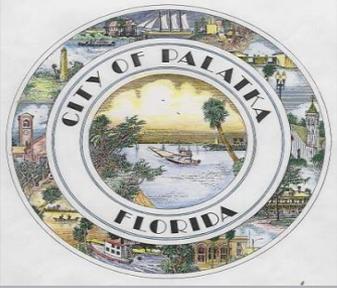


Case 14-26

2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning



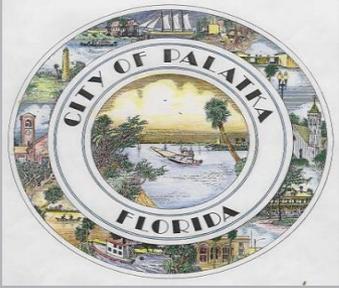


Case 14-26

2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning

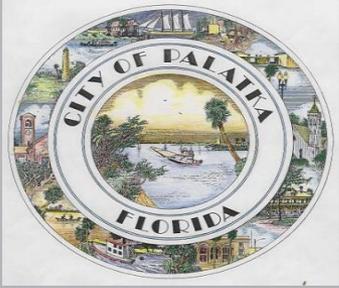
FLUM Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
UR (Urban Reserve)	RL (Residential, Low Density)	R-1A (Residential single family)	R-1A (Single-family Residential)



Case 14-26 2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning

Proposed FLUMs & zoning compatible
with neighborhood and similar to
previous County designations



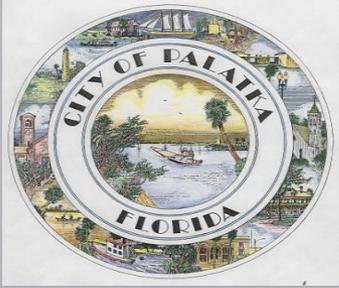
Case 14-26

2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning

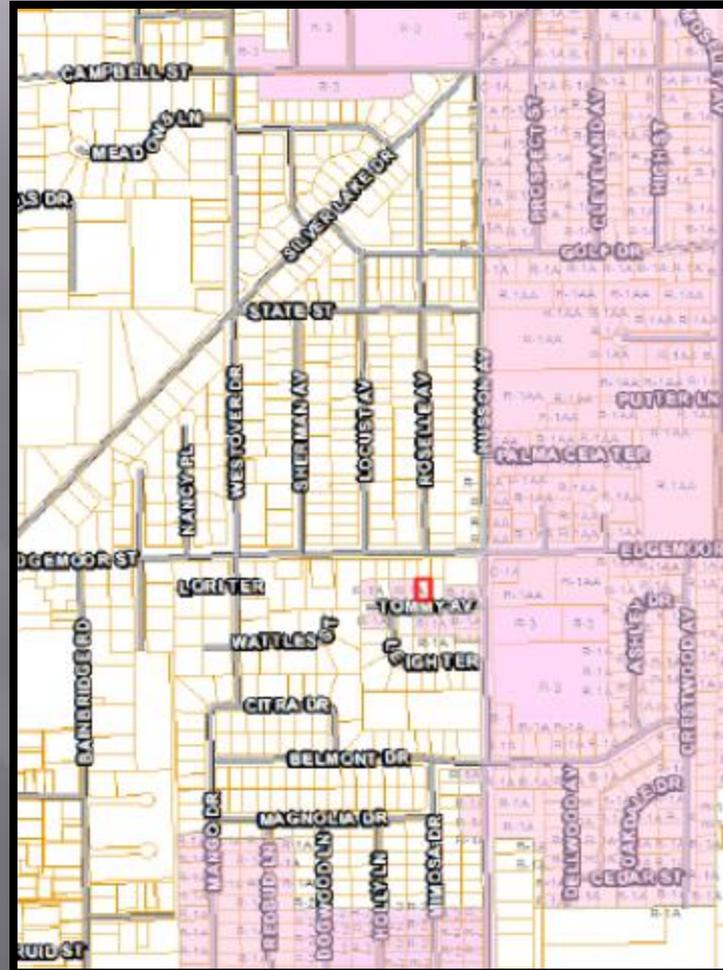
Annexation Criteria

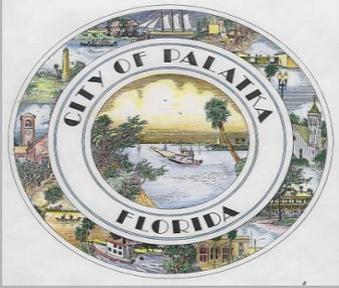
- Contiguity
- Compactness



Case 14-26 2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning





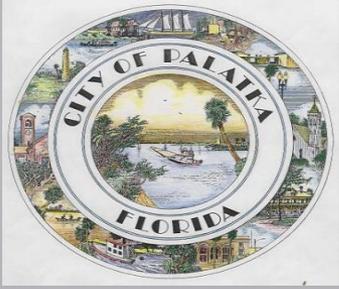
Case 14-26

2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning

FLUM Criteria

- Not in conflict with Comp Plan
- Available urban services
- Does not represent urban sprawl



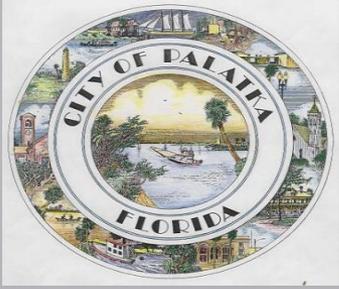
Case 14-26

2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning

Rezoning Criteria

- Compatible with existing residential uses
- Not isolated district, residential zoning present
- No special privilege



Case 14-26 2404 TOMMY AVE.

Annexation, FLUM Amendment & Rezoning

Recommend Approval of
Annexation, FLUM Amendment,
and Rezoning



CITY COMMISSION AGENDA ITEM

SUBJECT:

PUBLIC HEARING - 908 N 20th St - Planning Board Recommendation to Annex, Amend the Comprehensive Plan Future Land Use Map Designation from Putnam County UR (Urban Reserve) to City RL (Residential, Low Density) and rezone from Putnam County R-2 (Residential Two-Family) to City R-1A (Single-Family Residential) - Gerald and Deborah Ragans, owners; Palatka Building & Zoning Dept, Applicant - ***STAFF***

RECOMMENDATION TO TABLE ADOPTION OF (3) ORDINANCES TO OCTOBER 22, 2015 PER OWNER REQUEST

*a. ANNEXATION ORDINANCE - 2nd Reading -- **TABLE to 10/22/15**

*b. FUTURE LAND USE MAP AMENDMENT ORDINANCE - **TABLE to 10/22/15**

*c. REZONING ORDINANCE - 2nd Reading - **TABLE to 10/22/15**

SUMMARY:

**** STAFF RECOMMENDATION TO TABLE ADOPTION OF ALL (3) ORDINANCES TO A TIME CERTAIN OF OCTOBER 22, 2015 PER OWNER'S REQUEST**

This is the second reading to adopt an ordinance annexing 908 N 20th St. into the city limits and also an ordinance rezoning the property to a city classification. This is a voluntary annexation in which the property owner is requesting City utilities.

Also being submitted for adoption is a ordinance assigning a Comprehensive Plan Future Land Use Map designation of City RL (Residential, Low Density) for the property (from Putnam County UR (Urban Reserve)).

