VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY OF PALATKA
FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

ELWIN C. "WOODY" BOYNTON, JR.
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

AGENDA
CITY OF PALATKA
January 27, 2011

CALL TO ORDER:
a. Invocation – Sister Sheila McCoy, Executive Director, Christian Service Center
a. Pledge of Allegiance
b. Roll Call

APPROVAL OF MINUTES – 01/03/11 Inaugural meeting; 01/13/11 Regular meeting

1. **PUBLIC RECOGNITION/PRESENTATIONS:**
   a. **EMPLOYEE RECOGNITION** – Service Above and Beyond the Call of Duty – Susan Leverette
   b. **PROMOTIONS AND NEW HIRES** – Palatka Fire Department
   c. **PROCLAMATION** – Clean Sweep Month – Greater Palatka Clean-up – February, 2011
   d. **PROCLAMATION** – March of Dimes Fundraising Days – January 12 – April 9, 2011
   e. **PRESENTATION OF AWARDS** – Jan Dunn Keller "Heels for Healing" Children's Calendar Contest
   f. **STUDENT OF THE MONTH** – January, 2011 – Mayor Myers & Commissioner Leary

Omari Smith	Beasley Middle School
Westen Weeks	Browning Pearce Elementary School
Isa Shivers	Children's Reading Center Charter School
Jakyria Collins	E.H. Miller School
Hayley Burkes	James A. Long Elementary School
Stevie Pamplona	Jenkins Middle School
Jacob Burnett	Kelley Smith Elementary School
Gabriel Manzo	Mellon Elementary School
Joanna Rodrigues	Moseley Elementary School
Shanteria Brown	Palatka High School
Brittany Jackson	Peniel Baptist Academy

2. **PUBLIC COMMENTS** - (Speakers limited to three minutes – no action taken on items)

3. **CONSENT AGENDA:**
   *a. **Appoint Mandy M. Stephenson to the Palatka Code Enforcement Board** as Alternate for the remainder of a three-year term to expire September 30, 2012 (sole applicant)
   *b. **Reappoint James Vickers to the Palatka Gas Authority Board** for a three-year term to expire January 31, 2014 (incumbent - sole applicant)

* 4. **RESOLUTION** authorizing the City to enter into a State Revolving Loan Agreement with FDEP for Project DW5419-010, Water Treatment Plant Upgrades, and pledging Connection Fee revenues for repayment – Adopt

* 5. **ORDINANCE – 7309 Crill Avenue** - Planning Board Recommendation to rezone from Putnam County AG to City of Palatka C-1A – April Annis, Agent for Daryll Futch, owner – 2nd Reading, Adopt

* 6. **ORDINANCE** amending the Palatka Code of Ordinances to revise Section 2-250.185(b), Police Officer Benefit Group Pension Amount Formula (upon recommendation of Police Officers' Pension Board) – 2nd Reading, Adopt

7. **ADMINISTRATIVE REPORTS**

8. **COMMISSIONER COMMENTS**

9. **ADJOURN**

*Attachment **Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:

February, 2011 – Black History Month
February 10, 2011 – CRA Meeting 4:00 p.m.
February 24, 2011 – Black History Month Recognitions
March, 2011 – Women's History Month
March 4 & 5, 2011 – Florida Azalea Festival
March 17, 2011 – Legislative Action Day, Tallahassee

Board Openings:

Code Enforcement Board	1 Vacancy (Sub-Contractor)
Fire Pension Board	1 Vacancy ("5th member")
Historic Preservation Board:	1 alternate/1 w/ Legal Experience

CITY OF PALATKA

Proclamation

WHEREAS, it is important to create public awareness of the need to protect the environment and maintain the appearance of our communities, and it is the responsibility of every citizen to strive to keep public and private property clean and free of debris, trash, and garbage; and

WHEREAS, Springtime marks the beginning of Festival Season in Palatka and Putnam County, during which hundreds of thousands of people from all over the world will visit Palatka and Putnam County in order to take part in the festivities; and

WHEREAS, the City of Palatka proudly partners with Keep Putnam Beautiful to sponsor "Operation Clean-Sweep – Greater Palatka Clean-Up", an environmental clean-up program, during the month of February each year in order to help make our community the prettiest and cleanest it can be; and

WHEREAS, as part of that program, more than 30 service organizations routinely maintain the appearances of many miles of roadway in Palatka and Putnam County through the Adopt-A-Highway Program, wherein volunteers pick up litter along the shoulders of city, county and state streets and highways on a regular basis; and

WHEREAS, the City of Palatka wishes to encourage all citizens and property owners within the City in this clean-up effort by declaring an amnesty period for yard trash, large item and appliance pick-up during the last two weeks in February of each year, and will offer this service free of charge from February 14 through February 26, 2011.

NOW, THEREFORE, I, Karl N. Flagg, Mayor of the City of Palatka, Florida, together with the members of the Palatka City Commission, hereby declare February, 2011 as

OPERATION CLEAN-SWEEP – GREATER PALATKA CLEANUP MONTH

In the City of Palatka, and hereby encourage all residents to clean up weeds and litter around their homes and businesses, participate in individual and group clean-up, paint-up and fix-up programs, volunteer their time to help their neighbors clean up their properties, and help to support organizations, neighborhoods and individuals in their efforts to keep our communities clean and well-maintained throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Palatka, Florida on this 27th day of January, in the Year of Our Lord Two Thousand Eleven.

Commissioners:
Mary Lawson Brown
Allegra Kitchens
Phil Leary
James Norwood, Jr.

PALATKA CITY COMMISSION

By: Vernon Myers, MAYOR

CITY OF PALATKA

Proclamation

WHEREAS, every day in America 411 babies are born with a birth defect, and 19 babies die as a result of their birth defect. The March of Dimes, a voluntary health organization begun in 1938 when radio announcer and comedian Eddie Cantor urged his listeners to send their spare dimes to the White House to contribute to a fund for finding a cure for polio, is working to assure healthy lives for America's babies; and

WHEREAS, For the past 60 years the March of Dimes has been safeguarding America's infant health, and has been a pioneer in preventing birth defects, the nation's number one health problem, through programs of research, community services, education, advocacy and pre-natal care; and

WHEREAS, the March of Dimes kicks off its 2011 fundraising season in January, chaired by Rick Mills from Seminol Electric and Joe Pickens from St. John's River State College, which will continue until the official March of Dimes "March for Babies" event, which was initiated in 1970 to raise funds that support critical March of Dimes programs. March for Babies, formerly Walk-America, has been successful for 40 years, providing nearly one billion dollars for the March of Dimes mission to improve the health of babies by preventing birth defects and infant mortality; and

WHEREAS, the nation's hope for assuring future generations a healthy start in life depends upon the efforts and commitment of all Americans to participate in fundraising events like Pink & Blue Jeans for Babies, the sale of "footprints" and other government, corporate and individual fundraising events leading up to the March for Babies, which will be held in Palatka on April 9, 2011 at the Riverfront Amphitheater.

NOW, THEREFORE, I, Vernon Myers, Mayor of the City of Palatka, Florida do hereby proclaim January 12, 2011 through April 9, 2011 as

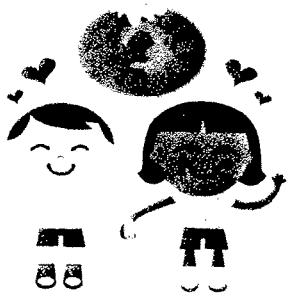
MARCH OF DIMES FUNDRAISING DAYS

in the City of Palatka, and urge all citizens of our community to support the important efforts of the March of Dimes in helping to give babies a healthier start in life by participating in and contributing to various March for Babies Team fundraisers.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Palatka, Florida this 27th day of January, in the Year of Our Lord 2011.

Vernon Myers, MAYOR

Commissioners:
Mary Lawson Brown
Allegra Kitchens
Phil Leary
James Norwood, Jr.



2011 "A Day Without Violence" Calendar Contest Rules

Open to all children and teenagers in Putnam County ages 6 – 18

Participation and sponsorship will honor the memories of victims and help us to provide the education, counseling, social services, and development of resources to empower the victims and their children.

Sponsored by:
The organizing committee for the Jan Dunn Keller "Heels for Healing" Walk/Fundraiser to benefit educational programs at the Lee Conlee House Domestic Violence Center.

Creating a less violent community will take all of us and it can start with just one day without domestic violence. That day may then become two… a week… a month… a year… a lifetime. Original artwork reflecting this theme will become part of a countywide awareness campaign.

Awards—Savings Bonds
1st Place -- **$50**
2nd Place -- **$25**
11 honorable mentions will be presented **$10** each!

All 13 Winning Artists:

- Have their artwork unveiled in the published Jan Dunn Keller *"A Day Without Domestic Violence"* 2011 Calendar.
- Become a star supporter of our community non-violence awareness program by the donation of their artwork.

The Top 100 Artists will be exhibited at the Jan Dunn Keller "Heels for Healing" Walk/Fundraiser on February 12, 2011 at Moseley Elementary School track beginning at 9:30 am.

Rules:
To be eligible, **artwork must be in color** and able to be reproduced at 10" by 8" and suitable for framing. **(Horizontal format only)** All original 2D media is acceptable. No crafts, please. The theme "A Day Without Violence" must be reflected in the artwork . All entries become the property of the contest organizing committee and will not be returned. **A completed entry form must accompany each piece of art (see back).**

Entry drop off locations:
Any Putnam County School Principal Office
Ralph's House of Flowers—605 St. Johns Avenue—Palatka
Harvey Insurance Agency—1023 State Road 20—Interlachen or Highway 17—East Palatka

E-mail requests to: DayWithoutViolence@gmail.com
All entries due January 10, 2011

2011 "A Day Without Violence" Calendar Contest Entry Form

Sponsored by:
The Jan Dunn Keller "Heels for Healing" Walk/Fundraiser
To benefit the Lee Conlee House Domestic Violence Center

Open to all Putnam County students ages 6 - 18

Please Print Clearly:

Artist's Name _____ Grade _____ Age _____

School Name _____

Home Address _____ City _____

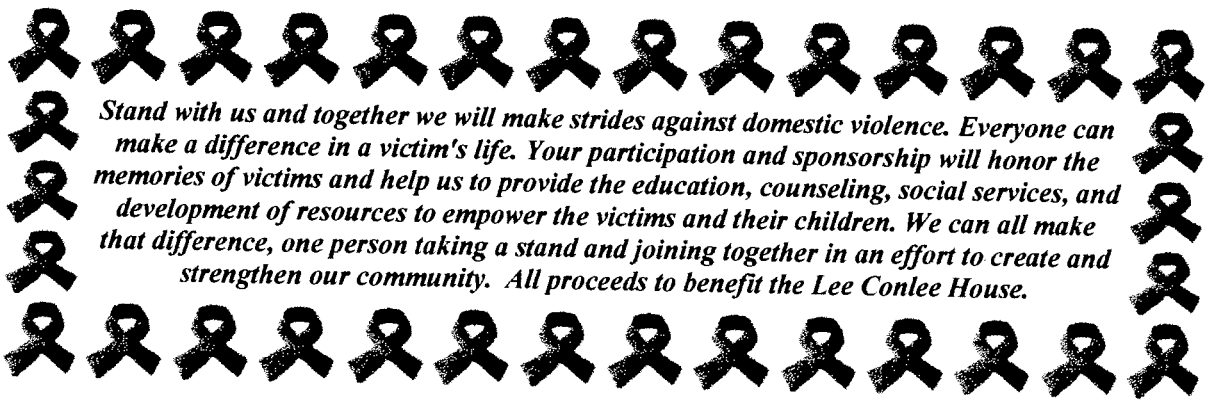
State _____ Zip _____ Phone _____ E-mail _____

Artist agrees to donate the rights to reproduce the artwork to the Jan Dunn Keller Heels for Healing Walk organizing committee.

