

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



CITY of *Palatka* FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JASON L. SHAW, SR.
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

MINUTES CITY OF PALATKA April 28, 2016

Proceedings of a Regular meeting of the City Commission of the City of Palatka, Florida, held on the 14th day of April, 2016.

PRESENT:

Mayor	Terrill L. Hill
Commissioner	Mary Lawson Brown
Commissioner	Rufus Borom
Commissioner	Justin Campbell
Commissioner	James Norwood, Jr.

Also Present: City Manager Terry Suggs; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matt Reynolds; Police Chief Jason Shaw; Planning Director Thad Crowe; Public Works Director Jonathan Griffith

CALL TO ORDER: Mayor Hill called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE - The Reverend Karl N. Flagg, Senior Pastor; Mt. Tabor First Baptist Church

APPROVAL OF MINUTES – 4/14/16 – Commissioner Brown moved to adopt the minutes as read. Commissioner Borom seconded the motion, which passed unopposed.

1. **PUBLIC RECOGNITION/PRESENTATIONS**

PROCLAMATION – Law Enforcement Memorial Day – May 5, 2016 - PCSO Maj. Richard Harrell, Major Stout and Chief Shaw were present to receive the proclamation, which was read and presented by Mayor Hill. Major Harrell offered thanks on behalf of Sheriff Hardy, The 10-24 Foundation and all the men and women in law enforcement in Putnam County.

RECOGNITION – Jonathan Garcia, World Power Lifting Champion, 132 pound weight class – Mayor Hill said he met Jonathan in 9th grade when he played nose guard for the football team. Mayor Hill read a bio noting he won 2 state high school championships in weight lifting and lived and trained at the Olympic training center in Colorado Springs but did not compete. In 2008 he competed in the Junior World Weight Lifting Championship and placed 16th in the world. He later entered the sport of Power Lifting. In his first meet he scored well enough to compete in other meets. At one he set a new American record for weight lifting in the 132-lb category, which qualified him to attend the World Power Lifting Championship, where he won in his category and set new world records in Dead lift and Total lifts. He works with children to encourage them to pursue their dreams in spite of setbacks. He was presented with a plaque and key to the City. Mr. Garcia said when he attends world-wide competitions he always remembers where he came from and is proud of being from Palatka. He represents his City with positivity.

STUDENT OF THE MONTH – April, 2016 – Jonathan Garcia and his daughter Jocelyn joined Mayor Hill in presenting certificates to the following students in recognition of academic excellence, leadership, citizenship and attendance at their respective schools:

Kenneth Thornton	Browning Pearce Elementary School
Ashaunie Willis	C. L. Overturf, Jr. 6th Grade Center
Lainey Stallings	Children's Reading Center Charter School
Da'Mya Thomas	E. H. Miller School
Jason Purcell	James A. Long Elementary School (March)
Serinity Richards	James A. Long Elementary School (April)
Matthew Sharp	Jenkins Middle School
Jocelyn Bottorff	Kelley Smith Elementary School
Pacsey Bartlett	Mellon Elementary School
V'Nytria Douglas	Moseley Elementary School
Hayden Herrington	Palatka High School
Makinsey Black	Peniel Baptist Academy
Roslyn Brown	Putnam Academy of Arts and Sciences
Halee Grace	Putnam Edge High School

2. PUBLIC COMMENTS

Mike Petrucci, 905 Tierra Woods Drive, Palatka, asked if they would pull Consent Item 3-b, contract for lobbying services, as he feels that the money can be better spent on other things. Most of this information is available on line or through contacting the Legislature. The City can hire someone for less money to gather this information. They don't need to pay someone to sit in legislative session meetings.

Askew Vickers, 207 N. 18th Street, Palatka, said he has documents he would like to provide to the Clerk to distribute copies showing 2003 arrests associated with alcohol. Chief Shaw said he would also like copies. These are official documents from the Sheriff's Dept.

Mr. Vickers said the people did not get themselves into a predicament; the Commissions got them into predicaments. They are poor. When they are in trouble they reach out to poor people to get them out of debt. The City bought the high rise for \$3 million and bought the 100 block. They have taken 123 pieces of property off the tax rolls which they have given away. He spoke to Commissioner Norwood about a retention pond on church property, about which nothing has been done. This is a liability issue.