Per direction received from the Commission as to informing the owner of the "grandfathering" status of the existing mobile home located on this property, Planning Staff contacted the owner and informed him of the "grandfathered" status of the mobile home and restriction on its replacement or improvements/renovations if more than 50% of the property is destroyed once it is annexed into the City. The owner has requested this annexation be tabled until October 22, 2015 for further discussions with Planning staff. As the property can't be assigned a City land use or zoning designation until it has been first annexed, all three ordinances will have to be rescheduled for 2nd reading/adoption as the case may be.

RECOMMENDED ACTION:

Table adoption of ordinances annexing 908 N 20th St. into the City, and an ordinance assigning R-1A (Single-Family Residential) zoning to the property, and amending the Comprehensive Plan Future Land Use Designation from Putnam County UR (Urban Reserve) to City RL (Residential, Low Density) to a time certain of October 22, 2015.

ATTACHMENTS:

Description	Type
▢ Annexation ordinance	Ordinance
▢ FLUM Amendment Ordinance	Ordinance
▢ Rezoning ordinance	Ordinance
▢ Staff Report	Backup Material
▢ Planning Board minutes	Backup Material
▢ Power point presentation	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/18/2015 - 10:16 AM
City Clerk	Driggers, Betsy	Approved	8/18/2015 - 10:17 AM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:39 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:00 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 10:56 AM

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 908 NORTH 20TH STREET, LOCATED IN SECTION 42, TOWNSHIP 10 SOUTH, RANGE 27 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Gerald and Deborah Ragans, and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:

CLARKE + BROWNING S/D MB2 P27 BLK D LOT 2 (Being 908 North 20th Street / tax parcel # 42-10-27-6850-1710-0160)

Section 2. The property hereby annexed shall remain subject to the

Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 10th day of September, 2015.

CITY OF PALATKA

BY: _____
Its Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): FROM PUTNAM COUNTY UR (URBAN RESERVE) TO CITY RL (RESIDENTIAL, LOW DENSITY) FOR 908 NORTH 20TH STREET, LOCATED IN SECTION 42, TOWNSHIP 10 SOUTH, RANGE 27 EAST, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owner of said property: 908 North 20th Street (Gerald and Deborah Ragans); for certain amendment to the Comprehensive Plan Future Land Use Map of the City of Palatka, Florida, and

WHEREAS, Section 163.3187, Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3187(1)(b), Florida Statutes, as amended, provides that a local government may amend its adopted comprehensive plan to change the land uses of up to 120 acres by small scale amendments annually, and

WHEREAS, Section 163.3187(2), Florida Statutes, as amended, provides that small scale development amendments require only one public hearing before the governing board, which shall be an adoption hearing, and

WHEREAS, the Planning Board conducted a public hearing on September 2, 2014 and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Adopted Small Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use of the parcel of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

**TABLE 1
ADOPTED SMALL SCALE AMENDMENT**

<u>Property Tax Number</u>	<u>Acreage</u>	<u>Current Future Land Use</u>	<u>Amended Future Land Use</u>
42-10-27-6850-1710-0160	0.21	County US (Urban Service)	RL (Residential, Low Density)
DESCRIPTION OF PROPERTY:	CLARKE + BROWNING S/D MB2 P27 BLK D LOT 2 (Being 908 North 20 th Street)		

Section 2. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 4. Effective date

This Ordinance shall become effective thirty-one (31) days after its final passage by the City Commission of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 10th day of September, 2015.

CITY OF PALATKA

By: _____
Its Mayor

ATTEST:

City Clerk

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. - 15

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY R-2 (RESIDENTIAL TWO-FAMILY) TO CITY R-1A (SINGLE-FAMILY RESIDENTIAL) FOR THE FOLLOWING PROPERTY: 908 NORTH 20TH STREET (SECTION 42, TOWNSHIP 10 SOUTH, RANGE 27 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: 908 North 20th Street (Gerald and Deborah Ragans) for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on October 7, 2014, and two public hearings before the City Commission of the City of Palatka on August 6, 2015 and September 10, 2015, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:

CLARKE + BROWNING S/D MB2 P27 BLK D LOT 2 (Being 908 North 20th Street / tax parcel # 42-10-27-6850-1710-0160)

Section 2. To the extent of any conflict between the terms of

this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 10th day of September, 2015.

CITY OF PALATKA

BY: _____
Its MAYOR

ATTEST:

City Clerk

Case 14-25: 908 N. 20th St.
Request to Annex, Amend Future Land Use Map and Rezone
Applicant: Building & Zoning Dept.

STAFF REPORT

DATE: September 30, 2014
TO: Planning Board members
FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To annex, amend FLUM, and rezone the following property as noted below. Public notice included legal advertisement, property posting, and letters to nearby property owners (within 150 feet). City departments had no objections to the proposed actions.



Figure 1: Site and Vicinity Map (purple shaded area represents city limits)



Figure 2: 908 N. 20th St.

APPLICATION BACKGROUND

The property under consideration currently has County single-family land use and zoning, as shown below.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

Future Land Use Map Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
US (Urban Service 1-9 units per acre)	RL (Residential Low)	R-2 (Residential Two-family)	R-1A (Single-family Residential)

Table 2: Future Land Use Map and Zoning Designations for Adjacent Properties

	Future Land Use Map	Zoning
North of Site	County UR (Urban Reserve)	County R-1A (Residential Single-family)
East of Site	RL (Residential Low)	R-1A (Single-family Residential)
West of Site	COM (Commercial)	C-1A (Neighborhood Commercial)
South of Site	County UR (Urban Reserve)	County R-1A (Residential Single-family)

The property owner is requesting City water and per a pre-annexation agreement is now required to annex into the City in order to receive the service. In accordance with department policy Staff is presenting this application as an administrative action, as opposed to an action by the property owner, due to the policy rationale presented below.

1. Hardship. Most property owners annexing into the City do so because they are compelled to due to the failure of septic tanks or wells and the Health Dept. requirement that they hook up to city utilities when such lines are within 250 feet of the property. The cost of hooking up to City utilities approaches up to \$6,000 depending on whether both water and sewer are required. The additional fees for the FLUM amendment and rezoning is an additional burden. The taxes collected from such property will defray the administrative expense fairly quickly.

2. Comprehensive Plan Support. Public Facilities Element Policy D.1.2.1 directs the City to proactively annex properties served by water and sewer into the City. Language in the adopted Evaluation and Appraisal Report of the Comprehensive Plan compels the City to again proactively work to diminish and eventually eliminate enclaves. City staff believes this directive is sufficient to submit these actions as administrative applications.
3. Economic Development. By encouraging voluntary annexation and requiring annexation of agreement properties, the City is working to increase utility and other service provision efficiency, enhance system revenues, and encourage growth.

PROJECT ANALYSIS

Annexation Analysis

Florida Statute 171.044 references voluntary annexation requirements and requires that property proposed for annexation must meet two tests. First, properties must be contiguous to the annexing municipality and second, properties must also be “reasonably compact.”

Contiguity. F.S. 171.031 provides a definition for contiguous and requires that boundaries of properties proposed for annexation must be coterminous with a part of the municipality’s boundary. The property is contiguous to the City limits as shown in Figure 1.