Completed entries should be taken to one of the following locations:

Any Putnam County School Principal Office
Ralph's House of Flowers—605 St. Johns Avenue—Palatka
Harvey Insurance Agency—1023 State Road 20—Interlachen or Highway 17—East Palatka

This entry from must be completed and taped to the back of each piece of art submitted. Deadline is January 10, 2011.



Stand with us and together we will make strides against domestic violence. Everyone can make a difference in a victim's life. Your participation and sponsorship will honor the memories of victims and help us to provide the education, counseling, social services, and development of resources to empower the victims and their children. We can all make that difference, one person taking a stand and joining together in an effort to create and strengthen our community. All proceeds to benefit the Lee Conlee House.

Sponsor Domestic Violence Education

Education is the key to unlock the golden door of freedom - George Washington Carver

The late Jan Dunn Keller, a Putnam County native and resident of St. Johns County, was a third-grade teacher at Kelley Smith Elementary School, in Palatka, Florida. Jan was lauded by her co-workers and students as a caring, dedicated and skilled teacher. Following the career paths of her parents to whom were both Putnam County educators, Jan specialized in elementary education, began her 15-year teaching career at Interlachen Elementary School, and taught at Kelley Smith for the last four years.

A loving, caring daughter and mother to two children, Jan was known as a teacher who took the issues of her students to heart and treated children in her care as her own. Jan loved teaching, the beach and was fond of the color green. Sadly, Jan's life was cut short on August 23, 2010, when she became the victim of domestic violence.

In loving memory of Jan, an organizing committee of friends and family are preparing for the inaugural Jan Dunn Keller - Heels for Healing Walk/Fundraiser on February 12, 2011 beginning at 9:30 a.m. at the Moseley Elementary School track in Palatka, Florida. The goal of a series of fundraising events leading up to the walk will focus on the importance of education with the hopes that participation and sponsorship will honor the memories of domestic violence victims and fulfill the need to provide the education, counseling, social services, and development of resources to empower the victims and their children. To help us meet our goal, all proceeds will benefit the Lee Conlee House in Putnam County, and the Betty Griffin House in St. Johns County.

The success of this event will be credited largely to our sponsors, who lend their names and financial support to the event. Our goal is $5,000 dollars. By participating as a sponsor, you and your organization will benefit from extended exposure through media campaigns and promotional efforts directed toward the supporters of the Jan Dunn Keller - Heels for Healing Campaign.

We have five levels of sponsorship packages, as detailed on the enclosed sponsorship commitment form. You can select the level of participation that best meets your needs, and be secure in the knowledge that your sponsorship fee will be used to help empower domestic violence victims.

We are counting on your support, and will be happy to answer any questions you may have. Phone 325-4447 or email daywithoutviolence@gmail.com for additional information about our events and sponsorship opportunities. Please return your sponsorship commitment form and tax-deductible donation made payable to the Lee Conlee House, P.O. Box 2558, Palatka, FL 32178-2558. The deadline for the various sponsorship opportunities are listed on the committee form.

Thank you in advance for your willingness to support the education efforts of the Jan Dunn Keller Heels for Healing Walk/Fundraiser. Your efforts can make a difference in our communities, and help a victim unlock the golden door of freedom.

Sincerely,

Jan Dunn Keller – Heels for Healing Organizing Committee

SPONSORSHIP COMMITMENT FORM

Gold Sponsor - $ 250
Calendar Sponsor - $100
T-Shirt Sponsor - $50

Silver Sponsor - $150
Walk Sponsor - $100

Name: _____

Company Name: _____

Address: _____

Phone: _____ **email:** _____

Please send check or money order payable to ***"Lee Conlee House, Inc."*** *(along with completed copy of this form) to:* P.O. Box 2558, Palatka, FL 32178-2558. Your sponsorship is tax deductible as the Lee Conlee House, Inc. is a 501.3c non-profit organization.

Gold and Silver Sponsors please send electronic copies of your company logo to the organizing committee's email account: daywithoutviolence@gmail.com.

SPONSORSHIP LEVELS *(please select one or more)*

☐ **GOLD SPONSOR - $250:** Ads in all three events – One calendar ad (approximately 10½ x 1½) for month desired (first-come, first serve), T-shirt ad (2" x 3"), and a banner ad (provided by sponsor for placement at the walk.

☐ **SILVER SPONSOR - $150:**
Ads in one of two events (calendar or walk):
One of 12 calendar ads (approximately 10½ x 1½) for month desired (first come, first serve)
OR banner ad (provided by sponsor) for placement at the walk,
AND one T-shirt 2½" x 2" ad

☐ **CALENDAR SPONSOR - $100:** One of 12 calendar ads (approximately 10½ x 1½) for month desired (first come, first serve)

☐ **WALK SPONSOR - $100:** Banner ad (provided by sponsor) for placement at the walk

☐ **T-SHIRT SPONSOR - $50:** one of 16+ ads (2½" x 2")

The goal of these fundraising events is to honor the memories of victims, and to help provide the education, counseling, social services, and development of resources needed to empower the victims and their children. All proceeds will benefit both the Lee Conlee House in Putnam County, and the Betty Griffin House in St. Johns County.

Agenda Item

3a

CITY OF PALATKA
Betsy Jordan Driggers
City Clerk
201 N. 2nd Street
Palatka FL 32177
Phone: 386-329-0100
Fax: 386-329-0199
e-mail: bdriggers@palatka-fl.gov

Memorandum

To: City Commission

From: Betsy Driggers, City Clerk

Date: 1/20/2011

Re: Palatka Code Enforcement Board Appointment

Per City Commission policy, the City advertised that the Commission was seeking applicants for appointment to the Palatka Code Enforcement Board. This appointment will fill the Alternate position

Mandy Stephenson, a resident of Palatka, has applied for appointment to this position. She is qualified to hold the position of Alternate. She has been interviewed by Debbie Banks, Building & Zoning Administrator. She has been apprised of this Board's function, duties and responsibilities, has been advised of the meeting date, time and attendance requirements, and states she is available to attend as required. Staff is satisfied that she meets all requirements for appointment to this Board.

Policy calls for applicants' interviews at the commission meeting prior to appointments. **Since only one application has been received for this position, it is Staff's recommendation to waive the 2nd meeting requirement and appoint Mandy Stephenson to the Palatka Code Enforcement Board as an Alternate Member for a three-year term to expire Sept. 30, 2012.** She has been advised to attend the January 27th meeting, should you have any questions.

KARL N. FLAGG
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

ERNON MYERS
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY OF PALATKA
FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

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CITY MANAGER

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CITY CLERK

RUBY M. WILLIAMS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

RECEIVED
OCT - 2010
BY

CITY OF PALATKA ADVISORY BOARD APPLICATION

I wish to apply for appointment to the Code Enforcement **Board.**
I understand that, if appointed, I will serve in a volunteer capacity on this advisory board.

APPLICANT: Mandy N. Stephenson **(Must be at least 18 yrs. old)**

Residence (911 Address) 415 Jackson Ave Palatka 32177 **Phone:** 326-0078 **Fax:**

Business Name & Address n/a **Phone:** **Fax:**

(City Residents or business/property owners will be given preference when board member residency is not specified by statute or city ordinance)

Preferred Mailing Address: 415 Jackson Ave

E-mail: mr0078@comcast.net **Daytime Phone:** 326-0078

PROFESSIONAL QUALIFICATIONS (include occupation - attach additional sheet if necessary)

I am a stay at home wife and mother. I enjoy helping and organizing difficult issues.

OTHER COMMENTS OR INFORMATION:

I am interested in helping my community any way I can. I help the kids by coaching and would like the opportunity to help keep our city fun

AGREEMENT: by filing this document, I agree and understand that this document becomes a part of the official records of the City of Palatka, and I hereby certify that all the information contained herein is true, to the best of my knowledge. I also understand that, if appointed, the State of Florida may require me to file a financial disclosure with the Putnam Co. Supervisor of Elections within thirty (30) days of my appointment, and each year thereafter, covering my term of appointment.

Mandy Steph — 10/13/10

SIGNATURE OF APPLICANT — DATE

Applicants will be interviewed by the Palatka City Commission during regular public meetings.

withdrawn 6-6-11

Agenda Item

3b

CITY OF PALATKA
Betsy Jordan Driggers
City Clerk
201 N. 2nd Street
Palatka FL 32177
Phone: 386-329-0100
Fax: 386-329-0199
e-mail: bdriggers@palatka-fl.gov

Memorandum

To: City Commission & Staff

From: Betsy Driggers, City Clerk

Date: 1/20/2011

Re: Palatka Gas Authority Board Appointment

James Vickers' term on the Palatka Gas Authority Board expires on January 31, 2011. He has returned his application indicating his desire and willingness to serve another 3-year term in this capacity. There were no other applicants.

His application for reappointment is attached.

Commission Policy calls for applicants' interviews at the commission meeting prior to appointments. **Since only one application was received, and it was from the incumbent member, it is Staff's recommendation to waive the '2nd meeting requirement' and reappoint James Vickers to the Palatka Gas Authority Board for three-year terms to expire January 31, 2014.**

KARL N. FLAGG
MAYOR-COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

CITY OF PALATKA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

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CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

CITY OF PALATKA
BOARD REAPPOINTMENT REQUEST

I wish to apply for reappointment to the Palatka Gas Authority **Board.**
I understand that I will continue to serve in a volunteer capacity on this advisory board.

