

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



CITY of *Palatka* FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JAMES A. GRIFFITH
INTERIM CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

MINUTES CITY OF PALATKA September 24, 2015

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 24th day of September, 2015.

PRESENT: Mayor Terrill L. Hill
Commissioner Mary Lawson Brown
Commissioner Rufus Borom
Commissioner Justin Campbell
Commissioner James Norwood, Jr.

Also Present: City Manager Terry Suggs, City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matt Reynolds; Interim Police Chief James Griffith; Planning Director Thad Crowe; Fire Marshal Mark Lynady; Grants Administrator Jonathan Griffith

CALL TO ORDER – Mayor Hill called the meeting to order at 6:00 p.m.

INVOCATION – The Reverend Tommy Rogers, Pastor; Bethlehem Missionary Baptist Church

PLEDGE OF ALLEGIANCE - Miss Elizabeth Campo

APPROVAL OF MINUTES – 9/10/15 Regular and 9/15/15 Workshop Meetings - Commissioner Campbell moved to adopt the minutes as read. Commissioner Borom seconded the motion, which passed unopposed.

1. PUBLIC RECOGNITION/PRESENTATIONS

PROCLAMATION – Fire Prevention Week – October 4 through 10, 2015 – Mark Lynady, Assistant Chief/Palatka Fire Marshal, was present to receive the Proclamation, which was read and issued by Mayor Hill. Assistant Chief Lynady said when you set your clocks back for Daylight Savings Time, that's also the time to replace the batteries in your smoke detector.

PROCLAMATION – Domestic Violence Prevention Month – October, 2015 – Angie Pye and Misty Sanders, Lee Conlee House Domestic Violence Shelter/Programs, were present to receive the Proclamation, which was read and issued by Mayor Hill. Mrs. Pye distributed information on several events being sponsored throughout the month. The Purple Night Light Walk on October 10th is a national event where they will light the trees down St. Johns Avenue and government buildings with Purple Lights and walk down St. Johns Avenue to bring awareness to domestic violence. Putnam County's domestic violence stats are very high; they serve around 150 women in shelter and the average age of children in shelter is 5 years old. They have prevention programs and teach kids to deal with personal relationships in a non-violent way. They are also

holding a 3-man basketball tournament at CL Overturf Gym for players 14 and older. She also left brochures on all of their services, which are free and confidential.

STUDENT OF THE MONTH – September, 2015 – Vice Mayor Brown joined Mayor Hill in presenting certificates of recognition to the following students for academic excellence, leadership, citizenship and attendance at their respective schools:

Mario Bryant	Browning-Pearce Elementary
Raelisa Arnold	C. L. Overturf, Jr. 6 th Grade Center
Elizabeth Campo	Children's Reading Center Charter School
Marquasha Hill	E. H. Miller Elementary School
Der'ron Mack	James A. Long Elementary School
Drevon Wallace	Jenkins Middle School
Ransom Parker	Kelley Smith Elementary School
Laken Gilyard	Mellon Elementary School
Ericka Garcia-Rivera	Moseley Elementary School
Benjamin Hudnall	Palatka High School
Dominic Huerta	Peniel Baptist Academy
Taviun Miller	Putnam Academy of Arts & Sciences
Kaylee Wise	Putnam EDGE High School

2. **PUBLIC COMMENTS** – There were none.