Compactness. The statute also provides a definition for compactness that requires an annexation to be for properties in a single area, and also precludes any action which would create or increase enclaves, pockets, or finger areas in serpentine patterns. Annexing the properties meets the standard of compactness as it does not create an enclave, pocket, or finger area but in fact reduces the greater County enclave that is present in the north Palatka area, as shown graphically in Figure 3 on the next page.

Future Land Use Map Analysis

The County designates this area under the Urban Reserve category, which allows a very wide range of residential densities (from one to nine units per acre). Staff proposes the RL (Residential Low Density, up to five units per acre) category since this property and others around it are single-family uses.

The following criteria apply to this amendment.

Provide analysis of the availability of facilities and services.

Staff Comment: the property is in close proximity to urban services and infrastructure including city water and sewer lines.

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.

Staff Comment: the property is in a residential neighborhood that is suitable for the proposed residential FLUM designations. Staff is not aware of any soil or topography conditions that would present problems for development, or of any natural or historic resources on this developed site.

- *Development that results in poor accessibility among linked or related land uses.*

Staff Comment: the location of this property within the City's urbanized area ensures that urban services are available. These uses do not represent urban sprawl.

Rezoning Analysis

This County enclave has the R-2 (Two-Family) zoning despite its mostly single-family composition. Staff has recommended R-1A zoning, which has been applied to several other annexed properties in the area, due to its larger lot size (this lot is over 9,000 SF and the R1A district has a 7,200 SF minimum size).

Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1)When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:

a. Whether the proposed change is in conformity with the comprehensive plan.

Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.

Staff Comment: The property is located in an established residential neighborhood.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.

Staff Comment: Rezoning the property to R-1A provides uniformity to adjacent City single-family zoning and does not create an isolated zoning district.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.

Staff Comment: Roadway capacity is available on area roadways and the impacts of the use on road and utility capacity will be negligible, particularly since the use is already present.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.

Staff Comment: See response to c. above.

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.

Staff Comment: One condition that has changed in regard to this property is the failure or obsolescence of private wells and the present ability to tie into a city water line.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.

Staff Comment: Rezoning the property to a designation that matches existing uses will not adversely affect neighborhood living conditions.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.

Staff Comment: The property proposed for rezoning is already developed and thus traffic congestion or public safety will not be affected.

i. Whether the proposed change will create a drainage problem.

Staff Comment: All development and redevelopment must meet City and water management district stormwater retention requirements. No drainage problems are anticipated for the already-existing use.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.

Staff Comment: The already-developed property does not have excessive height, density, or intensity to reduce light and air to existing adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.

Staff Comment: see response to g. above.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.

Staff Comment: based on the previous responses, the change will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.

Staff Comment: providing a FLUM and zoning designations to the property that is similar to the designation of surrounding City properties is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.

Staff Comment: not applicable as the City commercial land use and zoning will be similar as the current adjacent City classifications.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.

Staff Comment: the property is not out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.

Staff Comment: not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.

Staff Comment: not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable annexation, future land use amendment, and rezoning criteria. Staff recommends approval of the annexation, amendment of Future Land Use Map category to RL, and rezoning to R-1A for 908 N. 20th St.



**CITY OF PALATKA
PLANNING BOARD MINUTES
October 7, 2014**

The meeting was called to order by Vice-Chairman Daniel Sheffield at 4:00 pm. **Other members present:** Joe Pickens, Earl Wallace, Anthony Harwell, Justin Campbell, George DeLoach and Charles Douglas, Jr. **Members absent:** Joseph Petrucci. **Also present:** Planning Director Thad Crowe and Recording Secretary Pam Sprouse.

Chairman Sheffield read the appeal procedures and requested that members divulge any ex-parte communications before each case.

OLD BUSINESS - None

NEW BUSINESS:

- Case 14-25:** Administrative request to annex, amend the Future Land Use Map from Putnam County US (Urban Service) to RL (Residential Low) and rezone from Putnam County R-2 (Residential Mixed) to R-1A (Single-family Residential)
Location: 908 N. 20th St.

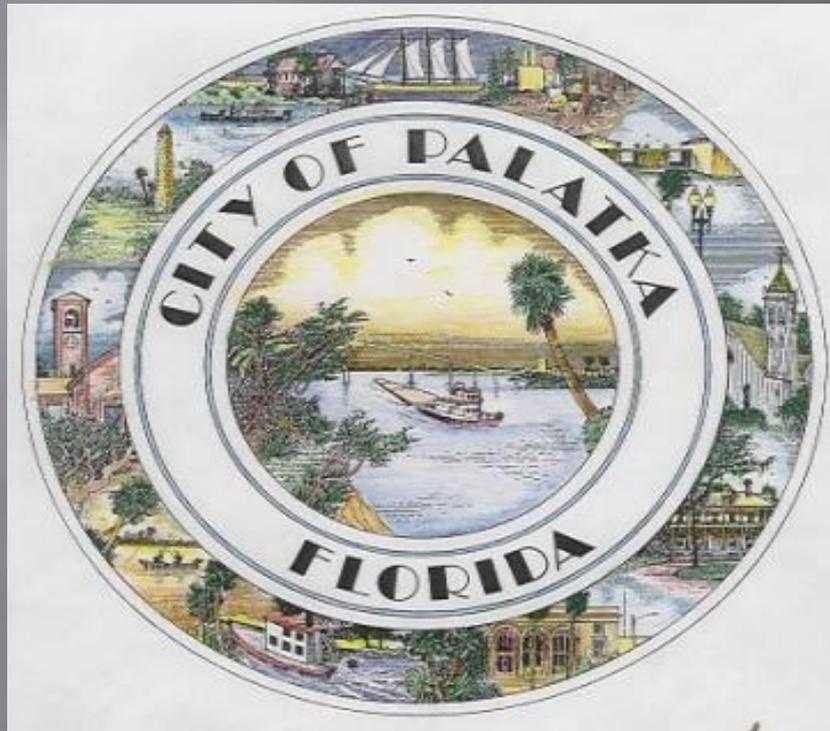
Mr. Crowe explained that this is a single-family home and is currently zoned two-family in the County but is in a predominantly single-family area. The property is contiguous to the city limits and meets the statutory annexation criteria. He added that the property owners are seeking City water and Staff is recommending annexation with a low-density land use and a single-family zoning designation.

No members of the public appeared to address the Board.

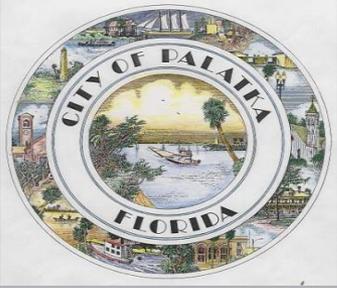
Motion made by Mr. DeLoach and seconded by Mr. Campbell to approve the request as presented. All present voted affirmative, motion carried unanimously.

- Case 14-27** A request to revise Zoning Code [Sec. 94-149 (e)] to add mobile medical units to the list of conditional uses in the C-2 (Intensive Commercial) zoning district.