MEMBER: James E Vickers **# of years' prior service:** 15

Residence (911 Address) 2605 Husson Ave. **Phone:** 386-546-4147

Business Name & Address Army Reserve Center **Fax:** **Phone:**

(City Residents or business/property owners will be given preference when board member residency is not specified by statute or city ordinance)

Preferred Mailing Address:

E-mail: jevickers@bellsouth.net **Daytime Phone:** 386-546-4147

AGREEMENT: By filing this document, I am indicating my desire to be reappointed to the advisory board upon which I currently serve. I also agree and understand that this document becomes a part of the official records of the City of Palatka, and I hereby certify that all the information contained herein is true, to the best of my knowledge. I also understand that, if appointed, the State of Florida may require me to file a financial disclosure with the Putnam Co. Supervisor of Elections each year covering my term of appointment.

James E. Vickers — Jan 7, 2011

SIGNATURE OF APPLICANT **DATE**

Chairman/Director:: *Please return this form,* ***together with a copy of this member's attendance record,*** *to Betsy Driggers, City Clerk, 201 N. 2nd Street, Palatka, Florida.*

CHAIRMAN/DIRECTOR'S COMMENTS (if any) 3 absences - for Army Reserve 2008-2010

Chairman's/Director's Signature Eula White for Judd Manfield

Updated January 20, 2011

CODE ENFORCEMENT BOARD

7 Members - 3-Yr. Terms

Appt. Date			Term Expires
11/11/99	Terrill L. Hill (Attorney Rep.) 211 N. 6th Street	(W)326-0303	Sept. 2011
9/25/08	Douglas E. Webb (Architectural Exp. Sub. Rep.) 6101 1st Manor West nova0553@yahoo.com	(H)328-8281 (F)312-5049	Sept. 2011
10/27/05(alt) 10/26/06 10/09/08(alt)	John A. Lyon (Alternate #1) 417 Kirby Street steamboatwillies1@yahoo.com	(C)937-4679 (W)325-0419 (H)325-6667	Sept. 2011
	Vacant (Subcontractor Rep.)		Sept. 2012
9/25/03	LaSandra Williams (Business Rep.) 1424 Ocean Street williamL@dor.state.fl.us	(H)328-1071 (F)329-3857 (W)329-3867	Sept. 2012
	Vacant (Alternate #2)		Sept. 2012
11/11/04	Pat A. Wilson (Engineering Rep.) 516 River Street wilson9318@bellsouth.net	(H)325-7736 (F)325-9306 (W)937-7158	Sept. 2013
7/23/09	Michael Gagnon (General Contractor Rep.) 703 Emmett St. captainclub0607@yahoo.com	(H)325-9418	Sept. 2013
8/26/10 (mailing) (home)	Alex Sharp (Real Estate Rep.) 919 St. Johns Ave. 822 S. 15th St. Alex@halerealty.biz	(H)916-0838 (W)385-3416 (F)385-3419	Sept. 2013

Created by Ordinance #87-24 dated 9/10/87;
Ord. passed 1/9/92 allows for successive terms upon Commission approval
Ord. 02-01 Passed 1/10/02 adding two alternates
Ord. 04-24 Passed 9/9/04 amending jurisdiction & powers
Meets 4th Wednesday, 4 PM at City Hall

Agenda Item

4

201 N. 2nd Street
Palatka, FL 32177
Tel. (386) 329-0100
Fax (386) 329-0195

City of Palatka

Office of the Finance Director

To: **Mayor Myers, City Commissioners**

From: Matt Reynolds, Finance Director

Date: January 21, 2011

RE: Updated Resolution for Water Plant Grant/Loan

In October 2010, the City Commission approved execution of Amendment #11 for the Water Treatment Plant funding project DW5419010 from the Florida Department of Environmental Protection. Included in this amendment was the requirement that the gross revenues from the operations of the Water Fund be pledged for repayment before any additional funding could be received. The attached resolution is identical to Resolution 8-87 which allowed the City of Palatka to receive grant and loan funding from the Florida Department of Environmental Protection for the Water Treatment Plant, however a section has been added which meets the requirements of Amendment #11 and will allow the City of Palatka to receive the approved funding from this amendment.

If you have any questions or concerns, please feel free to contact me.

RESOLUTION No. 8-87

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA RELATING TO THE STATE REVOLVING FUND PROGRAM; AUTHORIZING THE APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCE; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, Florida Statutes provide for financial assistance to local government agencies to finance the construction of drinking water facilities: and

WHEREAS, Florida Administrative Code rules require authorization to apply for financial assistance, to designate an authorized representative, to establish pledged revenues; to provide assurances of compliance with program requirements, and to enter into a loan agreement, and

WHEREAS, the State Revolving Fund priority list designates Project Number DW 5419-010, City of Palatka, as eligible for available funding; and

WHEREAS, the City of Palatka, Palatka, Florida, intends to and/or has entered into an agreement with the Department of Environmental Protection under the State Revolving Fund for project financing (the agreement).

NOW, THERFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida as follows:

SECTION I. The Mayor of the City of Palatka, Palatka, Florida is authorized to apply for financial assistance to finance the project.

SECTION II. The Mayor is hereby designated as the authorized representative to execute the agreement.

SECTION III. The revenues pledged for the repayment of the loan are the Gross Revenues, including Connection Fees, derived yearly from the operation of the Water and Sewer Systems after payment of the Operation and Maintenance Expense and the satisfaction of all yearly payment obligations on account of the Senior Revenue Obligations and any senior obligations issued pursuant to Section 7.02 of the agreement.

SECTION IV. The Mayor is authorized to represent the City of Palatka in carrying out responsibilities under agreement. The Mayor is authorized to delegate responsibility to appropriate staff to carry out technical, financial, and administrative activities associated with the agreement.

PASSED AND ADOPTED by the Palatka City Commission this 27th day of January, 2011.

CITY OF PALATKA

_____

by: Its MAYOR

ATTEST:

_____

CITY CLERK

Agenda Item

5

CITY OF PALATKA CITY COMMISSION
AGENDA ITEM

ITEM: Adoption of an ordinance ~~annexing 7309 Crill Ave.~~ 7309 Crill (09-10-26-0000-0340-0000) into the City, adoption ~~of a related ordinance changing the future land use designation from Putnam County Urban Reserve to City of Palatka Commercial, and the first reading~~ of an ordinance changing the zoning from Putnam County AG (Agriculture) to City of Palatka C1-A (Neighborhood Commercial). Case: PB 10-38

DEPARTMENT: Building & Zoning

AGENDA SECTION: Regular agenda requiring Commission action

ATTACHMENTS:

1. ~~An Ordinance of the City of Palatka annexing 7309 Crill Avenue.~~
2. ~~An Ordinance of the City of Palatka amending the future land use designation from Putnam County Urban Reserve to City of Palatka Commercial~~
3. An Ordinance of the City of Palatka changing the zoning from Putnam County AG to City of Palatka C1-A.
4. December 7, 2010 Planning Board Minutes.
5. December 7, 2010, Planning Board Packet.

DATE: ~~January 13, 2011~~ and January 27, 2011 for the 2nd reading of the zoning ordinance

2nd Reading

SUMMARY HIGHLIGHTS:

Acting as agent the owner (Daryll Futch) April Annis applied for annexation, amendment of the Future Land Use Map and rezoning for the purpose of obtaining City water and sewer service to this a 1.19 acre parcel of land.

A public hearing was held by the Planning Board on December 7, 2010, at the applicant's request for annexation, change of future land use and rezoning. There was no public testimony for or against this request at this hearing. The Planning Board voted to recommend approval of all three requests.

RECOMMENDED ACTION:

Staff recommends approval of the attached ordinances and conducting the first public hearing on the related zoning ordinance. The second public hearing for the zoning ordinance is scheduled for January 27, 2011.

AGENDA ITEM NUMBER:

AGENDA PAGE NUMBER:

This instrument prepared by:
Debbie Banks
205 N. 2nd St.
Palatka, FL 32177

ORDINANCE NO. 10 -____

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 09, TOWNSHIP 10 SOUTH, RANGE 26 EAST; FROM COUNTY AG (AGRICULTURE) TO CITY C-1A (NEIGHBORHOOD COMMERCIAL); REPEALING ANY ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1.

WHEREAS, application has been made by the owner, Daryll Futch to the City for certain amendments to the Official Zoning Map of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including a public hearing before the Planning Board of the City of Palatka on December 7, 2010 and two public hearings before the City Commission of the City of Palatka on January 13, 2011, and January 27, 2011, and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted, now therefore,

Section 2. The Official Zoning Map of the City of Palatka, Florida is hereby amended by rezoning the hereinafter described property from its present zoning classification of County AG (Agriculture) to City **C-1A (Neighborhood Commercial).**

DESCRIPTION OF PROPERTY: SEE EXHIBIT "A" **attached**

Parcel: 09-10-26-0000-0340-0000

Containing 1.19 acres more or less.

Section 3. All ordinances in conflict with the terms and provisions of this ordinance are hereby specifically repealed.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 28th day of January, 2011.