Jacob Spells, 1519 Crill Avenue, said as to Will Jones applying for a PHA position, they need to select people who know the culture of the housing projects. Mr. Jones came from the projects and helps with programs in the projects. They don't need to appoint people who have no concept of living in the projects. They need people who can relate to the people who live there. His wife was a dedicated member of that Board.

3. CONSENT AGENDA

- a. **Adopt Resolution No. 2016-12-31** to renew Mutual Agreement with TAG Grinding Services, Inc. for Disaster Debris Removal and Disposal Services for 2016/17 storm season
- b. **Adopt Resolution No. 2016-12-32** authorizing execution of a contract for Lobbyist Services with Becker & Poliakoff, per results of RFQ 2016-01
- c. **Adopt Resolution No. 2016-12-33** renaming Stillwell Drive in Ridgedale S/D to Stilwell Avenue
- d. **Authorize closure of streets to vehicular traffic for Special Events Permit No. 16-30** - Law Enforcement Torch Run for Special Olympics, 4/29/16 from 9 am to 11 am. - Darin Homer, Applicant.

- e. **Grant permission to exceed allowable noise levels and close street for Special Events Permit No. 16-31** – Private Birthday Party - N 10th between Dunham & Eagle - 6/12/2016 from 8 am to 8 pm
- f. **Adopt Resolution No. 2016-12-34** authorizing City Manager and City Clerk to execute and attest the FDOT State Highway System Lighting, Maintenance & Compensation Agreement AN582 FY 2016-17

Items 3(b) and 3(f) were pulled for discussion. Commissioner Norwood moved to pass Consent Agenda Items 3(a), (c), (d) and (e) as proposed. Commissioner Campbell seconded the motion, which passed unopposed.

- 3(b). **Adopt Resolution No. 2016-12-32** authorizing execution of a contract for Lobbyist Services with Becker & Poliakoff, per results of RFQ 2016-01 – Item pulled at the request of Mike Petrucci - Commissioner Brown said they have a small staff and cannot keep up with everything that goes on in Tallahassee. They look for funding sources regularly. They need someone who can keep up with what is going on and can speak on their behalf while legislative session is ongoing. The people with lobbyists get the funds because their lobbyists attend the sessions and the meetings. Mayor Hill said this is a federal as well as state lobbyist. When the school board hired a lobbyist, they received over a half million dollars in grants the first year. This is a highly respected lobbyist firm. This will take things to the next level and will give them a greater presence in Tallahassee. Commissioner Borom said if they can even bring one grant in to help address their priorities, it will be well worth the money spent. Commissioner Norwood moved to adopt the Resolution as presented. Commissioner Brown seconded the motion, which passed unopposed.
- 3(f). **Adopt Resolution No. 2016-12-34** authorizing City Manager and City Clerk to execute and attest the FDOT State Highway System Lighting, Maintenance & Compensation Agreement AN582 FY 2016-17 – Commissioner Borom asked as to the nature of the contract. Mr. Suggs said this is a maintenance contract on the traffic lights within the City. They are being compensated by FDOT to maintain those lights. This is not additional or new lighting. This is a reimbursement for maintenance costs. Commissioner Borom moved to authorize execution of the contract as stated. Commissioner Brown seconded the motion, which passed unopposed.
- 4. **APPOINTMENT** - Palatka Housing Authority Board - Three (3) year term to expire April 14, 2019 - three (3) applicants - Marshal Fulgham (incumbent member since 4/2005) was present to support his application to remain on the Board. Darryll W. Futch and Will Jones were not present. Mayor Hill said this is a difficult decision especially considering the level of service they have received from Mr. Fulgham. As a former Housing Authority resident, he believes that people who come from public housing understand the issues and need a chance to come back and tell the story of living there. They have three good applicants. By appointing someone who has lived in public housing they can bring a new perspective to the Board. His recommendation is to appoint Will Jones in light of his ability to relate to the residents.