Mr. Crowe explained that the owner of property located at 111 S SR 19 has requested this code change to allow for the use of a mobile medical imaging vehicle on the property. The applicant is the property owner who wishes to rent the one of their units to a medical clinic specializing in cancer care. The clinic would utilize a 48 ft. long mobile unit similar to a "bloodmobile," that would be parked adjacent to the existing medical clinic for a couple of days per week. Of course the specifics of this case would be presented in a separate conditional use application, should this code change be approved. The vehicle would be considered an accessory structure in



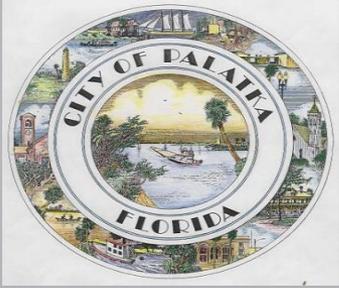
PLANNING BOARD MEETING OCT 7, 2014



Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning

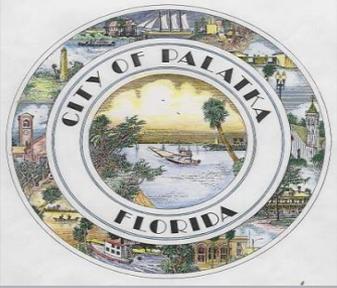




Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning



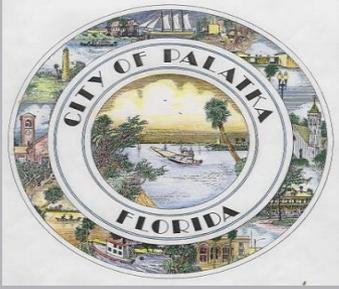


Case 14-25

908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning

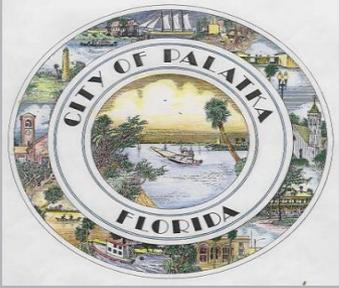
FLUM Category		Zoning	
Current Putnam Co.	Proposed City	Current Putnam Co.	Proposed City
US (Urban Services)	RL (Residential, Low Density)	R-2 (Residential Two-family)	R-1A (Single-family Residential)



Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning

Proposed FLUMs & zoning compatible
with neighborhood and similar to
previous County designations

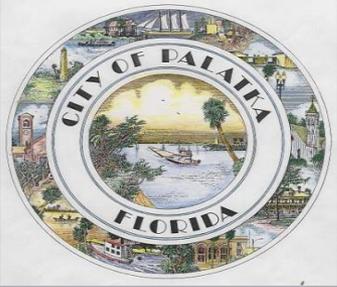


Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning

Annexation Criteria

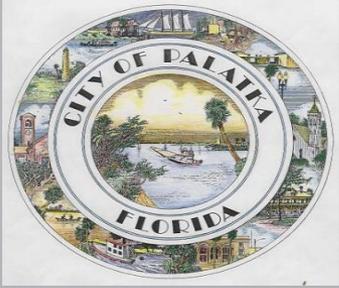
- Contiguity
- Compactness



Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning



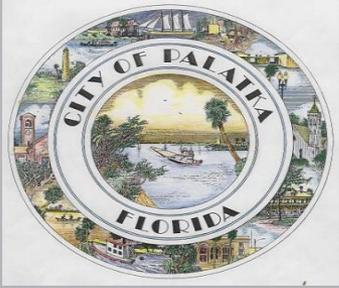


Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning

FLUM Criteria

- Not in conflict with Comp Plan
- Available urban services
- Does not represent urban sprawl

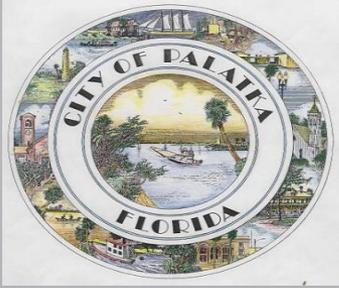


Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning

Rezoning Criteria

- Compatible with existing residential uses
- Not isolated district, residential zoning present
- No special privilege



Case 14-25 908 N. 20TH ST.

Annexation, FLUM Amendment & Rezoning

Recommend Approval of
Annexation, FLUM Amendment,
and Rezoning



CITY COMMISSION AGENDA ITEM

SUBJECT:

ORDINANCE prohibiting dogs and other pets, except service animals, from City of Palatka Cemetery grounds - 2nd Reading, Adopt

SUMMARY:

On July 9, 2015 during Commission Discussion there was consensus to bring forth an ordinance for first reading to ban dogs from City of Palatka's public cemeteries' grounds. This ordinance was passed on first reading on August 6th and now comes forth for 2nd reading and adoption.

Service animals must be permitted for individuals with disabilities who are attending funeral services or visiting graves, or on other cemetery business. Definitions for service animals, as well as Florida Statute 413.08.01, etc. which contains definitions and other laws pertaining to individuals with disabilities are attached. This exception and statute defining service animals are cited in this ordinance.

RECOMMENDED ACTION:

Adopt on second reading an ordinance prohibiting dogs and other pets, except service animals, from City of Palatka cemetery grounds.

ATTACHMENTS:

Description	Type
▢ Ordinance	Ordinance
▢ Information re Service Animal Definitions	Attachment
▢ Florida Statute 413.08	Attachment

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/11/2015 - 10:56 AM
City Clerk	Driggers, Betsy	Approved	8/11/2015 - 10:56 AM
City Manager	Suggs, Terry	Approved	9/1/2015 - 2:40 PM
Finance	Reynolds, Matt	Approved	9/1/2015 - 4:03 PM
City Clerk	Driggers, Betsy	Approved	9/2/2015 - 11:16 AM

This instrument prepared by:
Betsy J. Driggers, CMC
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 15-

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING CHAPTER 22 OF THE PALATKA MUNICIPAL CODE ENTITLED CEMETERIES; AMENDING SECTION 22-8 TO PROHIBIT DOGS AND OTHER PETS, OTHER THAN SERVICE ANIMALS; PROVIDING DEFINITIONS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Palatka owns and maintains three cemeteries and desires to memorialize and adopt rules and standards for the maintenance and orderly care of those cemeteries, as well as for the health, welfare and safety of its citizens and employees; and

WHEREAS, the City of Palatka finds it necessary to adopt standards for behavior within its cemeteries, designed to help assure that the appearance of the cemeteries and the activities occurring within are consistent with and in keeping with the dignity and respect to which those interred within the cemeteries and their loved ones are entitled; and

WHEREAS, the City Commission of the City of Palatka has determined that said rules and standards are necessary and should be adopted and are in the interest of the public and its general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section 1. That That Palatka Municipal Code Chapter 22, Section 8, entitled "Restrictions, permits, preservation standards and hours of business operation" shall be amended to read as follows:

Sec. 22-8. Restrictions, permits, preservation standards, decorum and hours of business operation.

- (a) West View, Oak Hill (also known as Oak Hill East) and Oak Hill West Cemeteries will be opened daily to the public during the hours of 7:30 a.m. to dusk. Any person found in a city-owned cemetery between the hours of dusk and 7:30 a.m. shall be deemed to be trespassing and will be

prosecuted for trespass and subject to fines and penalties per FS 810.09.