3. **CONSENT AGENDA**

- a. **Adopt Resolution No. 2015-11-69** declaring Fire Dept vehicle & boat and WWTP inventory to be surplus property and directing the City Manager to dispose of said surplus property in accordance with City administrative procedures
- b. **Authorize renewal of the Palatka Daily News Advertising Contract** effective 10/1/2105.
- c. **Approve request to exceed allowable noise levels for Special Events permit No. 15-36** - Civil War Living History Event - Occupation of Palatka, September 25th and 26th, 2015, from 10 a.m. until 4 p.m. at the Bronson Mulholland House – Coenraad van Rensburg; Applicant
- d. **Waive Application Deadline for Special Events Permit No 15-34** - Keeping Hope Alive 3/5K Walk/Run With The Law, October 3, 2015 from 8:00 a.m. until 11:00 a.m. - Christian Community Alliance and Christian Service Center; Felicia Tillery, Applicant
- e. **Authorize closure of certain streets** to vehicular traffic and grant waiver of 60-day Class B Application Deadline for Special Events Permit No. 15-37 - Homecoming Parade, 10/23/15, from 3:30 p.m. - 5:30 p.m. - Palatka High School Student Council; Katelyn Miller, Applicant
- f. **Approve request items for Special Events Permit No. 15-38**, Palatka Main Street "3rd Friday Downtown Street Party" for regular occurrences: 10/16/15, 11/20/15, 12/18/15, 1/15/16, 2/19/16, 3/18/16, 4/15/16, and 5/20/16 from 6:00 p.m. until 10:00 p.m. - Palatka Main Street, Inc./Harris Berns-Cadle, Applicant
 1. Grant permission to exceed allowable noise levels throughout the duration of event;
 2. Grant permission to sell and consume alcoholic beverages during the event;
 3. Allow the closure of the 200 and 300 blocks of St. Johns Avenue for the event.

Commissioner Norwood asked to pull item 3(f) for discussion. Commissioner Campbell moved to approve items 3(a) through 3(e) on consent as recommended. Commissioner Brown seconded the motion, which passed unopposed.

- 3(f). **Approve request items for Special Events Permit No. 15-38**, Palatka Main Street "3rd Friday Downtown Street Party" for regular occurrences: 10/16/15, 11/20/15, 12/18/15, 1/15/16, 2/19/16, 3/18/16, 4/15/16, and 5/20/16 from 6:00 p.m. until 10:00 p.m. - Palatka Main Street, Inc
 1. Grant permission to exceed allowable noise levels throughout the duration of event;
 2. Grant permission to sell and consume alcoholic beverages during the event;

3. Allow the closure of the 200 and 300 blocks of St. Johns Avenue for the event. Commissioner Norwood asked for and received confirmation that there are no conflicting programs on those multiple dates, and moved to approve issuance of the Permit. Commissioner Campbell seconded the motion, which passed unopposed.

PUBLIC HEARINGS

4. **SECOND PUBLIC HEARING – TRIM CALENDAR:** FY 2014-2015 Final Millage Rate and Budget for 2015/16 Budget Year – 6.9967 mills proposed. Mayor Hill read the Truth in Millage Statement into the record, and announced the City of Palatka is proposing an operating millage rate of 6.9967 mills per \$1,000 of assess value, which is 22.02% below the rolled back millage rate of 8.9723 mills.

RESOLUTION 2015-11-70 setting the FY 2015-16 Millage Rate (6.9967 proposed) – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, PUTNAM COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF PALATKA, PUTNAM COUNTY, FOR FISCAL YEAR 2015-2016; AND PROVIDING AN EFFECTIVE DATE in its entirety. Commissioner Brown moved to adopt the resolution as read. Commissioner Borom seconded the motion. There being no public comment offered or discussion, a roll-call vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Resolution was declared adopted.

RESOLUTION 2015-11-71 adopting the final FY 2015-16 Budget – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, PUTNAM COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2015-2016; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the resolution as read. Commissioner Borom seconded the motion. There being no public comment offered or discussion, a roll-call vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Resolution was declared adopted.

