TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY of Palatka
FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JASON L. SHAW, SR.
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

AGENDA
CITY OF PALATKA
September 8, 2016

CALL TO ORDER:

a. **Invocation** – The Reverend Karl N. Flagg, Senior Pastor; Mt. Tabor First Baptist Church
Moment of Silence in recognition of victims of September 11 Terrorist Attacks
b. **Pledge of Allegiance**
c. **Roll Call**

APPROVAL OF MINUTES – 07/28/16 Budget Workshop; 07/28/16 Regular Meeting

1. **PUBLIC RECOGNITION/PRESENTATIONS**
   a. **PROCLAMATION** – Constitution Week, Sept. 17 – 23 – Nancy Preston, Donna Rogero & Members of William Bartram Chapter of the National Society of the Daughters of the American Revolution
   b. **K-9 OFFICER RETIREMENT – RESOLUTION No. 2016-12-51** recognizing the retirement of K-9 Wilson from Police Service and providing for his adoption by Det. David Hager – Adopt

2. **PUBLIC COMMENTS** – (limited to 3 minutes – no action will be taken on topics of discussion)

3. **CONSENT AGENDA**
   *a. **Adopt Resolution No. 2016-12-52** authorizing execution of a Federal Aviation Administration FY 2016-2017 Airport Improvement Program grant for obstruction/tree removal and mitigation
   *b. **Adopt Resolution No. 2016-12-53** authorizing the submission of an application for a USDA Community Facilities Grant to purchase a Regenerative Air Street Sweeper
   *c. **Adopt Resolution No. 2016-12-54** authorizing the submission of an application for a USDA Community Facilities Grant to purchase a Vacuum Truck
   *d. **Adopt Resolution No. 2016-12-55** authorizing the submission of an application for a USDA Rural Business Development Grant to construct storm water systems at the Riverfront Park - Adopt
   *e. **Adopt Resolution No. 2016-12-56** authorizing application & execution of the PPD application for the Bureau of Justice Assistance 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-County Solicitation ($13,776 with no match).
   *f. **Adopt Resolution No. 2016-12-57** authorizing the Mayor to execute a contract with the State of Florida for State Highway Traffic Signal Maintenance and Compensation Program FY 2015/16 for reimbursement of the cost of traffic signal maintenance.
   *g. **Adopt Resolution No. 2016-12-58** awarding WWTP Generator bid to Ring Power in the amount of $122,964.00 for the purchase and installation of a standby generator to operate necessary Waste Water Treatment Plant equipment.
   *h. **Adopt Resolution No. 2016-12-59** declaring certain vehicles and equipment to be surplus and directing the City Manager to dispose of surplus property in accordance with administrative procedures
   *i. **Adopt Resolution No. 2016-12-60** amending the composition of Audit Committee membership
   *j. **Reappoint Marcia Lane** to the Board of Zoning Appeals for a five-year term to expire July, 2021 (incumbent, sole applicant)
   *k. **Grant permission to exceed allowable noise levels for Special Events Permit No. 16-26,** Florida Bass Federation National Semi- Final Tournament Saturday, 10/22/16 and Sunday, 10/23/16 from 5 a.m. until 5 p.m.- Florida Bass Federation; Joe Nickol, Applicant.
   *l. **Grant permission to exceed allowable noise levels for Special Events Permit No. 16-38**, Florida Bass Federation State Championship, Saturday, 10/1/16 and Sunday, 10/2/16 from 5 a.m. until 4 p.m.- Florida Bass Federation Joe Nickol, Applicant.

201 N. 2ND STREET · PALATKA, FLORIDA 32177
PHONE: (386) 329-0100 **www.palatka-fl.gov** **FAX: (386) 329-0106**

3. **CONSENT AGENDA (Continued)**
   ***m. Grant permission to exceed allowable noise levels for Special Events Permit No. 16-39,** 8th Annual Veteran's Appreciation Bass Tournament on Saturday, 9/24/16- Joseph Nickol, Applicant.
   ***n. Authorize closure of certain streets to vehicular traffic for Special Events Permit No. 16-40** - Florida's Healthiest Weight 5K Walk/Run, 9/24/16 from 7:00 a.m. - 11:00 a.m. - Florida Department of Health, Putnam County; Mary Garcia, Applicant

* 4. ~~**REQUEST** for $15,000 grant – LIFT Putnam, Inc.; Jim Padgett, Executive Director~~ **Item pulled**

PUBLIC HEARINGS:

* 5. **FIRST PUBLIC HEARING - TRIM CALENDAR: F/Y 2016-17** - Proposed Budget & Millage Rate for 2016/17 Budget Year – 6.4000 mills proposed
   a. RESOLUTION setting the proposed FY 2016-17 Millage Rate (6.4000 Proposed) - Adopt
   b. RESOLUTION adopting the proposed FY 2016-17 Budget – Adopt

* 6. **PUBLIC HEARING:** 3829 Reid Street – Planning Board recommendation to annex and assign intensive commercial land use and zoning to property – Julio Pena, Owner; Palatka Building & Zoning Dept., Applicant.
   ***a. ANNEXATION ORDINANCE** – 2nd Reading, Adopt
   ***b. FUTURE LAND USE MAP AMENDMENT** - Adopt
   ***c. REZONING ORDINANCE** – 2nd Reading, Adopt

* 7. **PUBLIC HEARING:** 7000 Old Wolf Bay Rd. - Planning Board recommendation to annex, and assign neighborhood commercial zoning land use and zoning to property - Mocking Bird Properties, Owners; Palatka Building & Zoning Dept., Applicant.
   ***a. ANNEXATION ORDINANCE** – 2nd Reading, Adopt
   ***b. FUTURE LAND USE MAP AMENDMENT** ORDINANCE - Adopt
   ***c. REZONING ORDINANCE** – 2nd Reading, Adopt

* 8. **PUBLIC HEARING:** 300 N. State Rd. 19. - Planning Board recommendation to annex and assign intensive commercial and single-family residential land use and zoning to property - Clay Electric Cooperative, Inc, Owner; Palatka Building & Zoning Dept., Applicant.
   ***a. ANNEXATION ORDINANCE** – 2nd Reading, Adopt
   ***b. FUTURE LAND USE AMENDMENT ORDINANCE #1** (300 N. SR 19 – 8.38 acres) –Adopt
   ***c. FUTURE LAND USE AMENDMENT ORDINANCE #2** (Stilwell Ave Parcel; 0.19 acres) - Adopt
   ***d. REZONING ORDINANCE #1** (300 N. SR 19; 8.38 acres) - 1st Reading
   ***e. REZONING ORDINANCE #2** (Stilwell Ave Parcel; 0.19 acres) – 1st Reading

* 9. **ORDINANCE** amending Chapter 42, Article III of the Code of Ordinances, Burglar/Panic/Duress Alarms, to comply with Florida HB 535 – 2nd Reading, Adopt

* 10. **ORDINANCE** rezoning 1207 Washington Street (Historic Central Academy) – Planning Board Recommendation to rezone property from R-2 (Two-Family Residential) to PBG-1 (Public Buildings & Grounds) – Palatka Housing Authority, owner/applicant – 1st Reading

* 11. **ORDINANCE** amending Palatka Municipal Code Sec. 20-185(b) to amend the membership and terms of the Palatka General Employees' Pension Board – 1st Reading

* 12. **ORDINANCE** amending Chapter 2, Div. 6 of the Code of Ordinances, Firefighters' Pension Plan, to revise vesting and normal retirement conditions effective retroactive to 1/1/2016 – 1st Reading

* 13. **ORDINANCE** amending Appendix "A," Fee Schedule of the Code of Ordinances to increase Water & Sewer Rates FY 2016-17 Budget Year – 1st Reading, Adopt

* 14. **ORDINANCE** amending Palatka Municipal Code, Chapter 94, Zoning Code to define and regulate electronic gaming establishments – 1st Reading

15. **CITY MANAGER & ADMINISTRATIVE REPORTS**

16. **COMMISSIONER COMMENTS**

17. **ADJOURN**

*Attachment **Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:

Sept. 15 – Palatka hosts NEFLC Meeting
Oct. 21 – Halloween Trick-Or-Treat 6 pm – 8 pm
Nov. 8 – General Election Day
Nov. 11 – City offices closed to observe Veterans Day
Nov. 24 & 25 – City offices closed to observe Thanksgiving

Board Openings:

Code Enforcement Board – 1 vacancy (alternate)
Put. Co. Library Board – City Appointee (2)
Board of Zoning Appeals – 1 vacancy (at-large)
Tree Committee – 1 Vacancy (at large)

CITY OF PALATKA

Proclamation

WHEREAS, In May of 1787, delegates gathered in the Pennsylvania State House to chart a new course for our emerging country, meeting in a time of economic hardship and passionate debate, but with the understanding that while controversy is a hallmark of democracy, the forces of tension and uncertainty pale in comparison to the strength of our common ideals; and

WHEREAS, in a document that has endured for more than two and a quarter centuries, the Framers put forth their vision for a more perfect Union, and called it the Constitution of the United States of America; and

WHEREAS, our Constitution was signed on September 17, 1787, and after an extended period of national conversation and with the promise of a bill of rights, it became the supreme law of the land. Since that time, America's Constitution has inspired nations to demand control of their own destinies and has called multitudes to seek freedom and prosperity on our shores; and

WHEREAS, as we celebrate the world's longest surviving written charter of government, let us remember that upholding our founding principles requires us to challenge modern injustices while accepting our responsibilities as citizens, our obligations to one another and to future generations, allowing us to move forward knowing that in the face of impossible odds, those who love their country can change it; and

WHEREAS, "Constitution Week," designated by joint resolution of Congress as September 17th through 23rd of each year, was initiated by the Daughters of the American Revolution in 1955 and signed into law in 1956 by President Dwight D. Eisenhower, becoming Public Law #915 of the United States of America.

NOW, THEREFORE, I, Terrill L. Hill, Mayor of the City of Palatka, together with the members of the Palatka City Commission, do hereby do hereby recognize & proclaim September 17th through September 23rd as

CONSTITUTION WEEK

in the City of Palatka and we encourage local government officials and leaders of civic, social and educational organizations to conduct ceremonies and programs that bring together community members to reflect on the importance of active citizenship, recognize the enduring strength of our constitution, and reaffirm our commitment to the rights and obligations of citizenship in this great Nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Palatka, Florida on this 8th day of September, in the Year of Our Lord Two Thousand Sixteen.

Commissioners:
Mary Lawson Brown
Justin Campbell
Rufus Borom
James Norwood, Jr.

PALATKA CITY COMMISSION

_____

By: Terrill L. Hill, MAYOR

CITY COMMISSION AGENDA ITEM

SUBJECT:
b. K-9 OFFICER RETIREMENT - RESOLUTION 2016-12-51 recognizing the retirement of K-9 Wilson from Police Service, and providing for his adoption by Det. David Hagar.

SUMMARY:
The Police Department purchased K-9 Wilson on December 18, 2013 to replace retired K-9 Lucky. Cpl. Ashley handled Wilson until he resigned mid-year of 2015. Wilson was kenneled for approximately five months until he was reassigned to a second handler in November 2015.

The average work life of a K-9 is three to five years and the common rule is one handler per the K-9's career. In some cases, a K-9 can be assigned to a second handler. However, it is not recommended a K-9 have multiple handlers throughout its career. K-9 Wilson has worked for the department for almost three years and has had a total of two handlers.

The current handler will be transitioning into a new assignment with new responsibilities in October. K-9 Wilson is not needed for this assignment. In my professional opinion, it would not be fair to the K-9 or the department to kennel Wilson for an undetermined amount of time while a new handler is selected and trained. It would be a financial burden in kennel cost, K-9 care, training, fuel and vehicle maintenance to keep Wilson with the knowledge he will be retired in two years or less. Therefore, I recommend K-9 Wilson be retired early, surplus him from inventory and his current handler given first opportunity to purchase Wilson as outlined in the departments K-9 Unit policy.

The department has an independent account for K-9 Unit donations which is used for the purchase of replacement K-9's. Donations can be solicited for the purchase of a new K-9 after a new handler has been selected. The department's budget has funding for two K-9 teams therefor no adverse effect will occur with the replacement of K-9 Wilson.

RECOMMENDED ACTION:
Adopt the resolution to officially retire K-9 Wilson, declare him as surplus property of the City and donate to current handler.

ATTACHMENTS:

Description	Type
Resolution	Cover Memo
Release Form	Cover Memo

RESOLUTION NO. 16 -

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, RECOGNIZING THE RETIREMENT OF K-9 POLICE OFFICER "WILSON"; DECLARING K-9 WILSON AS SURPLUS AND AUTHORIZING HIS ADOPTION BY AND TRANSFERING OWNERSHIP OF K-9 WILSON TO DETECTIVE DAVID HAGER, HIS HANDLER.

WHEREAS, K-9 Wilson, a German-born German Shepherd police dog, began service to the citizens of Palatka in December 2013; and

WHEREAS, in his years with the department, Wilson has contributed significantly to the resolution of numerous cases; and

WHEREAS, the average work life of a K-9 is three to five years and the common rule is one handler per the K-9's career; and

WHEREAS, Wilson has had two different handlers while with the Police Department; and

WHEREAS, his current handler, will be transitioning into a new assignment with new responsibilities where Wilson will not be needed; and

WHEREAS, it would not be fair or financially sound to kennel Wilson for an undetermined time while a new handler is selected and trained; and

WHEREAS, K-9 Wilson's handler and partner, wishes to adopt Wilson and has agreed to provide proper care and an appropriate and loving home for him to live out his days in retirement as a canine of leisure; and

WHEREAS, Florida Statute 274.05 provides government units with the authority to classify as surplus any of its property that has not been otherwise lawfully disposed of, and to dispose of said property through sale or donation; and

WHEREAS, The Palatka City Commission finds it appropriate and in the best interest of the City to retire K-9 Wilson from police service, declare him as surplus property and donate him to his handler who has met all the requirements for and is qualified to adopt K-9 Wilson, and who has executed a K-9 Retirement/Release and Hold Harmless Agreement attached hereto as Exhibit "A" and incorporated into this Resolution.

NOW, THEREFORE, Be it resolved by the City Commission of the City of Palatka, Florida, as follows:

Section 1: The above recitals are true and correct, and are incorporated herein by reference;

Section 2: K-9 Wilson is henceforth retired from police service, declared as surplus property, and is to be released for adoption in accordance with State law and Law Enforcement Administrative Procedures;

Section 3: The City Manager and Police Chief are hereby authorized to take the necessary steps to effectuate the donation of K-9 Wilson to his handler and now former partner who has executed a K-9 Retirement/Release and Hold Harmless Agreement which is attached hereto as Exhibit "A".

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 8th day of September 2016.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM
AND LEGALITY:

_____

CITY ATTORNEY

Palatka Police Department

K-9 RETIREMENT

RELEASE and HOLD HARMLESS AGREEMENT

The undersigned is taking possession and ownership of a police K-9 and has full knowledge of this property (Police K-9). The undersigned acknowledges that they have been advised of all known characteristics of the K-9 pertaining to its' training in the areas of drug detection, tracking, apprehension and bite work. The undersigned acknowledges that they have been advised of the possible hazards that a Police K-9 may pose to persons, animals and property.

The undersigned states that they are prepared to and will properly care for the animal including the cost of health care, feeding and grooming of the K-9.

FOR THE SOLE CONSIDERATION OF _____,
(Amount of money, check and check #)

as payment for surplus property (the K-9), the undersigned agrees to release and save and hold harmless the **City of Palatka**, its employees, the **Palatka Police Department**, the **Chief of Police** and other **Palatka Police Department employees, commissioners, legal representatives, successors, agents, assigns and former employees**, who might be liable ("RELEASEES") from any and every claim, demand, or cause of action whatsoever which the undersigned may have or may hereafter have, against the above named persons, agencies or entities in reference to the K-9, _____, and / or
(name of K-9)
its' actions, as well as assuming responsibility for the costs for health care, feeding and grooming.

Dated this ___ day of _____, 2016.

_____
Signature

STATE OF FLORIDA
COUNTY OF PUTNAM

Before me personally appeared _____who executed the above instrument of his/her own free will and accord with full knowledge of the purpose therefore.
Subscribed in my presence this _____ day of _____, _____. My commission expires on ____, _____, _____.
Produced identification: _____.

Notary Seal

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution No. 2016-12-52 authorizing execution of a Federal Aviation Administration FY 2016-2017 Airport Improvement Program grant for obstruction/tree removal and mitigation

SUMMARY:
Attached is a Federal Aviation Administration pre-application for FY 2017 Airport Improvement Program grant for the obstruction/tree removal and mitigation project.

On August 21, 2014 the FAA provided a list of trees affecting navigation to Runway 9-27 at the Palatka Municipal Airport . Many of the trees are inaccessible to heavy equipment and located within wetlands. The scope of the project includes the removal of obstructions (trees) and mitigation of the affected wetland areas. The intent is to make these areas more accessible to routine mowing and maintenance to prevent future obstructions.

On July 28th the City accepted an FDOT Supplemental Joint Participation Agreement (SJPA) for the State's portion of the funding for completion of this project. See the detailed project information sheet that follows the resolution for specifics related to the scope.

This request is for $371,817 (90%) from FAA. With an estimated $41,313.00 (10%) to come from FDOT (State) and $0.00 (zero) to come from the City, the total Project funding for actual obstruction removal is estimated at $413,130.00.

RECOMMENDED ACTION:
Adopt Resolution authorizing the execution of a Federal Aviation Administration FY 2016-2017 Airport Improvement Program grant for Airport obstruction/tree removal and mitigation .

ATTACHMENTS:

Description	Type
Resolution	Resolution
FAA Pre-Application	Backup Material
Airport Aerial	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/30/2016 - 10:50 AM

RESOLUTION NO. 2016–12-52

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AND ATTEST A FEDERAL AVIATION ADMINISTRATION FY 2016/17 AIRPORT IMPROVEMENT PROGRAM GRANT FOR OBSTRUCTION/TREE REMOVAL AND MITIGATION

WHEREAS, on August 21, 2014, The FAA provided a list of trees affecting navigation to Runway 9-27 at the Palatka Municipal Airport; and

WHEREAS, many of the trees are inaccessible to heavy equipment and are located within protected wetlands, and the scope of work exceeds the City's in-house operations and financial capacity; and

WHEREAS, the City of Palatka desires to remove the obstructions and to mitigate the affected areas to allow for future maintenance; and

WHEREAS, the FAA approved 2016/17 AIP Grant funding for this Obstruction Removal Project; and

WHEREAS, the total project cost for the above project is estimated at $413,130.00, with the FAA funding up to 90% of the total eligible cost, or $371,817.00, and with the Florida Department of Transportation (FDOT) funding 10%, or $41,313.00 and the City of Palatka funding 0%, or $0.00 of the total eligible cost; and

WHEREAS, the Project has been included in the City's proposed FY 2016/2017 Budget; and

WHEREAS, it is in the best interest of the City of Palatka to go forward with the Grant acceptance and execution.

NOW THEREFORE, be it resolved as follows:

1. That the Palatka City Commission confirms and approves the FAA's grant offer to the City of Palatka for the aforementioned grant funds for obstruction/tree removal and mitigation (the PROJECT); and

2. That the City Manager and City Clerk of the City of Palatka are hereby authorized to execute and attest the FAA Airport Improvement Program (AIP) Grant in the amount of $371,817, which represents up to 90% of the total eligible costs associated with the above referenced PROJECT ($413.103 total).

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 8th day of September, 2016.

CITY OF PALATKA

BY:_____
Its MAYOR

ATTEST:

_____
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

_____
CITY ATTORNEY

Airport Improvement Program
Orlando Airports District Office

Federal Assistance Request Checklist

Airport:	Palatka Municipal Airport (28J)
Sponsor:	City of Palatka
City, State:	Palatka, Florida
Date of Application:	August 2, 2016
Type of Application:	2016 AIP Grant Application – Development

Cover Letter:

- ☒ 1. Letter of Credit method of payment requested.
- ☒ 2. Project(s) identified. (Any changes from previous meetings/discussions should be discussed prior to submission.)
- ☐ 3. If pre-application, proposed application date identified.
- ☐ 4. If application, any changes to requested amount are identified and reasons provided.
- ☐ 5. If application, identify if any changes have taken place on Exhibit "A" Property Map since last grant.
- ☐ 6. If application, identify if any changes have taken place on Exhibit "C" Title Opinion since last grant.

Pre Application:

- ☐ 7. Standard Form 424; Form 5100-100 (Part II and Part III)
- ☐ 8. Detailed Project Information Sheet
- ☐ 9. Project Cost Estimates – One for each project and a summary
- ☐ 10. Project Sketch – One for each or one drawing with all projects
- ☐ 11. Environmental Determination Documentation for each project (CATEX Checklist, Copy of FONSI or ROD Signature Page)
- ☐ 12. Individual Project Schedules
- ☐ 13. Airport Sponsor AIP Certifications
- ☐ 14. Exhibit "A" (Airport Property Inventory Map) (by reference)
- ☐ 15. Exhibit "C" (Title Opinion) (by reference)

Application:

- ☒ 13. Standard Form 424; Form 5100-100 (Part II); Form 5100-101 (Part III)
- ☒ 14. Detailed Project Information Sheet
- ☒ 15. Individual Project Cost Breakdowns and Total Cost Summary
- ☒ 16. Bid Tabulations and Recommendation for Award Letter or:
  - ☒ 16.1 Construction Agreement
  - ☒ 16.2 Consultant-Inspection Agreement
  - ☒ 16.3 Consultant – Design Agreement
  - ☒ 16.4 Consultant – DBE Plan Update Agreement
- ☒ 17. Project Sketch – One for each or one drawing with all projects
- ☒ 18. Environmental Determination Documentation for each project
- ☒ 19. Individual Project Schedules
- ☐ 20. Appraisals (Land Acquisition Projects)
- ☐ 21. Independent Cost Estimates (Design-Only Projects or Construction Phase Services)
- ☒ 22. Airport Sponsor AIP Certifications
- ☒ 23. Exhibit "A" (Airport Property Inventory Map)
- ☒ 24. Exhibit "C" (Title Opinion)

OMB Number: 4040-0004
Expiration Date: 08/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission	* 2. Type of Application	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	- Select One -
☒ Application	☐ Continuation	* Other (Specify)
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Application Identifier:
5a. Federal Entity Identifier: 28J	* 5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Palatka

* b. Employer/Taxpayer Identification Number (EIN/TIN):	*c. Organizational DUNS:
59-6000401	01-059-5445

d. Address:

* Street1: 201 N. 2nd Street
Street 2:
* City: Palatka
County: Putnam
* State: Florida
Province:
Country: USA
*Zip/ Postal Code: 32177

e. Organizational Unit:

Department Name:	Division Name:
City Hall	Airport

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.
First Name: Terry
Middle Name: K.
* Last Name: Suggs
Suffix:

Title: City Manager

Organizational Affiliation:
N/A

* Telephone Number: (386) 329-0104
Fax Number: (386) 329-0106

* Email: tsuggs@palatka-fl.gov

OMB Number: 4040-0004
Expiration Date: 08/31/2016

Application for Federal Assistance SF-424

*9. Type of Applicant 1: Select Applicant Type:

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

* Other (specify):

* 10. Name of Federal Agency:
Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

*12. Funding Opportunity Number: N/A

Title:

13. Competition Identification Number: N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

CIty of Palatka, County of Putnam

* 15. Descriptive Title of Applicant's Project:

Obstruction/Tree Removal and Mitigation

Attach supporting documents as specified in agency instructions.

OMB Number: 4040-0004
Expiration Date: 08/31/2016

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: 7 *b. Program/Project: 7

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 02/01/2016 *b. End Date: 03/31/2017

18. Estimated Funding ($):

*a. Federal	371,817.00
*b. Applicant	0.00
*c. State	41,313.00
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	413,130.00

FAA share

Total

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____

☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐ c. Program is not covered by E.O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation on next page.)**

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☑ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Terry

Middle Name: K.

*Last Name: Suggs

Suffix:

*Title: City Manager

*Telephone Number: (386) 329-0104 Fax Number: (386) 329-0106

* Email: tsuggs@palatka-fl.gov

*Signature of Authorized Representative: *Date Signed:

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution No. 2016-12-53 authorizing the submission of an application for a USDA Community Facilities Grant to purchase a Regenerative Air Street Sweeper

SUMMARY:
The purpose of this grant is to obtain 55% of the purchase price of a new Street Sweeper for the Streets Department of the City of Palatka Public Works. The City's sweeper is nearing the end of its useful life and is due to be replaced. This piece of equipment is essential in the preventative maintenance of the City's streets and storm water system.

The application process is expected to take 8-12 months. The new sweeper could not be procured until the end of FY 16/17 or beginning of the FY 17/18. In the interim the Streets Department shall continue to use the existing sweeper on an as needed basis and contract out the remainder of the sweeping. The cost for the contractual services shall be equal to the budgeted debt service payment for the new sweeper. Resulting in no net increase to the proposed budget. Prior to expending any USDA grant funds in FY 17/18 the City shall do a cost benefit analysis of contractual versus in house sweeping.

RECOMMENDED ACTION:
Adopt the resolution authorizing the submission of an application for a United States Department of Agriculture Community Facilities Grant with a total procurement cost of $235,000.00 for the purchase of a Regenerative Air Street Sweeper.

ATTACHMENTS:

Description	Type
Resolution - USDA Grant Street Sweeper	Resolution
Application USDA CFGrant Street Sweeper Purchase	Attachment

REVIEWERS:

Department	Reviewer	Action	Date
Grants & Projects	Griffith, Jonathan	Approved	8/30/2016 - 3:54 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 3:54 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:07 PM

RESOLUTION No. 2016-

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,AUTHORIZING AN APPLICATION FOR A UNITED STATES DEPARTMENT OF AGRICULTURE COMMUNITY FACILITIES GRANT TO FUND 55% OF THE PURCHASE COST OF A REGENERATIVE AIR STREET SWEEPER AND AUTHORIZING EXECUTION AND SUBMITTAL OF ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, the City of Palatka City Commission authorizes the submittal of an application for a United States Department of Agriculture Community Facilities Grant for 55% of the procurement cost ($129,250.00) of the purchase of a Regenerative Street Sweeper (the PROJECT); and

WHEREAS, the project will not be transferring jobs/employment or producing goods/services where there is no demand and Labor Department clearance.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida:

Section 1. The City of Palatka shall apply for a Community Facilities Grant from the United States Department of Agriculture (USDA) with a total project cost of $235,000.00 with the USDA funding $129,250.00 of the total project cost with the proceeds of said grant being utilized for the purchase of a Regenerative Street Sweeper or its equivalent;

Section 2. The Mayor, Terrill L. Hill, or his successor, is specifically authorized to execute any and all documents necessary and required by USDA to file the Grant Application referred to in Section 1 above, and to confirm the City's assurance that the City will comply, as appropriate, with those requirements under Title VI, Civil Rights Act of 1964, Drug-Free Workplace Regulations and Equal Opportunity Regulations, and any other Federal regulations as may be required by USDA;

Section 3. The Mayor, Terrill L. Hill, or his successor, is specifically authorized to execute any and all documents necessary to consummate the grant; and

Section 4. That the City Manager is hereby designated as the City's authorized representative in carrying out the City's responsibilities under the grant agreement.

PASSED AND ADOPTED by the Palatka City Commission this 8th day of September, 2016.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

_____

CITY ATTORNEY

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

		2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION: Application	Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier
☐ Construction ☑ Non-Construction	☐ Construction ☑ Non-Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: City of Palatka	**Organizational Unit**: Department: Public Works
Organizational DUNS: 01-059-5445	Division: Streets
Address: Street: 201 N 2nd Street	**Name and telephone number of person to be contacted on matters involving this application (give area code)** Prefix: Mr. / First Name: Jonathan
City: Palatka	Middle Name C
County: Putnam	Last Name Griffith
State: FL / Zip Code 32177	Suffix:
Country: USA	Email: jcgriffith@palatka-fl.gov
6. EMPLOYER IDENTIFICATION NUMBER *(EIN)*: 59-6000401	Phone Number (give area code) 386-916-3163 / Fax Number (give area code)
8. TYPE OF APPLICATION: ☑ New ☐ Continuation ☐ Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)	**7. TYPE OF APPLICANT:** (See back of form for Application Types) c. Municipal Other (specify)
	9. NAME OF FEDERAL AGENCY: USDA
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 10-766 TITLE (Name of Program): Community Facilities Loans	**11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:** Street Sweeper Purchase
12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.)*: City of Palatka, Putnam County, Florida	
13. PROPOSED PROJECT Start Date: September 2016 / Ending Date: December 2016	**14. CONGRESSIONAL DISTRICTS OF:** a. Applicant FL-5 / b. Project FL-5

15. ESTIMATED FUNDING:		**16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?**
a. Federal	$ 129,250.00	a. Yes. ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:
b. Applicant	$ 105,750.00	
c. State	$ .00	
d. Local	$ .00	b. No. ☐ PROGRAM IS NOT COVERED BY E. O. 12372
e. Other	$ .00	☑ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
f. Program Income	$ .00	**17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?**
g. TOTAL	$ 235,000.00	☐ Yes If "Yes" attach an explanation. ☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix Mr.	First Name Terrill	Middle Name L.
Last Name Hill		Suffix
b. Title Mayor, City of Palatka		c. Telephone Number (give area code) 386-329-0100
d. Signature of Authorized Representative		e. Date Signed

OMB Approval No. 0348-0041

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	$ .00	$ .00	$ .00
2. Land, structures, rights-of-way, appraisals, etc.	$ .00	$ .00	$ .00
3. Relocation expenses and payments	$ .00	$ .00	$ .00
4. Architectural and engineering fees	$ .00	$ .00	$ .00
5. Other architectural and engineering fees	$ .00	$ .00	$ .00
6. Project inspection fees	$ .00	$ .00	$ .00
7. Site work	$ .00	$ .00	$ .00
8. Demolition and removal	$ .00	$ .00	$ .00
9. Construction	$ .00	$ .00	$ .00
10. Equipment	$ 235,000 .00	$ .00	$ .00
11. Miscellaneous	$ .00	$ .00	$ .00
12. SUBTOTAL *(sum of lines 1-11)*	$ 235,000 .00	$ 0 .00	$ 0 .00
13. Contingencies	$ .00	$ .00	$ .00
14. SUBTOTAL	$ 235,000 .00	$ 0 .00	$ 0 .00
15. Project (program) income	$ .00	$ .00	$ .00
16. TOTAL PROJECT COSTS *(subtract #15 from #14)*	$ 235,000 .00	$ .00	$ 235,000 .00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.	Enter eligible costs from line 16c Multiply X 55.00 %		$ 129,250.00

INSTRUCTIONS FOR THE SF-424C

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This sheet is to be used for the following types of applications: (1) "New" (means a new [previously unfunded] assistance award); (2) "Continuation" (means funding in a succeeding budget period which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal Government's financial obligations or contingent liability from an existing obligation). If there is no change in the award amount, there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to effect minor (no cost) changes. If you have questions, please contact the Federal agency.

Column a. - If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATION."

If this application entails a change to an existing award, enter the eligible amounts *approved under the previous award* for the items under "COST CLASSIFICATION."

Column b. - If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is *not* allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.

Column. - This is the net of lines 1 through 16 in columns "a." and "b."

Line 1 - Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchases of land which is allowable for Federal participation and certain services in support of construction of the project.

Line 2 - Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).

Line 3 - Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.

Line 4 - Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).

Line 5 - Enter estimated engineering costs, such as surveys, tests, soil borings, etc.

Line 6 - Enter estimated engineering inspection costs.

Line 7 - Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.

Line 9 - Enter estimated cost of the construction contract.

Line 10 - Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.

Line 11 - Enter estimated miscellaneous costs.

Line 12 - Total of items 1 through 11.

Line 13 - Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)

Line 14 - Enter the total of lines 12 and 13.

Line 15 - Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.

Line 16 - Subtract line 15 from line 14.

Line 17 - This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.

OMB Approval No. 0348-0042

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property aquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.

14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED June 22, 2016

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution No. 2016-12-54 authorizing the submission of an application for a USDA Community Facilities Grant to purchase a Vacuum Truck

SUMMARY:
The purpose of this grant is to obtain 55% of the purchase price of a new Vacuum Truck for the City of Palatka Public Works. This piece of equipment is essential in the preventative maintenance of the City's street storm water drainage system.

RECOMMENDED ACTION:
Adopt the resolution authorizing the submission of an application for a United States Department of Agriculture Community Facilities Grant with a total procurement cost of $370,000.00 for the purchase of a Vacuum Truck.

ATTACHMENTS:

Description	Type
Resolution - USDA Vacuum Truck	Resolution
USDA Community Facility Vac Truck Application	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Grants & Projects	Griffith, Jonathan	Approved	8/30/2016 - 3:54 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 3:59 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:07 PM

RESOLUTION No. 2016-12-54

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,AUTHORIZING AN APPLICATION FOR A UNITED STATES DEPARTMENT OF AGRICULTURE COMMUNITY FACILITIES GRANT TO FUND 55% OF THE PURCHASE COST OF A VACUUM TRUCK AND AUTHORIZING EXECUTION AND SUBMITTAL OF ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, the City of Palatka City Commission authorizes the submittal of an application for a United States Department of Agriculture Community Facilities Grant for 55% of the procurement cost ($203,500.00) of the purchase of a Vacuum Truck (the PROJECT); and

WHEREAS, the project will not be transferring jobs/employment or producing goods/services where there is no demand and Labor Department clearance.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida:

Section 1. The City of Palatka shall apply for a Community Facilities Grant from the United States Department of Agriculture (USDA) with a total project cost of $370,000.00 with the USDA funding $203,500.00 of the total project cost with the proceeds of said grant being utilized for the purchase of a Vacuum Truck or its equivalent;

Section 2. The Mayor, Terrill L. Hill, or his successor is specifically authorized to execute any and all documents necessary and required by USDA to file the Grant Application referred to in Section 1 above, and to confirm the City's assurance that the City will comply, as appropriate, with those requirements under Title VI, Civil Rights Act of 1964, Drug-Free Workplace Regulations and Equal Opportunity Regulations, and any other Federal regulations as may be required by USDA;

Section 3. The Mayor, Terrill L. Hill, or his successor is specifically authorized to execute any and all documents necessary to consummate the grant; and

Section 4. That the City Manager is hereby designated as the City's authorized representative in carrying out the City's responsibilities under the grant agreement.

PASSED AND ADOPTED by the Palatka City Commission this 8th day of September, 2016.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

_____

CITY ATTORNEY

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

		2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION: Application	Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier
☐ Construction ☑ Non-Construction	☐ Construction ☑ Non-Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: City of Palatka		**Organizational Unit**: Department: Public Works	
Organizational DUNS: 01-059-5445		Division: Streets	
Address: Street: 201 N 2nd Street		**Name and telephone number of person to be contacted on matters involving this application (give area code)** Prefix: Mr.	First Name: Jonathan
City: Palatka		Middle Name C	
County: Putnam		Last Name Griffith	
State: FL	Zip Code 32177	Suffix:	
Country: USA		Email: jcgriffith@palatka-fl.gov	
6. EMPLOYER IDENTIFICATION NUMBER *(EIN)*: 59-6000401		Phone Number (give area code) 386-916-3163	Fax Number (give area code)
8. TYPE OF APPLICATION: ☑ New ☐ Continuation ☐ Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)		**7. TYPE OF APPLICANT:** (See back of form for Application Types) c. Municipal Other (specify)	
		9. NAME OF FEDERAL AGENCY: USDA	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 10-766 TITLE (Name of Program): Community Facilities Loans		**11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:** Vacuum Truck Purchase	
12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.)*: City of Palatka, Putnam County, Florida			
13. PROPOSED PROJECT		**14. CONGRESSIONAL DISTRICTS OF:**	
Start Date: September 2016	Ending Date: December 2016	a. Applicant FL-5	b. Project FL-5
15. ESTIMATED FUNDING:		**16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?**	
a. Federal	$ 203,500.00	a. Yes. ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:	
b. Applicant	$ 166,500.00		
c. State	$ .00		
d. Local	$ .00	b. No. ☐ PROGRAM IS NOT COVERED BY E. O. 12372	
e. Other	$ .00	☑ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
f. Program Income	$ .00	**17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?**	
g. TOTAL	$ 370,000.00	☐ Yes If "Yes" attach an explanation.	☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix Mr.	First Name Terrill	Middle Name L.
Last Name Hill		Suffix
b. Title Mayor, City of Palatka		c. Telephone Number (give area code) 386-329-0100
d. Signature of Authorized Representative		e. Date Signed

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form used by applicants as a required face sheet for pre-applications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item:	Entry:	Item:	Entry:
1.	Select Type of Submission.	11.	Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project.
2.	Date application submitted to Federal agency (or State if applicable) and applicant's control number (if applicable).	12.	List only the largest political entities affected (e.g., State, counties, cities).
3.	State use only (if applicable).	13	Enter the proposed start date and end date of the project.
4.	Enter Date Received by Federal Agency Federal identifier number: If this application is a continuation or revision to an existing award, enter the present Federal Identifier number. If for a new project, leave blank.	14.	List the applicant's Congressional District and any District(s) affected by the program or project
5.	Enter legal name of applicant, name of primary organizational unit (including division, if applicable), which will undertake the assistance activity, enter the organization's DUNS number (received from Dun and Bradstreet), enter the complete address of the applicant (including country), and name, telephone number, e-mail and fax of the person to contact on matters related to this application.	15	Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.
6.	Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.	16.	Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.
7.	Select the appropriate letter in the space provided. A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School District I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify) O. Not for Profit Organization	17.	This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.
8.	Select the type from the following list: • "New" means a new assistance award. • "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date. • "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision enter the appropriate letter: A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration	18	To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)
9.	Name of Federal agency from which assistance is being requested with this application.		
10.	Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.		

OMB Approval No. 0348-0041

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	$ .00	$ .00	$ .00
2. Land, structures, rights-of-way, appraisals, etc.	$ .00	$ .00	$ .00
3. Relocation expenses and payments	$ .00	$ .00	$ .00
4. Architectural and engineering fees	$ .00	$ .00	$ .00
5. Other architectural and engineering fees	$ .00	$ .00	$ .00
6. Project inspection fees	$ .00	$ .00	$ .00
7. Site work	$ .00	$ .00	$ .00
8. Demolition and removal	$ .00	$ .00	$ .00
9. Construction	$ .00	$ .00	$ .00
10. Equipment	$ 370,000 .00	$ .00	$ .00
11. Miscellaneous	$ .00	$ .00	$ .00
12. SUBTOTAL *(sum of lines 1-11)*	$ 370,000 .00	$ 0 .00	$ 0 .00
13. Contingencies	$ .00	$ .00	$ .00
14. SUBTOTAL	$ 370,000 .00	$ 0 .00	$ 0 .00
15. Project (program) income	$ .00	$ .00	$ .00
16. TOTAL PROJECT COSTS *(subtract #15 from #14)*	$ 370,000 .00	$ .00	$ 370,000 .00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.	Enter eligible costs from line 16c Multiply X 55.00 %		$ 203,500 .00

INSTRUCTIONS FOR THE SF-424C

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This sheet is to be used for the following types of applications: (1) "New" (means a new [previously unfunded] assistance award); (2) "Continuation" (means funding in a succeeding budget period which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal Government's financial obligations or contingent liability from an existing obligation). If there is no change in the award amount, there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to effect minor (no cost) changes. If you have questions, please contact the Federal agency.

Column a. - If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATION."

If this application entails a change to an existing award, enter the eligible amounts *approved under the previous award* for the items under "COST CLASSIFICATION."

Column b. - If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is *not* allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.

Column. - This is the net of lines 1 through 16 in columns "a." and "b."

Line 1 - Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchases of land which is allowable for Federal participation and certain services in support of construction of the project.

Line 2 - Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).

Line 3 - Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.

Line 4 - Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).

Line 5 - Enter estimated engineering costs, such as surveys, tests, soil borings, etc.

Line 6 - Enter estimated engineering inspection costs.

Line 7 - Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.

Line 9 - Enter estimated cost of the construction contract.

Line 10 - Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.

Line 11 - Enter estimated miscellaneous costs.

Line 12 - Total of items 1 through 11.

Line 13 - Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)

Line 14 - Enter the total of lines 12 and 13.

Line 15 - Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.

Line 16 - Subtract line 15 from line 14.

Line 17 - This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.

OMB Approval No. 0348-0042

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property aquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.

14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

USDA Community Facility Grant Application – City of Palatka Vacuum Truck with Chassis

A vacuum truck with chassis serves to protect the community and its citizens from many hazards and problems through the maintenance of the city street's storm drainage system.

Public Safety:

As street storm drainage system networks age, the risk of deterioration, blockages, and collapses becomes a major concern. Cleaning and inspecting street drainage is essential to maintaining its proper function. Regular cleaning ensures that the streets drain properly and control runoff flow in a planned fashion. The vacuum truck with chassis is a vital piece of equipment in the street storm drainage system's inspection, repair and maintenance to help reduce flooding, erosion, and accelerated aging of city streets that can cause safety issues for drivers.

Environmental:

Cleaning and maintaining street storm drainage is essential to the welfare of communities and the clean water they rely on. Effective vacuum trucks help protect the environment by preventing overflows that could pollute fresh water resources.

In conclusion, a vacuum truck with chassis delivers the benefit to the community of extending the life of the city streets, protecting our fresh water resources by lowering the possibility of contamination.

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY of Palatka
FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JASON L. SHAW, SR.
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

United States Department of Agriculture
Rural Development
2441 NE 3rd St. Suite 204-1
Ocala, FL., 34470

Re: USDA Community Facilities Grant

Dear Sir or Madam,

I am writing this letter in my capacity as City Attorney for the City of Palatka, a municipal subdivision of the State of Florida. Please accept this letter as certifying that the City of Palatka is duly chartered and organized under the laws of the State of Florida and that it has the authority to carry out the purpose of that grant for which it has currently applied and known as the "USDA Community Facilities Grant".

In the event you have any further question concerning this letter, please feel free to contact me at your convenience.

Sincerely,

Donald E. Holmes, Esquire
City Attorney

201 N. 2ND STREET · PALATKA, FLORIDA 32177
PHONE: (386) 329-0100 **www.palatka-fl.gov** **FAX: (386) 329-0106**

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

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CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

CERTIFIED LIST OF DIRECTORS/COMMISSIONERS

I hereby certify that the following individuals are members of the Palatka City Commission as of July 11, 2016, and to their elected terms of office:

NAME	OFFICE	TERM
Terrill L. Hill	Mayor/Commissioner	1/5/15 to 1/7/19
James Norwood, Jr.	Commissioner, Group 1	1/7/13 to 1/2/17
Justin R. Campbell	Commissioner, Group 2	1/5/15 to 1/7/19
Mary Lawson Brown	Commissioner, Group 3	1/7/13 to 1/2/17
Rufus J. Borom	Commissioner, Group 4	1/5/15 to 1/7/19

Betsy J. Driggers
Betsy J. Driggers, City Clerk
City of Palatka, FL

(Seal)

STATE OF FLORIDA
COUNTY OF PUTNAM

The foregoing instrument was acknowledged before me this 11 day of July, 20 16, by **Betsy J. Driggers**, City Clerk of the City of Palatka, who is (✓) personally known to me or (___) produced _____, as identification.

My Commission Expires:

(Seal)

VICKI W. YOUNG
Commission # FF 067402
Expires October 30, 2017
Bonded Thru Troy Fain Insurance 800-385-7019

Vicki W Young
Notary Public, State of Florida

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution No. 2016-12-55 authorizing the submission of an application for a USDA Rural Business Development Grant to construct storm water systems at the Riverfront Park - Adopt

SUMMARY:
The purpose of this project is to facilitate the revitalization of the downtown business district core and riverfront development area by maximizing the usable footprint of the Riverfront Park to facilitate festival and special event use. Increasing the usable area within Riverfront Park will minimize the impact to the commercial core; sustain the existing events; and create a larger space for festival/event expansion. To increase usable festival space the City proposes to convert three (3) storm water ponds into vaulted storm water systems and restore the areas to usable lawn/event space.

RECOMMENDED ACTION:
Adopt the resolution authorizing the submission of an application for a United States Department of Agriculture Rural Business Development Grant with a total project cost of $296,747.00 for the conversion of three storm water ponds to underground vaulted storm water systems to increase and improve upon the efficiency of Riverfront Park space for Economic Development.

ATTACHMENTS:

Description	Type
Resolution	Resolution
Application Package	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Grants & Projects	Griffith, Jonathan	Approved	8/30/2016 - 3:54 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 4:03 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:08 PM

RESOLUTION No. 2016-12-55

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING AN APPLICATION FOR A UNITED STATES DEPARTMENT OF AGRICULTURE RURAL BUSINESS DEVELOPMENT GRANT TO MAXIMIZE THE ECONOMIC FOOTPRINT IN RIVERFRONT PARK BY CONVERTING THREE STORM WATER PONDS INTO UNDERGROUND VAULTED STORM WATER SYSTEMS AND AUTHORIZING EXECUTION AND SUBMITTAL OF ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, the City of Palatka City Commission authorizes the submittal of an application for a United States Department of Agriculture Rural Business Development Grant with a total project cost of $296,747.00 for the conversion of three storm water ponds to an underground vaulted storm water system (the PROJECT); and

WHEREAS, the project will not be transferring jobs/employment or producing goods/services where there is no demand and Labor Department clearance.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka Florida:

Section 1. The City of Palatka shall apply for a Rural Business Development Grant from the United States Department of Agriculture (USDA) with a total project cost of $296,747.00, with the USDA funding $296,747.00 of the total project cost with the proceeds of said grant being utilized for the conversion of three storm water ponds to an underground vaulted storm water system to maximize the economic footprint of Riverfront Park;

Section 2. The Mayor, Terrill L. Hill, or his successor is specifically authorized to execute any and all documents necessary and required by USDA to file the Grant Application referred to in Section 1 above, and to confirm the City's assurance that the City will comply, as appropriate, with those requirements under Title VI, Civil Rights Act of 1964, Drug-Free Workplace Regulations and Equal Opportunity Regulations, and any other Federal regulations as may be required by USDA;

Section 3. The Mayor, Terrill L. Hill, or his successor is specifically authorized to execute any and all documents necessary to consummate the grant; and

Section 4. That the City Manager is hereby designated as the City's authorized representative in carrying out the City's responsibilities under the grant agreement.

PASSED AND ADOPTED by the Palatka City Commission this 8th day of September, 2016.

CITY OF PALATKA

_____

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application: ☐ Construction ☑ Non-Construction; Pre-application: ☑ Construction ☐ Non-Construction		**2. DATE SUBMITTED**	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: City of Palatka	**Organizational Unit:** Department: Facilities
Organizational DUNS: 01-059-5445	Division:
Address: Street: 201 N 2nd St	**Name and telephone number of person to be contacted on matters involving this application (give area code)** Prefix: Mr. First Name: Jonathan
City: Palatka	Middle Name C
County: Putnam	Last Name Griffith
State: FL Zip Code 32177	Suffix:
Country: USA	Email: jcgriffith@palatka-fl.gov
6. EMPLOYER IDENTIFICATION NUMBER *(EIN)*: 59-6000401	Phone Number (give area code) 386-916-3163 Fax Number (give area code)
8. TYPE OF APPLICATION: ☐ New ☐ Continuation ☐ Revision; If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) ☐ ☐; Other (specify)	**7. TYPE OF APPLICANT:** (See back of form for Application Types) c. Municipal; Other (specify)
	9. NAME OF FEDERAL AGENCY: USDA
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 10-769; TITLE (Name of Program): Rural Business Development Grant	**11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:** Downtown Palatka Riverfront Commercial Development Grant
12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.)*: Palatka, Putnam County, Florida	
13. PROPOSED PROJECT Start Date: September 2016 Ending Date: September 2017	**14. CONGRESSIONAL DISTRICTS OF:** a. Applicant FL-5 b. Project FL-5

15. ESTIMATED FUNDING:		**16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?**
a. Federal	$ 296,747.00	a. Yes. ☑ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: 4/22/2016
b. Applicant	$ .00	
c. State	$ .00	
d. Local	$ .00	b. No. ☐ PROGRAM IS NOT COVERED BY E. O. 12372
e. Other	$ .00	☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
f. Program Income	$ .00	**17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?**
g. TOTAL	$ 296,747.00	☐ Yes If "Yes" attach an explanation. ☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix Mr.	First Name Terrill	Middle Name L.
Last Name Hill		Suffix
b. Title Mayor, City of Palatka		c. Telephone Number (give area code) 386-329-0100
d. Signature of Authorized Representative		e. Date Signed

OMB Approval No. 0348-0041

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	$ 525 .00	$ .00	$ .00
2. Land, structures, rights-of-way, appraisals, etc.	$ 0 .00	$ .00	$ .00
3. Relocation expenses and payments	$ 0 .00	$ .00	$ .00
4. Architectural and engineering fees	$ 8,500 .00	$ .00	$ .00
5. Other architectural and engineering fees	$ 0 .00	$ .00	$ .00
6. Project inspection fees	$ 12,750 .00	$ .00	$ .00
7. Site work	$ 0 .00	$ .00	$ .00
8. Demolition and removal	$ 0.00	$ .00	$ .00
9. Construction	$ 247,995 .00	$ .00	$ .00
10. Equipment	$ 0 .00	$ .00	$ .00
11. Miscellaneous	$ 0 .00	$ .00	$ .00
12. SUBTOTAL *(sum of lines 1-11)*	$ 269,770 .00	$ 0 .00	$ 0.00
13. Contingencies	$ 26977 .00	$ .00	$ .00
14. SUBTOTAL	$ 296,747 .00	$ 0.00	$ 0 .00
15. Project (program) income	$ 0 .00	$ .00	$ .00
16. TOTAL PROJECT COSTS *(subtract #15 from #14)*	$ 296,747 .00	$ .00	$ .00

FEDERAL FUNDING

17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.	Enter eligible costs from line 16c Multiply X _____%	$ 0.00

OMB Approval No. 0348-00

ASSURANCES - CONSTRUCTION PROGRAMS

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property aquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

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11. Will comply, or has already complied, with the requirements of Titles 11 and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction sub-agreements.

14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-1 33, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE Mayor, City of Palatka
APPLICANT ORGANIZATION	DATE SUBMITTED

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY of Palatka
FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JASON L. SHAW, SR.
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

United States Department of Agriculture
Rural Development
2441 NE 3rd St. Suite 204-1
Ocala, FL., 34470

Re: Rural Business Development Grant - Palatka
"Downtown Palatka Riverfront Commercial Development"

Dear Sir or Madam,

I am writing this letter in my capacity as City Attorney for the City of Palatka, a municipal subdivision of the State of Florida. Please accept this letter as certifying that the City of Palatka is duly chartered and organized under the laws of the State of Florida and that it has the authority to carry out the purpose of that grant for which it has currently applied and known as the "riverfront park commercial development".

It is my understanding that the "purpose" of the grant at issue, is to facilitate the revitalization of the downtown business district core and riverfront development area by maximizing the useable footprint of riverfront park space to facilitate festival and special event use increasing the useable area within the riverfront park will minimize the impact to the commercial core; sustain the existing event; and create a larger space for festival/event expansion.

In the event you have any further question concerning this letter, please feel free to contact me at your convenience.

Sincerely,

Donald E. Holmes, Esquire
City Attorney

201 N. 2ND STREET · PALATKA, FLORIDA 32177
PHONE: (386) 329-0100
www.palatka-fl.gov
FAX: (386) 329-0106

PART I

CHARTER AND RELATED LAWS*

Subpart A

CHARTER

Article I. In General

Sec. 1. Old municipality abolished.
Sec. 2. New municipality established; right of perpetual succession, use of common seal.

I hereby certify that this document is a true and correct copy of the adopted Charter of the City of Palatka, Florida, as adopted and amended through April 20, 2016, and contains all annexations as of April 20, 2016, up to Ordinance No. 15-35, adopted on October 22, 2015.

Betsy J. Driggers, City Clerk

PART I

CHARTER AND RELATED LAWS*

Subpart A

CHARTER

Article I. In General

Sec. 1.	Old municipality abolished.
Sec. 2.	New municipality established; right of perpetual succession, use of common seal.
Sec. 3.	Vesting of choses in action, property, etc., of old municipality.
Sec. 4.	Contracts, debts, etc., of old municipality.
Sec. 5.	Boundaries as of March 22, 1973.
Sec. 6.	Annexations from March 22, 1973, to present.
Secs. 7—20.	Reserved.

Article II. City Commission

Sec. 21.	Commission-manager plan; city commission created; members; terms of office, election dates.
Sec. 22.	Commissioners—Residency requirements; bond; who is judge of election and qualifications.
Sec. 23.	Same—Majority constitutes quorum; number for adjournment; compelling attendance of members; vote required for adoption of ordinances, resolutions, entrance on journal.
Sec. 24.	Same—Newly elected, time designated for assuming office; regular meetings.
Sec. 25.	Same—Filling vacancies on commission other than those resulting from recall.
Sec. 26.	Mayor, power and authority.
Sec. 27.	Oath of office; required; filing.
Sec. 28.	Powers granted by this act and general state law vest in commission; exercise of same.
Secs. 29—35.	Reserved.

Article III. City Manager

Sec. 36.	Appointment; qualifications; compensation.
Sec. 37.	Removal.
Sec. 38.	Acting city manager.
Sec. 39.	Powers and duties of the city manager.
Secs. 40—45.	Reserved.

***Editor's note**—Part I is a compilation of the city's charter laws and other related special acts. Subpart A contains the city's charter laws, while subpart B contains related laws. The laws contained in this part have been arranged in the most logical order possible by the editor and catchlines have been added to facilitate reader usage. History notes indicate the source of each law. The basic Charter is Laws of Fla., ch. 9875(1923).

The compilation was based on a 1956 compilation which was supplemented through Laws of Fla., ch. 67-1855. A great deal of the material found in that earlier compilation has been omitted as being superseded by general state law or by the home rule act (F.S. ch. 166). Amendments to the Charter are indicated by parenthetical history notes following amended provisions. The absence of a history note indicates the provision remains unchanged from the original Charter. Obvious misspellings have been corrected without notation. For stylistic purposes, a uniform system of headings, catchlines and citations to state statutes has been used. Additions made for clarity are indicated by brackets.

Environmental Report

Downtown Palatka Riverfront Commercial Development

a) Project Description and Location: The City proposes to convert three (3) storm water ponds into vaulted storm water systems and restore the areas to usable lawn/event space within the boundaries of Riverfront Park.

   Where the storm water runoff ponds are currently located a 21" diameter perforated CMP system would be installed that would upgrade the total storage provided. In both areas, the foundation will be constructed to a uniform and stable grade. Once the foundation preparation is complete, 4-6 inches of a well graded granular material shall be placed as the bedding roughly shaped to fit the bottom of the pipe.

   Back fill material of free-draining angular washed stone ¾ - 2 inches particle size shall be placed in 8" – 10" maximum lifts and be worked into the pipe haunches. The CMP detention system will be composed of 21" diameter 16 gauge aluminized perforated pipe. It will have 22 rows and four elbows with flat gaskets. Above the pipes, backfill material will be placed to a 12" minimum and covered with turf, bringing the finished grade up to the 8.02" top of bank elevation. The Clock Tower located to the west of pond B will be relocated approximately 49 yards to the south.

   Riverfront Park is located at 301 River Street and is bordered by Memorial Drive and N. 1st Street to the west, the St. Johns River to the east and Reid Street to the North. Pond A is located on the southern side of the middle of Riverfront Park and is approximately 800 square yards. Ponds B and C are located at the northern boundary of Riverfront Park, and including the area for the Clock Tower relocation, this site is approximately 2500 square yards. Please see attached exhibit A, a USGS 7.5-minute quadrangle map; Exhibit B, a USGS 7.5-minute map zoomed in to the area; and Exhibit C, an ariel photograph of the location.

b) Land Ownership and Land Use: The City owns the land occupied by Riverfront Park and the future land use map classification is Recreation and Open Space. Please see Exhibit D, the deed and Exhibit E, the Zoning Map of the City of Palatka.
c) Historic Preservation: A letter has been mailed to the State Historic Preservation Officer on May 12, 2016. The City is currently awaiting a response. There are no historic structures within the proposed sites and the work will not affect the Southern Historic District, which is the closest Historic Area.
d) Threatened and Endangered Species/Biological Resources: A species list was obtained from the Fish and Wildlife Service and is attached as Exhibit F. According to the official list, there are no critical habitats within the project area.

e) Wetlands: The project sites do not coincide with the wetlands in the area and the wetlands within Palatka should not be adversely affected. Please see the attached Fish and Wildlife Service's Wetland Map, Exhibit E.

f) Floodplain: The eastern edge of the Palatka Riverfront Park is located adjacent to the St, Johns River and is in an AE flood zone. The Clock Tower being relocated is located on the western side of the park and is not located in a flood zone. The Storm Water Pond A and B are not in a flood zone and the upgraded vaulted storm water system for each is planned for the middle to the western edge of the park, also not in a flood zone. Pond C's eastern edge may be in a flood zone, but the combined vaulted system planned for ponds B&C is not in a flood zone. The flood zone map which includes the Palatka Riverfront Park is included as Exhibit F.

g) Coastal Areas: The project is not located within a designated Coastal Zone.

h) Important Farmland: The project is not located on prime farmland.

i) Environmental Risk Management:

j) Sole Source aquifers: The project is located within the city limits of the City of Palatka. The project site is located outside of the Volusia-Floridian Sole Source Aquifer. See Exhibit G

Downtown Palatka Riverfront Commercial Development

The purpose of this project is to facilitate the revitalization of the downtown business district core and riverfront development area by maximizing the usable footprint of Riverfront Park to facilitate festival and special event use. Increasing the usable area within Riverfront Park will minimize the impact of recent private development to the commercial core; sustain the existing events; and create a larger space for festival/event expansion. To increase usable festival space the City proposes to convert three (3) storm water ponds into vaulted storm water systems and restore the areas to usable lawn/event space.

Projected Action Timeline	
Finalize Grant Contract	Month 1 (11/2016)
Establish Committee	Month 1 (11/2016)
Begin Design Refinement	Month 1 (11/2016)
Final Design	Month 3 (1/2017)
Begin Procurement	Month 3 (1/2017)
Complete Procurement	Month 5 (4/2017)
Begin Construction	Month 6 (5/2017)
Completion of Project	Month 12 (11/2017)

Palatka's Downtown Core Business District is four (4) blocks wide by eleven (11) blocks long and includes approximately 138 commercial units. As of April 14, 2016, the district has a 26% vacancy rate. The City through the various methods strives to facilitate existing business retention and new business development. One of those methods is the facilitation of fishing tournaments, festivals and special events generally centered on and around the 8+ acre Riverfront Park and St. Johns Avenue. The most recent private redevelopment efforts have decreased event space by 2.5 acres. Development activities include the construction of a 70-room Hampton Inn, .25-acre commercial outparcel, 100 Block Vertical Commercial/Residential Mixed Used Development, public boat launch/parking expansion, park enhancements and the St. Johns River Center. The benefits to the City's economic development from the project would be remaining competitive in keeping the existing and attracting new tournaments, festivals, and special events.

Putnam County is known as the "Bass Capital of the World" due to the St. Johns River connecting to three of the top ten bass fisheries named annually by Florida Fish & Wildlife Conservation. All three spots are easily accessible from the Palatka City Dock located in Riverfront Park -- at the heart of Downtown Palatka. Because of this many large water-related event coordinators see Palatka as a possible venue. In addition to water-related events, Palatka's Riverfront Park is home to the Azalea Festival (which is in its 70th year) and the Blue Crab Festival (in its 25th year) as well as several smaller festivals that utilize Riverfront Park. The economic impacts these events bring into our local economy are vitally important as we are designated a "Rural Area of Critical Economic Concern" by the State of Florida. The 2016 BASS Elite tournament and the annual Wolfsons Children's Bass Fishing Tournament bring in an

estimated economic stimulus of $1 million each for the County; The Azalea Festival, $198K; and Blue Crab $3.9M.

The City's Project Management team will be comprised of Jonathan Griffith, Public Works Director and Matt Reynolds, Finance Director. The team has 12 plus years of Project and Grant Administration experience. Mr. Griffith and Mr. Reynolds have been involved in the Riverfront Redevelopment implementation and are knowledgeable of all permitting, funding and contract issues pertaining to the overall project. Mr. Griffith plans, organizes, and manages grants, programs and special projects; manages the City's capital improvement program; directs strategic planning efforts; and assists with development review and design-related tasks as needed. His position is also responsible for fostering cooperative working relationships among City departments, divisions, and with intergovernmental and regulatory agencies and various public and private group. Mr. Reynolds and the City finance department will provide project accounting and assist with financial reporting.

Budget Information		
Legal Fees:		Total
Review of USDA Grant Contract (1 hour)	$150.00	150.00
Review of Contractor Agreement (.5 hour)	$75.00	225.00
Review of Closing Documents (1 hour)	$150.00	375.00
Other (1 hour)	$150.00	525.00
Architectural and Engineering Fees	8,500.00	9,025.00
Project Permits and Inspection Fees	12,750.00	21,775.00
Construction:		
Materials	85,000.00	106,775.00
Labor and Equipment	162,995.00	269,770.00
Contengencies	26,977.00	296,747.00
Total Project Costs		296,747.00

Converting the 3 storm water ponds into underground vaulted storm water systems to maximize the usable footprint in Riverfront Park will continue to keep Palatka competitive to attract additional as well as retain the tournaments, festivals, and special events that have been hosted here in the past. Currently, the new private development will create an estimated 60 new jobs, and the economic stimulus brought to the Downtown Palatka Corridor by the expansion of Riverfront Park has the potential to create an additional estimated 52 jobs by facilitating the creation of new businesses in the currently vacant units.

In addition to the newly created jobs, the monies brought in by the tournaments, festivals, and special events in Riverfront Park help to support and sustain the existing businesses within the Downtown Corridor, which as of April 2016 employ an estimated 198 people. With the revitalization of Downtown this number could increase to a conservative 297. This project has the potential to create, increase, and support over 400 jobs within a City with a 8.2% unemployment rate and a population of 10,482 effectively having the potential to decrease the unemployment rate to at or below the state average of 6.2% (http://www.city-data.com/city/Palatka-Florida.html).

The retrofitting the 3 storm water runoff ponds into underground vaulted systems and maximizing the economic footprint in Riverfront Park will be sustainable from a stand point that once in place it will require little to no maintenance. It will greatly improve the quality of economic activity in keeping

Palatka a competitive venue for fishing tournaments, festivals, and special events that provide a much needed stimulus to the city's economy.

There are four components to the evaluation method of determining whether or not the project objective is accomplished: 1)By keeping a record of new Festivals, Tournaments, and Special Events that are brought to Riverfront Park and the adjacent Downtown Palatka. 2) By the number of reoccurring Festivals, Tournaments, and Special Events that are retained. 3) By monitoring the number of businesses retained and expanded along the Downtown Corridor. 4) By monitoring the ratio of vacant to occupied commercial units along the Downtown Corridor.

In conclusion, to increase usable festival space the City proposes to convert three (3) storm water ponds into vaulted storm water systems and restore the areas to usable lawn/event space to facilitate the revitalization of the downtown business district core and riverfront development area by maximizing the usable footprint of Riverfront Park to facilitate festival and special event use.

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension. 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

City of Palatka	Downtown Palatka Riverfront Commercial Development
Organization Name	PR/Award Number or Project Name
Terrill L. Hill	Mayor, City of Palatka
Name(s) and Title(s) of Authorized Representative(s)	
Signature(s)	Date

Form AD- 1047 (1/92)

Instructions for Certification

1. By signing and submitting this form, the prospective primary participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," " person, 11 "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Form AD- 1 047 (1/92)
*U.S.GPO:1999-757-034185012

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

City of Palakta	Downtown Palatka Riverfront Commercial Development
Organization Name	PR/Award Number or Project Name
Donald E. Holmes	City Attorney
Name(s) and Title(s) of Authorized Representative(s)	
Signature(s)	Date

Form AD-1048 (1/92)

OMB APPROVAL NO. 0991-0002

U.S. DEPARTMENT OF AGRICULTURE

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS (GRANTS) ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

This certification is required by the regulations implementing Sections 5151-5160, of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), 7 CFR Part 3017, Subpart F, Section 3017.600, Purpose. The January 31, 1989, regulations were amended and published as Part II of the MAY 25, 1990, Federal Register (pages 21681-21691). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

Alternative I

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a):

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notify the agency in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, State, zip code)

301 River Street

Palatka, Putnam County, FL 32177

Check ☐ if there are workplaces on file that are not identified here.

City of Palatka
Organization Name

Downtown Palatka Riverfront Commercial Development
Award Number or Project Name

Terrill L. Hill
Name and Title of Authorized Representative

Mayor, City of Palatka

Signature

Date

Instructions for Certification

1. By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2.

2. The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If know, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

``Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

``Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

``Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

``Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all ``direct charge" employees; (ii) all ``indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if sued to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, ''Disclosure of Lobbying Activities,'' in accordance with its instructions.

3 The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

(name) (date)

Terrill L. Hill

Mayor, City of Palatka

(title)

ooo

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
[b] a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	[a] a. bid/offer/application b. initial award c. post-award	[a] a. initial filing b. material change **For Material Change Only:** year _____ quarter _____ date of last report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
[x] Prime [ ] Subawardee Tier _____, *if known*: **Congressional District**, *if known*:	N/A **Congressional District**, *if known*:
6. Federal Department/Agency: United States Department of Agriculture	**7. Federal Program Name/Description:** Rural Business Enterprise Grant CFDA Number, *if applicable*: 10-769
8. Federal Action Number, *if known*:	**9. Award Amount**, *if known*: $
10. a. Name and Address of Lobbying Registrant (*if individual, last name, first name, MI*): None	**b. Individuals Performing Services** (*including address if different from No. 10a*) (*last name, first name, MI*): None
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.	Signature: _____ Print Name: _____ Title: Mayor Telephone No.: _____ Date: _____
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

    (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Form RD 400-1
(Rev. 5-00)

UNITED STATES DEPARTMENT OF AGRICULTURE

FORM APPROVED
OMB No. 0575-0018

EQUAL OPPORTUNITY AGREEMENT

This agreement, dated _____ between the City of Palatka (herein called "Recipient" whether one or more) and United States Department of Agriculture (USDA), pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246 as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the USDA to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds $10,000 - unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

(a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the USDA setting forth the provisions of this nondiscrimination clause.

(b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

(c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the USDA, advising the said labor union or workers' representative of the contractor's commitments under this agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(d) The contractor will comply with all provisions of Executive Order 11246 of September 24,1965, and of all rules, regulations and relevant orders of the Secretary of Labor.

(e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the USDA Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.

(g) The contractor will include the provisions of paragraph 1 and paragraph (a) through (g) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the USDA may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the USDA, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collections is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
3. To notify all prospective contractors to file the required 'Compliance Statement', Form RD 400-6, with their bids.
4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.
5. To assist and cooperate actively with USDA and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary, that will furnish USDA and the Secretary such information such as , but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist USDA in the discharge of USDA's primary responsibility for securing compliance.
6. To refrain from entering into any contract or contract modification subject to such Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by USDA or the Secretary of Labor pursuant to Part II, Subpart D, of the Executive Order.
7. That if the recipient fails or refuses to comply with these undertakings, the USDA may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

Signed by the Recipient on the date first written above.

_____
Recipient

_____
Recipient

(CORPORATE SEAL)

_____
Name of Corporate Recipient

Attest:

_____
Secretary

By _____
President

Position 3

USDA
Form RD 400-4
(Rev. 06-10)

ASSURANCE AGREEMENT

(Under Title VI, Civil Rights Act of 1964)

FORM APPROVED
OMB No. 0575-0018
OMB No. 0570-0062

The _____
(name of recipient)

_____
(address)

("Recipient" herein) hereby assures the U. S. Department of Agriculture that Recipient is in compliance with and will continue to comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et. seq.), 7 CFR Part 15, and Rural Housing Service, Rural Business-Cooperative Service, Rural Utilities Service, Risk Management Agency, or the Farm Service Agency, (hereafter known as the "Agency") regulations promulgated thereunder, 7 C.F.R. § 1901.202. In accordance with that Act and the regulations referred to above, Recipient agrees that in connection with any program or activity for which Recipient receives Federal financial assistance (as such term is defined in 7 C.F.R. § 15.2) no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination.

1. Recipient agrees that any transfer of any aided facility, other than personal property, by sale, lease or other conveyance of contract, shall be, and shall be made expressly, subject to the obligations of this agreement and transferee's assumption thereof.
2. Recipient shall:

   (a) Keep such records and submit to the Government such timely, complete, and accurate information as the Government may determine to be necessary to ascertain our/my compliance with this agreement and the regulations.

   (b) Permit access by authorized employees of the Agency or the U.S. Department of Agriculture during normal business hours to such books, records, accounts and other sources of information and its facilities as may be pertinent to ascertaining such compliance.

   (c) Make available to users, participants, beneficiaries and other interested persons such information regarding the provisions of this agreement and the regulations, and in such manner as the Agency or the U. S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
3. The obligations of this agreement shall continue:

   (a) As to any real property, including any structure, acquired or improved with the aid of the Federal financial assistance, so long as such real property is used for the purpose for which the Federal financial assistance is made or for another purpose which affords similar services or benefits, or for as long as the Recipient retains ownership or possession of the property, whichever is longer.

   (b) As to any personal property acquired or improved with the aid of the Federal financial assistance, so long as Recipient retains ownership or possession of the property.

   (c) As to any other aided facility or activity, until the last advance of funds under the loan or grant has been made.
4. Upon any breach or violation this agreement the Government may, at its option:

   (a) Terminate or refuse to render or continue financial assistance for the aid of the property, facility, project, service or activity.

   (b) Enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

Rights and remedies provided for under this agreement shall be cumulative.

In witness whereof, _____ on this
(name of recipient)

date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.

_____
Recipient

(S E A L)

_____
Date

Attest: _____ _____
Title *Title*

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0018 and 0570-0062. The time required to complete this information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

This form is available electronically.

Form Approved – OMB No. 0505-0025
Expiration Date: 02/29/2016

AD-3030 U.S. DEPARTMENT OF AGRICULTURE

REPRESENTATIONS REGARDING FELONY CONVICTION AND TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS

Note: **You only need to complete this form if you are a corporation.** A corporation includes, but is not limited to, any entity that has filed articles of incorporation in one of the 50 States, the District of Columbia, or the various territories of the United States including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, or the U.S. Virgin Islands. Corporations include both for profit and non-profit entities.

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. 552(a), as amended). The authority for requesting the following information for USDA Agencies and staff offices is in §744 and 745 of the Consolidated and Further Continuing Appropriations Act, 2015, P.L. 113-235, as amended and/or subsequently enacted. The information will be used to confirm applicant status concerning entity conviction of a felony criminal violation, and/or unpaid Federal tax liability status.

According to the Paperwork Reduction Act of 1985 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0025. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

PART A – APPLICANT

1. APPLICANT'S NAME	2. APPLICANT'S ADDRESS *(Including Zip Code)*	3. TAX ID NO. *(Last 4 digits)*
City of Palatka	201 North 2nd Street Palatka, FL 32177	0401

4A. Has the Applicant been convicted of a felony criminal violation under Federal law in the 24 months preceding the date of application? ☐ YES ☐ NO

4B. Does the Applicant have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability? ☐ YES ☐ NO

Providing the requested information is voluntary. However, failure to furnish the requested information will make the applicant ineligible to enter into a contract, memorandum of understanding, grant, loan, loan guarantee, or cooperative agreement with USDA.