- (b) All vehicles, including vault and monument trucks used for delivery and installation of vaults and monuments within the cemetery, are permitted to drive only on the designated roadways within the cemetery, and are prohibited from driving outside of the designated existing roadways.
- (c) Permits for the installation of markers must be obtained from the City of Palatka Cemeteries Department before a marker can be set.
- (d) Vaults and monuments may only be delivered and installed by licensed monument establishments in the cemetery during regular business hours, from 8:30 a.m. to 4:00 p.m., Monday through Friday, except legal holidays.
- (e) With the exception of indigent burial sites, all gravesites shall be marked with a durable weather-resistant marker immediately following the interment service. Such marker shall include the name of the deceased, date of birth, and date of death.
- (f) The City of Palatka hereby adopts the standards set forth by The National Park Service National Center for Preservation Technology and Training, entitled "Best Practice Recommendations for Cleaning Government issued Headstones," as it's standard for cleaning headstones or any marble, granite or other type of stone grave marking. For maintenance of grave markers done by persons other than heirs or owners of such markers, no bleach or bleach-like products, products containing strong acids or bases, or harsh mechanical devices such as sand blasters or drills equipped with wire brushes are permitted to be used. No pressure washing shall be allowed with a machine in excess of 500 psi, nor at a distance of closer than 12 inches from the surface to be cleaned, and only provided a test patch done on a small, unobtrusive area on the headstone is done prior to pressure washing which shows no adverse affects to the stone.
- (g) All persons performing any headstone or gravesite marker cleaning service on behalf of the owner of such headstone, or as a goodwill service on any historic, abandoned or non-owned headstone, shall first obtain a permit from the Palatka Cemeteries Department prior to the performance of any such work.

- (h) No vegetation, tree or shrub shall be allowed to be planted on or around any gravesite by anyone. Any vegetation planted on city-owned right of way at any cemetery shall be done only by permit issued by and in a location approved by the City cemeteries supervisor or designee. Any vegetation, tree or shrub planted on City right-of-way or property located in any cemetery shall become the property of the City of Palatka.
- (i) Permits for the planting of any vegetation, tree or shrub in any cemetery by members of the public must be obtained from the Palatka Cemeteries Department before such planting can occur.
- (j) No non-permanent items shall be allowed to be placed at any gravesite. Flowers may be placed at the headstone in a permanent vase attached to the base of the headstone or otherwise permanently installed on the side of the headstone, or attached by bracket to the top of the headstone. No ornamental items may be hung from or tied to any pole, bracket, tree or shrub. The City of Palatka will not be responsible for the maintenance or care of any unsecured flowers or ornaments placed on or around gravesites. City of Palatka personnel will remove any flowers or ornamental items from gravesites when the presence of such items is deemed a hazard or hindrance to public works, cemetery or maintenance personnel in the performance of his/her job duties.
- (k) No dogs or other pets are permitted within the cemetery, except for "service animals" (as defined by FS 413.08(01)(d)) which are accompanying an individual with a disability who is attending a funeral, on cemetery business or visiting a gravesite.
- (* j) A violation of this section shall constitute a class 1 violation as set forth in Section 2-314 of this Code.

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

Section 4. This Ordinance shall become effective immediately upon

its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 10th day of September, 2015.

CITY OF PALATKA

BY: _____
Its **MAYOR**

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY

The Americans with Disabilities Act (ADA) 2010 Regulations define a service animal as “any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition.” C.F.R. § 35.104 and § 36.104 (2010)

Florida law defines a “service animal” differently. In Florida, it means an **animal** that is trained to perform tasks for an individual with a disability including, but not limited to, guiding a person who is visually impaired or blind, alerting a person who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting a person who is having a seizure, retrieving objects, or performing other special tasks.

FS Sec 413.08(01) (d): “Service animal” means an animal that is trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work done or tasks performed must be directly related to the individual’s disability and may include, but are not limited to, guiding an individual who is visually impaired or blind, alerting an individual who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting an individual who is having a seizure, retrieving objects, alerting an individual to the presence of allergens, providing physical support and assistance with balance and stability to an individual with a mobility disability, helping an individual with a psychiatric or neurological disability by preventing or interrupting impulsive or destructive behaviors, reminding an individual with mental illness to take prescribed medications, calming an individual with posttraumatic stress disorder during an anxiety attack, or doing other specific work or performing other special tasks. A service animal is not a pet. For purposes of subsections (2), (3), and (4), the term “service animal” is limited to a dog or miniature horse. The crime-deterrent effect of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for purposes of this definition.

Select Year:

The 2015 Florida Statutes

Title XXX
SOCIAL WELFARE

Chapter 413
VOCATIONAL REHABILITATION

[View Entire Chapter](#)

413.08 Rights and responsibilities of an individual with a disability; use of a service animal; prohibited discrimination in public employment, public accommodations, and housing accommodations; penalties.—

(1) As used in this section and s. 413.081, the term:

(a) “Housing accommodation” means any real property or portion thereof which is used or occupied, or intended, arranged, or designed to be used or occupied, as the home, residence, or sleeping place of one or more persons, but does not include any single-family residence, the occupants of which rent, lease, or furnish for compensation not more than one room therein.

(b) “Individual with a disability” means a person who has a physical or mental impairment that substantially limits one or more major life activities of the individual. As used in this paragraph, the term:

1. “Major life activity” means a function such as caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

2. “Physical or mental impairment” means:

a. A physiological disorder or condition, disfigurement, or anatomical loss that affects one or more bodily functions; or

b. A mental or psychological disorder that meets one of the diagnostic categories specified in the most recent edition of the Diagnostic and Statistical Manual of Mental Disorders published by the American Psychiatric Association, such as an intellectual or developmental disability, organic brain syndrome, traumatic brain injury, posttraumatic stress disorder, or an emotional or mental illness.

(c) “Public accommodation” means a common carrier, airplane, motor vehicle, railroad train, motor bus, streetcar, boat, or other public conveyance or mode of transportation; hotel; a timeshare that is a transient public lodging establishment as defined in s. 509.013; lodging place; place of public accommodation, amusement, or resort; and other places to which the general public is invited, subject only to the conditions and limitations established by law and applicable alike to all persons. The term does not include air carriers covered by the Air Carrier Access Act of 1986, 49 U.S.C. s. 41705, and by regulations adopted by the United States Department of Transportation to implement such act.

(d) “Service animal” means an animal that is trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work done or tasks performed must be directly related to the individual’s disability and may include, but are not limited to, guiding an individual who is visually impaired or blind, alerting an individual who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting an individual who is having a seizure, retrieving objects, alerting an individual to the presence of allergens, providing physical support and assistance with balance and stability to an individual with a mobility disability, helping an individual with a psychiatric or neurological disability by preventing or interrupting impulsive or destructive behaviors, reminding an individual with mental illness to take prescribed medications, calming an individual

with posttraumatic stress disorder during an anxiety attack, or doing other specific work or performing other special tasks. A service animal is not a pet. For purposes of subsections (2), (3), and (4), the term “service animal” is limited to a dog or miniature horse. The crime-deterrent effect of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for purposes of this definition.

(2) An individual with a disability is entitled to full and equal accommodations, advantages, facilities, and privileges in all public accommodations. A public accommodation must modify its policies, practices, and procedures to permit use of a service animal by an individual with a disability. This section does not require any person, firm, business, or corporation, or any agent thereof, to modify or provide any vehicle, premises, facility, or service to a higher degree of accommodation than is required for a person not so disabled.

(3) An individual with a disability has the right to be accompanied by a service animal in all areas of a public accommodation that the public or customers are normally permitted to occupy.