CITY OF PALATKA

BY: _____

Its MAYOR

ATTEST:

_____
City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

_____
City Attorney

EXHIBIT "A"

Parcel "D"

A parcel of land lying in and being a part of Section 9, Township 10 South, Range 26 East, Putnam County, Florida said parcel being more particularly described as follows:

COMMENCE at a concrete monument at the Southeast corner of the Southeast 1/4 of said Section 9 and run North 01 degrees, 10 minutes and 15 seconds East, along the Westerly boundary of the right-of-way of ROUND LAKE ROAD, 661.44 feet to an Iron Rod and the POINT OF BEGINNING. From POINT OF BEGINNING thus described continue North 01 degrees, 10 minutes and 15 seconds East, long said Westerly boundary, 11.35 feet to an Iron Rod at the Southeast corner of lands described in Official Records Book 520, Page 1789 of the Public Records of said county; thence North 00 degrees, 50 minutes and 25 seconds East, along Westerly boundary and along the Easterly boundary of said parcel (Official Records Book 520, Page 1789), a distance of 60.31 feet to an Iron Rod at the Southeast corner of a parcel of land described in Official Records Book 568, Page 897 of said Public Records; thence South 82 degrees, 03 minutes and 39 seconds West, along the Southerly boundary thereof and along the Southerly boundary of a parcel of land described in Official Records Book 891, Page 388 of said Public Records, 40.06 feet to an Iron Rod at the Southwest corner of last said parcel (Official Record Book 891, Page 388); thence North 01 degrees, 09 minutes and 00 seconds East along the Westerly boundary thereof 20.00 feet to an Iron Rod on the Southerly boundary of a parcel of land described in Official Record Book 520, Page 1793 of said Public Records; thence South 82 degrees, 03 minutes and 39 seconds West, along last said Southerly boundary (Official Record Book 520, Page 1793), a distance of 110.00 feet to an Iron Rod at the Southwest corner thereof; thence North 19 degrees, 58 minutes and 05 seconds West, along the Westerly boundary thereof, 100.00 feet to an Iron Rod at the Southeast corner of a parcel of land described in Official Record Book 848, Page 1927 of said Public Records; thence South 70 degrees, 20 minutes and 00 seconds West along the Southerly boundary of last said parcel (Official Record book 848, page 1927) a distance of 325.01 feet to an Iron Rod at the Southwest corner thereof said iron being on a Easterly boundary of a parcel of land described in Official Record Book 539, Page 1506 of said Public Records; thence South 16 degrees 20 minutes and 45 seconds East, along last said Easterly boundary (Official record Book 539, Page 1506) a distance of 141.10 feet to an Iron Rod; thence North 70 degrees, 20 minutes and 00 seconds East parallel with last said Southerly boundary (Official Records Book 539, Page 1506) a distance of 243.92 feet to an Iron Rod; thence South 89 degrees, 24 minutes and 53 seconds East 217.78 feet to the POINT OF BEGINNING

CLERK OF COURTS PUTNAM COUNTY, FLORIDA

TIM SMITH, PUTNAM CO. CLERK OF COURT
RCD: 12/27/2005 @ 11:43

FILE #: 0000567540

DECEMBER 7, 2010
PLANNING BOARD MINUTES

7309 Crill Ave. (09-10-26-0000-0340-0000)

ANNEXATION; LAND USE; REZONING

Case: PB 10-38

Case 10-37 823 Laurel Street-continued.

Ms. Heneger said she believed she could possibly fit two or three if she were to open up the gate.

Discussion continued.

(Regular Meeting)

Motion made by Joe Pickens and seconded by Earl Wallace to approve the request pursuant to staff recommendations as stated in the staff report:

1. The applicant must obtain a Business Tax Receipt from the City and the County;
2. That this grant of Conditional Use shall expire twelve (12) months following the discontinuance of the approved use for any reason and may not be recommenced once expired without another grant of Conditional Use.
3. That all conditions shall be met within six (6) months of approval of this Conditional Use.
4. That this Conditional Use approval is contingent upon the applicant using the home as her principal place of residence and;

the additional condition that the business operations only occur between 9:00 a.m. and 5:00 p.m. on weekdays, and that no more than two customer cars be parked there at one time. All members voted affirmative, motion carried.

Mr. Holmes asked Ms. Banks if the right to appeal had been covered.

Ms. Banks replied yes, that it was covered in the beginning.

Case 10-38

Address: 7309 Crill Avenue
Parcel #: (09-10-26-0000-0340-0000)
Owner: Daryll Futch
Agent: April Annis

Request to annex, amend the Future Land Use Map and Future Land Use Element form County Urban Reserve to City Commercial and rezone from County AG (Agriculture) to City C-1A (Neighborhood Commercial).

(Public Hearing)

Ms. Banks advised that this case was properly advertised and noticed for all three requests and that no comments were received from those efforts. She advised of the departmental reviews, comments received from the Fire Marshal requested that a fire hydrant be put in place when the water lines are installed, and that the Public Works Director responded that water and sewer is available off of Round Lake Rd. She added that a lift station would be necessary. The Police chief determined that no extra personnel would be needed. She recommended approval of the request.

April Annis, 512 North Tree Garden Dr. St. Augustine, stated that she intends to build a childcare center on this property of about 4,000 sq ft with approximately 90 children and is requesting to annex to get

Case 10-38 7309 Crill Avenue – continued.

City utilities along with other benefits of being in the City.

Ms. Banks advised that the Handy Way that was annexed in many years ago, at the corner of Round Lake Rd. is incorrectly zoned Residential and that will need to be corrected sometime in the future. She added that there is appropriately zoned residential land directly behind and across the property and that the C-1A is a transitional zoning which would be appropriate for this property and allow this use by a conditional use approval which was discussed with the applicant.

Discussion continued regarding the surrounding zoning.

(Regular Meeting)

Motion made by Joseph Petrucci and seconded by Sue Roskosh to approve the request for annexation. All present voted affirmative, motion carried.

Motion made by Joseph Petrucci and seconded by Sue Roskosh to amend the Future Land Use Map and Future Land Use Element form County Urban Reserve to City Commercial. All present voted affirmative, motion carried.

Motion made by Joseph Petrucci and seconded by Sue Roskosh to rezone from County AG (Agriculture) to City C-1A (Neighborhood Commercial). All present voted affirmative, motion carried.

Motion made by Joseph Petrucci and seconded by Sue Roskosh to adjourn. All present voted affirmative, motion carried.

PLANNING BOARD PACKET

7309 Crill Ave. (09-10-26-0000-0340-0000)

ANNEXATION; LAND USE; REZONING

Case: PB 10-38

PLANNING AND ZONING STAFF REPORT

December 7, 2010

CASE: PB 10-38

LOCATION: 7309 Crill Avenue **Parcel #:** 09-10-26-0000-0340-0000

APPLICANT: Daryll Futch **Agent:** April Annis

REQUEST: To annex, amend the Future Land Use Map and Future Land Use Element from County Urban Reserve to City Commercial and rezone from County AG (Agriculture) to City C-1A (Neighborhood Commercial).

BACKGROUND & ANALYSIS: The applicant has applied to annex this 1.19 acre parcel into the city limits, amend the future land use map and rezone. This property is contiguous to the City limits along the eastern property line and annexation is a requirement to obtain City services. The property's main access is Crill Avenue with a small segment accessible off Round Lake Rd.

Department Review Requests were sent to the Police, Fire, Public Works, Water/Sewer, and Building departments. The Chief Building Official and Water Superintendent responded with "no comments." The Police Chief provided an analysis of the request indicating no need for extra personnel in the police department. The Fire Marshal requested that a fire hydrant be installed. The Public Works Director responded that water and sewer are available off Round Lake Rd. and that a lift station will be required.

Surrounding properties have future land use designations of County Urban Reserve to the north, south and west with City low density residential to the west of the subject property. The zoning pattern of the site and surrounding area is County AG (Agriculture) to the north, south and west, with City R-2 (Two-family residential) and County C-2 (Commercial) to east. The existing land use pattern in the area is mixed commercial and single-family residential.

SURROUNDING LAND USE AND ZONING:

	Future Land Use Designation	Zoning	Current Land Uses
North	Urban Reserve	AG (Putnam Agriculture)	Residence
South	Urban Reserve	AG (Putnam Agriculture)	Residence
East	Low Density Residential (city) and Urban Reserve	R-2 (City Two Family Residential) and County C-2 (Commercial)	Convenience Store Auto repair/misc.
West	Urban Reserve	AG (Putnam Agriculture)	Mobile home park

B. COMPLIANCE WITH CHAPTER 171, FLORIDA STATUTES, ANNEXATIONS

The request is to annex 1.19 acres into the City. The subject property is located on Crill Avenue with a small portion accessible off Round Lake Rd. Directly north, south, and west of the site is County. It is contiguous to the City along the eastern boundary.

The proposed annexation does not create an enclave and meets the criteria identified in Section 171.043, Florida Statutes. This includes being contiguous to the City's boundaries at

this time, is reasonably compact, is not included within the boundary of another incorporated municipality, and is intended to be developed for urban purposes because of the availability of City sewer and water lines that are contiguous to the property.

This request is a voluntary annexation and meets the criteria identified in Section 171.044, Florida Statutes, as it relates to being contiguous to the City, and reasonably compact. Following a recommendation from the Planning Board, an appropriately prepared ordinance will be considered by the City Commission after the correct advertising and scheduling of public hearings.

STAFF RECOMMENDATION: Approval of the annexation request.

C. COMPLIANCE WITH THE CITY OF PALATKA COMPREHENSIVE PLAN

The Existing Land Use Designation: The existing Future Land Use designation is County Urban Reserve which states: The Urban Reserve category on the Future Land Use Map consists of areas in close proximity to municipalities or adjacent to designated Urban Service areas. Many of these areas have not been provided with the full range of urban type infrastructure. Future development in this category is expected to be at a lower Density and Intensity of use than the Urban Service designations.

The Proposed Land Use Designation: Commercial

Land designated for commercial use is intended for activities that are predominantly associate with the sale, rental, and distribution of products or the performance of service. Commercial lan use includes offices, retail, lodging, restaurants, services, commercial parks, shopping centers, c other similar business activities. Public/Institutional uses and recreational uses are allowed withi the commercial land use category. The intensity of commercial use, as measured by imperviou surface, should not exceed 70 percent of the parcel. The maximum height should not exceed 4(feet. Land Development Regulations shall provide requirements for buffering commercial lan uses (i.e., sight access, noise) from adjacent land uses of lesser density or intensity of use.

Future Land Use Element

Policy A.1.1.3 (9J-5.006(3) (c) 3)
The City shall as a condition of issuing a building permit or other development order, require proposed developments to hook up to the City central sewer systems in accordance with the revised City zoning code and subdivision regulations based upon Chapter 381, F.S. and Division 64E, FAC.

STAFF ANALYSIS: The intended use (childcare facility) of this parcel requires City water and sewer service. In the Traffic Circulation Element and Public Facilities Element sections of this staff report we will evaluate each adopted level of service standard for this site.

Traffic Circulation Element
Objective B.1.1 (9J-5.007(3)(b)1)

Upon plan adoption, the City shall provide for a safe, convenient and efficient motorized and non motorized transportation system by correcting, to the maximum extent feasible, all existing roadway deficiencies identified in this plan and maintain acceptable operating conditions in the future on a priority basis.

Policy B.1.1.1 (9J-5.007(3)(01))
The State-wide minimum acceptable operating Level of Service (LOS) standards for the

State Highway System and City Street System shall be the base LOS standards listed herein, except for those conditions provided in Policies 1.1.1.A. and 1.1.1.B.

STAFF ANALYSIS: This segment of State Road 20 (Crill Ave.) has an existing level of service "C" which is an acceptable level of service and is classified as a Principal Arterial.