5. **PUBLIC HEARING/ORDINANCE** – Planning Board Recommendation to assign Planned Unit Development zoning to 401 Pine Street and parcels to east, #01-10-26-8650-0010-0500 and #01-10-26-8650-0010-0100 from M-1 (Light Industrial) – Monica Sher, Owner; Palatka Building & Zoning, Applicant – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTIES LOCATED IN SECTION 1, TOWNSHIP 10 SOUTH, RANGE 26 EAST, LOCATED AT 401 PINE STREET AND A SECOND LOT LOCATED TO THE IMMEDIATE EAST, FROM M-1 (LIGHT INDUSTRIAL) TO PUD (PLANNED UNIT DEVELOPMENT, OVER THE COMMERCIAL FUTURE LAND USE MAP DESIGNATION); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to pass the ordinance on first reading as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Ordinance was declared passed on first reading.
6. **PUBLIC HEARING** – 107 Mungin St, 300 Poinsetta Ave. and underdeveloped S. Palm Avenue Parcel #12-10-26-7000-0050-0030 - Planning Board Recommendation to Annex 107 Mungin St and assign commercial land use and planned unit development zoning to all three properties, from Putnam County C-1 (Commercial Neighborhood) – Charles N. and Linda Johnson Bennett, Owners; Palatka Building & Zoning, Applicant

ORDINANCE annexing 107 Mungin Street - 2nd reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 107 MUNGIN STREET, LOCATED IN SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to adopt the ordinance on 2nd reading as read. Commissioner Norwood seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Ordinance was declared adopted.

ORDINANCE amending the Future Land Use Map and Element for 107 Mungin St, 300 Poinsetta Ave. and underdeveloped S. Palm Avenue Parcel #12-10-26-7000-0050-0030 – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF PALATKA BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST (LESS THAN 10 ACRES IN SIZE) IDENTIFIED AS 107 MUNGIN STREET, FROM PUTNAM COUNTY US (URBAN SERVICE) TO COM (COMMERCIAL); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Ordinance was declared adopted.

ORDINANCE rezoning 107 Mungin St, 300 Poinsetta Ave. and underdeveloped S. Palm Avenue Parcel #12-10-26-7000-0050-003 - 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY C-1 (GENERAL COMMERCIAL), C-1 (GENERAL COMMERCIAL), AND R-3 (MULTI-FAMILY) TO CITY PUD (PLANNED UNIT DEVELOPMENT) FOR THE FOLLOWING PROPERTIES (RESPECTIVELY): 107 MUNGIN STREET, 300 POINSETTA AVENUE AND UNDEVELOPED SOUTH PALM AVENUE PROPERTY KNOWN AS PARCEL NO.12-10-26-7000-0050-0030 (SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance on 2nd reading as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Ordinance was declared adopted.

7. **PUBLIC HEARING** – 416 Mission Road – Planning Board Recommendation to Annex, Assign single-family residential land use and R1-A zoning to the property – Chang Yen, owner; Palatka Building & Zoning, applicant

ORDINANCE annexing 416 Mission Road – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 416 MISSION ROAD, LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Campbell moved to adopt the ordinance on 2nd reading as read. Commissioner Borom seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following results: Commissioners Borom,

Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Ordinance was declared adopted.

ORDINANCE amending the Future Land Use Map and Element for 416 Mission Road - Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): FROM PUTNAM COUNTY US (URBAN SERVICE) TO CITY RL (RESIDENTIAL, LOW DENSITY) FOR 416 MISSION ROAD, LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to adopt the ordinance as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Ordinance was declared adopted.

ORDINANCE rezoning 416 Mission Road – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTIES LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST, LOCATED AT 416 MISSION ROAD FROM PUTNAM COUNTY R-1A (RESIDENTIAL SINGLE-FAMILY) TO R-1A (SINGLE-FAMILY RESIDENTIAL); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Campbell moved to adopt the ordinance on 2nd reading as read. Commissioner Borom seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The Ordinance was declared adopted.