(a) The service animal must be under the control of its handler and must have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal’s safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler’s control by means of voice control, signals, or other effective means.

(b) Documentation that the service animal is trained is not a precondition for providing service to an individual accompanied by a service animal. A public accommodation may not ask about the nature or extent of an individual’s disability. To determine the difference between a service animal and a pet, a public accommodation may ask if an animal is a service animal required because of a disability and what work or tasks the animal has been trained to perform.

(c) A public accommodation may not impose a deposit or surcharge on an individual with a disability as a precondition to permitting a service animal to accompany the individual with a disability, even if a deposit is routinely required for pets.

(d) An individual with a disability is liable for damage caused by a service animal if it is the regular policy and practice of the public accommodation to charge nondisabled persons for damages caused by their pets.

(e) The care or supervision of a service animal is the responsibility of the individual owner. A public accommodation is not required to provide care or food or a special location for the service animal or assistance with removing animal excrement.

(f) A public accommodation may exclude or remove any animal from the premises, including a service animal, if the animal is out of control and the animal’s handler does not take effective action to control it, the animal is not housebroken, or the animal’s behavior poses a direct threat to the health and safety of others. Allergies and fear of animals are not valid reasons for denying access or refusing service to an individual with a service animal. If a service animal is excluded or removed for being a direct threat to others, the public accommodation must provide the individual with a disability the option of continuing access to the public accommodation without having the service animal on the premises.

(4) Any person, firm, or corporation, or the agent of any person, firm, or corporation, who denies or interferes with admittance to, or enjoyment of, a public accommodation or, with regard to a public accommodation, otherwise interferes with the rights of an individual with a disability or the trainer of a service animal while engaged in the training of such an animal pursuant to subsection (8), commits a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#) and must perform 30 hours of community service for an organization that serves individuals with disabilities, or for another entity

or organization at the discretion of the court, to be completed in not more than 6 months.

(5) It is the policy of this state that an individual with a disability be employed in the service of the state or political subdivisions of the state, in the public schools, and in all other employment supported in whole or in part by public funds, and an employer may not refuse employment to such a person on the basis of the disability alone, unless it is shown that the particular disability prevents the satisfactory performance of the work involved.

(6) An individual with a disability is entitled to rent, lease, or purchase, as other members of the general public, any housing accommodations offered for rent, lease, or other compensation in this state, subject to the conditions and limitations established by law and applicable alike to all persons.

(a) This section does not require any person renting, leasing, or otherwise providing real property for compensation to modify her or his property in any way or provide a higher degree of care for an individual with a disability than for a person who is not disabled.

(b) An individual with a disability who has a service animal or who obtains a service animal is entitled to full and equal access to all housing accommodations provided for in this section, and such a person may not be required to pay extra compensation for such animal. However, such a person is liable for any damage done to the premises or to another person on the premises by the animal. A housing accommodation may request proof of compliance with vaccination requirements.

(c) This subsection does not limit the rights or remedies of a housing accommodation or an individual with a disability that are granted by federal law or another law of this state with regard to other assistance animals.

(7) An employer covered under subsection (5) who discriminates against an individual with a disability in employment, unless it is shown that the particular disability prevents the satisfactory performance of the work involved, or any person, firm, or corporation, or the agent of any person, firm, or corporation, providing housing accommodations as provided in subsection (6) who discriminates against an individual with a disability, commits a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#).

(8) Any trainer of a service animal, while engaged in the training of such an animal, has the same rights and privileges with respect to access to public facilities and the same liability for damage as is provided for those persons described in subsection (3) accompanied by service animals.

(9) A person who knowingly and willfully misrepresents herself or himself, through conduct or verbal or written notice, as using a service animal and being qualified to use a service animal or as a trainer of a service animal commits a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#) and must perform 30 hours of community service for an organization that serves individuals with disabilities, or for another entity or organization at the discretion of the court, to be completed in not more than 6 months.

History.—s. 1, ch. 25268, 1949; s. 1, ch. 61-217; s. 361, ch. 71-136; s. 1, ch. 71-276; s. 1, ch. 73-110; s. 1, ch. 74-286; s. 1, ch. 77-174; s. 19, ch. 77-259; s. 178, ch. 79-400; s. 1, ch. 82-111; s. 73, ch. 83-218; s. 60, ch. 85-81; s. 1, ch. 87-312; s. 1, ch. 89-317; s. 1, ch. 90-8; s. 1, ch. 91-94; s. 1, ch. 93-18; s. 57, ch. 97-103; s. 1, ch. 98-19; s. 3, ch. 2002-176; s. 1, ch. 2005-63; s. 1, ch. 2015-131.



CITY COMMISSION AGENDA ITEM

SUBJECT:

ORDINANCE amending Chapter 22, Cemeteries, creating provisions for the issuance of burial permits for burials in City cemeteries, and amending Appendix A, Fee Schedule accordingly to cease City-provided burial services and vault sales - 1st Reading

SUMMARY:

Some time during the 1970's the City of Palatka became the exclusive provider of grave opening/closing services in its three City-owned cemeteries. At that time, the Cemetery Department had a dedicated staff of six (a manager and administrative assistant who took care of administration, with a maintenance/burial staff consisting of a foreman and three to four laborers). In the early 2000's the Cemeteries department was combined with the Parks department to form the Parks & Cemeteries Department, and all business was handled out of the Cemeteries Office located at Oak Hill West. All maintenance and burials were performed by dedicated Cemeteries personnel and backed up by Parks personnel.

From 2008 to 2013, dedicated Cemeteries labor personnel positions dropped from five to three positions (a foreman and two laborers). In 2013, the Cemeteries Department was split away from the Parks Department and further divided into Cemeteries Maintenance and Cemeteries Administration. Cemeteries Admin consisted of one off-site administrator and two part-time office employees, who man the cemeteries office. Cemeteries maintenance employees (one foreman and one laborer) were moved up under the Public Works department. One other laborer position that was being funded from the Cemeteries budget was moved to Parks.

In 2014, the Cemeteries laborer position became vacant. The decision was made at that time to not fill the position, but to use the money to be saved by not filling that position to partially fund the purchase of an additional prison crew for the Parks Department. Since that time, the City has continued performing burials seven days a week, which requires two employees to perform (excavation, vault setting and set-up prior to the graveside service, break-down, setting the vault lid and covering the grave post-funeral). Because there is now only one dedicated cemeteries labor position, this requires "borrowing" an employee from Public Works for burials. Many of our funerals require employees to work after 4 pm and on Saturdays, which is the day most burials are performed, and some Sundays. This creates an overtime situation for two employees, thereby severely limiting any profit to be realized by continuing to perform burials with such a limited staff.

A check of municipally-owned cemeteries across the State reveals few, if any, municipalities that actually open and close graves and manage graveside services. Some municipalities contract grave opening/closing to a 3rd party provider. Research has revealed that the City can do that, but it will mean an increase in the price of opening/closing a grave just to cover the City's expense, and will require an employee to provide limited supervision of activities on Saturdays and Sundays.

Most municipalities have a burial permit procedure in place, wherein a permit is issued to a funeral service provider when a burial is to take place, and that provider opens and closes the grave and manages the graveside service amenities. The municipality issues the burial permit to the provider, and marks the location of the grave. The service provider takes care of opening and closing the grave site, setting and closing the vault, setting up and breaking down tents and chairs, and assumes liability for all burial-related events.