Marshall Fulgham, incumbent member, said the board is there to empower the PHA Staff. He is available to staff, leadership and residents. He has gone into the communities and made himself available. They want to support their internal management. They have a very well-rounded board. He has been supportive of staff and residents for 20 years. He is aware of the issues. Mayor Hill said he'd like to see public housing residents shown a way out of public housing and he hasn't seen that. He complimented Mr. Fulgham on his service as a board member. He can still be of service even if he's not sitting on the Board. Commissioner Brown said the residents need to be shown a way out, given a focus and a sense of pride. Residents' support with child care and other means get cut off when they leave the neighborhood, which is when they need the support. Discussion ensued regarding the PHA's policy to build more public housing rather than providing home owner opportunities.

Allegra Kitchens, 1027 S. 12th Street, concurred with the Commission's comments. She said it is not the business of this Board to do those things; it is their job to manage staff. The City has 3 other boards that need members. Mr. Fulgham has been serving for 11 years. She supports his reappointment for another term.

Ray Skavorski, 107 St. Johns Terrace, E. Palatka, congratulated Mayor Hill and the commission on trying something different. The economy is improving and with better incomes, people won't want government housing.

Commissioner Norwood said he has received a lot of public input on this. He thanked Mr. Fulgham for his 11 years of service and asked him if he would be willing to serve on any other City board. Mr. Fulgham said he would not; this board fits well into his schedule at work. He has put a lot of time into learning this board's duties and responsibilities. Commissioner Borom thanked Mr. Fulgham for his service and said part of the Board's duties should be moving people from government dependence into self-sufficiency.

Commissioner Brown moved to appoint Will Jones to the Palatka Housing Authority for a 4-year term to expire April 12, 2020. Commissioner Borom seconded the motion. A roll-call vote was requested and taken, which yielded the following results: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The motion passed unopposed.

PUBLIC HEARINGS:

5. **PUBLIC HEARING:** 202 Florida Ave. - Planning Board Recommendation to Annex and assign single-family residential land use and zoning to property, from Putnam County R-2 (Residential Mixed) - James Gary Wallace, Owner; Palatka Building & Zoning Dept., Applicant.

ANNEXATION ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 202 FLORIDA DRIVE, LOCATED IN SECTION 11, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to pass the ordinance on first reading as read. Commissioner Borom seconded the motion. There being no audience comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

REZONING ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY R-1HA (RESIDENTIAL SINGLE FAMILY) TO CITY R-1A (SINGLE FAMILY RESIDENTIAL) FOR A PARCEL IDENTIFIED AS 202 FLORIDA DRIVE, LOCATED IN SECTION 11, TOWNSHIP 10 SOUTH, RANGE 26 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on second reading as read. Commissioner Brown seconded the motion. There being no audience comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

6. **PUBLIC HEARING:** 1620 Husson Ave. - Planning Board Recommendation to Annex and assign single-family residential land use and zoning to property, from Putnam County R-1A (Residential Single Family) - Terry White & Cherane Wilford, Owners; Palatka Building & Zoning Dept., Applicant.

ANNEXATION ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 1620 HUSSON AVENUE, LOCATED IN SECTION 13, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Campbell moved to pass the ordinance on first reading as read. Commissioner Norwood seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

REZONING ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY R-1A (RESIDENTIAL SINGLE-FAMILY) TO CITY R-1A (SINGLE-FAMILY RESIDENTIAL) FOR THE FOLLOWING PROPERTY: 1620 HUSSON AVENUE (SECTION 13, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Borom moved to pass the ordinance on first reading as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

7. **PUBLIC HEARING:** 203 Central Avenue - Planning Board Recommendation to Annex and assign single-family residential land use and zoning to property, from Putnam County R-2 (Residential Mixed) - Robert Michael Ratliff, Owner; Palatka Building & Zoning Dept., Applicant.