Public Facilities Element

Objective D.1.1 (9J-5.011(2)(b)2)
Upon Plan adoption, the City of Palatka shall enforce adopted Concurrency Management System procedures to ensure that at the time a building permit or other development order is issued, infrastructure facility capacity is available to meet the demand of development without lowering adopted Levels of Service Standards (LOSS).

Policy D.1.1.1 (9J-5.011(2) (c) (2)
The following level of service standards shall be as the basis for determining the availability of facility capacity against the demand generated by development.

1. Central Water System

   Commercial/Industrial: 110 gallons per acre per day (GAD)

D. Drainage Facilities: City of Palatka and Ravine State Gardens Stormwater Quality Master Plan and minimum requirements of the St. Johns River Water Management District.

Policy D.1.1.2 (9J-5.011 (2)(c)2)
All improvements for replacement, expansion, or increase in capacity of facilities shall be compatible with the adopted level of service standards for the facilities and that distribution of these facilities/services is consistent with the Future Land Use Map.

STAFF ANALYSIS: At the time of plan submittal, this project will be evaluated to ensure it will not exceed the level of service standards.

- Potable Water: 110 gallons per acre per day (GAD). The new water plant has a capacity of 6 million gallons per day. Current peak usage is approximately 3,200,000 gallons per day. Capacity exists for this parcel, however, the project will be evaluated upon plan submittal.

- Central Sanitary Sewer System, Commercial/Institutional/Industrial: 110 gallons per acre per day (GAD). Capacity exists for this parcel, however, the project will be evaluated upon plan submittal.

- Solid Waste – 6.4 lbs per person per day. Capacity exists for this parcel. Please note these figures are for residential not commercial. There are no calculations either on the City or County level for solid waste for commercial.

- Drainage: Drainage will be evaluated by St. Johns River Water Management who must provide the City with a letter indicating their approval of any plan submitted.

STAFF RECOMMENDATION: Staff recommends approval to change the Future Land Use designation from County Urban Reserve to City Commercial. It is staff's opinion that the parcel to the east that was annexed in previously should have a Future Land Use designation of commercial. This should be addressed in the future.

D. COMPLIANCE WITH THE PALATKA MUNICIPAL CODE, REZONING REQUEST

Rezoning requirements

When pertaining to the rezoning of land, the report and recommendations of the Planning Board to the City Commission shall show that the Planning Board has studied and considered the proposed change in relation to the following, where applicable (from Sec. 94-38(f)(1) of the Palatka Municipal Code):

a. Whether the proposed change is in conformity with the comprehensive plan.

STAFF ANALYSIS: The applicant requests rezoning to City C-1A (Commercial Neighborhood District) from County AG (Agriculture). The proposed change is in conformance with the comprehensive plan as stated in the above comp plan review and is consistent with both the City and County land use designations for commercial neighborhood districts.

This zoning category is consistent with the requested Commercial Future Land Use designation. The current land use designation is Putnam County Urban Reserve.

b. The existing land use pattern.

STAFF ANALYSIS: This rezoning request to City C-1A (Commercial Neighborhood District) is consistent with the existing land use pattern in the area which is mixed commercial and residential development. This request changes the zoning jurisdiction from County to City to accompany the annexation and future land use map amendment request. The contiguous parcel to the east has a convenience store with gas pumps which, in staff's opinion, should have been zoned C-1A at the time it was annexed. The land use and zoning are not compatible with the use and should be corrected in the future.

c. Possible creation of an isolated district unrelated to adjacent and nearby districts.

STAFF ANALYSIS: This rezoning request will create an isolated district, however, C1-A zoning provides a transitional zoning between residential and commercial zoning districts. Across Round Lake Rd. along a portion of the eastern boundary is C-2 zoning. The other parcel along the larger eastern boundary should be zoned commercial.

d. The population density pattern and possible increase or overtaxing of the load on public facilities such as schools, utilities, streets, etc.

STAFF ANALYSIS: This commercial parcel will not overtax public services. The reports from the department heads do not indicate any issues.

e. Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.

STAFF ANALYSIS: Staff has no information to indicate that existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.

f. Whether changed or changing conditions make the passage of the proposed amendment necessary.

STAFF ANALYSIS: In order to obtain water and sewer services, the applicant is required to annex, amend the Future Land Use map and rezone. The proposed amendment is necessary to comply with these requirements.

g. Whether the proposed change will adversely influence living conditions in the neighborhood.

STAFF ANALYSIS: This change will provide a transitional zoning for this area. Applicant will have to meet City code for screening and buffering prior to the issuance of a Certificate of Occupancy.

h. Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.

STAFF ANALYSIS: The applicant must have the Dept. of Transportation's approval and meet their requirements for access which could include a turning lane off Crill Ave. This portion of Crill Avenue is currently operating at a level of service of "C" which is an acceptable level of traffic flow.

i. Whether the proposed change will create a drainage problem.

STAFF ANALYSIS: All drainage issues will be reviewed by St. Johns River Water Management at plan submittal.

j. Whether the proposed change will seriously reduce light and air to adjacent areas.

STAFF ANALYSIS: It is not anticipated that this site will reduce light and air to adjacent areas but the plans will be reviewed at the time of submittal.

k. Whether the proposed change will adversely affect property values in the adjacent area.

STAFF ANALYSIS: It is not anticipated that this rezoning request will adversely affect property values.

l. Whether the proposed change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations.

STAFF ANALYSIS: Staff does not have any information to indicate that the proposed zoning change will be a deterrent to the improvement or development of adjacent property in accord with existing regulations. Adjacent property owners were notified of this rezoning request and have the opportunity to appear before the Planning Board.

m. Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.

STAFF ANALYSIS: This rezoning request does not constitute a grant of special privilege.

n. Whether there are substantial reasons why the property cannot be used in accord with existing zoning.

STAFF ANALYSIS: The existing zoning is County zoning. With the proposed requests for annexation and a City future land use designation, it is appropriate to change the zoning to a consistent City zoning designation.

o. Whether the change suggested is out of scale with the needs of the neighborhood or the city.

STAFF ANALYSIS: This change is not out of scale with the needs of the neighborhood or City.

p. Whether it is impossible to find other adequate sites in the city for the proposed use in districts already permitting such use.

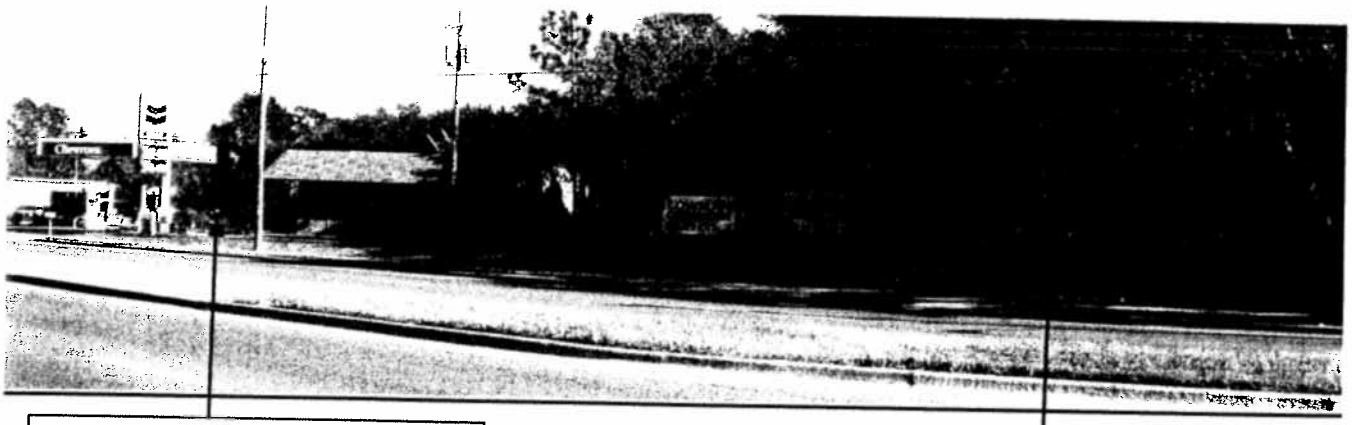
STAFF ANALYSIS: Staff is not sure if the applicant owns other parcels in the city that are large enough for the proposed use. There may be other possibilities within the city but the applicant owns this parcel and would like to provide the commercial service at this location.

q. The recommendation of the historical review board for any change to the boundaries of an HD zoning district or any change to a district underlying an HD zoning district.

STAFF ANALYSIS: This parcel is not located in a Historic District.

STAFF RECOMMENDATION: Staff recommends approval of the requested zoning change from County AG (Agriculture) to City C-1A (Neighborhood Commercial). The request complies with the rezoning criteria provided in the Palatka Municipal Code.

Photographs



Departmental Review Request

Address: 7309 Crill Ave.
Parcel # 09-10-26-0000-0340-0000

Case #: 10-38

Please review the enclosed request and make any comments in writing to Building & Zoning; Fax 329-0172 or put in box. Call 329-0103 with any questions.

☒ Rezoning	☐ Site Plan Review
☒ Annexation	☒ Small Scale Amendment (9.99 acres or less)
☐ Large Scale Amendment(10+ acres)	☐ Concurrency Review
☐ Conditional Use Request	☐ Variance
☐ Street Closing/Street Name Change	☐ Other

Meeting Date: 12/07/10 | **Response Deadline: 11/16/10**

Date submitted by applicant: 11/4/10 | Date forwarded to Departments for review: 11-8-10

Submitted to:

- ☑ Water/Sewer/Streets/Sanitation — Woody Rhett Ed
- ☑ Police
- ☑ Fire
- ☑ Chief Building Official

- ☑ Sewer Plant
- ☑ Water Plant
- ☐ Parks
- ☐ Weed & Seed
- ☐ Cemetery
- ☐ Golf
- ☐ Airport

Current Property Use: Undeveloped | Proposed Property Use: Childcare facility

Current Land Use Designation: Cnty UR | Requested Land Use Designation: COM

Current Zoning Classification: AG | Requested Zoning Classification: C-1A

Acreage: 1.19 | # of Units 1

Daryll Futch
Owner/Applicant Name
P.O. Box 712
Owner/Applicant Address
Palatka, FL 32178
City/State/Zip
(904)-669-0138
Phone Number

April Annis
Agent Name
512 N Tree Garden Dr.
Agent Address
Palatka, FL 32177
City/State/Zip
(386) 937-2379
Phone Number

Planning Dept. Comments: Please review - vacant parcel next to convenience store. Applicant wishes to build a childcare center.

