

**Historic Preservation Board
November 4, 2010
Minutes & Proceedings**

The Historic Board was called to order by Chairman Robbi Correa.

The following members were present: Lynda Little Crabill, Robert Goodwin and Elizabeth Van Rensberg. The following members were absent: Mark Miles and Larry Beaton.

Staff present: Director of Building & Zoning Debbie Banks and Recording Secretary Deena McCamey.

Approval of the October 7, 2010 Minutes - Motion made by Ms. VanRensberg with second by Ms. Crabill. All those present voted affirmative, motion passed.

OLD BUSINESS - None

NEW BUSINESS-

Case HB 10-35 **Address:** 618 Emmett Street
 Applicant: Jacqueline Smith
 Request: For a Certificate of Appropriateness for back porch.

Ms. Correa asked what the Board should do since the homeowner or agent was not present.

Ms. Banks told the Board that if they had enough information they could approve the application based on their submittal or the Board could consider tabling until next month's meeting because the owner applied for another Certificate of Appropriateness for a pool with enclosure.

Ms. Correa suggested they just table this case since the Board needed to ask questions about their application.

Motion-made by Ms. VanRensberg to table this application until the December 2, 2010 meeting. Second made by Ms. Crabill. All those present voted affirmative. Motion passed.

Other Business - Ms. Banks results concerning parking in the Historic District.

Ms. Banks told the Board she had included in their packets a copy of the off-street and loading portion of the Municipal Code. She read Item 5) "Except for the driveways, the area between the travel way of a street, road or highway and the property line shall not be used for vehicle maneuvering or parking. In order to minimize the number of drives necessary for proper access to the uses in this district, there should be joint use of drives by adjoining properties wherever possible". She said the area between the sidewalk and the street is not to be used for parking.

Ms. Correa asked if someone parked there on a constant and regular basis what should be done.

Ms. Banks advised her and the Board to call the Building & Zoning Department and put in a complaint and then they will go out, take a picture and mail out a warning.

Ms. Correa asked if it would be alright if the Association sent out copies of this information to the homeowners in the districts before hand and gave them fair warning.

Ms. Banks said that would be a good idea and noted also nobody can park in their front yard either.

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Ms. Crabill said this is mostly in the Historic areas.

Ms. Banks said yes because that's where the complaints are mostly received from. She said the City is complaint driven, she received a couple of complaints from the last Historic Board meeting and notices had been sent.

Other Business- Continued discussion to move Board meeting time to 7:00pm.

It was noted that Mr. Miles was asking for this and he was not present to further discuss this idea.

Ms. Correa said she had no issue with the current meeting time, she also said that each member was advised of the hours when they accepted their volunteer position. She then asked the Board where do they want to take this discussion from here, do they want table it until the December 2nd meeting or do they just want to end this discussion.

Ms. Van Rensberg said she was happy with the current meeting time, she did not feel it needed to be changed to a later time, she also said she had an issue with staff working overtime.

Ms. Crabill stated changing the time would interfere with other people's commitments they may already have for that later time.

Ms. Correa said normally the homeowner will send a contractor to represent them, or they would take time off from their work to attend. She asked if staff had any issue from the public side.

Ms. Banks said no, it had never been an issue since the applicants know far enough in advance.

Mr. Goodwin said either time would work for him.

Ms. Correa said at this point is this discussion ended or do we want to keep it open

By consensus the Members closed this discussion. With the meetings remaining the 1st Thursday of every month at 4:00pml.

Other Business- Ms. Banks results concerning 622 River St. block foundation.

Ms. Banks said the Board's approved drawing was included in their packet. Since they had asked about the foundation and how it looked. The Board had never asked what it would look like and the plans showed it having the enclosed foundation. She said at the Code Enforcement Board meeting the Officer told the homeowner the Historic Board has issues with how the foundation looked and the homeowner said it had been painted with a textured paint. The Officer told the homeowner that the Historic Board's concern was with the outline of the blocks showing and recommended she either apply a thicker coat of that paint or apply something to hide the outlines.

Ms. Banks said that the outlines of the blocks were not part of the Code Enforcement issue and the Historic Board never addressed it as an issue when they were reviewing the original case, so she recommended not pursuing it any further. Ms. Banks added that the homeowner stated she was planning to plant shrubbery around the foundation in the future.

Other Business-Ms. Correa and Ms. Van Rensberg list of Historic color reference books.

Ms. Correa donated her copy of "Bungalow Colors Exteriors" by Robert Schwietzer

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Ms. Van Rensberg donated “America’s Painted Ladies” by Elizabeth Pomada and Michael Larsen.

These books are to be kept at Building & Zoning and are to be used as reference tools for homeowners in either Historic District.

Ms. Banks notified the Board that the Contractor for **Case 10-35** had arrived late, she asked the Board if they wanted to hear him or keep the Motion tabled.

Ms. Correa explained to the Contractor since he was not there when the case was heard and since there is another Certificate of Appropriateness that has been filed for the December 2nd meeting for a pool with enclosure. The Board made a motion to table his application so they could hear both projects together because the Board did not know how all the requests were going to flow; she asked the Contractor if he was involved in both projects.

The Contractor said no, he was only hired to do the back deck.

Ms. Correa told the contractor that if he preferred he can come up and speak to the Board about the back deck.

The Contractor said he would like to move forward and speak.

Motion- made by Ms. Van Rensberg to resend her earlier Motion to table until the December 2nd meeting. Second made by Ms. Crabill. All those present voted affirmative.