ANNEXATION ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 203 CENTRAL AVENUE, LOCATED IN SECTION 11, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Brown seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

REZONING ORDINANCE - 1st Reading – The Clerk read and ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY R-2 (RESIDENTIAL MIXED) TO CITY R-1A (SINGLE-FAMILY RESIDENTIAL) FOR THE FOLLOWING PROPERTY: 203 CENTRAL AVENUE (SECTION 11, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

8. **PUBLIC HEARING:** 207 Skeet Club Rd. - Planning Board Recommendation to Annex and assign single-family residential zoning to property, from Putnam County R-1HA (Residential Single Family) - Joseph and Angela Stillword, Owners; Palatka Building & Zoning Dept., Applicant.
- ANNEXATION ORDINANCE** - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 207 SKEET CLUB ROAD, LOCATED IN SECTION 3, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Borom moved to adopt the ordinance as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

REZONING ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY R-1HA (RESIDENTIAL SINGLE FAMILY) TO CITY R-1AA (SINGLE FAMILY RESIDENTIAL) FOR A PARCEL IDENTIFIED AS 207 SKEET CLUB ROAD, LOCATED IN SECTION 3, TOWNSHIP 10 SOUTH, RANGE 26 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to pass the ordinance on first reading as read. Commissioner Campbell seconded the motion. There being no public comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

- * 9. **PUBLIC HEARING** - 908 N 20th St - Planning Board Recommendation to Annex and rezone from Putnam County R-2 (Residential Two-Family) to City R-1A (Single-Family Residential) - Gerald and Deborah Ragans, owners; Palatka Building & Zoning Dept, Applicant

ANNEXATION ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 908 NORTH 20TH STREET, LOCATED IN SECTION 1, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Campbell seconded the motion.

Thad Crowe, Planning Director, addressed questions as to the owner having been notified that as this is a mobile home, should it be essentially destroyed, it cannot be replaced with another mobile home, as the city has special zoning for mobile homes. Mr. Crowe said they have not heard from the owner as to any objection to not being able to replace this mobile home with another mobile home. This mobile home is being grandfathered in. If they zone it for mobile home, it would be considered "spot" zoning. They have had telephone discussions with the owner and have sent him registered letters. There being no public comment or further discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

REZONING ORDINANCE - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM

COUNTY R-2 (RESIDENTIAL MIXED) TO CITY R-1A (SINGLE-FAMILY RESIDENTIAL) FOR THE FOLLOWING PROPERTY: 908 20TH STREET (SECTION 1, TOWNSHIP 10 SOUTH, RANGE 26 EAST); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Borom seconded the motion. There being no audience comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

10. **PUBLIC HEARING:** 161 & 163 Comfort Road - Planning Board Recommendation to Annex 163 Comfort Road and rezone 161 & 163 Comfort Road to assign Planned Industrial Zoning to property, from R-1A (Residential, Single-Family - 161) and Putnam County IH (Industrial, Heavy - 163) - Pumpcrete America Inc., Owner and Applicant

ANNEXATION ORDINANCE – 163 Comfort Rd - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 163 COMFORT ROAD, LOCATED IN SECTION 37, TOWNSHIP 9 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Borom moved to pass the ordinance on first reading as read. Commissioner Campbell seconded the motion. Per the question, Mr. Crowe said this property was up for annexation last year but was pulled on second reading as the original application was filed by a company representative that did not officially represent the owner. The owner pulled the application at that time. The owner and neighbors are now on board with these actions. The zoning will be City Planned Industrial Zoning (PIZ). Discussion ensued as to the buffer and industrial zoning. Mr. Crowe said there will be a natural buffer with a wall bordering the southern property line. There being no public comment or further discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

REZONING ORDINANCE – 161 & 163 Comfort Road - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTIES LOCATED IN SECTION 37, TOWNSHIP 9 SOUTH, RANGE 26 EAST, INCLUDING 161 COMFORT ROAD TO BE REZONED FROM R-1AA (RESIDENTIAL, SINGLE-FAMILY) TO PID (PLANNED INDUSTRIAL DEVELOPMENT, AND INCLUDING 163 TO BE REZONED FROM PUTNAM COUNTY IH (INDUSTRIAL, HEAVY) TO PID (PLANNED INDUSTRIAL DEVELOPMENT); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Campbell seconded the motion. There being no audience comment or discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