Thanks,
Debbie

☑ No Comments
☑ Comments Attached

Reviewed by: [signature]

Title: Chief of Police

PALATKA
POLICE DEPARTMENT

LAW ENFORCEMENT IMPACT REVIEW

DARYLL FUTCH PROPERTY

911 ADDRESS: 7309 CRILL AVENUE

PARCEL # 09-10-26-0000-0340-0000

(ANNEXATION, REZONING& DEVELOPMENT)

CONCEPTUAL REVIEW 11/15/10

DARYLL FUTCH PROPERTY

PARCEL # 09-10-26-0000-0340-0000

7309 CRILL AVENUE – INSTITUTIONAL

PURPOSE

The Police Department's review of the proposed development/annexation is designed to provide City staff, planners, reviewers, elected officials, and citizens with projected impacts to municipal law enforcement services. This review is designed to promote the City's strategic public safety goals, which include crime prevention and reduction, call-for-service management, and timely response to the needs of citizens.

IMPACTS TO POLICE DEPARTMENT STAFFING

- **Sworn officer (Police)**

  - Police Department (PPD) service standard = 469.20[1] calls-for-service (CFS) per year per officer.
  - On average, every citizen generates 1.60[2] CFS per year.
  - Every 1,000 new residents generate 1,600 additional CFS per year.
  - Every 1,600 additional citizen generated CFS would equate to 3.41 additional police officer positions.
  - The owner has proposed annexation, rezoning, and development of property at 7309 Crill Avenue. Currently, this property is vacant and owner plans on developing property as a DAY CARE with 4,000 square feet of floor space.[3]
  - Based on the City of Palatka Impact Fee Study, published in March of 2007, the "Annual Law Enforcement Incidents Per Unit of Development" factor is **.0028** incidents per square foot for Institutional" land use.
  - A review conducted by the Police Department, once this project has been completed and functional, the development/annexation has the

[1] Source: City of Palatka Police Department Staffing Standards; 2003

[2] Source: City of Palatka Police Department Staffing Average CFS; 2003

[3] Source: City of Palatka Planning Department Case # 10-38

potential of generating **11.2 CFS** per year, which would result in **0** (rounded) additional police officers, at a first year cost of **$0.**

- **Non-Sworn Personnel (Support)**

- Currently, the Palatka Police Department utilizes a formula of one (1) support position for every five (5) sworn positions.

- With an overall increase of **0** police officers, there will be a need for **0** additional support personnel.

POLICE DEPARTMENT SPACE NEEDS REQUIREMENTS

- N/A

OTHER IMPACTS/ISSUES

- N/A

STRATEGIES FOR REDUCING IMPACTS TO LAW ENFORCEMENT

Although not required by ordinance, the Police Department does recommend the developer utilize a CPTED (*Crime Prevention Through Environmental Design*) approach to minimizing the impact to City of Palatka Police resources. We suggest the use of *Crime Prevention Through Environmental Design* (CPTED - "sep-ted")as one such tool to minimize the potential for crime and impact to City resources.

CPTED approach involves the use and design of space inside and outside of buildings, the positioning of buildings in relation to one another and the street, lighting, entrances and exits, and landscaping.

CPTED is based on two main assumptions...

- Offenders commit crime when there are not many people around, where they are unlikely to be seen, and where they can easily and quickly get in and out.

- Crime is related to daily routines and activities in the area, such flow of traffic and pedestrians (or lack of flow) on nights and weekends.

- Keeping possible offenders out and away from your business will reduce your likelihood of being victimized.

Usually, we use locks on doors, alarms and bars on windows to prevent burglars from entering, thus controlling their *access*. However, there are different ways of keeping people and offenders out.

Natural Access Control refers to the use of doors, fences and gates to control access to your business or property. The intention is not to necessarily physically stop the offender, but rather make your business look like a riskier crime target.

Monitoring cameras can be used to watch over potential offenders. It's also possible to have customers, neighbors, passers-by, and other people watch over your business while they're going about their daily activities.

Natural Surveillance involves designing windows, lighting and landscaping to improve your ability, and everyone else's ability, to observe what is going on inside and around your business. Through clever design you can not only make your business a less attractive target, you can increase the likelihood of detecting a criminal at work.

Design Recommendations

The objective is to maximize the number of "eyes" watching over the business. So create a visual connection between the street, the sidewalk, and the business. It is always good to have people around -- so make sure your business is not isolated and that the entry is not at the back on the building.

Territorial reinforcement uses design and use of sidewalks, landscaping, and porches to create a border between private and public property. These are not meant to prevent anyone from physically entering, but to create a feeling of territoriality and send a message to offenders that the property belongs to someone and they should stay out.

Use landscaping as a natural barrier between private and public areas. Use low fences to mark your property. Use different color bricks or different materials for driveways, so as to separate them visually from the street. Landscaping and bushes can be also used to mark territory, but you have to make sure that they do not obstruct the view, or provide hiding spots for offenders.

Additional information pertaining to CPTED concepts may be obtained through:

- http://policechiefmagazine.org/magazine/index.cfm?fuseaction=display_arch&article_id=1987&issue_id=12010
- http://www.cptedsecurity.com/cpted_design_guidelines.htm

DATA TABLES

Table 1 PPD Statistics	
PPD CFS per officer per year	469.2
Average CFS per citizen per year	N/A
CFS per year generated by 1,000 new residents	N/A
Proposed sq footage	4,000
Property Category (Based on City of Palatka Impact Fee Study; 2007)	General Commercial
L.E. Incidents per unit of development factor per sq ft	.00028
City of Palatka average household size	N/A
Projected population increase due to development/annexation	N/A
Additional CFS generated by development/annexation per year	**11.2**
Additional police officers required	0 (rounded)
Additional civilian positions required	0

Table 1 PPD Staffing	Current	Proposed
Sworn Police Officers	37	Same
Non-Sworn Civilian Personnel	8	Same
Total	47	Same

DISTRIBUTION: File

Debbie Banks

From: Mark Lynady
Sent: Monday, November 08, 2010 1:30 PM
To: Debbie Banks
Subject: RE: 7309 Crill Ave Annex/FLUM/Rezone request

Look forward to the new business. If they are requesting water and sewer, we need to make sure a hydrant is in the plans.

From: Debbie Banks
Sent: Monday, November 08, 2010 11:33 AM
To: Ed Chandler; Gary Getchell; Joff Filion; Mark Lynady; Mike Lambert; Platt Drew; Melvin Register; Rhett McCamey; Woody Boynton
Subject: 7309 Crill Ave Annex/FLUM/Rezone request

The owner of 7309 Crill Ave. is requesting to annex into the City for water and sewer service and plan on constructing a childcare facility if approved. The property will be zoned Neighborhood Commercial with a commercial Future Land Use. Please review and comment or simply respond with "No comment" by Nov. 16, 2010.

Thank you,
Debbie

Debbie Banks
Director of Building & Zoning
386.329.0103 (phone)
386.329.0172 (fax)
dbanks@palatka-fl.gov

Debbie Banks

From: Joff Filion
Sent: Monday, November 08, 2010 12:50 PM
To: Debbie Banks
Subject: RE: 7309 Crill Ave Annex/FLUM/Rezone request

No Comment.

Joff

From: Debbie Banks
Sent: Monday, November 08, 2010 11:33 AM
To: Ed Chandler; Gary Getchell; Joff Filion; Mark Lynady; Mike Lambert; Platt Drew; Melvin Register; Rhett McCamey; Woody Boynton
Subject: 7309 Crill Ave Annex/FLUM/Rezone request

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Thank you,
Debbie

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Director of Building & Zoning
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386.329.0172 (fax)
dbanks@palatka-fl.gov

Departmental Review Request

Address: 7309 Crill Ave. **Case #: 10-38**
Parcel # 09-10-26-0000-0340-0000

Please review the enclosed request and make any comments in writing to Building & Zoning; Fax 329-0172 or put in box. Call 329-0103 with any questions.

☒ Rezoning	☐ Site Plan Review
☒ Annexation	☒ Small Scale Amendment (9.99 acres or less)
☐ Large Scale Amendment(10+ acres)	☐ Concurrency Review
☐ Conditional Use Request	☐ Variance
☐ Street Closing/Street Name Change	☐ Other
Meeting Date: 12/07/10	**Response Deadline: 11/16/10**
Date submitted by applicant: 11/4/10	**Date forwarded to Departments for review:** 11-8-10

Submitted to:

- ☑ Water/Sewer/Streets/Sanitation — Woody
- ☑ Police — Rhett
- ☑ Fire — Ed
- ☑ Chief Building Official
- ☑ Sewer Plant
- ☑ Water Plant
- ☐ Parks
- ☐ Weed & Seed
- ☐ Cemetery
- ☐ Golf
- ☐ Airport

Current Property Use: Undeveloped	**Proposed Property Use: Childcare facility**
Current Land Use Designation: Cnty UR	**Requested Land Use Designation: COM**
Current Zoning Classification: AG	**Requested Zoning Classification: C-1A**
Acreage: 1.19	**# of Units 1**
Daryll Futch **Owner/Applicant Name** P.O. Box 712 **Owner/Applicant Address** Palatka, FL 32178 **City/State/Zip** (904)-669-0138 **Phone Number**	April Annis **Agent Name** **512 N Tree Garden Dr.** **Agent Address** **Palatka. FL 32177** **City/State/Zip** **(386) 937-2379** **Phone Number**