Case HB 10-35	Address:	618 Emmett Street
	Applicant:	Jacqueline Smith
	Request:	For a Certificate of Appropriateness for back porch.

Aaron Gill, 113 Crestwood, with First Coast Carpentry, said at one point the back of the house had a small deck that is no longer there, now there’s just a door that steps out, the homeowners want to build their deck there. At the back corner he will build a 27 ft by 16 ft deck with a decorative pergola made of hard wood pressure treated decking with a wooden hand rail and decorative aluminum picketing.

Ms. Crabill asked if the homeowners have picked out which design of railing they want to go with.

Mr. Gill said he turned in three samples for the Board’s reference, he thought the homeowner would like the “Belly Rail” with a square or scrolling wrought iron look which he thinks would be more decorative than what was on the sample sheet.

Ms. Correa said the Board needs to know which design the homeowner is going to choose so the Board can make a decision because it has to be in keeping with the rest of the architecture of the home which is clearly a Queen Anne/Victorian style.

Mr. Gill asked if any of the samples he provided could be approved.

Ms. Van Rensberg suggested the top photo would be her choice.

Ms. Correa said she would choose the top or the middle photo. The bottom photo is less compatible to the architecture because it has more of a Mediterranean appearance to it.

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Mr. Gill said if the Board picked the top photo could they move forward.

Ms. Correa asked Mr. Goodwin what he thought.

Mr. Goodwin asked what was the material for the top photo.

Mr. Gill said it would be aluminum with two part epoxy paint.

Mr. Goodwin said the photograph appears to have a wide space and not to code.

Mr. Gill said it will be built to code.

Mr. Goodwin asked will it be 4 inches or less.

Mr. Gill said yes and it will have a wood handrail that matched the decking made from the same material.

Mr. Goodwin asked what type of hardwood it will be constructed of.

Mr. Gill said e-pay Brazilian Walnut; it has a sixty year life span. The pergola and any other exposed pressure treated wood will be stained the same color as the deck which will be a dark color stain.

Ms. Van Rensberg asked if the fasteners will be hidden on the pergola.

Mr. Gill said yes it is constructed in such a way the only fasteners exposed will be some carriage bolts on the top, everything else will be notched in mortis and tendons. He also said no hurricane clips will be visible.

Ms. Van Rensberg asked if it will be viewable from the road.

Ms. Correa said no, it will not, given the size of the house and the location.

Ms. Crabill said she was under the impression the Board did not need to hear cases that were not viewable from the roadside.

Ms. Correa said yes, they do. The Secretary of Interior Standards regulations states any "change" to property.

Ms. McCamey said the Green Book had that stipulation; the Board now goes by the Secretary of Interior Standards rules and regulations.

Ms. Correa said she knew he was not the contractor hired to construct the pool, but asked if once the deck is up, where the pool will be located in proximity.

Mr. Gill replied to his knowledge where the deck stops the pool deck will start. The pool will be about ten feet from the deck being able to stay within the property line.

Mr. Goodwin asked if any of the board fencing will be removed.

Mr. Gill said yes all of the old fencing will be removed and replaced with new privacy fencing.

Mr. Goodwin asked if the lattice at the bottom of the house will also be removed and covered by the deck.

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Mr. Gill said yes.

Motion-made by Ms. Crabill to approve.

Ms. Van Rensberg asked what she was approving based on what style of railing.

Ms. Corra said the Board needed to reference the photographs that were in the packets as view one, two and three.

Motion-made by Ms. Crabill to approve the decking and the railing of view one of the page with the three pictures. Seconded made by Ms. Van Rensberg.

Ms. Correa asked for any further discussion.

Mr. Goodwin asked regarding the pergola and all of the framing will it be stained or painted

Mr. Gill said it will be stained to match the decking.

Mr. Goodwin asked will it be a darker or lighter color.

Mr. Gill said the decking material will be a little lighter then the trim on the walls after it dries. It will be a walnut color stain.

Mr. Goodwin said that most of the house appears to have white trim.

Mr. Gill said yes like a cream color.

Ms. Correa asked if the homeowner had considered doing the rest of the porch in color to coordinate with the rest of the house, she understood they wanted to keep the deck a natural color.

Mr. Gill said he didn't know they want to tie in the handrail, post and pergola with the decking, he's afraid painting it would be too much. He said the homeowners are looking at preservation and stains seem to do better than paint with weathering.

Ms. Correa asked all in favor, all those present voted affirmative. Motion passed.

Other Business- Pam Garris, 603 Emmett St. asked when we talked about the cars parked on the grass does that include boats parked on the curb.

Ms. Correa said it would be treated the same way.

Ms. Banks said anything like that would be treated the same.

Ms. Garris also asked at last month's meeting the house located at 810 Carr St. she said it appears there's a daycare and car repair business running out of their house. She asked if this would be a Code Enforcement issue.

Ms. Banks told her to call the Building Department and file a complaint.

Ms. Garris also asked if the homeowner is doing work inside the house does that refer to this Board.

Ms. Banks said not this Board.

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Other Business- Certified Local Government presentation – Robbi Correa.

Ms. Correa read off the power point pamphlet that was inserted into the Historic Board packets. She said she is presenting the CLG idea to many groups and then the City Commission. If designated the city could apply for grants.

Motion-meeting adjourned by Ms. Correa.

Meeting adjourned at 4:52pm.