8. **ORDINANCE** amending Chapter 22, Cemeteries; creating provisions for the issuance of burial permits for burials in City cemeteries, and amending Appendix A, Fee Schedule accordingly to cease of City-provided burial services and vault sales – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING CHAPTER 22 OF THE PALATKA MUNICIPAL CODE ENTITLED CEMETERIES; AMENDING SECTION 22-3, ADDING PROVISIONS FOR VAULTS INSTALLED BY BURIAL SERVICE PROVIDERS, SECTION 22-4, LOT PRICES, TO DELETE VAULT SALES AND INTERMENT SERVICES, SECTION 22-6, RECORDS; ADDING PROVISIONS FOR OPENING AND CLOSING OF GRAVESITES, PERMITS FOR BURIALS REQUIRED, REGULATIONS FOR INTERMENTS AND DISINTERMENTS, AND OTHER REVISIONS TO GENERAL RESTRICTIONS; PROVIDING FOR RENUMBERING OF CHAPTER SECTIONS WHERE NECESSARY; AND AMENDING “APPENDIX A – FEE SCHEDULE” TO DELETE VAULT SALES AND INTERMENT PRICING AND ADD BURIAL PERMIT FEES; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on 1st reading as read. Commissioner Campbell seconded the motion.

Steve Overturf, Johnson-Overturf Funeral Homes, 111 Grassy Lane, Palatka, said he is on record as being in support of these changes. This is a good move for the City; this is what they as burial service providers do every day, and do it very effectively, in other cemeteries. As to vaults, in the past the City has provided vaults at wholesale prices. If they are no longer selling vaults, is the City going to forego the requirement of vaults for indigent burials, and if not, are they are going to offset the cost of opening and closing indigent burial sites.

Betsy Driggers, City Clerk, Cemeteries Administration, addressed vault sales and indigent burials. In the past the City has used vaults for indigent burials, but they could get “factory seconds” at a

reduced cost from the manufacturer. They are no longer able to get those seconds. The ordinance tonight makes an exception for the vault requirement for indigent burials (Sec. 22-3(b)). She said they now bill the County \$250 for indigent burials, which covered the vault, opening and closing. That can be done by the burial service provider. The City will continue to provide the gravesite. Commissioner Campbell expressed concerns regarding the workmanship on burials performed by service providers in other cemeteries. Commissioner Brown said there are regulations in the ordinance that burial service providers must follow for burial in municipal cemeteries. Mr. Overturf said the ordinance clearly addresses standards for burials and states that if a burial service provider violates those standards they will be barred from further burials. Discussion ensued regarding contracted burial services versus burial services provided by funeral homes and mortuaries.

Regarding concerns over gravesites being placed, dug and located in an inconsistent manner, Mr. Holmes noted the ordinance states the city marks the burial site before the grave is opened. Mr. Overturf said this is no different from any other cemetery; they meet the cemetery sexton and mark the grave off. Then it is just a matter of digging within the confines of the marked area.

Mr. Suggs said he and Ms. Driggers took a tour of private cemeteries, and it is clear that the level of care at those private cemeteries is not satisfactory. The difference is that the City's cemeteries are laid out in a grid system that shows the dimensions of each gravesite. They have someone that marks off the plot. The proposed ordinance dictates how graves are to be prepared and covered. He believes this ordinance will allow the City to get out of the burial business. Having had a cemetery in Keystone, as City Manager there was only once or twice that they had to address an issue in that cemetery. Nothing is 100% foolproof, but this ordinance provides mechanisms to be able to address those concerns.

Johnny Brown, Lawson & Sons Funeral Home, 107 N. 9th Street stated the regulations state if a private cemetery is less than 5 acres, it is not governed by the State. The City puts all their vaults underground, so there is no issue with vaults protruding above ground. If the City contracts this service out, and the contractor sets the vault price at \$1,000, the City has then sent his cost out of the "ballpark." He has just spent a lot of money on burial equipment. This discussion centers around what could happen. If a grave doesn't meet City standards, the City won't allow that provider to come back and provide burial services. Those older cemeteries which were the subject of the tour have no marked gravesites; they just go in there and dig. The City's cemetery is laid out in plots. They could use some help in the form of a vault for indigent burials. The cost of gravesites at those private cemeteries is based upon what the family can pay.

Commissioner Brown said some of their customers paid only \$8.00 for a gravesite.