Until August, 2015, the City had performed 60 regular burials for the year. In 2014 the City performed 97 burials (plus 13 indigent burials) for the year. In 2013 the City performed 104 regular burials (plus four indigent burials) for the year. Casket burials are declining in favor of cremation.

There has been much concern over the condition of our cemeteries. When the Cemeteries Dept. had a labor staff and it's own prison crew, there was as much attention paid to maintenance as was paid to burials, and personnel could be scheduled to work to cover weekend burials without creating an overtime situation. Now that staff is down to one dedicated employee, and the Cemetery does not have it's own prison crew, the city has been more burial service oriented than maintenance oriented. One of the City's two prison crew makes a sweep through all three cemeteries at least twice a month, but during Florida's 9 months of growing season, this is not sufficient. Staff believes it would be advantageous for the City to cease to provide burial services, at least until such time that Staffing levels and demand again permit burial services to be a profitable and reasonable venture.

The City Manager and Cemeteries administrative staff met with our local burial services providers in July to gauge reaction and take comments on proposed changes to city-provided burial services. The Providers all agreed with the concept of providing their own burial services, as they all do this for burials that take place in other cemeteries. They also requested that, if the City is to get out of the "burial" business, that the City also ceases the sale of cemetery vaults. Also requested was that the City provide a dedicated event space within each cemetery to hold a burial service, such as a gazebo or open-air chapel, which can be booked by service providers or families for memorial services, similar to the service chapels provided for memorial services in state-owned veterans' cemeteries.

The ordinance being introduced (following this summary) creates a mechanism for the City's issuance of burial permits for a fee of \$150 per burial, and makes other amendments to the City's code to allow for the transition from the City providing burial services to the funeral service providers contracting for burial services. Fee schedule amendments are

included. If approved, this change will become effective October 1, 2015.

RECOMMENDED ACTION:

Pass on first reading an ordinance amending Chapter 22, Cemeteries, creating provisions for the issuance of burial permits for burials in City cemeteries, and amending Appendix A, Fee Schedule accordingly for the cessation of City-provided burial services and vault sales.

ATTACHMENTS:

Description	Type
▫ Ordinance Strike-through/Underline	Ordinance

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/27/2015 - 11:37 AM
City Clerk	Driggers, Betsy	Approved	8/27/2015 - 11:38 AM
City Manager	Suggs, Terry	Approved	9/2/2015 - 1:57 PM
Finance	Reynolds, Matt	Approved	9/3/2015 - 1:15 PM
City Clerk	Driggers, Betsy	Approved	9/3/2015 - 3:26 PM

This instrument prepared by:
Betsy J. Driggers, CMC
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 15 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING CHAPTER 22 OF THE PALATKA MUNICIPAL CODE ENTITLED CEMETERIES; AMENDING SECTION 22-3, ADDING PROVISIONS FOR VAULTS INSTALLED BY BURIAL SERVICE PROVIDERS, SECTION 22-4, LOT PRICES, TO DELETE VAULT SALES AND INTERMENT SERVICES, SECTION 22-6, RECORDS; ADDING PROVISIONS FOR OPENING AND CLOSING OF GRAVESITES, PERMITS FOR BURIALS REQUIRED, REGULATIONS FOR INTERMENTS AND DISINTERMENTS, AND OTHER REVISIONS TO GENERAL RESTRICTIONS; PROVIDING FOR RENUMBERING OF CHAPTER SECTIONS WHERE NECESSARY; AND AMENDING "APPENDIX A - FEE SCHEDULE" TO DELETE VAULT SALES AND INTERMENT PRICING AND ADD BURIAL PERMIT FEES; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Palatka owns and maintains three cemeteries and desires to memorialize and adopt rules and standards for the maintenance and orderly care of those cemeteries, as well as for the health, welfare and safety of its citizens and employees; and

WHEREAS, the City of Palatka desires to delete provisions for vault sales and interment services provided by the City and adopt standards, rules, permitting processes and fees for interments provided by licensed funeral service providers effective October 1, 2015; and

WHEREAS, all the necessary procedural steps have been accomplished, and two duly advertised public hearings were held before the City Commission of the City of Palatka on September 10 and 24, 2015; and

WHEREAS, the City Commission of the City of Palatka has determined that said amendments and standards are necessary and should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section I. That Palatka Municipal Code Chapter 22, Section 3,

entitled shall be amended to read as follows:

Sec. 22-3. - Grave markers, fences, coverings and vaults in city cemeteries

- (a) All corner markers, copings, fences or railings for grave lots or spaces in city cemeteries shall be of marble or granite and shall be installed at ground level. In addition, no stones, gravel, pebbles or other light material shall be used as grave coverings on any graves in the cemeteries.
- (b) ~~Concrete vaults or steel vaults shall be used for each grave space at the expense of the lot owner, and no burial shall be made in any of the cemeteries of the city unless a concrete or steel vault is used.~~ Except for indigent burials, no person or undertaker or funeral director shall bury or cause to be buried a human being in any City of Palatka Cemetery without providing a steel or concrete block vault which said vault dimensions shall follow the dimensions of the gravesite, and said vault shall be inspected by the city prior to its use or the funeral director shall provide a certificate of compliance to the satisfaction of the city.
- (c) Except for burials in the sections of Historic West View Cemetery and Oak Hill Cemetery (East) platted prior to 1928 and mausoleums, all vaults and outside containers used in City of Palatka Cemeteries must be covered completely with a minimum of 18 inches of earth. No vault covers are to be left exposed above the ground.
- (d) Vaults are not required for cremain urns interred in standard or cremains in-ground interment sites; however, all cremain urns must be covered by a minimum of ten inches of soil.
- (e) Mausoleums and niches for urns to be located in any City of Palatka Cemetery shall not exceed five feet in height.

Section II. That Palatka Municipal Code Chapter 22, Section 4, entitled "Lot Prices" shall be amended to read as follows:

Sec. 22-4. Prices for lots and services in city cemeteries.

- (a) *Adult lots.* The price of city cemetery lots per single adult grave space shall be as set out in Appendix A to this Code, as amended from time to time. All lots, except those designated as infant lots and those designated as cremains-only lots, will be considered adult lots.
- (b) *Infant and cremains-only lots.* The price of cemetery lots per single infant grave space, and per double-urn cremains-only grave space, shall be as set out in Appendix A to this Code, as amended from time to time. Lots 8 through 20, 28 through 40, 48 through 60, and 68 through 80, in Block 118 of Oak Hill Cemetery (also known as Oak Hill East Cemetery), and Sheets 3 and 4, Blocks A and AA of Oak Hill West Cemetery, are hereby designated as infant lots. Cremains-only lots, which are designated and set aside for that purpose, are as shown on the Plat of Oak Hill West Cemetery.
- ~~(c) *Vaults.* The price of vaults provided for burials by the City of Palatka shall be as set out in appendix A to this Code, as amended from time to time.~~
- ~~(d) *Interments and all other services.* The price for interments and all other services associated with interments, to coincide with those permitted times for the scheduling of interments, shall be as set out in appendix A to this Code, as amended from time to time. All interments shall require a forty-eight (48) hour notice provided to the City of Palatka Cemeteries Office during regular business hours.~~

Section III. That Palatka Municipal Code Chapter 22, Section 6, entitled "Records and maps of city cemeteries" shall be amended to read as follows:

Sec. 22-6. - Records and maps of city cemeteries; Correct mailing address of lot owners

The ~~city clerk~~ Cemeteries Department shall be responsible for maintaining the records and maps of the cemetery system of the city and for ensuring that the records and maps are kept current.

