

**Historic Preservation Board
February 3, 2011
Minutes & Proceedings**

The Historic Board was called to order by Chairperson Robbi Correa.

The following members were present: Lynda Little Crabill, Elizabeth van Rensberg, Mark Miles and Robert Goodwin. The following member was absent: Larry Beaton.

Staff present: Director of Building & Zoning, Debbie Banks and Recording Secretary, Pam Sprouse.

Ms. Banks read to "Appeal any Decision".

Motion made by Mark Miles to approve the December 2nd, 2010 minutes with second by Lynda Little Crabill. All those present voted affirmative, motion passed.

NEW BUSINESS

Case HB 10-40 **Address:** 109 S 3rd Street
 Applicant: William B. Snyder

Request: For a Certificate of Appropriateness to construct a shed in the rear yard.

(Public Hearing)

Mr. Miles asked what the paint and roofing colors would be.

Mr. Snyder explained that he would like to build a utility building in the N.E. corner of the back portion of his property. As far as roofing material, he would like to match the roof of the existing structure which is a metal roof and would also like to match the exterior color of the existing structure (which is simulated brick siding) with the same color stain. He ended by saying that he certainly wants to have it in keeping with the existing structure.

Ms. van Rensburg asked if the windows would be wood or metal.

Mr. Snyder stated that they would be metal windows.

Ms. Correa stated that it would be preferable to have wood windows to match what is on the home.

Mr. Snyder agreed that he could put wood framed windows.

Mr. Goodwin questioned if this could be seen from 3rd Street.

Mr. Snyder replied partially maybe, as there is an alley on that side but when his vehicle is parked in the driveway you would not be able to see it at all.

Clint Snyder, 7300 Crill Ave #32, stated that he served on this Board in the past and believed that the addition would very suitable to the district.

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Case HB 10-40 109 S 3rd Street

(Regular Meeting)

Motion made by Lynda Crabill to approve the request for a Certificate of Appropriateness to construct a shed in the rear yard, approve with the colors as discussed and with wood framed windows. Motion was seconded by Mark Miles. All those present voted affirmative, motion passed.

Case HB 10-42 **Address:** 515 N 4th Street
Applicant: Betty J Davis

Request: For a Certificate of Appropriateness to reroof with metal roofing material.

(Public Hearing)

Jerry Davis, 515 N. 4th street introduced himself as the applicant's son. He advised that they would like to use the same tin material on the front porch that is on the main part of the house.

Ms. Crabill asked what was on the porch now.

Mr. Davis replied that it was covered with shingle.

Mr. Miles asked if they would also be covering the eyebrow with the same material.

Mr. Davis replied yes.

(Regular Meeting)

Motion made by Mark Miles to approve the request for a Certificate of Appropriateness to reroof with metal roofing material. Motion was seconded by Lynda Crabill. All those present voted affirmative, motion passed.

Case HB 11-04 **Address:** 511 N 3rd Street
Applicant: Robert & Annie Svetlik

Request: For a Certificate of Appropriateness for fencing, lattice gate, siding and painting.

(Public Hearing)

Mr. Miles asked if the house paint was in progress or if it was a finished product.

Mr. Svetlik advised that it was a finished product.

Mr. Miles stated that he was a bit concerned that there seems to be a multitude of different colors, styles and finishes, that there seems to be no consistency to the property.

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Ms. van Rensburg asked if there was a reason that they choose a metal fence instead of a picket style fence.

Mr. Svetlik replied he believed it was more in keeping with the Tudor style home.

Discussion took place regarding alternatives to the metal framed fence with lattice. Mr. Svetlik commented that he and his wife had discussed the possibility of planting shrubbery instead of the metal fencing. The Board members agreed that would be a nice alternative.

Ms. van Rensburg asked Mr. Svetlik about the pavers that were listed on the application.

Mr. Svetlik advised that he met with the contractor a couple of days ago who brought some samples over that were a bright red, but he did not like them. He wants to install ones that closely resemble the ones at the apron at the entrance to the driveway, so the contractor is looking into that.

Ms. Correa asked if staff would review the brick pavers to determine appropriateness in terms of matching the color of the pavers in the apron as closely as possible, so not to hold up the project.

Ms. Banks replied that would be fine.

Mr. Miles asked about the siding listed on the application.

Mr. Svetlik advised that the siding is now finished and that he already had a Certificate of Appropriateness for the siding repair.

(Regular Meeting)

Motion made by Mark Miles to approve the request with the revisions to the fence being converted to Florida friendly shrubbery in lieu of the metal fencing and directed staff to review the intended pavers for matching color of the existing pavers and to allow the lattice work for the archway to match the existing lattice work. Motion was seconded by Lynda Crabill. All those present voted affirmative, motion passed.

OTHER BUSINESS: CLG Request

Ms. Correa explained that at the last meeting there was a presentation with regards to Certified Local Government (CLG), however, this Board did not take a vote as to whether they were in favor of pursuing the CLG status for the City. She stated that in making the Downtown Business District a Historic Overlay District it would require that the Downtown property owners, that have historically relevant property, to live up to the National Register's requirements - in terms of any changes they would make to their buildings would require a Certificate of Appropriateness. She added that she has shared this presentation with Downtown Palatka Inc. and several business owners separately, and they are in favor of pursuing it.

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OTHER BUSINESS: CLG Request – continued.

The reason for requesting the support of this Board as well as the other groups is to move forward to then allow Deb & Co. to work on that ordinance. This would cover the North and South Districts as well as to hopefully include a historic overlay for the Downtown Business District. This would also allow for funding from the Federal level through to the State level, to help preserve some of the significant buildings downtown.

Motion made by Elizabeth van Rensburg to support pursuing the CLG status with the City Commission. Motion was seconded by Robert Goodwin. All those present voted affirmative, motion passed.

Ms. Banks advised that she attended a meeting of Directors and Fernandina Beach has a Historic Planner on staff, who has put together a matrix for citizens and Boards to use, that outlines what can be reviewed at staff level or needs to go the Board for a C.O.A., and most of the items can pertain to us with the exception of those that have an n/a beside them. She asked that the Board review this before the next meeting for discussion.

Mr. Miles asked what the Commission's decision was on placing a time limit on C.O.A.'s.

Ms. Banks replied that they did not want to put a time limit on the C.O.A.'s once the request has been deemed appropriate.

Motion made by Mark Miles to adjourn at 4:40 and seconded by Elizabeth van Rensburg. All those present voted affirmative, motion passed.