Commissioner Norwood provided digital photos of gravesites in private cemeteries with vault lids above ground, which were shown on the projector screen. Discussion ensued regarding quality of work. Commissioner Brown said they won't see vaults above ground because there are provisions in the ordinance that says vaults must be buried completely underground. As to the photos depicting above ground vault lids, over a period of time land shifts. Commissioner Norwood said he doesn't want the quality of work in those private cemeteries transferred over to city cemeteries. He is a proponent of hiring a contractor to dig graves in City cemeteries and wants the City to put out an RFP to hire one contractor.

Mayor Hill said it is clear they are not ready to adopt this ordinance. They may want to have more dialogue on what direction they want to take on setting parameters. The concept of getting out of the burial business seems more complicated than what they had anticipated. Commissioner Campbell said he is concerned with creating premise liability. They may want to hold orientation with the funeral homes. At his suggestion there was consensus to set up a

Commission workshop with the local bereavement/burial service providers and to be certain that Darnell Brown from the Cemeteries Dept. attends. Commissioner Norwood withdrew his motion to adopt the ordinance and moved to table 2nd reading of this ordinance to October 22nd, and to hold a workshop prior to October 22nd with burial service providers and Mr. Brown in attendance. Commissioner Campbell seconded the motion, which passed unopposed.

9. **ORDINANCE** amending Appendix "A," Fee Schedule of the Code of Ordinances to increase Water & Sewer Rates FY 2015-16 Budget Year - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING APPENDIX A (FEE SCHEDULE) OF THE MUNICIPAL CODE OF THE CITY OF PALATKA AS IT PERTAINS TO FEES AND OTHER CHARGES RELATING TO: WATER RATES GENERALLY, BOTH INSIDE AND OUTSIDE THE CITY LIMITS; SEWER RATES GENERALLY, BOTH INSIDE AND OUTSIDE THE CITY LIMITS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE OF OCTOBER 1, 2015. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Borom seconded the motion. Commissioner Norwood said they want to make sure they have set aside funds for infrastructure/water sewer line improvements.

Matt Reynolds, Finance Director, said when they put in the 10% increase in water & sewer rates this balanced the utility fund. They reduced the transfer from the General Fund and moved money into capital outlay. There being no further discussion and no public comment offered, a voice vote was taken with the following results: Commissioners Borom, Campbell, Norwood and Mayor Hill, Yes; Commissioner Brown, No. The ordinance was declared passed on first reading, four in favor, opposed by Commissioner Brown.

10. **COMMISSION DISCUSSIONS:**

CRIME TASK FORCE SCHEDULING - Commissioner Borom said the objective of the meeting is to invite the attendees at the Crime forum and move forward with the Task force. The Mayor's request was anyone interested be invited to come back together to discuss task force matters. Mayor Hill said the initial task was to take the residents of the City and break them down into zones that the PD uses, use them for zone leaders, recruit other zone leaders, and create a strategic and comprehensive plan that deals specifically with crime prevention models. They need direction. The City of Orlando has recently done this; they just had a workshop and have an effective model. He spoke to Sheriff Deming who said they would be willing to bring someone in. They may be better served to reconvene with a plan and directives to create opportunities for people to have dialogue. They may need small group sessions. Law Enforcement should put together a strategic plan as opposed to initially meeting with citizens. They should create the plan internally and then move forward.

Commissioner Borom said notes were taken at the initial forum and comments & concerns were noted. They have a list of those who spoke or signed up to participate. There was consensus to have the Clerk distribute the notes from the meeting and list of speakers and volunteers to members of the Commission and re-agenda this for October 8th.

CREATION OF OVERSIGHT COMMITTEE – Mayor Hill said he wants to create a Mayoral oversight committee to create a comprehensive plan for the City. This would create something similar to the Riverfront Development Committee but with better controls. Core areas were discussed which cover every facet of life in the community. Mayor Hill said many of their citizens have expertise in areas they have no expertise in. This committee can provide recommendations to the City to help devise a plan with which to move forward. They can begin to identify those individuals from all sectors and demographics of the community. He would like consensus to start working towards this end and come back with a concrete framework for the Committee.