11. **ORDINANCE** rezoning 7201 and 7220 PRC Way - Planning Board Recommendation to assign Planned Industrial Zoning to property, from Putnam County PUD (Planned Unit Development) - Sykes Realty (7201 PRC Way) and Premier Palatka LLC (7220 PRC Way), Owners; Palatka Building & Zoning Dept., Applicant - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY PUD (PLANNED UNIT DEVELOPMENT) TO CITY PID (PLANNED INDUSTRIAL DEVELOPMENT, PUTNAM COUNTY BUSINESS PARK) FOR TWO PARCELS IDENTIFIED AS

7201 AND 7220 PRC WAY, LOCATED IN SECTION 4, TOWNSHIP 10 SOUTH, RANGE 26 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Borom seconded the motion. Commissioner Norwood asked if there are special conditions under the PUD. Mr. Crowe said this is an existing PUD and has standard allowable uses. There being no public comment or further discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

12. **PUBLIC HEARING/ORDINANCE** revising subdivision plat for 6109 3rd Manor Road West, Parcel # 10-10-26-9130-0030-0250 – Planning Board Recommendation to vacate two City controlled easements in rear yard of property - 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, APPROVING A FINAL PLAT FOR VACATION OF AN EASEMENT LOCATED ON PROPERTY IDENTIFIED AS 6109 3RD MANOR WEST; LOCATED IN SECTION 10, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to pass the ordinance on first reading as read. Commissioner Borom seconded the motion. Mr. Holmes said after a citizen provided him with specific language on the plat dedication he submitted a revised ordinance just prior to the meeting tonight. The Plat dedication dedicates the easements to the public and purchasers of the property. Nothing the City does is going to make it legal to, or be in a position to, vacate the rights of the purchaser of the property to those easements. Secondly, the ordinance states that city staff will be able to vacate easements in the rest of the subdivision, but because they are dedicated easements in the plats, they will have to be advertised separately. He has no difficulty with vacating this easement. He has changed the language of the ordinance to provide that just the easements that were advertised, noticed and went before the Planning Board can be vacated. They can't delegate to staff the power to vacate easements. The original motion was withdrawn by consensus.

The Clerk was directed to read the amended ordinance, entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, APPROVING A FINAL PLAT FOR VACATION OF AN EASEMENT LOCATED ON PROPERTY IDENTIFIED AS 6109 3RD MANOR WEST; LOCATED IN SECTION 10, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE, in its entirety. Mr. Holmes noted that Section 1 now reads the easements identified in Exhibit 1 shall be and are hereby vacated in "Webb's Viking Manor Subdivision," and Section 2 was corrected to read "Clerk of Circuit Court." Commissioner Brown moved to pass the amended ordinance on first reading as read. Commissioner Campbell seconded the motion. There being no public comment or further discussion, a voice vote was taken, which yielded the following result: Commissioners Borom, Brown, Campbell, Norwood and Mayor Hill, Yes; Nays, none. The ordinance was declared passed on first reading.

13. **CITY MANAGER & ADMINISTRATIVE REPORTS**
STAFF REPORT – Benches and Traffic Control at Oak Hill Cemetery West – Mr. Suggs said he and Ms. Driggers met with cemetery service providers as directed, and there was a consensus across the board that the current rules and regulations are good. They advised the City to enforce the rules currently in place. Traffic Control posts are being erected at Oak Hill West.

Thad Crowe, Planning Director, said Glenda Hinton from the Cemetery has been transferred to Building and Zoning and they are glad to have her.

Commissioner Brown said they need to let people know they want to square up the City boundaries, and they need to come up with a plan to let people annex in to get water and sewer.

Police Chief Shaw reported on recent events. Last Friday the PPD held its first neighborhood festival on Washington Street. They learned how to better serve the residents in the neighborhood. They made over 200 surveys and are currently tallying up those key issues. Two key stand-out issues were morning traffic and fights that occur after school lets out. They are working on addressing those issues. They plan to host other festivals in the community in order to hear from the citizens. They partnered with PHA and Putnam Co. Reentry Program, and they had individual volunteers from DCF and other organizations. They were able to accomplish a lot towards bridging the gap between department and citizens.

Chief Shaw reported on the April 23rd Palatka Pride clean-up on Oak Street, noting it was very successful. Many organizations were represented. They had their 2nd largest crowd of participants. May 23rd is the countywide clean-up event. They will meet at City Hall.