PART B – SIGNATURE

5A. APPLICANT'S SIGNATURE (BY)	5B. TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY	5C. DATE SIGNED *(MM-DD-YYYY)*
	Mayor, City of Palatka	

The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution No. 2016-12-56 authorizing application & execution of the PPD application for the Bureau of Justice Assistance 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-County Solicitation ($13,776 with no match).

SUMMARY:
The 2017 Edward Byrne Memorial Justice Assistance Grant, Countywide JAG has been posted as available for applications to be submitted. Putnam County is eligible to apply for $68,881.11. The Palatka Police Department is eligible to request up to $13,776.00 of that amount for the City of Palatka. This is allowing all government bodies in Putnam County an equal share, Crescent City, Interlachen, Palatka, Putnam County and Welaka each receive the same amount. The funds can be used for law enforcement purposes.

The Palatka Police Department utilizes numerous forms of technological equipment to gather, store and analyze crime data. Police Department Staff has identified the need for additional technological software in the form of incident and calls for service "crime mapping" Staff has identified a soul source crime mapping program made for the current report management system used by the department. The mapping program would provide the department with real time crime maps, calls for service maps, hot-spot maps, traffic crash maps and suspect tracking. The cost of the crime mapping software is $13,150. This cost includes the software, set-up and staff training. Staff has also identified the need for a large flat panel Smart TV or monitor to view digital evidence, body camera recordings, and presentations. If approved, Staff would use the remainder of the grant funds to purchase the monitor.

RECOMMENDED ACTION:
Adopt a resolution authorizing the Police Department to apply for the Bureau of Justice Assistance for the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-County Solicitation ($13,776 with no match).

ATTACHMENTS:

Description	Type
Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Police	Shaw, Jason	Approved	8/22/2016 - 10:17 AM

RESOLUTION NO. 2016 -__

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE PALATKA POLICE DEPARTMENT TO APPLY FOR A GRANT WITH THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT OFFICE OF CRIMINAL JUSTICE GRANTS, THE 2017 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) - COUNTYWIDE GRANT SOLICITATION IN THE AMOUNT OF $13,776.00 TO BE UTILIZED TO PURCHASE COMPUTER CRIME MAPPING PROGRAM & FLAT PANEL SMART MONITOR

WHEREAS, In June 10, 2016, the Florida Department of Law Enforcement announced the availability of grant funds for law enforcement use by the City of Palatka Police Department; and

WHEREAS, the City of Palatka has determined that a need exists to acquire through purchase a new computer crime mapping program and flat panel smart monitor; and

WHEREAS, the grant funds may be used to purchase the described equipment for law enforcement purposes; and

WHEREAS, the Grant Application requires the signature of the Mayor; and

WHEREAS, the Palatka City Commission deems it reasonable and in the best interest of the citizens to authorize the Palatka Police Department to apply for said JAG funds for the purpose of purchasing a new computer crime mapping program and flat panel smart monitor.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida that the Palatka Police Department is hereby authorized to submit an application for the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Countywide Grant funds to be used to purchase a new computer crime mapping program and flat panel smart monitor, and to authorize the Mayor to sign said grant application as required.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, This 8th day of September, 2016.

CITY OF PALATKA

_____

By: Its Mayor

ATTEST:

CITY COMMISSION AGENDA ITEM

SUBJECT:

Adopt Resolution No. 2016-12-57 authorizing the Mayor to execute a contract with the State of Florida for State Highway Traffic Signal Maintenance and Compensation Program FY 2015/16 for reimbursement of the cost of traffic signal maintenance.

SUMMARY:

For many years the City of Palatka has cooperatively worked with the State of Florida to maintain the traffic signals on State roads which traverse through the City limits (SR 15, 19, and 20). The City agrees to maintain these traffic lights, pay for monthly electrical costs, and assume the cost of general maintenance (bulb replacement) and have ninety percent (90%) of the lights in operation on a regular basis. The 2016/17 contract totals $60,009.00.

This was a substantial increase from the prior year amount of $40,888.00. Last year maintenance of "mast arms" was added to this Agreement.

RECOMMENDED ACTION:

Adopt the resolution authorizing the execution of a contract with FDOT for Traffic Signal Maintenance and Compensation Program.

ATTACHMENTS:

Description	Type
Resolution	Resolution
Agreement w/ Exhibits A, B & C	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:58 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:58 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:53 AM

RESOLUTION No. 2016-12-

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST THE 2016/17 STATE HIGHWAY TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTION

WHEREAS, the **City of Palatka,** hereinafter referred to as the **"Maintaining Agency,"** first entered into a **State Highway Traffic Signal Maintenance and Compensation Agreement (ARV57)** with the **State of Florida Department of Transportation**, hereinafter referred to as "the **FDOT,"** on September 30, 2002; and

WHEREAS, the **FDOT** finds it is necessary for the "**Maintaining Agency"** to execute and deliver to the **FDOT** the Agreement identified as "**2016/17 State Highway Traffic Signal Maintenance and Compensation Agreement (ARV57)"** hereinafter referred to as '**Exhibit 1,'** together with **Exhibits "A," "B" and "C"** as attached hereto**;** and

WHEREAS, the total cost of maintenance for FY 2014/15 is $40,888.00; and

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida (**the "Maintaining Agency"**) as follows:

1. That the Mayor of the City of Palatka, Florida, be hereby authorized and directed to execute and deliver **Exhibit A, B and C,** attached hereto and incorporated herein, to the **Florida Department of Transportation (FDOT);**
2. That the City Clerk of the City of Palatka, Florida, be hereby authorized and directed to attest **Exhibit A;** and
3. That a certified copy of this Resolution be forwarded to **FDOT** along with the executed **Exhibit 1,** together with Exhibits A, B and C as attached hereto and incorporated herein.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, as the Maintaining Agency, this **8th day of September, 2016.**

CITY OF PALATKA

By:_____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

AMENDMENT TO THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

CONTRACT NO. ARV57
FINANCIAL PROJECT NO. 41353318811
F.E.I.D. NO. F596000401002
AMENDMENT NO. _____

THIS AMENDMENT TO THE TRAFFIC SIGNAL AND MAINTENANCE AGREEMENT ("Amendment") is made and entered into on this _____ day of _____ _____, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION ("Department"), an agency of the State of Florida, and City of Palatka, ("Maintaining Agency").

RECITALS

WHEREAS, the Department and the Maintaining Agency on _____ entered into a Traffic Signal Maintenance and Compensation Agreement ("Agreement").

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

All the terms and conditions of the Agreement are superseded and replaced in their entirety by the terms and conditions contained in Attachment "1", Revised Terms and Conditions for the Traffic Signal Maintenance and Compensation Agreement, attached to and incorporated into this Amendment.

IN WITNESS WHEREOF, the undersigned parties have executed this Amendment on the day, month and year set forth above.

_____, Florida
(Maintaining Agency)

By
_____
(Authorized Signature)

Print/Type Name: _____

Title: _____

Attorney: _____ Date: _____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By
_____
(Authorized Signature)

Print/Type Name: _Jerry Ausher_____

Title: ___District Traffic Operations Engineer____

Legal Review: _____

ATTACHMENT 1
REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

CONTRACT NO. ARV08
FINANCIAL PROJECT NO. 41351718823
F.E.I.D. NO. F596000150001

The following terms and conditions replace and supersede all the existing terms and conditions contained within the Traffic Signal and Maintenance Agreement:

A. **T**he Department is authorized under Section 335.055, Florida Statutes, to enter into this Agreement.

B. **T**he Maintaining Agency is authorized under _____ to enter into this Agreement and has authorized its undersigned representative to enter into and execute this Agreement on behalf of the Maintaining Agency.

NOW, THEREFORE, in consideration of the mutual covenants contained in the Agreement, the sufficiency of which is acknowledged, the parties mutually agree and covenant as follows:

1. The term "Traffic Signals and Devices" is defined as follows: all traffic signals, interconnected and monitored traffic signals ("IMTS") (defined as signals that are interconnected with telecommunications and are monitored at a central location), traffic signal systems (defined as central computer, cameras, message signs, communications devices, interconnect / network, vehicle, bicycle & pedestrian detection devices, traffic signal hardware and software, preemption devices, and uninterruptible power supplies ("UPS")), control devices (defined as intersection control beacons, traffic warning beacons, illuminated street name signs, pedestrian flashing beacons (i.e., school zone flashing beacons, pedestrian crossing beacons, and Rectangular Rapid Flashing Beacons)), blank-out signs, travel time detectors, emergency/fire department signals, speed activated warning displays, and other types of traffic signals and devices specifically identified within Exhibit A, which are located on the State Highway System within the jurisdictional boundaries of the Maintaining Agency.

   The Maintaining Agency shall be responsible for the maintenance and continuous operation of Traffic Signals and Devices ("Project"). The Maintaining Agency shall be responsible for the payment of electricity and electrical charges incurred in connection with operation of Traffic Signals and Devices upon completion of installation of each of the Traffic Signals and Devices.

2. The Department agrees to pay the Maintaining Agency an annual compensation amount based on the Department's fiscal year. The compensation amount consists of the cost of the maintenance and continuous operation of the Traffic Signals and Devices as identified in Exhibit A, which is attached and incorporated into this Agreement. Compensation will also be made for costs incurred for the repair and/or replacement of damaged Traffic Signals and Devices as identified in Exhibit C, attached and incorporated into this Agreement. Payments by the Department will be made in accordance with Exhibit B. In the case of construction contracts, the Maintaining Agency shall be responsible for the payment of electricity and electrical charges incurred in connection with the operation of the Traffic Signals and Devices, and shall undertake the maintenance and continuous operation of these Traffic Signals and Devices upon final acceptance of the installation by the Department. Prior to any final acceptance of the installation by the Department, the Maintaining Agency will have the opportunity to inspect and request modifications or corrections to the installation(s) and the Department agrees to undertake those modifications or corrections prior to final acceptance so long as the modifications or corrections comply with the Agreement, signal plans, and specifications previously approved by both the Department and Maintaining Agency. Repair or replacement and other responsibilities of the installation contractor and the Department, during construction, are contained in the Department's Standard Specifications for Road and Bridge Construction.

3. If Traffic Signals and Devices are damaged and the Maintaining Agency did not cause the damages, then the Department shall reimburse the Maintaining Agency for the actual costs incurred by the Maintaining Agency for repairs and/or replacement of Traffic Signals and Devices, once the following occurs:

   a. The Department has approved a properly completed invoice for reimbursement that was provided to the Department outlining the details of the requested reimbursements; and
   b. Evidence of the costs incurred were included as an attachment to the invoice.

   Exhibit C sets forth additional conditions that apply when the Maintaining Agency seeks to obtain reimbursement for costs incurred for repair and/or replacement of damaged Traffic Signals and Devices. Exhibit C also serves as a form invoice that can be used by the Maintaining Agency. The Maintaining Agency shall obtain written approval from the Department regarding the appropriate method of repair and/or replacement of damaged Traffic Signals and Devices prior to performing repair and/or replacement work. If there is an immediate risk to public safety due to damaged Traffic Signals and Devices and the Maintaining Agency is unable to immediately obtain the Department's written approval regarding the method of repair and/or replacement, then the Maintaining Agency shall immediately repair and/or replace the Traffic Signals and Devices. The Maintaining Agency shall notify the Department within thirty (30) calendar days of becoming aware of any damage to Traffic Signals and Devices caused by third parties. The Department shall be responsible for pursuing reimbursement from individuals and/or the third parties

who cause damages and are liable for replacement and/or repair costs to Traffic Signals and Devices. If the Maintaining Agency causes damages to the Traffic Signals and Devices, then the Maintaining Agency shall repair and/or replace the Traffic Signals and Devices, and the Maintaining Agency shall be fully responsible for the cost of repair and/or replacement to the extent the damages were caused by the Maintaining Agency.

4. The Maintaining Agency shall maintain and operate the Traffic Signals and Devices in a manner that will ensure safe and efficient movement of highway traffic and that is consistent with maintenance practices prescribed by the International Municipal Signal Association (IMSA) and operational requirements of the Manual on Uniform Traffic Control Devices (MUTCD), as amended.

5. The Maintaining Agency's maintenance responsibilities include, but are not limited to, locates, preventive maintenance (periodic inspection, service, and routine repairs), restoration of services, and emergency maintenance (troubleshooting in the event of equipment malfunction, failure, or damage). Restoration of services may include temporary poles and/or signals, stop signs or other methods to maintain traffic. The Maintaining Agency shall record its maintenance activities in a traffic signal maintenance log, as they occur, and include this as part of the annual report, highlighting the time it took to restore the normal service and number of times such events occurred.

6. Neither the Maintaining Agency nor the Department shall be liable to the other for any failure to perform under this Agreement to the extent such performance is prevented by a Force Majeure Event and provided that the party claiming the excuse from performance has (a) promptly notified the other party of the occurrence and its estimated duration, (b) promptly remedied or mitigated the effect of the occurrence to the extent possible, and (c) resumed performance as soon as possible.

   A “Force Majeure Event” means the occurrence of:
   (a) an act of war, hostilities, invasion, act of foreign enemies, riot, terrorism or civil disorder;
   (b) act of God (such as, but not limited to, fires, explosions, earthquakes, drought, hurricanes, storms, lightning, tornados, tidal waves, floods, extreme weather or environmental conditions, and other natural calamities);
   (c) or another event beyond the control of the non-performing party and which could not have been avoided or overcome by the exercise of due diligence.

7. The Department intends to conduct a structural inspection of the mast arm structures every sixty (60) months. The inspection report will serve as ninety (90) days notification to the Maintaining Agency that deficiencies exist that require preventive maintenance. Preventive maintenance of the mast arm structures includes, but is not limited to, spot painting, cleaning, all wiring repair and replacement, graffiti removal, all signal related issues (including lighting, signs and connections), tightening of nuts, replacing missing or deficient bolts, replacement of missing cap covers or equivalent, replacement of missing or deficient access hole cover plates, repairing improper grounding, and repainting any painted mast arms installed after April 30, 2015. If the preventive maintenance is not carried out after the expiration of the 90-day notice given to the Maintaining Agency, the Department shall withhold 8.33% up to a maximum of 25% of the total annual compensation amount under this Agreement for the affected signal locations each month.

8. Any and all work performed by the Maintaining Agency must conform to the current Department Standard Specifications for Road and Bridge Construction as applicable. Mast arms that the Department determines to be at the end of their useful life cycle will be replaced by the Department so long as documented preventive maintenance was satisfactorily performed by the Maintaining Agency. In the case of a total paint failure, as determined by the Department, on a mast arm installed prior to April 30, 2015, the Department may repaint or replace with a galvanized mast arm. The aforementioned requirement does not apply to any mast arm that was installed under a separate mast arm paint finish agreement; in such case, the terms of that agreement shall govern.

9. The Maintaining Agency may remove any component of the installed equipment for repair or testing; however, it shall only make permanent modifications or equipment replacements and only if the equipment provided is capable of performing at minimum the same functions as the equipment being replaced. The Department shall not make any modifications or equipment replacements without prior written notice to and consultation with the Maintaining Agency.

10. The Maintaining Agency shall implement and maintain the timing and phasing of the traffic signals in accordance with the Department's timing and phasing plans, specifications, special provisions, Department re-timing projects, and the Department’s Traffic Engineering Manual. The Maintaining Agency shall obtain prior written approval from the Department for any modification in phasing of signals and flash times (where applicable). Signal Systems timings (cycle length, split, offsets) are considered operational changes and may be changed by the Maintaining Agency to accommodate changing needs of traffic. The Maintaining Agency may make changes in the signal timing provided these changes are made under the direction of a qualified Professional Engineer registered in the State of Florida. The Maintaining Agency shall make available a copy of the timings to the Department upon request. The Department reserves the right to examine equipment, timing and phasing at any time and, after consultation with the Maintaining Agency, may specify modifications. If the Department specifies modification in timing or phasing, implementation of such modifications will be coordinated with, or made by, the Maintaining Agency. All signal timing and phasing records shall be retained by the Maintaining Agency for at least three (3) years, and will be made available to the Department upon request.

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11. The Maintaining Agency shall note in the maintenance log any changes in timings and phasings, and keep a copy of the timings and phasings, and any approval documentation in a file. A copy of the log shall be provided to the Department upon request. Maintaining Agencies may provide this information electronically.

12. The Maintaining Agency and the Department shall update Exhibit A on an annual basis through an amendment of this Agreement. The Maintaining Agency designates _____ as its authorized representative(s), who is delegated the authority to execute any and all amendments to Exhibit A of this Agreement on behalf of the Maintaining Agency. Exhibit A contains a list of Traffic Signals and Devices that identifies their location and type. No changes or modifications may be made to Exhibit A during the Department's fiscal year for compensation. Traffic Signals and Devices added by the Department during its fiscal year must be maintained and operated by the Maintaining Agency upon the Department's final acceptance of installation of the new Traffic Signals and Devices. The Maintaining Agency and the Department shall amend Exhibit A prior to the start of each new fiscal year of the Department to reflect the addition or removal of Traffic Signals and Devices. The Maintaining Agency will begin receiving compensation for new Traffic Signals and Devices that were added to Exhibit A by amendment of this Agreement in the Department's fiscal year occurring after the Traffic Signals and Devices are installed and final acceptance of such installation is given by the Department. In the event that no change has been made to the previous year's Exhibit A, a certification from the Maintaining Agency shall be provided to the Department certifying that no change has been made to Exhibit A in the Department's previous fiscal year. The annual compensation will be a lump sum payment (***minus any retainage or forfeiture***) as set forth in Exhibit B. Future payments will be based on the information provided in Exhibit A, in accordance with the provisions as set forth in Exhibit B, attached to and incorporated in this Agreement. Some of the Traffic Signals and Devices may not be listed in Exhibit A because the cost of operating and maintaining such devices is relatively small. The Department has factored in these costs and the compensation provided through this Agreement also covers the cost of operation and maintenance for Traffic Signals and Devices that are not listed in Exhibit A.

13. Payment will be made in accordance with Section 215.422, Florida Statutes.

14. There shall be no reimbursement for travel expenses under this Agreement.

15. Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.

16. The Maintaining Agency should be aware of the following time frames. Inspection and approval of goods or services shall take no longer than twenty (20) working days. The Department has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved.

17. If a payment is not available within forty (40) days, a separate interest penalty at a rate as established pursuant to Section 55.03(1), Florida Statutes, will be due and payable, in addition to the invoice amount, to the Maintaining Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Maintaining Agency requests payment. Invoices returned to a Maintaining Agency because of Maintaining Agency preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

18. A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for contractors or vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

19. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five (5) years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Maintaining Agency's general accounting records and the Project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the Project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.

20. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Maintaining Agency owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.

21. The Maintaining Agency must submit the final invoice on the Project to the Department within 120 days after termination of the Agreement. Invoices submitted after the 120-day time period may not be paid.

22. In the event this contract is for services in excess of $25,000.00 and a term for a period of more than one (1) year, the provisions of Section 339.135(6)(a), F.S., are hereby incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the Comptroller of the Department that such funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of $25,000.00 and which have a term for a period of more than 1 year."

23. The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's funding for this Project is in multiple fiscal years, funds approval from the Department's Comptroller must be received each fiscal year prior to costs being incurred. See Exhibit B for funding levels by fiscal year. Project costs utilizing these fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Maintaining Agency, in writing, when funds are available.

24. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

25. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

26. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Maintaining Agency.

27. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation will be cause for unilateral cancellation of this Agreement.

28. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch or a state agency.

29. The Maintaining Agency shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.

30. The Maintaining Agency may be subject to inspections of Traffic Signals and Devices by the Department. Such findings will be shared with the Maintaining Agency and will be the basis of all decisions regarding payment reduction, reworking, Agreement termination, or renewal. If at any time the Maintaining Agency has not performed the maintenance responsibility on the locations specified in the Exhibit A, the Department has the option of (a) notifying the Maintaining Agency of the deficiency with a requirement that it be corrected within a specified time, otherwise the Department shall deduct payment, suspend funds, or terminate funds for any deficient maintenance of Traffic Signals and Devices that has not been corrected at the end of such time, or (b) take whatever action is deemed appropriate by the Department. Any deduction in payment, suspension of funds, or termination of funds does not relieve any obligation of the Maintaining Agency under the terms and conditions of this Agreement.

31. The Department shall monitor the performance of the Maintaining Agency in the fulfillment of its responsibilities under the Agreement. The Maintaining Agency shall submit an annual Report prior to June 30 of each year detailing the following:

    a. Critical Detection device malfunctions: Critical Detection devices include the detectors on side-streets and in left turn lanes on the main streets, and all pedestrian/bicycle detectors. Repairs to the side-street and main street left turn detectors shall be made within ninety (90) days and pedestrian detectors within seventy-two (72) hours of discovery. The Maintaining Agency shall ensure that 90% of all Critical Detection devices system wide are operating at all times. At any time the level drops below 90%, the Maintaining Agency shall notify the Department and correct the situation within a time frame determined in the sole discretion of the Department. Discovery and correction dates for Critical

Detection device malfunction shall be logged into the annual report. If the repairs cannot be performed within stipulated times, the agency shall document the reason(s) why in the annual report. When the 90% Critical Detection device requirement is (are) not met, a 10% retainage of the total annual compensation amount (as shown in Exhibit B) for the affected Critical Detection device location(s) each month will be withheld after the 90-day period.

b. Traffic signal preventive maintenance inspections: Traffic signals shall receive a comprehensive preventive maintenance inspection on at least 50% of all traffic signals annually, alternating the remaining 50% the following year. Preventive maintenance inspection shall include verification that all detection is working, the traffic signal is cycling properly, the ventilation system is functioning and filters are clean. Basic traffic cabinet maintenance shall also verify power feed voltages, verify that the vehicle and pedestrian indications are functioning properly, test the effective functioning of pedestrian push buttons, and check hinges and door locks. At least one (1) conflict monitor test shall be performed on 50% of traffic signals annually, alternating the remaining 50% the following year. Each test is to be documented and included in the annual report to the Department. The inspection report shall note the location, date of inspection, and any items noted. If 50% of the traffic signals do not receive at least one (1) comprehensive preventive maintenance inspection during a twelve (12) month period, there shall be a 20% retainage of the annual compensation amount for the affected traffic signal locations until the preventive maintenance inspection is made. If not performed within the state's fiscal year, the 20% retainage of the annual compensation amount for the affected traffic signal locations will be forfeited.

c. For any traffic signals that are interconnected with telecommunications and their real-time operation is electronically monitored via software by personnel at a central location and are therefore receiving the higher compensation amount as described in Exhibit B, the name(s) and title(s) of those monitoring those intersections, and the location of the central monitoring facility(ies), are to be documented and contained in the annual report submitted to the Department.

32. The Maintaining Agency may enter into agreements with other parties pertaining to Traffic Signals and Devices including, but not limited to, agreements relating to costs and expenses incurred in connection with the operation of Traffic Signals and Devices on the State Highway System, provided that such Agreements are consistent with the mutual covenants contained in this Agreement. The Maintaining Agency shall furnish a copy of such agreements to the Department.

33. This Agreement may not be assigned or transferred by the Maintaining Agency in whole or in part without prior written consent of the Department.

34. The Maintaining Agency shall allow public access to all documents, papers, letters, or other material subject to provisions of Chapter 119, Florida Statutes, and made or received by the Maintaining Agency in conjunction with this Agreement. Failure by the Maintaining Agency to grant such public access will be grounds for immediate unilateral cancellation of this Agreement.

35. At no additional cost to the Department, the Maintaining Agency shall provide the Department access to all traffic signal data available from the firmware of the traffic signal controllers and other devices covered under this Agreement. The Maintaining Agency shall include the Department as a party to all traffic signal firmware/software related agreements that the Maintaining Agency enters into with other parties.

36. This Agreement is governed by and construed in accordance with the laws of the State of Florida. The invalidity or unenforceability of any portion of this Agreement does not affect the remaining provisions and portions hereof. Any failure to enforce or election on the part of the Department to not enforce any provision of this Agreement does not constitute a waiver of any rights of the Department to enforce its remedies hereunder or at law or in equity.

37. In no event shall the making by the Department of any payment to the Maintaining Agency constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Maintaining Agency and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

38. The term of this Agreement is twenty (20) years from the date of execution of the Agreement; provided that either party may cancel this Agreement prior to the expiration of the term of this Agreement. A minimum notice period of two (2) years plus the remaining months of the Department's fiscal year shall be provided to the other party in writing. Should the Maintaining Agency provide its written notice of cancellation to the Department, the notice shall be endorsed by the elected body (County Commission, City Council, or local agency governing body) under which the Agency operates.

39. Any Project funds made available by the Department which are determined by the Department to have been expended in violation of this Agreement or any other applicable law or regulation shall be promptly refunded in full to the Department. Acceptance by the Department of any documentation or certifications, mandatory or otherwise permitted, that the Maintaining Agency files shall not constitute a waiver of the Department's rights and Department has the right to verify all information at a

ATTACHMENT 1
REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

later date by audit or investigation. Within thirty (30) days of the termination of this Agreement, the Maintaining Agency shall refund to the Department any balance of unobligated funds which were advanced or paid to the Maintaining Agency. In the event the Maintaining Agency fails to perform or honor the requirements and provisions this Agreement, the Maintaining Agency shall return funds in accordance with this paragraph within thirty (30) days of termination of the Agreement.

40. Upon execution, this Agreement cancels and supersedes any and all prior Traffic Signal Maintenance Agreement(s) between the parties, except any specific separate Agreements covering painted mast arm maintenance or any other aspect related to the painting of mast arms.

41. The Department reserves the right to remove select critical corridors or critical intersections from the Maintaining Agency's obligation under this Agreement. The remaining intersections and corridors would continue to be covered under this Agreement. The Department will provide a minimum of one year notice prior to take-over of maintenance of critical corridors or critical intersections.

42. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.

43. The Department agrees that the Maintaining Agency must comply with State law regarding appropriations and budgets. This Agreement shall not be interpreted to conflict with State law applicable to the Maintaining Agency.

44. The Maintaining Agency shall:
    a. utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Maintaining Agency during the term of the Agreement; and
    b. expressly require any contractors and subcontractors performing work or providing services pursuant to the Agreement to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Agreement term.

45. Unless authorized by law and agreed to in writing by the Department, the Department will not be liable to pay attorney fees, interest, or cost of collection.

46. The Parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.

47. Exhibits A, B, and C are attached and incorporated into this Agreement.

48. This Agreement contains all the terms and conditions agreed upon by the parties.

ATTACHMENT 1

REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

Reimbursement for Maintenance and Operation

Exhibit A

Compensation for Maintaining Traffic Signals and Devices for FY 2017

Effective Date: from 07/01/2016 to 06/30/2017

City of Palatka

Intersection Location	Traffic Signals (TS)	Traffic Signal - Interconnected & monitored (IMTS)	Intersection Control Beacon (ICB)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Travel Time Detector	Uninterruptible Power Supplies (UPS)	Compensation Amount (using Unit Rates from Exhibit B)
SR15/20/100, (US17) REID ST. at 2ND ST.		$4,500								$4,500
SR15/20/100, (US17) REID ST. at 3RD ST.		$4,500								$4,500
SR15/20/100, (US17) REID ST. at 4TH ST.		$4,500								$4,500
SR15/20/100, (US17) REID ST. at 7TH ST.		$4,500								$4,500
SR15/20/100, (US17) REID ST. at SR20, 9TH ST.		$4,500							$100	$4,600
SR15/20/100, (US17) REID ST. at 11TH ST.		$4,500								$4,500
SR15/20/100, (US17) REID ST. at 19TH ST.		$4,500								$4,500
SR15/20/100, (US17) REID ST. at MOSELEY AVE./20TH ST.		$4,500								$4,500
SR19 at ST. JOHNS AVE.		$4,500								$4,500

ATTACHMENT 1

REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

Reimbursement for Maintenance and Operation

Exhibit A										
Compensation for Maintaining Traffic Signals and Devices for FY 2017										
Effective Date: from 07/01/2016 to 06/30/2017										
City of Palatka										
Intersection Location	Traffic Signals (TS)	Traffic Signal - Interconnected & monitored (IMTS)	Intersection Control Beacon (ICB)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Travel Time Detector	Uninterruptible Power Supplies (UPS)	Compensation Amount (using Unit Rates from Exhibit B)
SR20, (CRILL AVE.) at PALM AVE.		$4,500								$4,500
SR20, (CRILL AVE.) at CR311 (HUSSON AVE.)		$4,500								$4,500
SR20, (CRILL AVE.) at 20TH ST. (MOSELEY AVE.)		$4,500								$4,500
SR20, CRILL AVE. at 18th St./ W. H. BEASLEY MIDDLE SCHOOL				$626						$626
SR20, CRILL AVE. at S. 13TH ST.			$783							$783
SR20, (CRILL AVE.) at LEMON ST.		$4,500								$4,500

ATTACHMENT 1

REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

Reimbursement for Maintenance and Operation

Exhibit A										
Compensation for Maintaining Traffic Signals and Devices for FY 2017										
Effective Date: from 07/01/2016 to 06/30/2017										
City of Palatka										
Intersection Location	Traffic Signals (TS)	Traffic Signal - Interconnected & monitored (IMTS)	Intersection Control Beacon (ICB)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Travel Time Detector	Uninterruptible Power Supplies (UPS)	Compensation Amount (using Unit Rates from Exhibit B)
							Total Lump Sum Amount*			$60,009.00

* Amount paid shall be the Total Lump Sum *(minus any retainage or forfeiture).*

I certify that the above Traffic Signals and Devices will be maintained and operated in accordance with the requirements of the Traffic Signal Maintenance and Compensation Agreement. For satisfactory completion of all services detailed in this Agreement for this time period, the Department will pay the Maintaining Agency a Total Lump Sum (minus any retainage or forfeiture) of $60,009.00 .

Maintaining Agency Date

District Traffic Operations Engineer Date

ATTACHMENT 1
REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

EXHIBIT B
TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

1.0 PURPOSE

This exhibit defines the method and limits of compensation to be made to the Maintaining Agency for the services described in this Agreement and in Exhibit A and method by which payments will be made.

2.0 COMPENSATION FOR MAINTENANCE AND OPERATION

For the satisfactory completion of all services related to maintenance and operation detailed in this Agreement and Exhibit A of this Agreement, the Department will pay the Maintaining Agency the Total Lump Sum (***minus any retainage or forfeiture***) in Exhibit A. The Maintaining Agency will receive one lump sum payment (***minus any retainage or forfeiture***) at the end of each fiscal year for satisfactory completion of service.

Beginning in the fiscal year 2016-17, for traffic signals that are not interconnected with telecommunications and are not monitored at a central location, the compensation amount shall be $3,131. The compensation amount for traffic signals that are interconnected with telecommunications and are monitored at a central location shall be $4,500 per signal location. These differential compensation amounts shall be in effect beginning July 1, 2016. The Table below shows the compensation amount for the various devices for fiscal years 2015-16 and 2016-17, and beyond.

Total Lump Sum (***minus any retainage or forfeiture***) Amount for each fiscal year is calculated by adding all of the individual intersection amounts.
Pedestrian Flashing Beacon: includes school zone beacons, pedestrian crossing beacons, and rectangular rapid flashing beacons (RRFB). School zones, crosswalks and warning sign locations shall be paid at a unit rate regardless of the number of individual beacons or poles.

Unit Compensation Rates per Intersection on the State Highway System

FY	Traffic Signals (TS)	Traffic Signal - Interconnected & monitored (IMTS)	Intersection Control Beacon (ICB)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Travel Time Detector	Uninterruptible Power Supplies (UPS)
2014-15*	$ 2,951		$738	$295	$738	$148	$148		
2015-16	3,040		760	608	1,064	304	304		
2016-17	3,131	4,500	783	626	1,096	313	313	100	100
2017-18	Based on the Consumer Price Index (CPI), the 2016-17 compensation amounts will be revised upwards.								
2018-19	Based on the CPI, the 2017-18 compensation amounts will be revised upwards.								
2019-20	Based on the CPI, the 2018-19 compensation amounts will be revised upwards.								

*Compensation pro-rata based on intersection approaches or legs on State Highway System.

Based on the Consumer Price Index (CPI), the Unit Rate for the following fiscal year will be adjusted accordingly, unless otherwise specified in an amendment to this Agreement. However, if CPI is negative, there shall be no reduction from the previous year's compensation.

3.0 COMPENSATION FOR REPAIR AND/OR REPLACEMENT OF DAMAGED TRAFFIC SIGNALS AND DEVICES

For the satisfactory completion of all services related to repair and/or replacement of damaged Traffic Signals and Devices detailed in this Agreement, the Department will pay the Maintaining Agency a Lump Sum amount of the actual costs incurred for the replacement and/or repair of the damaged Traffic Signals and Devices as set forth in the invoice submitted to the Department. The invoice for the costs incurred for the replacement and/or repair of

damaged Traffic Signals and Devices shall contain the information required in Exhibit C and any other additional information requested by the Department to justify the costs incurred. The reimbursement amount is subject to approval by the Department.

4.0 PAYMENT PROCESSING

For regular maintenance costs, the Maintaining Agency shall invoice the Department in a format acceptable to the Department, on an annual basis for the reimbursement costs incurred by the Maintaining Agency for the previous year prior to June 30th of each year. For example, the Maintaining Agency shall submit its invoice for the previous year beginning July 1, 2015 through June 30, 2016 no later than June 30, 2016.

For costs incurred for repair and/or replacement of damaged Traffic Signals and Devices, applicable reimbursements will be processed after the Department receives a properly completed and supported invoice from the Maintaining Agency. The Maintaining Agency shall submit invoices for repair and/or replacement costs due to damaged Traffic Signals and Devices at least on an annual basis but the Maintaining Agency may also submit such invoices to the Department on a quarterly basis.

ATTACHMENT 1
REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

EXHIBIT C
Reimbursement for Replacement and/or Repair of Damaged Traffic Signals and Devices

The Department will reimburse the Maintaining Agency a Lump Sum amount for costs incurred for the replacement and/or repair of Traffic Signals and Devices damaged as a result of third parties or as a result of other causes that were not caused by the Maintaining Agency.

The Maintaining Agency is not required to provide a police report in situations where damage is caused to Traffic Signals and Devices by a Force Majeure Event or as a result of other causes beyond the control of the Maintaining Agency that do not necessarily prevent performance, which includes but is not limited to: storms, winds, lightning, flooding and other natural and weather related causes. The Maintaining Agency must provide a police report in all situations where a traffic accident, theft, or vandalism causes damage to Traffic Signals and Devices to the extent the Maintaining Agency has the ability and opportunity to obtain a police report.
Applicable reimbursements will be processed after the Department receives a properly completed and supported invoice from the Maintaining Agency. The following information shall be provided by the Maintaining Agency to be eligible for the reimbursement payment:

Date and Time of Accident/Incident:	
Location of Accident/Incident:	
Provide Police Report (if applicable) and the Following Information: 1. Attach pictures of damaged traffic signals and devices. 2. Attach invoices or receipt of equipment purchased to replace damaged components. 3. Attach detailed documentation of labor costs associated with replacing and/or repairing damaged components, including dates of performance and completion of the work.	
Contract No.:_____ Project No.:_____	
Total Lump Sum Reimbursement Amount	**$**

The Maintaining Agency hereby certifies that it has replaced and repaired all the Traffic Signals and Devices at the location or signalized intersection referenced above. Henceforth, this document is the Maintaining Agency's request for reimbursement to the Department for the services of restoring the Traffic Signals and Devices to their original operating condition.

The Parties agree to the Total Lump Sum Reimbursement Amount set forth above.

_____ _____

Maintaining Agency Date District Traffic Operations Engineer Date

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution No. 2016-12-58 awarding WWTP Generator bid to Ring Power in the amount of $122,964.00 for the purchase and installation of a standby generator to operate necessary Waste Water Treatment Plant equipment.

SUMMARY:
During a power failure the WWTP has several key pieces of equipment that are non functional due to the loss of power, this includes flow meters, monitoring equipment, PH, Chlorine, Turbidity readings, Effluent filters, Golf Course transfer pumps, etc.

The City applied for and received a grant in the amount of $60,000.00 from SJRWMD to purchase a generator for the WWTP. This grant was accepted by the Commission in April. In June bids were received. A bid in the amount of $122,964 from Ring Power was the lowest, most responsive bid received. Staff recommends acceptance and award of Ring Power's bid.

RECOMMENDED ACTION:
Adopt a resolution awarding the bid to Ring Power for the purchase and installation of the WWTP standby generator in the amount of $122,964.

ATTACHMENTS:

Description	Type
Resolution	Resolution
Bid sheet	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Waste Water Treatment Plant	McCann, Brian	Approved	8/16/2016 - 12:26 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 4:05 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:54 AM

RESOLUTION No. 2016 -

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AWARDING A BID TO RING POWER IN THE AMOUNT OF $118,164 FOR THE WWTP REUSE GENERATOR PROJECT AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST THE CONTRACT AGREEMENT

WHEREAS, on 4/14/2016 the Palatka City Commission (the **City**) adopted Resolution No. 2016-12-26 accepting a grant award from the SJRWMD in the amount of $60,000, to fund the installation of a generator for the beneficial reclaimed system at the Waste Water Treatment Plant (WWTP) (the **Project**), and

WHEREAS, on July 18, 2016 the City received four (4) sealed bids and Ring Power's bid was the lowest and most qualified bid for the Project; and

WHEREAS, the **City** deems it reasonable and necessary to enter into a construction agreement with Ring Power, Inc. for said **Project**.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida:

1. That the Palatka City Commission awards the WWTP Reuse Water Generator Project to Ring Power.
2. That the Mayor and City Clerk are hereby authorized to execute and attest the Ring Power Construction Agreement in an amount not to exceed $118,164 for the WWTP Reuse Generator Project.
3. That the City Manager is hereby authorized to sign all contract and other documents as may be required in support of the **Project**, after review and approval by the City Attorney.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 8h day of September, 2016.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM
AND CORRECTNESS:

_____

CITY ATTORNEY

City of Palatka
Bid Opening – Invitation to Bid ITB-2016-09
Job Title WWTP Package Generator Set

Contact Jonathan Griffith, Public Works Director

Date July 18, 2016 @ 3:00 p.m.

Opened by: Betsy Driggers/~~Jonathan Griffith~~ Vicki Young

Read by: Betsy Driggers/~~Jonathan Griffith~~

Proposer's Name	Acknowledge Addendum 1 Dated 7-13-2016	One Original and One Copy		
1. CJ's Sales + Service	Email	yes	130,183.00	
2. Elite Electrical of North Florida	yes	1 copy	160,000.00	
3. Ring Power	NO	yes	122,964.00	opt to reduce -4,800.00
4. Southern State Electric	Email	yes	120,354.00	GAS Hookup $125,154
5.		Bid does not include gas connections.		
6.				
7.				

Witnesses: Vicki Young

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution 2016-12-59 declaring certain obsolete vehicles and equipment to be surplus and directing the City Manager to dispose of surplus property in accordance with City administrative procedures

SUMMARY:
See attached for a list of obsolete equipment from the Public Works and Golf Course Inventory.

RECOMMENDED ACTION:
Adopt the resolution declaring certain obsolete vehicles and equipment to be surplus and directing the City Manager to dispose of surplus property in accordance with City administrative procedures.

ATTACHMENTS:

Description	Type
Surplus Resolution	Resolution
Surplus Request	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Griffith, Jonathan	Approved	8/29/2016 - 9:10 AM
City Clerk	Driggers, Betsy	Approved	8/30/2016 - 2:00 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 2:25 PM

RESOLUTION NO. 2016-12-

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, DECLARING CERTAIN PROPERTY TO BE SURPLUS AND DIRECTING THE CITY MANAGER TO DISPOSE OF SURPLUS PROPERTY IN ACCORDANCE WITH CITY ADMINISTRATIVE PROCEDURES

WHEREAS, Florida Statute 274.05 provides government units with the authority to classify as surplus any of it property that has not been otherwise lawfully disposed of, that is obsolete, or the continued use of which I uneconomical or inefficient, or which serves no useful function, and to dispose of said property through sale or donation;

WHEREAS, The City of Palatka (the City) owns certain property described as follows:

1.	1995 Ford F150	1	1FTEX15YOSKB42362/06395
2.	2006 Dodge 1500 P/U	1	1D7HA18N26J222439/08605
3.	1988 Ford F800	1	1FDPK84P9JUAZ1170/05703
4.	1992 Ford Ranger XL	1	1FTCR15X9PTA15460
5.	1998 Dodge 1500 P/U	1	3B7HC12Y2WM287589/6624
6.	2009 Diesel Generator GTE Industrial	1	130573
7.	Large fuel tank 250 gal	1	
8.	Hoshizaki Ice Machine	1	9467
9.	Hoshizaki Ice Machine KM500 MAH	1	06529
10.	Turf Tiger Scag Zero turn SATT61A25CH	1	7731587/05454
11.	North Star Pressure Washer	1	07240
12.	Ingersoll Rand Air Compresser 80 gal	1	9473
13.	Case 110 Roller w/trailer	1	01558
14.	EZ Go utility vehicle	1	8591
15.	EZ go utility vehicle	1	9871
16.	Articulator mower	1	8643
17.	Red utility wagon	1	02138
18.	Toro greensmower	1	8633
19.	John Deere greensmower	1	8645
20.	John Deere greensmower	1	9815
21.	John Deere greensmower	1	

WHEREAS, this property has become obsolete over time; and

WHEREAS, City Staff has recommended that the property be deemed surplus items; and

WHEREAS, the City Commission has determined that it is in the best interest of the City to declare the property described herein to be surplus property for disposal in accordance with administrative procedures.

NOW, THEREFORE, Be it resolved by the City Commission of the City of Palatka, Florida, as follows:

Section 1: The above recitals are true and correct, and are incorporated herein by reference;

Section 2: The property described herein is declared to be surplus property to be disposed of in accordance with administrative procedures;

Section 3: The City Manager is hereby authorized to dispose of the surplus property in a manner consistent with administrative procedures, and to amend the City's inventory accordingly.

PASSED AND ADOPTED this 8th Day of September, 2016, by the City Commission of the City of Palatka, Florida.

PALATKA CITY COMMISSION

By: _____
Its MAYOR

ATTEST:

_____
CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

_____
CITY ATTORNEY

SURPLUS PROPERTY REQUEST

To: Terry Suggs, City Manager

From: Jonathan Griffith, Public Works Director

Dept: Public Works Dept.

CC: Betsy Driggers, City Clerk; Matt Reynolds, Finance Director

Date: August 17, 2016

This is a request to declare the following property as surplus, for disposal: (attach extra sheet if necessary)

Item/Description		Quantity	Invent. Control/Serial No.
1.	1995 Ford F150	1	1FTEX15YOSKB42362/06395
2.	2006 Dodge 1500 P/U	1	1D7HA18N26J222439/08605
3.	1988 Ford F800	1	1FDPK84P9JUAZ1170/05703
4.	1992 Ford Ranger XL	1	1FTCR15X9PTA15460
5.	1998 Dodge 1500 P/U	1	3B7HC12Y2WM287589/6624
6.	2009 Diesel Generator GTE Industrial	1	130573
7.	Large fuel tank 250 gal	1	
8.	Hoshizaki Ice Machine	1	9467
9.	Hoshizaki Ice Machine KM500 MAH	1	06529
10.	Turf Tiger Scag Zero turn SATT61A25CH	1	7731587/05454
11.	North Star Pressure Washer	1	07240
12.	Ingersoll Rand Air Compresser 80 gal	1	9473
13.	Case 110 Roller w/trailer	1	01558
14.	EZ Go utility vehicle	1	8591
15.	EZ go utility vehicle	1	9871
16.	Articulator mower	1	8643
17.	Red utility wagon	1	02138
18.	Toro greensmower	1	8633
19.	John Deere greensmower	1	8645
20.	John Deere greensmower	1	9815
21.	John Deere greensmower	1	

DISPOSITION: All surplus property will be disposed of at on-line auction. If you have an alternative disposal request, please state your request here (attach another sheet if necessary): n/a

CITY COMMISSION AGENDA ITEM

SUBJECT:
Adopt Resolution No. 2016-12-60 amending the composition of Audit Committee membership

SUMMARY:
A request was put forth to Staff to bring forward a resolution amending the membership of the Audit Committee to designate the members of the City Commission as the members of the Audit Committee. A resolution re-creating the membership of the audit committee follows this Summary.

Staff will be issuing a Request for Proposals for city audit services for audits beginning with the 2015-16 fiscal year.

RECOMMENDED ACTION:
Adopt a resolution amending the membership of the Audit Committee to designate the City Commission as the membership of the Audit Committee.

ATTACHMENTS:

Description	Type
Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:59 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:59 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:54 AM

RESOLUTION No. 2016 – 12 -

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AMENDING THE MEMBERSHIP AND TERMS OF THE CITY OF PALATKA AUDIT COMMITTEE AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Chapter 218, Part III, *Florida Statutes,* contains the *Uniform Local Government Financial Management and Reporting Act;* and

WHEREAS, Section 218.391, *Florida Statutes,* provides that each local government shall establish an audit committee to assist the governing body in selecting an auditor to conduct the annual financial audit required by Section 218.39, *Florida Statutes;* and

WHEREAS, during regular session on June 26, 2014, the Palatka City Commission adopted Resolution No. 2014-10-91 **(Resolution – see Exhibit A attached hereto)** creating a City of Palatka Audit Committee to implement controlling state law, which provided for the committee's purpose, membership, terms, duties, responsibilities and meetings; and

WHEREAS, ***Section 2*** of said **Resolution** set forth the membership of initial and future audit committees; and

WHEREAS, ***Section 2 (b)*** of said **Resolution**, entitled ***Members of future audit committees,*** provided that the City Commission may elect to serve as the future Committee by resolution approved at any City Commission meeting, or may appoint as many of its members or City Staff to the committee as it deems appropriate in its sole discretion; and

WHEREAS, the City Commission now deems it appropriate and in the best interest of the City to elect to serve as the members of the City of Palatka Audit Committee; and

WHEREAS, the foregoing whereas clauses are hereby adopted as the legislative findings of the City Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida, as follows:

Section 1. That the City Commission hereby elects to serve and appoints its members to serve as the members of the City of Palatka Audit Committee;

Section 2: That terms for Committee members are to coincide with the terms of office of those members of those particular members of the Palatka City Commission holding the office of Commissioner Group 1, Commissioner Group 2, Commissioner Group 3, Commissioner Group 4 and Mayor Commissioner, each term being four (4) years, ending December 31st of the year of election for Commissioner Groups 1 & 3 or Commissioner Groups 2 & 4 and Mayor/Commissioner.

Section 3: That all provisions of Resolution No. 2014-10-91, a copy of which is attached hereto and incorporated herein, which are not in conflict with this Resolution shall be and remain in full force and effect

Section 4. That this Resolution shall take immediate effect upon adoption.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 8th day of September, 2016.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM
AND CORRECTNESS:

_____

CITY ATTORNEY

EXHIBIT "A"

RESOLUTION No. 2014-10-91

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, CREATING A CITY OF PALATKA AUDIT COMMITTEE TO IMPLEMENT CONTROLLING STATE LAW; PROVIDING FOR THE COMMITTEE'S PURPOSE, MEMBERSHIP, TERMS, DUTIES, RESPONSIBILITIES AND MEETINGS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Chapter 218, Part III, *Florida Statutes,* contains the *Uniform Local Government Financial Management and Reporting Act;* and

WHEREAS, Section 218.391, *Florida Statutes,* provides that each local government shall establish an audit committee to assist the governing body in selecting an auditor to conduct the annual financial audit required by Section 218.39, *Florida Statutes;* and

WHEREAS, the City of Palatka has complied with all requirements and procedures of Florida law in processing and advertising this Resolution; and

WHEREAS, the foregoing whereas clauses are hereby adopted as the legislative findings of the City Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida, as follows:

Section 1. Creation of City Audit Committee; Purpose.

(a.) There is hereby established a City of Palatka Audit Committee to be composed of members appointed by the City Commission.

(b.) The purpose of the Audit Committee is to serve in an advisory capacity to the City Commission in the selection of an auditor to conduct the City's annual financial audit and for other purposes as directed by City Commission.

Section 2. Membership.

(a.) *Members of Initial Audit Committee.* The initial Audit Committee shall consist of five (5) members, one each appointed by each city commissioner and one appointed by the Mayor/Commissioner. The initial term for the members appointed by Commissioners Group 2, Group 4 and the Mayor/Commission shall be for two years, ending June 30, 2016, with subsequent terms being four-year terms. The initial term for the members appointed by Commissioners Groups 1 and 3 shall be four years, ending June, 30, 2018, with subsequent terms being four-year terms.

(b.) *Members of future audit committees* shall be selected based upon their eligibility, qualifications and willingness to serve whenever a vacancy exists; provided however, that the City Commission may elect to serve as the Committee by resolution approved at any City Commission meeting, or may appoint as many of its members or City Staff to the Committee as it deems appropriate in its sole discretion.

(c.) *Eligibility.*

(1.) All members of the Audit Committee shall be City residents, or current or former employees or principals of financial institutions, accounting, auditing or investment firms doing business within the City, who do not have any direct financial or business interests involving the City.

(2.) All members should, through education and experience, possess a basic understanding of government financial reporting and auditing, or related financial management expertise that is specifically relevant to the government sector.

(d.) *Appointments.* Members of the Audit Committee, who are not sitting City Commissioners, shall be appointed by the City Commission for terms that are established as set forth in this resolution.

Section 3. Duties and Responsibilities.

(a) The Audit Committee shall assist the City Commission in selecting an auditor, in accordance with the provisions of Section 218.391, *Florida Statutes,* to conduct the City's annual financial audit required by Section 218.39, *Florida Statutes, more* specifically:

(b) The Audit Committee shall:

(1) Establish factors to use for the evaluation of audit services to be provided by a certified public accounting firm duly licensed under chapter 473 and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy. Such factors shall include, but are not limited to, ability of personnel, experience, ability to furnish the required services, and such other factors as may be determined by the committee to be applicable to its particular requirements.

(2) Publicly announce requests for proposals. Public announcements must include, at a minimum, a brief description of the audit and indicate how interested firms can apply for consideration.

(3) Provide interested firms with a request for proposal. The request for proposal shall include information on how proposals are to be evaluated and such other information the committee determines is necessary for the firm to prepare a proposal.

(4) Evaluate proposals provided by qualified firms. If compensation is one of the factors established pursuant to paragraph (1) above, it shall not be the sole or predominant factor used to evaluate proposals.

(5) Rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established pursuant to paragraph (1) above. If fewer than three firms respond to the request for proposal, the committee shall recommend such firms as it deems to be the most highly qualified.

(c) The Audit Committee shall monitor the annual City audit and the processes relating to the performance of the annual City audit, review the financial statements prior to completion of the annual City audit, review the results of the annual City audit, evaluate management's proposed corrective action plans to any comments by the City auditors, monitor those action plans, and evaluate the City auditors performance and such other performance matters as may be appropriate.

(d). The Audit Committee shall perform such other duties as assigned by City Commission from time-to-time by adoption of a resolution.

(e). All future Audit Committees shall have the duties and responsibilities set forth in this Section.

Section 4. Meetings.

(a). The Audit Committee shall meet as often as necessary in order to adequately accomplish its duties.

(b). All meetings shall be advertised and conducted in accordance with Florida's Open Meeting Laws.

Section 5. Future Implementing Actions.

(a) The City Manager is assigned the responsibility to take any and all necessary administrative actions that may be desirable or necessary to implement the actions of the Committee to be taken pursuant to the provisions of this Resolution.

(b) The City Attorney is instructed to assist the Audit Committee and the City Manager in the implementation of this Resolution.

Section 6. Effective Date. This Resolution shall take immediate effect upon adoption.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 26th day of June, 2014.

CITY OF PALATKA

By: Its MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

CITY ATTORNEY

CITY COMMISSION AGENDA ITEM

SUBJECT:
Reappoint Marcia Lane to the Board of Zoning Appeals for a five-year term to expire July, 2021 (incumbent, sole applicant)

SUMMARY:
Marcia Lane has made application for reappointment to the Board of Zoning Appeals for an additional five year term to expire July, 2021. She is an incumbent member and sole applicant. She lives inside the City Limits and has met the attendance requirement.

Staff supports this reappointment.

RECOMMENDED ACTION:
Reappoint Marcia Lane to the Board of Zoning Appeals for a five-year term to expire July, 2021.

ATTACHMENTS:

Description	Type
Application	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/15/2016 - 3:07 PM
City Clerk	Driggers, Betsy	Approved	8/26/2016 - 11:06 AM
City Manager	Suggs, Terry	Approved	8/27/2016 - 1:55 PM

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY of Palatka
FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JASON L. SHAW, SR.
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

CITY OF PALATKA
BOARD REAPPOINTMENT REQUEST

I wish to apply for reappointment to the Board of Zoning Appeals **Board.**
I understand that I will continue to serve in a volunteer capacity on this advisory board.

MEMBER: Marcia Lane **# of years' prior service:** 12+
Residence (911 Address) 210 E. Forest Park Drive **Phone:** 386-983-3663 **Fax:**
Business Name & Address WIYD/WPLK 1425 S. Johns Ave **Phone:** 386-325-5800 **Fax:**
(City Residents or business/property owners will be given preference when board member residency is not specified by statute or city ordinance)
Preferred Mailing Address: 210 E. Forest Park Dr Palatka

E-mail: mlane1950@att.net **Daytime Phone:** 386-983-3663

AGREEMENT: By filing this document, I am indicating my desire to be reappointed to the advisory board upon which I currently serve. I also agree and understand that this document becomes a part of the official records of the City of Palatka, and I hereby certify that all the information contained herein is true, to the best of my knowledge. I also understand that, if appointed, the State of Florida may require me to file a financial disclosure with the Putnam Co. Supervisor of Elections each year covering my term of appointment.

Marcia J. Lane 7-28-2016
SIGNATURE OF APPLICANT **DATE**

Chairman/Director:: *Please return this form,* ***together with a copy of this member's attendance record,*** *to Betsy Driggers, City Clerk, 201 N. 2nd Street, Palatka, Florida.*

CHAIRMAN/DIRECTOR'S COMMENTS (if any)_____

Chairman's/Director's Signature _____

CITY COMMISSION AGENDA ITEM

SUBJECT:
Grant permission to exceed allowable noise levels for Special Events Permit No. 16-26, Florida Bass Federation National Semi- Final Tournament Saturday, October 22, 2016 and Sunday, October 23, 2016 from 5 a.m. until 5 p.m.- Florida Bass Federation Joe Nickol, Applicant.

SUMMARY:
While Class B special events can be approved by the Special Events Coordinator, this application contains a request to exceed allowable noise levels (for amplified announcement and recorded music) that must go before the City Commission for approval.

RECOMMENDED ACTION:
Grant permission to exceed allowable noise levels throughout during the Florida Bass Federation National Semi-Final Tournament on Saturday, October 22, 2016 and Sunday, October 23, 2016 from 5 a.m. until 5 p.m.

ATTACHMENTS:

Description	Type
Special Event Permit No 16-26 "National TBF Semi Final"	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/31/2016 - 1:14 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 4:03 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:08 PM

APPLICATION # 16-26

(circle one below)

CLASS A PERMIT – Filing Deadline: 60 days prior to event
CLASS B PERMIT - Filing Deadline: 60 days prior to event
CLASS C PERMIT - Filing Deadline: 30 days prior to event

CITY OF PALATKA
APPLICATION FOR SPECIAL EVENT

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER
   a. Florida Bass Federation
   b. CONTACT PERSON Joseph Nickol TELEPHONE/CELL 386-467-4677
   c. EMAIL josephnickol@bellsouth.net FAX # Cell. 386 546-8726
2. ADDITIONAL CONTACT
   a. CONTACT PERSON Mike Sloan TELEPHONE/CELL 904 705-2430
   b. EMAIL LMSLOAN@BellSouth.net FAX #
3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY Bass Fishing Tournament National TBF Semi-Final
4. **DATE & HOURS** OF DESIRED USE: 10/22-23/2016
5. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
6. ROAD CLOSURES: None
7. REQUEST FOR NOISE VARIANCE(Dates and Times): 10/22-23/16 5:30 AM - 5:00 PM Both days
8. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): None
9. ESTIMATE OF ANTICIPATED ATTENDANCE
10. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT 1. 8X14 Trailer
11. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES
    a. CLASS A: ____ **$300.00- 40,000 – 80,000 in attendance per day**
    b. CLASS B: ✓ **$100.00 per day Up to 1,000 persons per day**
    c. CLASS C: ____ **$50.00 per day** (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats and etc.
    d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

Applications will not be processed and events dates cannot be secured without accompanying application fee.

12. OTHER COSTS: Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.
13. ATTACHED ITEMS: ☒ Site Plan (To Include: Parking, Vendor Location, Street Closures, Garbage Containers, Parade/ March Route, Sound System(s) Location, Event Headquarters, and etc.)

    ☒ Certificate of Insurance SEC 50-222 (See Attached Requirements)
14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT** INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required** to contact the City Palatka Building & Zoning Department office at 386-329-0103 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounc neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

2-5-2016
DATE

SIGNATURE OF APPLICANT

APPROVED:

8/16/16
SPECIAL EVENTS COORDINATOR DATE

8/11/16
CHIEF OF POLICE DATE

RETURN TO:
THAD CROWE
SPECIAL EVENTS COORDINATOR
205 N. 2nd Street
Palatka, FL 32177

(FOR ADDITIONAL INFORMATION PLEASE CALL THE BUILDING & ZONING OFFICE AT 386-329-0103.)

CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: 8/11/16 Special Events Coordinator: Thad Crowe

- [x] Site Sketch Provided
- [ ] Tentative Schedule of Events

Event Classification:
- Class A [ ]
- Class B [x]
- Class C [ ]

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: BASS FISHING TOURNAMENT

Type of Event: CHAMPIONSHIP TOURNAMENT

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

Location of Event: PALATKA CITY DOCK

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin	End
Event Day 1	10-22	SAT	5:30 AM/PM	5:00 AM/PM
Event Day 2	10-23	SUN	5:30 AM/PM	5:00 AM/PM
Event Day 3			AM/PM	AM/PM
Event Day 4			AM/PM	AM/PM

Set-up for event will begin on (Date) 10-20-16 at (time) 12:00 PM

Break down will be completed by (Date) 10-23-16 at (time) 5:00 PM

To be completed and submitted by applicant prior to meeting with city staff.
City staff will amend checklist as necessary.

- ☐ Estimated peak number of participants (each day of event): Day 1 200
  Day 2 200 Day 3 _____ Day 4 _____ Day 5 _____

- ☐ Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: NONE

- ☐ Number and location of fire protection services: NONE

- ☐ Inspection(s)- date and time requested: ($23/hour) NONE

- ☐ Electrician services- date and time requested: ($23/hour) NONE

- ☐ Emergency medical services: ambulance locations(s) (note on site plan): NONE

  Number of EMS personnel required: ($23/hour) NONE

- ☐ Number and location for portable toilets: (note location on site plan) 2

- ☐ Carnival location (if any) (note location on site map) NONE

- ☐ Number of sanitation roll-out containers required ($15/ container) 1

- ☐ Location of parking/transportation services, if any: NONE

- ☐ Temporary parking, directional signage needed: NONE

- ☐ Type transport vehicles (van, buses, etc.) NONE

- ☐ Location of security and emergency vehicle parking on site: NONE

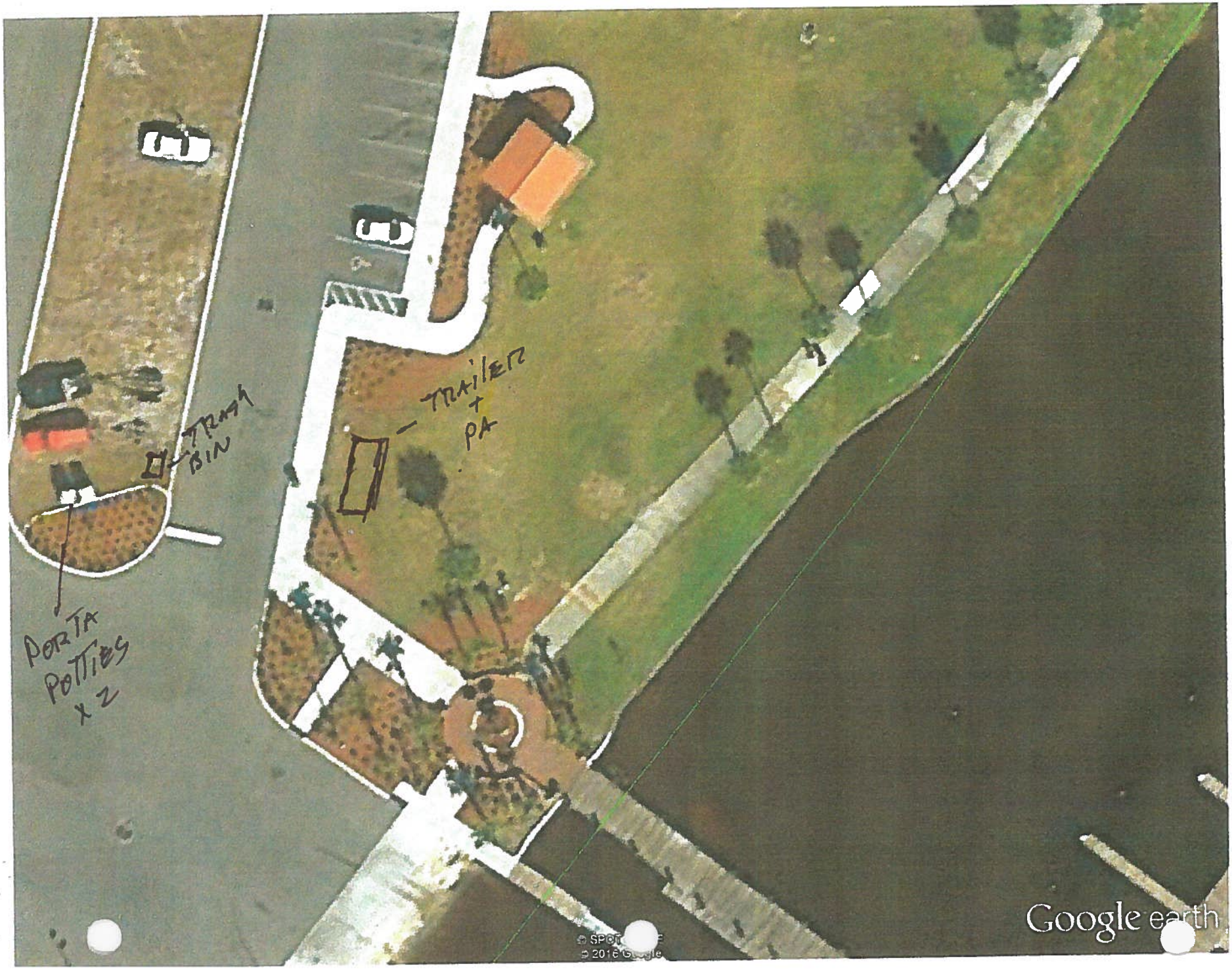
- ☐ Public street barricades/street closures/detours: (note locations on site plan) NONE

- ☐ Fire resistive rating certificates (tents, fabrics, etc.)
- ☐ Schedule fire, building/electrical inspections
- ☐ Schedule pre/post sanitation inspections
- ☐ Example of special event vendor permits provided
- ☒ Special event certificate of insurance- city as "additional insured"
  (if carnival, aircraft or watercraft rides are planned, need certificates from those vendors)
  List certificates required, _____
- ☐ Alcohol liability certificate of insurance- city as "additional insured"
- ☐ Required permits (federal, state, local): N/A
- ☐ Alcohol license (copy)
- ☐ N/A
- ☐ _____
- ☐ _____

NOTES

_____

Florida Bass Federation Oct 22-23/2016



CITY COMMISSION AGENDA ITEM

SUBJECT:

Grant permission to exceed allowable noise levels for Special Events Permit No. 16-38, Florida Bass Federation State Championship, Saturday, October 1, 2016 and Sunday, October 2, 2016 from 5 a.m. until 4 p.m.- Florida Bass Federation Joe Nickol, Applicant.

SUMMARY:

While Class B special events can be approved by the Special Events Coordinator, this application contains a request to exceed allowable noise levels (for amplified announcement and recorded music) that must go before the City Commission for approval.

RECOMMENDED ACTION:

Grant permission to exceed allowable noise levels during the Florida Bass Federation State Championship on Saturday, October 1, 2016 and Sunday, October 2, 2016, from 5 a.m. until 4 p.m.

ATTACHMENTS:

Description	Type
Special Event Permit No 16-38 "State Championship Bass Tournament"	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/31/2016 - 1:14 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 4:04 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:08 PM

APPLICATION # 16-38

(circle one below)

CLASS A PERMIT – Filing Deadline: 60 days prior to event
CLASS B PERMIT - Filing Deadline: 60 days prior to event
CLASS C PERMIT - Filing Deadline: 30 days prior to event

CITY OF PALATKA
APPLICATION FOR SPECIAL EVENT

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER
   a. Florida Bass Federation
   b. CONTACT PERSON Joseph Nickol TELEPHONE/CELL 386-467-9677
   c. EMAIL josephnickol@BellSouth.net FAX # CELL 386 546-8726
2. ADDITIONAL CONTACT
   a. CONTACT PERSON Mike Sloan TELEPHONE/CELL 904 705-2430
   b. EMAIL LMSLOAN@BellSouth.NET FAX #
3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY Bass Fishing Tournament State Championship
4. **DATE & HOURS** OF DESIRED USE: Oct 1/2 2016
5. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
6. ROAD CLOSURES: NONE
7. REQUEST FOR NOISE VARIANCE(Dates and Times): 10-1/2 2016
8. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): NONE
9. ESTIMATE OF ANTICIPATED ATTENDANCE 60
10. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT 1. 8X14 Trailer
11. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES
    a. CLASS A: ____ **$300.00- 40,000 – 80,000 in attendance per day**
    b. CLASS B: ____ **$100.00 per day Up to 1,000 persons per day**
    c. CLASS C: ✓ **$50.00 per day** (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats and etc.
    d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

Applications will not be processed and events dates cannot be secured without accompanying application fee.

12. OTHER COSTS: Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.
13. ATTACHED ITEMS: ☒ Site Plan (To Include: Parking, Vendor Location, Street Closures, Garbage Containers, Parade/ March Route, Sound System(s) Location, Event Headquarters, and etc.)

    ☒ Certificate of Insurance SEC 50-222 (See Attached Requirements)
14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT** INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required** to contact the Cit Palatka Building & Zoning Department office at 386-329-0103 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

6-7-16
DATE

SIGNATURE OF APPLICANT

APPROVED:

8/16/16
SPECIAL EVENTS COORDINATOR DATE

8/16/16
CHIEF OF POLICE DATE

RETURN TO:
THAD CROWE
SPECIAL EVENTS COORDINATOR
205 N. 2nd Street
Palatka, FL 32177

(FOR ADDITIONAL INFORMATION PLEASE CALL THE BUILDING & ZONING OFFICE AT 386-329-0103.)

CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: 8/11/16 Special Events Coordinator: Thad Crowe

- ☑ Site Sketch Provided
- ☐ Tentative Schedule of Events

Event Classification:
- Class A ☐
- Class B ☑
- Class C ☐

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: Bass Fishing Tournament

Type of Event: Championship Tournament

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

Location of Event: Palatka City Dock

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin		End	
Event Day 1	10-1-16	Sat	5	AM/PM	4	AM/PM
Event Day 2	10-2-16	Sun	5	AM/PM	4	AM/PM
Event Day 3				AM/PM		AM/PM
Event Day 4				AM/PM		AM/PM

Set-up for event will begin on (Date) 9-30-16 at (time) 12:00 PM

Break down will be completed by (Date) 10-2-16 at (time) 5 PM

Event Sponsor/Organization Florida Bass Federation

Name of Promoter: Joseph Nickol Tax Exempt No.: _____

Fee Worksheet *(to be completed by Special Events Coordinator)*

"Class A" Event	**"Class B" Event**	**"Class C" Event**
Daily Fees (see fee schedule)	Daily Fees $100.00/day	Daily Fees $50/day
Security Fees @ $23/hr/Officer	Security Fees @ $23/hr/Officer	Security Fees @ $23/hr/Officer
Green Container Fees @ $15/container	Green Container Fees @ $15/container	Green Container Fee@$15/container
Refundable Deposit $500.00	Public Works Employees @ $14.00/hr (no charge during normal working hours)	

Special Events Permit Fees $_____ Per day X _____ Days $_____

Law Enforcement (City)
Police Officer(s) $ 23.00 Per hour X ____Officers X ____Hours $_____

Fire Personnel $ 23.00 Per hour X _____Hours $_____

Building Inspector $ 23.00 Per hour X _____Hours $_____

Public Works Services (only-no charge during regular working hours)

Public Works Personnel # Personnel _____ X _____Hours @ $23/hour $ _____

Electrician Services (only-no charge during regular working hours)

Electrician Personnel $ 23.00 Per hour X _____Hours $_____

Sanitation Equipment Fee

Green Roll-Out Containers 1 X $15.00 Per Container $15.00

Additional Charges (List)

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) $15.00

To be completed and submitted by applicant prior to meeting with city staff.
City staff will amend checklist as necessary.