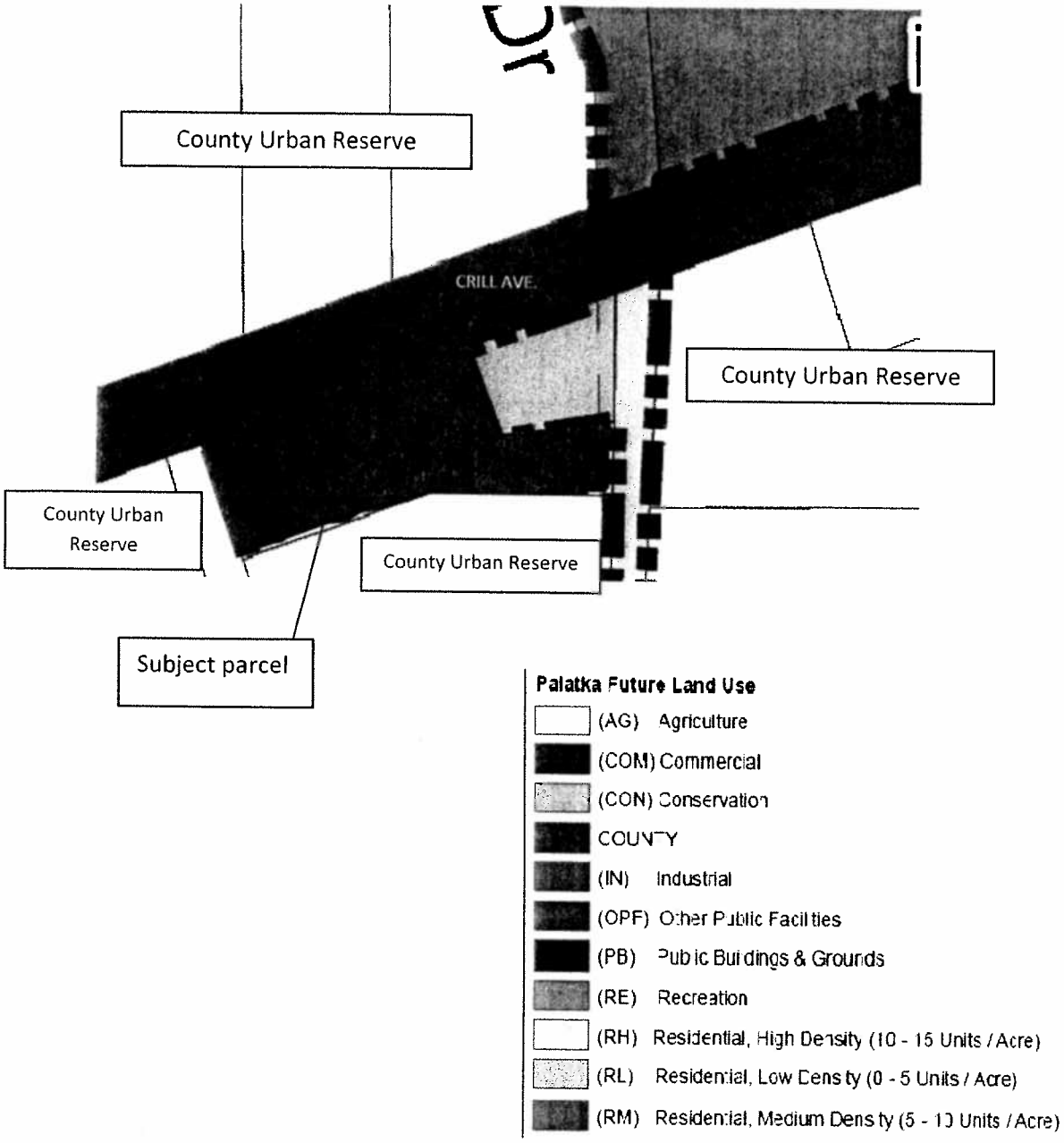
Planning Dept. Comments: Please review - vacant parcel next to convenience store. Applicant wishes to build a childcare center. Thanks, Debbie

☒ **No Comments**
☐ **Comments Attached**

Reviewed by: Melvin L. Kraft

Title: WTP Superintendent

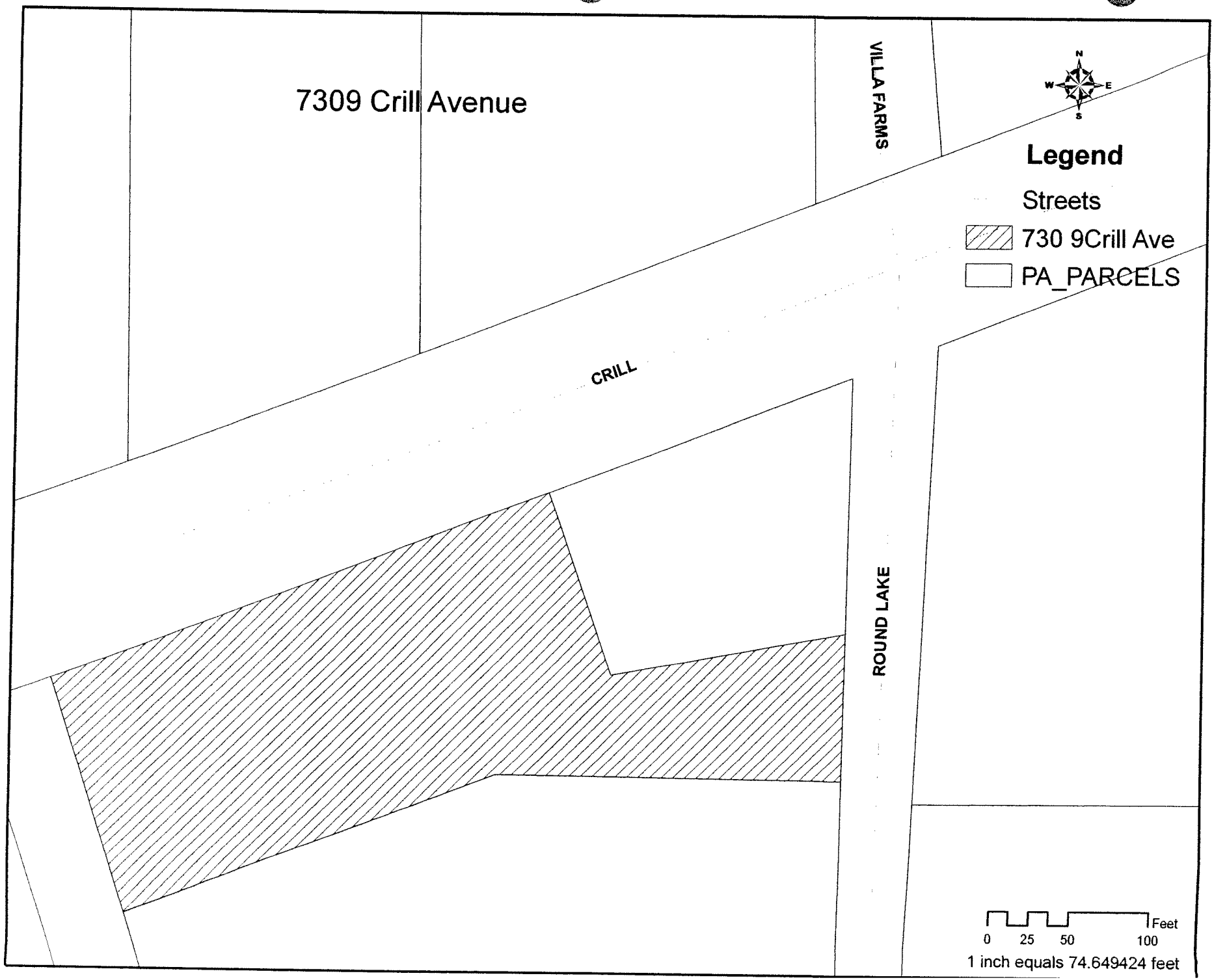
PROPOSED FUTURE LAND USE MAP **Case: PB 10-38**



REQUEST: To Amend the Future Land Use Map from County Urban Reserve to City Commercial

Location: 7309 Crill Ave. (09-10-26-0000-0340-0000)

Owner: Daryll Futch **Applicant**: April Annis


7309 Crill Avenue
VILLA FARMS
CRILL
ROUND LAKE
N
W
E
S
Legend
Streets
730 9Crill Ave
PA_PARCELS
Feet
0 25 50 100
1 inch equals 74.649424 feet

STATE OF FLORIDA

County of Putnam

The undersigned personally appeared before me, a Notary Public for the State of Florida, and deposes that the Palatka Daily News is a daily newspaper of general circulation, printed in the English language and published in the City of Palatka in said County and State; and that the attached order, notice, publication and/or advertisement:

Notice is hereby given that t

Was published in said newspaper 1 time(s) with said publication being made on the following dates:

11/24/2010

PUBLIC NOTICE

Notice is hereby given that the CITY OF PALATKA PLANNING BOARD will hold a public hearing on December 7, 2010 at 4:00 P.M. at City Hall, 201 N 2nd St. for the purpose of hearing the following matter:

Request to Annex into the Palatka city limits, Amend the Future Land Use Map from County Urban Reserve to City Commercial and Rezone from County AG (Agriculture) to City C1-A (Neighborhood Commercial). Case: PB 10-38

Location: 7309 Crill Avenue (09-10-26-0000-0340-0000)

Owner: Daryll Futch

Applicant: April Annis

All interested parties are invited to attend this public hearing.

Debbie Banks
Director of Bldg. & Zoning

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE PLANNING BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS THAT INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, AT THE EXPENSE OF THE APPELLANT. F.S. 286.0105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE BUILDING DEPT. AT (386)329-0103 AT LEAST 24 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATIONS.

Legal No. 05509280
11/24/2010

The Palatka Daily News has been continuously published as a daily newspaper, and has been entered as second class matter at the post office at the City of Palatka, Putnam County, Florida, each for a period of more than one year next preceding the date of the first publication of the above described order, notice and/or advertisement.

Vicki Rafuse

Sworn to and subscribed to before me this 24th day of November, 2010 by Vicki Rafuse, Administrative Assistant, of the Palatka Daily News, a Florida corporation, on behalf of the corporation.

Mary Kaye Wells

Mary Kaye Wells, Notary Public
My commission expires July 22, 2011

RECEIVED
NOV 30 2010

Notary Seal
Seal of Office:

MARY KAYE WELLS
MY COMMISSION # DD 854041
EXPIRES: July 22, 2011
Bonded Thru Notary Public Underwriters

— Personally known to me, or
— Produced identification:
✓ Did take an oath

Advertising Receipt

Palatka Daily News
P.O. Box 777
Palatka, FL 32178-0777
Phone: (386) 312-5200
Fax: (386) 312-5209

City of Palatka
201 N. 2nd Street
PALATKA, FL 32177

Cust#: 04100016-000
Ad#: 05509280
Phone: (386)329-0103
Date: 11/23/10

Ad taker: vic **Salesperson:** mkw **Classification:** 0360

Description	Start	Stop	Ins.	Cost/Day	Surcharges	Total
01 Palatka Daily News	11/24/10	11/24/10	1	78.06		78.06
Affidavit						2.50

Payment Reference:

Total:	80.56
Tax:	0.00
Net:	80.56
Prepaid:	0.00
Total Due	80.56

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Location: 7309 Crill Avenue (09-10-26-0000-0340-0000)

Owner: Daryll Futch

Applicant: April Annis

City of Palatka
Building & Zoning
201 N. 2nd Street
Palatka, Florida 32177
386-329-0103 • Fax 386-329-0172

As an owner of adjacent property, you are hereby notified of a pending action before the Planning Board which may be of concern to you:

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All interested parties are invited to attend this public hearing.