Commissioner Borom thanked Chief Shaw and his staff for reaching out to the community and breaking down barriers. This is what they discussed during the Crime Forum. The Palatka Pride saw its 2nd largest crowd participating this month.

Mr. Suggs said he's met with County officials regarding St. Johns Avenue from College Rd. to Zeagler Dr. They hope to move forward on partnering with Co Public Works on a potential grant.

14. COMMISSIONER COMMENTS

Commissioner Norwood asked if they concurred on having city manager conduct staff evaluations. Mr. Suggs said he is in the process of drafting those.

Commissioner Campbell asked to address phone issue at City Hall. This is becoming a major issue. They cannot get through to certain departments. He called several times and it was hard for him to get through. He spoke to City Manager about the issue. Mr. Suggs said he spoke with Mr. Reynolds who has more history with the system. An ATT representative came in today and set up a "rotor" system to rotor incoming calls in to 3 separate locations, 2 on the counter and the 3rd location in his office. The more lines they add, the more rings it will take before the call will actually transfer back to voice mail. They don't want to continue to add lines or there will be more rings. They need to look at upgrading the phone system to spread those calls over more people. If two people are calling in at once and are going through the system, there is no notification that there is a 3rd call coming in. Mayor Hill asked to look at having a receptionist as opposed to having an automated system. They need to provide customer service. They need a customer service rep to direct phone calls and provide information. There was general concurrence amongst the Commission that people need to call in and speak to a live body. Discussion ensued regarding changes for the Water Desk and making modifications to the lobby to house certain positions. Departments that need to be housed in City Hall will be housed in City Hall.

Commissioner Campbell said they provided internship opportunities for youth last summer, and he would like to move forward with providing high school juniors and seniors opportunities for summer internship. He will volunteer his time to make sure that happens.

Commissioner Campbell said the latest talk on Facebook as been about a splash pad. They need to provide an update for the citizens. They need to provide an official statement from City Hall.

Commissioner Brown said she spoke to veterans about helping to raise funds for a splash pad, and they are willing to do so. There was consensus that they need to make this happen. There is a provision for this in the current FRDAP grant. Jonathan Griffith, Public Works Mgr, said they are looking at incorporating a water runnel that is integrated with sand. They can locate it at the terminus of Sts. Johns Avenue or in the nature based playground.

Commissioner Brown said she attended a municipal conference in Norfolk, VA. She brought information back to Mr. Suggs regarding a grant given to the State of Virginia wherein they created partnerships with federal, state and local governments as well as universities. They have gone green with their buildings; in some they pay no electricity or water bills. There was a large band festival there which could be done on a smaller scale with Florida School of the Arts.

Commissioner Brown said on Wednesday she will travel to San Antonio on business with the FLC Florida Insurance Trust. She noted her travel is not at the expense of the City, but the City benefits from her travels. She has distributed the PDN Explorer over 13 states.

Mr. Suggs said he spoke with the Clay County Chamber of Commerce President, who shared they are still discussing a bypass and talking about raising the Shands Bridge, which will give Palatka an opportunity to grow.

Mayor Hill said they are looking for 500 volunteers to participate in county-wide cleanup on May 21st. They want Palatka to have largest number of volunteers. They have issued a challenge to all municipalities throughout the County.

Mayor Hill said they have an opportunity to partner with Bethune-Cookman University for a rural development and technical assistance grant. They want to move forward on this. Millions of dollars are available. This is a planning grant which allows them to put together a true Economic Development plan with an empirical data analysis. They will come in, perform a Needs Assessment, and help develop a plan to move forward. Grants are awarded upon many factors including need and economics. They fit the category. This is great opportunity for the City. There was consensus of the Commission to move forward on this.

Mayor Hill said in the past he's spoken about a Mayoral oversight committee to allow citizens to sit on committees and provide input to the Commission. They can all play an important role in this. Decisions can be made by everyone. If they use all their resources, Palatka can be a better community. Everyone has a vested interest in the outcome by allowing everyone to have a voice.

15. **ADJOURN** - There being no further business to discuss, the meeting was adjourned at 7:55 p.m. by Mayor Hill.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 206.105