- ☐ Estimated peak number of participants (each day of event): Day 1 60
  Day 2 60 Day 3 ____ Day 4 ____ Day 5 ____

- ☐ Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: NONE

- ☐ Number and location of fire protection services: NONE

- ☐ Inspection(s)- date and time requested: ($23/hour) NONE

- ☐ Electrician services- date and time requested: ($23/hour) NONE

- ☐ Emergency medical services: ambulance locations(s) (note on site plan): NONE

  Number of EMS personnel required: ($23/hour) NONE

- ☐ Number and location for portable toilets: (note location on site plan) 2

- ☐ Carnival location (if any) (note location on site map) NONE

- ☐ Number of sanitation roll-out containers required ($15/ container) 1

- ☐ Location of parking/transportation services, if any: NONE

- ☐ Temporary parking, directional signage needed: NONE

- ☐ Type transport vehicles (van, buses, etc.) NONE

- ☐ Location of security and emergency vehicle parking on site: NONE

- ☐ Public street barricades/street closures/detours: (note locations on site plan) NONE

- ☐ Main emergency vehicle access to site (location-also note on site plan): /

- ☐ Location of temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site plan): /

- ☐ Number and location of arts and craft vendors, concessions and/or sponsor/promoter(s) stands (note on site map) NONE

- ☐ Number and location of food vendors (note on site plan): NONE

- ☐ Staff/ volunteer uniform identification: FOF shirts

- ☐ Sound system(s) location: SEE SITE PLAN

- ☐ Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, and etc.): NONE

- ☐ Number and location of temporary signs/banners: NONE

- ☐ Number and location of promotional visual effects: NONE

- ☐ Watercraft:

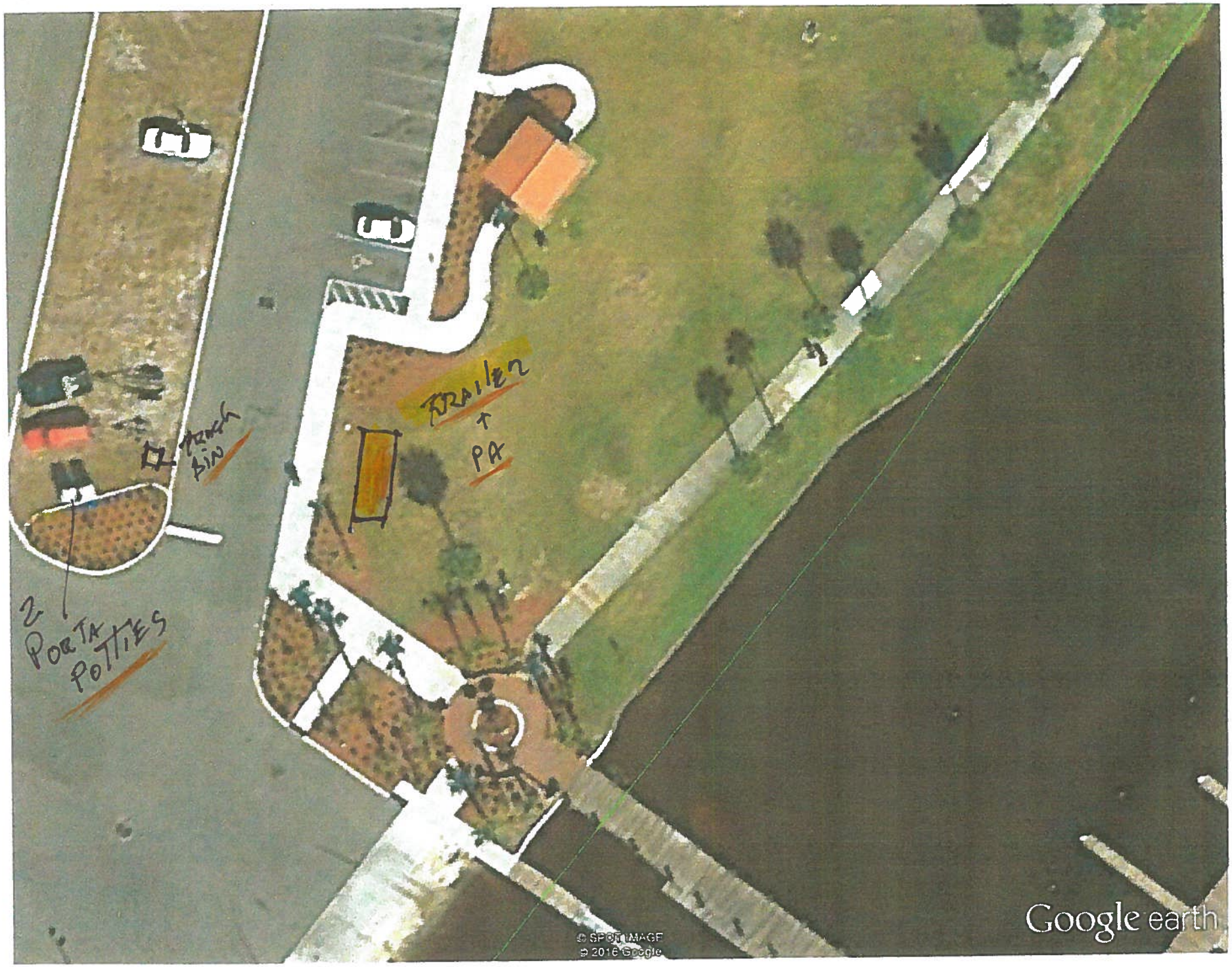
- ☐ Aircraft:

- ☐ Types & location of on-site advertising (banners, balloons, posters, flyers, inflatables, signs, etc.): ON TRAILER

Items Outstanding:

- ☐ Site plan
- ☐ 501(C) (3) certificate of exemption
- ☐ Nonprofit articles of incorporation, charter and mission statement
- ☐ Consent letter (event property): property owners on which special event location is held (if not held on city property)

Florida Bass Federation 10-1/2 2016



CITY COMMISSION AGENDA ITEM

SUBJECT:
Grant permission to exceed allowable noise levels for Special Events Permit No. 16-39, 8th Annual Veteran's Appreciation Bass Tournament on Saturday, September 24th, 2016- Joseph Nickol, Applicant.

SUMMARY:
While Class B special events can be approved by the Special Events Coordinator, this application contains a request to exceed allowable noise levels (for amplified announcement and recorded music) that must go before the City Commission for approval.

RECOMMENDED ACTION:
Grant permission to exceed allowable noise levels during the 8th Annual Veterans Appreciation Bass Tournament on Saturday, September 24th, 2016 from 6 a.m. until 6 p.m.

ATTACHMENTS:

Description	Type
Special Event Permit No 16-39 "8th Annual Veteran's Day Bass Tournament"	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/31/2016 - 1:49 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 4:04 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:09 PM

APPLICATION # 16-39
(circle one below)
CLASS A PERMIT – Filing Deadline: 60 days prior to event
CLASS B PERMIT - Filing Deadline: 60 days prior to event
CLASS C PERMIT - Filing Deadline: 30 days prior to event

RECEIVED JUL 19 2016 BY:

CITY OF PALATKA
APPLICATION FOR SPECIAL EVENT

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER
   a. Joseph Nickol
   b. CONTACT PERSON Joseph Nickol TELEPHONE/CELL 386-546-8726
   c. EMAIL josephnickol@bellsouth.net FAX # —
2. ADDITIONAL CONTACT
   a. CONTACT PERSON Terry Driggers TELEPHONE/CELL 386-937-3137
   b. EMAIL _____ FAX # _____
3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY 8th Annual Veteians Bass Tournament
4. **DATE & HOURS** OF DESIRED USE: Sept ~~23/24~~ 23rd 12:00pm - 6:00pm Sept 24th
5. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.) City Dock
6. ROAD CLOSURES: None
7. REQUEST FOR NOISE VARIANCE(Dates and Times): 6:00 AM - 6:00 PM Sept 24th
8. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): None
9. ESTIMATE OF ANTICIPATED ATTENDANCE 200
10. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT 1 6x12' Trailer
11. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES Request Fee Waiver
    a. CLASS A: ___ **$300.00- 40,000 – 80,000 in attendance per day**
    b. CLASS B: C **$100.00 per day Up to 1,000 persons per day**
    c. CLASS C: ___ **$50.00 per day** (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats. Etc.
    d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

Applications will not be processed and events dates cannot be secured without accompanying application fee.

12. OTHER COSTS: Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.
13. ATTACHED ITEMS:
    - r Site Plan (To Include: Parking, Vendor Location, Street Closures, Garbage Containers, Parade/ March Route, Sound System(s) Location, Event Headquarters, and etc.)
    - r Certificate of Insurance SEC 50-222 (See Attached Requirements)
14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT** INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required** to contact the City of Palatka Building & Zoning Department office at 386-329-0103 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.
Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

7-18-16
DATE

SIGNATURE OF APPLICANT

APPROVED:

8/16/16
SPECIAL EVENTS COORDINATOR DATE

8/11/16
CHIEF OF POLICE DATE

RETURN TO:
THAD CROWE
SPECIAL EVENTS COORDINATOR
205 N. 2nd Street
Palatka, FL 32177

(FOR ADDITIONAL INFORMATION PLEASE CALL THE BUILDING & ZONING OFFICE AT 386-329-0103.)

CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: 8/11/16 Special Events Coordinator: Thad Crowe

		Event Classification:	
☑	Site Sketch Provided	Class A	☐
☐	Tentative Schedule of Events	Class B	☑
		Class C	☐

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: VETERANS APPRECIATION BASS TOURNAMENT

Type of Event: BASS TOURNAMENT

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

BASS FISHING

Location of Event: PALATKA CITY DOCK

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin	End
Event Day 1	9-23-16	FRI	12:00 AM/PM	— AM/PM
Event Day 2	9-24-16	SAT	5:30 AM/PM	6:00 AM/PM
Event Day 3			AM/PM	AM/PM
Event Day 4			AM/PM	AM/PM

Set-up for event will begin on (Date) 9-23-16 at (time) 12:00 PM

Break down will be completed by (Date) 9-24-16 at (time) 6:00 PM

To be completed and submitted by applicant prior to meeting with city staff.
City staff will amend checklist as necessary.

r Estimated peak number of participants (each day of event): Day 1 200

Day 2 _____ Day 3 _____ Day 4 _____ Day 5 _____

r Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: NONE

r Number and location of fire protection services: NONE

r Inspection(s)- date and time requested: ($23/hour) NONE

r Electrician services- date and time requested: ($23/hour) NONE

r Emergency medical services: ambulance locations(s) (note on site plan): NONE

Number of EMS personnel required: ($23/hour) NONE

r Number and location for portable toilets: (note location on site plan) 2-

r Carnival location (if any) (note location on site map) NONE

r Number of sanitation roll-out containers required ($15/ container) 2

r Location of parking/transportation services, if any: NONE

r Temporary parking, directional signage needed: NONE

r Type transport vehicles (van, buses, etc.) NONE

r Location of security and emergency vehicle parking on site: NONE

r Public street barricades/street closures/detours: (note locations on site plan) NONE

r Main emergency vehicle access to site (location-also note on site plan): MAIN ENTRANCE TO RAMP

r Location of temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site plan): CANOPY NEAR RAMP

r Number and location of arts and craft vendors, concessions and/or sponsor/promoter(s) stands (note on site map) NONE

r Number and location of food vendors (note on site plan): NONE

r Staff/ volunteer uniform identification: NONE

r Sound system(s) location: NEAR RAMP

r Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, and etc.): N/A

r Number and location of temporary signs/banners: N/A

r Number and location of promotional visual effects: N/A

r Watercraft: N/A

r Aircraft:

r Types & location of on-site advertising (banners, balloons, posters, flyers, inflatables, signs, etc.):

Items Outstanding:

r Site plan

r 501(C) (3) certificate of exemption

r Nonprofit articles of incorporation, charter and mission statement

r Consent letter (event property): property owners on which special event location is held (if not held on city property)

Google earth

feet 100

meters 50

CITY COMMISSION AGENDA ITEM

SUBJECT:
Authorize closure of certain streets to vehicular traffic for Special Events Permit No. 16-40 - Florida's Healthiest Weight 5K Walk/Run, September 24, 2016 from 7:00 a.m. - 11:00 a.m. - Florida Department of Health, Putnam County; Mary Garcia, Applicant

SUMMARY:
The Health, Putnam County, has made application for a 5K Walk/Run, scheduled for September 24, 2016. The applicant has requested permission to briefly close certain streets within the downtown, South Historic District, and adjacent areas to vehicular traffic as noted on the attached site plan. Streets will be closed only when the majority of runners proceed through the area. Barricades and/or cones will be placed and removed as the race proceeds.

RECOMMENDED ACTION:
Grant permission to close certain streets for the Florida's Healthiest Weight 5K Walk/Run between 7:00 a.m. and 11:00 a.m. within the downtown, South Historic District, and adjacent areas to vehicular traffic as noted on the attached site plan.

ATTACHMENTS:

Description	Type
Special Events Permit No 16-40 Florida Department of Health Putnam County	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Special Events	Crowe, Thad	Approved	8/31/2016 - 1:14 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 4:04 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:09 PM

APPLICATION # 16-40
(circle one below)
CLASS A PERMIT – Filing Deadline: 60 days prior to event
CLASS B PERMIT - Filing Deadline: 60 days prior to event
CLASS C PERMIT - Filing Deadline: 30 days prior to event

CITY OF PALATKA
APPLICATION FOR SPECIAL EVENT

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER
   a. FLORIDA DEPARTMENT OF HEALTH- PUTNAM COUNTY
   b. CONTACT PERSON MARY GARCIA TELEPHONE/CELL 386 326 3254
   c. EMAIL Mary.Garcia2@flhealth.gov FAX # 386 326 3350
2. ADDITIONAL CONTACT
   a. CONTACT PERSON CYNDY D'AGOSTINE TELEPHONE/CELL 386 326 3249
   b. EMAIL Cynthia.DAgostine@flhealth.gov FAX # 386 326 3350
3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY FLORIDAS HEALTHIEST WEIGHT 5K WALK/RUN.
4. **DATE & HOURS** OF DESIRED USE: SEPT. 24, 2016 7:00 AM - 11:00 AM
5. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
6. ROAD CLOSURES: SEE ATTACHED MAP OF ROUTE
7. REQUEST FOR NOISE VARIANCE(Dates and Times): NA
8. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): NA
9. ESTIMATE OF ANTICIPATED ATTENDANCE 50-100
10. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT ON CALL PER CAPT. FORSYTHE
11. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES
    a. CLASS A: ___ **$300.00- 40,000 – 80,000 in attendance per day**
    b. CLASS B: ✓ **$100.00 per day Up to 1,000 persons per day**
    c. CLASS C: ___ **$50.00 per day** (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats, Etc.
    d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)

Applications will not be processed and events dates cannot be secured without accompanying application fee.

12. OTHER COSTS: Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.
13. ATTACHED ITEMS:
    - Site Plan (To Include: Parking, Vendor Location, Street Closures, Garbage Containers, Parade/ March Route, Sound System(s) Location, Event Headquarters, and etc.)
    - Certificate of Insurance SEC 50-222 (See Attached Requirements)
14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT** INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required to contact the City of Palatka Building & Zoning Department office at 386-329-0103 for pre-planning purposes.** ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.
Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

7/26/16 — DATE

SIGNATURE OF APPLICANT

APPROVED:

SPECIAL EVENTS COORDINATOR — DATE

CHIEF OF POLICE — DATE 8/17/16

RETURN TO:
THAD CROWE
SPECIAL EVENTS COORDINATOR
205 N. 2nd Street
Palatka, FL 32177

(FOR ADDITIONAL INFORMATION PLEASE CALL THE BUILDING & ZONING OFFICE AT 386-329-0103.)

CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator:

Meeting Date: 8/11/16 Special Events Coordinator: Thad Crowe

		Event Classification:	
✓	Site Sketch Provided	Class A	r
r	Tentative Schedule of Events	Class B	✓
		Class C	r

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/ Production: FLORIDA DEPT OF HEALTH - HEART HEALTH 5K WALK/RUN

Type of Event: 5K WALK/RUN

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still motion picture production, etc. – attach separate listing if necessary)

Location of Event: DOWNTOWN PALATKA - SEE ATTACHED MAP

Requested dates and time of events (not including set-up and break down):

	Date	Day	Begin	End
Event Day 1	9/24/16	SATURDAY	8:00 (AM)/PM	10:00 (AM)/PM
Event Day 2			AM/PM	AM/PM
Event Day 3			AM/PM	AM/PM
Event Day 4			AM/PM	AM/PM

Set-up for event will begin on (Date) 9/24/16 at (time) 7:00 AM

Break down will be completed by (Date) 9/24/16 at (time) 11-12 NOON

Event Sponsor/Organization FLORIDA DEPT. OF HEALTH- PUTNAM CO.

Name of Promoter: _____ Tax Exempt No.: 59-3502843

Fee Worksheet *(to be completed by Special Events Coordinator)*

"Class A" Event	**"Class B" Event**	**"Class C" Event**
Daily Fees (see fee schedule)	Daily Fees $100.00/day	Daily Fees $50/day
Security Fees @ $23/hr/Officer	Security Fees @ $23/hr/Officer	Security Fees @ $23/hr/Officer
Green Container Fees @ $15/container	Green Container Fees @ $15/container	Green Container Fee@$15/container
Refundable Deposit $500.00	Public Works Employees @ $14.00/hr (no charge during normal working hours)	

Special Events Permit Fees $ 100 Per day X 1 Days $ 100.00

Law Enforcement (City)
Police Officer(s) $ 23.00 Per hour X 2 Officers X 8 Hours $ 184

Fire Personnel $ 23.00 Per hour X _____ Hours $_____

Building Inspector $ 23.00 Per hour X _____ Hours $_____

Public Works Services (only-no charge during regular working hours)

Public Works Personnel # Personnel _____ X _____ Hours @ $23/hour $ _____

Electrician Services (only-no charge during regular working hours)

Electrician Personnel $ 23.00 Per hour X _____ Hours $_____

Sanitation Equipment Fee
Green Roll-Out Containers _____ X $15.00 Per Container $_____

Additional Charges (List)

_____ $_____

_____ $_____

_____ $_____

_____ $_____

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) $ 284.00

To be completed and submitted by applicant prior to meeting with city staff.
City staff will amend checklist as necessary.

r Estimated peak number of participants (each day of event): Day 1 50-100

Day 2 _____ Day 3 _____ Day 4 _____ Day 5 _____

r Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used: NA

r Number and location of fire protection services: NA

r Inspection(s)- date and time requested: ($23/hour) NA

r Electrician services- date and time requested: ($23/hour) NA

r Emergency medical services: ambulance locations(s) (note on site plan): NA

Number of EMS personnel required: ($23/hour) NA

r Number and location for portable toilets: (note location on site plan) NA

r Carnival location (if any) (note location on site map) NA

r Number of sanitation roll-out containers required ($15/ container) NA

r Location of parking/transportation services, if any: NA

r Temporary parking, directional signage needed: NA

r Type transport vehicles (van, buses, etc.) NA

r Location of security and emergency vehicle parking on site: NA

r Public street barricades/street closures/detours: (note locations on site plan) POLICE DEPT TO ADVISE

r Main emergency vehicle access to site (location-also note on site plan): ON CALL

r Location of temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site plan): 3 WATERSTATIONS, MAIN CHECK IN TABLE

r Number and location of arts and craft vendors, concessions and/or sponsor/promoter(s) stands (note on site map) NA

r Number and location of food vendors (note on site plan): NA

r Staff/ volunteer uniform identification: TBD

r Sound system(s) location: NA

r Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, and etc.): NA

r Number and location of temporary signs/banners: DIRECTIONAL SIGNS WHERE NEEDED

r Number and location of promotional visual effects: NA

r Watercraft: NA

r Aircraft: NA

r Types & location of on-site advertising (banners, balloons, posters, flyers, inflatables, signs, etc.): NA

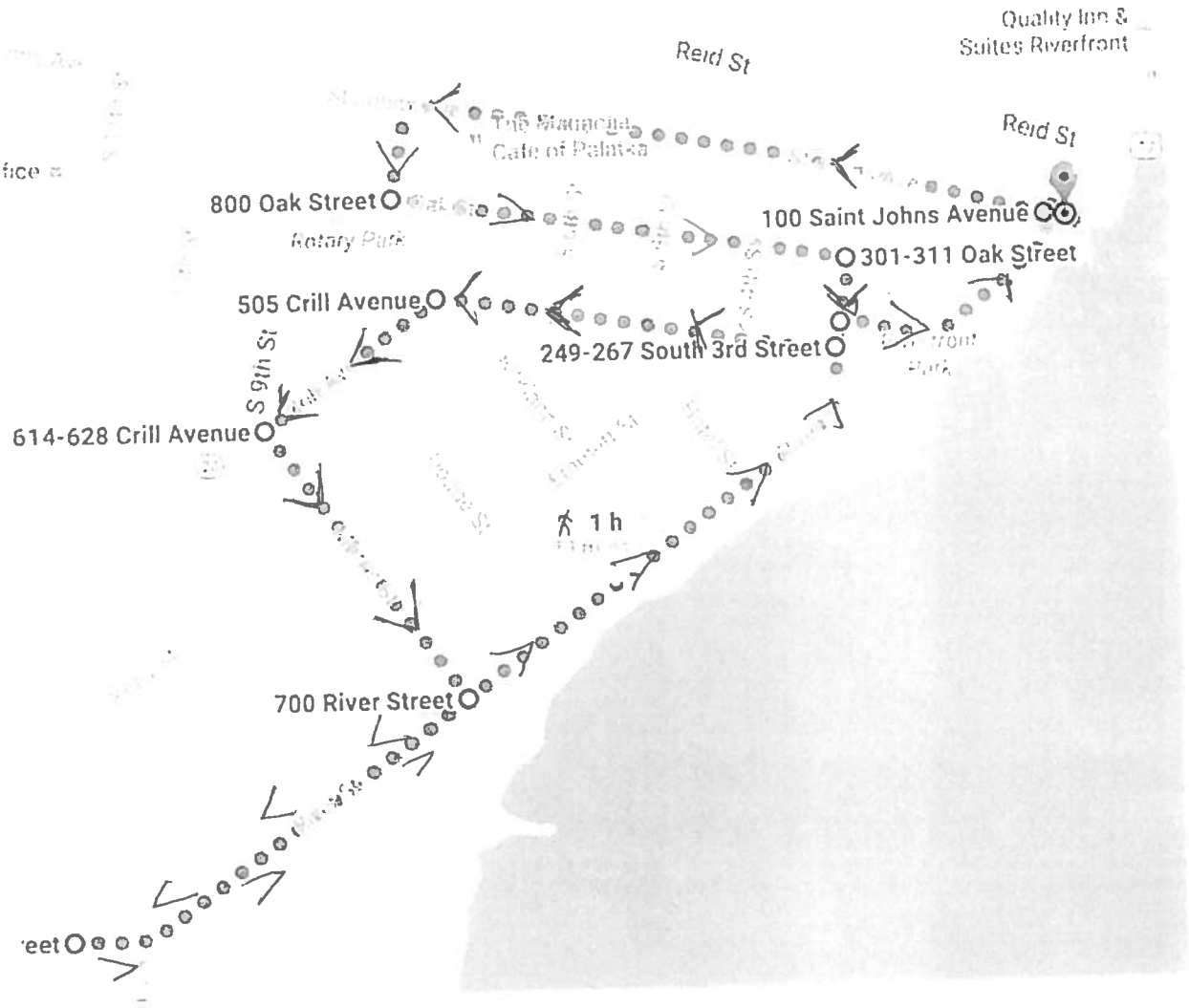
Items Outstanding:

r Site plan

r 501(C) (3) certificate of exemption

r Nonprofit articles of incorporation, charter and mission statement

r Consent letter (event property): property owners on which special event location is held (if not held on city property)


Quality Inn &
Suites Riverfront
Reid St
Reid St
800 Oak Street
100 Saint Johns Avenue
301-311 Oak Street
505 Crill Avenue
249-267 South 3rd Street
S 9th St
614-628 Crill Avenue
1 h
700 River Street

CITY COMMISSION AGENDA ITEM

SUBJECT:
REQUEST for $15,000 grant - LIFT Putnam, Inc.; Jim Padgett, Executive Director

SUMMARY:
Jim Padgett, Executive Director of LIFT Putnam,Inc., appeared before the Commission during Public Comments on July 28, 2016 to introduce his request for a grant to support LIFT Putnam, Inc., described as an organization created to help further education. His request is specifically for $15,000 to "help needy inner-city children in Palatka attend pre-K without charge.

He made a specific request for placement on the City's Sept. 8th Meeting Agenda for action on his request. His letter and request follow this Summary.

RECOMMENDED ACTION:
Consider request for $15,000 grant for LIFT Putnam, Inc.

ATTACHMENTS:

Description	Type
LIFT Putnam Request	Presentation

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 3:46 PM

LIFT PUTNAM, INC.
200 Reid Street
Palatka, Florida 32177

July 27, 2016

Ms. Betsy Driggers
Clerk, City of Palatka
Palatka, Florida 32177

RE: Lift Putnam, Inc.

Dear Ms. Driggers:

In behalf of Lift Putnam, Inc., I enclose ten (10) copies of a recent narrative re Lift Putnam, Inc., Putnam County and its school children.

I am scheduled to reappear before the Commission on September 8, 2016 to make a more detailed presentation and request a grant of $15,000 to help needy inner city Palatka children attend pre-K without charge. I look forward to meeting with you then. In the meantime, should you or any of the Commissioners have any questions, please contact me at 386-329-0653, ext. 515.

Thanks,

Sincerely,

Jim Padgett

Jim Padgett
Executive Director

JP/pd

A CRISIS IN PUTNAM COUNTY, FLORIDA
WHAT CAN BE DONE?

A socio-economic crisis presently exists in Putnam County, Florida. A description of the county, the crisis, and a plan to help solve it follows:

PUTNAM COUNTY, FLORIDA

(A) Geography and Population:

Putnam County, Florida is located in rural north-central Florida. Its county seat, Palatka, is located approximately fifty (50) miles south of Jacksonville, ninety (90) miles north of Orlando, thirty (30) miles west of St. Augustine, and forty-five (45) miles east of Gainesville. Established in 1849, its population is 73,263 and projected to be 77,300 in 2020, a projected growth of less than ten percent (10%) since 2000. Statewide growth is projected to be over thirty percent (30%) during the same period. Sources: US Census Bureau and Enterprise,Florida;http: //guickfacts.census.gov/gFd/sttes

(B) Labor Force, Employment, and Income:

In July, 2015, Putnam County had a labor force of 27, 254. Sources: Putnam County Chamber of Commerce; Federal Reserve Bank of St. Louis. There are currently eight (8) major employers in Putnam County, three(3) of which are public, (ie. the Putnam County School District, Saint John's River State College, and the Saint John's River Water Management District.) Sources: Enterprise Florida; Putnam County Chamber of Commerce. As of April, 2016, the unemployment rate in Putnam was 8.7% well above the state average of 6.3%. Sources: County HealthRankingsandRoadmaps,www.countyhealthrankings.org/app/florida2016/county/snapshot. In 2013 per capita income was only $28,594 compared to the state average of $41,497. Sources: Putnam County Chamber of Commerce, EDR State of Florida. Median household income in 2016 is but $32,100, down from $32,497 in 2013. The state average for 2016 is $47,400. Sources: Putnam County Chamber of Commerce: www.countyhealthrankings.org/app/Florida.

(C) Local School System:

The Putnam County School System includes over 10,000 students and 1600 employees. It is governed by a local school board consisting of five (5) elected members who serve four (4) year terms. The Superintendent of Schools is the Chief Executive Officer who is also elected to four (4) year terms. Its administrative offices are located in Palatka.

PUTNAM'S SOCIO-ECONOMIC CRISIS

In addition to high unemployment, stagnant growth and diminishing household income, Putnam County is suffering a greater socio-economic crisis. Not only is Putnam County the "poorest" county in the state, it is also the "sickest." Of the sixty-seven counties in Florida, Putnam ranks near the bottom in certain health outcomes including "length of life" (65/67) and "premature death" (64/67). When "quality of life" considerations are made, such as poor health, fair health, physical health, mental health and low birth weight Putnam is again near the bottom (62/67). Other health behaviors such as smoking, obesity, physical inactivity, excessive drinking, sexually transmitted diseases, and teen births put Putnam next-to-last in the state (66/67). When these and other socio-economic factors are all considered, Putnam ranks last of all counties in Florida (67/67)! Only fifty percent (50%) of the people in Putnam County are high school graduates. PutnamCounty.FloridaCountyHealthRankingsandRoadmaps.countyhealthrankings.org/app/Florida/2016

(A) Effect on Children:

What effect does this crisis have on Putnam County children? Forty-four percent (44%) live in a single or "no parent" household – a percentage much higher than the state average (38%). Id. Seventy percent (70%) of Putnam children are eligible for the school free lunch program - far above the state average (50%). Id. By the time these poor, "at risk" children enter Kindergarten, they are often significantly behind in vocabulary, numbers, general knowledge, cognitive skills and behavior. Many are not prepared for Kindergarten, yet their teachers are often blamed for their low performance when the real cause is the poverty they were born into. Research confirms that children living in poverty are more likely to:

(1) fall behind

(2) be assigned to lower "tracks" in education

(3) be retained in grade

(4) become "problem students"

(5) be absent, truant, and dropout altogether

(6) earn lower scores on standardized tests

The dropout rate for low-income students is five times greater than their higher income counterpart!. "Why Poverty matters – Why Schools Can Matter More!", Francis Marion University School of Education, Tammy Pawloski, Ph.D., tpawloski@fmarion.edu.

(B) Effect on Teachers and Schools:

Children who enter school "behind" often stay "behind." Nearly half of all kindergarten teachers report their children have problems that hinder their success in school. "Why all Children Benefit from Pre-K," The Pew Charitable Trusts, 2005-06. The vast majority of children who are poor readers in first grade are still poor readers when they start high-school. Id. Without pre-k, teachers report children are less likely to become familiar with books, new words, numbers, problem-solving strategies and proper social skills. Id. Ultimately, this results in lower test scores, graduation rates and college readiness. Id. Unfortunately many of these challenged children are "at risk" of never graduating from high school. Pawloski.

Putnam County Teachers and schools are especially challenged by their children who enter kindergarten unprepared. Their challenge is reflected in Putnam's elementary school performance. In 2014-2015 of Putnam's nine (9) elementary schools (k-6), only two (2) scored higher than a "C" with three (3) receiving a "D" or "F". Florida Department of Education School Grades. Putnam students are more likely to be held back a grade and less likely to graduate from high school. Id. Statewide the majority of third graders earned a passing grade on the 2016 English Language Arts Assessment test; however, only (40%) of Putnam's third graders passed. Palatka Daily News, May 25, 2016. Four (4) of Putnam's Schools which have a large percentage of poor, "at risk" students received a grade of "D" or "F." Children from low-income families who are not reading at grade level by third grade are six times less likely to graduate from high school! "Why Pre-K and Early Education Are So Important" privateschool.about.com.

In 2014-2015, Putnam County's graduation rate was only 54.9% - the worst in the State. Florida Department of Education. Too often there is a tendency to lay blame on the teachers and schools. "They must have created the crisis", the flawed logic goes, "by failing to educate the

young." "Stop Humiliating Teachers", David Denby, Staff Writer, The New Yorker. However, neither the teacher nor the schools created the children or the conditions they were born into. However, they must do the best they can with the children they are given Id.

WHAT CAN BE DONE TO "LIFT PUTNAM"

Education! Education! Education! Specifically, Early Education – Pre-K The Putnam County School District has asked "Lift Putnam, Inc." to help eliminate this crisis. [1] Acting in concert, "Lift Putnam" and the school district have devised a long term plan to improve the local quality of life and education. The plan calls for Putnam to invest more in its younger children. The socio-economic crisis that is strangling Putnam County can be alleviated via a long term early education plan designed to improve student behavior, school grades, graduation rates and college readiness. The plan begins with a commitment of additional resources to "Pre-k". It contemplates a full six hour day of learning and social engagement for four (4) year old children. Students would be transported by school bus to and from local schools, fed two (2) meals per day and given a full day of academic and behavioral instruction. The program would begin upon the start of the normal school year and end upon the last day of regular school (approximately 180 days). Such a full day program is considered a "high quality" plan. At present, Putnam has but a ½ day program. Students can be enrolled in a full day program for $160 per month. Poverty stricken families cannot afford this plan. The children who most need this plan cannot attend for logistical and financial reasons.

High quality Pre-K programs increase a child's chances of succeeding in school and later in life. Pew. Children who attend Pre-k are less likely to be retained, have less need for special education, and are more likely to graduate from high school...on time. Pre-k attendees make more money as adults, and are less likely to be on welfare or arrested. Pew. Pre-k kids learn how to pay attention in class and gain the social skills they need to get along with others. Pew. The bottom line is that Pre-k produces long term gains. National Institute for Early Education

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[1] **LIFT PUTNAM, INC.**
Lift Putnam, Inc, is a local charitable educational foundation organized under Section 501(c)(3) of the Internal Revenue Code. Its mission is twofold: 1) To fund the immediate needs of students and teachers in Putnam County, Florida and, 2) Be an agent of positive change in the local delivery of education. See By-Laws, page 1 for Lift Putnam, Inc.

Research, Fast Facts Summary www.nicer.org. In Putnam County Pre-K will result in improved academic and social skills which will ultimately make Putnam Schools, and Putnam County more attractive to middle income families seeking a new home for their children and businesses. Pre-k will ultimately work to reduce poverty and poor health in Putnam County and eventually help "Lift Putnam" from the ills it presently suffers. Putnam's image and quality of life will improve!

Putnam presently has a Pre-k program that is inadequate. The State of Florida is near the bottom in Pre-k funding. Tessa Duvall, May 12, 2016. Florida ranks 46th in state spending with just $2300 allocated per child compared to the national average of $4489. "Access to High-Quality Preschool Remains Unequal," Sally Herships, May 12, 2016 NPR. Putnam's school district is not able to offer its desired plan without more money. Putnam public schools presently have but 265 Pre-k students but almost 900 in Kindergarten! It is estimated that for the 2014-2015 school year approximately 300 four (4) year olds were unable to attend a Pre-K program due to the constraints of poverty and poor-health. Staff and facilities are presently available for up to 320 students. For an additional $1500 per child, Putnam can enroll poor, "at risk" students who, due to the constraints of poverty and poor health, are likely to "fall behind", "stay behind" and "drop out" if they enter Kindergarten without Putnam's new proposed Pre-k plan. The estimated cost to add these 300 children is $450,000 without any expenditure for additional facilities.

CONCLUSION

If Putnam County is to address its poverty, poor health and public image, it must invest in a long term plan for its young children. The more money invested early on, the more money will be saved later. Pre-k helps kids not only with cognitive academic development but with sound social and emotional foundations which usually are not be available in poor, unhealthy homes. As kids become better prepared, their test scores and graduation rates will improve as will individual school and district grades. Better school ratings will attract more and different people who will bring their children and businesses to Putnam County and enhance the quality of life in Putnam. So....invest in our young kids, invest in Pre-K and help "Lift Putnam!"

June 1, 2016

James L. Padgett
Executive Director, Lift Putnam, Inc.

CITY of Palatka FLORIDA

CITY COMMISSION AGENDA ITEM

SUBJECT:
FIRST PUBLIC HEARING - TRIM CALENDAR: F/Y 2016-17 - Proposed Budget & Millage Rate for 2016/17 Budget Year – 6.4000 mills proposed
a. RESOLUTION setting the proposed FY 2016-17 Millage Rate (6.4000 Proposed) - Adopt
b. RESOLUTION adopting the proposed FY 2016-17 Budget - Adopt

SUMMARY:
The proposed FY 2016-17 budget that is being submitted is based upon the proposed millage rate of 6.4000, which represents a 5.89% decrease from the rolled-back rate of 6.8009 mills. The proposed budget is on file in the Clerk's Office for the public's inspection.

The budget is based upon all of the input and changes that were discussed at the previous budget workshop that was held on July 28, 2016 as well as the CRA Budget Workshop held on September 1, 2016. The proposed budget *does* include a 4.9% increase in the water and sewer rates and a 6.5% increase in the solid waste collection rate.

The proposed budget *does* include a cost of living adjustment for all employees of 5%.

Also included is a truth in millage statement that is required to be read before the adoption of the millage-levy resolution as well as the DR-420, DR-420 TIF, and DR-420 MMP forms where the millage rate was tentatively set at 6.9967 which means that the final millage cannot exceed that rate.

RECOMMENDED ACTION:
Adopt the Resolutions setting the tentative millage rate and tentative budget, which is based upon the proposed millage rate of 6.4000, as proposed. The resolutions formally adopting the millage/levy and appropriation resolutions will be presented at the 2nd budget hearing on September 22, 2016 for adoption along with the final budget.

ATTACHMENTS:

Description	Type
Truth in Millage Statement	Backup Material
Tentative Millage Rate Resolution	Resolution
Tentative Budget Resolution	Resolution
All DR-420 Forms	Backup Material

TRUTH IN MILLAGE STATEMENT
FISCAL YEAR 2016-2017

Prior to adoption of the Resolutions which set the property tax millage rate, Chapter 200.065 (4)(d), Florida Statutes, requires that the following statement be publicly announced.

- **The taxing authority levying this property tax is the City Commission of the City of Palatka.**
- **The rolled back rate is 6.8009 mills per $1,000 of assessed value.**
- **The percentage decrease is 5.89% below the rollback millage rate.**
- **The operating millage rate to be levied is 6.4000 mills per $1,000 of assessed value.**

RESOLUTION No. 2016 -

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, PUTNAM COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF PALATKA, PUTNAM COUNTY FOR FISCAL YEAR 2016-2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Palatka of Putnam County, Florida, on July 28, 2016 adopted Fiscal Year 2016-2017 Tentative Millage Rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Palatka of Putnam County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Palatka of Putnam County has been certified by the County Property Appraiser to the City of Palatka as $393,623,972.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida, that:

1. The FY2016-2017 operating millage rate for the City of Palatka is 6.4000 mills, which is less than the rolled-back rate of 6.8009 mills by 5.89%.

2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 8th day of September, 2016.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM
AND CORRECTNESS:

_____

CITY ATTORNEY

RESOLUTION 2016 -

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA OF PUTNAM COUNTY, FLORIDA ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2016-2017, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Annual Budget contains fund appropriations and establishes projected revenue and expenditure levels for all funds and divisions for the current fiscal year and the fiscal year commencing on October 1, 2016; and

WHEREAS, Florida Statutes §200.065(2)(c) requires that a public hearing be held on the tentative budget, and Florida Statutes §200.65(2)(d) requires that a public hearing be held to finalize the budget and adopt a millage rate; and

WHEREAS, Florida Statutes §200.065(2)(d) requires that within 15 days after the meeting adopting the tentative budget, the taxing authority shall advertise in a newspaper of general circulation of its intent to finally adopt a millage rate and budget. The final hearing must be held within 2 to 5 days of the advertisement. Sections 129.03 and 200.065, F.S. outlines the exact requirements of said advertisements; and

WHEREAS, the City of Palatka of Putnam County, Florida on September 8, 2016, held a public hearing as required by Florida Statutes §200.65; and

WHEREAS, the City of Palatka of Putnam County, Florida, set forth the appropriations and revenue estimate for the Budget for the Fiscal Year 2016-2017 in the amount of twenty six million six hundred twenty five thousand eight hundred eighty six and 00/100 dollars ($26,625,886).

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida:

1. The Fiscal Year 2016-2017 Tentative Budget is hereby adopted.

2. The Fiscal Year 2016-2017 Tentative Budget, as filed with the City Clerk, contains the expenditures and reserves estimate, and the revenues and cash balances of the City of Palatka, Florida for the fiscal year from October 1, 2016 to September 30, 2017, both dates inclusive. Said Budget was submitted to the City Commission of the City of Palatka, Florida, by the City Manager as required by and pursuant to Section 39(6) of the City Charter of the City of Palatka, Florida. The 2016-2017 Tentative Budget is hereby fixed and determined in the amount of twenty six million six hundred twenty five thousand eight hundred eighty six and 00/100 dollars ($26,625,886) and is hereby in all respects adopted and confirmed as so fixed and determined, and the City Clerk is hereby directed to enter the same upon the Minutes of the City of Palatka, Florida.

3. The City Manager is hereby authorized to expend such sums in accordance with this resolution and the other applicable provisions of the Charter and Ordinances of the City of Palatka, Florida and State law.

4. Properly advertised Public Hearings have been held on September 8, 2016 at 6:00 P.M. as

required by law. Copies of the budget are on file at the Office of the City Clerk for inspection and on the City of Palatka website.

5. If any provision or portion of the Resolution is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of the Resolution shall remain in full force and effect.

6. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 8th day of September, 2016.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM
AND CORRECTNESS:

_____

CITY ATTORNEY

FLORIDA

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CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2016	County: PUTNAM
Principal Authority: CITY OF PALATKA	Taxing Authority: CITY OF PALATKA

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	$ 331,406,295			(1)
2.	Current year taxable value of personal property for operating purposes	$ 61,877,032			(2)
3.	Current year taxable value of centrally assessed property for operating purposes	$ 902,085			(3)
4.	Current year gross taxable value for operating purposes *(Line 1 plus Line 2 plus Line 3)*	$ 394,185,412			(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	$ 561,440			(5)
6.	Current year adjusted taxable value *(Line 4 minus Line 5)*	$ 393,623,972			(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	$ 383,508,554			(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☑ YES	☐ NO	Number 3	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, *Certification of Voted Debt Millage* forms attached. If none, enter 0	☐ YES	☑ NO	Number 0	(9)

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser: Electronically Certified by Property Appraiser	Date: 6/30/2016 11:14 AM

SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy *(If prior year millage was adjusted then use adjusted millage from Form DR-422)*	6.9967	per $1,000	(10)
11.	Prior year ad valorem proceeds *(Line 7 multiplied by Line 10, divided by 1,000)*	$ 2,683,294		(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value *(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)*	$ 145,761		(12)
13.	Adjusted prior year ad valorem proceeds *(Line 11 minus Line 12)*	$ 2,537,533		(13)
14.	Dedicated increment value, if any *(Sum of either Line 6b or Line 7e for all DR-420TIF forms)*	$ 20,507,036		(14)
15.	Adjusted current year taxable value *(Line 6 minus Line 14)*	$ 373,116,936		(15)
16.	Current year rolled-back rate *(Line 13 divided by Line 15, multiplied by 1,000)*	6.8009	per $1000	(16)
17.	Current year proposed operating millage rate	6.9967	per $1000	(17)
18.	Total taxes to be levied at proposed millage rate *(Line 17 multiplied by Line 4, divided by 1,000)*	$ 2,757,997		(18)

Continued on page 2

19.	TYPE of principal authority (check one)	☐ County ☑ Municipality	☐ Independent Special District ☐ Water Management District	(19)
20.	Applicable taxing authority (check one)	☑ Principal Authority ☐ MSTU	☐ Dependent Special District ☐ Water Management District Basin	(20)
21.	Is millage levied in more than one county? (check one)	☐ Yes	☑ No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP **STOP HERE - SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. *(The sum of Line 13 from all DR-420 forms)*	$ 2,537,533	(22)
23.	Current year aggregate rolled-back rate *(Line 22 divided by Line 15, multiplied by 1,000)*	6.8009 per $1,000	(23)
24.	Current year aggregate rolled-back taxes *(Line 4 multiplied by Line 23, divided by 1,000)*	$ 2,680,816	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. *(The sum of Line 18 from all DR-420 forms)*	$ 2,757,997	(25)
26.	Current year proposed aggregate millage rate *(Line 25 divided by Line 4, multiplied by 1,000)*	6.9967 per $1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate *(Line 26 divided by Line 23, **minus 1**, multiplied by 100)*	2.88 %	(27)

First public budget hearing	Date: 9/8/2016	Time: 6:00 PM EST	Place: 201 N. 2nd Street, Palatka, FL 32177

SIGN HERE

Taxing Authority Certification

I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.

Signature of Chief Administrative Officer: Electronically Certified by Taxing Authority	Date: 7/29/2016 2:43 PM
Title: TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title: TERRY SUGGS, CITY MANAGER
Mailing Address: 201 N 2ND ST	Physical Address: 201 N 2ND ST
City, State, Zip: PALATKA, FL 32177	Phone Number: 3863290104 Fax Number: 3863290106

Instructions on page 3

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MAXIMUM MILLAGE LEVY CALCULATION
FINAL DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : **2016**	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA

1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☐ No	(1)

IF YES, STOP ***STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.***

2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	6.7166	per $1,000	(2)
3.	Prior year maximum millage rate with a majority vote from *2015*, Form DR-420MM, Line 13	12.3494	per $1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	6.9967	per $1,000	(4)

If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.

Adjust rolled-back rate based on prior year majority-vote maximum millage rate

5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	$	383,508,554	(5)
6.	Prior year maximum ad valorem proceeds with majority vote *(Line 3 multiplied by Line 5 divided by 1,000)*	$	4,736,101	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	$	145,761	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote *(Line 6 minus Line 7)*	$	4,590,340	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	$	377,798,779	(9)
10.	Adjusted current year rolled-back rate *(Line 8 divided by Line 9, multiplied by 1,000)*	12.1502	per $1,000	(10)

Calculate maximum millage levy

11.	Rolled-back rate to be used for maximum millage levy calculation *(Enter Line 10 if adjusted or else enter Line 2)*	12.1502	per $1,000	(11)
12.	Adjustment for change in per capita Florida personal income *(See Line 12 Instructions)*		**1.0375**	(12)
13.	Majority vote maximum millage rate allowed *(Line 11 multiplied by Line 12)*	12.6058	per $1,000	(13)
14.	Two-thirds vote maximum millage rate allowed *(Multiply Line 13 by 1.10)*	13.8664	per $1,000	(14)
15.	Current year adopted millage rate	0.0000	per $1,000	(15)
16.	**Minimum vote required to levy adopted millage:** (Check one)			(16)

☑ a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. ***Enter Line 13 on Line 17.***

☐ b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to adopted rate. ***Enter Line 15 on Line 17.***

☐ c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the adopted rate. ***Enter Line 15 on Line 17.***

☐ d. Referendum: The maximum millage rate is equal to the adopted rate. ***Enter Line 15 on Line 17.***

17.	The selection on Line 16 allows a maximum millage rate of *(Enter rate indicated by choice on Line 16).*	12.6058	per $1,000	(17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	$	394,185,412	(18)

Continued on page 2

Taxing Authority :	DR-420MM R. 5/12 Page 2

19.	Current year adopted taxes ***(Line 15 multiplied by Line 18, divided by 1,000).***	$ 0	(19)
20.	Total taxes levied at the maximum millage rate ***(Line 17 multiplied by Line 18, divided by 1,000).***	$ 4,969,022	(20)

DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP ***STOP HERE. SIGN AND SUBMIT.***

21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. ***(The sum of all Lines 19 from each district's Form DR-420MM)***	$ 0	(21)
22.	Total current year adopted taxes ***(Line 19 plus Line 21).***	$ 0	(22)

Total Maximum Taxes

23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage ***(The sum of all Lines 20 from each district's Form DR-420MM).***	$ 0	(23)
24.	Total taxes at maximum millage rate ***(Line 20 plus Line 23).***	$ 4,969,022	(24)

Total Maximum Versus Total Taxes Levied

25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	☐ YES ☑ NO	(25)

SIGN HERE

Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
Signature of Chief Administrative Officer :	Date :
Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title : TERRY SUGGS, CITY MANAGER
Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST
City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290104 / Fax Number : 3863290106

Complete and submit this form to the Department of Revenue with the completed DR-487, Certification of Compliance, within 30 days of the final hearing.

Instructions on page 3

FLORIDA Department of Revenue

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DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
For municipal governments, counties, and special districts

Year: **2016**	County: PUTNAM
Principal Authority: CITY OF PALATKA	Taxing Authority: CITY OF PALATKA

1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☑ No	(1)

IF YES, STOP *STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.*

2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	6.8009	per $1,000	(2)
3.	Prior year maximum millage rate with a majority vote from ***2015*** Form DR-420MM, Line 13	12.3494	per $1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	6.9967	per $1,000	(4)

If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.

Adjust rolled-back rate based on prior year majority-vote maximum millage rate

5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	$	383,508,554	(5)
6.	Prior year maximum ad valorem proceeds with majority vote ***(Line 3 multiplied by Line 5 divided by 1,000)***	$	4,736,101	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	$	145,761	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote ***(Line 6 minus Line 7)***	$	4,590,340	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	$	373,116,936	(9)
10.	Adjusted current year rolled-back rate ***(Line 8 divided by Line 9, multiplied by 1,000)***	12.3027	per $1,000	(10)

Calculate maximum millage levy

11.	Rolled-back rate to be used for maximum millage levy calculation ***(Enter Line 10 if adjusted or else enter Line 2)***	12.3027	per $1,000	(11)
12.	Adjustment for change in per capita Florida personal income ***(See Line 12 Instructions)***		**1.0375**	(12)
13.	Majority vote maximum millage rate allowed ***(Line 11 multiplied by Line 12)***	12.7641	per $1,000	(13)
14.	Two-thirds vote maximum millage rate allowed ***(Multiply Line 13 by 1.10)***	14.0405	per $1,000	(14)
15.	Current year proposed millage rate	6.9967	per $1,000	(15)
16.	**Minimum vote required to levy proposed millage:** (Check one)			(16)

☑ a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. ***Enter Line 13 on Line 17.***

☐ b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. ***Enter Line 15 on Line 17.***

☐ c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***

☐ d. Referendum: The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***

17.	The selection on Line 16 allows a maximum millage rate of ***(Enter rate indicated by choice on Line 16)***	12.7641	per $1,000	(17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	$	394,185,412	(18)

Continued on page 2

Taxing Authority : CITY OF PALATKA			DR-420MM-P R. 5/12 Page 2
19.	Current year proposed taxes *(Line 15 multiplied by Line 18, divided by 1,000)*	$ 2,757,997	(19)
20.	Total taxes levied at the maximum millage rate *(Line 17 multiplied by Line 18, divided by 1,000)*	$ 5,031,422	(20)
	DEPENDENT SPECIAL DISTRICTS AND MSTUs	STOP	***STOP HERE. SIGN AND SUBMIT.***
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage . *(The sum of all Lines 19 from each district's Form DR-420MM-P)*	$ 0	(21)
22.	Total current year proposed taxes *(Line 19 plus Line 21)*	$ 2,757,997	(22)
	Total Maximum Taxes		
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage *(The sum of all Lines 20 from each district's Form DR-420MM-P)*	$ 0	(23)
24.	Total taxes at maximum millage rate *(Line 20 plus Line 23)*	$ 5,031,422	(24)
	Total Maximum Versus Total Taxes Levied		
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	☑ YES ☐ NO	(25)

SIGN HERE

Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
Signature of Chief Administrative Officer : Electronically Certified by Taxing Authority		Date : 7/29/2016 2:43 PM
Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title : TERRY SUGGS, CITY MANAGER	
Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290104	Fax Number : 3863290106

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

Instructions on page 3

FLORIDA

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DR-420TIF
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2016	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : Downtown	Base Year : 1983

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	$ 29,105,101	(1)
2.	Base year taxable value in the tax increment area	$ 14,750,255	(2)
3.	Current year tax increment value *(Line 1 minus Line 2)*	$ 14,354,846	(3)
4.	Prior year Final taxable value in the tax increment area	$ 29,576,978	(4)
5.	Prior year tax increment value *(Line 4 minus Line 2)*	$ 14,826,723	(5)

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/30/2016 11:14 AM

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b***	$ 13,637,104	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	$ 98,551	(6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	$ 0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per $1,000	(7b)
7c.	Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)*	$ 0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)*	0.00 %	(7d)
7e.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e***	$ 0	(7e)

SIGN HERE	**Taxing Authority Certification**	**I certify the calculations, millages and rates are correct to the best of my knowledge.**	
	Signature of Chief Administrative Officer : Electronically Certified By Taxing Authority	Date : 7/29/2016 2:43 PM	
	Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title : TERRY SUGGS, CITY MANAGER	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290104	Fax Number : 3863290106

FLORIDA Department of Revenue

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DR-420TIF
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2016	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : North Historic	Base Year : 1994

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	$ 3,402,362	(1)
2.	Base year taxable value in the tax increment area	$ 1,099,110	(2)
3.	Current year tax increment value *(Line 1 minus Line 2)*	$ 2,303,252	(3)
4.	Prior year Final taxable value in the tax increment area	$ 3,336,466	(4)
5.	Prior year tax increment value *(Line 4 minus Line 2)*	$ 2,237,356	(5)

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/30/2016 11:14 AM

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b***	$ 2,188,089	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	$ 14,871	(6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	$ 0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per $1,000	(7b)
7c.	Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)*	$ 0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)*	0.00 %	(7d)
7e.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e***	$ 0	(7e)

SIGN HERE	**Taxing Authority Certification**	**I certify the calculations, millages and rates are correct to the best of my knowledge.**	
	Signature of Chief Administrative Officer : Electronically Certified By Taxing Authority	Date : 7/29/2016 2:43 PM	
	Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title : TERRY SUGGS, CITY MANAGER	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290104	Fax Number : 3863290106

FLORIDA

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DR-420TIF
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2016	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : South Historic	Base Year : 1994

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	$ 8,145,531	(1)
2.	Base year taxable value in the tax increment area	$ 3,217,275	(2)
3.	Current year tax increment value *(Line 1 minus Line 2)*	$ 4,928,256	(3)
4.	Prior year Final taxable value in the tax increment area	$ 8,082,533	(4)
5.	Prior year tax increment value *(Line 4 minus Line 2)*	$ 4,865,258	(5)

SIGN HERE		
	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/30/2016 11:14 AM

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b***	$ 4,681,843	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	$ 32,339	(6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	$ 0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per $1,000	(7b)
7c.	Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)*	$ 0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)*	0.00 %	(7d)
7e.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e***	$ 0	(7e)

SIGN HERE			
	Taxing Authority Certification	**I certify the calculations, millages and rates are correct to the best of my knowledge.**	
	Signature of Chief Administrative Officer : Electronically Certified By Taxing Authority	Date : 7/29/2016 2:43 PM	
	Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title : TERRY SUGGS, CITY MANAGER	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290104	Fax Number : 3863290106

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FLORIDA Department of Revenue

CERTIFICATION OF FINAL TAXABLE VALUE

DR-422
R. 5/13
Rule 12D-16.002
Florida Administrative Code
Effective 5/13
Provisional

Year : 2016	County : PUTNAM	Is VAB still in session? ☐ Yes ☐ No
Principal Authority : CITY OF PALATKA		Check type : ☐ School District ☐ County ☑ Municipality ☐ Independent Special District ☐ Water Management District
Taxing Authority : CITY OF PALATKA		Check type : ☑ Principal Authority ☐ MSTU ☐ Dependent Special District ☐ Water Management District Basin

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420	$ 394,185,412	(1)
2.	Final current year gross taxable value from Form DR-403 Series	$ 0	(2)
3.	Percentage of change in taxable value *(Line 2 divided by Line 1, minus 1, multiplied by 100)*	-100.00 %	(3)

The taxing authority must complete this form and return it to the property appraiser by _____ time _____ date

SIGN HERE	***Property Appraiser Certification***	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser :	Date :

SECTION II : COMPLETED BY TAXING AUTHORITY

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT FINAL BUDGET HEARING UNDER s. 200.065(2)(d), F.S.

If this portion of the form is not completed in full your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or -0-.

Non-Voted Operating Millage Rate (from resolution or ordinance)

4a.	County or municipal principal taxing authority	0.0000	per $1,000	(4a)
4b.	Dependent special district	0.0000	per $1,000	(4b)
4c.	Municipal service taxing unit (MSTU)	0.0000	per $1,000	(4c)
4d.	Independent Special District	0.0000	per $1,000	(4d)
4e.	School district — Required Local Effort	0.0000	per $1,000	(4e)
	Capital Outlay	0.0000	per $1,000	
	Discretionary Operating	0.0000	per $1,000	
	Discretionary Capital Improvement	0.0000	per $1,000	
		0.0000		
	Additional Voted Millage	0.0000	per $1,000	
4f.	Water management district — District Levy	0.0000	per $1,000	(4f)
	Basin	0.0000	per $1,000	

Are you going to adjust adopted millage ?	☐ YES	☐ NO	***If No, STOP HERE, Sign and Submit.***

Continued on page 2

Taxing Authority :	DR-422 R. 5/13 Page 2

COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S)

5.	Unadjusted gross ad valorem proceeds *(Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)*	$ 0	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) *(Line 5 divided by Line 2 multiplied by 1,000)*	0.0000 per $1000	(6)

MSTUs, DEPENDENT SPECIAL DISTRICTS, and INDEPENDENT SPECIAL DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)

7.	Unadjusted gross ad valorem proceeds *(Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)*	$ 0	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) *(Line 7 divided by Line 2, multiplied by 1,000)*	0.0000 per $1000	(8)

SIGN HERE			
	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Title : TERRY SUGGS, CITY MANAGER	Contact Name and Contact Title : TERRY SUGGS, CITY MANAGER	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290104	Fax Number : 3863290106

INSTRUCTIONS

SECTION I: Property Appraiser

1. Initiate a separate DR-422 form for each DR-420, Certification of Taxable Value, and DR-420S, Certification of School Taxable Value, submitted.
2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

SECTION II: Taxing Authority

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with the DR-487, Certification of Compliance, to the Department of Revenue at the address below. Send separately if the DR-487 was previously sent to the Department.

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at final budget hearing.

Counties, municipalities, schools, and water management districts may complete Line 5 and Line 6 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

MSTUs, dependent special districts, and independent special districts may adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)

Adjusted millage rate must comply with statutes. The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

Multi-county and water management districts must complete a separate DR-422 for each county.

All TRIM forms for taxing authorities are available on our website at
http://dor.myflorida.com/dor/property/trim

Reset Form | Print Form

FLORIDA

CERTIFICATION OF FINAL TAXABLE VALUE

DR-422
R. 5/13
Rule 12D-16.002
Florida Administrative Code
Effective 5/13
Provisional

Year: 2016	County: PUTNAM	Is VAB still in session? ☐ Yes ☐ No
Principal Authority: CITY OF PALATKA		Check type: ☐ School District ☐ County ☑ Municipality ☐ Independent Special District ☐ Water Management District
Taxing Authority: CITY OF PALATKA		Check type: ☑ Principal Authority ☐ MSTU ☐ Dependent Special District ☐ Water Management District Basin

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4f.	Water management district — District Levy	0.0000	per $1,000	(4f)
	Basin	0.0000	per $1,000	

Are you going to adjust adopted millage ? ☐ YES ☐ NO ***If No, STOP HERE, Sign and Submit.***

Continued on page 2

Taxing Authority :	DR-422 R. 5/13 Page 2

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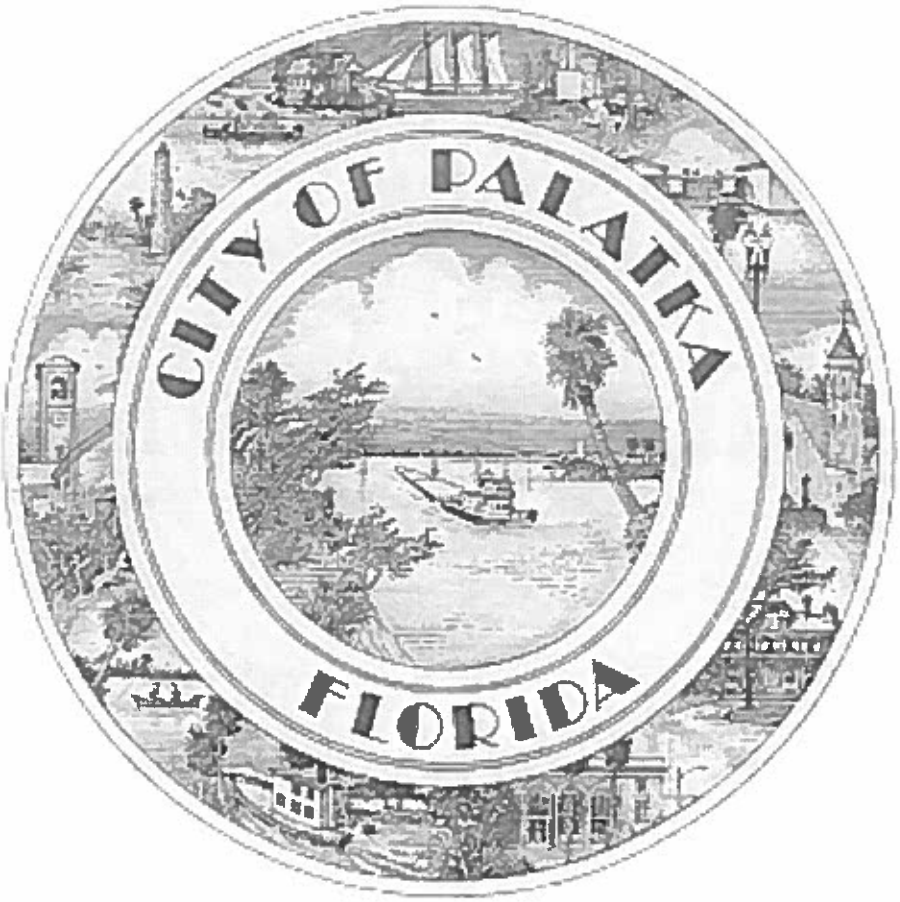
TENTATIVE ANNUAL BUDGET

and Program of Municipal Services

Fiscal Year 2016 – 2017



CITY OF PALATKA

The History of Palatka

The area was once the domain of the Timucuan peoples, two tribes of which existed in the Palatka region under chiefs Saturiwa and Utina. They fished bass and mullet, or hunted deer, turkeys, bear and opossum. Others farmed beans, corn, melons, squash, and tobacco. However, infectious disease that came with European contact and war devastated the tribes, and they were extinct by the mid-18th century. The last people evacuated with the Spanish to Cuba in 1763, when Spain ceded Florida to Great Britain after the Seven Years' War.

During the late eighteenth century, remnants of Creek and other tribes made their way to Florida. In a process of ethnogenesis, the Seminole tribe was formed. They called the location *Pilo-taikita*, meaning "crossing over", or "cows' crossing." Here the St. Johns River narrows and begins a shallower, winding course upstream to Lake George and Lake Monroe.

In 1767, Denys Rolle (1725-1797), an English gentleman and philanthropist, established Rollestown on the east bank of the St. Johns River at the head of deep-water navigation. His 78,000-acre plantation was a utopian commercial and humanitarian experiment, recruiting settlers off the streets of London, including paupers, vagrants, pickpockets and "penitent prostitutes." Two hundred indentured servants arrived to clear wilderness for agriculture and livestock. Unaccustomed to either hard work or a subtropical climate, however, they scattered. Rolle next imported slaves from West Africa to tend chickens, hogs, goats and sheep, or produce cotton, indigo, citrus and turpentine for export to England.

He built a mansion and laid out a village, but trouble beleaguered the "ideal society." In 1770, a disgruntled overseer sold over 1,000 of his employer's cattle and disappeared with the money. Rolle hired new overseers and bought more slaves, but the plantation failed to prosper. When Spain resumed control of Florida in 1783, Rolle abandoned the colony and chartered a ship to carry his household belongings, livestock and slaves to a 2,000-acre estate on Great Exuma in the Bahamas. The point in East Palatka is still called Rollestown.

With changes of sovereignty in Florida came numerous changes of ownership in Pilo-taikita, now contracted to *Pilatka*. In 1774, naturalist William Bartram noted an Indian village on the west bank, but it was abandoned before later European Americans came to settle. The current existence of Palatka can be traced to the settlement established there in 1821. After the United States acquired Florida in 1821, Nehemiah Brush established a ferry and bought a 1,200-acre tract in 1826 and another of equal size the next year. The site became a distribution point, where goods were shipped by a New York company to supply immigrants at the Grant of Arredondo, which lay to the west.

The arrival of land-hungry American settlers created confrontations with the resident Seminole. When the government attempted to relocate the tribe to the west of the Mississippi as part of Indian Removal starting in 1833, the Second Seminole War began. The Seminole attacked and burned Pilatka in 1835. Recognizing the site's strategic importance for control of the St. Johns River, the main artery into Central Florida, the US Army in 1838 established Fort Shannon, named for Captain Samuel Shannon. It included a garrison, supply depot and hospital. During 1842 the Seminole were driven from the area, and consequently Fort Shannon was abandoned by the army in 1843. Settlers made use of the military piers and buildings, including eight blockhouses, to develop the town. By 1847, it was growing rapidly. In 1849, Putnam County was created, with Pilatka the county seat. With the help of Judge Isaac H. Bronson, it was incorporated as a city on January 8, 1853.

During the 1850s, Florida in general and Pilatka in particular gained a reputation as a haven for invalids escaping northern winters. Steamboats carried them up the river in increasing numbers. One visitor wrote that

amusements included "sailing, fishing, rowing, walking, riding in buggy and on horseback, whist, enchre, backgammon and hunting."

The tourist trend was interrupted by the Civil War, when gunboats cruised the waters and Pilatka was destitute and largely deserted. On October 7, 1862, the USS *Cimarron* fired several shells over the town after seeing some Confederate cavalry. Mary Boyd pleaded with Union Commander Maxwell Woodhull to spare Pilatka, assuring him that the horse soldiers were not residents. He complied.

Among the notable residents of Pilatka during the war was Confederate spy Lola Sánchez and her sisters. Sánchez became upset when their father was falsely accused of being a Confederate spy by the members of the Union Army and imprisoned. Officers of the Union Army then occupied their residence in Palatka, Florida. On one occasion Sánchez overheard various officers' planning a raid and alerted the Confederates forces. As a result, the Confederate forces led by Capt. John Jackson Dickison, surprised and captured the Union troops on the day of the supposed raid in what is known as "Battle of Horse Landing".

Following the war, tourists returned to find new hotels, including the Putnam House, built by Hubbard L. Hart, and the Larkin House, which had accommodations for 250 guests. Steamers ran up the Ocklawaha River to Eustis, Leesburg and Silver Springs, or the St. Johns River to Enterprise and Sanford. Industries included logging, raising cattle and hogs, and orange groves. On May 24, 1875, the post office changed the spelling to Palatka, ending confusion with Picolata.

By the 1880s, several competing railroads crossed the community, which became an important junction. These included the Florida Southern Railroad, the Jacksonville, Tampa and Key West Railroad, the St. Augustine and Palatka Railway, and the Georgia Southern and Florida Railroad. On November 7, 1884, Palatka suffered a devastating fire. Guests arrived that season to find no accommodations, and so continued on the train south; this was the beginning of a gradual shift of tourism elsewhere. The city lost trade, shipping and transportation preeminence to Jacksonville, on the coast. With its downtown rebuilt in brick to be fireproof, Palatka emerged a finer place.

In 1893, A. E. and H. S. Wilson of Saginaw, Michigan bought the Noah J. Tilghman & Son Sawmill, which processed cypress lumber. Renamed the Wilson Cypress Company, it expanded operations and became a major employer. At its peak, it was the second largest cypress mill in the world, but closed in 1944. The Great Freeze of 1894 and 1895 destroyed Palatka's citrus groves for 5 years, which were formerly a major attraction. The ill-fated Cross Florida Barge Canal was once intended to pass the city. Today, tourism remains important.

Larkin House c. 1880

Second Street c. 1880

Fiscal Year 2016-2017

Annual Budget and Program of Municipal Services

City Commissioners
Terrill Hill, Mayor
Mary Lawson Brown, Vice-Mayor
Justin Campbell
Rufus Borom
James Norwood, Jr.

City Manager
Terry K. Suggs

Finance Director
Matthew D. Reynolds

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General Fund

FUND TITLE/FUND # *General Fund: 001*								
REVENUE OBJECT #/TITLE	**ACTUAL 2014**	**ACTUAL 2015**	**BUDGET 2015**	**BUDGET 2016**	**ACTUAL 2016**	**PROJECTED 2016**	**BUDGET 2017**	**INCREASE/ DECREASE**
311 AD VALOREM TAXES								
311-0-0100 CURRENT AD VALOREM TAXES	3,066,132	3,121,059	3,096,672	2,376,189	2,223,660	2,389,717	2,253,288	-5.17%
311-0-0200 DELINQUENT AD VALOREM TAXES	13,274	8,699	11,500	11,500	3,711	6,711	8,700	-24.35%
Total	3,079,406	3,129,758	3,108,172	2,387,689	2,227,372	2,396,428	2,261,988	-5.26%
312 LOCAL OPTION, USE & FUEL TAXES								
312-4-1000 LOCAL OPTION FUEL TAX	270,113	281,543	264,975	275,425	174,299	296,895	295,000	7.11%
312-4-2000 2010 LOCAL GAS TAX	187,355	191,087	176,430	189,570	122,117	206,315	200,000	5.50%
312-5-1000 FIRE 175 PREM MONIES	80,280	95,455	78,504	78,504	-	80,000	80,000	1.91%
312-5-2000 POLICE 185 PREM MONIES	66,189	64,825	59,256	59,256	-	65,000	65,000	9.69%
Total	603,937	632,909	579,165	602,755	296,416	648,211	640,000	6.18%
314 UTILITY SERVICES TAXES								
314-1-0000 UTILITY TAX ELECTRIC	750,858	791,072	784,356	800,184	463,382	797,183	837,782	4.70%
314-3-0000 UTILITY TAX WATER	166,127	166,991	171,440	178,347	103,783	178,487	187,697	5.24%
314-4-0000 UTILITY TAX GAS	80,499	77,073	89,428	82,205	75,415	95,000	95,000	15.56%
314-7-0000 UTILITY TAX FUEL OIL	100	187	172	172	58	90	90	-47.67%
314-8-0000 UTILITY TAX PROPANE	1,351	1,158	1,261	1,261	848	1,145	1,150	-8.80%
Total	998,935	1,036,481	1,046,657	1,062,169	643,486	1,071,904	1,121,719	5.61%
315 COMMUNICATION SERVICE TAXES								
315-0-1000 TELE COMMUNICATION SERVICE TAX	125,758	104,714	116,400	101,924	50,013	86,150	246,654	142.00%
Total	125,758	104,714	116,400	101,924	50,013	86,150	246,654	142.00%
316/322/329 PERMITS & FEES								
316-0-1000 OCCUPATIONAL BUSINESS TAX	99,811	91,723	90,000	90,000	17,913	90,000	90,000	0.00%
322-0-2000 BUILDING PERMITS	108,568	170,187	111,585	75,000	67,693	90,257	83,000	10.67%
322-0-2100 BUILDING & ZONING REVENUES	38,593	59,654	51,629	30,000	28,157	37,543	38,000	26.67%
329-0-0001 LANDSCAPING CODE FEE	3,900	9,600	-	-	1,200	1,200	-	0.00%
Total	250,872	331,164	253,214	195,000	114,964	219,000	211,000	8.21%
323 FRANCHISE FEES								
323-1-0000 FRANCHISE FEES ELECTRIC	810,331	837,391	778,999	785,196	590,994	820,596	861,626	9.73%
Total	810,331	837,391	778,999	785,196	590,994	820,596	861,626	9.73%
325 SPECIAL ASSESSMENTS								
325-2-1000 FIRE ASSESSMENT	-	-	-	787,775	841,239	920,861	1,247,310	58.33%
Total	-	-	-	787,775	841,239	920,861	1,247,310	58.33%
331/333/334 STATE/FEDERAL GRANTS & PILOTS								
331-2-1500 JAG RECOVERY LOCAL 095BB90645	-	-	-	-	-	-	-	0.00%
331-2-2500 BULLET PROOF VEST GRT-POLICE	5,814	3,256	4,388	4,388	-	4,388	4,388	0.00%
331-2-3500 2008 UMWX0032 COPS UNI HIRING	-	-	-	-	-	-	-	0.00%
331-2-3600 2009 RKWX0247 COPS RECOVERY	-	-	-	-	-	-	-	0.00%
331-2-3601 COPS Grant 2014-2015	-	-	-	-	-	-	-	0.00%
331-2-4700 WEED & SEED GRANT-POLICE	-	-	-	-	-	-	-	0.00%
331-2-5400 EMW-2010-FO-02817 FIRE GRANT	-	-	-	-	-	-	-	0.00%
331-2-5401 EMW-2012-FO-03185 FIRE GRANT-B	-	-	-	-	-	-	-	0.00%
331-2-5500 SAFER GRANT	-	-	-	-	-	-	-	0.00%
331-2-5600 JAG 2009 2009DJBX0978	-	-	-	-	-	-	-	0.00%
331-2-5900 VOCA GRANT V09045	37,694	34,167	37,531	37,531	8,541	32,000	37,531	0.00%
331-2-6000 JAG 2010 2010DJBX1516	-	-	-	-	-	-	-	0.00%
331-2-6100 2011-JAGC-PUTN-3-B2-169	-	-	-	-	-	-	-	0.00%
331-7-1000 HISTORICAL GRANT	-	-	-	-	-	-	-	0.00%
331-2-6200 JAG 2011 2011DJBX2106	-	-	-	-	-	-	-	0.00%
331-2-6300 2012-JAGC-PUTN-1-C4-027	-	-	-	-	-	-	-	0.00%
331-2-6301 JAG LOCAL 2013-DJ-BX-0269	-	-	-	-	-	-	-	0.00%
331-2-6302 JAG COUNTY WIDE 2013-JAGC-PUTN	-	-	-	-	-	-	-	0.00%
331-2-6303 JAG LOCAL 2014-DJ-BX-0134	10,986	-	-	-	-	-	-	0.00%
331-2-6304 2014-JAGC-PUTN-2-E5-010	16,219	-	-	-	-	-	-	0.00%
331-2-6305 JAG LOCAL 2014-DJ-BX-0180	-	10,933	10,986	-	-	-	-	0.00%
331-2-6306 2015-JAGC-PUTN-3-R3-013	-	15,007	15,359	-	-	-	-	0.00%
331-2-6307 2016-JAGC-PUTN	-	-	-	15,000	-	15,000	-	-100.00%
331-2-6308 2017-JAGC-PUTN	-	-	-	-	-	-	13,000	0.00%
331-2-5503 USDA POLICE VEHICLES	40,239	-	-	-	-	-	-	0.00%
331-2-5504 USDA FIRE DEPT VEHICLES	-	-	69,500	-	-	69,504	-	0.00%
333-0-1000 PAYMENTS IN LIEU OF TAX (PHA)	18,347	23,924	18,300	18,300	13,750	13,750	15,000	-18.03%
334-1-3002 ST JOHNS/7TH/OAK ST 11HM-3E-04	-	(21,579)	-	-	-	-	-	0.00%
334-1-4000 SJRWMD #26799 SOFTWARE COST SH	-	-	-	-	-	-	-	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
REVENUE OBJECT #/TITLE	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
334-2-0300 FIRE GRANT-USAR TRAINING	1,777	-	-	-	4,680	4,680	-	0.00%
334-5-5001 DEO PLANNING GRANT	3,000	-	-	-	-	-	-	0.00%
337-2-0200 GAS AUTHORITY CNG VEHICLE REIM	-	-	-	-	2,500	5,000	-	0.00%
334-2-0100 STATE CNG VEHICLE REIMBURSEMENT	-	-	-	-	-	10,145	-	0.00%
334-2-0101 POLICE DEPT REPORT WRITING GRANT	-	-	-	-	-	-	75,000	0.00%
Total	134,076	65,708	156,064	75,219	29,470	154,466	144,919	92.66%
335 STATE SHARED REVENUES								
335-1-2000 STATE REVENUE SHARING	400,433	403,223	401,925	403,598	234,528	401,881	401,646	-0.48%
335-1-4000 MOBILE HOME LICENSE TAX	6,170	3,946	7,772	5,309	3,116	4,104	4,200	-20.89%
335-1-5000 ALCOHOLIC BEVERAGE TAX	9,149	9,317	13,330	9,500	9,981	9,981	10,000	5.26%
335-1-6000 SALES TAX REVENUE (95%)	375,167	384,769	373,512	374,485	236,644	404,259	432,503	15.49%
335-2-1000 FIREFIGHTERS SUP COMP	5,040	5,832	5,040	5,832	-	5,297	5,640	-3.29%
335-4-9000 GAS TAX REBATE	9,470	13,885	12,123	13,000	6,412	9,412	12,000	-7.69%
Total	805,430	820,972	813,702	811,724	490,682	834,934	865,989	6.69%
337 GRANTS/LOCAL UNITS								
337-2-0100 HIDTA	256	-	6,547	6,547	1,873	2,200	2,000	-69.45%
Total	256	-	6,547	6,547	1,873	2,200	2,000	-69.45%
338 SHARED REVENUE FROM OTHER LOCAL UNITS								
338-0-2000 SHARE OF COUNTY OCCUP	6,086	6,459	7,000	6,000	1,377	5,935	6,000	0.00%
338-0-9000 SHARED REV OTHER LOC UNITS	5,000	-	5,000	5,000	-	5,000	5,000	0.00%
Total	11,086	6,459	12,000	11,000	1,377	10,935	11,000	0.00%
340's CHARGES FOR SERVICES								
341-0-3001 CODE ENFORCEMENT-ADMIN FEES	-	158	3,000	250	-	-	-	-100.00%
341-0-9000 ELECTION FEES	765	-	-	-	-	-	-	0.00%
342-1-1000 POLICE SERVICES	-	-	-	-	-	-	-	0.00%
342-1-1100 GUN SAFETY CLASSES	1,540	1,855	4,200	2,800	1,155	1,155	1,500	-46.43%
342-1-2000 FIRE ALARM REG & FEES (POLICE)	75	-	-	-	-	-	-	0.00%
342-1-3000 TAXI REGISTRATION	-	-	-	-	-	-	-	0.00%
342-2-1000 FIRE SERVICES	20,373	56,638	25,000	25,000	20,788	32,788	25,000	0.00%
342-5-1000 FIRE INSPECTION FEES	13,770	16,356	15,000	-	810	810	-	0.00%
343-8-1000 CEMETERY SERVICES	48,608	59,080	52,500	11,100	18,539	24,718	11,100	0.00%
343-8-2000 VAULT SALES-CEMETERY	23,550	25,290	26,000	-	5,430	7,240	-	0.00%
346-4-1000 ANIMAL CONTROL FEES	1,129	490	1,300	250	640	640	500	100.00%
347-2-1000 PARK-REC RENTALS FEES	10,898	10,065	10,000	10,000	5,904	7,872	10,000	0.00%
347-2-1001 SPECIAL EVENT FEES	-	-	-	-	-	-	-	0.00%
347-3-1000 BRONSON HOUSE	140	500	1,200	1,000	-	-	1,000	0.00%
347-3-1001 ST JOHNS RIVER CENTER-RENTALS	-	125	7,500	7,500	5,613	7,238	7,500	0.00%
347-3-1002 ST JOHNS RIVER CENTER-GIFT SHOP SALES	-	178	6,000	2,000	98	100	100	-95.00%
347-5-1000 COMMUNITY CENTER	9,193	9,641	13,000	12,000	9,215	12,287	12,000	0.00%
341-0-9001 CODE ENFORCEMENT-MISC FEES	3,025	6,718	2,700	2,700	2,375	3,500	2,700	0.00%
341-0-3002 CODE ENFORCEMENT-VACANT PROPERTY REG	-	2,600	-	-	4,100	4,100	1,000	0.00%
342-1-1001 POLICE DEPT-FINGERPRINTS	515	410	360	360	470	500	400	11.11%
342-1-1002 POLICE DEPT-ADMIN TOW FEES	7,355	5,732	7,071	7,071	1,950	2,300	2,000	-71.72%
342-1-1003 POLICE DEPT-INVESTIGATIVE COST	728	2,199	1,200	1,200	1,092	1,500	800	-33.33%
342-1-1004 POLICE DEPT-RECORDS REQUESTS	4,172	3,462	3,500	3,500	1,794	2,600	2,000	-42.86%
342-1-1005 POLICE DEPT-ADMIN FEES	22,979	20,720	18,279	18,500	13,998	20,000	18,500	0.00%
342-1-1006 POLICE DEPT-OFFENDER PAYMENTS	197	1,245	125	1,000	164	350	200	-80.00%
342-1-1007 POLICE DEPT-OT REIMBURSEMENTS	37,968	27,392	30,000	30,000	19,010	28,515	30,000	0.00%
342-1-1008 POLICE DEPT-REPORTS	-	-	-	-	-	-	-	0.00%
342-1-1009 POLICE DEPT-MISCELLANEOUS	4,055	1,879	3,800	2,780	311	361	500	-82.01%
342-1-1010 POLICE DEPT-INVOLUNTARY TOWS	645	420	630	630	-	-	400	-36.51%
Total	211,680	253,151	232,365	139,641	113,455	158,574	127,200	-8.91%
350's FINES/FORFEITS								
351-1-1000 COURT FINES	77,552	59,297	78,100	71,000	31,011	46,516	50,000	-29.58%
351-3-1000 POLICE EDUCATION	2,469	2,754	2,000	2,500	1,193	1,790	2,000	-20.00%
354-0-1000 CODE ENFORCEMENT-LIEN FINES	12,476	8,103	2,100	2,100	8,464	8,464	5,000	138.10%
359-0-0500 EVIDENCE FUND	-	-	1,500	1,500	-	-	-	-100.00%
359-0-1100 FALSE ALARM FINES	34,139	24,246	26,000	26,000	12,396	18,597	20,000	-23.08%
359-0-2000 SPECIAL POLICE TRUST REV	8,513	23,553	10,000	10,000	-	-	10,000	0.00%
359-0-4000 PARKING TICKETS	-	60	-	-	10	10	-	0.00%
354-0-1100 RED LIGHT CAMERA	697,326	508,857	774,973	507,970	314,654	495,970	483,242	-4.87%
354-0-1101 RED LIGHT HEARING	5,838	3,805	4,000	4,000	1,351	2,026	2,000	-50.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
REVENUE OBJECT #/TITLE	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
Total	838,312	630,675	898,673	625,070	369,079	573,373	572,242	-8.45%
360's MISCELLANEOUS REVENUES								
361-1-1000 INTEREST EARNINGS	2,503	1,798	3,150	2,400	853	1,606	1,800	-25.00%
361-1-1500 INTEREST-MISCELLANEOUS	-	-	-	-	-	-	-	0.00%
362-0-1000 MISC RENTS	2	3	-	-	4	4	-	0.00%
362-0-3000 AMTRAK RENT	2,040	2,040	2,040	2,040	1,360	2,040	2,040	0.00%
362-0-4000 CONCESSION STAND RENT	-	-	-	-	-	-	-	0.00%
364-0-1000 CEMETERY LOTS	51,975	33,750	52,850	36,250	16,250	21,667	36,250	0.00%
364-0-1010 CEMETERY LOTS RESTRICTED	10,875	6,750	10,570	7,250	3,250	4,333	7,250	0.00%
364-0-4900 SURPLUS EQUIPMENT-GENERAL	10,527	11,596	2,000	2,000	15,557	15,779	-	-100.00%
364-0-4901 SURPLUS LAND-GENERAL	2,322	-	-	-	-	-	-	0.00%
366-0-1500 WEED & SEED CONTRIB	-	-	-	-	-	-	-	0.00%
366-0-2000 CRIME PREVENTION	-	500	-	-	25	25	-	0.00%
366-0-2100 VOLUNTEER PROGRAM	-	-	-	-	-	-	-	0.00%
366-0-2200 POLICE ATHLETIC LEAGUE	-	-	-	-	-	-	-	0.00%
366-0-2500 VOCA	-	-	-	-	-	-	-	0.00%
366-0-2501 NRA Grant	-	-	30,000	-	-	-	-	0.00%
366-0-3000 CONTRIB FRM PUT HIST SOC	-	-	-	-	-	-	-	0.00%
366-0-3500 CONTRIBUTION-BRONSON HOUSE	100	-	-	-	-	-	-	0.00%
366-0-3501 CONTRIBUTION-ST JOHNS RIVER CENTER	-	1,370	300	-	36	36	-	0.00%
366-0-3502 CONTRIBUTION-WATER WORKS	-	-	300	-	-	-	-	0.00%
366-0-5000 CONTRIBUTIONS FOR CANINE	22,225	-	-	-	-	-	-	0.00%
366-0-5001 CONTRIBUTION FOR ANIMAL CONTRO	-	100	-	-	-	-	-	0.00%
366-0-6000 CONTRIBUTIONS FIRE TRK RESTOR	-	-	-	-	-	-	-	0.00%
366-0-7500 RIVERFRONT HANDICAP PLAYGROUND	-	-	-	-	-	-	-	0.00%
366-0-8000 FIREWORKS CONTRIBUTION	6,865	8,260	8,500	18,000	4,625	8,425	8,500	-52.78%
366-0-8001 MAYOR'S RECEPTION CONTRIBUTION	500	5,000	4,500	5,000	8,515	8,515	7,500	50.00%
366-0-8002 CONTRIBUTION FOR SPECIAL EVENT	-	150	-	-	-	-	-	0.00%
366-0-8003 CONTRIBUTIONS-PALATKA PRIDE	-	-	-	-	750	750	-	0.00%
366-0-8500 FIRE PUBLIC EDUCATION	20,855	21,108	17,000	17,000	15,848	16,598	17,000	0.00%
366-0-9000 REID ST ISLAND CONTRIB	-	-	-	-	-	-	-	0.00%
369-3-1000 REFUNDS/REIMBURSEMENTS	32,319	50,413	25,000	47,000	20,017	20,037	16,637	-64.60%
369-3-3000 REFUND FED EX TAX-FUEL	-	-	-	-	-	-	-	0.00%
369-9-0500 MISC REVENUE	1,480	3,053	900	900	599	881	900	0.00%
369-9-1000 FDOT RIGHT OF WAY MAINTENANCE	51,654	51,654	51,654	51,654	25,827	51,654	51,654	0.00%
369-9-2000 INSURANCE CLAIMS-GENERAL	17,912	5,609	-	-	10,889	10,889	-	0.00%
369-9-3000 FDOT HWY LIGHTING MAINTENANCE	42,163	43,428	43,428	44,731	-	44,731	46,072	3.00%
369-9-3001 FDOT TRAFFIC SIGNAL MAINTENANCE	19,697	20,583	20,583	40,888	-	40,888	42,115	3.00%
366-0-2600 WOMENS SELF-DEFENSE CLASS DONA	321	47	-	-	-	-	-	0.00%
366-0-6100 CONTRIBUTIONS FROM GP FOR FD	-	-	-	-	-	-	-	0.00%
369-9-1001 E-Payables Revenue Share	2,510	2,490	2,283	2,500	1,386	2,411	2,400	-4.00%
369-9-1002 Mortgage-P/I	2,073	2,763	2,763	2,763	1,842	2,763	2,763	0.00%
Total	300,918	272,466	277,821	280,376	127,633	254,033	242,881	-13.37%
381 TRANSFERS IN								
381-0-1000 TRANSFER FROM TAX INCREMENT	16,400	16,400	-	16,400	-	16,400	11,400	-30.49%
381-0-1200 TRANSFER FROM PENSION FUNDS	-	-	-	-	-	-	-	0.00%
381-0-1300 TRANSFER FROM GAS AUTHORITY-FRANCHISE	300,000	300,000	300,000	250,000	200,000	250,000	158,152	-36.74%
381-0-1400 TRANSFER FROM UTILITY FUND-FRANCHISE	-	-	-	265,339	154,781	265,339	291,650	9.92%
381-0-1500 TRANSFER FROM SANITATION FUND-FRANCHI	-	-	-	96,178	56,104	96,178	103,329	7.44%
Total	316,400	316,400	300,000	627,917	410,885	627,917	564,531	-10.09%
382 REIMBURSEMENTS								
382-0-1000 ADMIN EXP REIMB-UTILITY FUND	260,000	260,000	260,000	240,791	140,464	240,791	236,535	-1.77%
382-0-2000 ADMIN EXP REIMB-GOLF FUND	-	-	-	14,998	8,749	14,998	12,154	-18.96%
382-0-3000 ADMIN EXP REIMB-SANITATION FUND	95,000	95,000	95,000	87,264	50,905	87,264	83,859	-3.90%
382-0-5001 ADMIN EXP REIMB-AIRPORT FUND	-	-	-	51,684	30,150	51,684	74,897	44.91%
382-0-6000 ADMIN EXP REIMB-TAX INCREMENT FUNDS	-	-	-	13,910	8,114	13,910	11,126	-20.01%
382-0-7000 ADMIN EXP REIMB-PENSION FUNDS	11,311	16,116	11,326	19,584	-	19,584	19,584	0.00%
382-0-8000 REIMBURSEMENT FROM GAS AUTHORITY	9,064	-	-	-	-	-	-	0.00%
Total	375,375	371,117	366,326	428,231	238,381	428,231	438,155	2.32%
383 CAPITAL LEASE PROCEEDS								
383-0-1000 CAPITAL LEASE PROCEEDS-POLICE CARS	520,700	389,000	389,000	-	-	-	-	0.00%
383-0-1001 CAPITAL LEASE PROCEEDS-FIRE TRUCKS	-	-	69,500	-	-	-	-	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
REVENUE OBJECT #/TITLE	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
Total	520,700	389,000	458,500	-	-	-	-	0.00%
384 DEBT PROCEEDS								
384-0-1001 LOAN PROCEEDS-PD VEHICLES	-	-	-	-	-		-	0.00%
Total	-	-	-	-	-	-	-	0.00%
TOTAL OPERATING & OTHER REVENUES	9,383,472	9,198,365	9,404,605	8,928,233	6,547,319	9,207,813	9,559,214	7.07%
CASH BALANCE FORWARD								
301-0-1000 OPERATING CASH BALANCE FORWARD	-	-	807,384	802,871	1,119,425	1,119,425	1,245,107	55.08%
301-0-1001 EVIDENCE FUND BALANCE FORWARD	-	-	499	(368)	(796)	(796)	(1,205)	227.45%
301-0-1002 LOT DEMOLITION/CLEANUP BALANCE	-	-	27,070	29,160	30,801	30,801	24,072	-17.45%
301-0-1003 IMPACT FEES-POLICE BALANCE FOR	-	-	-	-	-	-	-	0.00%
301-0-1004 IMPACT FEES-FIRE BALANCE FORWA	-	-	5,841	5,841	5,841	5,841	5,841	0.00%
301-0-1005 IMPACT FEES-SCHOOL BOARD BALAN	-	-	-	-	-	-	-	0.00%
301-0-1006 INSURANCE CONTINGENCY BALANCE	-	-	-	-	-	-	-	0.00%
301-0-1007 BETTER PLACE BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
301-0-1008 RIVERFRONT PLAYGROUND BALANCE	-	-	5,000	5,000	5,000	5,000	5,000	0.00%
301-0-1009 SPECIAL CEMETERY BALANCE FORWA	-	-	102,740	109,940	109,490	109,490	102,223	-7.02%
301-0-1010 SPECIAL POLICE BALANCE FORWARD	-	-	57,012	58,095	69,104	69,104	69,104	18.95%
301-0-1011 CANINE PURCHASE BALANCE FOWARD	-	-	278	278	278	278	278	0.00%
301-0-1012 HAND GUN CLASSES BALANCE FORWA	-	-	3,922	6,705	5,777	5,777	6,932	3.39%
301-0-1013 FIRE PUBLIC EDUCATION BALANCE	-	-	24,142	26,983	29,361	29,361	22,126	-18.00%
301-0-1014 POLICE ATHLETIC LEAGUE BALANCE	-	-	-	-	-	-	-	0.00%
301-0-1015 CRIME PREVENTION BALANCE FORW	-	-	1,259	1,259	1,654	1,654	1,654	31.37%
301-0-1016 WEED & SEED BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
301-0-1017 BLOOD SCREENING BALANCE FORWAR	-	-	1,260	1,260	1,260	1,260	1,260	0.00%
301-0-1018 WOMENS SELF-DEFENSE CLASS BALA	-	-	877	877	924	924	2,079	137.06%
301-0-1019 RED LIGHT CAMERA BALANCE FORWARD	-	-	274,983	222,671	95,116	95,116	83,116	-62.67%
301-0-1020 ADVANCE TO GOLF COURSE FUND BALANCE F	-	-	-	-	-	-	-	0.00%
301-0-1021 LANDSCAPING CODE FEE BALANCE FORWARD	-	-	-	-	10,050	10,050	2,835	0.00%
Total	-	-	1,312,267	1,270,572	1,483,285	1,483,285	1,570,422	23.60%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	9,383,472	9,198,365	10,716,872	10,198,805	8,030,604	10,691,098	11,129,636	9.13%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# City Commission: 001-01-511	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1110 COMMISSIONERS SALARIES	84,242	86,348	86,349	86,349	57,565	86,348	90,665	5.00%
-1210 ACCURED SALARIES	(5,351)	-	-	-	-	-	-	0.00%
-2100 FICA TAX EXPENSE	6,439	6,371	6,606	6,606	4,022	6,032	6,936	5.00%
-2200 RETIREMENT EXPENSE	18,419	16,866	16,494	16,283	10,855	16,283	16,508	1.38%
-2300 HEALTH AND LIFE INSURANCE	-	-	11	11	-	-	11	0.00%
-2400 WORKERS COMP	1,261	1,285	1,284	1,228	919	1,223	1,465	19.30%
Total	105,011	110,870	110,744	110,477	73,361	109,886	115,585	4.62%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	2,744	7,166	3,229	28,795	1,921	15,021	28,786	-0.03%
-3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
-4020 SCHOOLING, CONFERENCE, ETC	(425)	-	-	-	-	-	-	0.00%
-4022 SCHOOLING/CONF-MAYOR	425	2,086	1,200	5,000	1,909	4,184	5,000	0.00%
-4023 SCHOOLING/CONF-VMAYOR BROWN	2,314	3,548	2,200	5,000	5,698	5,112	5,000	0.00%
-4024 SCHOOLING/CONF-COMM CAMPBELL	-	1,914	1,200	5,000	1,231	2,980	5,000	0.00%
-4025 SCHOOLING/CONF-COMM NORWOOD	2,156	2,784	1,500	5,000	992	2,741	5,000	0.00%
-4026 SCHOOLING/CONF-COMM BOROM	102	2,802	1,200	5,000	3,243	5,103	5,000	0.00%
-4100 COMMUNICATIONS SERVICES	-	-	-	-	-	-	-	0.00%
-4200 POSTAGE AND FREIGHT	-	-	-	-	-	-	-	0.00%
-4400 RENTALS AND LEASES	-	-	-	-	-	-	-	0.00%
-4500 LIABILITY INSURANCE	2,410	2,595	2,219	3,326	2,104	3,326	3,515	5.68%
-4610 BUILDING MAINTENANCE	270	2,023	-	5,000	64	64	4,000	-20.00%
-4620 EQUIPMENT MAINTENANCE	-	1,700	1,700	1,700	1,700	1,700	1,700	0.00%
-4700 PRINTING AND BINDING	50	988	1,000	1,000	435	435	1,000	0.00%
-4800 ADVERTISING	-	1,456	-	2,500	2,841	3,000	3,000	20.00%
-5100 OFFICE SUPPLIES	78	99	350	300	206	300	300	0.00%
-5230 JANITORIAL SUPPLIES	-	-	-	-	18	30	30	0.00%
-5280 OPERATING SUPPLIES	3,005	3,682	1,000	3,000	3,639	5,000	8,000	166.67%
-5281 MAYOR'S RECEPTION	-	7,025	6,500	6,900	8,628	8,628	9,000	30.43%
-5400 MEMBR,SUBSCRIPT,DUES	1,223	1,595	1,500	1,600	1,663	2,400	2,400	50.00%
Total	14,354	41,462	24,798	79,121	36,291	60,023	86,731	9.62%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	6,922	-	-	-	-	-	0.00%
Total	-	6,922	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	119,365	159,254	135,542	189,598	109,652	169,909	202,316	6.71%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# City Manager's Office: 001-20-512	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1100 EXECUTIVE SALARIES	113,466	152,248	116,315	92,388	61,763	94,099	98,085	6.17%
-1200 REGULAR SALARIES	31,897	31,220	31,672	79,965	22,002	33,495	57,602	-27.97%
-1210 ACCRUED SALARIES	2,752	90	-	-	(2,842)	(2,842)	-	0.00%
-2100 FICA TAX EXPENSE	10,942	14,013	11,321	13,185	6,133	9,344	11,910	-9.67%
-2200 RETIREMENT EXPENSE	22,196	22,474	21,401	27,791	11,281	17,181	17,631	-36.56%
-2300 HEALTH AND LIFE INSURANCE	23,976	20,052	26,459	22,555	5,539	22,555	10,300	-54.33%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	2,560	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	203	198	197	219	164	219	225	2.74%
-2410 WORKERS COMP CLAIM	-	-	-	-	550	550	-	0.00%
Total	207,992	240,294	207,365	236,103	104,590	174,601	195,753	-17.09%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	888	3,061	610	417	556	1,458	411	-1.44%
-3120 PHYSICALS	-	-	-	-	-	-	100	0.00%
-3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
-4020 SCHOOLING, CONFERENCE, ETC	2,142	1,349	879	1,000	1,659	2,000	1,700	70.00%
-4021 SCHOOLING/CONF-CITY MANAGER	2,744	1,399	1,750	5,000	3,282	5,000	5,000	0.00%
-4100 COMMUNICATIONS SERVICES	1,158	1,369	1,000	1,350	829	1,293	1,350	0.00%
-4200 POSTAGE AND FREIGHT	359	462	200	400	385	450	450	12.50%
-4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
-4320 ELECTRICITY	1,860	1,865	1,700	1,800	923	1,741	1,800	0.00%
-4400 RENTALS AND LEASES	1,568	2,021	330	1,907	1,765	1,800	1,907	0.00%
-4500 LIABILITY INSURANCE	3,383	3,516	3,518	4,723	3,475	4,607	3,580	-24.20%
-4610 BUILDING MAINTENANCE	666	3,227	750	5,000	639	900	4,000	-20.00%
-4620 EQUIPMENT MAINTENANCE	517	635	750	550	564	600	600	9.09%
-4630 VEHICLE MAINTENANCE	10	375	250	375	20	50	375	0.00%
-4700 PRINTING AND BINDING	1,848	1,178	750	1,100	689	1,055	1,100	0.00%
-5100 OFFICE SUPPLIES	1,182	826	500	650	929	1,300	1,300	100.00%
-5210 GAS AND LUBRICANTS	924	1,095	900	1,500	759	1,272	1,500	0.00%
-5230 JANITORIAL SUPPLIES	444	341	400	350	234	350	350	0.00%
-5280 OPERATING SUPPLIES	480	2,587	1,000	1,950	2,057	2,800	1,950	0.00%
-5400 MEMBR,SUBSCRIPT,DUES	1,630	1,503	1,630	1,800	1,634	1,634	1,800	0.00%
Total	21,801	26,808	16,917	29,872	20,398	28,310	29,273	-2.01%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	29,854	29,854	-	1,659	1,659	-	0.00%
Total	-	29,854	29,854	-	1,659	1,659	-	0.00%
DEPARTMENT TOTAL	229,793	296,956	254,136	265,975	126,647	204,570	225,026	-15.40%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# City Clerk's Office: 001-21-512	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1100 EXECUTIVE SALARIES	70,685	74,032	71,550	74,777	50,330	76,214	78,165	4.53%
-1200 REGULAR SALARIES	-	-	3,458	21,258	-	-	-	-100.00%
-1210 ACCRUED SALARIES	1,411	461	-	-	(1,872)	(1,872)	-	0.00%
-2100 FICA TAX EXPENSE	4,992	5,186	5,738	7,347	3,506	5,309	5,980	-18.61%
-2200 RETIREMENT EXPENSE	19,014	17,884	16,814	22,280	11,677	17,682	17,509	-21.41%
-2300 HEALTH AND LIFE INSURANCE	6,885	6,882	7,467	8,094	4,015	8,094	9,462	16.90%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	1,146	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	73	96	95	95	71	95	113	18.95%
Total	104,207	104,540	105,122	133,851	67,728	105,523	111,229	-16.90%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	10,778	11,839	10,126	10,278	4,634	9,834	10,137	-1.37%
-3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
-3400 CONTRACTUAL SERVICES	4,950	4,375	5,000	4,375	4,375	4,375	4,375	0.00%
-3401 ELECTION EXPENSE	-	-	500	500	-	-	500	0.00%
-4027 SCHOOLING/CONF-BETSY DRIGGERS	1,718	2,128	1,500	1,500	116	1,500	2,000	33.33%
-4100 COMMUNICATIONS SERVICES	1,264	1,508	928	1,704	853	1,317	1,704	0.00%
-4200 POSTAGE AND FREIGHT	724	200	850	200	241	350	350	75.00%
-4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
-4320 ELECTRICITY	1,860	1,902	1,800	1,800	923	1,741	1,800	0.00%
-4400 RENTALS AND LEASES	1,490	1,691	2,200	1,605	1,462	1,500	1,605	0.00%
-4500 LIABILITY INSURANCE	1,981	2,046	1,924	2,241	1,714	2,264	2,358	5.22%
-4610 BUILDING MAINTENANCE	688	1,320	2,000	5,000	514	800	4,000	-20.00%
-4620 EQUIPMENT MAINTENANCE	536	541	642	5,118	564	5,118	5,118	0.00%
-4630 VEHICLE MAINTENANCE	-	-	-	-	-	-	-	0.00%
-4700 PRINTING AND BINDING	59	-	200	200	59	200	200	0.00%
-4800 ADVERTISING	1,705	1,698	2,250	100	122	350	350	250.00%
-4900 LEGAL ADVERTISING	6,082	3,285	4,000	4,000	330	2,000	2,000	-50.00%
-5100 OFFICE SUPPLIES	1,119	1,220	1,000	1,000	990	1,300	1,300	30.00%
-5210 GAS AND LUBRICANTS	-	-	-	-	-	-	-	0.00%
-5230 JANITORIAL SUPPLIES	316	353	400	400	234	300	400	0.00%
-5260 UNIFORMS	-	-	-	-	-	-	-	0.00%
-5280 OPERATING SUPPLIES	1,989	2,284	2,000	2,000	300	1,600	1,000	-50.00%
-5281 MAYOR'S RECEPTION	5,857	-	-	-	-	-	-	0.00%
-5400 MEMBR,SUBSCRIPT,DUES	601	612	500	825	386	825	825	0.00%
Total	43,715	37,004	37,820	42,846	17,818	35,375	40,022	-6.59%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	18,558	18,558	-	-	-	-	0.00%
Total	-	18,558	18,558	-	-	-	-	0.00%
DEPARTMENT TOTAL	147,922	160,101	161,500	176,697	85,546	140,897	151,251	-14.40%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Finance: 001-22-513	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1100 EXECUTIVE SALARIES	66,451	76,515	68,894	67,000	65,779	76,757	83,895	25.22%
-1200 REGULAR SALARIES	96,335	84,055	99,645	69,778	46,419	70,030	75,099	7.63%
-1210 ACCRUED SALARIES	2,997	523	-	-	(3,519)	(3,519)	-	0.00%
-1300 OTHER SALARIES & WAGES	-	-	-	18,000	-	18,000	18,900	5.00%
-1400 OVERTIME-GENERAL ADMIN	-	357	-	-	-	-	-	0.00%
-2100 FICA TAX EXPENSE	11,838	11,788	12,893	10,464	8,241	12,138	12,163	16.24%
-2200 RETIREMENT EXPENSE	33,544	26,313	29,506	21,556	16,022	24,305	24,888	15.46%
-2300 HEALTH AND LIFE INSURANCE	16,506	11,295	17,782	30,604	6,546	30,604	19,716	-35.58%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	1,823	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	217	225	225	174	130	174	230	32.18%
-2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	229,710	211,069	228,945	217,576	139,617	228,489	234,891	7.96%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	6,076	6,467	6,503	6,556	4,850	6,556	6,411	-2.21%
-3120 PHYSICALS	-	-	-	60	-	-	100	66.67%
-3200 ACCOUNTING AND AUDITING	30,782	29,797	29,797	59,670	29,317	34,670	33,696	-43.53%
-3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
-4020 SCHOOLING, CONFERENCE, ETC	238	198	2,000	4,000	2,320	2,400	4,000	0.00%
-4100 COMMUNICATIONS SERVICES	1,520	1,721	1,647	1,800	996	1,800	1,800	0.00%
-4200 POSTAGE AND FREIGHT	1,994	1,420	900	1,450	880	1,450	1,450	0.00%
-4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
-4320 ELECTRICITY	1,859	1,865	1,620	1,900	923	1,741	1,900	0.00%
-4400 RENTALS AND LEASES	1,180	1,235	761	1,180	987	1,180	1,180	0.00%
-4500 LIABILITY INSURANCE	3,255	3,651	3,524	3,473	2,663	3,473	4,199	20.90%
-4610 BUILDING MAINTENANCE	1,049	1,288	500	5,000	516	800	4,000	-20.00%
-4620 EQUIPMENT MAINTENANCE	4,642	4,871	4,675	4,880	4,894	4,900	4,900	0.41%
-4700 PRINTING AND BINDING	1,837	2,729	1,600	2,400	1,575	2,400	2,400	0.00%
-5100 OFFICE SUPPLIES	941	1,474	1,000	1,500	618	900	1,500	0.00%
-5230 JANITORIAL SUPPLIES	531	389	400	525	161	400	525	0.00%
-5260 UNIFORMS	-	-	-	-	-	-	-	0.00%
-5280 OPERATING SUPPLIES	6,398	3,982	4,774	4,500	1,016	2,000	4,500	0.00%
-5400 MEMBR,SUBSCRIPT,DUES	528	845	545	930	190	590	590	-36.56%
Total	62,829	61,933	60,246	99,824	51,906	65,260	73,151	-26.72%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	-	-	-	1,998	1,998	-	0.00%
Total	-	-	-	-	1,998	1,998	-	0.00%
DEPARTMENT TOTAL	292,540	273,002	289,191	317,400	193,521	295,747	308,042	-2.95%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Human Resources: 001-25-513	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1100 EXECUTIVE SALARIES	-	-	-	51,739	-	-	43,745	-15.45%
-1210 ACCRUED SALARIES	-	-	-	-	-	-	-	0.00%
-2100 FICA TAX EXPENSE	-	-	-	3,958	-	-	3,346	-15.46%
-2200 RETIREMENT EXPENSE	-	-	-	12,003	-	-	10,149	-15.45%
-2300 HEALTH AND LIFE INSURANCE	-	-	-	13,800	-	-	13,800	0.00%
-2400 WORKERS COMP	-	-	-	-	-	-	-	0.00%
Total	-	-	-	81,500	-	-	71,040	-12.83%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.00%
-3120 PHYSICALS	-	-	-	100	-	-	100	0.00%
-3400 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	0.00%
-4020 SCHOOLING, CONFERENCE, ETC	-	-	-	3,000	-	-	3,000	0.00%
-4100 COMMUNICATIONS SERVICES	-	-	-	-	-	-	-	0.00%
-4200 POSTAGE AND FREIGHT	-	-	-	250	-	-	250	0.00%
-4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
-4320 ELECTRICITY	-	-	-	-	-	-	-	0.00%
-4400 RENTALS AND LEASES	-	-	-	-	-	-	-	0.00%
-4500 LIABILITY INSURANCE	-	-	-	-	-	-	1,649	0.00%
-4610 BUILDING MAINTENANCE	-	-	-	5,000	-	-	4,000	-20.00%
-4620 EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	0.00%
-4700 PRINTING AND BINDING	-	-	-	200	-	-	200	0.00%
-5100 OFFICE SUPPLIES	-	-	-	1,000	-	-	1,000	0.00%
-5230 JANITORIAL SUPPLIES	-	-	-	250	-	-	250	0.00%
-5260 UNIFORMS	-	-	-	-	-	-	-	0.00%
-5280 OPERATING SUPPLIES	-	-	-	4,000	-	-	4,000	0.00%
-5400 MEMBR,SUBSCRIPT,DUES	-	-	-	500	-	-	500	0.00%
Total	-	-	-	14,300	-	-	14,949	4.54%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	-	-	-	95,800	-	-	85,989	-10.24%
CITY HALL TOTAL EXPENDITURES	789,619	889,314	840,369	1,045,470	515,365	811,123	972,624	-7%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Facilities Maintenance: 001-23-519	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1200 REGULAR SALARIES	61,575	46,023	72,573	39,315	26,954	40,827	41,281	5.00%
-1210 ACCURED SALARIES	1,463	(478)	-	-	(984)	(984)	-	0.00%
-1400 OVERTIME	1,214	652	-	-	2,084	4,022	-	0.00%
-2100 FICA TAX EXPENSE	4,393	3,297	5,552	3,008	2,048	3,099	3,158	4.99%
-2200 RETIREMENT EXPENSE	16,890	10,592	17,055	9,121	6,737	10,196	9,247	1.38%
-2300 HEALTH AND LIFE INSURANCE	3,845	4,051	4,247	4,423	2,182	4,423	5,173	16.96%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	1,690	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	1,824	1,687	1,685	851	637	851	1,015	19.27%
Total	92,893	65,823	101,112	56,718	39,657	62,434	59,874	5.56%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	362	350	503	556	111	556	411	-26.08%
-4020 SCHOOLING, CONFERENCE, ETC	1,225	873	500	500	-	500	500	0.00%
-4100 COMMUNICATIONS SERVICES	938	1,460	1,440	674	814	1,350	1,350	100.30%
-4400 RENTALS AND LEASES	-	110	500	500	-	500	5,000	900.00%
-4500 LIABILITY INSURANCE	1,042	1,126	1,082	683	516	683	876	28.26%
-4610 BUILDING MAINTENANCE	-	-	300	1,000	-	500	500	-50.00%
-4620 EQUIPMENT MAINTENANCE	1,749	351	1,500	1,000	1,021	1,500	1,500	50.00%
-4630 VEHICLE MAINTENANCE	3,154	1,307	3,000	2,000	853	2,000	2,000	0.00%
-5210 GAS AND LUBRICANTS	4,585	3,091	3,250	4,000	1,106	2,189	3,000	-25.00%
-5250 SMALL TOOLS	-	328	-	500	531	1,000	1,000	100.00%
-5260 UNIFORMS	509	423	500	500	460	750	750	50.00%
-5280 OPERATING SUPPLIES	2,542	2,806	3,000	2,500	1,506	2,500	2,500	0.00%
-5400 MEMBR,SUBSCRIPT,DUES	-	-	-	-	-	-	-	0.00%
Total	16,106	12,224	15,575	14,413	6,918	14,028	19,387	34.51%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	-	-	5,000	693	693	-	-100.00%
Total	-	-	-	5,000	693	693	-	-100.00%
DEPARTMENT TOTAL	108,999	78,048	116,687	76,131	47,267	77,154	79,261	4.11%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Information Technology: 001-17-516	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	56,651	65,876	58,020	52,969	35,386	53,680	55,491	4.76%
1210 ACCRUED SALARIES	184	56	-	-	(1,199)	(1,199)	-	0.00%
2100 FICA TAX EXPENSE	3,982	4,597	4,439	4,052	2,350	3,566	4,245	4.76%
2200 RETIREMENT EXPENSE	15,402	12,420	13,635	12,289	8,210	12,454	12,430	1.15%
2300 HEALTH AND LIFE INSURANCE	11,790	11,786	12,712	13,800	6,876	13,800	16,172	17.19%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	1,033	-	-	-	-	-	-	0.00%
2400 WORKERS COMP	1,245	1,288	1,287	1,145	856	1,145	1,362	18.95%
2510 UNEMPLOYMENT CLAIM	-	520	-	-	-	-	-	0.00%
Total	90,287	96,543	90,093	84,255	52,480	83,446	89,700	6.46%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	5,125	11,090	38,626	10,239	15,464	25,000	25,237	146.48%
4020 SCHOOLING, CONFERENCE, ETC	345	-	2,900	1,500	615	615	1,500	0.00%
4100 COMMUNICATIONS SERVICES	2,617	2,892	1,600	2,703	2,520	3,849	4,440	64.26%
4400 RENTALS AND LEASES	9,909	6,606	-	-	-	-	-	0.00%
4401 RENTALS AND LEASES-VEHICLE	-	-	-	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	841	1,238	858	1,257	951	1,257	1,488	18.38%
4610 BUILDING MAINTENANCE	-	-	-	-	-	-	4,000	0.00%
4620 EQUIPMENT MAINTENANCE	139	515	400	-	694	1,650	1,500	0.00%
4630 VEHICLE MAINTENANCE	428	57	1,000	3,000	763	1,200	3,000	0.00%
5100 OFFICE SUPPLIES	-	-	250	-	11	50	50	0.00%
5210 GAS AND LUBRICANTS	1,624	1,276	1,500	2,057	738	1,340	1,800	-12.49%
5280 OPERATING SUPPLIES	536	7,965	3,450	8,000	7,221	16,000	10,000	25.00%
5400 MEMBR,SUBSCRIPT,DUES	175	-	350	350	-	-	175	-50.00%
Total	21,737	31,639	50,934	29,106	28,977	50,961	53,190	82.75%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	3,013	-	30,000	58,113	58,113	60,000	100.00%
Total	-	3,013	-	30,000	58,113	58,113	60,000	100.00%
DEBT SERVICE								
7101 PRINCIPAL-COMPUTER EQUIP	-	-	6,379	-	-	-	-	0.00%
7102 INTEREST-COMPUTER EQUIP	-	-	228	-	-	-	-	0.00%
Total	-	-	6,607	-	-	-	-	0.00%
DEPARTMENT TOTAL	112,025	131,195	147,634	143,361	139,570	192,521	202,890	41.52%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Legal: 001-04-514	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1000 EXECUTIVE SALARIES	17,105	17,610	17,610	59,894	39,929	59,894	62,889	5.00%
-2100 FICA TAXES	827	819	1,347	4,582	2,676	4,014	4,811	5.00%
-2200 RETIREMENT-GENERAL	4,601	4,254	4,138	13,895	9,264	13,895	14,087	1.38%
-2300 HEALTH AND LIFE INSURANCE	-	-	46	4,377	-	-	46	-98.95%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	406	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	18	18	18	61	46	61	73	19.67%
Total	22,958	22,701	23,159	82,809	51,915	77,864	81,906	-1.09%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	47,867	38,757	35,126	5,000	6,534	10,000	8,500	70.00%
-4020 SCHOOLING/CONF-CITY ATTORNEY	-	-	-	-	25	1,800	2,000	0.00%
-4500 LIABILITY INSURANCE	259	290	269	1,034	2,720	1,034	1,309	26.60%
Total	48,126	39,048	35,395	6,034	9,278	12,834	11,809	95.71%
DEPARTMENT TOTAL	71,084	61,748	58,554	88,843	61,193	90,698	93,715	5.48%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Other Govt Services: 001-04-519	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
-3400 SAFETY PROGRAM	1,644	1,447	1,000	1,000	245	1,500	1,500	50.00%
-3420 SPECIAL EVENTS(FIREWORKS)	19,750	18,290	23,500	18,000	18,500	18,290	18,500	2.78%
-3430 CHRISTMAS LIGHTING	-	-	-	-	-	-	-	0.00%
-3470 MILLENNIUM TOWER EXPENSE	731	143	1,000	1,000	-	-	1,000	0.00%
-4500 LIABILITY INSURANCE	-	-	-	3,854	1,009	3,960	3,546	-7.99%
-4510 INSURANCE CLAIMS	-	-	-	-	-	-	-	0.00%
-4511 HEALTH INS-CONTINGENT PREM GAS AU	9,064	-	-	-	-	-	-	0.00%
-4590 100 BLOCK BLDG MAINTENANCE	-	-	-	-	-	-	-	0.00%
-4920 PROPERTY TAX	-	7,882	-	5,000	1,489	1,500	1,500	-70.00%
-4930 SPECIAL EVENTS (PALATKA PRIDE)	-	240	-	-	1,051	1,400	1,500	0.00%
-3480 BLOOD SCREENING	-	-	-	-	-	-	-	0.00%
-3120 SURPLUS EQUIPMENT AUCTION COST	195	-	250	250	-	-	250	0.00%
Total	31,384	28,003	25,750	29,104	22,294	26,650	27,796	-4.49%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	-	-	15,000	-	-	-	-100.00%
Total	-	-	-	15,000	-	-	-	-100.00%
GRANTS & AIDS								
-8210 CHAMBER OF COMMERCE	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
-8230 SOCIAL SERVICES	-	1,000	2,000	1,000	1,000	1,000	1,000	0.00%
-8240 RIVER FRONT PARK PROG	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Total	10,000	11,000	12,000	11,000	11,000	11,000	11,000	0.00%
DEPARTMENT TOTAL	41,384	39,003	37,750	55,104	33,294	37,650	38,796	-29.59%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Building & Permitting: 001-02-524	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1100 EXECUTIVE SALARIES	72,120	73,444	74,577	70,984	47,777	70,836	74,533	5.00%
·1200 REGULAR SALARIES	82,746	109,915	117,035	59,982	61,028	89,153	62,825	4.74%
·1210 ACCRUED SALARIES	486	1,243	-	-	(4,287)	(4,287)	-	0.00%
·1400 OVERTIME	321	280	-	-	-	-	-	0.00%
·2100 FICA TAX EXPENSE	10,734	12,434	14,658	10,019	7,488	11,067	10,508	4.88%
·2200 RETIREMENT EXPENSE	41,707	37,427	41,682	30,384	19,731	29,084	30,768	1.26%
·2300 HEALTH AND LIFE INSURANCE	32,965	35,645	38,832	28,356	19,996	28,356	33,277	17.35%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	4,162	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	242	331	330	166	124	166	198	19.28%
Total	245,483	270,718	287,114	199,891	151,858	224,374	212,109	6.11%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	1,945	659	3,129	556	832	832	836	50.36%
·3120 PRE-EMPLOYMENT PHYSICALS	-	86	190	-	-	-	-	0.00%
·3400 OTHER CONTRACTUAL SERVICES	73,878	103,785	103,860	103,860	67,845	103,485	92,420	-11.01%
·4020 SCHOOLING, CONFERENCE, ETC	2,578	2,272	3,000	3,000	485	1,500	2,500	-16.67%
·4100 COMMUNICATIONS SERVICES	2,859	2,604	2,880	2,880	1,426	2,248	2,500	-13.19%
·4200 POSTAGE AND FREIGHT	1,945	1,994	1,210	1,900	865	1,150	1,500	-21.05%
·4310 NATURAL GAS	381	395	400	400	182	239	300	-25.00%
·4320 ELECTRICITY	3,638	3,976	3,200	3,400	2,103	3,862	4,000	17.65%
·4330 CREDIT CARD FEES	798	626	800	600	338	588	600	0.00%
·4400 RENTALS AND LEASES	1,767	1,767	1,800	1,800	1,620	1,620	1,800	0.00%
·4500 LIABILITY INSURANCE	4,852	6,454	6,140	5,281	4,023	5,373	5,684	7.63%
·4610 BUILDING MAINTENANCE	886	1,343	2,500	2,500	1,118	1,218	2,500	0.00%
·4620 EQUIPMENT MAINTENANCE	3,059	3,276	4,600	3,600	3,311	3,311	3,600	0.00%
·4630 VEHICLE MAINTENANCE	293	407	400	400	-	-	800	100.00%
·4700 PRINTING AND BINDING	2,231	2,444	1,000	2,500	1,048	1,505	1,500	-40.00%
·4800 ADVERTISING	-	-	100	-	-	-	-	0.00%
·4900 LEGAL ADVERTISING	8,147	12,505	10,000	12,000	13,117	17,489	17,500	45.83%
·5100 OFFICE SUPPLIES	443	1,842	300	950	731	975	1,200	26.32%
·5110 CODE ENFORCEMENT	-	-	-	-	-	-	-	0.00%
·5120 DEMOLITION	-	-	-	-	-	-	-	0.00%
·5210 GAS AND LUBRICANTS	2,012	2,041	1,100	2,500	584	955	1,200	-52.00%
·5230 JANITORIAL SUPPLIES	164	234	200	750	153	250	500	-33.33%
·5260 UNIFORMS	130	-	120	-	-	-	-	0.00%
·5280 OPERATING SUPPLIES	5,121	4,355	5,500	4,500	636	1,000	3,000	-33.33%
·5400 MEMBR,SUBSCRIPT,DUES	755	810	1,100	850	594	850	850	0.00%
Total	117,883	153,876	153,529	154,227	101,010	148,448	144,790	-6.12%
CAPITAL OUTLAY								
·6401 DEO PLANNING GRANT	3,000	-	-	-	-	-	-	0.00%
·6450 CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
·6451 LANDSCAPING CODE FEE IMPROVEMENT	-	3,900	-	-	8,415	8,415	1,000	0.00%
Total	3,000	3,900	-	-	8,415	8,415	1,000	0.00%
DEPARTMENT TOTAL	366,365	428,494	440,643	354,118	261,283	381,237	357,899	1.07%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Police: 001-07-521	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1100 EXECUTIVE SALARIES	298,158	272,268	314,604	295,014	186,359	279,111	283,229	-3.99%
·1200 REGULAR SALARIES	1,133,220	1,156,365	1,251,344	1,108,624	725,379	1,112,719	1,165,677	5.15%
·1210 ACCRUED SALARIES	9,845	3,504	-	-	(34,770)	(34,770)	-	0.00%
·1220 CLERICAL SALARIES	118,731	115,928	123,634	123,109	85,768	130,755	138,336	12.37%
·1300 OTHER SALARIES & WAGES	23,510	24,541	25,585	24,910	16,524	25,022	26,080	4.70%
·1310 HOLIDAY PAY	31,928	29,911	32,964	32,964	22,432	32,624	32,964	0.00%
·1320 CONTRACTUAL WORKERS	-	-	-	-	-	-	-	0.00%
·1400 OVERTIME	104,351	86,154	103,320	95,000	65,125	109,311	105,000	10.53%
·1410 OVERTIME CLERICAL	-	-	500	500	-	-	-	-100.00%
·2100 FICA TAX EXPENSE	121,939	118,393	141,674	128,529	77,851	117,918	133,973	4.24%
·2200 RETIREMENT-CLERICAL BENEFIT	36,942	28,966	32,937	31,398	21,620	33,540	33,846	7.80%
·2201 PENSION-POLICE BENEFIT	228,325	204,154	245,121	191,205	109,213	170,241	123,565	-35.38%
·2230 STATE CONTRIB-POLICE	66,189	64,825	59,256	59,256	-	65,000	65,000	9.69%
·2300 HEALTH AND LIFE INSURANCE	268,119	288,139	329,021	357,022	156,956	357,022	378,069	5.90%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	24,434	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	33,823	35,021	35,227	30,813	23,004	30,695	35,996	16.82%
·2410 WORKERS COMP CLAIM	-	-	-	-	464	464	-	0.00%
·2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	2,499,514	2,428,169	2,695,187	2,478,344	1,455,927	2,429,652	2,521,735	1.75%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	19,117	38,853	47,326	30,351	28,835	30,351	42,838	41.14%
·3101 RED LIGHT CAMERA-ATS CONTRACT	136,618	413,471	328,800	229,125	141,900	229,125	229,125	0.00%
·3102 RED LIGHT FINES DUE TO STATE	365,798	269,593	301,870	266,845	164,929	266,845	254,117	-4.77%
·3103 RED LIGHT HEARING EXPENSES	9,000	12,000	12,000	12,000	7,000	12,000	12,000	0.00%
·3120 PHYSICALS	2,200	1,480	2,500	2,500	1,145	2,500	2,500	0.00%
·3500 CONFIDENTIAL INFORMANTS	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
·4020 SCHOOLING, CONFERENCE, ETC	298	240	300	300	300	300	300	0.00%
·4030 TRAINING & SCHOOLING	25,674	20,639	23,972	18,672	10,763	18,672	18,672	0.00%
·4100 COMMUNICATIONS SERVICES	18,571	30,554	37,299	33,380	17,305	33,380	33,380	0.00%
·4200 POSTAGE AND FREIGHT	1,487	921	1,300	1,300	547	1,300	1,300	0.00%
·4310 NATURAL GAS	32	12	200	20	33	40	100	400.00%
·4320 ELECTRICITY	11,077	10,468	12,000	12,000	4,673	11,000	11,000	-8.33%
·4330 CREDIT CARD FEES	3	36	-	75	2	2	25	-66.67%
·4380 ANIMAL CONTROL	3,538	4,492	3,953	4,300	3,871	4,300	4,300	0.00%
·4390 K-9 CARE	1,570	2,604	3,887	4,319	1,581	4,319	4,319	0.00%
·4400 RENTALS AND LEASES	7,581	7,932	8,736	9,240	6,640	9,240	9,240	0.00%
·4450 VEHICLE LEASES	158,552	38,851	43,708	-	-	-	-	0.00%
·4500 LIABILITY INSURANCE	52,075	52,154	50,933	53,389	40,458	54,072	59,975	12.34%
·4510 INSURANCE CLAIMS	-	35,500	-	-	-	-	-	0.00%
·4610 BUILDING MAINTENANCE	5,748	10,441	5,700	6,500	5,276	10,000	6,500	0.00%
·4620 EQUIPMENT MAINTENANCE	4,861	8,075	6,800	6,800	4,713	6,800	6,800	0.00%
·4630 VEHICLE MAINTENANCE	62,163	44,121	45,000	40,000	16,911	32,000	40,000	0.00%
·4640 RADIO MAINTENANCE	929	1,412	2,000	2,000	-	2,000	2,000	0.00%
·4680 RANGE MAINTENANCE	932	908	1,420	1,420	546	1,420	1,420	0.00%
·4700 PRINTING AND BINDING	3,416	3,529	3,465	3,465	814	2,039	2,800	-19.19%
·4900 WEED & SEED DONATION EXPENSES	-	-	-	-	-	-	-	0.00%
·4940 GUN SAFETY CLASS EXPENSE	-	-	-	-	-	-	-	0.00%
·4950 POLICE ATHLETIC LEAGUE	-	-	-	-	-	15,000	15,000	0.00%
·5100 OFFICE SUPPLIES	2,161	1,519	1,500	1,500	665	1,500	1,500	0.00%
·5210 GAS AND LUBRICANTS	114,418	81,863	100,000	96,000	35,011	68,000	80,000	-16.67%
·5230 JANITORIAL SUPPLIES	1,372	1,689	1,300	1,500	1,314	2,200	2,000	33.33%
·5260 UNIFORMS	18,486	15,489	16,050	24,050	18,846	24,050	24,050	0.00%
·5280 OPERATING SUPPLIES	61,041	56,771	64,004	55,460	29,770	45,000	51,960	-6.31%
·5281 SPECIAL POLICE TRUST EXPENSE	19,623	11,462	10,000	-	-	-	-	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Police: 001-07-521	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
OPERATING EXPENSES (continued)								
5282 EVIDENCE FUND EXPENSE	984	1,499	1,500	-	409	409	-	0.00%
5283 CRIME PREVENTION-DRUG AWARE	-	105	-	-	-	-	-	0.00%
5284 VOCA-DONATIONS	-	-	-	-	-	-	-	0.00%
5285 WOMEN'S SELF DEFENSE EXPENSE	-	820	-	-	-	-	-	0.00%
5300 PETTY CASH REIMBURSEMENT	250	-	100	100	-	100	100	0.00%
5400 MEMBR,SUBSCRIPT,DUES	747	1,100	2,549	600	185	600	600	0.00%
Total	1,116,322	1,186,603	1,146,172	923,211	550,442	894,564	923,921	0.08%
CAPITAL OUTLAY								
6210 CAPITAL IMPROVEMENTS	3,325	-	-	46,969	9,495	31,275	-	-100.00%
6400 CAPITAL OUTLAY	28,476	29,919	29,919	-	-	-	75,000	0.00%
6401 VEHICLE PURCHASES	520,625	325,572	325,572	-	-	-	-	0.00%
6402 VEHICLE PURCHASES (USDA GRANT)	40,239	-	-	-	-	-	-	0.00%
Total	592,665	355,491	355,491	46,969	9,495	31,275	75,000	59.68%
GRANTS & AIDS								
8320 BULLET PROOF GRANT-50% CITY	-	1,349	4,387	4,047	3,003	4,388	4,388	8.43%
8370 BULLET PROOF GRANT	-	1,349	4,387	4,047	3,003	4,388	4,388	8.43%
8400 JAG-BYRNE 2008-PUT4Q9-003	-	-	-	-	-	-	-	0.00%
8410 WEED & SEED GRANT EXPENSE	-	-	-	-	-	-	-	0.00%
8440 JAG RECOVERY LOCAL 09SBB90645	-	-	-	-	-	-	-	0.00%
8450 JAG 2009 2009DJBX0978	-	-	-	-	-	-	-	0.00%
8460 JAG 2010 2010DJBX1516	-	-	-	-	-	-	-	0.00%
8470 2011-JAGC-PUTN-3-B2-169	-	-	-	-	-	-	-	0.00%
8210 CONTRIBUTION TO PAL	-	-	-	-	-	-	-	0.00%
8480 JAG 2011 2011DJBX2106	-	-	-	-	-	-	-	0.00%
8490 2012-JAGC-PUTN-1-C4-027	-	-	-	-	-	-	-	0.00%
8500 2013 JAG Local 2012-DJ-BX-0269	-	-	-	-	-	-	-	0.00%
8510 2013-JAGC-PUTN-1-D7-018	-	-	-	-	-	-	-	0.00%
8511 2014 JAG LOCAL	11,098	-	-	-	-	-	-	0.00%
8512 2014 JAGC-PUTN COUNTY WIDE	16,073	-	-	-	-	-	-	0.00%
8513 2015 JAG LOCAL	-	10,933	10,986	-	-	-	-	0.00%
8514 2015 JAGC-PUTN COUNTY WIDE	-	15,007	15,359	-	-	-	-	0.00%
8515 NRA Grant	-	-	30,000	-	-	-	-	0.00%
8516 2016 JAGC-PUTN COUNTY WIDE	-	-	-	15,000	12,820	15,000	-	-100.00%
8517 JAG-LOCAL-2017	-	-	-	-	-	-	-	0.00%
8518 2017-JAG PUTN COUNTY WIDE	-	-	-	-	-	-	13,000	0.00%
8519 REPORT WRITING SYS GRANT-MATCH	-	-	-	-	-	-	75,000	0.00%
Total	27,171	28,638	65,119	23,094	18,826	23,776	96,776	319.05%
DEBT SERVICE								
7101 PROSPERITY POL VEH	-	-	-	-	-	-	-	0.00%
7102 HANCOCK POL VEH	-	-	-	-	-	-	-	0.00%
7103 BB&T POL VEH 2013	44,079	41,047	60,055	61,071	35,500	61,071	62,105	1.69%
7104 BOA POL VEH 2014	-	102,145	102,200	102,100	102,100	102,100	103,800	1.67%
7105 AMERIS POL VEH 2015	-	-	-	41,500	41,500	41,500	84,200	102.89%
7201 PROSPERITY POL VEH	-	-	-	-	-	-	-	0.00%
7202 HANCOCK POL VEH	-	-	-	-	-	-	-	0.00%
7203 BB&T POL VEH 2013	3,654	2,604	3,589	2,572	1,625	2,572	1,539	-40.16%
7204 BOA POL VEH 2014	-	8,018	8,022	6,366	6,366	6,366	4,705	-26.09%
7205 AMERIS POL VEH 2015	-	-	-	6,062	5,263	6,062	6,662	9.90%
Total	47,733	153,814	173,866	219,671	192,354	219,671	263,011	19.73%
DEPARTMENT TOTAL	4,283,405	4,152,716	4,435,835	3,691,289	2,227,043	3,598,937	3,880,443	5.12%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Code Enforcement: 001-19-521	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1200 REGULAR SALARIES	34,236	34,474	37,797	36,596	20,919	30,081	41,010	12.06%
·1210 ACCRUED SALARIES	325	224	-	-	(924)	(924)	-	0.00%
·1400 OVERTIME	-	627	-	-	948	1,500	-	0.00%
·2100 FICA TAX EXPENSE	2,615	2,489	2,891	2,800	1,527	2,283	3,137	12.04%
·2200 RETIREMENT EXPENSE	6,613	5,335	5,924	5,570	4,377	6,582	6,225	11.76%
·2300 HEALTH AND LIFE INSURANCE	205	5,735	213	8,094	4,015	8,094	9,462	16.90%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	406	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	549	562	562	521	389	519	663	27.26%
Total	44,949	49,446	47,387	53,581	31,251	48,135	60,497	12.91%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	651	449	752	778	490	778	1,211	55.66%
·4020 SCHOOLING, CONFERENCE, ETC.	4,848	5,129	1,200	3,500	3,862	4,200	2,000	-42.86%
·4100 COMMUNICATIONS SERVICES	268	435	288	672	337	619	672	0.00%
·4200 POSTAGE AND FREIGHT	513	95	1,000	1,000	154	300	1,000	0.00%
·4500 LIABILITY INSURANCE	500	618	575	649	495	651	883	36.06%
·4630 VEHICLE MAINTENANCE	666	615	800	850	53	510	850	0.00%
·4640 RADIO MAINTENANCE	-	-	-	-	-	-	-	0.00%
·4700 PRINTING AND BINDING	958	141	200	200	-	200	200	0.00%
·5100 OFFICE SUPPLIES	170	167	200	200	152	350	200	0.00%
·5120 LOT DEMOLITION AND CLEANUP	3,980	5,713	-	-	15,193	15,193	-	0.00%
·5210 GAS AND LUBRICANTS	598	112	900	900	60	200	900	0.00%
·5260 UNIFORMS	100	117	100	150	145	150	300	100.00%
·5280 OPERATING SUPPLIES	641	792	700	800	641	1,000	1,000	25.00%
Total	13,893	14,382	6,715	9,699	21,581	24,150	9,216	-4.98%
CAPITAL OUTLAY								
·6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	58,842	63,827	54,102	63,280	52,832	72,286	69,713	10.17%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Fire: 001-08-522	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1100 EXECUTIVE SALARIES	169,942	173,688	174,478	194,705	117,473	195,099	159,447	-18.11%
·1200 REGULAR SALARIES	774,351	790,689	801,869	796,493	536,435	792,984	819,687	2.91%
·1210 ACCRUED SALARIES	5,836	3,716	-	-	(25,213)	(25,213)	-	0.00%
·1220 CLERICAL SALARIES	18,499	18,487	19,964	19,964	11,590	18,322	20,963	5.00%
·1300 OTHER SALARIES & WAGES	8,833	23,652	10,000	21,000	4,470	15,000	18,000	-14.29%
·1310 HOLIDAY PAY	31,089	31,553	31,623	31,633	21,358	30,245	31,633	0.00%
·1400 OVERTIME	79,897	80,930	85,000	75,000	60,530	92,000	85,000	13.33%
·2100 FICA TAX EXPENSE	77,357	79,449	85,904	87,118	53,269	81,223	86,807	-0.36%
·2200 CLERICAL RETIREMENT	-	-	-	-	-	-	-	0.00%
·2201 FIRE PENSION	327,715	265,598	282,637	255,327	184,369	284,235	306,618	20.09%
·2230 STATE CONTRIB-FIRE	80,280	95,455	78,504	78,504	-	80,000	80,000	1.91%
·2300 HEALTH AND LIFE INSURANCE	158,443	149,806	162,676	202,844	75,648	202,844	206,848	1.97%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	16,507	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	25,572	22,808	27,428	28,421	21,253	28,358	31,882	12.18%
·2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	1,774,321	1,735,832	1,760,083	1,791,009	1,061,184	1,795,098	1,846,885	3.12%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	1,429	18,282	28,019	3,334	93,758	111,690	28,292	748.59%
·3120 PHYSICALS	9,310	4,990	5,000	10,000	1,955	10,000	15,000	50.00%
·4020 SCHOOLING, CONFERENCE, ETC	6,464	5,967	6,000	6,000	2,115	6,000	6,000	0.00%
·4100 COMMUNICATION SERVICES	7,022	7,284	8,000	7,000	4,005	6,500	7,000	0.00%
·4200 POSTAGE AND FREIGHT	268	277	400	100	248	300	300	200.00%
·4310 NATURAL GAS	2,047	2,324	2,500	2,500	1,955	2,600	2,500	0.00%
·4320 ELECTRICITY	13,993	12,866	14,000	14,000	7,094	13,000	14,000	0.00%
·4330 CREDIT CARD FEES	-	-	-	-	358	500	-	0.00%
·4400 RENTALS AND LEASES	980	1,228	1,500	1,200	933	1,272	1,200	0.00%
·4500 LIABILITY INSURANCE	23,721	25,054	24,050	27,507	20,831	27,752	31,062	12.92%
·4510 INSURANCE CLAIMS	-	401	-	-	-	-	-	0.00%
·4610 BUILDING MAINTENANCE	20,305	11,090	20,000	15,000	8,863	13,000	20,000	33.33%
·4620 EQUIPMENT MAINTENANCE	6,238	4,273	6,000	6,000	3,255	6,000	6,000	0.00%
·4630 VEHICLE MAINTENANCE	30,118	34,178	30,000	30,000	22,318	31,000	30,000	0.00%
·4640 RADIO MAINTENANCE	336	2,617	1,500	1,500	1,982	2,300	3,000	100.00%
·4700 PRINTING AND BINDING	318	407	300	300	196	450	300	0.00%
·5100 OFFICE SUPPLIES	1,317	835	1,800	1,400	965	1,400	1,400	0.00%
·5140 FIRE CODE ENFORCEMENT	2,703	2,854	3,000	3,000	1,612	3,000	3,000	0.00%
·5210 GAS AND LUBRICANTS	21,631	18,300	20,000	20,000	7,435	14,000	18,000	-10.00%
·5230 JANITORIAL SUPPLIES	4,310	5,093	4,000	4,000	3,535	5,000	5,000	25.00%
·5250 SMALL TOOLS	978	446	1,500	1,500	832	1,500	1,500	0.00%
·5260 UNIFORMS	6,421	10,305	10,000	10,000	12,551	16,000	20,000	100.00%
·5280 OPERATING SUPPLIES	22,800	21,899	20,000	20,000	21,732	26,000	25,000	25.00%
·5290 FIRE PUB-ED EXPENSE	7,174	16,068	17,000	17,000	23,833	23,833	17,000	0.00%
·5400 MEMBR, SUBSCRIPT, DUES	278	600	300	360	185	300	360	0.00%
Total	190,160	207,639	224,869	201,701	242,547	323,396	255,914	26.88%
CAPITAL OUTLAY								
·6400 CAPITAL OUTLAY	-	2,100	-	-	-	13,000	-	0.00%
·6420 FIRE GRANT	-	-	-	-	-	-	-	0.00%
·6401 VEHICLE PURCHASE	9,500	-	139,000	-	45,951	141,209	-	0.00%
Total	9,500	2,100	139,000	-	45,951	154,209	-	0.00%
DEBT SERVICE								
·7101 SUTPHEN FIRE TRUCK	-	-	-	-	-	-	-	0.00%
·7201 SUTPHEN FIRE TRUCK	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	1,973,981	1,945,571	2,123,952	1,992,710	1,349,681	2,272,703	2,102,799	5.52%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Streets: 001-09-541	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1200 REGULAR SALARIES	162,980	145,836	171,330	103,266	73,606	108,278	203,754	97.31%
-1210 ACCRUED SALARIES	838	(630)	-	-	(2,668)	(2,668)	-	0.00%
-1310 HOLIDAY PAY	-	-	-	-	-	-	-	
-1400 OVERTIME	19,920	6,388	20,000	12,000	597	5,300	12,000	0.00%
-2100 FICA TAX EXPENSE	12,689	10,574	14,637	8,818	5,091	7,636	16,505	87.17%
-2200 RETIREMENT EXPENSE	24,222	14,288	25,214	18,494	7,592	14,022	33,855	83.06%
-2300 HEALTH AND LIFE INSURANCE	30,691	24,831	36,268	30,789	14,666	30,789	62,914	104.34%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	2,409	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	8,254	13,492	8,834	5,891	4,406	5,878	13,202	124.10%
-2410 WORKERS COMP CLAIM	-	352	-	-	-	-	-	0.00%
Total	262,004	215,129	276,283	179,258	103,290	169,235	342,230	90.91%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	3,653	1,182	755	556	626	4,200	9,372	1585.61%
-3120 PHYSICALS	136	484	150	150	-	-	150	0.00%
-3410 DEPT OF CORR-PRISON CREW GUARD	-	-	-	-	-	-	-	0.00%
-3440 TREE REMOVAL	3,015	1,695	3,000	3,000	1,925	7,900	20,000	566.67%
-3460 RAILROAD SIGNAL MAINTENANCE	9,339	9,339	9,500	9,500	4,272	9,339	9,500	0.00%
-4100 COMMUNICATIONS SERVICES	2,147	2,119	1,800	2,400	1,524	2,328	2,400	0.00%
-4310 NATURAL GAS	67	65	100	100	70	105	100	0.00%
-4320 ELECTRICITY	160,366	156,686	166,000	166,000	91,909	157,175	166,000	0.00%
-4400 RENTALS & LEASES	228	194	200	1,100	194	900	3,000	172.73%
-4500 LIABILITY INSURANCE	7,463	8,030	7,569	5,004	3,817	5,106	7,430	48.48%
-4510 INSURANCE CLAIMS	1,163	-	-	-	-	-	-	0.00%
-4610 BUILDING MAINTENANCE	476	325	900	500	1,185	1,717	500	0.00%
-4620 EQUIPMENT MAINTENANCE	11,745	12,062	10,000	10,000	10,959	21,609	15,000	50.00%
-4630 VEHICLE MAINTENANCE	9,421	27,279	10,000	10,000	6,881	13,000	10,000	0.00%
-4660 TRAFFIC LIGHT REPAIR	24,037	13,096	14,000	14,000	8,429	14,000	14,000	0.00%
-4670 STORMWATER MAINTENANCE/REPAIR	-	-	-	-	-	-	-	0.00%
-5100 OFFICE SUPPLIES	-	8	-	-	78	100	100	0.00%
-5210 GAS AND LUBRICANTS	28,391	17,709	23,000	23,000	6,810	16,167	20,000	-13.04%
-5230 JANITORIAL SUPPLIES	80	165	60	175	104	175	175	0.00%
-5250 SMALL TOOLS	-	-	-	-	105	300	700	0.00%
-5260 UNIFORMS	1,365	2,218	2,200	2,200	964	1,606	2,700	22.73%
-5280 OPERATING SUPPLIES	5,112	3,238	6,000	6,000	7,413	10,132	14,000	133.33%
-5330 PAVING MATERIALS	19,501	2,854	5,000	5,500	4,671	2,329	5,500	0.00%
-5340 STREET SIGNS	358	-	4,000	4,000	4,131	5,000	4,000	0.00%
Total	288,062	258,748	264,234	263,185	156,068	273,188	304,627	15.75%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	-	-	-	693	693	-	0.00%
-6420 STORMWATER	-	-	-	-	-	9,200	-	0.00%
-6430 SIDEWALK REPAIRS	-	4,080	-	-	3,035	5,000	-	0.00%
-6453 RIVER ST RETAINING WALL	-	-	-	-	9,079	18,927	-	0.00%
Total	-	4,080	-	-	12,807	33,820	-	0.00%
DEPARTMENT TOTAL	550,066	477,957	540,517	442,443	272,164	476,243	646,857	46.20%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Cemetery: 001-14-569	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1200 REGULAR SALARIES	85,708	90,737	81,726	18,096	28,301	28,301	-	-100.00%
-1210 ACCRUED SALARIES	1,239	(700)	-	-	(1,308)	(1,308)	-	0.00%
-1400 OVERTIME	7,477	6,021	2,000	-	15	15	-	0.00%
-2100 FICA TAX EXPENSE	6,955	7,293	6,405	1,384	1,947	1,947	-	-100.00%
-2200 RETIREMENT EXPENSE	7,198	3,728	4,020	-	3,211	3,211	-	0.00%
-2300 HEALTH AND LIFE INSURANCE	7,482	3,361	9,458	182	5,907	5,907	-	-100.00%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	327	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	2,193	3,325	3,334	758	567	756	-	-100.00%
Total	118,579	113,765	106,943	20,420	38,640	38,829	-	-100.00%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	242	467	503	139	300	300	1,000	619.42%
-3120 PHYSICALS	261	-	100	100	-	-	-	-100.00%
-3400 CONTRACTUAL SERVICES	-	-	-	-	500	500	-	0.00%
-3440 TREE REMOVAL	-	4,800	2,000	2,000	-	-	4,000	100.00%
-4100 COMMUNICATIONS SERVICES	1,590	1,769	1,200	1,817	1,225	1,883	1,817	0.00%
-4320 ELECTRICITY	4,272	4,256	4,000	4,500	2,307	4,245	4,500	0.00%
-4020 SCHOOLING, CONFERENCE, ETC	135	-	-	-	-	-	-	0.00%
-4400 RENTALS AND LEASES	-	-	250	-	-	-	-	0.00%
-4500 LIABILITY INSURANCE	2,181	2,630	2,490	1,569	1,201	1,611	1,188	-24.28%
-4610 BUILDING MAINTENANCE	1,077	5,044	2,000	2,500	1,030	2,500	5,000	100.00%
-4620 EQUIPMENT MAINTENANCE	3,262	2,115	2,500	2,500	1,830	1,843	2,500	0.00%
-4630 VEHICLE MAINTENANCE	1,135	244	1,500	1,500	203	322	-	-100.00%
-5100 OFFICE SUPPLIES	738	633	600	-	33	75	100	0.00%
-5210 GAS AND LUBRICANTS	3,413	1,160	3,500	2,000	253	253	1,000	-50.00%
-5220 MERCHANDISE FOR SALE	21,935	20,318	22,250	-	1,561	1,561	-	0.00%
-5230 JANITORIAL SUPPLIES	789	838	1,000	800	347	551	500	-37.50%
-5250 SMALL TOOLS	-	-	100	100	-	54	100	0.00%
-5260 UNIFORMS	999	938	1,200	1,300	298	300	-	-100.00%
-5270 CHEMICALS & FERTILIZER	165	45	500	500	53	100	500	0.00%
-5280 OPERATING SUPPLIES	4,127	7,143	5,000	2,500	2,072	2,500	2,500	0.00%
-5281 SPECIAL CEMETERY OPERATING	-	-	-	-	11,600	11,600	-	0.00%
Total	46,321	52,399	50,693	23,825	24,815	30,196	24,705	3.69%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	12,547	8,000	10,000	859	8,659	5,000	-50.00%
Total	-	12,547	8,000	10,000	859	8,659	5,000	-50.00%
DEPARTMENT TOTAL	164,900	178,711	165,636	54,245	64,313	77,684	29,705	-45.24%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Cultural Services: 001-03-573	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1200 REGULAR SALARIES	-	15,259	25,904	45,732	20,926	31,836	33,094	-27.63%
·1210 ACCRUED SALARIES	-	754	-	-	(754)	(754)	-	0.00%
·2100 FICA TAX EXPENSE	-	1,158	1,982	3,498	1,557	2,369	2,532	-27.62%
·2200 RETIREMENT EXPENSE	-	2,175	-	7,232	4,855	7,386	7,413	2.50%
·2300 HEALTH AND LIFE INSURANCE	-	623	91	8,140	2,181	8,140	5,173	-36.45%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	-	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	-	643	642	1,149	859	1,147	944	-17.84%
Total	-	20,613	28,619	65,751	29,624	50,123	49,156	-25.24%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	150	173	2,252	278	168	168	137	-50.72%
·3101 WATERWORKS-PROFESSIONAL SERVIC	-	-	-	-	-	-	-	0.00%
·4500 LIABILITY INSURANCE	7,522	11,203	9,997	13,236	10,131	13,582	12,133	-8.33%
·4610 BRONSON HOUSE-MAINTENANCE	285	10,952	12,000	16,000	13,093	16,000	16,000	0.00%
·4611 PUTNAM CO HIST SOCIETY MUSEUM-MA	22	2,333	2,500	5,000	64	6,000	5,000	0.00%
·4612 ST JOHNS RIVER CENTER-MAINTENANCE	-	678	2,000	2,000	6,213	8,000	2,000	0.00%
·4613 LARIMER ARTS CENTER-MAINTENANCE	2,608	2,856	4,500	4,500	556	2,500	3,000	-33.33%
·4614 TILGHMAN HOUSE-MAINTENANCE	141	106	1,500	2,500	240	2,000	2,500	0.00%
·4615 DEPOT-MAINTENANCE	6,867	909	4,000	3,500	1,448	3,500	3,500	0.00%
·4616 WATERWORKS MAINTENANCE	2,043	11,412	8,050	4,000	330	4,800	4,000	0.00%
·4617 HAMMOCK HALL-MAINTENANCE	21	700	1,000	1,500	321	1,500	1,500	0.00%
·4618 WILLARD COOPER BUILDING-MAINTENA	902	225	500	500	1,520	2,000	500	0.00%
·4800 ADVERTISING	-	-	4,000	1,000	-	500	500	-50.00%
·5222 ST JOHNS RIVER CENTER-MERCHANDISE	-	713	4,000	2,000	-	750	750	-62.50%
·5230 JANITORIAL SUPPLIES	-	34	2,000	500	167	300	500	0.00%
·5260 UNIFORMS	-	242	750	250	-	-	250	0.00%
·5280 BRONSON HOUSE-OPERATING	21	10,834	11,666	8,000	4,663	8,208	6,500	-18.75%
·5281 PUTNAM CO HIST SOCIETY MUSEUM-OP	-	1,256	2,500	500	-	-	500	0.00%
·5282 ST JOHNS RIVER CENTER-OPERATING	-	8,852	8,666	6,000	6,413	10,343	6,000	0.00%
·5283 LARIMER ARTS CENTER-OPERATING	-	548	400	500	497	500	500	0.00%
·5284 TILGHMAN HOUSE-OPERATING	-	371	1,000	500	167	300	500	0.00%
·5285 DEPOT-OPERATING	552	621	5,000	500	-	-	500	0.00%
·5286 WATERWORKS-OPERATING	3,586	5,443	5,466	5,000	3,787	4,500	5,000	0.00%
·5287 HAMMOCK HALL-OPERATING	-	-	-	-	-	-	-	0.00%
·5288 WILLARD COOPER BUILDING-OPERATING	-	287	1,000	500	-	-	500	0.00%
Total	24,719	70,746	94,747	78,264	49,779	85,451	72,270	-7.66%
CAPITAL OUTLAY								
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	24,719	91,359	123,366	144,015	79,403	135,574	121,426	-15.69%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Bronson House: 001-03-575	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1200 REGULAR SALARIES	16,584	-	-	-	-	-	-	0.00%
·1210 ACCRUED SALARIES	36	(253)	-	-	-	-	-	0.00%
·2100 FICA TAX EXPENSE	1,269	-	-	-	-	-	-	0.00%
·2200 RETIREMENT EXPENSE	-	-	-	-	-	-	-	0.00%
·2300 HEALTH AND LIFE INSURANCE	-	-	-	-	-	-	-	0.00%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	406	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	425	-	-	-	-	-	-	0.00%
Total	18,720	(253)	-	-	-	-	-	0.00%
OPERATING EXPENSES								
·4620 BUILDING MAINTENANCE	19,695	-	-	-	-	-	-	0.00%
·5280 OPERATING EXPENSES	9,756	-	-	-	-	-	-	0.00%
·4500 LIABILITY INSURANCE	3,286	-	-	-	-	-	-	0.00%
Total	32,736	-	-	-	-	-	-	0.00%
CAPITAL OUTLAY								
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	51,456	(253)	-	-	-	-	-	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Parks and Recreation: 001-15-572	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1200 REGULAR SALARIES	69,346	50,893	66,848	106,883	42,104	63,491	128,072	19.82%
·1210 ACCRUED SALARIES	60	367	-	-	(1,785)	(1,785)	-	0.00%
·1400 OVERTIME	1,372	6,041	2,000	3,000	6,458	10,257	10,000	233.33%
·2100 FICA TAX EXPENSE	5,149	4,088	5,267	8,406	3,472	5,044	10,563	25.66%
·2200 RETIREMENT EXPENSE	18,078	11,743	10,167	10,056	9,197	13,175	25,508	153.66%
·2300 HEALTH AND LIFE INSURANCE	12,688	8,122	11,716	12,517	6,066	12,517	50,895	306.61%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	922	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	1,923	1,524	1,525	2,435	1,821	2,430	3,314	36.10%
·2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	109,538	82,780	97,523	143,297	67,334	105,127	228,352	59.36%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	7,160	584	629	834	604	5,800	36,166	4236.45%
·3120 PHYSICALS	-	127	-	-	-	-	-	0.00%
·3410 DEPT OF CORR-PRISON CREW GUARD	-	29,861	-	14,931	58,053	14,931	-	-100.00%
·3440 TREE REMOVAL	-	-	-	-	-	-	-	0.00%
·4100 COMMUNICATIONS SERVICES	873	928	300	950	592	881	900	-5.26%
·4200 POSTAGE AND FREIGHT	8	-	-	-	12	12	-	0.00%
·4320 ELECTRICITY	459	-	7,500	-	-	-	-	0.00%
·4321 DOWNTOWN/RIVERFRONT ELECTRICIT	6,078	8,246	3,000	7,500	4,707	8,723	9,000	20.00%
·4322 ELECTRICITY-FRED GREEN PARK	1,153	1,086	1,150	1,100	675	1,225	1,225	11.36%
·4323 ELECTRICITY-HANK BRYAN PARK	-	-	200	-	69	113	150	0.00%
·4324 ELECTRICITY-BOOKER PARK	-	-	1,200	-	-	-	1,200	0.00%
·4325 ELECTRICITY-FORRESTER FIELD	191	282	250	275	144	241	275	0.00%
·4326 ELECTRICITY-SHAW BUCK RECREATI	96	973	130	1,200	678	1,201	1,200	0.00%
·4327 ELECTRICITY-WESTOVER PARK	-	-	200	-	-	-	-	0.00%
·4328 ELECTRICITY-PLAYGROUND 12TH &	-	-	-	-	-	-	-	0.00%
·4329 ELECTRICITY-PLAYGROUND 10TH &	1,716	2,364	270	-	2,018	2,416	-	0.00%
·4330 ELECTRICITY-EDGEMOORE & HUSSON	-	-	-	-	-	-	-	0.00%
·4400 RENTALS AND LEASES	-	-	-	-	-	-	-	0.00%
·4500 LIABILITY INSURANCE	8,493	6,078	7,238	4,358	3,332	4,442	5,206	19.46%
·4501 TRANSFER TO INSURANCE ACCT	-	-	-	-	-	-	-	0.00%
·4510 LIABILITY CLAIMS	-	-	-	-	-	-	-	0.00%
·4610 BUILDING MAINTENANCE	709	586	500	1,000	1,088	1,750	1,000	0.00%
·4620 EQUIPMENT MAINTENANCE	3,765	2,908	3,000	2,000	3,165	5,000	4,000	100.00%
·4630 VEHICLE MAINTENANCE	4,159	2,646	2,000	3,000	3,408	5,000	3,000	0.00%
·4631 BOOKER PARK MAINTENANCE	280	1,060	-	-	160	160	500	0.00%
·4640 RADIO MAINTENANCE	-	-	-	-	-	-	-	0.00%
·4650 REID STREET ISLAND	-	-	-	-	-	-	-	0.00%
·4651 MAINTENANCE-FRED GREEN PARK	-	2,170	2,000	4,000	2,124	9,500	7,500	87.50%
·4652 MAINTENANCE-HANK BRYAN PARK	294	6,011	8,000	8,000	15,141	15,500	7,500	-6.25%
·4653 MAINTENANCE-BOOKER PARK	117	4,853	4,000	4,000	4,131	4,500	7,500	87.50%
·4654 MAINTENANCE-FORRESTER FIELD	-	442	2,500	5,000	520	10,500	5,000	0.00%
·4655 MAINTENANCE-SHAW BUCK RECREATI	-	2,912	3,500	5,000	4,277	10,000	5,000	0.00%
·4656 MAINTENANCE-WESTOVER PARK	-	-	800	500	520	527	3,500	600.00%
·4657 MAINTENANCE-PLAYGROUND 12TH &	-	300	1,500	1,500	520	527	3,500	133.33%
·4658 MAINTENANCE-PLAYGROUND 10TH &	-	-	1,500	-	-	-	-	0.00%
·4659 MAINTENANCE-EDGEMOORE & HUSSON	-	-	100	300	-	-	250	-16.67%
·4660 MAINTENANCE-RIVERFRONT PARK	-	12,988	-	15,000	15,044	22,000	43,500	190.00%
·4661 MAINTENANCE-BIKE TRAIL	-	-	-	-	137	1,000	500	0.00%
·4680 DOWNTOWN LIGHTING	4,934	10,049	8,000	6,000	9,245	10,000	10,000	66.67%
·5100 OFFICE SUPPLIES	2	-	100	100	270	300	200	100.00%
·5200 PLAYGROUNDS-OPERATIONS	8,557	-	-	-	-	-	-	0.00%
·5201 OPERATIONS-FRED GREEN PARK	-	-	-	500	-	-	500	0.00%
·5202 OPERATIONS-HANK BRYAN PARK	-	159	-	500	-	-	500	0.00%
·5203 OPERATIONS-BOOKER PARK	-	159	-	500	-	850	500	0.00%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Parks and Recreation: 001-15-572	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES (continued)								
·5204 OPERATIONS-FORRESTER FIELD	-	-	-	500	-	-	500	0.00%
·5205 OPERATIONS-SHAW BUCK RECREATIO	-	-	-	500	-	-	500	0.00%
·5206 OPERATIONS-WESTOVER PARK	-	-	-	-	-	-	-	0.00%
·5207 OPERATIONS-PLAYGROUND 12TH & R	-	-	-	100	-	-	100	0.00%
·5208 OPERATIONS-PLAYGROUND 10TH & O	-	-	-	-	-	-	-	0.00%
·5209 OPERATIONS-EDGEMOORE & HUSSON	-	-	-	-	2,207	2,207	-	0.00%
·5210 GAS AND LUBRICANTS	2,753	5,968	3,500	6,000	2,844	5,000	6,000	0.00%
·5230 JANITORIAL SUPPLIES	848	142	1,500	1,000	160	350	1,000	0.00%
·5250 SMALL TOOLS	96	798	300	500	271	600	500	0.00%
·5260 UNIFORMS	1,968	1,729	2,000	3,500	1,045	1,800	2,000	-42.86%
·5270 CHEMICALS & FERTILIZER	627	775	600	500	634	1,000	500	0.00%
·5280 OPERATING SUPPLIES	9,076	5,519	4,000	4,000	6,834	8,500	10,000	150.00%
·5281 PROGRAMS	-	-	-	50,000	661	661	40,000	-20.00%
Total	64,410	112,700	71,467	154,648	145,291	157,217	220,372	42.50%
CAPITAL OUTLAY								
·6400 CAPITAL OUTLAY	-	-	-	10,000	693	693	-	-100.00%
·6401 100 BLOCK BUILDING MAINTENANCE	-	-	-	-	-	-	-	0.00%
·6402 CITY HALL LANDSCAPING	-	-	-	-	-	-	-	0.00%
·6403 AMPHITHEATER DEMOLITION	22,379	-	-	-	-	-	-	0.00%
Total	22,379	-	-	10,000	693	693	-	-100.00%
DEPARTMENT TOTAL	196,327	195,480	168,990	307,945	213,317	263,037	448,724	45.72%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Price Martin Center: 001-26-579	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
-4100 COMMUNICATIONS SERVICES	211	215	250	250	129	313	450	80.00%
-4310 NATURAL GAS	644	612	700	650	562	961	950	46.15%
-4320 ELECTRICITY	13,464	13,420	13,000	14,000	6,934	13,252	14,000	0.00%
-4500 LIABILITY INSURANCE	1,120	1,115	994	1,080	827	1,109	993	-8.06%
-4610 BUILDING MAINTENANCE	2,366	1,282	1,500	1,500	840	2,000	1,500	0.00%
-4620 EQUIPMENT MAINTENANCE	863	1,215	1,000	2,000	5,535	9,135	2,000	0.00%
-4680 GROUNDS MAINTENANCE	256	295	200	2,000	263	500	2,000	0.00%
-5230 JANITORIAL SUPPLIES	745	566	500	500	170	350	500	0.00%
-5280 OPERATING SUPPLIES	232	4,504	5,000	1,000	650	1,500	4,000	300.00%
Total	19,901	23,223	23,144	22,980	15,910	29,121	26,393	14.85%
CAPITAL OUTLAY								
-6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	19,901	23,223	23,144	22,980	15,910	29,121	26,393	14.85%

General Fund

FUND TITLE/FUND # *General Fund: 001*								
DEPARTMENT NAME/# Transportation-Water Taxis: 001-27-549	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
4500 LIABILITY INSURANCE	-	-	-	-	9,185	9,185	10,000	0.00%
4630 RIVERBOAT MAINTENANCE	-	-	-	-	-	-	3,000	0.00%
5280 RIVERBOAT OPERATING SUPPLIES	-	-	-	-	469	1,000	2,000	0.00%
Total	-	-	-	-	9,654	10,185	15,000	0.00%
CAPITAL OUTLAY								
Total	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	-	-	-	-	9,654	10,185	15,000	0.00%

General Fund

FUND TITLE/FUND # General Fund: 001								
DEPARTMENT NAME/# Transfers: 001-81-581	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
TRANSFERS								
·9130 TRANSFER TO TIF-PROPERTY TAXES	-	-	-	-	-	-	-	0.00%
·9140 TRANSFER TO GOLF FUND	1,631,248	205,537	100,998	121,254	-	261,891	217,788	79.61%
·9150 TRANSFER TO BETTER PLACE FUND	787,846	-	-	-	-	-	15,000	0.00%
·9160 TRANSFER TO AIRPORT FUND	199,916	-	103,312	133,272	-	207,631	231,552	73.74%
·9170 TRANSFER TO UTILITY FUND	-	-	-	125,000	-	125,000	-	-100.00%
DEPARTMENT TOTAL	2,619,010	205,537	204,310	379,526	-	594,522	464,340	22.35%
DEPARTMENT NAME/# Contingencies: 001-82-581								
EXPENDITURE OBJECT #/NAME								
CONTINGENCIES								
·9900 GENERAL CONTINGENCY	-	-	58,349	-	-	-	-	0.00%
·9901 CONTINGENCY FOR GOLF COURSE FU	-	-	-	-	-	-	-	0.00%
·9902 HEALTH INSURANCE CONTINGENCY	-	-	-	-	-	-	-	0.00%
·9903 CONTINGENCY FOR AIRPORT FUND	-	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	-	-	58,349	-	-	-	-	0.00%
TOTAL EXPENDITURES	11,432,082	8,961,929	9,539,838	8,861,460	5,342,289	9,120,676	9,550,585	7.78%
DEPARTMENT NAME/# Reserves: 001-83-581								
EXPENDITURE OBJECT #/NAME								
RESERVES								
·9900 OPERATING CASH RESERVE	-	-	522,978	862,486	-	1,245,107	1,247,986	44.70%
·9901 EVIDENCE FUND RESERVE	-	-	499	1,132	-	(1,205)	(1,205)	-206.45%
·9902 LOT DEMOLITION/CLEANUP RESERVE	-	-	29,170	31,260	-	24,072	29,072	-7.00%
·9903 IMPACT FEES-POLICE RESERVE	-	-	-	-	-	-	-	0.00%
·9904 IMPACT FEES-FIRE RESERVE	-	-	5,841	5,841	-	5,841	5,841	0.00%
·9908 RIVERFRONT PLAYGROUND RESERVE	-	-	5,000	5,000	-	5,000	-	-100.00%
·9909 SPECIAL CEMETERY RESERVE	-	-	113,310	117,190	-	102,223	109,473	-6.59%
·9910 SPECIAL POLICE RESERVE	-	-	57,012	51,603	-	69,104	79,104	53.29%
·9911 CANINE PURCHASE RESERVE	-	-	278	278	-	278	278	0.00%
·9912 HAND GUN CLASSES RESERVE	-	-	8,122	9,505	-	6,932	8,432	-11.29%
·9913 FIRE PUBLIC EDUCATION RESERVE	-	-	24,142	26,983	-	22,126	22,126	-18.00%
·9915 CRIME PREVENTION RESERVE	-	-	1,259	1,259	-	1,654	1,654	31.37%
·9917 BLOOD SCREENING RESERVE	-	-	1,260	1,260	-	1,260	1,260	0.00%
·9918 WOMENS SELF-DEFENSE CLASS RESE	-	-	877	877	-	2,079	2,079	137.06%
·9919 RED LIGHT CAMERA REVENUE RESER	-	-	407,286	222,671	-	83,116	71,116	-68.06%
·9921 LANDSCAPING CODE FEE RESERVE	-	-	-	-	-	2,835	1,835	0.00%
DEPARTMENT TOTAL	-	-	1,177,034	1,337,345	-	1,570,422	1,579,051	18.07%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	11,432,082	8,961,929	10,716,872	10,198,805	5,342,289	10,691,098	11,129,636	9.13%

Better Place Fund

FUND TITLE/FUND # *Better Place Fund: 101*								
REVENUE OBJECT #/TITLE	**ACTUAL 2014**	**ACTUAL 2015**	**BUDGET 2015**	**BUDGET 2016**	**ACTUAL 2016**	**PROJECTED 2016**	**BUDGET 2017**	**INCREASE/ DECREASE**
312 LOCAL OPTION, USE & FUEL TAXES								
312-6-0000 DISCRETIONARY SALES SURTAX	733,349	773,912	686,390	740,000	457,055	807,085	810,000	9.46%
Total	733,349	773,912	686,390	740,000	457,055	807,085	810,000	9.46%
331/333/334/337 STATE/FEDERAL/LOCAL GRANTS								
331-3-1000 ENERGY GRANT ARS027	-	-	-	-	-	-	-	0.00%
331-5-2000 HUD DOWNTOWN PARKING/STREETSCA	-	-	-	-	-	-	-	0.00%
331-2-5501 USDA FIRE TRUCK	-	-	-	-	-	-	-	0.00%
331-2-5502 USDA PRICE MARTIN RESTROOMS	5,836	949	-	-	-	-	-	0.00%
331-3-9001 BROWNFIELDS	-	-	-	400,000	-	761	399,239	-0.19%
331-3-9002 CDBG C04 RIVERFRONT PHASE IV	-	-	-	1,815,993	11,748	61,233	688,767	-62.07%
331-7-7000 FWC BOAT RAMP IMPROVEMENTS-FED	30,000	(30,000)	685,641	90,848	-	656,650	119,839	31.91%
331-7-7001 WATER TAXI TERMINAL FACILITY	-	-	-	-	-	-	-	0.00%
331-7-7002 USDA LARIMER ROOF REPAIR, WEATHERIZATIC	-	-	-	-	-	-	-	0.00%
334-1-1100 HAZARD-CRILL/MOSELEY 137-R	-	-	-	-	-	-	-	0.00%
334-1-3000 CRILL & MOSELEY #1561-137-A	-	-	-	-	-	-	-	0.00%
334-1-3001 ST JOHNS AVE 11HM-3H-04-64-02-	-	-	-	-	6,423	6,423	-	0.00%
334-1-3002 ST JOHNS/7TH/OAK ST 11HM-3E-04	-	-	-	-	-	-	-	0.00%
334-1-3003 URBAN FORESTRY 2010 GRANT	-	-	-	-	-	-	-	0.00%
334-1-3004 FEMA ST JOHNS 18TH TO 16TH AND OAK 1840	-	295,806	293,557	-	-	-	-	0.00%
334-1-3005 FEMA 1785-43-R	-	28,343	334,121	-	-	313,263	-	0.00%
334-4-9000 FDOT AQ605 RIVERBOAT REFURBISH	3,500	259,339	276,335	323,669	-	170,344	368,665	13.90%
334-3-8000 GP ENVIRONMENTAL CENTER	63,642	664,638	733,287	-	58,822	58,822	-	0.00%
334-7-7002 FLORIDA HUMANITIES COUNCIL-BARTRAM TRA	8,892	(910)	7,982	-	-	-	-	0.00%
334-7-7003 DHR ES1618 RAVINES-GARDEN CLUB	-	-	-	-	12,500	27,642	-	0.00%
337-3-0001 PUTNAM COUNTY-DERELICT VESSEL	29,750	-	-	-	-	-	-	0.00%
337-3-0002 SJRWMD BOOKER PARK REGIONAL POND	-	-	-	-	-	-	440,000	0.00%
337-3-0003 SJRWMD SOUTH DISTRICT STORMWATER	-	-	-	-	-	-	468,019	0.00%
337-7-0001 PUTNAM COUNTY-DOCKS	-	140,000	140,000	-	-	-	-	0.00%
389-8-0100 DONATION FROM ROTARY FOR RIVERFRONT P	-	-	-	-	-	-	20,000	0.00%
334-7-7004 FRDAP-RIVERFRONT PLAYGROUND	-	-	-	-	-	-	50,000	0.00%
Total	141,619	1,358,165	2,470,923	2,630,510	89,493	1,295,138	2,554,529	-2.89%
364 DISPOSITION OF FIXED ASSETS								
364-0-1000 Frank George Property Sale Pro	163,000	-	-	-	-	-	-	0.00%
Total	163,000	-	-	-	-	-	-	0.00%
381 TRANSFERS IN								
381-0-1000 TRANSFER FROM TAX INCREMENT	148,950	111,592	111,592	25,000	-	25,000	-	-100.00%
381-0-1001 TRANSFER FROM TAX INCREMENT-CDBG C04	-	-	-	-	-	-	156,816	0.00%
381-0-1002 TRANSFER FROM TAX INCREMENT-SOUTHERN	-	-	-	-	-	-	123,218	0.00%
381-0-1100 TRANSFER FROM CDBG FUND 50	-	-	-	-	-	-	-	0.00%
381-0-1200 TRANSFER FROM GENERAL FUND	787,846	-	-	-	-	-	15,000	0.00%
381-0-1300 TRANSFER FROM UTILTIY FUND	-	-	-	-	-	-	10,000	0.00%
381-0-1400 TRANSFER FROM SANITATION FUND	-	-	-	-	-	-	10,000	0.00%
Total	936,796	111,592	111,592	25,000	-	25,000	315,034	1160.14%
384 DEBT PROCEEDS								
384-0-1000 LOAN PROCEEDS	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
TOTAL OPERATING & OTHER REVENUES	1,974,764	2,243,669	3,268,905	3,395,510	546,548	2,127,223	3,679,563	8.37%
CASH BALANCE FORWARD								
301-0-1007 BETTER PLACE BALANCE FORWARD	-	-	(264,636)	(85,577)	(1,169,890)	(1,169,890)	193,773	-326.43%
Total	-	-	(264,636)	(85,577)	(1,169,890)	(1,169,890)	193,773	-326.43%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,974,764	2,243,669	3,004,269	3,309,933	(623,343)	957,333	3,873,336	17.02%

Better Place Fund

FUND TITLE/FUND # Better Place Fund: 101								
DEPARTMENT NAME/# Better Place Plan: 101-18-519	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
3100 ENGINEERING FEES	-	-	-	-	-	-	-	0.00%
3101 DEPT OF CORR-PRISON CREW	57,877	57,497	57,497	59,722	14,931	59,722	59,722	0.00%
3102 ST. JOHNS AVE STREETSCAPE (ENGINEER	-	-	-	-	-	-	-	0.00%
Total	57,877	57,497	57,497	59,722	14,931	59,722	59,722	0.00%
CAPITAL OUTLAY								
6270 DHR ES1618 RAVINES-GARDEN CLUB	-	-	-	-	3,000	27,642	-	0.00%
6310 SIDEWALKS	12,924	810	-	-	2,078	1,078	80,000	0.00%
6450 GP ENVIRONMENTAL CENTER	63,642	717,388	700,000	-	-	-	-	0.00%
6451 FLORIDA HUMANITIES COUNCIL-BARTRA	12,523	-	-	-	-	-	-	0.00%
6452 RIVER STREET STRIPING	2,494	-	-	-	-	-	-	0.00%
6453 LAUREL STREET STRIPING	545	-	-	-	-	-	-	0.00%
6454 AMPHITHEATER IMPROVEMENTS	17,086	-	4,500	-	-	-	-	0.00%
Total	109,215	718,198	704,500	-	5,078	28,720	80,000	0.00%
DEBT SERVICE								
7103 FRANK GEORGE INFRASTRUCTURE	411,000	262,000	262,000	269,000	269,000	269,000	275,000	2.23%
7203 FRANK GEORGE INFRASTRUCTURE	43,096	33,217	33,217	27,014	27,013	27,014	20,657	-23.53%
7104 PRINCIPAL-SUTPHEN FIRE TRUCK	56,128	58,320	58,320	60,576	45,188	60,576	62,983	3.97%
7204 INTEREST-SUTPHEN FIRE TRUCK	19,769	17,576	17,577	15,320	11,734	15,320	12,913	-15.71%
7303 FRANK GEORGE INFRASTRUCTURE	-	-	-	-	-	-	-	0.00%
7105 STREET SWEEPER	-	-	-	-	-	-	35,750	0.00%
7106 PUBLIC WORKS BUILDING	-	-	-	-	-	-	30,000	0.00%
Total	529,993	371,114	371,114	371,910	352,936	371,910	437,303	17.58%
GRANT MATCHES								
6325 CDBG C04 Southern Riverfront P	-	1,331	-	766,023	77,800	86,233	844,252	10.21%
6350 RIVERBOAT REFURBISHEMENT-100%	133,067	192,296	192,296	-	2,482	2,509	63,343	0.00%
8121 FEMA ST JOHNS 18TH TO 16TH AND OAK	215,712	200,477	200,477	-	-	-	-	0.00%
8122 FEMA 1785-43-R	200,255	203,565	203,565	-	-	-	-	0.00%
6351 BOAT RAMP PARKING IMPROVEMENTS	691,067	1,136,284	1,134,635	-	(823)	-	-	0.00%
6352 WATER TAXI TERMINAL FACILITY	8,065	3,800	3,800	1,044,970	-	39,720	251,653	-75.92%
6353 RIVERFRONT PARK FUEL FARM	-	-	-	275,000	-	-	-	-100.00%
6354 WATER TAXI STOPS AT OTHER DOCKS	-	-	-	53,669	-	-	53,669	0.00%
6355 BROWNFIELDS	-	-	-	400,000	111	761	399,239	-0.19%
6356 RIVERFRONT PLAYGROUND-FRDAP	-	-	-	-	5,000	5,000	75,000	0.00%
8920 PRICE MARTIN RESTROOM USDA GRA	5,836	250	-	-	-	-	-	0.00%
8921 FIRE TRUCK USDA	-	-	-	-	-	-	-	0.00%
8922 USDA LARIMER ROOF REPAIR, WEATHER	-	-	-	-	-	-	-	0.00%
8923 DERELICT VESSEL REMOVAL	29,750	-	-	-	-	-	-	0.00%
8924 SJRWMD BOOKER PARK REGIONAL POND	-	-	-	-	-	-	660,215	0.00%
8925 SJRWMD SOUTH DISTRICT STORMWATER	-	-	-	-	-	-	591,237	0.00%
Total	1,283,752	1,738,003	1,734,773	2,539,662	84,570	134,224	2,938,608	15.71%
TRANSFERS								
9140 TRANSFER TO GOLF FUND-BETTER P	152,355	168,999	168,999	168,984	98,574	168,984	168,756	-0.13%
Total	152,355	168,999	168,999	168,984	98,574	168,984	168,756	-0.13%
DEPARTMENT TOTAL	2,133,192	3,053,811	3,036,883	3,140,278	556,088	763,560	3,684,389	17.33%
TOTAL EXPENDITURES	2,133,192	3,053,811	3,036,883	3,140,278	556,088	763,560	3,684,389	17.33%
RESERVES								
9907 BETTER PLACE RESERVE	-	-	(32,614)	169,655	(1,179,431)	193,773	188,947	11.37%
DEPARTMENT TOTAL	-	-	(32,614)	169,655	(1,179,431)	193,773	188,947	11.37%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	2,133,192	3,053,811	3,004,269	3,309,933	(623,343)	957,333	3,873,336	17.02%

Airport Fund

FUND TITLE/FUND # *Airport Fund: 005*								
REVENUE OBJECT #/TITLE	**ACTUAL 2014**	**ACTUAL 2015**	**BUDGET 2015**	**BUDGET 2016**	**ACTUAL 2016**	**PROJECTED 2016**	**BUDGET 2017**	**INCREASE/ DECREASE**
FEDERAL GRANTS								
389-2-8101 FAA TAXIWAY C REHAB	14,505	-	-	-	-	-	-	0.00%
389-2-8103 FAA NORTH APRON/TAXIWAY D 23-2	64,800	235,497	217,678	-	-	-	-	0.00%
389-2-8104 FAA OBSTRUCTION/TREE REMOVAL	-	-	-	-	-	-	270,000	0.00%
Total	79,305	235,497	217,678	-	-	-	270,000	0.00%
STATE GRANTS								
389-3-8000 BEACON GRANT	684	684	-	-	399	456	-	0.00%
389-3-8901 FDOT GRANT AQ566 TAXIWAY C REH	-	-	-	-	-	-	-	0.00%
389-3-8902 FDOT GRANT-SOUTH AIRPORT DRAIN	39,883	47,415	90,180	-	-	145,629	-	0.00%
389-3-8903 FDOT GENERAL AVIATION	-	-	-	-	-	-	-	0.00%
389-3-8904 FDOT REDI HANGARS	59,748	285,897	1,495,561	-	286,344	1,098,370	-	0.00%
389-3-8905 NORTH APRON EXPANSION	-	-	-	-	-	-	-	0.00%
389-3-8906 FDOT GRANT OBSTRUCTION/TREE REMOVAL	-	-	-	-	-	-	334,220	0.00%
Total	100,316	333,996	1,585,741	-	286,743	1,244,455	334,220	0.00%
TOTAL GRANTS	179,620	569,493	1,803,419	-	286,743	1,244,455	604,220	0.00%
OPERATING REVENUES								
344-0-1900 LAND LEASE	-	-	-	-	-	-	-	0.00%
344-1-1010 100 LL AVIATION FUEL	349,206	344,881	455,000	350,000	210,280	309,734	318,500	-9.00%
344-1-1020 JET A AVIATION FUEL	194,143	175,469	190,000	166,250	78,611	109,036	120,000	-27.82%
344-1-1030 DONATIONS-FLY-IN EVENT	5,487	10,418	7,000	11,000	11,015	11,015	14,000	27.27%
344-1-1200 TIE DOWN FEES/VEHICLE PARKING	3,544	3,866	3,500	4,000	1,734	2,633	3,590	-10.25%
344-1-1400 VENDING	1,675	1,641	2,000	1,500	1,040	1,624	1,700	13.33%
344-1-1700 AVIATION LUBRICANTS	2,492	2,830	2,400	2,500	1,492	2,734	2,650	6.00%
344-1-1800 MERCHANDISE SALES	2,784	1,818	3,600	2,000	1,304	1,806	2,000	0.00%
362-0-1000 HANGAR RENTALS	220,688	232,023	240,500	281,183	169,320	252,722	260,000	-7.53%
362-0-2000 LAND LEASE	3,888	3,888	3,888	3,888	2,592	3,888	3,888	0.00%
362-0-3000 BUILDING RENTAL	3,326	5,013	13,400	7,800	779	966	-	-100.00%
362-0-4000 OFFICE RENTAL	-	6,000	-	-	-	-	-	0.00%
Total	787,232	787,847	921,288	830,121	478,165	696,158	726,328	-12.50%
OTHER REVENUES								
364-0-1000 SURPLUS EQUIPMENT-AIRPORT	-	-	2,500	-	-	-	-	0.00%
364-0-1001 LOSS ON SALE/DISPOSAL OF ASSET	(368,488)	-	-	-	-	-	-	0.00%
365-0-1000 SALE OF SURPLUS MATERIALS-MILLINGS	8,880	23,400	-	-	-	-	-	0.00%
365-0-1001 SALE OF SURPLUS LAND	-	-	5,000	-	-	-	-	0.00%
365-0-1002 SALE OF SURPLUS MATERIAL-OTHER	224	-	-	-	-	-	-	0.00%
365-0-1003 SALE OF SURPLUS MATERIAL-SAND	-	-	25,000	-	-	-	-	0.00%
369-9-1000 MISCELLANEOUS REVENUES	2,997	1,939	1,500	1,800	1,609	1,984	1,800	0.00%
369-9-1002 ADVERTISING REVENUES	-	-	1,600	1,500	-		-	-100.00%
369-9-2000 REFUNDS/REIMBURSEMENTS	1,020	-	-	-	-	-	-	0.00%
369-9-3000 LATE FEES	-	-	-	-	-	-	-	0.00%
369-9-4000 INSURANCE CLAIMS-AIRPORT	-	1,925	-	-	-	-	-	0.00%
369-9-1001 E-Payables Revenue Share	398	400	325	400	136	215	250	-37.50%
Total	(354,969)	27,664	35,925	3,700	1,745	2,199	2,050	-44.59%
TRANSFERS								
389-9-0001 TRANSFER FROM GENERAL FUND	199,916	-	100,998	133,272	-	207,631	231,552	73.74%
Total	199,916	-	100,998	133,272	-	207,631	231,552	73.74%
LOAN PROCEEDS								
383-0-1000 LOAN PROCEEDS	-	-	-	-	-		-	0.00%
Total	-	-	-	-	-	-	-	0.00%
TOTAL REVENUES	811,800	1,385,004	2,861,630	967,093	766,654	2,150,444	1,564,150	61.74%
CASH BALANCE FORWARD								
301-0-0000 OPERATING CASH BALANCE FORWARD	-	-	(136,402)	(136,402)	(1,188,174)	(1,188,174)	(249,584)	82.98%
302-0-0000 SURPLUS LAND BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
Total	-	-	(136,402)	(136,402)	(1,188,174)	(1,188,174)	(249,584)	82.98%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	811,800	1,385,004	2,725,228	830,691	(421,520)	962,270	1,314,566	58.25%

Airport Fund

FUND TITLE/FUND # *Airport Fund: 005*								
DEPARTMENT NAME/# Airport: 005-05-542	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1200 REGULAR SALARIES	116,196	105,739	113,426	114,543	71,489	109,491	120,270	5.00%
1210 ACCRUED SALARIES	(3,472)	6,184	-	-	(2,419)	(2,419)	-	0.00%
1400 OVERTIME	706	655	1,200	1,200	288	538	1,200	0.00%
2100 FICA TAX EXPENSE	8,888	8,020	9,086	8,854	5,410	8,276	9,292	4.95%
2200 RETIREMENT EXPENSE	23,827	20,168	19,670	19,678	13,967	20,778	19,949	1.38%
2300 HEALTH AND LIFE INSURANCE	1,598	1,822	837	1,248	694	1,188	1,248	0.00%
2400 WORKERS COMP	2,787	2,736	2,700	2,699	2,018	2,693	3,219	19.27%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
2510 UNEMPLOYMENT CLAIM	15	318	-	-	-	-	-	0.00%
Total	150,543	145,642	146,919	148,222	91,447	140,545	155,178	4.69%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	1,341	628	503	556	337	337	549	-1.26%
3120 PHYSICALS	142	-	95	95	40	40	40	-57.89%
3200 ACCOUNTING AND AUDITING	1,199	5,682	5,682	2,741	2,741	2,741	4,013	46.41%
4020 SCHOOLING, CONFERENCE, ETC	566	-	500	500	-	700	700	40.00%
4100 COMMUNICATIONS SERVICES	6,311	6,020	4,600	6,000	4,490	7,368	7,053	17.55%
4200 POSTAGE AND FREIGHT	304	321	215	275	239	350	350	27.27%
4310 NATURAL GAS	300	559	300	600	857	900	900	50.00%
4320 ELECTRICITY	15,371	15,410	14,000	15,500	9,786	17,140	18,500	19.35%
4330 UTILITIES-WATER	3,134	3,617	3,200	3,800	2,773	4,593	4,500	18.42%
4340 CREDIT CARD FEES	20,803	19,435	22,000	22,000	9,742	18,255	20,000	-9.09%
4400 RENTALS AND LEASES	-	-	-	-	-	-	-	0.00%
4500 LIABILITY INSURANCE	24,216	25,638	23,810	30,254	23,466	29,279	29,205	-3.47%
4610 BUILDING/HANGAR MAINTENANCE	10,344	8,662	8,000	10,000	3,334	10,000	10,000	0.00%
4620 EQUIPMENT/FIELD MAINTENANCE	8,935	11,540	9,000	13,500	7,970	14,000	12,500	-7.41%
4630 VEHICLE MAINTENANCE	664	1,870	2,000	2,000	(103)	2,000	2,000	0.00%
4640 RADIO MAINTENANCE	21	-	100	100	-	150	150	50.00%
4680 GROUNDS LANDSCAPING	48,000	48,000	48,000	51,000	48,000	51,000	55,000	7.84%
4700 PRINTING AND BINDING	-	-	-	-	-	-	-	0.00%
4800 ADVERTISING	1,960	2,081	3,600	3,600	2,225	3,048	3,600	0.00%
4920 LAND TAX	-	-	2,750	-	-	-	-	0.00%
5100 OFFICE SUPPLIES	642	759	650	750	806	976	850	13.33%
5170 100LL FUEL	315,210	305,799	415,000	305,000	178,038	300,714	278,500	-8.69%
5180 JET A FUEL	140,491	106,744	140,000	118,000	41,394	70,958	80,000	-32.20%
5190 LOSS ON FUEL	-	-	-	-	-	-	-	0.00%
5200 FLY-IN EVENT-DONATIONS	3,391	8,797	7,000	9,500	7,136	11,015	14,000	47.37%
5210 AIRPORT VEHICLE GAS	1,393	866	1,000	1,000	222	396	425	-57.50%
5220 GENERAL MERCHANDISE	4,630	5,842	6,000	7,000	4,032	6,050	7,000	0.00%
5230 JANITORIAL SUPPLIES	982	869	850	800	395	800	825	3.13%
5260 UNIFORMS	-	-	-	100	-	-	100	0.00%
5280 OPERATING SUPPLIES	1,946	3,532	1,500	1,700	2,275	3,500	2,500	47.06%
5400 MEMBR,SUBSCRIPT,DUES	916	657	750	650	274	604	625	-3.85%
5900 DEPRECIATION	696,765	695,959	-	-	-	-	-	0.00%
Total	1,309,977	1,279,287	721,105	607,021	350,467	556,914	553,885	-8.75%
CAPITAL OUTLAY								
6210 EQUIPMENT BLDG-FUEL FARM UPGRA	-	-	-	-	-	-	-	0.00%
6215 BUILDING B-2 AQ837	-	-	-	-	-	-	-	0.00%
6270 REDI-SECURITY UPGRADES AQ418	-	-	-	-	-	-	-	0.00%
6280 RUNWAY 9-27 FDOT-AQ799 FAA-21	-	-	-	-	-	-	-	0.00%
6360 MASTER PLAN UPDATE	-	-	-	-	-	-	-	0.00%
6370 FDOT STORMWTR-KAY LARKIN AIRPT	-	-	-	-	-	-	-	0.00%
6400 CAPITAL OUTLAY	-	-	-	-	-	-	-	0.00%
6285 MAIN ACCESS ROAD REHAB AQ614	-	-	-	-	-	-	-	0.00%
6286 FUEL TRUCK PURCHASE AQG14	-	-	-	-	-	-	-	0.00%
6290 SECURITY SYSTEM AQ838	-	-	-	-	-	-	-	0.00%
6291 TAXIWAY C REHAB	29	-	-	-	-	-	-	0.00%
6292 FDOT GRANT-SOUTH AIRPORT DRAIN	-	-	89,840	-	-	-	-	0.00%
6293 NORTH APRON EXPANSION	-	-	261,450	-	-	-	-	0.00%
6294 FDOT REDI HANGARS	-	-	1,495,561	-	301,049	302,545	-	0.00%
6295 GENERAL AVIATION PROJECT	-	-	-	-	-	-	-	0.00%

Airport Fund

FUND TITLE/FUND # *Airport Fund: 005*								
DEPARTMENT NAME/# Airport: 005-05-542	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
·6296 OBSTRUCTION/TREE REMOVAL	-	-	-	-	-	-	625,900	0.00%
Total	29	-	1,846,851	-	301,049	302,545	625,900	0.00%
DEBT SERVICE								
·7110 LOAN #307 TERMINAL	-	-	-	-	-	-	-	0.00%
·7120 THANGAR #315	-	-	-	-	-	-	-	0.00%
·7210 LOAN #307 TERMINAL	-	-	-	-	-	-	-	0.00%
·7220 T HANGAR #315	-	-	-	-	-	-	-	0.00%
·7111 SERIES 2013C TERMINAL	-	-	84,000	78,000	39,000	78,000	77,000	-1.28%
·7121 SERIES 2013B T-HANGAR	-	-	52,000	51,000	26,000	51,000	50,000	-1.96%
·7211 SERIES 2013C TERMINAL	18,714	18,524	18,524	16,428	8,462	16,428	14,446	-12.06%
·7221 SERIES 2013B T-HANGAR	20,776	16,688	16,688	14,738	7,613	14,738	12,844	-12.85%
·7311 SERIES 2013C TERMINAL	-	-	-	-	-	-	-	0.00%
·7321 SERIES 2013B T-HANGAR	-	-	-	-	-	-	-	0.00%
Total	39,490	35,211	171,212	160,166	81,074	160,166	154,290	-3.67%
TRANSFERS								
·9100 REIMB GENERAL FUND-ADMIN EXP	-	-	-	51,684	30,150	51,684	74,897	44.91%
Total	-	-	-	51,684	30,150	51,684	74,897	44.91%
TOTAL EXPENDITURES	1,500,040	1,460,140	2,886,087	967,093	854,187	1,211,854	1,564,150	61.74%
TRANSFERS, CONT, RESERVES								
·9900 CONTINGENCY/RESERVE	-	-	(160,859)	(136,402)	-	(249,584)	(249,584)	82.98%
·9501 BAD DEBT EXPENSE	-	6,957	-	-	-	-	-	0.00%
Total	-	6,957	(160,859)	(136,402)	-	(249,584)	(249,584)	82.98%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,500,040	1,467,096	2,725,228	830,691	854,187	962,270	1,314,566	58.25%

Utility Fund

FUND TITLE/FUND # *Utility Fund: 041*								
REVENUE OBJECT #/TITLE	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
GRANTS								
331-3-3901 FEMA-T/S DEBBY 13-DB-73-04-64-	-	-	-	-	-	-	-	0.00%
334-3-3901 FEMA (STATE) T/S DEBBY 13-DB-7	-	-	-	-	-	-	-	0.00%
389-4-1200 SJRWMD GRANT (REUSE)	221,009	-	-	-	-	-	-	0.00%
389-7-1001 SJRWMD COST SHARE CONTRACT #26	11,913	-	-	-	-	-	-	0.00%
389-7-1002 SJRWMD COST SHARE WWTP GENERATOR	-	-	-	-	-	-	60,000	0.00%
Total	232,922	-	-	-	-	-	60,000	0.00%
CHARGES FOR SERVICES								
343-6-1000 WATER SALES	2,140,611	2,044,189	2,092,687	2,085,083	1,468,771	2,223,239	2,332,178	11.85%
343-6-1010 WATER TAPS & RENEWALS	11,579	29,161	17,920	22,107	19,555	26,273	22,338	1.04%
343-6-1015 WATER TAPS & RENEWALS (REUSE)	-	760	-	-	-	-	-	0.00%
343-6-1020 SERVICE CHARGES	914	2,782	550	1,529	1,680	2,205	1,967	28.65%
343-6-1030 SERVICE CHARGES (CASH)	17,716	28,275	17,064	19,248	19,770	29,393	25,128	30.55%
343-6-1040 PENALTIES	66,898	71,380	68,097	63,430	45,235	68,507	68,928	8.67%
343-6-2000 BROKEN METERS/LOCKS	-	161	-	100	145	185	150	50.00%
343-6-3000 SEWER SERVICE REVENUE	2,015,908	2,011,162	2,004,640	2,185,783	1,466,414	2,198,028	2,305,732	5.49%
343-6-3010 SEWER TAPS/RENEWALS	5,502	14,620	11,514	8,285	11,220	14,961	11,694	41.15%
343-6-3020 SEPTIC DUMPING (WWTP)	80,031	62,014	88,996	65,247	41,571	62,250	68,098	4.37%
343-6-4000 WATER IMPACT FEES	3,990	13,518	41,040	6,796	27,833	37,110	18,206	167.89%
343-6-4010 WATER IMPACT FEES (BILLED)	1,519	-	2,279	-	-	-	-	0.00%
343-6-5000 SEWER IMPACT FEES	10,688	29,366	89,829	18,288	67,456	77,456	39,170	114.18%
343-6-6000 ONE TIME LINE CHARGES	-	-	-	-	19,175	-	-	0.00%
Total	4,355,357	4,307,387	4,434,616	4,475,896	3,188,826	4,739,608	4,893,589	9.33%
OTHER REVENUES								
361-0-7000 SERIES 2010A RESERVE FUND INTE	76	95	-	-	-	-	-	0.00%
361-1-4000 INTEREST-2004 CLEAN WATER SRF	10	12	6	10	4	7	7	-30.00%
361-1-6000 INTEREST-SERIES 2010A SINKING	109	104	38	102	33	54	60	-41.18%
362-0-1000 COMMUNICATION TOWER LEASE	87,694	42,668	42,624	43,903	28,762	42,345	45,220	3.00%
364-0-1001 LOSS ON SALE/DISPOSAL OF ASSET	(138,420)	-	-	-	-	-	-	0.00%
364-0-4900 SURPLUS EQUIPMENT-WATER	578	5,982	-	-	75	75	-	0.00%
369-0-3000 REFUNDS/REIMBURSEMENT	-	-	-	-	-	-	-	0.00%
369-9-1000 OTHER REVENUE	1,122	1,278	1,088	1,150	149	249	250	-78.26%
369-9-2000 REFUNDS/REIMBURSEMENTS	242	133	182	150	-	-	150	0.00%
369-9-3000 INSURANCE CLAIMS-WATER	2,607	36,668	-	-	8,682	8,682	-	0.00%
361-0-7001 SERIES 2010A PRINCIPAL FUND IN	-	1	-	-	-	-	-	0.00%
361-0-7002 SERIES 2010A REVENUE FUND INTE	(5)	(3)	-	-	-	-	-	0.00%
361-1-6400 INTEREST-IMPACT FEES AGREEMENT	-	-	-	-	92	92	-	0.00%
369-9-1001 E-Payables Revenue Share	1,334	1,162	1,213	1,150	731	1,325	1,325	15.22%
Total	(44,653)	88,100	45,151	46,465	38,528	52,828	47,012	1.18%
TRANSFERS IN								
381-0-1000 TRANSFER FROM GENERAL	-	-	-	125,000	-	125,000	-	-100.00%
381-0-2000 TRANSFER FROM GAS AUTHORITY	-	-	-	-	-	-	-	0.00%
381-0-5000 TRANSFER FROM CDBG-FUND 50	-	-	-	-	-	-	-	0.00%
Total	-	-	-	125,000	-		-	-100.00%
LOAN PROCEEDS								
384-0-1000 LOAN PROCEEDS	-	-	-	1,500,000	-	-	-	-100.00%
Total	-	-	-	1,500,000	-	-	-	-100.00%
TOTAL REVENUES	4,543,625	4,395,487	4,479,767	6,147,361	3,227,354	4,792,435	5,000,601	-18.65%
CASH BALANCE FOWARD								
301-1-0400 PLANT REPLACEMENT BAL FORWARD	-	-	-	-	-	-	-	0.00%
301-0-0100 CASH BALANCE FOWARD	-	-	209,620	305,609	469,829	469,829	646,947	111.69%
301-1-7000 FRUFC REBATE-CAP PROJECTS ONLY	-	-	8,095	8,095	8,095	8,095	8,095	0.00%
301-0-0101 WATER IMPACT FEES BALANCE FORW	-	-	14,307	24,947	27,825	27,825	64,935	160.29%
301-0-0102 SEWER IMPACT FEES BALANCE FORW	-	-	30,086	63,712	59,451	59,451	136,908	114.89%
Total	-	-	262,108	402,363	565,200	565,200	856,885	112.96%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	4,543,625	4,395,487	4,741,875	6,549,724	3,792,554	5,357,635	5,857,486	-10.57%

Utility Fund

FUND TITLE/FUND # Utility Fund: 041								
DEPARTMENT NAME/# Water Plant: 041-11-533	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
-1200 REGULAR SALARIES	278,426	294,440	291,367	297,323	200,577	302,224	311,337	4.71%
-1210 ACCRUED SALARIES	5,077	5,775	-	-	(7,749)	(7,749)	-	0.00%
-1310 HOLIDAY PAY	5,631	6,297	5,500	6,500	4,507	6,438	6,500	0.00%
-1400 OVERTIME	20,975	19,298	25,000	20,000	13,285	21,660	20,000	0.00%
-2100 FICA TAX EXPENSE	21,642	22,070	22,192	24,772	14,886	22,380	25,845	4.33%
-2200 RETIREMENT EXPENSE	82,053	75,208	68,471	68,979	43,312	63,216	69,739	1.10%
-2300 HEALTH AND LIFE INSURANCE	45,312	47,507	48,976	53,166	31,124	53,560	73,972	39.13%
-2301 HEALTH AND LIFE INSURANCE-CONTINGE	4,755	-	-	-	-	-	-	0.00%
-2400 WORKERS COMP	7,081	6,765	6,763	6,439	4,815	6,425	7,658	18.93%
Total	470,953	477,361	468,269	477,179	304,757	468,154	515,051	7.94%
OPERATING EXPENSES								
-3100 PROFESSIONAL SERVICES	41,008	38,157	40,380	40,973	28,117	34,147	40,960	-0.03%
-3120 PHYSICALS	141	-	210	210	-	-	210	0.00%
-3460 RAILROAD CROSSING MAINTENANCE	-	-	-	-	-	-	-	0.00%
-4020 SCHOOLING, CONFERENCE, ETC	526	548	550	550	448	1,550	1,600	190.91%
-4100 COMMUNICATIONS SERVICES	2,864	3,250	2,800	3,500	1,674	2,948	3,500	0.00%
-4200 POSTAGE AND FREIGHT	48	200	200	200	-	-	200	0.00%
-4320 ELECTRICITY	148,018	134,022	150,000	155,000	74,276	125,918	155,000	0.00%
-4500 LIABILITY INSURANCE	49,317	49,639	44,626	36,462	27,782	37,222	35,480	-2.69%
-4610 BUILDING MAINTENANCE	1,037	1,648	2,000	2,000	297	11,500	2,500	25.00%
-4620 EQUIPMENT MAINTENANCE	82,742	96,292	75,000	75,000	49,426	75,000	80,000	6.67%
-4630 VEHICLE MAINTENANCE	150	120	600	600	626	626	750	25.00%
-5100 OFFICE SUPPLIES	354	512	600	600	254	600	600	0.00%
-5210 GAS AND LUBRICANTS	2,029	1,382	2,675	2,000	535	1,023	2,000	0.00%
-5230 JANITORIAL SUPPLIES	964	939	1,000	1,000	346	750	1,000	0.00%
-5250 SMALL TOOLS	-	89	50	100	-	100	150	50.00%
-5260 UNIFORMS	869	1,095	1,400	1,400	783	1,200	2,000	42.86%
-5270 CHEMICALS AND FERTILIZERS	222,270	219,998	275,000	275,000	93,597	190,000	225,000	-18.18%
-5280 OPERATING SUPPLIES	1,572	4,656	3,375	3,375	760	2,500	4,000	18.52%
-5400 MEMBR,SUBSCRIPT,DUES	410	410	500	500	410	410	910	82.00%
-5900 DEPRECIATION	459,586	306,095	-	-	-	-	-	0.00%
Total	1,013,904	859,056	600,966	598,470	279,330	485,494	555,860	-7.12%
CAPITAL OUTLAY								
-6400 CAPTIAL OUTLAY	-	-	32,000	17,000	26,976	26,976	10,000	-41.18%
-6380 WELL UPGRADES	-	953	40,000	40,000	(380)	40,000	40,000	0.00%
-6450 CAPITAL IMPROVEMENTS	2,500	-	-	-	-		18,000	0.00%
Total	2,500	953	72,000	57,000	26,596	66,976	68,000	19.30%
DEPARTMENT TOTAL	1,487,357	1,337,369	1,141,235	1,132,649	610,683	1,020,624	1,138,911	0.55%

Utility Fund

FUND TITLE/FUND # *Utility Fund: 041*								
DEPARTMENT NAME/# Sewer Plant: 041-12-535	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1200 REGULAR SALARIES	322,284	313,798	343,562	321,428	203,239	312,235	346,402	7.77%
·1210 ACCRUED SALARIES	10,612	6,815	-	-	(8,620)	(8,620)	-	0.00%
·1310 HOLIDAY PAY	4,845	5,261	5,200	5,200	3,154	5,000	5,200	0.00%
·1400 OVERTIME	8,172	10,253	15,000	15,000	5,164	10,335	11,000	-26.67%
·2100 FICA TAX EXPENSE	23,029	22,513	25,315	26,135	14,600	22,016	27,739	6.14%
·2200 RETIREMENT EXPENSE	89,933	77,098	80,737	74,571	50,959	75,985	77,594	4.05%
·2300 HEALTH AND LIFE INSURANCE	79,022	74,927	84,994	92,763	39,271	92,763	115,167	24.15%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	10,043	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	5,398	5,981	5,973	5,625	4,207	5,613	6,885	22.40%
Total	553,338	516,646	560,781	540,722	311,974	515,326	589,987	9.11%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	9,453	34,925	41,434	13,528	6,043	8,768	21,509	59.00%
·3110 LAB/TESTING	36,816	44,821	37,000	34,000	24,577	41,463	37,000	8.82%
·3120 PHYSICALS	-	241	250	165	55	110	250	51.52%
·3460 RAILROAD CROSSING MAINTENANCE	469	657	500	660	469	657	657	-0.45%
·4020 SCHOOLING, CONFERENCE, ETC	1,036	1,793	2,300	2,500	237	2,500	2,500	0.00%
·4100 COMMUNICATIONS SERVICES	2,230	3,160	2,000	2,400	1,299	2,281	2,297	-4.30%
·4200 POSTAGE AND FREIGHT	1,693	1,048	1,800	1,500	-	1,000	1,700	13.33%
·4310 NATURAL GAS	26,088	16,758	25,000	23,000	13,763	23,564	22,000	-4.35%
·4320 ELECTRICITY	158,079	169,044	149,000	165,000	88,265	158,582	168,000	1.82%
·4400 RENTALS AND LEASES	19,250	15,192	16,000	16,000	10,414	18,118	18,000	12.50%
·4500 LIABILITY INSURANCE	16,114	17,197	15,559	23,463	17,521	23,436	23,822	1.53%
·4510 INSURANCE CLAIMS	713	-	-	-	-	-	-	0.00%
·4610 BUILDING MAINTENANCE	1,011	9,975	1,000	1,000	1,323	1,500	5,000	400.00%
·4620 EQUIPMENT MAINTENANCE	78,547	88,096	74,210	77,000	63,771	96,531	95,000	23.38%
·4630 VEHICLE MAINTENANCE	2,549	2,236	2,500	2,100	1,070	2,500	2,000	-4.76%
·4700 PRINTING AND BINDING	-	-	-	-	-	-	-	0.00%
·5100 OFFICE SUPPLIES	567	2,607	2,800	1,000	508	900	1,000	0.00%
·5210 GAS AND LUBRICANTS	12,799	10,716	10,000	9,000	3,901	7,785	10,000	11.11%
·5230 JANITORIAL SUPPLIES	586	409	350	350	364	500	500	42.86%
·5250 SMALL TOOLS	20	-	-	200	39	200	300	50.00%
·5260 UNIFORMS	5,178	6,183	5,000	5,100	3,404	5,453	5,100	0.00%
·5270 CHEMICALS	32,347	19,204	42,000	34,000	14,532	29,059	35,000	2.94%
·5280 OPERATING SUPPLIES	13,118	8,150	8,000	8,000	3,881	11,248	10,000	25.00%
·5400 MEMBR,SUBSCRIPT,DUES	-	-	-	-	-	-	500	0.00%
·5900 DEPRECIATION	374,203	538,840	-	-	-	-	-	0.00%
Total	792,867	991,251	436,703	419,966	255,434	436,154	462,135	10.04%
CAPITAL OUTLAY								
·6340 ENERGY GRANT	-	-	-	-	-	-	-	0.00%
·6350 REUSE W/W TREATMENT GRANT	180	-	-	-	-	-	-	0.00%
·6351 ST JOHNS & SR19 REUSE LINE REPAIR	-	-	-	-	-	-	-	0.00%
·6352 WWTP SLUDGE COST ANALYSIS	25,450	-	-	-	-	-	-	0.00%
·6353 BCR CLEANB PROJECT	-	-	-		-	-	-	0.00%
·6354 ST JOHNS & MOODY ROAD LIFT STA	-	-	-	-	3,330	82,130	-	0.00%
·6355 SJRWMD COST SHARE GENERATOR	-	-	-	-	-	-	131,431	0.00%
·6400 CAPTIAL OUTLAY	-	35,235	15,000	-	14,781	67,111	97,000	0.00%
·6450 CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
·6360 CDBG-JAMES A LONG PROJECT	-	-	-	-	-	-	-	0.00%
Total	25,630	35,235	15,000	-	18,111	149,241	228,431	0.00%
DEPARTMENT TOTAL	1,371,835	1,543,132	1,012,484	960,688	585,520	1,100,721	1,280,553	33.30%

Utility Fund

FUND TITLE/FUND # *Utility Fund: 041*								
DEPARTMENT NAME/# Water & Sewer Distribution: 041-13-536	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1100 EXECUTIVE SALARIES	56,029	57,315	57,385	59,973	41,520	62,280	62,612	4.40%
·1200 REGULAR SALARIES	329,823	317,146	326,106	303,610	193,194	282,998	267,584	-11.87%
·1210 ACCRUED SALARIES	(5,749)	(2,234)	-	-	(11,154)	(11,154)	-	0.00%
·1400 OVERTIME	44,217	44,029	45,000	32,000	25,293	42,551	40,000	25.00%
·2100 FICA TAX EXPENSE	28,915	28,947	34,166	30,262	18,013	28,593	28,320	-6.42%
·2200 RETIREMENT EXPENSE	89,797	82,433	90,120	84,351	51,012	77,483	73,964	-12.31%
·2300 HEALTH AND LIFE INSURANCE	90,114	74,363	92,465	86,886	35,131	86,886	103,675	19.32%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	10,686	-	-	-	-		-	0.00%
·2400 WORKERS COMP	10,058	8,926	8,902	7,874	6,146	8,114	8,121	3.14%
·2410 WORKERS COMP CLAIM	-	-	-	-	-	-	-	0.00%
·2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	653,889	610,925	654,144	604,956	359,155	577,750	584,276	-3.42%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	9,994	14,222	8,109	8,267	5,635	9,897	8,109	-1.91%
·3120 PHYSICALS	1,222	357	300	300	220	500	300	0.00%
·4020 SCHOOLING, CONFERENCE, ETC	270	190	1,000	1,500	650	1,600	2,000	33.33%
·4100 COMMUNICATIONS SERVICES	2,049	2,383	2,500	2,500	1,567	2,993	3,410	36.40%
·4200 POSTAGE AND FREIGHT	169	40	40	40	-	-	40	0.00%
·4310 NATURAL GAS	270	317	325	325	333	404	400	23.08%
·4320 ELECTRICITY	2,495	2,658	2,000	2,800	1,199	2,625	2,800	0.00%
·4400 RENTALS AND LEASES	163	179	250	250	209	250	250	0.00%
·4500 LIABILITY INSURANCE	11,458	11,178	10,648	11,074	8,620	11,424	11,784	6.41%
·4510 INSURANCE CLAIMS	-	-	500	500	-	-	-	-100.00%
·4610 BUILDING MAINTENANCE	2,319	1,546	1,000	1,000	1,190	1,830	1,000	0.00%
·4620 EQUIPMENT MAINTENANCE	13,225	14,894	14,500	14,500	1,978	10,608	14,500	0.00%
·4630 VEHICLE MAINTENANCE	13,648	21,105	13,500	13,500	12,310	19,000	16,000	18.52%
·4640 RADIO MAINTENANCE	-	-	150	150	-	-	-	-100.00%
·4700 PRINTING AND BINDING	0	410	500	400	224	450	400	0.00%
·5100 OFFICE SUPPLIES	230	354	350	500	224	400	500	0.00%
·5210 GAS AND LUBRICANTS	31,027	17,678	32,500	25,000	10,361	20,788	25,000	0.00%
·5230 JANITORIAL SUPPLIES	2,633	2,922	2,500	2,600	1,891	2,770	2,600	0.00%
·5250 SMALL TOOLS	760	1,032	1,200	1,000	61	1,000	1,000	0.00%
·5260 UNIFORMS	3,243	4,671	4,000	4,900	2,170	3,429	4,400	-10.20%
·5280 OPERATING SUPPLIES	6,801	8,839	6,500	6,500	8,399	11,544	10,000	53.85%
·5330 PAVING MATERIALS	2,408	9,966	9,862	10,000	4,155	10,000	13,000	30.00%
·5900 DEPRECIATION	278,449	272,333	-	-	-	-	-	0.00%
Total	382,833	387,271	112,234	107,606	61,396	111,512	117,493	9.19%
CAPITAL OUTLAY								
·6300 METERS AND METER REPAIR	-	15,497	15,500	15,500	7,378	7,500	14,000	-9.68%
·6320 SEWER MATERIALS	4,989	5,024	5,000	5,000	552	5,000	5,000	0.00%
·6330 PIPE AND FITTINGS	37,363	54,782	50,000	71,000	54,211	79,000	60,000	-15.49%
·6340 CONCRETE, FILL	55	1,045	500	500	609	1,000	3,000	500.00%
·6400 CAPTIAL OUTLAY	61,495	7,315	7,400	-	-	-	60,000	0.00%
·6450 CAPITAL IMPROVEMENTS	12,258	-	75,000	125,000	2,498	2,498	-	-100.00%
·6452 CLEVELAND/TWIGG SANITARY MANHO	-	-	-	-	-	-	-	0.00%
·6453 SR15 WATERMAIN EXTENSION-FAMIL	-	-	-	-	-	-	-	0.00%
·6454 SR15/SR19/SR20 MEDIAN IRRIGATI	-	-	-	-	-	-	-	0.00%
·6455 15TH & OAK LINE REPLACEMENT	-	-	-	-	-	-	-	0.00%
·6470 ST JOHNS AVE RESURFACING	-	-	-	-	-	-	-	0.00%
Total	116,160	83,663	153,400	217,000	65,247	94,998	142,000	-34.56%
DEPARTMENT TOTAL	1,152,882	1,081,859	919,778	929,562	485,798	784,260	843,769	-9.23%

Utility Fund

FUND TITLE/FUND # *Utility Fund: 041*								
DEPARTMENT NAME/# Utility Administration: 041-29-536	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1100 EXECUTIVE SALARIES	-	-	-	-	-	-	27,163	0.00%
·1200 REGULAR SALARIES	90,634	93,600	92,780	123,860	69,660	112,485	100,595	-18.78%
·1210 ACCRUED SALARIES	1,709	2,744	-	-	(2,368)	(2,368)	-	0.00%
·1400 OVERTIME-UTILITY ADMIN	-	-	-	-	-	-	-	0.00%
·2100 FICA TAX EXPENSE	6,429	6,546	6,936	9,475	4,826	7,796	9,773	3.15%
·2200 RETIREMENT EXPENSE	24,380	21,996	21,803	35,857	16,776	26,711	28,618	-20.19%
·2300 HEALTH AND LIFE INSURANCE	18,261	22,029	18,876	40,027	14,057	40,027	38,802	-3.06%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	1,597	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	128	124	124	157	118	157	145	-7.64%
Total	143,138	147,038	140,519	209,376	103,069	184,808	205,096	-2.04%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	3,075	372	6,677	556	1,312	10,312	549	-1.26%
·3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
·3200 ACCOUNTING AND AUDITING	27,000	12,500	12,500	12,758	12,758	12,758	12,874	0.91%
·4020 SCHOOLING, CONFERENCE, ETC	-	-	-	-	552	930	1,500	0.00%
·4100 COMMUNICATIONS SERVICES	1,099	1,186	1,204	1,330	810	1,547	1,636	23.02%
·4200 POSTAGE AND FREIGHT	12,242	14,794	10,900	-	10,127	17,127	-	0.00%
·4310 NATURAL GAS	-	-	-	-	-	-	-	0.00%
·4320 ELECTRICITY	1,695	1,865	1,296	1,800	923	1,741	1,800	0.00%
·4330 CREDIT CARD FEES	18,905	20,573	18,500	-	13,170	23,163	-	0.00%
·4400 RENTALS AND LEASES	1,483	1,605	1,179	1,725	1,463	1,605	1,605	-6.96%
·4500 LIABILITY INSURANCE	2,225	2,403	2,207	3,053	2,318	3,080	2,807	-8.06%
·4610 BUILDING MAINTENANCE	676	1,436	1,000	5,000	514	920	5,000	0.00%
·4620 EQUIPMENT MAINTENANCE	15,447	15,873	15,918	11,365	13,930	13,930	13,885	22.17%
·4700 PRINTING AND BINDING	733	1,856	2,500	-	1,030	2,000	-	0.00%
·4900 REFUNDS	69	-	-	-	-	-	-	0.00%
·5100 OFFICE SUPPLIES	610	611	700	350	2,338	2,750	500	42.86%
·5230 JANITORIAL SUPPLIES	376	337	550	250	292	448	450	80.00%
·5280 OPERATING SUPPLIES	665	425	3,000	1,000	705	1,000	1,000	0.00%
·5900 DEPRECIATION	1,461	1,461	-	-	-	-	-	0.00%
Total	87,762	77,296	78,131	39,187	62,241	93,310	43,606	11.28%
CAPITAL OUTLAY								
·6401 CDBG MOSELEY & ST. JOHNS WATER	-	-	-	-	-	-	-	0.00%
·6402 WASTEWATER REUSE MASTER PLAN	23,826	-	-	-	-	-	-	0.00%
Total	23,826	-	-	-	-	-	-	0.00%
DEBT SERVICE								
·7110 PRINCIPAL-2004 SRF LOAN	-	-	50,178	50,852	25,341	50,852	51,536	1.35%
·7120 PRINCIPAL-DW541901	-	-	193,684	198,820	98,759	198,820	204,092	2.65%
·7130 PRINCIPAL-SERIES 2010A	-	-	155,000	160,000	-	160,000	170,000	6.25%
·7210 INTEREST-2004 SRF LOAN	4,310	3,644	3,644	2,970	1,570	2,970	2,286	-23.03%
·7220 INTEREST-DWS41901	96,272	91,269	91,269	86,133	43,717	86,133	80,861	-6.12%
·7230 INTEREST-SERIES 2010A	312,663	309,175	309,175	304,525	152,263	304,525	298,125	-2.10%
·7330 SERIES 2010A ISSUANCE COST/ADM	7,974	7,985	7,753	7,598	3,316	7,598	7,438	-2.11%
·7320 AMORTIZATION EXPENSE	-	-	-	-	-	-	-	0.00%
Total	421,218	412,073	810,703	810,898	324,966	810,898	814,338	0.42%
TRANSFERS								
·9101 REIMB GENERAL FUND-ADMIN EXP	260,000	260,000	260,000	240,791	140,464	240,791	236,535	-1.77%
·9102 REIMB GOLF FUND-ELECTRICITY	1,000	-	-	-	-	-	-	0.00%
·9103 REIMB GAS AUTHORITY	-	-	-	24,440	-	-	24,400	-0.16%
·9110 TRANSFER TO GENERAL FUND-FRANCHIS	-	-	-	265,339	154,781	265,339	291,650	9.92%
·9120 TRNF BETTER PLACE-PUBLIC WORKS BUIL	-	-	-	-	-	-	10,000	0.00%
Total	261,000	260,000	260,000	530,570	295,245	506,130	562,585	6.03%
DEPARTMENT TOTAL	936,944	896,407	1,289,353	1,590,031	785,522	1,595,146	1,625,625	2.24%
TOTAL EXPENDITURES	4,949,019	4,858,767	4,362,850	4,612,930	2,467,523	4,500,751	4,888,858	5.98%