Each lot owner shall have the duty to keep the city informed as to his or her correct mailing address. Such information may be provided to the city at 201 N. 2nd Street, Palatka, FL 32177. Any notice mailed to a lot owner at the last address on file with the city shall be equivalent to actual delivery of the notice.

Section IV. That the following sections be added to Chapter 22, Cemeteries:

Sec. 22-8. Opening and closing of grave sites; permit for burial required; fees.

Grave sites shall be opened and closed solely under the direction of a licensed funeral director and after having obtained a Burial Permit from the City of Palatka Cemeteries Department. Burial Permit fees shall be as set forth in Appendix A, Fee Schedule. No person or undertaker shall bury or cause to be buried a human being in any City of Palatka cemetery, without first obtaining a permit from the city. Permits shall be obtained by making written application to the cemeteries department during regular business hours upon such forms as are prescribed and by paying the appropriate permit fee. No permit for interment or disinterment shall be issued unless the owner of the cemetery lot, or his/her representative has signed the application for permit. Should a funeral director fail to obtain a Burial Permit prior to interment, the city may refuse to allow any further interment services to be performed by said funeral director until such time as all permits are obtained and all fees are paid in full. The city shall locate and mark the corners of the site before the grave is opened. The sod shall be removed and replaced by the person opening and closing the grave. The funeral director responsible for the interment shall be responsible for properly filling in the grave and for restoring the grave site to the level of the surrounding lands for a period of 90 days after the grave is filled and closed. In the event that settling of the soil on the grave shall cause any depression at the grave site, the funeral director and the funeral home or business employing the funeral director shall refill the grave to eliminate any depression. If the city shall give the funeral director and funeral home notice of the needed maintenance and filling and the funeral director or funeral home fails to properly restore the grave site within 72 hours thereafter, the city may refuse to allow any further interment services to be performed by said funeral director or funeral home until such time the grave site is properly restored.

Sec. 22-9. Regulations for interments and disinterments.

- (a) All interments and disinterments shall be made subject to state law, city ordinances, and operating rules and regulations of the cemetery.
- (b) Interments shall be permitted seven days a week.

- (c) Upon the death of the owner of any lot, ownership of the lot shall be determined as with any other property under the laws of the State of Florida. In the event of a dispute regarding ownership of the lot of a deceased owner, the City reserves the right to deny any burial permit regarding the lot until ownership of the lot has been agreed upon by all parties or determined by a Court of appropriate jurisdiction.
- (d) All disinterments shall be done under the supervision of the City of Palatka Cemeteries department.
- (e) When a lot cannot be opened where specified, the city may offer a space in another location, so as not to delay the funeral.
- (f) There may be four cremains or alternatively, one full burial and two cremains interred or inurned in a single adult or infant lot. Two cremains may be inurned in a single cremains-only lot.
- (g) No interment of any body or the cremated remains of any body, other than that of a human being, shall be permitted.
- (h) The vault company or contractor (gravedigger) shall remove all excess dirt from adjacent gravemarkers, monuments, etc., as he completes interment. Surplus dirt shall be hauled to the spoil site as designated by the sexton or other designated city official.
- (i) Hedges, ditches, etc., shall not be allowed around any in-ground interment sites. Earth mounds will not be permitted.
- (j) The vault company and/or contractor (gravedigger) shall exercise care to protect all gravemarkers, monuments, sprinklers, etc., and shall be held liable for any damage incurred

Section V. That all sections of Chapter 22 following the new Section 9 be renumbered accordingly

Section VI. That existing Section 8 (which shall be renumbered to Section 10) shall include following amendments:

- a. That the title of Palatka Municipal Code Chapter 22, Section 8, shall be amended to read as follows:

Sec. 22-10. Restrictions, permits other than burial permits, preservation standards, and hours of business operation;

- b. That the following provision be added:

(k) The city is not responsible for theft or damage to anything placed on any interment site.

c. That all other parts of this Section remain and are the same, except that following the new paragraph (k) of this section be relettered accordingly.

Section VII. That Appendix A to Chapter 22 of the Palatka Municipal Code is hereby amended to read as follows:

1. Sec. 22-4. Prices for lots, vault liners and services- permits in city cemeteries:

(1) Adult lot (5 ft. x 10 ft.)	\$750.00 */**
(2) Infant or <u>cremains-only lot</u> (2.5 ft. x 5 ft.)	\$375.00 */**
(3) Burial Permit	\$150.00 ***
(4) Burial Permit when permit is not obtained prior to burial	\$300.00 ****
(5) Titan Vault	\$450.00 plus tax
(6) Graveliner Vault	\$300.00 plus tax
(7) Vault Setting Fee	\$200.00
(8) Interment	
a. Monday – Saturday 9:00 a.m. – 5:00 p.m.*	\$650.00
b. Monday – Saturday after 5:00 p.m.	\$750.00
c. Sundays & City holidays 9:00 a.m. – 4:00 p.m.	\$1,000.00
(9) Cremation Interment ****	
a. Monday – Saturday (no setup), 9:00a.m. – 5:00 p.m.*	\$250.00
b. Monday – Saturday, (with setup) 9:00 a.m. – 5:00 p.m.*	\$400.00
c. After 5:00 p.m., or Sunday w/no set-up	\$500.00
d. Sunday (with set-up) 9:00 a.m. – 4:00 p.m.	\$650.00
(10) Mausoleum Interment	
a. Monday – Saturday 9:00 a.m. – 5:00 p.m.*	\$450.00
b. Monday – Saturday after 5:00 p.m.	\$550.00
c. Sunday 9:00 a.m. – 4:00 p.m.	\$750.00
(11) Other Interments/Services:	
a. Disinterment /Reinterment 9:00 a.m. – 5:00 p.m.*/**	\$500.00
b. Reinterment with set-up 9:00 a.m. – 5:00 p.m.*/**	\$650.00
c. Indigent interment 9:00 a.m. – 5:00 p.m.*/**	\$250.00
d. Additional set-ups include (1) one tent and (12) twelve chairs	– \$200.00

* Funeral Services should be concluded by 5:00 p.m. at the cemetery. Any funeral not concluded by 5:00 p.m. will be billed at the after 5:00 p.m. rate.

** Must be conducted Monday-Friday during normal business hours

* Plus applicable doc stamps and recording fees, to be collected at time of lot sale

** Cremains may be interred in an adult or infant lot or cremains-only lot, or in an existing adult or infant gravesite at the head or foot of the casket, or in addition to an existing urn in a cremains-only lot.

*** All burial permit requests shall be made at least one full business day prior to burial preparation during regular cemetery office hours.

**** Fee may be reduced by the city manager in emergency situations.

- ~~• Funeral Services may be conducted on City observed holidays; however, all “Other Interments” exclude City observed legal holidays.~~
- ~~• All funeral arrangements shall be scheduled two full business days prior to services~~

Section VIII. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section IX. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

Section X. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 24th day of September, 2015.

CITY OF PALATKA

BY: _____
Its MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY