



# CITY OF PALATKA PLANNING BOARD AGENDA

July 5, 2011

1. Call to Order.
2. Roll Call.
3. Approval of Minutes of the June 7, 2011 meetings.
4. Appeal procedures and Ex Parte Communication
5. **OLD BUSINESS**

**Case 11-14**      **Address:**      118-1 N. 19<sup>th</sup> Street  
                         **Parcel #:**      (37-10-26-6850-3560-0000)  
                         **Owner:**        SISL Inc.  
                         **Agent:**         Craig Z Sherar

Request for a Conditional Use for an alcohol serving establishment within 300 ft. of a licensed establishment selling alcohol

## 6. **NEW BUSINESS**

**Case 11-26**      **Address:**      4109 Crill Ave.  
                         **Parcel #:**      (11-10-26-0000-0573-0000)  
                         **Owner:**        John W. Wolfenden  
                         **Agent:**         Marc Spalding / Gene & Renda

Request for a Conditional Use to expand an existing child care facility in a C-2 zoning district.

**Case 11-27**      **Address:**      2400 St. Johns Ave.  
                         **Parcel #:**      (02-10-26-7720-0280-0090)  
                         **Owner:**        Lemmon Heights Baptist Church  
                         **Agent:**         April Annis

Request for a Conditional Use to locate a child care facility in an R-2 zoning district.

## **Case 11-29**

To consider the following administrative text amendments to the City of Palatka Municipal Code and to provide recommendations to the City Commission:

1. amend Chapter 10-6 (e) to shift the responsibility of reviewing alcoholic beverage licenses from Zoning Administrator to Planning Director.
2. amend Chapter 54-78 (d) to shift the responsibility of the (historic district) Certificate of Appropriateness process from the Building Official to the Planning Director.
3. amend Chapter 62 (Signs) - add new section 62-15 to delineate setbacks for signs.

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4. amend Section 78-162 (b); 78-165 (a), (b) and 78-167 to shift the responsibility of issuing business tax receipts from the Finance Director to the Building and Zoning Department.
5. amend Chapter 94 (Zoning Code) Amend Section 94-2 to change references in Definitions from Zoning Administrator to Planning Director; amend Section 94-32, 94-34, 94-35, 94-38, 94-39, 94-40, 94-63, 94-65, and 94-66 to shift the responsibility of zoning code enforcement from the Zoning Administrator to the Planning Director; amend Section 94-112 (c) to shift responsibility interpreting zoning district boundaries from the Zoning Administrator to the Planning Director;
6. amend Section 94-296 to require that landscape plans be prepared by a licensed, Florida registered landscape architect; amend Section 94-302 (f), 94-310 (c), 94-310 (c)(2) and 94-313 (a) to shift the responsibility of administering buffering and screening requirements from the Zoning Administrator to the Planning Director.
7. amend Section 94-313 (a) to shift the responsibility of administering buffering and screening requirements from the Building Official to the Planning Director; and
8. amend Section 3-26 (a); 3-27 (a) and (d); 3-28; 3-29 (a), (b) & (c); 3-30 (e), (f), (f2); 3-32 (a) & (b); 3-33 (a)(1) & (2); 3-34 (1) & (2); 3-35; 3-36 (a), (b) & (c)(1), (c)(2), (c)(3), & (d); 3-37(a), (b), (d); 3-38 (a) & (g); 3-105 (1) & (2), 3-108; 3-139 and 10-6 to shift responsibilities of the zoning administrator to the Planning Director (Adult Entertainment regulations)

7. ADJOURNMENT

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE PLANNING BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, AT THE EXPENSE OF THE APPELLANT. F.S. 286.0105.