Utility Fund

FUND TITLE/FUND # *Utility Fund: 041*								
DEPARTMENT NAME/# Utility Administration: 041-29-536	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
CONTINGENCIES & RESERVES								
9901 CONTINGENCY/RESERVE	-	-	193,389	314,956	-	646,947	701,314	122.67%
9902 HEALTH INSURANCE CONTINGENCY	-	-	-	-	-	-	-	0.00%
9903 WATER IMPACT FEE CONTINGENCY/R	-	-	57,626	31,743	-	64,935	83,141	161.92%
9904 SEWER IMPACT FEE CONTINGENCY/R	-	-	119,915	82,000	-	136,908	176,078	114.73%
9905 FRUFC CAP PROJECTS CONTINGENCY/RES	-	-	8,095	8,095	-	8,095	8,095	0.00%
Total	-	-	379,025	436,794	-	856,884	968,628	121.76%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	4,949,019	4,858,767	4,741,875	5,049,724	2,467,523	5,357,635	5,857,486	16.00%

Golf Fund

FUND TITLE/FUND # Golf Fund: 042								
REVENUE OBJECT #/TITLE	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
OPERATING REVENUES								
·347-2-1000 USAGE FEES	25,572	29,403	27,670	30,254	24,441	30,641	30,254	0.00%
·347-2-1500 TWILIGHT GOLF	21,976	18,925	28,755	23,016	10,408	14,134	15,000	-34.83%
·347-2-2000 NEW MEMBERSHIP DRIVE	-	-	-	-	-	-	-	0.00%
·347-2-2500 CASH OVERAGES	-	-	-	-	182	-	-	0.00%
·347-2-2510 MISC REVENUE/SERVICE CHARGES	74	391	-	-	2,620	2,800	-	0.00%
·347-2-3000 DAILY GREEN FEES	214,424	226,672	255,000	240,000	148,674	188,865	185,000	-22.92%
·347-2-3500 PREPAID GREEN FEES	91,913	84,805	109,216	100,783	51,037	67,576	65,000	-35.50%
·347-2-4000 PREPAID LOCKER FEES	1,950	1,200	1,953	1,819	780	900	900	-50.52%
·347-2-4500 RENTALS-CITY CARTS	117,819	104,622	122,074	120,000	78,877	110,512	106,000	-11.67%
·347-2-5000 DRIVING RANGE	17,481	16,731	17,362	18,149	10,904	14,171	14,000	-22.86%
·347-2-5500 BUILDING RENTAL	3,656	3,146	876	-	4,066	5,873	5,500	0.00%
·347-2-6000 PRO SHOP SALES	103,686	100,317	113,936	107,242	69,229	107,892	95,000	-11.42%
·347-2-6500 SNACK BAR SALES	75,641	71,227	15,978	-	59,183	82,983	80,000	0.00%
·347-2-7000 BEER SALES	33,886	33,113	7,216	-	24,010	33,319	33,000	0.00%
·347-2-7500 LIQUOR SALES	12,333	14,127	2,989	-	8,531	14,713	15,000	0.00%
Total	720,411	704,678	703,025	641,263	492,942	674,380	644,654	0.53%
GRANTS								
·331-5-0001 USDA GRANT	14,168	185,832	200,000	-	-	-	-	0.00%
·389-4-0001 SJRWMD REUSE COST SHARE	160	-	-	-	-	-	-	0.00%
Total	14,328	185,832	200,000	-	-	-	-	0.00%
OTHER REVENUES								
·364-0-4900 SURPLUS EQUIPMENT-GOLF	-	237	-	-	80	80	-	0.00%
·369-9-1000 REFUNDS/REIMBURSEMENTS	-	100	-	-	6,854	6,854	-	0.00%
·369-9-2000 INSURANCE CLAIMS-GOLF	2,779	-	-	-	-	-	-	0.00%
·366-0-0001 DONATION FROM PMGA	1,500	11,381	5,500	5,000	5,380	5,380	-	-100.00%
·366-0-0002 DONATIONS-MISCELLANEOUS	-	1,000	-	-	-	-	-	0.00%
·369-9-1001 E-Payables Revenue Share	266	219	216	216	114	199	200	-7.41%
·369-9-1002 RESTAURANT LEASE	-	-	9,000	12,000	-	-	-	-100.00%
·369-9-1003 UTILITY REIMBURSEMENT-RESTAURANT	-	-	13,500	18,000	-	-	-	-100.00%
Total	4,544	12,937	28,216	35,216	12,429	12,513	200	-99.43%
TRANSFERS IN								
·381-0-3000 TRANSFER FROM BETTER PLACE	152,355	168,999	168,999	168,984	98,574	168,984	168,756	-0.13%
·381-0-3001 TRANFER FROM WATER-ELECTRICITY REIMB	1,000	-	-	-	-	-	-	0.00%
·389-9-0001 TRANSFER FROM GENERAL FUND	1,631,248	205,537	103,312	121,254	-	261,891	217,788	79.61%
Total	1,784,603	374,536	272,311	290,238	98,574	430,875	386,544	33.18%
LOAN PROCEEDS								
·384-0-1000 GOLF LOAN PROCEEDS	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
TOTAL REVENUES	2,523,887	1,277,982	1,203,552	966,717	603,944	1,117,768	1,031,398	6.69%
CASH BALANCE FORWARD								0.00%
·301-0-1000 CASH BALANCE FORWARD	-	-	(94,758)	(94,758)	(5,850)	(5,850)	(5,849)	-93.83%
Total	-	-	(94,758)	(94,758)	(5,850)	(5,850)	(5,849)	-93.83%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	2,523,887	1,277,982	1,108,794	871,959	598,094	1,111,918	1,025,549	17.61%

Golf Fund

FUND TITLE/FUND # *Golf Fund: 042*								
DEPARTMENT NAME/# Course Maintenance: 042-16-572	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·2300 INSURANCE	-	-	-	-	-	-	-	0.00%
·2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	821	-	-	-	-	-	-	0.00%
·3120 PHYSICALS	-	-	-	-	-	-	-	0.00%
·3400 CONTRACTUAL SERVICES	153,517	158,146	163,041	162,812	106,037	159,751	162,812	0.00%
·3440 TREE REMOVAL	-	460	-	2,000	-	3,400	2,000	0.00%
·4100 COMMUNICATIONS SERVICES	-	-	-	-	-	-	-	0.00%
·4400 RENTAL AND LEASES	4,389	390	8,826	13,626	45,881	5,826	13,626	0.00%
·4410 OPERATING LEASES	4,874	3,821	36,315	36,315	21,184	36,315	36,315	0.00%
·4500 LIABILITY INSURANCE	2,708	3,480	2,924	3,953	2,978	3,980	4,441	12.35%
·4610 BUILDING MAINTENANCE	2,373	1,715	-	-	27	27	-	0.00%
·4620 EQUIPMENT MAINTENANCE	6,337	8,475	6,000	9,600	5,857	8,500	9,600	0.00%
·4650 IRRIGATION SUPPLIES	7,395	3,150	8,100	8,400	5,426	8,376	8,400	0.00%
·4670 COURSE MAINTENANCE	-	1,810	-	-	167	167	-	0.00%
·4690 OVERSEEDING	16,543	18,161	21,300	26,800	16,510	17,510	18,000	-32.84%
·5210 GAS AND LUBRICANTS	16,180	12,016	12,000	13,200	5,209	9,338	12,000	-9.09%
·5270 CHEMICALS AND FERTILIZERS	35,996	34,728	38,310	42,141	20,901	28,378	32,000	-24.06%
·5280 OPERATING SUPPLIES	8,622	5,523	5,000	9,150	4,667	6,711	7,000	-23.50%
·5400 MEMBERSHIP DUES	500	760	500	500	375	760	760	52.00%
·5900 DEPRECIATION	31,614	25,864	-	-	-	-	-	0.00%
·4200 POSTAGE	-	-	-	-	-	-	-	0.00%
Total	291,870	278,500	302,316	328,497	235,219	289,039	306,954	-6.56%
CAPITAL OUTLAY								
·6400 CAPITAL OUTLAY	2,231	3,000	26,585	37,000	-	37,000	-	-100.00%
Total	2,231	3,000	26,585	37,000	-	37,000	-	-100.00%
DEPARTMENT TOTAL	294,101	281,500	328,901	365,497	235,219	326,039	306,954	-16.02%

Golf Fund

FUND TITLE/FUND # Golf Fund: 042								
DEPARTMENT NAME/# Club House: 042-24-572	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·2300 HEALTH AND LIFE INSURANCE	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	49,479	67,500	81,000	81,000	81,000	81,000	-	-100.00%
·3200 ACCOUNTING AND AUDITING	3,100	3,462	3,462	1,919	1,919	1,919	1,679	-12.51%
·3400 CONTRACTUAL SERVICES	229,721	235,164	176,736	171,606	150,556	231,717	235,000	36.94%
·4100 COMMUNICATIONS SERVICES	1,551	1,694	1,800	1,800	1,610	3,200	3,200	77.78%
·4200 POSTAGE AND FREIGHT	448	228	300	300	243	462	500	66.67%
·4310 NATURAL GAS	2,574	3,007	645	3,300	2,182	3,168	3,300	0.00%
·4320 ELECTRICITY	52,301	51,645	54,000	52,000	30,883	52,870	52,000	0.00%
·4330 UTILITIES-WATER	3,694	3,495	5,000	4,000	2,150	3,512	4,000	0.00%
·4340 CREDIT CARD FEES	11,203	9,839	7,800	8,016	6,563	11,514	11,500	43.46%
·4400 RENTALS AND LEASES	2,400	3,597	756	756	2,345	2,345	756	0.00%
·4410 OPERATING LEASES	38,051	36,008	43,582	40,752	-	40,759	40,752	0.00%
·4500 LIABILITY INSURANCE	3,894	5,185	3,951	5,325	4,816	6,176	7,929	48.90%
·4510 LIABILITY INSURANCE CLAIM	7,500	-	-	-	-	-	-	0.00%
·4610 BUILDING MAINTENANCE	5,471	10,989	6,000	6,000	3,506	5,248	6,000	0.00%
·4620 EQUIPMENT MAINTENANCE	326	12	500	500	-	-	500	0.00%
·4670 CART MAINTENANCE	1,267	34	1,000	-	-	-	-	0.00%
·4680 DRIVING RANGE MAINTENANCE	4,022	602	4,000	4,000	227	727	4,000	0.00%
·4700 PRINTING AND BINDING	160	141	600	500	221	346	500	0.00%
·4800 ADVERTISING	1,413	739	3,000	3,000	367	667	3,000	0.00%
·4951 LOSS DUE TO THEFT	3,256	-	-	-	-	-	-	0.00%
·4955 CASH VARIANCE	132	152	-	-	392	150	-	0.00%
·5100 OFFICE SUPPLIES	971	741	1,000	1,000	138	493	1,000	0.00%
·5150 PAPER PRODUCTS	4,319	3,410	1,680	850	3,128	4,410	5,000	488.24%
·5190 LIQUOR AND WINE	4,075	3,761	1,196	-	3,368	5,176	5,000	0.00%
·5210 GAS AND LUBRICANTS	-	-	-	-	-	-	-	0.00%
·5220 PRO-SHOP MERCHANDISE	78,569	80,778	88,870	77,214	68,793	75,369	80,000	3.61%
·5230 JANITORIAL SUPPLIES	6,609	6,187	1,800	1,000	3,842	6,103	6,500	550.00%
·5240 SNACK BAR MERCHANDISE	46,065	52,630	9,587	-	37,159	51,611	52,000	0.00%
·5280 OPERATING SUPPLIES	5,892	5,377	3,300	2,400	2,434	4,032	4,000	66.67%
·5290 BEER	14,326	13,686	3,247	-	10,442	13,853	14,500	0.00%
·5400 MEMBR,SUBSCRIPT,DUES	1,582	918	840	-	918	918	918	0.00%
·5900 DEPRECIATION	42,808	40,750	-	-	-	-	-	0.00%
Total	627,179	641,733	505,652	467,238	419,204	607,747	543,534	16.33%
CAPITAL OUTLAY								
·6450 CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
·6451 USDA GRANT	-	-	200,000	-	-	-	-	0.00%
Total	-	-	200,000	-	-	-	-	0.00%
DEBT SERVICE								
·7105 SERIES 2013A - PRINCIPAL	-	-	117,000	122,000	61,000	122,000	127,000	4.10%
·7204 2008 LOAN - INTEREST	-	-	-	-	-	-	-	0.00%
·7205 SERIES 2013A - INTEREST	56,372	51,999	51,999	46,984	24,140	46,984	41,756	-11.13%
·7305 SERIES 2013A - ADMIN FEES	-	-	-	-	-	-	-	0.00%
·7405 CAPITAL LEASE INTEREST	-	-	-	-	-	-	-	0.00%
Total	56,372	51,999	168,999	168,984	85,140	168,984	168,756	-0.13%
TRANSFERS								
·9100 REIMB GENERAL FUND-ADMIN EXP	-	-	-	14,998	8,749	14,998	12,154	-18.96%
Total	-	-	-	14,998	8,749	14,998	12,154	-18.96%
DEPARTMENT TOTAL	683,551	693,732	874,651	651,220	513,093	791,729	724,444	11.24%
TOTAL EXPENDITURES	977,652	975,232	1,203,552	1,016,717	748,312	1,117,768	1,031,398	1.44%

Golf Fund

FUND TITLE/FUND # *Golf Fund: 042*								
DEPARTMENT NAME/# Club House: 042-24-572	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
TRANSFERS, CONTINGENCIES, RESERVES								
9900 CONTINGENCY/RESERVE	-	-	(94,758)	(144,758)	-	(5,849)	(5,849)	-95.96%
Total	-	-	(94,758)	(144,758)	-	(5,849)	(5,849)	-95.96%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	977,652	975,232	1,108,794	871,959	748,312	1,111,918	1,025,549	17.61%

Sanitation Fund

FUND TITLE/FUND # *Sanitation Fund: 043*								
REVENUE OBJECT #/TITLE	**ACTUAL 2014**	**ACTUAL 2015**	**BUDGET 2015**	**BUDGET 2016**	**ACTUAL 2016**	**PROJECTED 2016**	**BUDGET 2017**	**INCREASE/ DECREASE**
CHARGES FOR SERVICES								
·343-4-1000 GARBAGE FEES	1,176,643	1,177,738	1,179,428	1,169,759	788,810	1,184,469	1,261,459	7.84%
·343-4-1010 GARBAGE CONTAINERS	-	-	-	-	-	40	-	0.00%
·343-4-1030 EXTRA TRASH	-	-	-	-	-	-	-	0.00%
·343-4-1500 CONTAINER USAGE FEES	25,667	28,681	24,479	25,779	19,143	28,383	27,577	6.97%
·343-4-2000 PUTNAM COUNTY TIPPING FEE	431,595	435,162	432,601	434,102	288,951	433,754	461,697	6.36%
·343-4-2500 DUMPSTER DROP OFF FEE	-	-	-	-	-	-	-	0.00%
Total	1,633,904	1,641,582	1,636,508	1,629,640	1,096,904	1,646,645	1,750,733	7.43%
STATE GRANTS								
·334-3-3401 STATE OF FLORIDA CNG REBATE PROGRAM	25,000	-	25,000	-	-	-	-	0.00%
Total	25,000	-	25,000	-	-	-	-	0.00%
OTHER REVENUES								
·364-0-4900 SURPLUS EQUIPMENT-SANITATION	22,850	2,746	22,000	-	1,698	35,097	-	0.00%
·369-9-1000 MISC REVENUE	-	-	-	-	-	-	-	0.00%
·369-9-2000 REFUNDS/REIMBURSEMENTS	1,415	184	2,000	-	-	-	-	0.00%
·369-9-3000 INSURANCE CLAIMS-SANITATION	-	5,947	-	-	462	462	-	0.00%
·369-9-1001 E-Payables Revenue Share	415	490	375	500	357	627	600	20.00%
Total	24,680	9,368	24,375	500	2,517	36,186	600	20.00%
DEBT PROCEEDS								
·384-1-0000 DEBT PROCEEDS	-	-	289,257	575,000	-	418,986	-	-100.00%
Total	-	-	289,257	575,000	-	418,986	-	-100.00%
TOTAL REVENUES	1,683,585	1,650,949	1,975,140	2,205,140	1,099,421	2,101,816	1,751,333	-20.58%
CASH BALANCE FORWARD								
·302-0-0000 CASH BALANCE FORWARD	-	-	335,325	550,023	551,404	551,404	575,573	4.65%
Total	-	-	335,325	550,023	551,404	551,404	575,573	4.65%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,683,585	1,650,949	2,310,465	2,755,163	1,650,825	2,653,220	2,326,906	-15.54%

Sanitation Fund

FUND TITLE/FUND # *Sanitation Fund: 043*								
DEPARTMENT NAME/# Garage Maintenance: 043-28-534	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
·1200 REGULAR SALARIES	110,208	118,201	115,452	118,700	82,676	124,940	136,745	15.20%
·1210 ACCRUED SALARIES	6,925	(199)	-	-	(3,009)	(3,009)	-	0.00%
·1400 OVERTIME	2,129	2,881	2,000	3,000	2,650	3,841	3,000	0.00%
·2100 FICA TAX EXPENSE	8,143	8,643	8,832	9,310	6,076	9,230	10,690	14.82%
·2200 RETIREMENT EXPENSE	15,931	15,910	14,598	14,892	11,529	17,354	17,586	18.09%
·2300 HEALTH AND LIFE INSURANCE	12,486	14,771	15,252	16,567	8,249	16,567	26,297	58.73%
·2301 HEALTH AND LIFE INSURANCE-CONTINGE	1,496	-	-	-	-	-	-	0.00%
·2400 WORKERS COMP	1,802	2,022	2,018	2,124	1,588	2,119	2,779	30.84%
·2410 WORKERS COMP CLAIM	-	-	-	-	-	-	-	0.00%
Total	159,120	162,229	158,152	164,593	109,759	171,043	197,097	19.75%
OPERATING EXPENSES								
·3100 PROFESSIONAL SERVICES	57	832	377	417	252	417	549	31.65%
·3120 PHYSICALS	127	-	100	-	-	-	-	0.00%
·4100 COMMUNICATIONS SERVICES	-	-	-	-	27	27	-	0.00%
·4020 SCHOOLING, CONFERENCE, ETC	1,414	105	-	-	-	-	-	0.00%
·4320 ELECTRICITY	1,321	1,194	1,160	1,200	591	1,122	1,200	0.00%
·4500 LIABILITY INSURANCE	3,108	3,255	3,081	3,568	2,710	3,614	4,298	20.46%
·4610 BUILDING MAINTENANCE	278	148	500	500	452	602	500	0.00%
·4620 EQUIPMENT MAINTENANCE	-	-	100	100	-	-	100	0.00%
·4630 VEHICLE MAINTENANCE	205	334	800	800	646	800	800	0.00%
·5210 GAS AND LUBRICANTS	-	124	-	-	93	200	200	0.00%
·5230 JANITORIAL SUPPLIES	1,160	1,160	900	900	830	1,291	1,300	44.44%
·5250 SMALL TOOLS	-	-	100	100	-	100	100	0.00%
·5260 UNIFORMS	1,192	1,130	1,300	1,300	807	1,222	1,300	0.00%
·5280 OPERATING SUPPLIES	438	378	700	700	392	697	700	0.00%
Total	9,300	8,660	9,118	9,585	6,799	10,092	11,047	15.25%
CAPITAL OUTLAY								
·6400 CAPITAL OUTLAY	7,492	-	-	-	-	-	-	0.00%
Total	7,492	-	-	-	-	-	-	0.00%
DEPARTMENT TOTAL	175,912	170,889	167,270	174,178	116,558	181,135	208,144	19.50%

Sanitation Fund

FUND TITLE/FUND # *Sanitation Fund: 043*								
DEPARTMENT NAME/# Sanitation Department: 043-10-534	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
PERSONNEL SERVICES								
1100 EXECUTIVE SALARIES	44,731	46,448	45,668	79,313	38,116	63,583	82,457	3.96%
1200 REGULAR SALARIES	294,734	310,588	313,556	286,618	195,782	296,115	321,048	12.01%
1210 ACCRUED SALARIES	1,811	2,624	-	-	(8,167)	(8,167)	-	0.00%
1400 OVERTIME	20,727	24,092	14,000	20,000	39,614	59,569	30,000	50.00%
2100 FICA TAX EXPENSE	25,525	26,903	27,481	29,524	19,367	30,413	33,163	12.33%
2200 RETIREMENT EXPENSE	64,087	55,967	69,326	76,838	46,491	72,842	84,301	9.71%
2300 HEALTH AND LIFE INSURANCE	74,797	75,546	82,007	95,908	39,378	95,908	130,680	36.26%
2301 HEALTH AND LIFE INSURANCE-CONTINGE	7,226	-	-	-	-	-	-	0.00%
2400 WORKERS COMP	21,674	20,289	20,261	19,391	14,501	19,349	24,285	25.24%
2410 WORKERS COMP CLAIM	-	-	-	-	-	-	-	0.00%
2500 UNEMPLOYMENT COMP	-	-	-	-	-	-	-	0.00%
Total	555,311	562,457	572,299	607,592	385,084	629,612	705,934	16.19%
OPERATING EXPENSES								
3100 PROFESSIONAL SERVICES	4,565	2,564	1,761	1,945	1,218	3,750	4,420	127.25%
3120 PHYSICALS	297	247	300	300	378	500	500	66.67%
3200 ACCOUNTING AND AUDITING	7,688	4,809	4,809	4,265	4,265	4,265	4,561	6.94%
3470 PUTNAM COUNTY TIPPING FEE	282,619	315,240	270,000	270,000	168,283	297,268	300,000	11.11%
4020 SCHOOLING, CONFERENCE, ETC	-	-	-	-	153	920	2,000	0.00%
4100 COMMUNICATIONS SERVICES	927	996	1,500	1,500	657	1,162	1,358	-9.47%
4200 POSTAGE AND FREIGHT	7,995	9,000	9,010	-	4,500	7,500	-	0.00%
4310 NATURAL GAS	270	270	300	400	333	500	500	25.00%
4320 ELECTRICITY	5,104	5,175	4,500	4,500	2,179	5,000	5,000	11.11%
4400 RENTALS AND LEASES	1,483	1,895	1,300	2,700	10,356	30,000	10,000	270.37%
4500 LIABILITY INSURANCE	13,239	13,128	12,597	15,504	11,825	15,816	17,569	13.32%
4510 LIABILITY INSURANCE CLAIMS	-	-	-	-	-	-	-	0.00%
4610 BUILDING MAINTENANCE	268	364	1,500	1,500	1,466	2,000	1,500	0.00%
4620 EQUIPMENT MAINTENANCE	544	332	1,000	1,000	301	750	1,500	50.00%
4630 VEHICLE MAINTENANCE	133,459	111,496	105,000	115,000	60,308	92,000	95,000	-17.39%
4640 RADIO MAINTENANCE	-	-	-	-	-	-	-	0.00%
4700 PRINTING AND BINDING	784	441	300	450	192	450	450	0.00%
5100 OFFICE SUPPLIES	-	24	-	-	78	250	250	0.00%
5210 GAS AND LUBRICANTS	100,405	84,549	90,000	95,000	53,244	74,923	85,000	-10.53%
5230 JANITORIAL SUPPLIES	91	169	800	500	113	500	500	0.00%
5260 UNIFORMS	5,635	5,973	6,000	6,000	3,235	5,614	6,000	0.00%
5280 OPERATING SUPPLIES	5,156	5,156	6,800	6,000	5,840	8,000	10,000	66.67%
5290 GARBAGE CONTAINERS/DUMPSTERS	23,556	30,298	35,000	35,000	27,557	46,017	35,166	0.47%
5900 DEPRECIATION	62,555	84,176	-	-	-	-	-	0.00%
Total	656,640	676,302	552,477	561,564	356,482	597,186	581,274	3.51%
CAPITAL OUTLAY								
6400 CAPITAL OUTLAY	-	1,171	289,257	575,000	2,771	421,757	-	-100.00%
Total	-	1,171	289,257	575,000	2,771	421,757	-	-100.00%
DEBT SERVICE								
7110 LOAN #281 SANIT TRK	-	-	25,000	37,100	37,100	37,100	37,700	1.62%
7111 AMERIS 2015 LEASE FRONT LOADER	-	-	-	20,857	20,857	20,857	42,500	103.77%
7210 LOAN #281 SANIT TRK	-	4,066	4,068	3,610	3,610	3,610	3,610	0.00%
7211 AMERIS 2015 LEASE FRONT LOADER	-	-	-	2,950	4,692	2,950	5,260	78.31%
7112 2 REAR LOADERS	-	-	-	-	-	-	65,000	0.00%
Total	-	4,066	29,068	64,517	66,259	64,517	154,070	138.81%
TRANSFERS								
9101 REIMB GENERAL FUND-ADMIN EXP	95,000	95,000	95,000	87,264	50,905	87,264	83,859	-3.90%
9110 TRANSFER TO GENERAL FUND-FRANCHIS	-	-	-	96,178	56,104	96,178	103,329	7.44%
9120 TRNF BETTER PLACE-PUBLIC WORKS BUI	-	-	-	-	-	-	10,000	0.00%
Total	95,000	95,000	95,000	183,442	107,008	183,442	197,188	7.49%
DEPARTMENT TOTAL	1,306,951	1,338,996	1,538,101	1,992,115	917,605	1,896,513	1,638,466	-17.75%
TOTAL EXPENDITURES	1,482,863	1,509,884	1,705,371	2,166,293	1,034,163	2,077,648	1,846,610	-14.76%

Sanitation Fund

FUND TITLE/FUND # *Sanitation Fund: 043*								
DEPARTMENT NAME/# Sanitation Department: 043-10-534	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
CONTINGENCIES & RESERVES								
·9900 CONTINGENCY/RESERVE	-	-	605,094	588,870	-	575,573	480,296	-18.44%
·9901 HEALTH INSURANCE CONTINGENCY	-	-	-	-	-	-	-	0.00%
Total	-	-	605,094	588,870	-	575,573	480,296	-18.44%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,482,863	1,509,884	2,310,465	2,755,163	1,034,163	2,653,220	2,326,906	-15.54%

Tax Increment Fund

FUND TITLE/FUND # *Tax Increment Fund: 030*								
REVENUE OBJECT #/TITLE	**ACTUAL 2014**	**ACTUAL 2015**	**BUDGET 2015**	**BUDGET 2016**	**ACTUAL 2016**	**PROJECTED 2016**	**BUDGET 2017**	**INCREASE/ DECREASE**
PROPERTY TAXES								
-311-0-3100 DOWNTOWN REDEV COUNTY SHARE	129,308	121,681	121,681	125,634	127,797	127,797	123,980	-1.32%
-311-0-3110 DOWNTOWN REDEV CITY SHARE	133,302	125,440	125,440	96,883	98,551	98,551	87,277	-9.92%
-311-0-3200 SOUTH HISTORIC COUNTY SHARE	40,178	42,087	42,087	42,492	41,935	41,935	42,565	0.17%
-311-0-3220 SOUTH HISTORIC CITY SHARE	41,419	43,387	43,387	32,768	32,339	32,339	29,964	-8.56%
-311-0-3300 NORTH HISTORIC COUNTY SHARE	20,687	19,384	19,384	18,087	19,285	19,285	19,893	9.99%
-311-0-3330 NORTH HISTORIC CITY SHARE	21,326	19,983	19,983	13,948	14,871	14,871	14,004	0.40%
Total	386,219	371,961	371,962	329,812	334,778	334,778	317,683	-3.68%
OTHER REVENUES								
-331-0-7001 NEA GRANT	-	20,000	-	-	-	-	-	0.00%
-365-0-1000 SALE OF SURPLUS LAND-100 BLOCK	148,950	-	-	-	-	-	-	0.00%
-366-0-0001 CONTRIBUTION-215 DODGE ST	15,421	-	-	-	-	-	-	0.00%
-369-9-1000 NORTH HISTORIC HIP REFUND/REIM	-	-	-	-	-	-	-	0.00%
-369-9-1001 SOUTH HISTORIC HIP REFUND/REIM	-	-	-	-	1,500	1,500	-	0.00%
-369-9-1002 STAGE RENTALS	-	-	-	-	-	-	-	0.00%
Total	164,371	20,000	-	-	1,500	1,500	-	0.00%
TOTAL REVENUES	550,590	391,961	371,962	329,812	336,278	336,278	317,683	-3.68%
CASH BALANCE FORWARD								
-301-0-0001 DOWNTOWN REDEVELOPMENT FORWARD	-	-	93,469	63,951	104,592	104,592	217,254	239.72%
-301-0-0002 SOUTH HISTORIC BALANCE FORWARD	-	-	294,097	345,167	352,918	352,918	365,373	5.85%
-301-0-0003 NORTH HISTORIC BALANCE FORWARD	-	-	96,928	128,128	129,091	129,091	159,867	24.77%
Total	-	-	484,494	537,246	586,600	586,600	742,494	38.20%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	550,590	391,961	856,456	867,058	922,878	922,878	1,060,177	22.27%

Tax Increment Fund

FUND TITLE/FUND # *Tax Increment Fund: 030*								
		DOWNTOWN						
DEPARTMENT NAME/# Downtown: 030-30-580	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
3101 THIRD FRIDAY DOWNTOWN STREET P	13,890	14,967	18,000	-	-	-	-	0.00%
3102 DANCIN' IN THE STREETS DOWNTOW	6,450	6,140	7,000	-	-	-	-	0.00%
3103 SECOND SATURDAY DOWNTOWN TRUCK	-	-	-	-	-	-	-	0.00%
3104 UNIVERSITY OF FLORIDA MASTER P	2,206	-	-	-	-	-	-	0.00%
3105 SMALL BUSINESS DEVELOPMENT CEN	10,000	10,000	10,000	10,000	2,500	10,000	20,000	100.00%
3106 MAINSTREET MANAGER	63,871	41,547	63,871	45,000	-	-	-	-100.00%
3107 AQUATIC MIDGE CONTROL PROJECT	-	-	7,650	-	-	-	-	0.00%
3109 MAINTENANCE CONTRACT	-	-	-	10,000	-	6,000	10,000	0.00%
3110 MAINSTREET MARKETING	-	-	-	12,000	10,652	12,000	-	-100.00%
3120 CRA ADMINISTRATOR	-	-	-	-	-	-	62,229	0.00%
4801 QUARTERLY EVENTS CALENDAR POST	200	150	400	-	-	-	-	0.00%
4802 QUARTERLY EVENTS CALENDAR TABL	1,305	803	1,500	-	-	-	-	0.00%
4803 MARKETING/PROMOTIONS	-	-	-	-	-	-	25,000	0.00%
4804 PROJECT MARKETING	1,201	2,700	1,500	1,000	-	-	1,000	0.00%
5280 MISC EXPENSES	159	340	500	500	149	500	500	0.00%
5401 FRA ANNUAL DUES, TRAINING	2,558	566	1,000	1,000	745	745	1,000	0.00%
5402 DEO Annual Dues	175	175	175	175	175	175	175	0.00%
5403 NMS CONFERENCE	-	-	-	-	-	-	-	0.00%
6310 DOWNTOWN REDEV EXPENSE	-	-	-	-	-	-	-	0.00%
6311 DOWNTOWN CHRISTMAS LIGHTS	5,710	187	3,000	4,000	3,537	3,537	8,000	100.00%
6312 NEA GRANT MATCH - ART IN PUBLI	36,030	-	-	-	-	-	-	0.00%
6313 MURAL LIGHTING	-	-	-	-	-	-	-	0.00%
6314 RECRUITMENT PROJECT	-	-	-	-	9,991	9,991	-	0.00%
6315 FACADE GRANT	12,781	-	-	-	-	-	-	0.00%
6316 WAYFINDING	-	-	-	5,000	-	-	15,000	200.00%
6317 ANNIE OAKLEY MURAL	-	-	-	-	-	-	-	0.00%
6318 1909 PALATKA UNION DEPOT MURAL	-	-	-	-	-	-	-	0.00%
6319 BUILDING IMPROVEMENT GRANT	-	-	-	-	-	-	-	0.00%
6320 LANDSCAPING	2,968	1,073	2,500	20,000	1,929	15,000	15,000	-25.00%
6321 SITE AMENITIES	37,297	7,681	15,000	35,000	14,783	35,000	25,000	-28.57%
6322 RIVERFRONT REDEVELOPMENT PROJECT	21,053	-	-	-	-	-	-	0.00%
6323 HARLEM NIGHTS IN PALATKA MURAL	4,500	-	-	-	-	-	-	0.00%
6324 STAGE	-	-	-	-	-	-	-	0.00%
6325 REDEVELOPMENT INCENTIVES	-	30,163	48,375	117,055	-	-	40,000	-65.83%
6327 HOME IMPROVEMENT PROGRAM	-	-	-	-	-	-	30,000	0.00%
Total	222,353	116,491	180,471	260,730	44,461	92,948	252,904	-3.00%
TRANSFERS								
9100 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-	0.00%
9101 TRANSFER TO BETTER PLACE-FRANK	-	-	-	-	-	-	-	0.00%
9102 REIMB GENERAL-MAINSTREET MANAGER	-	-	-	-	-	-	-	0.00%
9103 REIMB GENERAL-FIREWORKS	15,000	15,000	15,000	15,000	-	10,000	10,000	-33.33%
9104 REIMB GENERAL-CHRISTMAS LIGHTS	1,400	1,400	1,400	1,400	-	1,400	1,400	0.00%
9105 TRANSFER TO BETTER PLACE-SOUTHERN	148,950	111,592	111,592	-	-	-	-	0.00%
9106 REIMB GENERAL-ADMIN EXP	-	-	-	9,338	5,447	9,338	7,391	-20.85%
9130 TRANSFER TO BETTER PLACE-CDBG C04	-	-	-	-	-	-	156,816	0.00%
Total	165,350	127,992	127,992	25,738	5,447	20,738	175,607	582.29%
DEPARTMENT TOTAL	387,703	244,483	308,463	286,468	49,908	113,686	428,511	49.58%

Tax Increment Fund

FUND TITLE/FUND # *Tax Increment Fund: 030*								
		SOUTH HISTORIC						
DEPARTMENT NAME/# South Historic: 030-31-580	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
3101 UNIVERSITY OF FLORIDA MASTER P	665	-	-	-	-	-	-	0.00%
3102 HOMES & GARDENS TOUR PROMOTION	-	710	500	500	189	189	500	0.00%
3120 CRA ADMINISTRATOR	-	-	-	-	-	-	21,364	0.00%
5280 MISC EXPENSES	-	-	250	250	-	-	250	0.00%
5400 FRA ANNUAL DUES, TRAINING	-	248	600	600	-	-	600	0.00%
6330 SOUTH HISTORIC EXPENSE	-	-	-	-	-	-	-	0.00%
6331 HOME IMPROVEMENT PROGRAM	41,340	9,440	60,000	20,000	13,438	28,438	43,758	118.79%
6332 HAMMOCK HALL IMPROVEMENTS	-	-	-	-	-	-	-	0.00%
6333 SIGNAGE	-	-	4,000	1,500	-	-	1,500	0.00%
6334 COMMERCIAL REHABILITATION GRAN	-	-	40,000	40,000	-	-		-100.00%
6335 HAMMOCK GROVE PROPOSAL	-	-	-	-	-	-	-	0.00%
6336 REDEVELOPMENT INCENTIVES	-	-	241,221	-	-	-	-	0.00%
6337 SITE AMENITIES	-	12,254	13,000	5,000	4,725	5,000	-	-100.00%
6338 RESIDENTIAL REHAB	-	-	-	50,000	-	-	-	-100.00%
6339 RIVER STREET IMPROVEMENTS	-	-	-	80,000	-	-	50,000	-37.50%
6340 CDBG INFRASTRUCTURE (WATER LINE/ST	-	-	-	174,385	-	-	184,144	5.60%
6341 LANDSCAPING	-	-	-	-	-	-	10,000	0.00%
8301 LIVE WHERE YOU WORK	-	-	20,000	20,000	-	-	-	-100.00%
Total	42,005	22,652	379,571	392,235	18,352	33,627	312,116	-20.43%
TRANSFERS								
9100 TRANSFER TO BETTER PLACE - CDBG C04	-	-	-	25,000	-	25,000	-	-100.00%
9101 TRANSFER TO BETTER PLACE-SOUTHERN	-	-	-	-	-	-	123,218	0.00%
9105 REIMB GENERAL-ADMIN EXP	-	-	-	3,192	1,862	3,192	2,568	-19.55%
Total	-	-	-	28,192	1,862	28,192	125,786	346.18%
DEPARTMENT TOTAL	42,005	22,652	379,571	420,427	20,214	61,819	437,902	4.16%

Tax Increment Fund

FUND TITLE/FUND # *Tax Increment Fund: 030*								
	NORTH HISTORIC							
DEPARTMENT NAME/# North Historic: 030-32-580	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
3101 REID GARDEN DESIGNS	-	-	-	-	-	-	-	0.00%
3102 STREET SIGN CLEAN-REID GARDEN	-	-	-	-	-	-	-	0.00%
3103 UNIVERSITY OF FLORIDA MASTER P	343	-	-	-	-	-	-	0.00%
3120 CRA ADMINISTRATOR	-	-	-	-	-	-	9,985	0.00%
4801 CHRISTMAS TOUR	-	-	-	500	-	-	500	0.00%
5280 MISC EXPENSES	-	-	1,000	250	-	-	250	0.00%
5400 FRA ANNUAL DUES, TRAINING	-	248	600	600	-	-	600	0.00%
6320 NORTH HISTORIC EXPENSE	-	-	-	-	-	-	-	0.00%
6321 HOME IMPROVEMENT PROGRAM	8,255	7,200	40,000	20,000	-	-	12,810	-35.95%
6322 GENERAL CAPITAL IMPROVEMENTS	-	-	94,695	-	-	-	19,215	0.00%
6323 SITE AMENITIES	7,200	117	-	2,000	-	2,000	2,000	0.00%
6324 CDBG INFRASTRUCTURE (WATER LINE/ST	-	-	-	135,433	-	-	147,237	8.72%
DEPARTMENT TOTAL	15,797	7,565	136,295	158,783	-	2,000	192,597	21.30%
TRANSFERS								
9105 REIMB GENERAL-ADMIN EXP	-	-	-	1,380	805	1,380	1,167	-15.43%
Total	-	-	-	1,380	805	1,380	1,167	-15.43%
DEPARTMENT TOTAL	15,797	7,565	136,295	160,163	805	3,380	193,764	20.98%
TOTAL EXPENDITURES	445,506	274,701	824,329	867,058	70,927	178,885	1,060,177	22.27%
CONTINGENCIES & RESERVES								
9901 CONTINGENCY/RESERVE-DOWNTOWN	-	-	32,127	-	-	217,254	-	0.00%
9902 CONTINGENCY/RESERVE-SOUTH HIST	-	-	-	-	-	365,373	-	0.00%
9903 CONTINGENCY/RESERVE-NORTH HIST	-	-	-	-	-	159,867	-	0.00%
Total	-	-	32,127	-	-	742,494	-	0.00%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	445,506	274,701	856,456	867,058	70,927	921,378	1,060,177	22.27%

CDBG Fund

FUND TITLE/FUND # CDBG Fund: 050								
REVENUE OBJECT #/TITLE	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
GRANTS								
·331-5-0800 CDBG E-08 GRANT	-	-	-	-	-	-	-	0.00%
·331-5-0900 CDBG-C02 GRANT REVENUE	-	-	-	-	-	-	-	0.00%
·331-5-0901 CDBG-15TH & OAK LINE REPLACEMENT	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
OTHER REVENUES								
·361-1-1000 INTEREST- PROG INC BK STMT	11	13	15	15	5	15	15	0.00%
·361-1-1300 ECON DEV 92 INTEREST	15	18	18	18	6	18	18	0.00%
·369-0-0100 MORTGAGE P/I REVENUE	-	-	-	-	-	-	-	0.00%
Total	27	30	33	33	11	33	33	0.00%
TOTAL REVENUES	27	30	33	33	11	33	33	0.00%
CASH BALANCE FORWARD								
·301-0-1000 PROGRAM INCOME BALANCE FORWARD	-	-	16,056	16,071	16,071	16,071	16,086	0.09%
·301-0-1001 ECONOMIC DEVELOPMENT BALANCE F	-	-	22,075	22,093	22,093	22,093	22,111	0.08%
·301-0-1002 CDBG E08 BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
·301-0-1003 CDBG N14 BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
·301-0-1004 CDBG C02 BALANCE FORWARD	-	-	-	-	-	-	-	0.00%
Total	-	-	38,131	38,164	38,164	38,164	38,197	0.09%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	27	30	38,164	38,197	38,175	38,197	38,230	0.09%

CDBG Fund

FUND TITLE/FUND # *CDBG Fund: 050*								
DEPARTMENT NAME/# CDBG: 050-50-555	ACTUAL 2014	ACTUAL 2015	BUDGET 2015	BUDGET 2016	ACTUAL 2016	PROJECTED 2016	BUDGET 2017	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME								
OPERATING EXPENSES								
·1200 E-08 ADMINSTRATIVE FEES	-	-	-	-	-	-	-	0.00%
·1200 CDBG C02 ADMINISTRATIVE FEES	-	-	-	-	-	-	-	0.00%
·5280 OPERATING EXPENSES-PROG INC	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
CAPITAL OUTLAY								
Total	-	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES	-	-	-	-	-	-	-	0.00%
TRANSFERS								
·9100 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-	0.00%
·9101 TRANSFER TO Utility FUND	-	-	-	-	-	-	-	0.00%
Total	-	-	-	-	-	-	-	0.00%
CONTINGENCIES & RESERVES								
·9900 PROG INC CONTINGENCY/RESERVE	-	-	16,071	16,086	16,076	16,086	16,101	0.09%
·9901 ECON DEV CONTINGENCY/RESERVE	-	-	22,093	22,111	22,099	22,111	22,129	0.08%
Total	-	-	38,164	38,197	38,175	38,197	38,230	0.09%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	-	-	38,164	38,197	38,175	38,197	38,230	0.09%

CITY COMMISSION AGENDA ITEM

SUBJECT:
PUBLIC HEARING: 3829 Reid St. - Planning Board recommendation to annex and assign intensive commercial zoning to property - Julio Pena, Owner; Palatka Building & Zoning Dept., Applicant.
***a. ANNEXATION ORDINANCE** - 2nd Reading, Adopt
***b. FUTURE LAND USE AMENDMENT ORDINANCE** - Adopt
***c. REZONING ORDINANCE -** 2nd Reading, Adopt

SUMMARY:
This is the adoption of ordinances: 1) annexing this property into the City limits; 2) amending the Future Land Use Map category to Commercial; and 3) adoption of rezoning this parcel to C-2 (Intensive Commercial). This is a voluntary annexation associated with the Owner's request to connect to city utilities. The building on the property is utilized to prepare and sell sauces.

These ordinances will be accompanied by an ordinance assigning a (Comprehensive Plan) Future Land Use Map designation of Commercial when they are introduced for a second reading on September 8, 2016.

RECOMMENDED ACTION:
Adopt ordinance annexing 3829 Reid St. into the City, adopt ordinance assigning COM (Commercial) Future Land Use Map designation, and adopt ordinance assigning C-2 (Intensive Commercial) zoning designation to the property.

ATTACHMENTS:

Description	Type
Annexation Ordinance	Ordinance
FLUM Amendment	Ordinance
Rezoning Ordinance	Ordinance
Planning Board Minutes Excerpt	Backup Material
Staff Report	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Crowe, Thad	Approved	8/15/2016 - 3:51 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 4:14 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:52 AM

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 3829 REID STREET, LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Julio Pena, and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:
PT OF E1/2 OF NW1/4 BK201 P59, BK188 P150 (EX OR159 P538 RD) (tax parcel # 02-10-26-0000-0390-0010), a 0.47-acre parcel.

Section 2. The property hereby annexed shall remain subject to the Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this September 8, 2016.

CITY OF PALATKA

BY:_____
Its Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

_____
City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): FROM PUTNAM COUNTY US (URBAN SERVICES) TO COM (COMMERCIAL), FOR 3829 REID STREET, PROPERTY LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owner of said property: Julio Pena, for certain amendment to the Comprehensive Plan Future Land Use Map of the City of Palatka, Florida, and

WHEREAS, Section 163.3187, Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3187(1(b), Florida Statutes, as amended, provides that a local government may amend its adopted comprehensive plan to change the land uses of up to 120 acres by small scale amendments annually, and

WHEREAS, Section 163.3187(2), Florida Statutes, as amended, provides that small scale development amendments require only one public hearing before the governing board, which shall be an adoption hearing, and

WHEREAS, the Planning Board conducted a public hearing on April 5, 2016 and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Adopted Small Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use of the parcel of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

TABLE 1
ADOPTED SMALL SCALE AMENDMENT

Property Tax Number	Acreage	Current Future Land Use	Amended Future Land Use
02-10-26-0000-0390-0010	0.47	US (Urban Services)	COM (Commercial)
DESCRIPTION OF PROPERTY:	PT OF E1/2 OF NW1/4 BK201 P59, BK188 P150 (EX OR159 P538 RD)		

Section 2. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 4. Effective date

This Ordinance shall become effective thirty-one (31) days after its final passage by the City Commission of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

By:_____
Its Mayor

ATTEST:

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY C-2 (COMMERCIAL, GENERAL LIGHT) TO CITY C-2 (INTENSIVE COMMERCIAL) FOR A PARCEL IDENTIFIED AS 3829 REID STREET, LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: Julio Pena, for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on April 5, 2016 and two public hearings before the City Commission of the City of Palatka on July 28, 2016 and September 8, 2016, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:
PT OF E1/2 OF NW1/4 BK201 P59, BK188 P150 (EX OR159 P538 RD) (tax parcel # 02-10-26-0000-0390-0010) - being 3829 Reid Street.

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

BY:_____
Its MAYOR

ATTEST:

_____
City Clerk

Motion made by Mr. DeLoach and seconded by Mr. Killebrew to recommend approval of the request as submitted by Staff. All present voted affirmative, motion carried.

NEW BUSINESS:

Case 16-09 Request to annex, amend Future Land Use Map from County US (Urban Service) to COM (Commercial), and rezone from County C-4 (Commercial Intensive) to C2 (Intensive Commercial).
Location: 3829 Reid St.
Applicant: Julio A Pena

Mr. Crowe explained that this is a voluntary request for annexation with the intent of hooking up to city utilities. The property is occupied by a business that produces cooking sauces. The recommended land use and zoning is compatible with the current County designations and the surrounding commercial properties. He advised that this request meets all annexation, Comprehensive Plan and rezoning criteria and would help to reduce the existing County enclave in this compact area. He recommended approval of the request.

(Public Hearing) - No one was present to speak on behalf of the request.

(Regualar Meeting)

Motion made by Mr. Killebrew and seconded by Ms. Williams to recommend approval of the requests as submitted by Staff. All present voted affirmative, motion carried.

Case 16-11 Request to annex, amend Future Land Use Map from County UR (Urban Reserve) to COM (Commercial), and rezone from County AG (Agriculture) to C-1A (Neighborhood Commercial).
Location: 7000 Old Wolf Bay Rd.
Applicant: Mocking Bird Properties LLC

Mr. Crowe advised that this request comes from the property owner and is being proposed for a medical office. This location is in a commercial (medical and professional service) area that is zoned mostly C-1 (Neighborhood Commercial) and C-1A (General Commercial). He stated that this request also chips away at the large enclave in this area. He advised that this request meets all annexation, Future Land Use and zoning criteria. He recommended approval of the requests.

(Public Hearing) - No one present to speak on behalf of request.

(Regular Meeting)

Motion made by Mr. Petrucci and seconded by Mr. DeLoach to recommend approval of the requests as submitted by Staff. All present voted affirmative, motion carried unopposed.

Case 16-12 Request for a conditional use to locate a Childcare facility in C-2 zoning district.
Location: 207 S. Moody Rd.
Applicant: Tender Care Medical Services of St. Johns County Inc.

Mr. Crowe stated that the proposed request is located on the south end of the parcel that the formerly known Arlington House is, that the parcel has been separated into two lots, this one being approximately 5 acres. He explained that this is an intensive zoning district, but with the college being right across the street the less

Case 16-09: 3829 Reid St.

Request to Annex, Amend Future Land Use Map and Rezone

Applicant: Building & Zoning Dept.

STAFF REPORT

DATE: March 29, 2016

TO: Planning Board members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To annex, amend FLUM, and rezone the following property as noted below. Public notice included legal advertisement, property posting, and letters to nearby property owners (within 150 feet). City departments had no objections to the proposed actions.

Figure 1: Site and Vicinity Map (property outlined in red)

Figure 2: Property from Reid St.

APPLICATION BACKGROUND

The property under consideration currently has a County mixed-use Future Land Use Map (FLUM) designation and multi-family zoning. There is a four-unit office building on the property.

Vicinity properties and their FLUM and zoning classifications are shown below.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

	Actual Use	FLUM	Zoning
Property - existing	Sauce preparation & sales	Putnam Co. Urban Service	Putnam Co. C-2 (Commercial, General Light)
Property - proposed	Sauce preparation & sales	COM (Commercial)	C-2 (Intensive Commercial)
South of prop.	Lowes Home Improvement Store	COM (Commercial)	C-2 (Intensive Commercial)
North of prop. (across Reid St)	Bowling Alley	Putnam Co. Commercial	Putnam Co. Ag (Agricultural)
East of prop.	Vacant commercial	Putnam Co. Urban Service	Putnam Co. Commercial, General Light
West of prop.	Office building	Putnam Co. Urban Service	Putnam Co. Commercial, General Light

The applicant is voluntarily annexing into the City to hook up to the City's water and sewer systems. Staff is presenting these applications as administrative actions, as opposed to an action by each property owner, due to the rationale presented below.

1. Revenue Recovery. The taxes collected from this property will defray the administrative expense of the annexation fairly quickly.
2. Comprehensive Plan Support. Public Facilities Element Policy D.1.2.1 directs the City to proactively annex properties served by water and sewer into the City. Language in the adopted Evaluation and Appraisal Report of the Comprehensive Plan compels the City to again proactively work to diminish and eventually

eliminate enclaves. City staff believes this directive is sufficient to submit these actions as administrative applications.

3. Economic Development. By encouraging voluntary annexation and requiring annexation of agreement properties, the City is working to increase utility and other service provision efficiency, enhance system revenues, and encourage growth.

PROJECT ANALYSIS

Annexation Analysis

Florida Statute 171.044 references voluntary annexation requirements and requires that property proposed for annexation must meet two tests. First, properties must be contiguous to the annexing municipality and second, properties must also be "reasonably compact."

Contiguity. F.S. 171.031 provides a definition for contiguous and requires that boundaries of properties proposed for annexation must be coterminous with a part of the municipality's boundary. As indicated in Figure 1, the property is contiguous to the City limits, to the south and to the north across Reid St. (statutes do not consider rights-of-way to interrupt contiguity).

Compactness. The statute also provides a definition for compactness that requires an annexation to be for properties in a single area, and also precludes any action which would create or increase enclaves, pockets, or finger areas in serpentine patterns. Annexing the property meets the standard of compactness as it is does not create an enclave, pocket, or finger area but in fact reduces the greater County enclave along the section of Reid St. (see map to right).

Figure 3: Enclave Area (purple area is City)

Future Land Use Map Amendment Analysis

Criteria for consideration of comprehensive plan amendments under F.S. 163-3187 are shown in italics below (staff Comment follows each criterion, and comprehensive plan extracts are underlined).

List Goals, Objectives, and Policies of the Comprehensive Plan that support the proposed amendment.

The proposed amendment is in keeping with the following objective and policies of the Comprehensive Plan, and does not conflict with other plan elements.

Policy A.1.9.3

A. Land Use Districts

1. Commercial

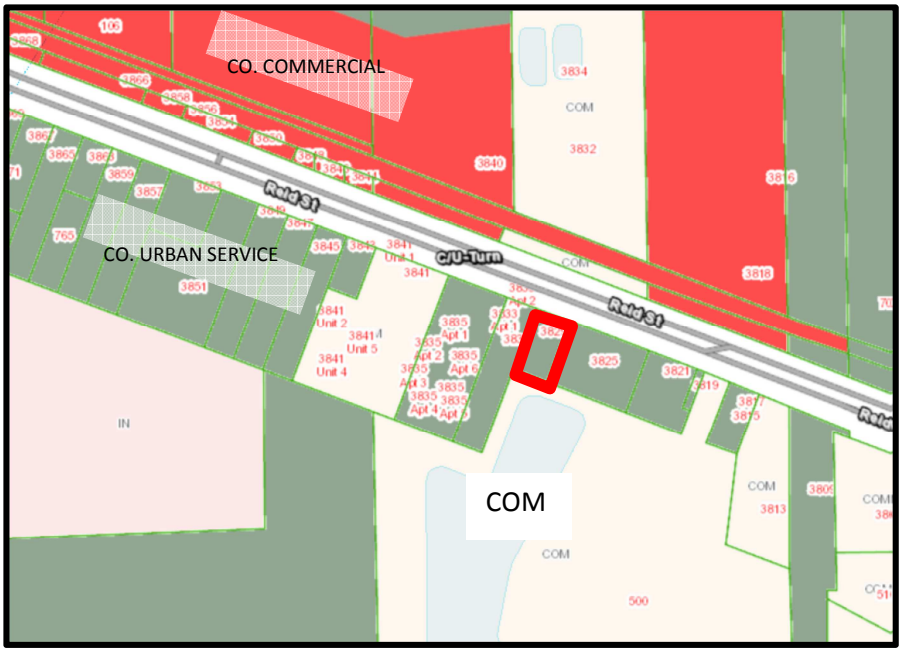

Figure 4: Future Land Use Map (FLUM)

Land designated for commercial use is intended for activities that are predominantly associated with the sale, rental, and distribution of products or the performance of service. Commercial land use includes offices, retail, lodging, restaurants, services, commercial parks, shopping centers, or other similar business activities. Public/Institutional uses and recreational uses are allowed within the commercial land use category. Residential uses are allowed within Downtown zoning districts, at an overall density of 20 units per acre and are subject to additional project density, design and locational standards set forth in these zoning districts. The intensity of commercial use, as measured by impervious surface, should not exceed 70 percent of the parcel and a floor area ratio of 1.5, except that a floor area ratio of up to 4.0 is allowed in downtown zoning districts. Intensity may be further limited by intensity standards of the Zoning Code. Land Development Regulations shall provide requirements for buffering commercial land uses (i.e., sight access, noise) from adjacent land uses of lesser density or intensity of use. See Policy A.1.3.2.

Staff Comment: the property is now in the County's Urban Service FLUM category, which allows nonresidential uses limited by a Floor Area Ratio of 1.0 [1] and a maximum impervious surface [2] ratio of 85%. The City's COM FLUM allows a higher FAR of 1.5 and a slightly lower impervious surface of 70%, with both being comparable to the County's intensity limits**.** Section 94-111(b) allows the C-2 zoning category within the COM land use category.

Provide analysis of the availability of facilities and services.
Staff Comment: the property is in close proximity to urban services and infrastructure including city water and sewer lines (both within the Reid St. right-of-way).

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.
Staff Comment: The property is within a commercial corridor that is suitable for the proposed commercial FLUM designations. Staff is not aware of any soil or topography conditions that would present problems for development, or of any natural or historic resources on these developed sites.

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[1] Floor Area Ratio is a measurement of intensity defined as the size of the property divided by the square footage of a building. For example a FAR of 1.0 allows a building of 43,560 square foot on a lot of the same size.
[2] Impervious surface is the area that will not absorb rainwater, including paved areas, building areas, and pond/water areas.

Provide analysis of the minimum amount of land needed as determined by the local government.
Staff Comment: not applicable, as this is to be determined at the next revision of the overall Comprehensive Plan.

Demonstrate that amendment does not further urban sprawl, as determined through the following tests.

- *Low-intensity, low-density, or single-use development or uses*
- *Development in rural areas at substantial distances from existing urban areas while not using undeveloped lands that are available and suitable for development.*
- *Radial, strip, isolated, or ribbon development patterns.*
- *Development that fails to adequately protect and conserve natural resources and agricultural activities.*
- *Development that fails to maximize use of existing and future public facilities and services.*
- *Development patterns or timing that will require disproportional increases in cost of time, money and energy in providing facilities and services.*
- *Development that fails to provide a clear separation between rural and urban uses.*
- *Development that discourages or inhibits infill development and redevelopment.*
- *Development that fails to encourage a functional mix of uses.*
- *Development that results in poor accessibility among linked or related land uses.*

Staff Comment: the location of this property within the City's urbanized area ensures that urban services are available. These uses do not represent urban sprawl.

<u>Rezoning Analysis</u>
Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1) When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:
a. Whether the proposed change is in conformity with the comprehensive plan.
Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.
Staff Comment: The property is located in an established commercial corridor.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.
Staff Comment: Properties in the City within this segment of Reid St. between SR 19 and the St. Johns River Water Management District have the C-2 zoning designation.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.
Staff Comment: Roadway capacity is available on area roadways and the impacts of these uses on road and utility capacity will be negligible, particularly since the uses are already present.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.
Staff Comment: See response to c. above.

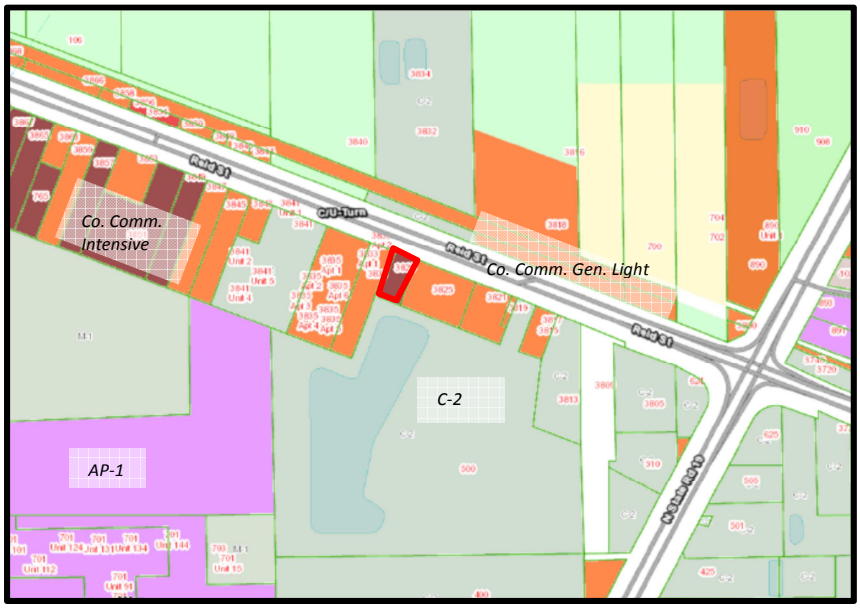

Figure 5: Zoning Map

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.
Staff Comment: Not applicable.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.
Staff Comment: Rezoning the property to a designation similar to the current County zoning will not adversely affect neighborhood living conditions.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.
Staff Comment: the property proposed for rezoning is already developed and thus traffic congestion or public safety will not be affected.

i. Whether the proposed change will create a drainage problem.
Staff Comment: No drainage problems are anticipated for this already-existing use.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.
Staff Comment: The already-developed property does not have excessive height, density, or intensity to reduce light and air to existing adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.
Staff Comment: see response to g. above.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.

Staff Comment: based on the previous responses, the changes will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.
Staff Comment: providing a FLUM and zoning designations to property that are similar to the designation of surrounding properties and are similar to the existing County FLUM and zoning is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.
Staff Comment: The City commercial land use and zoning are in keeping with the existing use.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.
Staff Comment: the property and its use are not out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.
Staff Comment: not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.
Staff Comment: not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable annexation, future land use amendment, and rezoning criteria. Staff recommends approval of the annexation, amendment of Future Land Use Map category to COM, and rezoning to C-2 for 3829 Reid St.

CITY COMMISSION AGENDA ITEM

SUBJECT:
PUBLIC HEARING: 7000 Old Wolf Bay Rd. - Planning Board recommendation to annex and assign neighborhood commercial zoning to property - Mocking Bird Properties, Owners; Palatka Building & Zoning Dept., Applicant.
***a. ANNEXATION ORDINANCE** - 2nd Reading, Adopt
***b. FUTURE LAND USE MAP AMENDMENT ORDINANCE** - Adopt
***c. REZONING ORDINANCE -** 2nd Reading, Adopt

SUMMARY:
This is the adoption of ordinances: 1) annexing this property into the City limits; 2) assigning the COM (Commercial) Future Land Use Map designation to the property; and 3) rezoning the propertyl to C-1A (Neighborhood Commercial). This is a voluntary annexation associated with the Owner's intent to develop medical offices in this location, which requires connection to city utilities.

These ordinances will be accompanied by an ordinance assigning a (Comprehensive Plan) Future Land Use Map designation of Commercial when they are introduced for a second reading on September 8, 2016.

RECOMMENDED ACTION:
Adopt ordinances annexing 7000 Old Wolf Bay Rd. into the City, assigning COM Future Land Use Map designation to the property, and assigning C-1A (Neighborhood Commercial) zoning designation to the property.

ATTACHMENTS:

Description	Type
Annexation Ordinance	Ordinance
FLUM Amendment Ordinance	Ordinance
Rezoning Ordinance	Ordinance
Minutes Excerpt	Backup Material
Staff Report	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Crowe, Thad	Approved	8/15/2016 - 4:09 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 4:16 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:52 AM

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 7000 OLD WOLF BAY ROAD, LOCATED IN SECTION 9, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Mocking Bird Properties, LC, and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:
PT OF SE1/4 OF SE1/4 OF NE1/4, BK133 P386 (tax parcel # 09-10-26-0000-0820-0000), a 1.01-acre parcel.

Section 2. The property hereby annexed shall remain subject to the Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this September 8, 2016.

CITY OF PALATKA

BY:_____
Its Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

_____
City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): FROM PUTNAM COUNTY US (URBAN SERVICES) TO COM (COMMERCIAL), FOR 7000 OLD WOLF BAY ROAD, PROPERTY LOCATED IN SECTION 9, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owner of said property: Mocking Bird Properties, LC, for certain amendment to the Comprehensive Plan Future Land Use Map of the City of Palatka, Florida, and

WHEREAS, Section 163.3187, Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3187(1(b), Florida Statutes, as amended, provides that a local government may amend its adopted comprehensive plan to change the land uses of up to 120 acres by small scale amendments annually, and

WHEREAS, Section 163.3187(2), Florida Statutes, as amended, provides that small scale development amendments require only one public hearing before the governing board, which shall be an adoption hearing, and

WHEREAS, the Planning Board conducted a public hearing on April 5, 2016 and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Adopted Small Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use of the parcel of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

TABLE 1
ADOPTED SMALL SCALE AMENDMENT

Property Tax Number	Acreage	Current Future Land Use	Amended Future Land Use
09-10-26-0000-0820-0000	1.01	OPF (Other Public Facilities)	COM (Commercial)

DESCRIPTION OF PROPERTY: PT OF SE1/4 OF SE1/4 OF NE1/4, BK133 P386

Section 2. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 4. Effective date

This Ordinance shall become effective thirty-one (31) days after its final passage by the City Commission of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

By:_____
Its Mayor

ATTEST:

_____

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY AG (AGRICULTURE) TO CITY C-1A (NEIGHBORHOOD COMMERCIAL) FOR A PARCEL IDENTIFIED AS 7000 OLD WOLF BAY ROAD, LOCATED IN SECTION 9, TOWNSHIP 10 SOUTH, RANGE 26 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: Mocking Bird Properties, LC, for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on April 5, 2016 and two public hearings before the City Commission of the City of Palatka on July 28, 2016 and September 8, 2016, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:
PT OF SE1/4 OF SE1/4 OF NE1/4, BK133 P386. Tax parcel # 09-10-26-0000-0820-0000 - being 7000 Old Wolf Bay Road.

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

BY:_____
Its MAYOR

ATTEST:

_____
City Clerk

Motion made by Mr. DeLoach and seconded by Mr. Killebrew to recommend approval of the request as submitted by Staff. All present voted affirmative, motion carried.

NEW BUSINESS:

Case 16-09 Request to annex, amend Future Land Use Map from County US (Urban Service) to COM (Commercial), and rezone from County C-4 (Commercial Intensive) to C2 (Intensive Commercial).
Location: 3829 Reid St.
Applicant: Julio A Pena

Mr. Crowe explained that this is a voluntary request for annexation with the intent of hooking up to city utilities. The property is occupied by a business that produces cooking sauces. The recommended land use and zoning is compatible with the current County designations and the surrounding commercial properties. He advised that this request meets all annexation, Comprehensive Plan and rezoning criteria and would help to reduce the existing County enclave in this compact area. He recommended approval of the request.

(Public Hearing) - No one was present to speak on behalf of the request.

(Regualar Meeting)

Motion made by Mr. Killebrew and seconded by Ms. Williams to recommend approval of the requests as submitted by Staff. All present voted affirmative, motion carried.

Case 16-11 Request to annex, amend Future Land Use Map from County UR (Urban Reserve) to COM (Commercial), and rezone from County AG (Agriculture) to C-1A (Neighborhood Commercial).
Location: 7000 Old Wolf Bay Rd.
Applicant: Mocking Bird Properties LLC

Mr. Crowe advised that this request comes from the property owner and is being proposed for a medical office. This location is in a commercial (medical and professional service) area that is zoned mostly C-1 (Neighborhood Commercial) and C-1A (General Commercial). He stated that this request also chips away at the large enclave in this area. He advised that this request meets all annexation, Future Land Use and zoning criteria. He recommended approval of the requests.

(Public Hearing) - No one present to speak on behalf of request.

(Regular Meeting)

Motion made by Mr. Petrucci and seconded by Mr. DeLoach to recommend approval of the requests as submitted by Staff. All present voted affirmative, motion carried unopposed.

Case 16-12 Request for a conditional use to locate a Childcare facility in C-2 zoning district.
Location: 207 S. Moody Rd.
Applicant: Tender Care Medical Services of St. Johns County Inc.

Mr. Crowe stated that the proposed request is located on the south end of the parcel that the formerly known Arlington House is, that the parcel has been separated into two lots, this one being approximately 5 acres. He explained that this is an intensive zoning district, but with the college being right across the street the less

Case 16-11

Request to Annex, Amend Future Land Use Map and Rezone

7000 Old Wolf Bay Rd.

Applicant: Building & Zoning Dept.

STAFF REPORT

DATE: March 29, 2016

TO: Planning Board members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To annex, amend FLUM, and rezone the following property as noted below. Public notice included newspaper advertisement, property posting, and letters to nearby property owners (within 150 feet). City departments had no objections to the proposed actions.

Figure 1: Site and Vicinity Map (property outlined in red)

Figure 2: Property (background, behind telephone pole) from Old Wolf Bay Rd.

APPLICATION BACKGROUND

The property under consideration is undeveloped. Vicinity properties and their FLUM and zoning classifications are shown below.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

	Actual Use	FLUM	Zoning
Property - existing	Undeveloped	Putnam Co. Urban Service	Putnam Co. AG (Agricultural)
Property - proposed	Medical office	COM (Commercial)	C-1A (N'hood Commercial)
South of prop. (across Old Wolf Bay Rd)	Retention pond	COM (Commercial)	C-2 (Intensive Commercial)
North of prop.	Undeveloped	Putnam Co. Urban Service	Putnam Co. Ag (Agricultural)
East of prop.	Vacant commercial	COM (Commercial)	C-1A (N'hood Commercial)
West of prop.	Undeveloped	Putnam Co. Urban Service	Putnam Co. Commercial, General Light

The applicant is voluntarily annexing into the City to hook up to the City's water and sewer systems. Staff is presenting these applications as administrative actions, as opposed to an action by each property owner, due to the rationale presented below.

1. Revenue Recovery. The taxes collected from this property will defray the administrative expense of the annexation fairly quickly.
2. Comprehensive Plan Support. Public Facilities Element Policy D.1.2.1 directs the City to proactively annex properties served by water and sewer into the City. Language in the adopted Evaluation and Appraisal

Report of the Comprehensive Plan compels the City to again proactively work to diminish and eventually eliminate enclaves. City staff believes this directive is sufficient to submit these actions as administrative applications.

3. Economic Development. By encouraging voluntary annexation and requiring annexation of agreement properties, the City is working to increase utility and other service provision efficiency, enhance system revenues, and encourage growth.

PROJECT ANALYSIS

Annexation Analysis

Florida Statute 171.044 references voluntary annexation requirements and requires that property proposed for annexation must meet two tests. First, properties must be contiguous to the annexing municipality and second, properties must also be "reasonably compact."

Contiguity. F.S. 171.031 provides a definition for contiguous and requires that boundaries of properties proposed for annexation must be coterminous with a part of the municipality's boundary. As indicated in Figure 1, the property is contiguous to the City limits, to the east and south across Old Wolf Bay Rd. (statutes do not consider rights-of-way to interrupt contiguity).

Compactness. The statute also provides a definition for compactness that requires an annexation to be for properties in a single area, and also precludes any action which would create or increase enclaves, pockets, or finger areas in serpentine patterns. Annexing the property meets the standard of compactness as it is does not create an enclave, pocket, or finger area but in fact reduces the greater County enclave of northwest Palatka (see map to right).