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Director of Building & Zoning

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09-10-26-0000-0340-0110
TRISTAR INVESCO INC
740 NICKLAUS DR
MELBOURNE FL 32940

PB 10-38

09-10-26-0000-0340-0040
WICKS THOMAS A + DORIS A H/W
105 ROUND LAKE RD
PALATKA FL 32177

PB 10-38

09-10-26-0000-0270-0000
CLAY ELECTRIC COOPERATIVE INC
PO BOX 308
KEYSTONE HEIGHTS FL 32656

PB 10-38

09-10-26-0000-0280-0000
HERRINGTON WILLIAM J JR + SHERRY
7324 CRILL AVE
PALATKA FL 32177

PB 10-38

09-10-26-0000-0760-0020
HAYES DANA L+JON L REVELS REV TRUST
8950 COWPEN BRANCH RD
HASTINGS FL

PB 10-38

09-10-26-0000-0340-0100
GIBSON LLOYD T + LISA H/W
7321 CRILL AVE
PALATKA FL 32177

PB 10-38

09-10-26-0000-0290-0010 & 0000
HERRINGTON WM J JR + SHERRY W
7324 CRILL AVE
PALATKA FL 32177

PB 10-38

09-10-26-0000-0760-0000
TILLIS JO LEE+GARY JR+JO F REVELS
PO BOX 266
PALATKA FL 32177

PB 10-38

09-10-26-0000-0800-0010
WOODARD JO + JO LEE FRENCH
106 ROUND LAKE RD
PALATKA FL 32177

PB 10-38

09-10-26-0000-0330-0000
CAPLINGER HAROLD D + MARISSA L H/W
7331 CRILL AVE
PALATKA FL 32177

PB 10-38

09-10-26-0000-0290-0000
HERRINGTON W J + EDITH T LIFE EST
7320 CRILL AVE

09-10-26-0000-0800-0000
MILLS MICHAEL M
3311 CRILL AVE
PALATKA FL 32177

PB 10-38

APPLICANT SUBMITTALS

Application for Annexation

Application Number: PB - 10-36
Date Received: 11-4-10
Hearing date: 12/7/10

This application must be **typed or printed in black ink** and submitted with any required attachments and application fee of ~~$1,000~~ $1,000 for Small Scale or $1,500 for Large Scale (Checks payable to the City of Palatka) to:

City of Palatka Planning & Zoning
201 N 2nd Street
Palatka, FL 32177

FOR INFORMATION REGARDING THIS FORM, CALL (386) 329-0103

TO BE COMPLETED BY APPLICANT

1. Property Address: 7309 Crill Ave	**2. Parcel Number:** 09-10-26 0000 0340-0000	**3. Current Property Use:**
4. Current Land Use Designation: Vacant	**5.Requested Land Use Designation:** childcare center	**6. Required Attachments:** ☐ Legal Description ☑ Letter of Authorization* ☑ Copy of Recorded Deed ☑ Fees ☑ Project Narrative** ☑ Supplementary Information*** ☐ Site Map for display ad**** ☐ Site Plan***** ☐ Survey
7. Current Zoning Designation: Agriculture	**8. Requested Zoning Designation:** C-1A	
9. Acreage to be considered for request: 1.19	**10. Number, types & square footage of structures on property:** 1 childcare center 4,000 sf	

Reason for annexation request: I want to Annex this piece of property into the city in order to use city sewer & water

Daryll Futch	April Annis
Owner Name	**Agent Name**
P.O. Box 712	512 N. Tree Garden Dr.
Owner Address	**Agent Address**
Palatka, FL 32178	St. Augustine, FL 32086
(904) 669-0138	(386) 931-2379
Phone Number	**Phone Number**

* Letter of Authorization for Agent is required if any person other than the property owner makes the application and acts on behalf of the owner.

** Project Narrative: Explain present and future use of the property in detail.

*** Supplementary information that may be required with application relative to the following factors where applicable: Soils, Natural Vegetation/Wildlife; Wetlands (type, location and amount of acreage to the nearest one-hundredth acre), and Topography/Flood Prone Areas.

**** Site map for ad to be to be in black & white, no larger than 2 ½" x 3" with nearest intersecting streets shown and named.

***** Site Plan: Detailed project drawing

Application for Small-Scale Land Use Amendment to the Future Land Use Map

Application Number: PB - _____

Date Received: _____

Hearing date: _____

This application must be **typed or printed in black ink** and submitted with any required attachments and application fee of $450 (Checks payable to the City of Palatka) to:

City of Palatka Planning & Zoning
201 N 2nd Street
Palatka, FL 32177

FOR INFORMATION REGARDING THIS FORM, CALL (386)329-0103

TO BE COMPLETED BY APPLICANT

1. Property Address:	2. Parcel Number:	3. Current Property Use:
7309 Daryll Ave.		
4. Current Land Use Designation:	**5.Requested Land Use Designation:**	**6. Required Attachments:**
	childcare center	☑ Letter of Authorization* ☑ Legal Description ☑ Copy of Recorded Deed ☑ Fees ☑ Project Narrative** ☐ Supplementary Information*** ☐ Site Map for display ad**** ☐ Site Plan*****
7. Current Zoning Designation:	**8. Requested Zoning Designation:**	
Agriculture		
9. Lot size/acreage:	**10. Number, types & square footage of structures on property:**	
11. Proposed Number, types & square footage of structures on property: Attach plan	1 childcare center 4,000 sf	

8. Owner Name: Daryll Futch

Owner Address: Palatka, Fl 32177

Phone Number: (904) 669-0138

9. Agent Name: April Annis

Agent Address: 512 N. Tree Garden Dr. St. Augustine, Fl 32086

Phone Number: (386) 937-2379

* Letter of Authorization for Agent is required if any person other than the property owner makes the application and acts on behalf of the owner.

**Project Narrative: Explain present and future use of the property in detail.

***Supplementary information that may be required with application relative to the following factors where applicable: Soils, Natural Vegetation/Wildlife; Wetlands (type, location and amount of acreage to the nearest one-hundredth acre), and Topography/Flood Prone Areas.

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*****Site Plan: Detailed project drawing

Application Number: PB -

Hearing date:

RECEIVED NOV 12 2010 BY:

10. This application submitted by:

Signature of owner(s): _____

Print owner(s) names(s): Daryll Futch

Signature of Agent(s): _____

Print Agent(s) names: April Annis

STATE OF Florida

County of Putnam

Before me this day personally appeared April Annis who executed the foregoing application and acknowledged to and before me that _____ executed this document for the purposes therein expressed.

WITNESS my hand and official seal, this 9th day of November A.D. 2010

DONNA L. TAYLOR
Notary Public, State of Florida
My Comm. Expires Feb. 5, 2011
Comm. No. DD 636254

Donna L. Taylor
Notary Public

My commission expires: 02/11 State of Florida at Large

FOR OFFICIAL USE ONLY				
1. Date Submitted	2. Received By:	3. Confirm Zoning:	4. Confirm FLUM	5. Preliminary review by:

7. Sign(s) Posted Date: By:	8. Surrounding property owners notices sent: Date: By:	9. Legal Ad Ran: Date: Date:	10. Attachments Reviewed: ❑ Letter of Authorization* ❑ Legal Description ❑ Copy of Recorded Deed ❑ Fees ❑ Project Narrative** ❑ Supplementary Information*** ❑ Site Map for display ad**** ❑ Site Plan***** ❑ Survey

City Commission Hearing Date:

To whom it may concern,

I (Daryll Futch) designate April Annis to be an agent for the 7309 Crill Ave. future land use and annexation process.

Daryll Futch, Property Owner

April Annis, Agent

RECEIVED
NOV 12 2010
BY:

DONNA L. TAYLOR
Notary Public, State of Florida
My Commission Expires Feb. 5, 2011
Commission No. DD 836254

Donna L. Taylor

11/09/10

Agenda Item

6

CITY OF PALATKA
Betsy Jordan Driggers
City Clerk
201 N. 2nd Street
Palatka FL 32177
Phone: 386-329-0100
Fax: 386-329-0199
e-mail: bdriggers@palatka-fl.gov

Memorandum

To: Palatka City Commission & Staff

From: Betsy Driggers, City Clerk

Date: 1/6/11

Re: Police Officer Pension Multiplier Adjustment

This memorandum accompanies an ordinance amending Section 2-250.185(b) of the Code of Ordinances which revises the extra benefits multiplier for the Police Officer Pension Benefit Group. This decreases the "extra benefit" multiplier from 0.65 to 0.60.

Please see below an excerpt from the minutes of the Palatka Police Officers' Pension Board meeting, held on the 7th day of December, 2010:

OTHER BUSINESS -
EXTRA BENEFITS PENSION MULTIPLIER – Mrs. Williams said the City receives premium money from the State to fund "extra benefits" for police retirees. The money the City receives has gone down, lowering the extra benefits multiplier from .65 to .60. An ordinance will need to be passed by the City Commission to change the multiplier. This money fluctuates from year to year, and went down considerably this year. The City had to contribute more money to this Fund because the State money went down. This means some retirees' pensions will be affected by as much as $60 per month.

passed on 1st reading 1-13-11

This instrument prepared by:
Betsy J. Driggers
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 11-04

Entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY REVISING SECTION 2-250.185(b), POLICE OFFICER BENEFIT GROUP PENSION AMOUNT FORMULA; AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

SECTION 1: That the Code of Ordinances of the City of Palatka, Florida be amended by revising the following Section to read as follows:

Section 2-250.185(b): The police officer benefit group pension amount formula is as follows:

(1) Two and Twenty-Five One-Hundredths Percent (2.25%) of final average compensation multiplied by credited service.

(2) A F.S. ch. 185 percent of final average compensation multiplied by credited service, if the individual retires pursuant to Section 2-250.175. The F.S. ch. 185 percent shall be the percent which can be actuarially funded by the monies received pursuant to F.S. ch. 185 after deducting the actuarial cost of any earlier retirement opportunity provided in Section 2-250.175 to members of the police officers' retirement plan as compared to members of the general benefit group. The percent shall be redetermined annually following completion of the annual actuarial valuation and the redetermined amount shall become effective the first day of October following the redermination. The redetermined percent shall be applied prospectively to retired members and beneficiaries of deceased retired members.

The percent effective October 1, 2010 has been redetermined to be sixty and zero-hundredths (0.60) percent.

SECTION 2: This ordinance shall become effective immediately upon its final passage by the City Commission of the City of Palatka, Florida.

SECTION 3: A copy of this ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this 27th day of January, 2011.

CITY OF PALATKA

By:_____
Its MAYOR

ATTEST:

_____
CITY CLERK