Commissioner Brown moved to move forward with framework for the Committee. Commissioner Campbell seconded the motion, which passed unopposed.

11. CITY MANAGER & ADMINISTRATIVE REPORTS

Mr. Suggs said they have adopted a budget; he congratulated Mr. Reynolds for his work. They have advertised for Chief of Police position, which closes out on October 30th. There are 25 applicants so far, both from Florida and out of state. He will bring this back to the Commission.

The Clerk noted the City Employees' Safety Luncheon is scheduled for Friday, 10/2 at the Palatka Golf Club. Doors open at 9:00 a.m. for the health screening.

12. COMMISSIONER COMMENTS

Commissioner Brown – need more trash receptacles in downtown and around town.

She will be going to Washington DC with the League's Federal Action Strike Team (FAST). She has an appointment with Congresswoman Brown to look at the population requirement waiver situation. She will also visit Senator Nelson and Congressman Mica on this. Please get any other information that needs to be passed along to her. She has asked Mr. Crowe for demographics helpful for economic development.

Commissioner Borom said he'd like more project status reports on the Riverfront Development projects, specifically the Hotel and Riverfront Square. They need to aggressively monitor what's happening there with those projects. Mayor Hill said there was a problem with the roof of the Hotel; they are scheduled to have a roofer come in and seal the leaks. They are already framed out but they couldn't move forward with drywall until the water issue was resolved. This created a 2-month delay.

Mayor Hill asked Mr. Griffith to provide an update, or invite the developers in to provide an update. Mr. Suggs asked if a building permit for the 100 Block has been provided; Mr. Crowe said it has not. There is contractual language in the 100 Block Agreement that first needs to be met. Once the criteria have been met, they can update further.

Commissioner Borom said he'd also like a report on the status of the Riverboat project.

Commissioner Campbell said the dedication ceremony for Moseley Elementary's Governor's Fitness Award Facility is scheduled for October 16 around 9:30 a.m. They are asking the community to come out and support them. This grant was approved by all US governors, and Palatka was one of only 3 grant recipients selected in the Country. They are trying to get Congresswoman Brown to come for the ceremony.

Commissioner Norwood said at the Golf Course Workshop they listened to many great ideas. They can't keep losing money, but there were suggestions to find a partner or lease the facility. They should continue to look at solutions and move forward on those solutions and keep lines of communication open.

Commissioner Norwood said he recently drove through Crystal Cove and noted the roads are in poor shape. They need to protect these property values. They need to do an assessment of the roads and put a plan together to improve them. Commissioner Borom asked to include St. Johns Avenue in that assessment. Mayor Hill noted the County maintains the western portion.

Mr. Suggs said since they held the workshop at the golf course, he's received calls from people interested in operating the restaurant. They put out an RFP for operation but only had one response. They will be looking for direction on that. Commissioner Borom said he attended the

Golf Advisory Board meeting today. The gentleman who catered the NEFLC dinner there last week is very interested in operating the restaurant.

Mayor Hill said he's had calls from outside groups who are outside of the area who are interested in submitting a proposal for operation. He'd like to direct the City Manager to look at why they didn't get more interest in the RFP, and then look at sending out another RFP. Mr. Holmes said if the responder is qualified, they need to first reject the responses received. There was consensus to bring this to the October 8th Commission Meeting to either accept or reject the respondent.

Mayor Hill thanked staff for its work on organizing the Florida League of Cities meeting. This community was represented quite well. Palatka showed well and he is proud of those efforts.

He congratulated the crews working diligently on maintaining right of ways. He saw Streets/Sanitation Supt. Ed Chandler out patching potholes and driving a dump truck.

KPB Executive Director Marcia Marinello has nominated Palatka Pride for a national Keep America Beautiful award. They need to keep that momentum going.

Commissioner Campbell said Keep Hope Alive 3/5K walk/run with the law sponsored by Christian Service Center is Saturday.

13. **ADJOURN** – There being no further business to discuss, the meeting was adjourned at 8:10 p.m. upon a motion by Commissioner Brown.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105