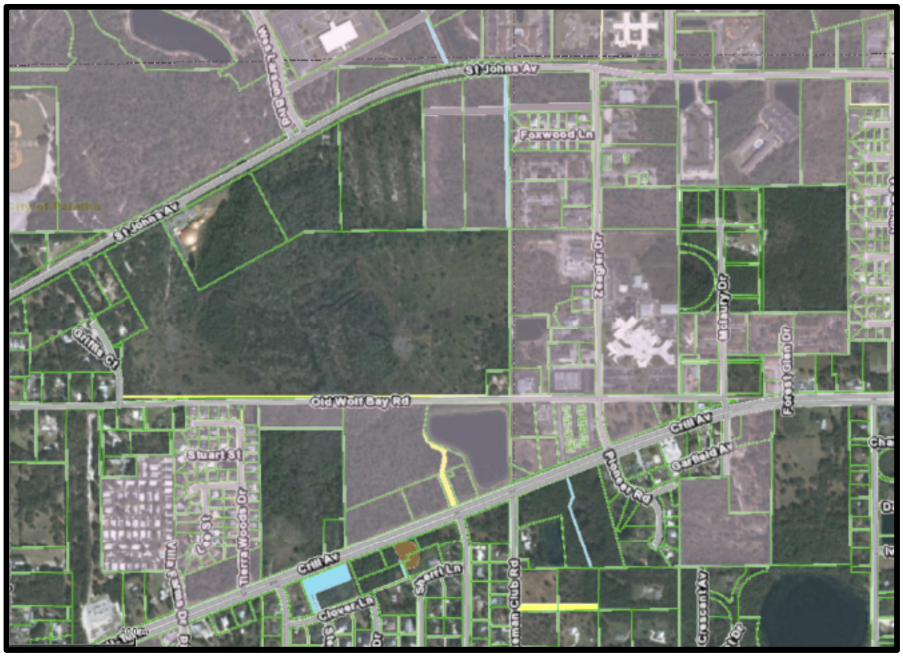

Figure 3: map of City jurisdiction (purple shade)

Future Land Use Map Amendment Analysis

Criteria for consideration of comprehensive plan amendments under F.S. 163-3187 are shown in italics below (staff Comment follows each criterion, and comprehensive plan extracts are underlined).

List Goals, Objectives, and Policies of the Comprehensive Plan that support the proposed amendment.
The proposed amendment is in keeping with the following objective and policies of the Comprehensive Plan, and does not conflict with other plan elements.

Policy A.1.9.3
A. Land Use Districts
1. Commercial

Land designated for commercial use is intended for activities that are predominantly associated with the sale, rental, and distribution of products or the performance of service. Commercial land use includes offices, retail, lodging, restaurants, services, commercial parks, shopping centers, or other similar business activities. Public/Institutional uses and recreational uses are allowed within the commercial land use category. Residential uses are allowed within Downtown zoning districts, at an overall density of 20 units per acre and are subject to additional project density, design and locational standards set forth in these zoning districts. The intensity of commercial use, as measured by impervious surface, should not exceed 70 percent of the parcel and a floor area ratio of 1.5, except that a floor area ratio of up to 4.0 is allowed in downtown zoning districts. Intensity may be further limited by intensity standards of the Zoning Code. Land Development Regulations shall provide requirements for buffering commercial land uses (i.e., sight access, noise) from adjacent land uses of lesser density or intensity of use. See Policy A.1.3.2.

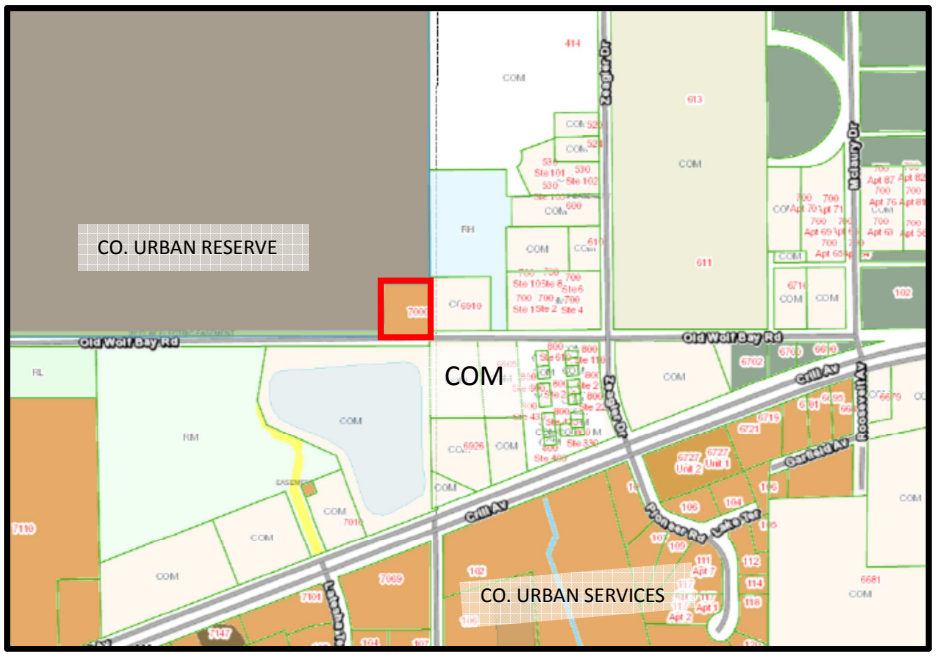

Figure 4: Future Land Use Map (FLUM)

Staff Comment: the property is now in the County's Urban Service FLUM category, which allows nonresidential uses limited by a Floor Area Ratio of 1.0 [1] and a maximum impervious surface [2] ratio of 85%. The City's COM FLUM allows a higher FAR of 1.5 and a slightly lower impervious surface of 70%, with both being comparable to the County's intensity limits**.** Section 94-111(b) allows the C-2 zoning category within the COM land use category.

Provide analysis of the availability of facilities and services.
Staff Comment: the property is in close proximity to urban services and infrastructure including city water and sewer lines (within the Old Wolf Bay Rd. right-of-way).

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.
Staff Comment: The property is within a commercial corridor that is suitable for the proposed commercial FLUM designations. Staff is not aware of any soil or topography conditions that would present problems for development, or of any natural or historic resources on this site.

[1] Floor Area Ratio is a measurement of intensity defined as the size of the property divided by the square footage of a building. For example a FAR of 1.0 allows a building of 43,560 square foot on a lot of the same size.
[2] Impervious surface is the area that will not absorb rainwater, including paved areas, building areas, and pond/water areas.

Provide analysis of the minimum amount of land needed as determined by the local government.
Staff Comment: not applicable, as this is to be determined at the next revision of the overall Comprehensive Plan.

Demonstrate that amendment does not further urban sprawl, as determined through the following tests.

- *Low-intensity, low-density, or single-use development or uses*
- *Development in rural areas at substantial distances from existing urban areas while not using undeveloped lands that are available and suitable for development.*
- *Radial, strip, isolated, or ribbon development patterns.*
- *Development that fails to adequately protect and conserve natural resources and agricultural activities.*
- *Development that fails to maximize use of existing and future public facilities and services.*
- *Development patterns or timing that will require disproportional increases in cost of time, money and energy in providing facilities and services.*
- *Development that fails to provide a clear separation between rural and urban uses.*
- *Development that discourages or inhibits infill development and redevelopment.*
- *Development that fails to encourage a functional mix of uses.*
- *Development that results in poor accessibility among linked or related land uses.*

Staff Comment: the location of this property within the City's urbanized area ensures that urban services are available. This use does not represent urban sprawl.

Rezoning Analysis

Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1) When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:
a. Whether the proposed change is in conformity with the comprehensive plan.
Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.
Staff Comment: The property is located in an established commercial corridor.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.
Staff Comment: many of the properties in the Zeagler Dr. corridor have the C-1A zoning designation, which allows for the prevailing use of medical clinics and offices.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.
Staff Comment: Roadway capacity is available on area roadways and the impacts of these uses on road and utility capacity will be negligible.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.
Staff Comment: See response to c. above.

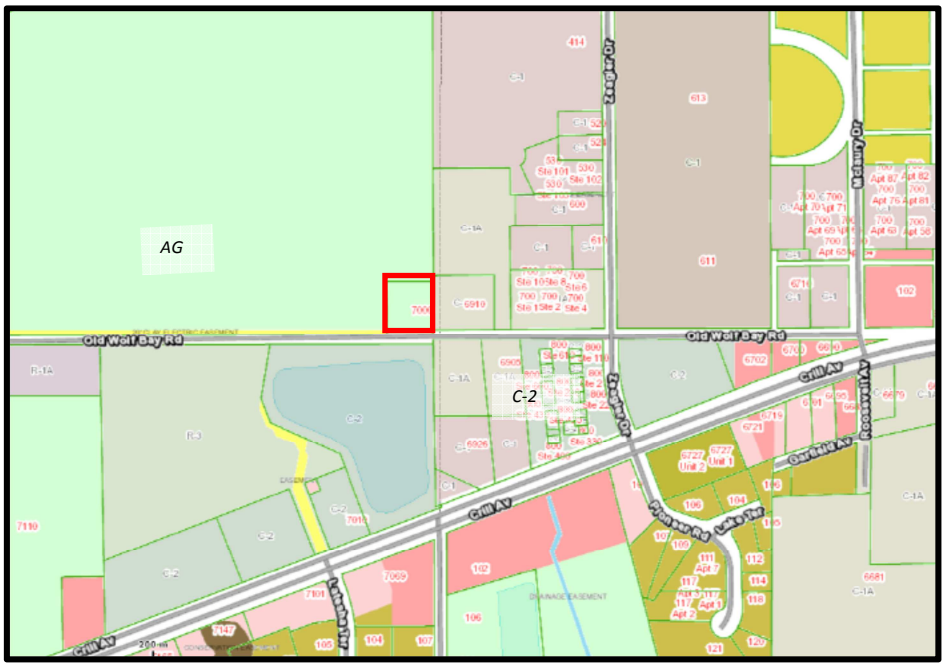

Figure 5: Zoning Map

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.
Staff Comment: Not applicable.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.
Staff Comment: rezoning the property to a designation similar to the existing zoning categories around the property will not adversely affect neighborhood living conditions. There are no residential areas in close proximity and the use is a daytime/work-week and low-intensity use.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.
Staff Comment: other than the required paving of the segment of Old Wolf Bay Rd along this property frontage, no traffic congestion issues have been identified.

i. Whether the proposed change will create a drainage problem.
Staff Comment: no drainage problems are anticipated for this property – all drainage requirements of the City and water management district must be met.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.
Staff Comment: the development of this property will not result in excessive height, density, or intensity to reduce light and air to existing adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.
Staff Comment: see response to g. above.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.
Staff Comment: based on the previous responses, the changes will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.
Staff Comment: providing a FLUM and zoning designations to property that are similar to the designation of surrounding properties is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.
Staff Comment: The City commercial land use and zoning are in keeping with vicinity uses and FLUM/zoning designations.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.
Staff Comment: the property and its use are not out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.
Staff Comment: not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.
Staff Comment: not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable annexation, future land use amendment, and rezoning criteria. Staff recommends approval of the annexation, amendment of Future Land Use Map category to COM, and rezoning to C-1A for 7000 Old Wolf Bay Rd.

CITY COMMISSION AGENDA ITEM

SUBJECT:
PUBLIC HEARING: 300 N. State Rd. 19. - Planning Board recommendation to annex and assign intensive commercial and single-family residential future land use map designation and zoning to property - Clay Electric Cooperative, INC, Owner; Palatka Building & Zoning Dept., Applicant.
***a. ANNEXATION ORDINANCE** - 2nd Reading, Adopt
***b. FUTURE LAND USE AMENDMENT ORDINANCE** - Adopt (to COM)
***c. FUTURE LAND USE AMENDMENT ORDINANCE** - Adopt (to RL)
***d. REZONING ORDINANCE -** 2nd Reading, Adopt (to C-2)
***e. REZONING ORDINANCE -** 2nd Reading, Adopt (to R-1A)

SUMMARY:
This is the adoption of ordinances: 1) annexing this property into the City limits; 2) amending the Future Land Use Map designation for the bulk of the parcel to COM (Commercial); and 3) amending the Future Land Use Map designation for a small part of the property fronting on Stilwell Ave. to R-1 (Residential, Low). 4) rezoning the bulk of the parcel to C-2 (Intensive Commercial); and 5) rezoning a small part of the property fronting on Stilwell Ave. to R-1A (single-family residential). This is a voluntary annexation associated with the Owner's request to connect to city utilities.Clay Electric has recently completed their new headquarters building on this property, and intends to demolish the existing building.

RECOMMENDED ACTION:
Pass on first reading an ordinance annexing 300 N. State Rd. 19 into the City;an ordinance assigning COM (Commercial) Future Land Use Map designation to the bulk of the property, an ordinance assigning RL (Residential, Low) Future Land Use Map designation to a small portion of the property fronting on Stilwell Ave, an ordinance assigning C-2 (Intensive Commercial) zoning designation to the bulk of the property, and an ordinance assigning R-1A (single-family residential) zoning to a small portion of the property fronting on Stilwell Ave.

ATTACHMENTS:

Description	Type
Annexation Ordinance	Ordinance
FLUM Amendment Ordinance (300 SR 19)	Ordinance

- FLUM Amendment Ordinance (Stillwell) Ordinance
- Rezoning Ordinance (to C-2) Ordinance
- Rezoning Ordinance (R-1A) Ordinance
- Planning Board Minutes Excerpt Backup Material
- Staff Report Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Crowe, Thad	Approved	8/15/2016 - 4:33 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:18 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:52 AM

This instrument prepared by:
Thad Crowe, AICP
City of Palatka
201 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 300 NORTH STATE ROAD 19, LOCATED IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Petition has been filed before the City Commission of the City of Palatka, Florida, which Petition is on file in the office of the City Clerk, signed by the freehold owner of the property sought to be annexed, to wit: Clay Electric Cooperative Inc., and

WHEREAS, Chapter 171.044, Florida Statutes, permits the voluntary annexation of unincorporated areas lying adjacent and contiguous to the boundaries of the City of Palatka; and

WHEREAS, the City Commission of the City of Palatka finds that it is in the best interest of the people of the City of Palatka, Florida, that said lands be annexed and become a part of the City of Palatka;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the following described unincorporated lands lying adjacent and contiguous to the boundaries of the City of Palatka, Florida shall henceforth be deemed and held to be within the corporate limits of the City of Palatka, Florida said lands being described as follows:

DESCRIPTION OF PROPERTY:
PT OF SE1/4 OF SW1/4 OR213, P257 + OR259 P713 (EX OR472, P1469) + COLLEGE PARK S/D MB4, P147 LOTS 12 13 14 15 16 17 18, 19 20 21 23 24 25 26 27 28 29, 30 31 32 33 34 35 + PT CLOSED, STREET OR342 P1893 (EX OR790, P1505). Tax parcel # 02-10-26-0000-1323-0000, a 8.57-acre parcel.

Section 2. The property hereby annexed shall remain subject to the Putnam County Comprehensive Plan and Zoning Laws until changed by the City of Palatka.

Section 3: That a copy of this ordinance shall be sent to Municipal Code Corporation for inclusion in the City Charter.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this September 8, 2016.

CITY OF PALATKA

BY:_____
Its Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

_____
City Attorney

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): 300 NORTH STATE ROAD 19, FROM PUTNAM COUNTY US (URBAN SERVICES) TO COM (COMMERCIAL), LOCATED IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owner of said property: Clay Electric Cooperative, INC, for certain amendment to the Comprehensive Plan Future Land Use Map of the City of Palatka, Florida, and

WHEREAS, Section 163.3187, Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3187(1(b), Florida Statutes, as amended, provides that a local government may amend its adopted comprehensive plan to change the land uses of up to 120 acres by small scale amendments annually, and

WHEREAS, Section 163.3187(2), Florida Statutes, as amended, provides that small scale development amendments require only one public hearing before the governing board, which shall be an adoption hearing, and

WHEREAS, the Planning Board conducted a public hearing on May 3, 2016 and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Adopted Small Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use of the parcel of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

TABLE 1
ADOPTED SMALL SCALE AMENDMENT

Property Tax Number	Acreage	Current Future Land Use	Amended Future Land Use
02-10-26-0000-1323-0000	8.38	Putnam Co. US (Urban Services)	COM (Commercial)
DESCRIPTION OF PROPERTY:	PT OF SE1/4 OF SW1/4 OR213, P257 + OR259 P713 (EX OR472, P1469) + COLLEGE PARK S/D MB4, P147 LOTS 12 13 14 15 16 17 18, 19 20 21 23 24 25 26 27 28 29, 30 31 32 33 34 35 + PT CLOSED, STREET OR342 P1893 (EX OR790, P1505), EXCLUDING THE PORTION OF THIS PARCEL THAT FRONTS ON STILWELL AVENUE AND LIES BETWEEN COLLEGE PARK S/D MB4, P147 LOTS 11 AND 22.		

Section 2. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 4. Effective date

This Ordinance shall become effective thirty-one (31) days after its final passage by the City Commission of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

By:_____
Its Mayor

ATTEST:

_____
City Clerk

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE): LAND FRONTING STILWELL AVENUE AND LYING BETWEEN 110 AND 200 STILWELL AVENUE, FROM PUTNAM COUNTY US (URBAN SERVICES) TO RESIDENTIAL LOW (RL), PROPERTY LOCATED IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owner of said property: Clay Electric Cooperative, INC, for certain amendment to the Comprehensive Plan Future Land Use Map of the City of Palatka, Florida, and

WHEREAS, Section 163.3187, Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3187(1(b), Florida Statutes, as amended, provides that a local government may amend its adopted comprehensive plan to change the land uses of up to 120 acres by small scale amendments annually, and

WHEREAS, Section 163.3187(2), Florida Statutes, as amended, provides that small scale development amendments require only one public hearing before the governing board, which shall be an adoption hearing, and

WHEREAS, the Planning Board conducted a public hearing on May 3, 2016 and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY

OF PALATKA, FLORIDA:

Section 1. Adopted Small Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use of the parcel of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

TABLE 1
ADOPTED SMALL SCALE AMENDMENT

Property Tax Number	Acreage	Current Future Land Use	Amended Future Land Use
02-10-26-0000-1323-0000	0.18	Putnam Co. US (Urban Services)	RL (RESIDENTIAL LOW)
DESCRIPTION OF PROPERTY:	PROPERTY FRONTING ON STILWELL AVENUE AND LYING BETWEEN COLLEGE PARK S/D MB4, P147 LOTS 11 AND 22.		

Section 2. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 3. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 4. Effective date

This Ordinance shall become effective thirty-one (31) days after its final passage by the City Commission of the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

By:_____
Its Mayor

ATTEST:

_____
City Clerk

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY IL (INDUSTRIAL LIGHT) AND C-2 (COMMERCIAL, GENERAL LIGHT) TO CITY C-2 (INTENSIVE COMMERCIAL) FOR A PARCEL IDENTIFIED AS 300 NORTH STATE ROAD 19, LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: Clay Electric Cooperative, INC, for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on May 3, 2016 and two public hearings before the City Commission of the City of Palatka on July 28, 2016 and September 8, 2016, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:
PT OF SE1/4 OF SW1/4 OR213, P257 + OR259 P713 (EX OR472, P1469) + COLLEGE PARK S/D MB4, P147 LOTS 12 13 14 15 16 17 18, 19 20 21 23 24 25 26 27 28 29, 30 31 32 33 34 35 + PT CLOSED, STREET OR342 P1893 (EX OR790, P1505)- EXCLUDING THE PORTION OF THE PARCEL THAT FRONTS ON STILWELL AVENUE AND THAT LIES BETWEEN COLLEGE PARK S/D

MB4, P147 LOTS 11 AND 22. Tax parcel # 02-10-26-0000-1323-0000 - being 300 North State Road 19.

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

BY:_____
Its MAYOR

ATTEST:

_____
City Clerk

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY IL (INDUSTRIAL LIGHT) TO CITY R-1A (SINGLE FAMILY RESIDENTIAL) FOR LAND FRONTING STILWELL AVENUE AND LYING BETWEEN 110 AND 200 STILWELL AVENUE, LOCATED IN SECTION 2, TOWNSHIP 10 SOUTH, RANGE 26 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: Clay Electric Cooperative, INC, for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on May 3, 2016 and two public hearings before the City Commission of the City of Palatka on July 28, 2016 and September 8, 2016, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:
PROPERTY FRONTING ON STILWELL AVENUE AND LYING BETWEEN COLLEGE PARK S/D MB4, P147 LOTS 11 AND 22 (tax parcel # 02-10-26-0000-1323-0000) - being property fronting on Stilwell Avenue, lying between 110 and 200 Stilwell Avenue.

Section 2. To the extent of any conflict between the terms of

this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 8th day of September, 2016.

CITY OF PALATKA

BY:_____
Its MAYOR

ATTEST:

_____
City Clerk

Chairman Sheffield stated that he does feel that these are quasi-gambling establishments and does not want this reputation for Palatka. He also said that he has great concern with including the two businesses that have opened without going through the proper procedures in the "total count," and possibly denying this applicant who has followed the proper procedures, on the basis of this saturation. Mr. Holmes replied that the Board should disregard those that have not been approved, as that is an enforcement issue. Mr. DeLoach commented that this is a business man that is trying to do it right, he is in favor of granting the request. Mr. Petrucci stated that two of the four locations on Reid St. have not applied where this applicant has and would only make two locations on Reid St. if approved. Mr. Holmes said that without some kind of empirical data (population size, area size in square miles, number of facilities, etc.) it is difficult to determine how many is too many, as it is perception and subjective. He suggested that Staff could possibly pull together some comparisons. Mr. Holmes added that the State may take care of the number issue for you, as the Attorney General is still looking into internet cafés, but until then they are legal uses.

Motion made by Mr. Petrucci and seconded by Mr. DeLoach to approve case 16-21 with staff recommendations. All present voted resulting in 7-1 in favor, (no vote by Mr. Killebrew) motion carried.

Case 16-23 Request to amend Future Land Use Map from OPF (Other Public Facilities) to COM (Commercial).
Location: 1001 N. State Rd 19.
Applicant: Building and Zoning Dept.

(Public Meeting)

Mr. Crowe explained that this is a housekeeping effort. This area along State Rd. 19 has commercial zoning and land use. For some reason this property has OPF (Other Public Facilities) land used which is meant for intensive public uses. This amendment would match up the land use with the zoning and surrounding area.

(Regular Meeting)

Motion made by Mr. DeLoach and seconded by Mr. Killebrew to approve the request as recommended by Staff. All present voted affirmative, motion carried.

Case 16-22 Request to annex, amend Future Land Use Map from Putnam County US (Urban Service) to COM (Commercial) and RL (Residential Low), and rezone from Putnam County C-2 (Commercial General Light) and Putnam County IL (Industrial Light) to C2 (Intensive Commercial) and R-1A (single-family residential).

Location: 300 N. State Rd 19.
Applicant: Clay Electric Cooperative Inc; James R. Beeler, District Manager.

(Public Hearing)

Mr. Crowe presented PowerPoint slides including the property location, zoning map, Future Land Use Map, and pointed out the enclave that this property represents. He explained that Clay Electric is building a new building and wants to annex into the City to utilize City utilities. He added that there is a small portion of this property that fronts back on Stilwell Ave., between two homes, that is currently zoned County industrial, which the applicant has agreed to place in a City residential zoning/land use designation.

Ms. Wilson asked what would happen to the existing Clay Electric building. Mr. Beeler replied that it would be torn down.

(Regular Meeting)

Motion made by Mr. DeLoach and seconded by Ms. Williams to approve the request as recommended by Staff. All present voted affirmative, motion carried.

Case 16-24 Request to rezone from R-2 (Residential, Two-Family) to PBG-1 (Public Buildings and Grounds).
Location: 1207 Washington St. (Central Academy).
Applicant: Building and Zoning Dept.

Mr. Crowe explained that this amendment will allow the owners to use this facility as a museum and community center, which is the intent once the building is restored. A few of the neighbors had called inquiring about the public notice and were supportive of the amendment once they under stood the nature of the request. There is no conflict with the Comprehensive Plan. He recommended approval.

Motion made by Ms. Wilson and seconded by Mr. Petrucci to approve the request as recommended by Staff. All present voted affirmative, motion carried.

Other Business:

7. ADJOURNMENT

Case # 16-22

300 N. State Road 19

Request to Annex, Amend Future Land Use Map and Rezone

Applicant: Building & Zoning Dept.

STAFF REPORT

DATE: April 26, 2016

TO: Planning Board members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To annex, amend FLUM, and rezone the property below from County to City commercial. Public notice included legal advertisement, property posting, and letters to nearby property owners (within 150 feet). City departments had no objections to the proposed actions.

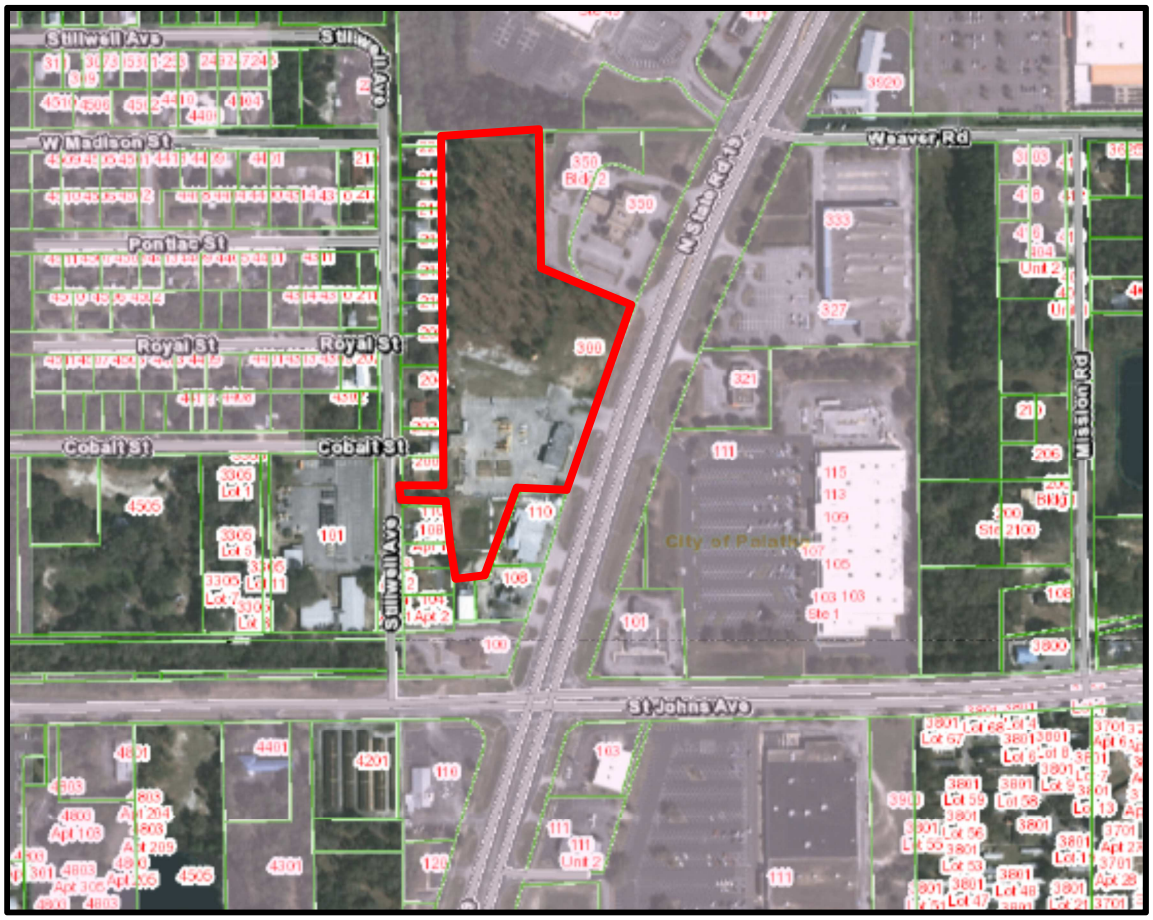

Figure 1: Site and Vicinity Map (property outlined in red, properties within City shown with purple overlay)

APPLICATION BACKGROUND

The property under consideration currently has a County mixed-use Future Land Use Map (FLUM) designation and commercial and industrial zoning. The property is the Palatka regional office of Clay Electric Company and is utilized for administrative offices and vehicle fleet storage and access. The property and its current and proposed FLUM and zoning classifications are shown below.

Table 1: Future Land Use Map & Zoning Designations

Future Land Use Map Category		Zoning	
Current Putnam Co.	**Proposed City**	**Current Putnam Co.**	**Proposed City**
US (Urban Service)	COM (Commercial)	C-2 (Commercial, General Light, SR 19 frontage) IL (Industrial, Light, rear of lot)	C-2 (Intensive Commercial

Table 2: Adjoining Properties Land Use Map & Zoning Designations

Adjacent Properties	Existing Land Use	Future Land Use Map	Zoning
West	Single-family homes	County US (Urban Service)	C-2 (Intensive Commercial)
East (across SR 19)	Retail commercial	COM (Commercial)	C-2 (Intensive Commercial)
North	Bank	COM (Commercial)	C-2 (Intensive Commercial)
South	Building supply store	County US (Urban Service)	County C-4 (Commercial Intensive)

The owner is voluntarily annexing into the City for the purpose of hooking up to City utilities (City water).

Staff is presenting these applications as administrative actions, as opposed to an action by each property owner, due to the rationale presented below.

1. Revenue Recovery. The taxes collected from this property will defray the administrative expense of the annexation fairly quickly.
2. Comprehensive Plan Support. Public Facilities Element Policy D.1.2.1 directs the City to proactively annex properties served by water and sewer. Language in the adopted Evaluation and Appraisal Report of the Comprehensive Plan compels the City to again proactively work to diminish and eventually eliminate enclaves. Staff believes this directive is sufficient to submit these actions as administrative applications.
3. Economic Development. By encouraging voluntary annexation and requiring annexation of agreement properties, the City is working to increase utility and other service provision efficiency, enhance system revenues, and encourage growth.

PROJECT ANALYSIS

Annexation Analysis

Florida Statute 171.044 references voluntary annexation requirements and requires that property proposed for annexation must meet two tests. First, properties must be contiguous to the annexing municipality and second, properties must also be “reasonably compact.”

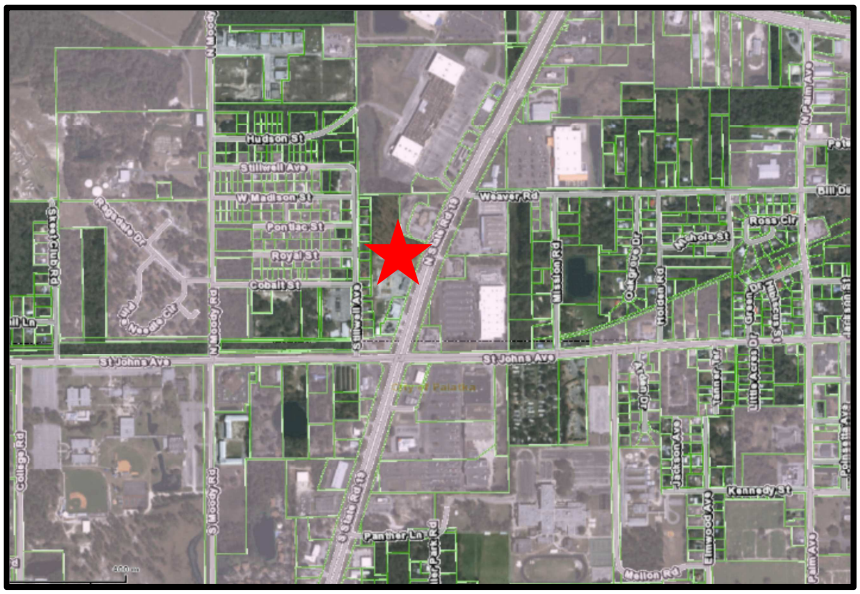

Figure 2: St. Johns Ave/SR 19 enclave (purple-shaded properties are in City)

Contiguity. F.S. 171.031 provides a definition for contiguous and requires that boundaries of properties proposed for annexation must be coterminous with a part of the municipality's boundary. As indicated in Figure 1, the property is contiguous to the City limits, which are to the south and north.

Compactness. The statute also provides a definition for compactness that requires an annexation to be for properties in a single area, and also precludes any action which would create or increase enclaves, pockets, or finger areas in serpentine patterns. Annexing the property meets the standard of compactness as it is does not create an enclave, pocket, or finger area, as evidenced by the map to the right, but in fact reduces the larger enclave shown in Figure 2.

Future Land Use Map Amendment Analysis

Criteria for consideration of comprehensive plan amendments under F.S. 163-3187 are shown in italics below (staff comment follows each criterion, and comprehensive plan extracts are underlined).

List Goals, Objectives, and Policies of the Comprehensive Plan that support the proposed amendment.

The proposed amendment is in keeping with the following objective and policies of the Comprehensive Plan, and does not conflict with other plan elements.

Policy A.1.9.3

A. Land Use Districts

2. Commercial (1,210 acres)

Land designated for commercial use is intended for activities that are predominantly associated with the sale, rental, and distribution of products or the performance of service. Commercial land use includes offices, retail, lodging, restaurants, services, commercial parks, shopping centers, or other similar business activities. Public/Institutional uses and recreational uses are allowed within the commercial land use category. Residential uses are allowed within Downtown zoning districts, at an overall density of 20 units per acre and are subject to additional project density, design and locational standards set forth in these zoning districts (Ordinance #

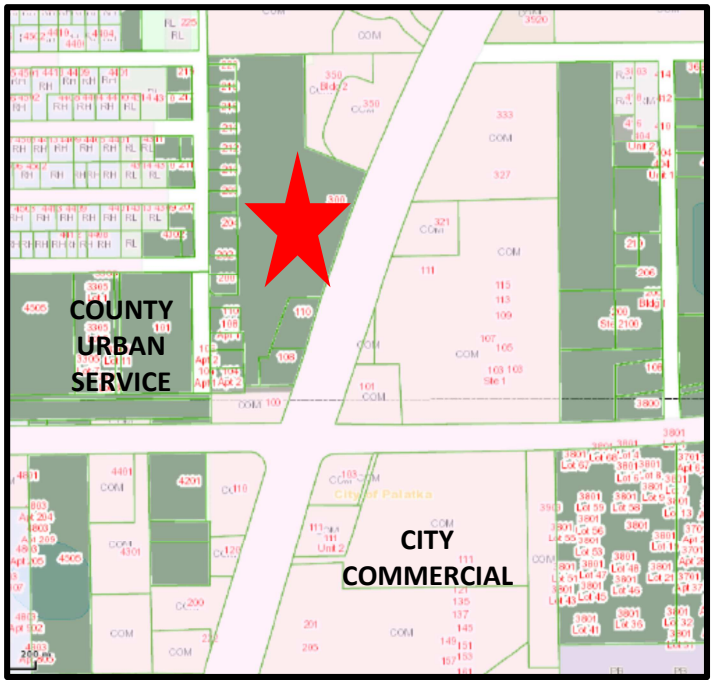

Figure 3: Vicinity Future Land Use Map (FLUM) Designations

11-22). The intensity of commercial use, as measured by impervious surface, should not exceed 70 percent of the parcel and a floor area ratio of 1.5, except that a floor area ratio of up to 4.0 is allowed in downtown zoning districts. Intensity may be further limited by intensity standards of the Zoning Code. Land Development Regulations shall provide requirements for buffering commercial land uses (i.e., sight access, noise) from adjacent land uses of lesser density or intensity of use. See Policy A.1.3.2.

Staff Comment: the property is now in the County's Urban Services FLUM category, which allows a range of residential and nonresidential uses. The proposed City FLUM category is Commercial – intended for a mix of retail, service, and office uses. Municipal Code Section 94-111(b) allows the C-2 zoning category within the COM land use category, which provides Comprehensive Plan category conformance.

As the maps show, there is a small part of the property that connects to Stillwell Ave. between two residential dwellings. It is not utilized except for emergency access. At the request of Staff, the Applicant has agreed to the assignation of the Residential Low FLUM category to this part of the property, to eliminate commercial intrusion in a residential area. The land use boundary would run along a line equivalent to the rear property line of surrounding properties. While this was not advertised, it is acceptable land use and zoning practice to assign a FLUM designation that is less intense than what was proposed.

Provide analysis of the availability of facilities and services.
Staff Comment: the property is in close proximity to urban services and infrastructure including City water and sewer lines that run down State Road 19.

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.
Staff Comment: Staff is not aware of any soil or topography conditions that would present problems for development, or of any natural or historic resources on this developed site.

Provide analysis of the minimum amount of land needed as determined by the local government.
Staff Comment: not applicable.

Demonstrate that amendment does not further urban sprawl, as determined through the following tests.

- *Low-intensity, low-density, or single-use development or uses*
- *Development in rural areas at substantial distances from existing urban areas while not using undeveloped lands that are available and suitable for development.*
- *Radial, strip, isolated, or ribbon development patterns.*
- *Development that fails to adequately protect and conserve natural resources and agricultural activities.*
- *Development that fails to maximize use of existing and future public facilities and services.*
- *Development patterns or timing that will require disproportional increases in cost of time, money and energy in providing facilities and services.*
- *Development that fails to provide a clear separation between rural and urban uses.*
- *Development that discourages or inhibits infill development and redevelopment.*
- *Development that fails to encourage a functional mix of uses.*
- *Development that results in poor accessibility among linked or related land uses.*

Staff Comment: the location of this property within the City's urbanized area ensures that urban services are available. This action does not represent urban sprawl.

Rezoning Analysis

Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1) When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:

a. Whether the proposed change is in conformity with the comprehensive plan.

Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.

Staff Comment: the existing land use pattern is varied. SR 19 is a commercial corridor, but the property also backs up to single-family homes and three duplexes on Stillwell Ave. to the west.

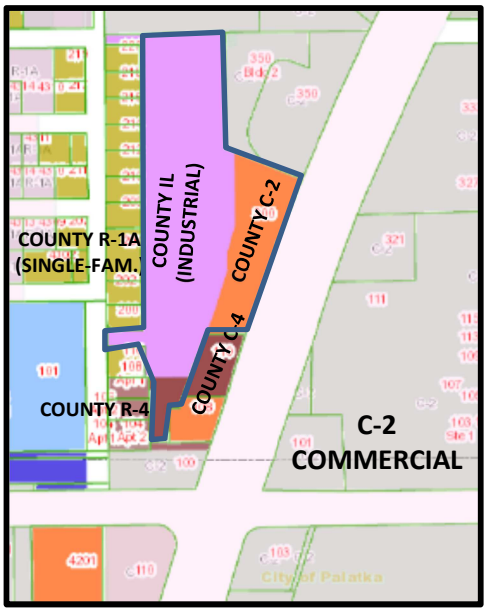

Figure 4: Vicinity Zoning

As the maps show, there is a small part of the property that connects to Stillwell Ave. between two residential dwellings. It is not utilized except for emergency access. At the request of Staff, the Applicant has agreed to the assignation of R-1A zoning to this part of the property, to eliminate commercial intrusion in a residential area. The zoning boundary would run along a line equivalent to the rear property line of surrounding properties. While this was not advertised, it is acceptable land use and zoning practice to assign a zoning designation that is less intense than what was proposed.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.

Staff Comment: no isolated zoning district would be created. In fact this action would provide more uniformity for a property that currently has three different zoning designations. A positive outcome would also be removal of the County industrial zoning, which has the potential in the future to adversely impact adjacent residential properties.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.

Staff Comment: not applicable, as this is existing development.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.

Staff Comment: see response to c. above.

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.
Staff Comment: not applicable.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.
Staff Comment: rezoning the property to a designation less intense than the current County zoning will not adversely affect neighborhood living conditions.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.
Staff Comment: no traffic impacts will be created by this existing use.

i. Whether the proposed change will create a drainage problem.
Staff Comment: not applicable.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.
Staff Comment: not applicable as this is existing development.

k. Whether the proposed change will adversely affect property values in the adjacent area.
Staff Comment: Staff does not believe that this action will adversely affect property values.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.
Staff Comment: based on previous responses, the changes will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.
Staff Comment: providing a FLUM and zoning designations to property that are similar to the designation of surrounding properties is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.
Staff Comment: the City commercial land use and zoning are in keeping with the existing use.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.
Staff Comment: the property and its use will not be out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.
Staff Comment: not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.
Staff Comment: not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable annexation, future land use amendment, and rezoning criteria. Staff recommends approval of the annexation, amendment of Future Land Use Map category to COM (Commercial), and rezoning to C-2 (Intensive Commercial) for 300 State Rd. 19.

Staff also recommends the assignation of Residential Low (RL) Future Land Use Map and R-1A (Residential Single-Family) to the part of the property fronting Stillwell Ave., with the land use and zoning boundary running along a line equivalent to the rear property line of surrounding properties.

CITY COMMISSION AGENDA ITEM

SUBJECT:
ORDINANCE amending Palatka Municipal Code, Chapter 42, Article III - Burglar/Panic/Duress Alarms, to comply with Florida HB 535 - 2nd Reading, Adopt

SUMMARY:
This is 2nd Reading of an ordinance amending Code for Burglar/Panic/Duress alarms. Recently the Florida House of Representatives enacted House Bill 535 - Alarm System Registrations, which is governed under FSS 553.7931. This Bill went into effect on July 1, 2016 and no longer allows enforcement agencies to charge alarm system monitoring companies for servicing or monitoring non-registered alarm systems.

FSS 553.7931 (2) states:
A contractor or alarm system monitoring company is not liable for civil penalties and fines assessed or imposed by the applicable local governmental entity for failing to register an alarm system, for dispatch to an unregistered user, or for excessive false alarms not attributed to alarm system monitoring company error or improper installation by the contractor or alarm system monitoring company.

Based on the changes made by the Florida House of Representatives House Bill 535, the following sections of the current City False Alarm Ordinance must be removed:

Sec. 42-79 (e) Alarm system contractors shall not activate or service an alarm system unless it is registered.

Sec. 42-79 (g) Alarm system contractors shall not install, maintain, repair, alter or service an alarm system, unless the alarm system contractor reasonably believes that the system is registered, or a fine shall be assessed.

Sec. 42-90 Alarm system fees and fines schedule Alarm system contractor(s) installing, maintaining, repairing, altering or servicing an alarm system, that is not [registered] (per offense) $100.

RECOMMENDED ACTION:
Adopt on 2nd Reading an ordinance amending Palatka Code of Ordinances, Article III, by removing Section 42-72 (e), (g); and Section 42-90 to comply with newly enacted Florida House of Representatives House Bill 535.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Florida House Bill 535	Cover Memo
City of Palatka Alarm Ordinance	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/15/2016 - 3:11 PM
City Clerk	Driggers, Betsy	Approved	8/15/2016 - 3:11 PM
City Manager	Suggs, Terry	Approved	8/27/2016 - 1:56 PM

This instrument prepared by:
Betsy J. Driggers
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 - ___

Entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE PALATKA CODE OF ORDINANCES, CHAPTER 42, ARTICLE III - BURGLAR/PANIC/DURESS ALARMS TO REVISE SEC. 42-79, USE OF LICENSED CONTRACTORS, AND SEC. 42-90, ALARM SYSTEM FEES AND FINES SCHEDULE, TO COMPLY WITH PROVISIONS OF HB 535 GOVERNING ALARM SYTSTEM REGISTRATIONS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

SECTION 1: That Chapter 42, Article III of the Code of Ordinances of the City of Palatka, Florida, entitled Burglar/Panic/Duress Alarms, be amended by amending Sec. 42-79 to read as follows:

Sec. 42-79. - Use of licensed contractors.

(a) All alarm system contractors shall register annually with the City of Palatka; and obtain the appropriate city occupational license(s) from the city building and zoning department. Each registration shall be valid for 12 months.

(b) No person shall install, maintain, repair, alter, service or monitor alarm systems for compensation without being an alarm system contractor.

(c) All alarm system contractors shall furnish each of its agents with identification cards in accordance with F.S. § 489.518.

(d) Alarm system contractors shall not install systems or equipment or use methods of installation that do not meet or exceed minimum Underwriters Laboratories or American National Standards Institute requirements for the appropriate installation and which do not use control panels tested for conformance to the Security Industry Association's Control Panel Standard.

~~(e) Alarm system contractors shall not activate or service an alarm system unless it is registered.~~

(~~f~~ e) Alarm system contractors shall not cause a false alarm during the servicing, repairing, testing or inspection of an alarm system, unless it is [registered] by the alarm administrator.

~~(g) Alarm system contractors shall not install, maintain, repair, alter or service an alarm system, unless the alarm system contractor reasonably believes that the system is registered, or a fine shall be assessed.~~

SECTION 2: That Chapter 42, Article III of the Code of Ordinances of the City of Palatka, Florida, entitled Burglar/Panic/Duress Alarms, be amended by amending Sec. 42-90 to read as follows:

Sec. 42-90. - Alarm system fees and fines schedule.

TABLE 42-90		
Type of Service/Violation	Administrative Action	Fees/Fines
Alarm registration—Initial—Systems installed on or after July 1, 2004	Registration and decal issued	$25.00
Alarm registration—Renewal	Registration renewed	$25.00
Failure to register alarm site(s)	Fine	$100.00
Operation of a non-registered alarm system (per offense/activation)	Fine	$100.00
Reinstatement of alarm registration	Fee	$50.00
Automatic phone dialer installed	Fine	$25.00
Battery backup not installed (minimum four hours)	Fine	$25.00
Automatic 15 minute audible termination device or adjustment not installed	Fine	$25.00
Failure to modify existing system(s) as required within section 42-75	Fine	$25.00
~~Alarm system contractor(s) installing, maintaining, repairing, altering or servicing an alarm system, that is not [registered] (per offense)~~	~~Fine~~	~~$100.00~~
First false alarm/alarm malfunction within registration year	On-site written notice	No fine/fee
Second false alarm/alarm malfunction within registration year	On-site written notice/warning letter #1	No fine/fee
Third false alarm/alarm malfunction within registration year	Invoice/fine	$50.00 or service affidavit
Fourth false/accidental alarm/alarm malfunction within registration year	Invoice/fine	$75.00 or service affidavit or completion of alarm user awareness class
Fifth false/accidental alarm or alarm malfunction within registration year	Invoice/fine	$100.00
Sixth false/accidental alarm/alarm malfunction within a registration year	Invoice/fine	$125.00

TABLE 42-90		
Type of Service/Violation	Administrative Action	Fees/Fines
Seventh false/accidental alarm within registration year	Invoice/fine	$150.00
Eighth false/accidental alarm within registration year	Invoice/fine	$175.00
Ninth false/accidental alarm within registration year	Invoice/fine	$200.00
Tenth false/accidental within registration year	Invoice/fine violation/revocation of alarm registration and suspension of response	$225.00
Ten or more false/accidental alarms per year for two consecutive years	Verified alarm response	N/A

SECTION 3: To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

SECTION 4: This ordinance shall become effective immediately upon its final passage by the City Commission of the City of Palatka, Florida.

SECTION 5: A copy of this ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this 8th day of September, 2016.

CITY OF PALATKA

By:_____
Its MAYOR

ATTEST:

_____
CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

1119 After submittal of the appropriate construction documents, the
1120 building official may issue a permit for the construction of
1121 foundations or any other part of a building or structure before
1122 the construction documents for the entire building or structure
1123 have been submitted. The holder of such permit for the
1124 foundation or other parts of a building or structure shall
1125 proceed at the holder's own risk and without assurance that a
1126 permit for the entire structure will be granted. Corrections may
1127 be required to meet the requirements of the technical codes.
1128 Section 20. Section 553.7931, Florida Statutes, is created
1129 to read:
1130 553.7931 Alarm system registrations.—
1131 (1) As used in this section, the term "applicable local
1132 governmental entity" means the local enforcement agency or local
1133 law enforcement agency responsible for the administration of
1134 alarm system registration in a jurisdiction.
1135 (a) The owner, lessee, or occupant, or an authorized
1136 representative thereof, of a property must register his or her
1137 alarm system with the applicable local governmental entity if
1138 such entity requires registration of alarm systems.
1139 (b)1. A contractor as defined in s. 553.793 or an alarm
1140 system monitoring company that installs a monitored alarm system
1141 shall provide written notice, on paper or electronically, to an
1142 owner, lessee, or occupant, or an authorized representative
1143 thereof, before activating or reactivating an alarm system, that
1144 the applicable local governmental entity may require the

1145 registration of the alarm system.
1146 2. An alarm system monitoring company that activates an
1147 alarm system installed by an owner, lessee, or occupant, or
1148 authorized representative thereof, shall provide verbal notice
1149 to the owner, lessee, or occupant, or authorized representative
1150 thereof, before activating or reactivating an alarm system, that
1151 the applicable local governmental entity may require the
1152 registration of the alarm system.
1153 (2) A contractor or alarm system monitoring company is not
1154 liable for civil penalties and fines assessed or imposed by the
1155 applicable local governmental entity for failing to register an
1156 alarm system, for dispatch to an unregistered user, or for
1157 excessive false alarms not attributed to alarm system monitoring
1158 company error or improper installation by the contractor or
1159 alarm system monitoring company.
1160 (3) A municipality, county, district, or other local
1161 governmental entity may not require that an alarm system
1162 registration form be notarized before an alarm system may be
1163 registered.
1164 (4) A municipality, county, district, or other local
1165 governmental entity may not adopt or maintain in effect any
1166 ordinance or rule regarding alarm system registration that is
1167 inconsistent with this section.
1168 Section 21. Paragraph (d) is added to subsection (7) of
1169 section 553.80, Florida Statutes, to read:
1170 553.80 Enforcement.—

1171 (7) The governing bodies of local governments may provide
1172 a schedule of reasonable fees, as authorized by s. 125.56(2) or
1173 s. 166.222 and this section, for enforcing this part. These
1174 fees, and any fines or investment earnings related to the fees,
1175 shall be used solely for carrying out the local government's
1176 responsibilities in enforcing the Florida Building Code. When
1177 providing a schedule of reasonable fees, the total estimated
1178 annual revenue derived from fees, and the fines and investment
1179 earnings related to the fees, may not exceed the total estimated
1180 annual costs of allowable activities. Any unexpended balances
1181 shall be carried forward to future years for allowable
1182 activities or shall be refunded at the discretion of the local
1183 government. The basis for a fee structure for allowable
1184 activities shall relate to the level of service provided by the
1185 local government and shall include consideration for refunding
1186 fees due to reduced services based on services provided as
1187 prescribed by s. 553.791, but not provided by the local
1188 government. Fees charged shall be consistently applied.
1189 (d) The local enforcement agency may not require the
1190 payment of any additional fees, charges, or expenses associated
1191 with:
1192 1. Providing proof of licensure pursuant to chapter 489;
1193 2. Recording or filing a license issued pursuant to this
1194 chapter; or
1195 3. Providing, recording, or filing evidence of workers'
1196 compensation insurance coverage as required by chapter 440.

1197 Section 22. Paragraph (a) of subsection (8) of section
1198 553.842, Florida Statutes, is amended to read:
1199 553.842 Product evaluation and approval.—
1200 (8) The commission may adopt rules to approve the
1201 following types of entities that produce information on which
1202 product approvals are based. All of the following entities,
1203 including engineers and architects, must comply with a
1204 nationally recognized standard demonstrating independence or no
1205 conflict of interest:
1206 (a) Evaluation entities approved pursuant to this
1207 paragraph. The commission shall specifically approve the
1208 National Evaluation Service, the International Association of
1209 Plumbing and Mechanical Officials Evaluation Service, the
1210 International Code Council Evaluation Services, Underwriters
1211 Laboratories, LLC, Intertek Testing Services NA, Inc., and the
1212 Miami-Dade County Building Code Compliance Office Product
1213 Control Division. Architects and engineers licensed in this
1214 state are also approved to conduct product evaluations as
1215 provided in subsection (5).
1216 Section 23. Paragraph (c) of subsection (3) of section
1217 553.844, Florida Statutes is amended, and subsection (4) of that
1218 section is revived, readopted, and amended, to read:
1219 553.844 Windstorm loss mitigation; requirements for roofs
1220 and opening protection.—
1221 (3) The Legislature finds that the integration of these
1222 specifically identified mitigation measures is critical to

ARTICLE III. - BURGLAR/PANIC/DURESS ALARMS[3]

Sec. 42-71. - Intent.

(a) The intent of this article is to encourage security alarm users and alarm businesses (sales, installation, customer service and/or monitoring) to maintain the operational reliability, to promote the proper use of alarm systems and to reduce or eliminate dispatch requests for false alarms.

(b)This article governs burglary, robbery and panic systems, to require registrations, establish fees, provide penalties for violations, establish a system for the administration of false alarm documentation and establish criteria for limited response to alarms.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-72. - Definitions.

As used in this section, the following terms shall be defined as:

Alarm administrator shall mean the chief of police.

Alarm coordinator shall mean a person or persons and/or a company selected by the chief of police to administer, control and review alarm applications, permits and false alarm notifications, and provide assistance to alarm users in preventing false alarms from their systems.

Alarm dispatch request shall mean a notification to public safety officials intended to summon the police, which is designed either to be initiated purposefully by a person or by an alarm system that responds to a stimulus characteristic of unauthorized intrusion.

Alarm permit shall mean a permit issued by the Palatka Police Department Alarm Coordinator with an identification number designated to a registered alarm site.

Alarm registration shall mean a registration completed by the alarm user, approved by the alarm coordinator for a period of 12 months in which an alarm permit is assigned for the designated alarm site.

Alarm site shall mean a single premise or location served by an alarm system or multiple systems. Each alarm site is designated by a single 911 address. An alarm site may have multiple alarm systems that reflect the same address when summoning emergency response, but the system may designate a specific facility, building or location at that same address.

Alarm system shall mean a device or system, that emits, transmits or relays a signal intended to summon, or that would reasonably be expected to summon, police services of the city, including but not limited to local alarms. Alarm system does not include:

(1) An alarm installed on a vehicle unless the vehicle is permanently located at a site; or

(2) An alarm designed to alert only the inhabitants of a premise that does not have a monitored alarm.

Alarm system contractor shall mean a person or business licensed under F.S. ch. 489, as an electrical or alarm system contractor. A person or business that sells, provides, maintains, services, repairs, alters, replaces, moves or installs alarm systems at an alarm site. This definition also includes those persons or firms that install and service alarm systems that will be used in their private or proprietary facilities. This does not include persons doing installation or repair work where such work is performed without compensation of any kind (i.e., "do-it-yourselfers").

Alarm user shall mean the person(s), firm, partnership, corporation, association, organization, company or other entity that owns the premises on which the alarm system is maintained, or the lessee of the premises, if the lessee is legally responsible for the operation and maintenance of the alarm system, which is monitored, maintained or repaired under contract.

Alarm user awareness class shall mean a class conducted for the purpose of educating alarm users about the responsible use, operation, and maintenance of alarm systems and the problems created by false alarms.

Automated dialing device shall mean an alarm system, which automatically sends via telephone, a prerecorded voice message or coded signal indicating the existence of an emergency situation.

Audio verification shall mean the transfer of sounds from the protected premises to the monitoring company, as a result of activation of one or more devices, to confirm or deny the validity of the alarm signal.

False/accidental alarm dispatch shall mean the activation of an alarm system for any reason other than a robbery or unauthorized entry, and subsequent response by the police department to that alarm site. A false alarm does not include:

(1) An alarm caused by physical damage to the alarm system as a result of lightening, wind, or other meteorological events, where there is clear evidence of physical damage to the alarm system; or

(2) An alarm caused by disconnection of a telephone circuit beyond the control of the alarm operator or his/her agents, verified by on-site inspection by police personnel or written communication from the telephone company or an alarm contractor; or

(3) An alarm caused by continuous electrical power disruption in excess of four hours.

(4) Multiple mechanical false alarm/alarm malfunction notifications in a 24-hour period of time shall be counted as only one false alarm notification.

Hold-up alarm shall mean a silent alarm signal generated by the manual activation of a device intended to signal a robbery in progress or immediately after it has occurred.

Monitoring shall mean the process by which a monitoring company receives signals from an alarm system and relays an alarm dispatch request to the municipality for the purpose of summoning law enforcement to the alarm site.

Non-permitted site shall mean a monitored alarm system site whose user has not obtained an alarm permit with the City of Palatka Police Department, alarm coordinator.

Panic alarm shall mean a silent alarm signal generated by the manual activation of a device intended to signal a life threatening or emergency situation requiring law enforcement response.

Person shall mean an individual, corporation, partnership, association, organization or similar entity.

Registration year shall mean the period starting from the date of issuance of a registration and ending one year (12 months) from that date.

Robbery. See hold-up alarm.

Special trunk line shall mean a telephone line leading into the communications center for police or emergency dispatch that is for the primary purpose of receiving emergency messages that originate from automatic protection devices and are transmitted directly or through an alarm monitoring company.

Verified alarm response shall mean confirmation of an unauthorized and unlawful entry or attempted unauthorized or unlawful entry upon the premises, building or structure protected by a burglar alarm system. Confirmation or verification may be made by the alarm system user, other person at or near the scene of the activation, private guard responder or central monitoring company/operator, and shall be based on physical observation or inspection of the premises/site, or by remote visual inspection of the premises/site using audio and/or visual monitoring equipment.

Video verification shall mean the transfer of video images to the monitoring company reflecting conditions existing at the protected premises at the time an alarm was activated through the use of video technology.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-73. - Required registration of alarm systems; registration procedures; requirements for alarm permits.

(a) Required registration of alarm systems.

(1) No alarm user shall operate, or cause to be operated, an alarm system at its alarm site without a valid alarm registration for the alarm site.

(2) Each alarm system user shall not contract or retain an alarm system contractor, which is not properly licensed and/or employs alarm system agents who are not in compliance with F.S. 489.518. Unlicensed alarm contracting is a violation of state statute and punishable by fine and/or imprisonment.

(3) A separate registration is required for each alarm system.

(4) Alarm systems shall be registered on an annual basis by the alarm user, to ensure that the alarm user certifies that the registration information maintained in the city's records is correct. The registration shall be effective for the period of one year (12 months), beginning with original registration date. The initial registration fee shall be $25.00 and re-registration will be $25.00.

(5) Any alarm user who does not obtain a registration within 60 days from the effective date of this article will be considered to have a non-registered alarm site and will be fined based upon table 42-90, alarm system fees and fines schedule.

(6) Any alarm user who does not obtain a registration within 30 days of the registration renewal date, after being properly notified to do so by the alarm coordinator will be considered to have a non-registered alarm site and will be fined based upon table 42-90.

(7) Any alarm user who does not obtain a registration within 30 days of a new installation will be considered to have a non-registered alarm site and will be fined based upon table 42-90.

(8) Any alarm user who does not obtain a registration within 30 days of a transfer or conversion will be considered to have a non-registered alarm site and will be fined based upon table 42-90.

(9) Any alarm user who does not obtain a registration within 30 days of the mailing date of notification of the registration requirements by the alarm coordinator, will be considered to have a non-registered alarm site and will be fined based upon table 42-90.

(10) The alarm coordinator shall provide notice of alarm registration renewal notices no less than 45 days prior to the expiration of the alarm registration.

(11) It is the responsibility of the alarm system user to renew a registration prior to the registration expiration date. Failure to renew will be classified as use of a non-registered alarm system site and fines will be assessed from table 42-90.

(12) Any false statement of a material matter made by an applicant for the purpose of obtaining an alarm registration shall be sufficient cause for refusal to issue a registration.

(13) All fines/fees owed by an alarm user must be paid before a registration permit may be issued or renewed.

(14) No registration is required for a deactivated alarm system.

(b) Registration procedures.

(1) Applications for alarm registration are available at the Palatka Police Department or on the Palatka Police Department website. An incomplete application form shall be returned to the applicant for completion within 30 calendar days during which time the system shall be considered unregistered.

(2) As part of the application process, the alarm user shall provide the following information to the alarm administrator:

a. The name, address and telephone numbers of the alarm user;

b. The address of the alarm site;

c. The classification of the alarm site as residential, commercial, or governmental;

d. The type of alarm system, such as burglary, robbery, duress or panic;

e. The names, addresses, and telephone numbers of two persons who have access to the premises, the ability to reset the alarm, and who, upon request of the police department, will respond to the alarm;

f. The date of installation, conversion or takeover of the alarm system, whichever is applicable;

g. The name, address, and telephone number of the commercial alarm monitoring company;

h. Acknowledge that a set of written operating instructions for the alarm system, including written guidelines on how to avoid false alarms, has been provided by the alarm system contractor;

i. Provide a copy, if requested, the current state alarm system agent certification, as mandated in F.S. 489.518;

j. The name, address, and telephone number of the installer and date of installation, if known;

k. The name, address, and telephone number of the commercial entity that last performed maintenance on the alarm system, if known;

l. Any dangerous or special conditions present at the alarm site;

m. Other information required by the alarm administrator, which may be necessary for the enforcement of this article;

(3) The alarm coordinator shall issue to the applicant an alarm permit upon registration of the alarm system, unless the applicant has:

a. Failed to pay a fee or fine assessed for violations under this article; or,

b. Had an alarm registration for the alarm site suspended or revoked, and the violation(s) causing the suspension(s) or revocation(s) has not been corrected; or,

c. Failed to provide on-site alarm system agent credentials as mandated in F.S. 489.518.

(c) Requirements for alarm permits.

(1) The alarm identification permit issued by the alarm coordinator at the Palatka Police Department is only effective for the registered alarm system and alarm user. An alarm user shall inform the alarm coordinator, of any change that alters any information listed on the alarm registration within seven business days. If there is a new alarm user, the new user shall register the alarm with the police department. The fee for the new alarm user shall be the same as the initial registration fee.

(2) An alarm registration is non-transferable, therefore it cannot be transferred to another person.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-74. - Proper alarm system operation and maintenance.

An alarm system operator shall:

(1) Maintain the premises and the alarm system in a manner that will minimize or eliminate false alarm notifications, and;

(2) Respond or cause his/her representative to appear at the alarm site within a 30 minute response time, when notified by the City of Palatka representative to deactivate a malfunctioning alarm system, to provide access to the premises, or to provide security for the premises;

(3) Not manually activate an alarm for any reason other than an occurrence of an event that the alarm system was intended to report;

(4) In the case of monitored residential or commercial intrusion/burglary alarm systems, provide a central monitoring verification call to the premises generating the alarm signal, prior to alarm monitor personnel contacting a law enforcement agency for alarm dispatch;

(5) Not operate any alarm site with an automatic dialing device programmed to connect directly to the police department or the sheriff's communications center or a fine shall be assessed;

(6) Not operate an alarm system which does not have a minimum of a four hour auxiliary power supply, or a fine shall be assessed;

(7) Install a device to automatically terminate the audible signal within 15 minutes of activation; and

(8) A person in control of a local (audible) alarm shall adjust the mechanism or cause the mechanism to be adjusted so that an alarm signal will sound for no longer than 15 minutes after being activated, or a fine will be assessed.

(Ord. No. 11-21, § I, 7-14-2011)

State Law reference— F.S. § 489.530.

Sec. 42-75. - Modification of existing alarm systems.

Whenever an existing alarm system is serviced, modified, or inspected, the following features shall be removed by the alarm system contractor:

(1) Single action, non-recessed switches that activate a panic alarm; and

(2) Duress or "one-plus" programming that activates a panic alarm, or a fine will be assessed.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-76. - Manual reset required.

An organization or person in control of an alarm site that causes an alarm notification to be sent directly to the city's contracted communications center shall adjust the mechanism or cause the mechanism to be adjusted so that upon activation the system will not transmit another alarm signal without being manually reset.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-77. - Alarm monitoring companies.

Alarm users shall be responsible for providing the alarm coordinator with the following:

(1) Name, street address, telephone number, and contact person(s);

(2) The procedures used to verify the legitimacy of an alarm prior to notification of the police department;

(3) If an alarm user provides notice of disconnection to the monitoring company (verifying documentation), and a false alarm(s) occurs, the alarm user shall not be held liable for any and all alarm activations.

(4) Alarm companies shall:

a. Ensure that all alarm users are provided with adequate training in false alarm prevention.

b.Verify alarm calls in accordance with F.S. § 489.529, and attempt to cancel dispatch when verification of a false alarm is received.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-78. - Alarm verification calls required.

All burglary or intrusion alarm systems that are monitored by a central monitoring company shall have verification telephone calls made to the alarm site and/or the responder for the site, by the alarm monitoring company prior to contacting the police department. However, if the alarm site has functioning visual or auditory sensors (verified alarm response capability) that verifies whether or not a crime is occurring, the verification call is not required (verified alarm response).

(Ord. No. 11-21, § I, 7-14-2011)

State Law reference— F.S. § 489.529.

Sec. 42-79. - Use of licensed contractors.

(a) All alarm system contractors shall register annually with the City of Palatka; and obtain the appropriate city occupational license(s) from the city building and zoning department. Each registration shall be valid for 12 months.

(b) No person shall install, maintain, repair, alter, service or monitor alarm systems for compensation without being an alarm system contractor.

(c) All alarm system contractors shall furnish each of its agents with identification cards in accordance with F.S. § 489.518.

(d) Alarm system contractors shall not install systems or equipment or use methods of installation that do not meet or exceed minimum Underwriters Laboratories or American National Standards Institute requirements for the appropriate installation and which do not use control panels tested for conformance to the Security Industry Association's Control Panel Standard.

(e) ~~Alarm system contractors shall not activate or service an alarm system unless it is registered.~~

(f) Alarm system contractors shall not cause a false alarm during the servicing, repairing, testing or inspection of an alarm system, unless it is [registered] by the alarm administrator.

(g) ~~Alarm system contractors shall not install, maintain, repair, alter or service an alarm system, unless the alarm system contractor reasonably believes that the system is registered, or a fine shall be assessed.~~

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-80. - Alarm system operating instructions.

A person in control of an alarm system shall maintain at each alarm site a complete set of written operating instructions for each alarm system. Special codes, combinations, or passwords should not be included in these instructions.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-81. - Alarm dispatch records.

(a) The officer responding to an alarm dispatch request resulting from a burglary, robbery, personal hostage or robbery alarm notification shall record such information as necessary, including but not limited to the following information:

(1) Identification of the registration holder (if available),

(2) Identification of the alarm site,

(3) Arrival time and dispatch-received time,

(4) Time of day, date, and time,

(5) Weather conditions,

(6) Area and/or sub-area of premise involved,

(7) Name of registration holder's representative on premises, if any.

(b) The responding officer shall indicate on the dispatch record whether the notification was caused by a criminal offense, an attempted criminal offense, or was a false alarm/alarm malfunction.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-82. - System performance reviews.

If there is reason to believe that an alarm system is not being used or maintained in a manner that insures proper operation and suppresses false alarms and/or alarm malfunctions, the Alarm Administrator may require a conference with an alarm registration holder and the individual or association responsible for maintenance of the alarm system to review the circumstances of each false alarm/alarm malfunctions.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-83. - False alarm notifications and penalties.

(a) Notification.

(1) The alarm coordinator shall notify the alarm user in writing after each false alarm. The notification shall include; the amount of the fine for false alarm, notice that the alarm user can submit a service affidavit or attend the alarm user awareness class if applicable (third and fourth offense), the fact that response will be suspended after the tenth false alarm, excluding duress, hold-up and panic alarms, and a description of the appeals process available to the alarm user.

(2) The alarm administrator will notify the alarm user and the alarm installation company or the monitoring company in writing ten days before the alarm response is to be suspended. This notice of suspension will also include the amount of the fine for each false alarm and description of the appeals procedure available to the alarm user and the alarm installation company or monitoring company.

(b) Penalties. The holder of an alarm permit or the person in control of an alarm system shall be subject to warnings, suspensions, revocations, or loss of registration depending on the number of false alarm notifications emitted from an alarm system within a 12-month period based upon the following schedule:

(1) No fee shall be assessed for the first two false/accidental alarms/alarm malfunctions at the same premises responded to by the police department during each registration year. Thereafter, a fine shall be assessed and paid by the alarm registration holder for each false/accidental alarm/alarm malfunction, responded to by the police department at the same premises during said registration year except as provided for the third and fourth false alarms as allowed below, subsection (2);

(2) Upon the third and/or subsequent false/accidental alarm/alarm malfunction responded to by the police department, the owner shall be assessed a graduated fine as set forth in section 42-90, alarm system fees and fines schedule, unless:

a. In the case of the 3rd false or accidental alarm, the alarm user within 30 days submits to the police department an "Affidavit of Service/Repair" deemed satisfactory by the designated authority. Such service affidavit of repair shall be completed by the alarm contractor, or

b. In the case of the 4th false or accidental alarm, the alarm user within 30 days of notification submits to the police department an affidavit of service/repair or proof of completion of the prescribed alarm user awareness class.

(3) In the case of the 5th or more false or accidental alarm that the police department responds to, a graduating fine will be assessed and paid by the alarm registration holder. Refer to section 42-90, alarm system fees and fine schedule.

(4) Any person who operates a newly installed system will not be subject to false/accidental alarm notification accumulation during the 30 days immediately following the system

installation/completion provided a registration application is received by the designated authority. The completion date shall be certified by a person currently licensed by the State of Florida according to F.S. 489.518, or the date of the purchase receipt for self-installed systems.

(5) Any person operating an unregistered alarm system will be subject to fine for each false alarm in addition to any other fines. The alarm administrator may waive the additional non-registration fine if the alarm user submits an application for alarm registration within ten days of the notification of such violation.

(6) Alarm activations caused by actual criminal offenses or showing evidence of a criminal attempt shall not be counted, nor be subject false alarm notification accumulation.

(7) If cancellation of an alarm dispatch request occurs prior to law enforcement arriving at the scene, no false alarm will be documented and no fee or fine will be assessed.

(8) The alarm installation company shall be assessed a fine if the officer responding to the false alarm determines that an on-site employee of the alarm installation company directly caused the false alarm. In this situation, the false alarm will not be counted against the alarm user.

(9) Violations. Response fines shall be paid within 30 calendar days from the date a notification letter was sent to the alarm user. Failure to make payment within 30 calendar days from that date shall constitute a separate offense and require an additional fee, 35 percent of the outstanding fine/fee amount.

(10) Any bill remaining unpaid for a period of 30 days after rendition shall be delinquent. If a delinquent bill is not paid, or a protest or appeal is not filed (and later processed in accordance, generally, with the procedures set forth within this section and subsequent section 42-84, suspension of alarm registration; section 42-85, revocation or loss of alarm registration; section 42-86, suspension of response, or section 42-87, appeal of denial, suspension or revocation of a registration) within 18 days, the alarm coordinator shall have the authority to use all lawful means of collecting on the delinquent bill to include all normal and lawful means of a collection agency to obtain payment to the city. The city or the alarm coordinator in the form of a company on behalf of the city. The city or the alarm coordinator may file a lien against the property and may pursue foreclosure of the lien as well as all other legal remedies available to it, the owner being responsible for all costs and attorney's fees.

(All collections and collection practices shall comply with all pertinent consumer protection statutes and shall not utilize any defaming, harassing, or otherwise illegal activities to obtain payment. The restriction includes compliance with the Federal fair Debt collection Practices Law and the Florida Consumer Collection Practices Act, F.S. §§ 559.55—559.785. The alarm administrator shall review and approve all letters used for collection on behalf of the city prior to implementation.

(11) Fees or fines not paid within 120 days, will result in revocation of the alarm registration and suspension of response by the Palatka Police Department as outlined in section 42-85, revocation or loss of alarm registration.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-84. - Suspension of alarm registration.

The tenth false alarm notification shall result in a notice of suspension of registration to remain effective until such time as:

(1) Alarm user has responded by acknowledging the suspension in writing as directed by the designated authority, and

(2) Alarm user has taken action to remedy cause(s) of false alarm and reported as directed by the designated authority, and

(3) The alarm administrator has issued a removal of suspension of registration.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-85. - Revocation or loss of alarm registration.

The alarm administrator shall revoke the alarm registration if it is determined that:

(1) There is a false statement of a material matter in the application for a registration;

(2) The registration holder has violated section 42-73, required registration of alarm systems; registration procedures; requirements for alarm permits; section 42-83, false alarm notifications and penalties; or

(3) The registration holder has failed to make timely payment of a fee assessed under section 42-90, alarm system fees and fines schedule; or

(4) Ten or more false alarm notifications have been emitted from the alarm site within a 12-month period;

(5) A person commits an offense if he operates an alarm system during the period in which his alarm registration is revoked.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-86. - Suspension of response.

(a) The alarm administrator may suspend law enforcement response to an alarm site upon revocation of an alarm registration if it is determined that:

(1) The alarm user has ten or more false alarms in a 12-month period excluding duress, holdup or panic alarms;

(2) There is a statement of a material fact known to be false in the application for a registration;

(3) The alarm user has failed to make timely payment of fines; or

(4) It has been determined the alarm site was never registered with the city.

(b) The alarm administrator will notify the alarm site and/or user, the alarm installation company or the monitoring company ten days prior to suspension of response.

(c) Once the alarm user has been notified, the police department will suspend response to the alarm site except for verified in-progress crimes, duress, panic and hold-up alarms. In progress crimes or "verified alarm response" may be made by the alarm user, other person at or near the scene of the activation, private guard responder or central monitoring company/operator, and shall be based on physical observation or inspection of the premises/site, or by remote visual inspection of the premises/site using audio and/or visual monitoring equipment. Falsifying an in-progress crime for the purpose of ensuring police response is violation of Florida Statutes.

(d) Reinstatement of police response will be granted once the alarm user has fulfilled the requirements outlined in section 42-88, reinstatement of registration.

In the case of an alarm site with ten or more false alarms per year for two consecutive years regardless of whether or not all applicable fines and fees have been paid will be required to install alarm verification systems (verified alarm response), to include audio or visual monitoring equipment for the purpose of verifying an actual crime is in progress. In the absence of installed technology to facilitate "verified alarm response," the police department will not respond to alarm activations, except for in-progress crimes reported by the alarm user, other person at or near the scene of the activation, private guard responder or central monitoring company/operator. The alarm site will be required to maintain verified alarm response for one year (12 months) from the date of verified alarm response installation or activation.

(e) A person commits an offense if he/she operates an alarm system during the period in which his alarm registration is revoked and is subject to enforcement and penalties set in section 42-90, alarm system fees and fines schedule.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-87. - Appeal of denial, suspension, or revocation of a registration.

(a) If the alarm administrator denies the issuance or renewal of a registration, or suspends or revokes a registration, he shall send written notice of his action and a statement of the right to an appeal, by certified mail, return receipt requested, to both the alarm user and the applicable alarm installation/service company.

(b) The alarm user may appeal the decision to the code enforcement board, by written notification within ten business days of the receipt of notice for denial, fine, suspension, or

revocation. The alarm user shall set forth the reasons for the appeal and describe desired remedies.

(c) Filing of a request for appeal shall stay the action by the alarm administrator of revoking a registration until the code enforcement board has completed his review. If a request for appeal is not made within the ten day period, the action of the designated authority is final.

(d) Alarm users shall be entitled to a hearing before the code enforcement board, if requested within 60 business day's receipt of notice.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-88. - Reinstatement of registration.

A person whose alarm registration has been suspended or revoked may have their registration re-instated if the person:

(1) Submits an updated application and pays a $50.00 registration fee; and

(2) Pays, or otherwise resolves, all citations issued to the person under this article.

(3) Upon submission of certification from a professional alarm company, licensed by the state/county to install or design alarm systems stating that the alarm system has been inspected and maintained by, or with the direct supervision and approval of the alarm company.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-89. - No obligation to respond (government immunity).

Alarm registration is not intended to, nor will it, create a contract, duty or obligation, either expressed or implied, of response. Any and all liability and consequential damage resulting from the failure to respond to a notification is hereby disclaimed and governmental immunity as provided by law is retained. By applying for an alarm registration, the alarm user acknowledges that law enforcement response may be influenced by factors such as; the availability of police units, priority of calls, weather conditions, traffic conditions, emergency conditions, staffing levels and prior response history.

(Ord. No. 11-21, § I, 7-14-2011)

Sec. 42-90. - Alarm system fees and fines schedule.

TABLE 42-90		
Type of Service/Violation	Administrative Action	Fees/Fines
Alarm registration—Initial—Systems installed on or after July 1, 2004	Registration and decal issued	$25.00
Alarm registration—Renewal	Registration renewed	$25.00
Failure to register alarm site(s)	Fine	$100.00
Operation of a non-registered alarm system (per offense/activation)	Fine	$100.00
Reinstatement of alarm registration	Fee	$50.00
Automatic phone dialer installed	Fine	$25.00
Battery backup not installed (minimum four hours)	Fine	$25.00
Automatic 15 minute audible termination device or adjustment not installed	Fine	$25.00
Failure to modify existing system(s) as required within section 42-75	Fine	$25.00
~~Alarm system contractor(s) installing, maintaining, repairing, altering or servicing an alarm system, that is not [registered] (per offense)~~	~~Fine~~	~~$100.00~~
First false alarm/alarm malfunction within registration year	On-site written notice	No fine/fee
Second false alarm/alarm malfunction within registration year	On-site written notice/warning letter #1	No fine/fee
Third false alarm/alarm malfunction within registration year	Invoice/fine	$50.00 or service affidavit
Fourth false/accidental alarm/alarm malfunction within registration year	Invoice/fine	$75.00 or service affidavit or completion of alarm user awareness class
Fifth false/accidental alarm or alarm malfunction within registration year	Invoice/fine	$100.00

TABLE 42-90		
Type of Service/Violation	Administrative Action	Fees/Fines
Sixth false/accidental alarm/alarm malfunction within a registration year	Invoice/fine	$125.00
Seventh false/accidental alarm within registration year	Invoice/fine	$150.00
Eighth false/accidental alarm within registration year	Invoice/fine	$175.00
Ninth false/accidental alarm within registration year	Invoice/fine	$200.00
Tenth false/accidental within registration year	Invoice/fine violation/revocation of alarm registration and suspension of response	$225.00
Ten or more false/accidental alarms per year for two consecutive years	Verified alarm response	N/A

CITY COMMISSION AGENDA ITEM

SUBJECT:
ORDINANCE rezoning 1207 Washington St. (Historic Central Academy) - Planning Board recommendation to rezone property from R-2 (Two-Family Residential) to PBG-1 (Public Buildings & Grounds) - Palatka Housing Authority, Owner/Applicant - 1st Reading

SUMMARY:
This is a first reading of ordinance rezoning this property to PBG-1 (Public Buildings and Grounds) zoning designation, a zoning that is intended for properties under public and quasi-public ownership and intended for non-park related public, quasi-public, or institutional use.This property, the historic Central Academy, until recently housed the Putnam County Schools Bus Garage. The Palatka Housing Authority has received a $350,000 grant from the state to stabilize the building and install a new roof, as well as to develop architectural plans for the building's restoration. The building will be utilized as a museum and community center.

RECOMMENDED ACTION:
Pass on first reading an ordinance assigning PBG-1 (Public Buildings and Grounds) zoning designation to 1207 Washington St.

ATTACHMENTS:

Description	Type
Rezoning Ordinance	Ordinance
Staff Report	Backup Material
Planning Board Minutes Excerpt	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Crowe, Thad	Approved	8/25/2016 - 3:01 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:58 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:53 AM

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM (AGRICULTURE) TO PBG-1 (PUBLIC BUILDINGS AND GROUNDS) FOR A PARCEL IDENTIFIED AS 1207 WASHINGTON STREET, LOCATED IN SECTION 42, TOWNSHIP 10 SOUTH, RANGE 27 EAST; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the City of Palatka Building and Zoning Department on behalf of the following owners of said property: Palatka Housing Authority, for certain amendment to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including public hearings before the Planning Board of the City of Palatka on May 3, 2016 and two public hearings before the City Commission of the City of Palatka on July 28, 2016 and September 8, 2016, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described properties from their present Putnam County zoning classification to City zoning classification as noted above.

DESCRIPTION OF PROPERTIES:
DICKS MAP OF PALATKA MB2 P46, BLK 292(NORTHSIDE APTS). Tax parcel # 42-10-27-6850-2220-0010 - being 1207 Washington Street.

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. This Ordinance shall become effective immediately upon

its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 22nd day of September, 2016.

CITY OF PALATKA

BY:_____
Its MAYOR

ATTEST:

_____
City Clerk

Case # 16-24
Administrative Request to Rezone to PBG-1
1207 Washington St. (Central Academy)

STAFF REPORT

DATE: April 26, 2016

TO: Planning Board members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To rezone the property below from residential to public use. Public notice included legal advertisement, property posting, and letters to nearby property owners (within 150 feet). City departments had no objections to the proposed actions.

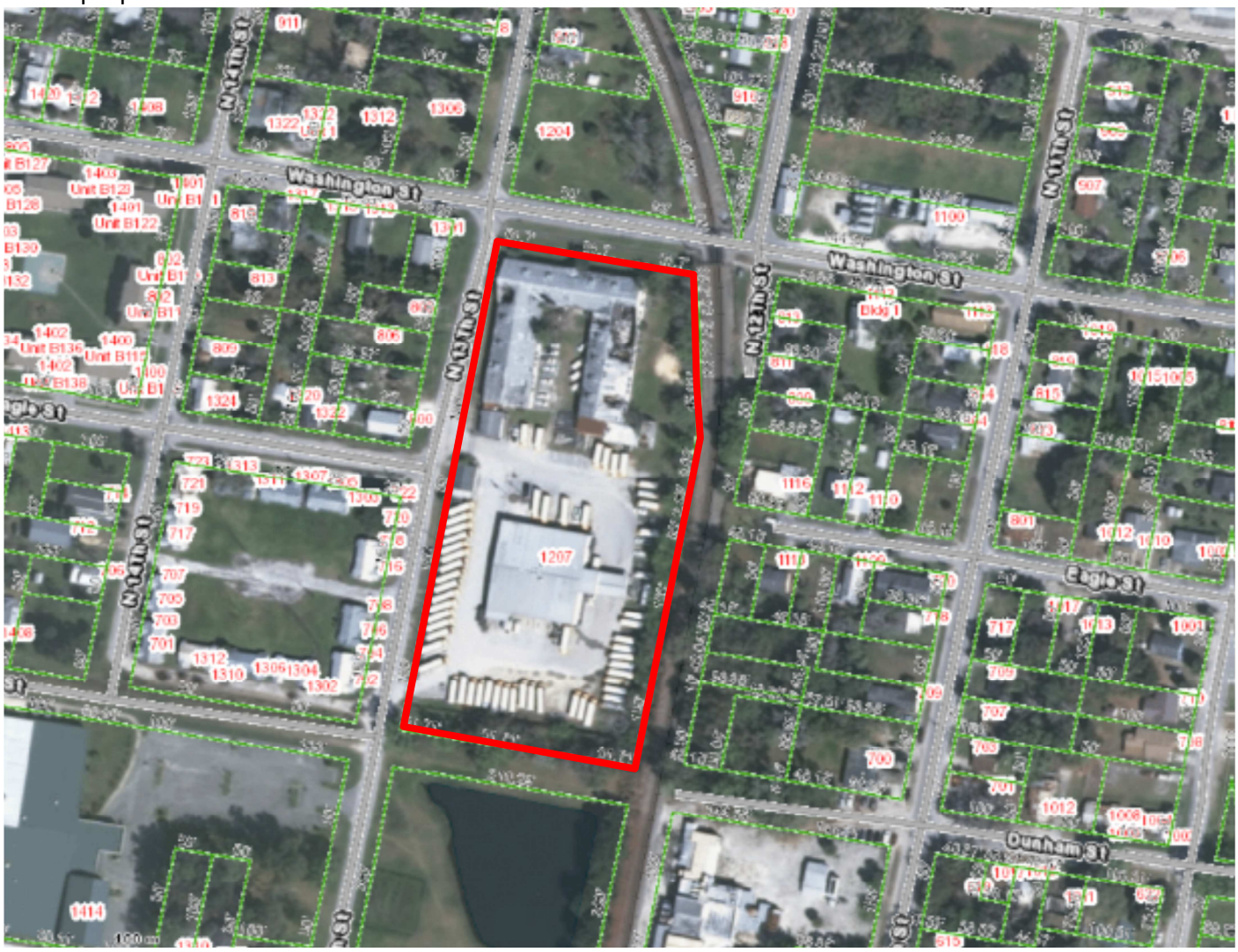

Figure 1: Site and Vicinity Map (property outlined in red)

APPLICATION BACKGROUND

The property is home to the historic Central Academy. Established in 1892, Central Academy became the first accredited African-American high school in Florida in 1924. The first Central Academy building was destroyed by fire in 1936 and was replaced by the present building in 1937. For a time it served as the school district's transportation office, and the bus garage was recently relocated from this location to N. State Rd. 19. The building, which the school district turned over to the Palatka Housing Authority, fell into disrepair in past years. The Housing Authority recently received a $350,000 grant from the State of Florida Bureau of Historic Preservation, which will be utilized to stabilize the building and install a new roof, as well as to develop architectural plans for the building's restoration. The building will eventually be used as a community center and museum.

The property and its current and proposed zoning classifications are shown below.

Table 1: Current and Proposed Future Land Use Map and Zoning designations

Future Land Use Map Category	Zoning	
Current	**Current**	**Proposed**
PB (Public Buildings & Grounds)	R-2 (Residential Two-Family)	PBG-1 (Public Buildings & Grounds)

Staff is presenting these applications as an administrative/housekeeping action. The property already has public Future Land Use Map designation, and rezoning to a public zoning designation is an appropriate action.

PROJECT ANALYSIS

Rezoning Analysis

Per Section 94-38 of the Zoning Code, the Planning Board shall study and consider the proposed zoning amendment in relation to the following criteria, which are shown in *italics* (staff comment follows each criterion).

1) When pertaining to the rezoning of land, the report and recommendations of the planning board to the city commission required by subsection (e) of this section shall show that the planning board has studied and considered the proposed change in relation to the following, where applicable:
a. Whether the proposed change is in conformity with the comprehensive plan.
Staff Comment: as previously noted, the application is supported by the Comprehensive Plan.

b. The existing land use pattern.
Staff Comment: this property is in a largely residential area, except for this complex and for a meat packing plant, industrially zoned and located to the southeast.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.
Staff Comment: it is acceptable to have isolated public districts, since such uses can be sprinkled throughout a neighborhood without a great deal of negative impacts. Where it would not be appropriate to "spot-zone" commercial uses into neighborhoods, due to their outsized traffic and other impacts, low-intensity public and quasi-public uses fit better into a neighborhood setting.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.
Staff Comment: not applicable.

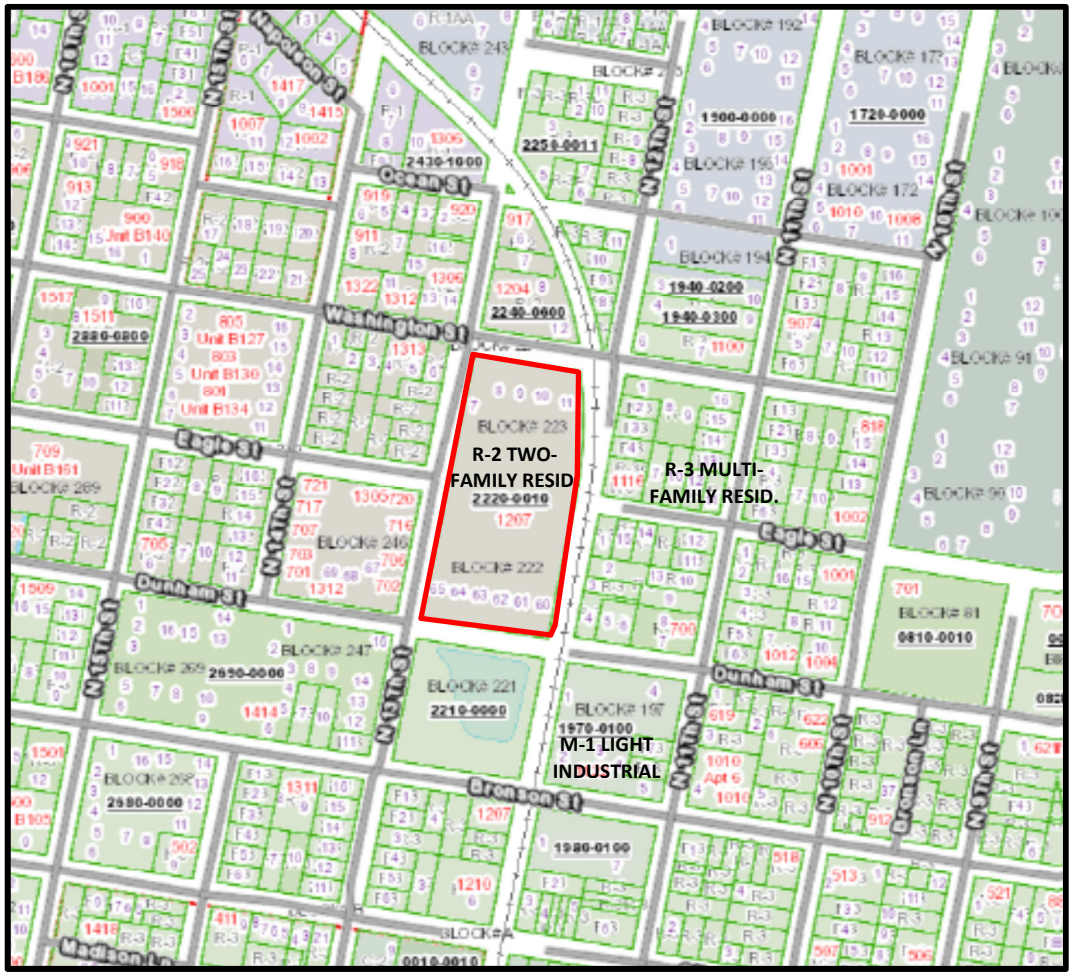

Figure 2: vicinity FLUM designations

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.
Staff Comment: see response to c. above.

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.
Staff Comment: not applicable.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.
Staff Comment: the limited impacts of public and quasi-public uses will not adversely affect neighborhood living conditions.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.
Staff Comment: a neighborhood community center and museum will not attract large numbers of vehicle trips, and the site has adequate parking to accommodate future visitors who may arrive by car.

i. Whether the proposed change will create a drainage problem.
Staff Comment: not applicable as this is an existing use.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.
Staff Comment: this existing developed site will not reduce light and air to adjacent areas.

k. Whether the proposed change will adversely affect property values in the adjacent area.
Staff Comment: no adverse property values are anticipated since public/quasi-public uses (lodges, churches, public offices, community centers) are commonly found in established residential areas without significant detriment to property values and quality of life.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.
Staff Comment: based on the previous responses, the changes will not negatively affect the development of adjacent properties.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.
Staff Comment: providing a FLUM and zoning designations to property that matches the quasi-public ownership use is not a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.
Staff Comment: public zoning is in keeping with the existing use.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.
Staff Comment: the property and its proposed use will not be out of scale with the neighborhood and City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.
Staff Comment: not applicable.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.
Staff Comment: not applicable.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable rezoning criteria. Staff recommends approval of the rezoning of 1207 Washington Street to PBG-1 (Public Buildings and Grounds).

locations on Reid St. if approved. Mr. Holmes said that without some kind of empirical data (population size, area size in square miles, number of facilities, etc.) it is difficult to determine how many is too many, as it is perception and subjective. He suggested that Staff could possibly pull together some comparisons. Mr. Holmes added that the State may take care of the number issue for you, as the Attorney General is still looking into internet cafés, but until then they are legal uses.

Motion made by Mr. Petrucci and seconded by Mr. DeLoach to approve case 16-21 with staff recommendations. All present voted resulting in 7-1 in favor, (no vote by Mr. Killebrew) motion carried.

Case 16-23 Request to amend Future Land Use Map from OPF (Other Public Facilities) to COM (Commercial).
Location: 1001 N. State Rd 19.
Applicant: Building and Zoning Dept.

(Public Meeting)

Mr. Crowe explained that this is a housekeeping effort. This area along State Rd. 19 has commercial zoning and land use. For some reason this property has OPF (Other Public Facilities) land used which is meant for intensive public uses. This amendment would match up the land use with the zoning and surrounding area.

(Regular Meeting)

Motion made by Mr. DeLoach and seconded by Mr. Killebrew to approve the request as recommended by Staff. All present voted affirmative, motion carried.

Case 16-22 Request to annex, amend Future Land Use Map from Putnam County US (Urban Service) to COM (Commercial), and rezone from Putnam County C-2 (Commercial General Light) and Putnam County IL (Industrial Light) to C2 (Intensive Commercial).

Location: 300 N. State Rd 19.
Applicant: Clay Electric Cooperative Inc; James R. Beeler, District Manager.

(Public Hearing)

Mr. Crowe presented PowerPoint slides including the property location, zoning map, Future Land Use Map, and pointed out the enclave that this property represents. He explained that Clay Electric is building a new building and wants to annex into the City to utilize City utilities. He added that there is a small portion of this property that fronts back on Stilwell Ave., between two homes, that is currently zoned County industrial, which the applicant has agreed to place in a City residential zoning/land use designation.

Ms. Wilson asked what would happen to the existing building. Mr. Beeler replied that it would be torn down.

(Regular Meeting)

Motion made by Mr. DeLoach and seconded by Ms. Williams to approve the request as recommended by Staff. All present voted affirmative, motion carried.

Case 16-24 Request to rezone from R-2 (Residential, Two-Family) to PBG-1 (Public Buildings and Grounds).
Location: 1207 Washington St. (Central Academy).
Applicant: Building and Zoning Dept.

Mr. Crowe explained that this amendment will allow the owners to use this facility as a museum and community center, which is the intent once the building is restored. A few of the neighbors had called inquiring about the public notice and were supportive of the amendment once they under stood the nature of the request. There is no conflict with the Comprehensive Plan. He recommended approval.

Motion made by Ms. Wilson and seconded by Mr. Petrucci to approve the request as recommended by Staff. All present voted affirmative, motion carried.

Other Business:

7. ADJOURNMENT

CITY COMMISSION AGENDA ITEM

SUBJECT:
ORDINANCE amending Palatka Municipal Code, Sec. 2-185 (b) to amend the membership and terms of members of the General Employees' Pension Board - 1st Reading

SUMMARY:
This is first reading of an ordinance amending the membership of the General Employees' Pension Board to more closely mirror statute governing pension board appointees for Police and Fire pension boards.

The "fifth" member was defined as "one citizen of the City having financial experience and background, to be appointed by the City Commission." In order to create a larger pool of prospective members, the General Pension Board voted to recommend the City Commission amend the language to mirror that of the Fire and Pension Boards' language to be "One individual chosen by a majority of the previous four members."

The "elected" member is defined as a member of the Plan. For Fire And Police boards, this is an individual employed by the City in that classification. The definition of the "elected" member has been amended to mirror that of the Fire and Police elected members.

Fire and Police trustees serve four-year terms. General Pension Trustees' terms are two years. This is being amended to four years to mirror that of Fire and Police trustee terms.

RECOMMENDED ACTION:
Pass on first reading an ordinance amending the membership and terms of the General Employees' Pension Board.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:55 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 3:55 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:53 AM

This instrument prepared by:
Betsy J. Driggers
201 N. 2nd Street
Palatka FL 3217

ORDINANCE NO. 16 -

Entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY AMENDING CHAPTER 2, DIV. 4, THE CITY OF PALATKA GENERAL EMPLOYEES RETIREMENT PLAN, SEC. 2-185 (b) TO REVISE THE MEMBERSHIP OF THE BOARD OF TRUSTEES AND SEC. 2-185(c) TO REVISE THE TERM OF TRUSTEES; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That **Section 2-185 (b)** of the Code of Ordinances shall be amended to read as follows:

(b) The Board of Trustees shall consist of the following five individuals:

(1) The City Manager.

(2) Two individuals selected by and to serve at the pleasure of the city commission.

(3) One full-time general employee of the city, not classified as a police officer or firefighter, ~~member of the retirement plan~~, who shall be elected by the members of the retirement plan from the benefit group general.

(4) One individual chosen by a majority of the previous four members. Such person's name shall be submitted to the city commission. Upon receipt of the fifth person's name, the city commission, as a ministerial duty, shall appoint such person to the board of trustees.
~~One citizen of the City having financial experience and background, to be appointed by the City Commission.~~

Section 2. That **Section 2-185 (c)** of the Code of Ordinances shall be amended to read as follows:

(c) The term of office of a trustee will be ~~two~~ four years.

(1) The term of office of the two individuals selected by and to serve at the pleasure of the City Commission shall be extended by two years to expire December 31, 2018 and thereafter be four (4) years.

(2) The term of office of one full-time general employee and one individual chosen by a majority of the previous four members shall expire December 31, 2016 and thereafter shall be four (4) years.

(3) The City Manager shall serve at the pleasure of the City Commission.

Section 3. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka.

Section 5. This Ordinance shall become effective upon its final passage by the City Commission of the City of Palatka.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida on second reading this 22nd day of September, 2016.

CITY OF PALATKA

By:_____
Its MAYOR

ATTEST:

_____
CITY CLERK

APPROVED AS TO FORM AND CONTENT:

_____
CITY ATTORNEY

CITY COMMISSION AGENDA ITEM

SUBJECT:
ORDINANCE amending the Firefighters Pension Plan to revise vesting and normal retirement conditions effective retroactive to January 1, 2016 - 1st Reading

SUMMARY:
The Firefighters' Pension Board of Trustees has met and voted to recommend the City Commission adopt an ordinance to increase required vesting of members from seven (7) years to ten (10) years for Plan members hired after January 1, 2016, and to amend normal retirement conditions and other provisions of the Plan to match the increased required years of service to vest.

The proposed change in benefits was sent to a vote of the membership of the Firefighters' Local 2992, Professional Firefighters of Palatka, and they voted to ratify a vote to change the vesting requirements to 10 years to fully vest in the Palatka Firefighters' Pension Program.

There are other changes to the Plan as noted in the strike-through/underline ordinance, which follows this summary. Also following the summary is a copy of the letter from Firefighters Local 2992 acknowledging the vote, and a Letter of No Impact prepared by Foster & Foster, Plan actuaries.

RECOMMENDED ACTION:
Consider passage on first reading of an ordinance amending the Firefighters' Pension Plan as codified in Chapter 2 of the Palatka Code of Ordinances.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Letter - Firefighters Local 2992	Exhibit
Actuarial Impact "Letter of No Impact"	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 4:08 PM
City Clerk	Driggers, Betsy	Approved	8/29/2016 - 4:08 PM
City Manager	Suggs, Terry	Approved	8/30/2016 - 9:53 AM

ORDINANCE NO. 16-

AN ORDINANCE

entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING CHAPTER 2, DIVISION 6 OF THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, ENTITLED FIREFIGHTERS' RETIREMENT PLAN BY AMENDING SECTION 2-236, NON-INTERVENING MILITARY SERVICE; CREDITED SERVICE; AMENDING SECTION 2-238, NORMAL RETIREMENT CONDITIONS; AMENDING SECTION 2-239, VESTED TERMINATION OF MEMBERSHIP; AMENDING SECTION 2-247, ACTIVE MEMBER SURVIVOR BENEFITS; CONDITIONS FOR AUTOMATIC PENSION TO SPOUSE; AMENDING SECTION 2-250.15, MEMBER CONTRIBUTIONS; REFUNDS; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AUTHORITY TO CODIFY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Firefighters' Pension Board has met and voted to recommend the City Commission adopt an ordinance amending certain provisions of the Firefighter's Pension Plan as outlined in the title of this ordinance; and

WHEREAS, the changes herein were presented to the Professional Firefighters of Palatka Local 2992, whose members have ratified a vote to change the vesting requirement from seven years to ten years for members of the Plan hired after January 1, 2016.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Section 2-236 of Chapter 2 of the City of Palatka City Code is hereby amended as follows:

Sec. 2-236. - Nonintervening military service; credited service.

(a) A member who has honorably served in any armed service of the United States during the following times of war: World War II December 7, 1941 through December 31, 1946; Korean Conflict June 27, 1950 through January 31, 1955;

Vietnam Era August 5, 1964 through May 7, 1975; the Persian Gulf War August 2, 1990 through April 11, 1991 the Iraq war, March 19, 2003 to [end of war date] shall be entitled to credited service for periods of active duty lasting 30 or more days, upon satisfaction of each of the following conditions and subject to the limitations specified in subsection (b):

(1) The member **was hired before January 1, 2016 and** has at least seven years of credited service before he may claim and pay for wartime military service credit, not including credited service acquired under the provisions of section 2-235. **If a member was hired on or after January 1, 2016, the member must have at least ten years of credited service before he may claim and pay for wartime military service credit, not including credited service acquired under the provisions of section 2-235**;

(2) The member pays the purchase cost specified in subsection (c), to the retirement system prior to the member's date of retirement.

(b) The maximum military time that can be credited a member under the provisions of this section is four years of "wartime" service reduced by the amount of intervening military service credited the member under the provisions of section 2-235. If any portion of one period of military service occurred during the dates identified as "wartime," the entire period up to two years may be claimed (e.g., if your period of active military duty began on January 1, 1955, you are eligible to claim all that period of active military service up to a maximum of two years).

(c) Effective January 1, 2008 the purchase cost for the purchase of each month of military service credited under the provisions of this section is the full actuarial cost for the purchase of the service plus any fees associated with the calculation of the cost to purchase such service. The purchase cost shall be paid in one lump sum payment; installment purchases are not permitted.

Section 2. Section 2-238 of Chapter 2 of the City of Palatka City Code is hereby amended as follows:

Sec. 2-238. - Normal retirement conditions.

(a) A member or a vested former member may retire upon satisfaction of each of the following requirements:

(1) A written application for retirement, in the form prescribed by the board of trustees, has been filed with the retirement plan;

(2) Membership is terminated prior to the date of retirement; and

(3) The individual meets an applicable age and/or service requirement for normal retirement.

(b) The age and/or service requirements for normal retirement for firefighters is:

(1) The individual **who was hired before January 1, 2016** has attained age 50 years or older and seven or more years of credited service **or the individual who was hired on or after January 1, 2016 has attained age 50 years or older and ten or more years of credited service**;

(2) **Age** ~~age~~ 55 years or older and ten or more years of credited service **regardless of date of hire**; or

(3) **The** ~~the~~ individual has 25 or more years of credited service without regard to age **or date of hire**.

(c) Upon normal retirement as provided in this section an individual shall be paid a pension computed according to section 2-240.

Section 3. Section 2-239 of Chapter 2 of the City of Palatka City Code is hereby amended as follows:

Sec. 2-239. - Vested termination of membership.

(a) A member **who was hired before January 1, 2016 and** who ceases to be a member for a reason other than retirement or death shall be a vested former member if the member has seven or more years of employment with the city provided, however, years of employment to be counted for purposes of determining eligibility for a vested benefit shall only include those years during which the member has not withdrawn his or her member contributions to a retirement program of the city.

A member who was hired on or after January 1, 2016 and who ceases to be a member for a reason other than retirement or death shall be a vested former member if the member has ten or more years of employment with the city provided, however, years of employment to be counted for purposes of determining eligibility for a vested benefit shall only include those years during which the member has not withdrawn his or her member contributions to a retirement program of the city.

(b) Withdrawal of accumulated member contributions and forfeiture of credited

service shall terminate vested former member status and constitute forfeiture of all rights in and to a pension.

Section 4. Section 2-247 of Chapter 2 of the City of Palatka City Code is hereby amended as follows:

Sec. 2-247. - Active member survivor benefits; conditions for automatic pension to spouse.

(a) The normal form of benefit to a married active member is 75 percent joint and survivor pension paid for life to the surviving spouse of a deceased active member with at least 120 payments guaranteed to the surviving spouse, if each of the following conditions are met:

(1) The member **was hired before January 1, 2016 and** has seven **or** more years of credited service;

(2) **The member was hired on or after January 1, 2016 and has ten or more years of service;**

(3) The member was married to the surviving spouse at time of death; and

(4)~~(3)~~ The member died while employed by the city as a firefighter.

(b) Notwithstanding the provisions of section 2-248, payment of the pension shall not commence prior to the first day of the month following date the deceased member would have satisfied an age and/or service requirement for retirement pursuant to section 2-247 had the deceased member continued in city employment.

(c) The amount of a deceased member's accrued pension shall be computed as if the deceased member had retired the day preceding death under the normal retirement provisions and elected the normal form of payment.

(d) The normal form of pension to a deceased unmarried active member or deceased married active member whose spouse is not eligible for the benefit in subsection (a) is a ten year certain and life benefit paid to the beneficiary named by the deceased active member. If there is no beneficiary named, the benefit, if any, shall be paid to the estate of the deceased active member.

Section 5. Section 2-250.15 of Chapter 2 of the City of Palatka City Code is hereby amended as follows:

Sec. 2-250.15. - Member contributions; refunds.

(a) An individual's accumulated member contributions, less any disability benefits paid to him or her after July 1, 1963, shall be refunded to the individual if the following conditions are met:

(1) The individual has not met an applicable age and/or service condition for normal retirement;

(2) The individual **was hired before January 1, 2016 and** has not accumulated aggregate time of seven years toward retirement **or was hired on or after January 1, 2016 and has not accumulated aggregate time of ten years towards retirement**;

(3) The individual makes application for the refund on a form provided by and filed with the retirement system.

(b) If an individual dies and no pension becomes or will become payable on account of death, the individual's accumulated member contributions, without interest, shall be refunded in accordance with the deceased individual's instructions made on a form provided by and filed with the retirement plan. If there be no such instructions or if the individuals who are to be paid the refund no longer live, the accumulated member contributions shall be refunded to the estate of the deceased individual.

Section 6. Conflicting Ordinances Repealed. All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

Section 7. Codification. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka.

Section 8. Effective Date. This Ordinance shall become effective January 1, 2016.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, on the 22nd day of September, A.D. 2016.

CITY OF PALATKA, FLORIDA

By: _____
TERRILL HILL, MAYOR

ATTEST:

_____
BETSY DRIGGERS, CITY CLERK

REVIEWED FOR FORM AND LEGAL SUFFICIENCY

BY:_____
CITY ATTORNEY

To whom it may concern:

The Professional Firefighters of Palatka ratified a vote to change our vesting requirements. The new requirements are 10 years of service to fully vest in our pension program.

Chad Branford

Chad Branford

Professional Firefighters of Palatka

President Local 2992

FOSTER & FOSTER
ACTUARIES AND CONSULTANTS

June 17, 2016

VIA EMAIL AND MAIL

Ms. Ruby Williams, Plan Administrator
City of Palatka
Firefighters' Retirement Plan
201 North 2nd Street
Palatka, FL 32177

Re: City of Palatka Firefighters' Retirement Plan

Dear Ruby:

In response to an email from you, we have reviewed the proposed Ordinance (identified on page 6 as 00066141.WPD;1) which amends the vesting requirements to 10 years for Members hired after the effective date. We have determined that its adoption will have no impact on the assumptions used in determining the current funding requirements of the program.

Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to each of the following offices:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

Sarah Carr
Municipal Police and Fire
Pension Trust Funds
Division of Retirement
P.O. Box 3010
Tallahassee, FL 32315-3010

Please note, however, that the reduction in benefits for employees hired after the effective date will have the effect of reducing the funding requirements for the City in the long term. The initial impact is zero, but as new Members are hired, the savings will be experienced to a greater and greater extent. We have looked at the Normal Cost Rate for the current benefits and the Normal Cost Rate if the current Members had the new vesting criteria. This shows that the Normal Cost Rate will be approximately 0.3% of payroll lower than under the current benefits when all of the current active Members are replaced.

If you have any questions, please let me know.

Sincerely,

Patrick T. Donlan, ASA, EA, MAAA

13420 Parker Commons Blvd., Suite 104 Fort Myers, FL 33912 · (239) 433-5500 · Fax (239) 481-0634 · www.foster-foster.com

CITY of Palatka FLORIDA

CITY COMMISSION AGENDA ITEM

SUBJECT:
ORDINANCE amending Appendix "A," Fee Schedule of the Code of Ordinances to increase Water & Sewer Rates FY 2016-17 Budget Year - 1st Reading

SUMMARY:
This is the 1st reading of an ordinance amending the Fee Schedule of the Code of Ordinances to provide for a 4.9% CPI increase to water & sewer rates as provided for in the FY 2016-17 Budget, which is being adopted tonight and as discussed in the two July budget workshop (7/14 and 7/28).

Fees for deposits, after hours turn-ons and other services related to Water & Sewer Utilities operations are not being increased.

RECOMMENDED ACTION:
Pass on 1st reading an ordinance amending Appendix "A," Fee Schedule, of the Code of Ordinances of the City of Palatka providing for a 4.9% CPI increase in water & sewer rates for the FY 2016-17 Budget Year.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Driggers, Betsy	Approved	9/1/2016 - 6:06 PM

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING APPENDIX A (FEE SCHEDULE) OF THE MUNICIPAL CODE OF THE CITY OF PALATKA AS IT PERTAINS TO FEES AND OTHER CHARGES RELATING TO: WATER RATES GENERALLY, BOTH INSIDE AND OUTSIDE THE CITY LIMITS; SEWER RATES GENERALLY, BOTH INSIDE AND OUTSIDE THE CITY LIMITS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE OF ~~NOVEMBER~~ OCTOBER 1, ~~2015~~2016.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section I. That Section 66-9(b) of Appendix "A" to Chapter 66 of the Code of Ordinances of the City of Palatka, Florida, is hereby amended to read as follows:

Sec. 66-9. ***Garbage collection rates.***

(a) For each residence, apartment or other single-family dwelling unit: . . . $~~13.20~~14.06

(b) For each commercial enterprise or business establishment and any building or occupancy other than single-family ..... $~~3.41~~3.63 per cubic yard per pickup

Section II. That the following sections of Appendix "A" to Chapter 86 of the Code of Ordinances of the City of Palatka, Florida, are hereby amended as follows:

Sec. 86-314. ***Water rates generally.***

(a) *Schedule*:

Base Facility Charge	**Charge Amount**
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$~~17.69~~18.56
Master-Metered Residential Accounts Per Dwelling Unit	$~~15.93~~16.71
Non-Residential Accounts Per Meter Regardless of Meter Size	$~~28.30~~29.69
Separate Irrigation Only Meters/Accounts Per Meter Regardless of Meter Size	$~~28.30~~29.69

Usage Charges (in 1,000 gallons)				
	Tier 1	**Tier 2**	**Tier 3**	**Tier 4**
Individually & Master-Metered Residential Accounts Per Dwelling Unit Rate per 1,000 Gallons	0 - 4,000 $1.~~00~~05	4,001 - 8,000 $1.~~68~~76	8,001 - 12,000 $3.~~36~~52	12,000+ $~~6.70~~7.03
Non-Residential Accounts Per Meter Rate per 1,000 Gallons	All Use $2.~~07~~17			

Separate Irrigation Only Meters/Accounts				
Per Meter	0 - 12,000	12,000+		
Rate per 1,000 Gallons	$3.~~36~~52	$~~6.70~~7.03		

All rates are figured per 1,000 gallons

Sec. 86-315. ***Water rates outside city limits.***

(a) *Schedule*:

Base Facility Charge	**Charge Amount**
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$~~22.11~~23.19
Master-Metered Residential Accounts Per Dwelling Unit	$~~19.91~~20.89
Non-Residential Accounts Per Meter Regardless of Meter Size	$~~35.37~~37.10
Separate Irrigation Only Meters/Accounts Per Meter Regardless of Meter Size	$~~35.37~~37.10

Usage Charges (in 1,000 gallons)				
	Tier 1	**Tier 2**	**Tier 3**	**Tier 4**
Individually & Master-Metered Residential Accounts				
Per Dwelling Unit	0 - 4,000	4,001 - 8,000	8,001 - 12,000	12,000+
Rate per 1,000 Gallons	$1.~~24~~30	$2.~~09~~19	$4.~~19~~40	$8.~~37~~78
Non-Residential Accounts				
Per Meter	All Use			
Rate per 1,000 Gallons	$2.~~57~~70			
Separate Irrigation Only Meters/Accounts				
Per Meter	0 - 12,000	12,000+		
Rate per 1,000 Gallons	$4.~~19~~40	$8.~~37~~78		

All rates are figured per 1,000 gallons

Sec. 86-344. ***Sewer Rates Inside City Limits.***

(a) *Schedule*:

Base Facility Charge	**Charge Amount**
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$~~24.93~~26.15
Master-Metered Residential Accounts	$~~22.43~~23.53

Per Dwelling Unit	
Non-Residential Accounts Per Meter Regardless of Meter Size	$~~39.88~~41.83

Usage Charges (in 1,000 gallons)			
	Tier 1	**Tier 2**	**Tier 3**
Individually & Master-Metered Residential Accounts Per Dwelling Unit Rate per 1,000 Gallons	0 - 4,000 $1.~~22~~28	4,001 - 12,000 $2.~~05~~15	12,000+ N/A
Non-Residential Accounts Per Meter Rate per 1,000 Gallons	All Use $2.~~05~~15		

(b) *Individually & master-metered residential bill*: Usage of more than 12,000 gallons per month per dwelling unit shall not be billed.

Sec. 86-345. ***Sewer Rates Outside City Limits.***

(a) *Schedule*:

Base Facility Charge	Charge Amount
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$~~31.16~~32.69
Master-Metered Residential Accounts Per Dwelling Unit	$~~28.04~~29.41
Non-Residential Accounts Per Meter Regardless of Meter Size	$~~49.83~~52.27

Usage Charges (in 1,000 gallons)			
	Tier 1	**Tier 2**	**Tier 3**
Individually & Master-Metered Residential Accounts Per Dwelling Unit Rate per 1,000 Gallons	0 - 4,000 $1.~~53~~60	4,001 - 12,000 $2.~~55~~67	12,000+ N/A
Non-Residential Accounts Per Meter Rate per 1,000 Gallons	All Use $2.~~55~~67		

Outside individually & master-metered residential bill: Usage of more than 12,000 gallons per month per dwelling unit shall not be billed.

All other parts and provisions of Appendix A to Chapter 86 shall remain.

Section II. That all ordinances or parts of ordinances in conflict therewith are hereby repealed to the extent of such conflict.

Section III. That if any section or portion of a section or subsection of this ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or portion of a section, subsection, or part of this ordinance.

Section IV. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka.

Section V. This Ordinance shall become effective as of ~~November~~ October 1, ~~2015~~2016.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, on second reading this ~~8th~~ 22nd day of ~~October~~September, ~~2015~~2016.

CITY OF PALATKA

By:_____

Its Mayor

ATTEST:

_____

City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____

City Attorney

CITY COMMISSION AGENDA ITEM

SUBJECT:

ORDINANCE amending Zoning Code to define arcade game and electronic gaming devices and establishments; allowing electronic gaming establishments in the C-2 (Intensive Commercial) zoning district and providing locational, design, and operational standards for such uses - First Reading.

SUMMARY:

The Florida Legislature and many jurisdictions across the state have passed legislation to more carefully regulate Internet Cafes after numerous violations of state law prohibiting most forms of casino gambling, including simulated gambling. This ordinance clarifies local regulation of these uses through the use of statutory definitions of electronic and arcade games and establishments. The ordinance also applies distance separation (1,000 feet) between these uses and similar uses, churches, schools, parks, and establishments that sell or serve alcohol. Other ordinance standards prohibit minors from gaming establishments, limit signage, provide for safety considerations and public notification of state gambling laws, and require annual registration of such uses and inspection of machines and software. The ordinance also excludes family-oriented arcade games and establishments from these regulations. The Planning Board considered this matter at their September 6, 2016 meeting, and Staff will provide the results of this consideration and vote to the Commission after this meeting.

RECOMMENDED ACTION:

Pass on first reading an ordinance allowing electronic gaming establishments in the C-2 (Intensive Commercial) zoning district and providing locational, design, and operational standards for such uses. Second reading is scheduled for September 22, 2016

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Staff Report	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Crowe, Thad	Approved	8/31/2016 - 1:13 PM
City Clerk	Driggers, Betsy	Approved	8/31/2016 - 4:13 PM
City Manager	Suggs, Terry	Approved	8/31/2016 - 4:30 PM

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
alatka, Florida 32177

ORDINANCE NO. 16 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE ZONING CODE, CHAPTER 94 OF THE MUNICIPAL CODE, TO DEFINE AND REGULATE ELECTRONIC GAMING ESTABLISHMENTS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the Building and Zoning Department for certain amendments to the Municipal Code of the City of Palatka, Florida, and

WHEREAS, there has been a proliferation across the State of Florida, including the City of Palatka, of electronic gaming establishments engaging in game promotions or sweepstakes utilizing simulated casino-style or other gambling games to reveal prizes;

WHEREAS, there are many questions concerning the legality of the operation of such businesses given the lack of uniformity in interpretation, application, and enforcement of applicable laws;

WHEREAS, the use of simulated gambling games is inherently deceptive, causing participants to play as if they were engaging in gambling activities prohibited by Florida law, or otherwise leading participants to believe they are engaging in lawfully permitted gaming activity in these establishments when in fact the activities may actually be unlawful;

WHEREAS, the deleterious effects of gambling on a community are well-known and documented;

WHEREAS, local governments bear the burden of litigation as a result of efforts to enforce the State statute in its current form or as a result of local measures adopted to prohibit or regulate electronic gaming establishments;

WHEREAS, there appears to be a substantial risk that electronic gaming establishments will violate state gambling laws, based on multiple law enforcement sweeps and closures of such businesses across the state, and, the presence of electronic gaming establishments appears to pose an increased risk to the health and safety of those residences, businesses, and people found in the areas around their location based on reports of greater incidence of crime in multiple jurisdictions associated with electronic

gaming establishments due to the intake and presence on site of large quantities of cash;

WHEREAS, the City is obliged to support state law implementing the compelling state interest of clarifying the operation and use of amusement games or machines to ensure that provisions regulating these devices are not subject to abuse or interpreted in any manner as creating an exception to the state's general prohibitions against gambling;

WHEREAS, upon consideration of all these findings, the City Commission finds that there is a clear need to clearly identify and regulate electronic gaming establishments to protect the public safety, health, and welfare;

WHEREAS, all the necessary procedural steps have been accomplished, including one public hearing before the Palatka Planning Board on September 6, 2016 and two public hearings before the City Commission of the City of Palatka on October 13, 2016 and October 27, 2016; and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section 1. That Chapter 94 (Zoning Code), Article I, Section 94-2 of the Palatka Municipal Code shall be amended as follows:

Sec. 94-2. – Definitions and rules of construction.
(a) Rules of construction. – no changes.
(b) Definitions.

Amusement games means a game or machine operated only for the bona fide entertainment of the general public which a person activates by inserting or using currency or a coin, card, coupon, slug, token, or similar device, and, by the application of skill, with no material element of chance inherent in the game or machine. The person playing or operating the game or machine controls the outcome of the game. The term does not include:

1. Any game or machine that uses mechanical slot reels, video depictions of slot machine reels or symbols, or video simulations or video representations of any other casino game, including, but not limited to, any banked or banking card game, poker, bingo, pull-tab, lotto, roulette, or craps.

2. A game in which the player does not control the outcome of the game through skill or a game where the outcome is determined by factors not visible, known, or predictable to the player.
3. A video poker game or any other game or machine that may be construed as a gambling device under the laws of this state.
4. Any game or device defined as a gambling device in 15 U.S.C. s. 1171, unless excluded under 15 U.S.C. s. 1178.

Amusement game, Type A is an amusement game or machine that, upon activation and game play, does not deliver, entitle, or enable a person playing or operating the amusement game or machine to receive cash, billets, tickets, tokens, points, coupons, merchandise, or any other thing of value, including electronic credits to be exchanged for cash, regardless of whether such things are delivered or paid automatically from the machine or manually. However, Type A amusement games and machines may entitle or enable a person to replay the game without the insertion or use of any additional currency, coin, card, coupon, slug, token, or similar device, only if:
1. The amusement game or machine can accumulate and react to no more than 15 such replays;
2. The amusement game or machine can be discharged of accumulated replays only by reactivating the game or device for one additional play for each accumulated replay;
3. The amusement game or machine cannot make a permanent record, directly or indirectly, of any free replay;
4. The amusement game or machine does not entitle the player to receive anything of value other than a free replay;
5. An unused free replay may not be exchanged for anything of value, including merchandise or a coupon or a point that may be redeemed for merchandise; and
6. The amusement game or machine does not contain any device that awards a credit and contains a circuit, meter, or switch capable of removing and recording the removal of a credit if the award of a credit is dependent upon chance.

Amusement game, Type B is an amusement game or machine that may, upon activation and game play, entitle or enable a person to receive a coupon or a point that may only be redeemed onsite for merchandise; and:
1. The coupon or point has no value other than for redemption onsite for merchandise;
2. The redemption value of the coupon or point that a person receives for a single game played does not exceed the maximum value determined under subsection (7). However, a player may accumulate coupons or points to redeem onsite for a single item of merchandise that has a wholesale cost of not more than 100

times the maximum value determined under subsection (7), or for a prize consisting of more than one item, unit, or part, only if the aggregate wholesale cost of all items, units, or parts does not exceed 100 times the maximum value determined under subsection (7); and

3. The redemption value of coupons or points that a person receives for playing multiple games simultaneously or competing against others in a multiplayer game does not exceed the maximum value determined under F.S. 546.10, subsection (7).

Amusement game, Type C is an amusement game or machine that allows the player to manipulate a claw or similar device within an enclosure that entitles or enables a person to receive merchandise directly from the game or machine, if the wholesale cost of the merchandise does not exceed 10 times the maximum value determined under F.S. 546.10, subsection (7).

Electronic gaming establishment means any establishment which provides any electronic machines, games or devices, including but not limited to, computers and gaming terminals, to conduct games of chance and/or a game promotion pursuant to Section 849.094, Florida Statutes, including sweepstakes, and where cash, prizes, merchandise or other items of value are redeemed or otherwise distributed, whether or not the value of such redeemed or distributed items are determined by the electronic games played or by predetermined odds. Such games, machines and devices may hereinafter be referred to as electronic gaming devices. This term electronic gaming establishment includes, but is not limited to, internet cafes, internet sweepstakes cafes, cyber cafes, or sweepstakes cafes. This definition is applicable to any electronic gaming establishment, whether or not the electronic machine or device utilized:

(a) is server based;

(b) uses a simulated game terminal as a representation of the prizes associated with the results of the sweepstakes entries;

(c) uses software such that the simulated game influences or determines the winning or value of the prize;

(d) selects prizes from a predetermined finite pool of entries;

(e) uses a mechanism that reveals the content of a predetermined sweepstakes entry;

(f) predetermines the prize results and stores those results for delivery at the time the sweepstakes entry results are revealed;

(g) uses software to create a game result;

Indoor Recreational facility means any establishment that provides amusement, entertainment, or physical fitness services typically occurring indoors. Examples include art/dance/exercise studios, bowling alleys, gymnastics/martial arts studios, health club/fitness centers, ice skating and roller skating rinks, indoor play or sports facility, and similar uses. Such uses shall operate within soundproof buildings. Indoor recreational facility includes family amusement arcade establishments, only with Type A and C amusement games or machines on premises, which is operated for the entertainment of the general public and tourists as a bona fide amusement facility. Indoor recreational uses do not include electronic gaming establishments.

Section 2. That Chapter 94 (Zoning Code), Article III, Section 94-149 of the Palatka Municipal Code shall be amended as follows:

Sec. 94-149. - C-2 intensive commercial district.

(a) Intent. – no changes.

(b) Permitted principal uses and structures. – no changes.

(c) Permitted accessory uses and structures. – no changes.

(d) Prohibited uses and structures. – no changes.

(e) Conditional uses. (Conditional uses are permissible after public notice and hearing and subject to the provisions of section 94-3.) Conditional uses in the C-2 district are as follows:

(1) Wholesale, warehouse or storage uses, but not bulk storage of flammable liquids.
(2) Building trades contractors with storage yard for materials and equipment on the premises.
(3) Crematories.
(4) Television or radio transmitter towers.
(5) Truckstops.
(6) Carnivals or circuses, archery ranges, miniature golf courses, pony rides and skating rinks, and indoor pistol or rifle ranges.
(7) Machine shops.
(8) Manufacturing or processing which is clearly incidental to retail use, provided such manufacturing or processing is limited to that which employs not more than ten persons in the manufacturing and processing.
(9) Boat yards and ways (see section 94-2, definitions).
(10) Essential services (see section 94-2, definitions).
(11) A single caretaker or manager dwelling unit for a nonresidential principal use.
(12) Child care facilities.
(13) Assembling, packaging or fabricating in completely enclosed buildings.

(14) Indoor commercial recreational facilities~~, such as motion picture theaters, billiard parlors, swimming pools, bowling alleys and similar uses, provided such uses shall be in soundproof buildings~~.

(15) Bait and tackle shops with the following limitations:

a. Sale, display, preparation and repair incidental to sales and storage shall be conducted within a completely enclosed building.

b. Products shall be sold only at retail.

c. All other requirements for a conditional use shall be met (see section 94-2, definition of "conditional uses").

(16) Shopping centers.

(17) Mobile medical units, meeting supplementary district regulations

(18) Schools.

(19) Food pantries.

(20) Electronic gaming establishments.

Section 3. That Chapter 94 (Zoning Code), Article III, Division 3 of the Palatka Municipal Code shall be amended to include the following sub-section:

Sec. 94-209. – **Electronic gaming establishments.**

(a) Allowable hours of operation shall be between 10 AM to 10 PM.

(b) No food or drink shall be served.

(c) Use shall be located 1,000 feet from a day care, school, college, church, park, and alcoholic beverage establishment.

(d) Minors shall be prohibited.

(e) Legible and noticeable signs shall be posted by each computer or game station that states that the games are only simulations of gambling that have a predetermined outcome, and they are not games of chance.

(f) No signage, exterior or interior, is allowed that represents symbols associated with gambling, including but not limited to dice, cards, poker chips, cherries, and jokers.

(g) Windows shall not be obstructed by tinting or signage and shall allow for an overall 80% opacity.

(h) No outside operations, loitering, or seating shall be allowed.

(i) Annual registration and inspection of machines and software shall be required, and the City shall reserve the right to retain an independent inspection of machines and software.

(j) The City shall have the right to inspect the premises at any time during business hours to ensure conformance with applicable regulations.

(k) The operator of the facility must keep an inventory of all machines and games available for inspection

(l) Registration and licensing fees shall cover the costs of annual inspections and independent certifications.

(m) Existing establishments shall be considered legal nonconforming uses and shall not be required to meet locational standards, but shall be required to comply with operational standards after a 90-day period following the adoption of this ordinance.

Section 4. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 5. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinanc5s for the City of Palatka, Florida.

Section 6. This Ordinance shall become effective immediate6y upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 27th day of October, 2016.

PALATKA CITY COMMISSION

By:_____
Its MAYOR

ATTEST:

_____
City Clerk
(SEAL)

APPROVED AS TO FORM AND LEGALITY

_____
CITY ATTORNEY

Case 16-46
Request to Amend Zoning Code
(Add definitions and locational/operational standards for electronic gaming establishments)

STAFF REPORT

DATE: August 24, 2016

TO: Planning Board Members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

A request to amend the Zoning Code to more clearly regulate electronic gaming establishments. Public notice was provided through newspaper advertisement.

APPLICATION BACKGROUND

Florida's State Legislature believes that there is a slippery slope between skill-based amusement games and illegal gambling that warrants a compelling state and local interest in regulating such games. The 2012 Allied Veterans of the World scandal found widespread illegal gambling at multiple Internet Cafes affiliated with this St. Augustine-based charity, and forced the resignation of the Lieutenant Governor, who was involved with the alleged charity organization. The legislature acted quickly, and in April, 2013 the Governor signed HB 155, which gave law enforcement new definitions on illegal gambling machines and also imposes new restrictions on arcade games and bans all electronic casino look-alikes. Highlights of the law included the following.

- The bill clarified that a device is an illegal slot machine if it (1) simulates a game of chance and (2) requires "pay to play," and (3) awards something of value.
- The bill disallowed the gambling exemption for charitable raffles using slot machines or other games of chance.
- The bill clarifies that the gambling exemption that allows sweepstakes (used by McDonald's and other businesses) is only for promotions that are truly incidental to the main activity of sale of products or services. It also called for civil prosecutions of illegal sweepstakes promotions under the Florida Deceptive and Unfair Trade Practices Act.
- The bill exempted from gambling establishments arcades with 50 or more amusement games and arcade games in truck stops.
- The bill clarified that permissible amusement machines operate by insertion of a coin, involve the application of skill, and may award points or coupons that can be redeemed for merchandise.
- The bill limited the cost value of earned points or coupons to 75 cents per game played, excluding "free plays."
- The bill clarified that merchandise cannot be gift cards, gift certificates, or other cash equivalents.
- The bill broadened the definition of "racketeering activity" in Florida's criminal RICO statute to include any violation of Chapter 849, relating to gambling.

The bill outlawed games or machines that simulate slot machine reels or other symbols of games of chance in any fashion, even if they are not games of chance and skill can be utilized to "win." Commonly-used symbols include poker, lotto, roulette, or craps. Researchers have determined that players are tempted by the risky allure of the gambling environment, and some may even believe they are playing a game of chance, particularly if there are no signs or explanations that the element of chance is NOT present.

Lack of clarity in the 2013 law created unintended consequences that inadvertently put the legality of traditional arcade games into doubt, when such arcade games were lumped in with outlawed electronic gambling machines. The law only allowed arcades to operate if they had at least 50 machines. To mitigate these impacts on family arcade establishments, the Legislature passed Florida Statute 546.10, which classified amusement games into three types: Types A, B, and C.

A Type A game/machine only rewards the player with replays, and are not restricted or otherwise regulated on the state level. These are the old-fashioned (and newer) games of skill like pinball and similar electronic games, no payout or prizes are involved.

A Type C game/machine features a player-controlled mechanism that can directly dispense prizes, like the famous "Claw" machine. Type C games are regulated on the state level, and can only operate at arcade amusement centers (defined as a place of business having at least 50 amusement games or machines on premises, operated as a bona fide amusement facility), timeshares, hotels, restaurants, bowling alleys, and truck stops. Type C games can also operate at veteran's service organizations like American Legion, etc. The maximum prize value for Type C machines/games is $52.50.

Now onto the Type B game/machine, the main source of concern, found in the myriad of Internet cafes across the state. This is a ticket redemption game, in other words a game that provides a prize – a single item of merchandise - for the player to redeem. Coupons or points from a game can be accumulated toward this prize, with a limit of $5.25 per game, and the total wholesale cost of the prize cannot exceed $525 (after 2017 these amounts found in F.S. 546.10, subsection (7) will be adjusted for inflation). Again, the 2014 state law bans Type B games similar to those found in a casino, along with symbols applied to those games, like blackjack, dice and other imagery suggestive of a game in which the player does not control the outcome. Also prohibited is the use of computer-based random number generation and other non-discernible factors which make the game a game of chance (gambling), not skill. The law also prohibits games from being designed or adapted to allow manipulation by the operator to prevent a player from winning or to predetermine which player will win.

Despite the 2013 and 2015 laws, Internet Cafes continue to present problems across the state. Around the state the press has reported on illegal gambling at these facilities, and many of these who play at these establishments include vulnerable elements of the population such as senior citizens and the poor. It is believed that the attraction of gambling, even if it is simulated and/or "rigged" entices players to open up their wallets, much as they might in a legal casino. But while at a legal casino a player might, with the assistance of Lady Luck, actually win cash, the fake slot machines reward players with cheap merchandise or phone cards. It is likely that some players are not interested in any winnings, but the thrill of the game of

chance, even if that chance is not present.[1] A recent sweep in Jacksonville by the Sheriff's Dept. resulted in a number of arrests and store closures due to illegal games/machines. At the last several Palatka Planning Board meetings board members have raised concerns about the proliferation of Internet Cafes in the City, and whether the six Internet cafes identified in the City were operating legally. Without even broaching the possibility of illegal machines operating in the City, local observers have noted the presence of alcohol and minors in these establishments, both illegal under local and state law.

In other jurisdictions local ordinances either prohibit Type B games (Seminole County) or strictly regulate them (Clay County and Jacksonville are local examples of this approach). Other jurisdictions fall between these two approaches, including limitations on the number or location of gaming facilities. Following the lead of the 2015 statute, some jurisdictions have echoed the State's identification and legalization of Type A and C games/machines and the reference to state-mandated prize values for all Types of games/machines.

Local ordinances showcase a variety of regulatory measures that go beyond the state regulations, examples of which are shown below. Many are repetitive, for example the Clay Co., Jacksonville, and St. Johns County ordinances are similar. All are effective techniques that could be utilized in a Palatka ordinance, however the City should be careful about the commitment of limited staff resources - there are opportunities to institute fees to cover inspection and review costs, along with options of privatizing required certifications).

- Limits on hours of operations (Bonita Springs, 10 PM to 10 AM; Clay Co., 2 AM to 7 AM; Ocala, 12 midnight to 5 AM)
- Prohibition of food and drinks (and alcohol) from being served (Port Orange, Tampa)
- Distance regulations for Internet cafes (Clay Co. 1000' from day care, school, college, church; 500' from park; and 5,000' from other such use; Riverside, CA 600 feet from school, park or hospital)
- Minors prohibited (Tampa), or requiring accompaniment by legal guardian (Clay Co.)
- Clearly noticeable signs posted that state the game is a simulation of gambling, with a predetermined outcome, not a game of chance (Destin, Escambia Co., Orange Co., Sarasota, Seminole Co., Tampa)
- Jurisdictional limitations on the number of stores (Clay Co., 9; St. Johns Co., 10)
- Limiting to one or a few business zoning categories (Clay Co., Miami)
- Prohibiting signage that suggests gambling (Tampa)
- Allowing only within private clubs and lodges (Indian Harbor Beach)
- Non-transferability or transferability limitations (Clay Co., Tampa)
- Limiting machines based on floor space (Riverside, CA – 30 SF floor area per machine)
- Security measures such as prohibition on window tinting or obstruction, requiring security officers during peak times, no outside loitering and seating (Riverside, CA)
- Denial of license when operator, permittee, officer or directors, or corporation have been party to any nuisance (indirect or direct), or if elsewhere have been convicted of a felony (Clearwater)
- Registration, inventory, and regular inspection of machines, descriptions of software (Clay Co., Tampa)

[1] U*nderlying the surface of the illegal gambling argument is Florida's double standard of allowing gambling in certain large-scale venues or locations (dog tracks, jai alai, Indian reservations) while prohibiting it in others. It is possible that as long as the door has been cracked open to allow this gambling, there will always be those who try to capitalize on quasi- or even illegal gambling on a smaller scale. It is a matter of simple supply and demand – when the supply (gambling) is limited, the demand will increase. If there is no supply (all gambling being illegal), then there is no demand.*

- Time limitations to permit (Clay Co. – one year, with renewal application required)
- Standards for revocation (Clay Co.)
- Customer log required (Riverside, CA)
- Clear differentiation between Internet Cafes and Family Amusement Centers / retail sweepstakes promotions

PROJECT ANALYSIS

Per Section 94-38(f)(2) of the Zoning Code, the Planning Board must study and consider proposed zoning text amendments in relation to the following criteria (if applicable), shown in underlined text (staff response follows each criterion).

The planning board shall consider and study:

a. The need and justification for the change.

Staff comments: as demonstrated by two major state laws, multiple local ordinances, scandals, and the negative impacts of such uses throughout the state, there are public safety and welfare justifications for the change. The use of simulated gambling machines is inherently deceptive, causing participants to play as if they were engaging in true games of chance, when in fact the outcome of such games are pre-determined. It is not difficult to adjust machines to remove the element of pre-determination, which runs down the slippery slope to true illegal gambling. The intent of the proposed regulations is to clearly prohibit both illegal and simulated gambling, both now illegal under state law. The City is not prohibiting amusement/arcade games, but is applying regulations utilized within state law and by other jurisdictions throughout the state to provide for careful and reasonable regulation.

b. The relationship of the proposed amendment to the purposes and objectives of the city's comprehensive planning program and to the comprehensive plan, with appropriate consideration as to whether the proposed change will further the purposes of this chapter and other city ordinances, regulations and actions designed to implement the comprehensive plan.

Staff comments: This action is not in conflict with the goals, objectives, and policies of the Comprehensive Plan or other city ordinances. It is a zoning action that is in line with state law and that meets the intent of the Comprehensive Plan and Zoning Code to protect the public safety, health, and welfare through appropriate zoning restrictions.

STAFF RECOMMENDATION

Staff recommends approval of revisions to three sections of the Zoning Code, with new language shown in underlining.

1. Provide the following definitions in Zoning Code Sec. 94-2.

Amusement games means a game or machine operated only for the bona fide entertainment of the general public which a person activates by inserting or using currency or a coin, card, coupon, slug, token, or similar device, and, by the application of skill, with no material element of chance inherent in the game or machine. The person playing or operating the game or machine controls the outcome of the game. The term does not include:

(1) Any game or machine that uses mechanical slot reels, video depictions of slot machine reels or symbols, or video simulations or video representations of any other casino game, including, but not limited to, any banked or banking card game, poker, bingo, pull-tab, lotto, roulette, or craps.
(2) A game in which the player does not control the outcome of the game through skill or a game where the outcome is determined by factors not visible, known, or predictable to the player.
(3) A video poker game or any other game or machine that may be construed as a gambling device under the laws of this state.
(4) Any game or device defined as a gambling device in 15 U.S.C. s. 1171, unless excluded under 15 U.S.C. s. 1178.

Amusement game, Type A is an amusement game or machine that, upon activation and game play, does not deliver, entitle, or enable a person playing or operating the amusement game or machine to receive cash, billets, tickets, tokens, points, coupons, merchandise, or any other thing of value, including electronic credits to be exchanged for cash, regardless of whether such things are delivered or paid automatically from the machine or manually. However, Type A amusement games and machines may entitle or enable a person to replay the game without the insertion or use of any additional currency, coin, card, coupon, slug, token, or similar device, only if:

(1) the amusement game or machine can accumulate and react to no more than 15 such replays;
(2) the amusement game or machine can be discharged of accumulated replays only by reactivating the game or device for one additional play for each accumulated replay;
(3) the amusement game or machine cannot make a permanent record, directly or indirectly, of any free replay;
(4) the amusement game or machine does not entitle the player to receive anything of value other than a free replay;
(5) an unused free replay may not be exchanged for anything of value, including merchandise or a coupon or a point that may be redeemed for merchandise; and
(6) the amusement game or machine does not contain any device that awards a credit and contains a circuit, meter, or switch capable of removing and recording the removal of a credit if the award of a credit is dependent upon chance.

Amusement game, Type B is an amusement game or machine that may, upon activation and game play, entitle or enable a person to receive a coupon or a point that may only be redeemed onsite for merchandise; and:

(1) The coupon or point has no value other than for redemption onsite for merchandise;

2. The redemption value of the coupon or point that a person receives for a single game played does not exceed the maximum value determined under F.S. 546.10, subsection (7). However, a player may accumulate coupons or points to redeem onsite for a single item of merchandise that has a wholesale cost of not more than 100 times the maximum value determined under F.S. 546.10, subsection (7), or for a prize consisting of more than one item, unit, or part, only if the aggregate wholesale cost of all items, units, or parts does not exceed 100 times the maximum value determined under F.S. 546.10, subsection (7); and

3. The redemption value of coupons or points that a person receives for playing multiple games simultaneously or competing against others in a multiplayer game does not exceed the maximum value determined under F.S. 546.10, subsection (7).

Amusement game, Type C is an amusement game or machine that allows the player to manipulate a claw or similar device within an enclosure that entitles or enables a person to receive merchandise directly from the

game or machine, if the wholesale cost of the merchandise does not exceed 10 times the maximum value determined under F.S. 546.10, subsection (7).

Electronic gaming establishment means any establishment which provides any electronic machines, games or devices, including but not limited to, computers and gaming terminals, to conduct games of chance and/or a game promotion pursuant to Section 849.094, Florida Statutes, including sweepstakes, and where cash, prizes, merchandise or other items of value are redeemed or otherwise distributed, whether or not the value of such redeemed or distributed items are determined by the electronic games played or by predetermined odds. Such games, machines and devices may hereinafter be referred to as electronic gaming devices. This term electronic gaming establishment includes, but is not limited to, internet cafes, internet sweepstakes cafes, cyber cafes, or sweepstakes cafes. This definition is applicable to any electronic gaming establishment, whether or not the electronic machine or device utilized:

(1) is server based;
(2) uses a simulated game terminal as a representation of the prizes associated with the results of the sweepstakes entries;
(3) uses software such that the simulated game influences or determines the winning or value of the prize;
(4) selects prizes from a predetermined finite pool of entries;
(5) uses a mechanism that reveals the content of a predetermined sweepstakes entry;
(6) predetermines the prize results and stores those results for delivery at the time the sweepstakes entry results are revealed; or
(7) uses software to create a game result;

Indoor Recreational facility means any establishment that provides amusement, entertainment, or physical fitness services typically occurring indoors. Examples include art/dance/exercise studios, bowling alleys, gymnastics/martial arts studios, health club/fitness centers, ice skating and roller skating rinks, indoor play or sports facility, and similar uses. Such uses shall operate within soundproof buildings. Indoor recreational facility includes family amusement arcade establishments, only with Type A and C amusement games or machines on premises, which is operated for the entertainment of the general public and tourists as a bona fide amusement facility. Indoor recreational uses do not include electronic gaming establishments.

2. Allow for electronic gaming establishments only as a conditional use in the C-2 (Intensive Commercial) zoning district.

3. Adopt the following supplementary zoning district regulations applicable to electronic gaming establishments (Zoning Code. Division 3).
   (1) Allowable hours of operation shall be between 10 AM to 10 PM.
   (2) No food or drink shall be served.
   (3) Use shall be located 1,000 feet from a day care, school, college, church, park, and other electronic gaming establishment.
   (4) Minors shall be prohibited.
   (5) Legible and noticeable signs shall be posted by each computer or game station that states that the games are only simulations of gambling that have a predetermined outcome, and they are not games of chance.

(6) No signage, exterior or interior, is allowed that represents symbols associated with gambling, including but not limited to dice, cards, poker chips, cherries, and jokers.
(7) Windows shall not be obstructed by tinting or signage and shall allow for an overall 80% opacity.
(8) No outside operations, loitering, or seating shall be allowed.
(9) Annual registration and inspection of machines and software shall be required, and the City shall reserve the right to retain an independent inspection of machines and software.
(10) The City shall have the right to inspect the premises at any time during business hours to ensure conformance with applicable regulations.
(11) The operator of the facility must keep an inventory of all machines and games available for inspection
(12) Registration and licensing fees shall cover the costs of annual inspections and independent certifications.
(13) Existing establishments shall be considered legal nonconforming uses and shall not be required to meet locational standards, but shall be required to comply with operational standards after a 90-day period following the adoption of this ordinance.