

VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



ELWIN C. "WOODY" BOYNTON, JR.
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

AGENDA CITY OF PALATKA March 24, 2011

CALL TO ORDER:

- a. Invocation – Reverend Dennis Childers, Pastor, Holly Ridge Chapel
- b. Pledge of Allegiance
- c. Roll Call

APPROVAL OF MINUTES – 03/10/11

1. PUBLIC RECOGNITION/PRESENTATIONS:

- a. **PROCLAMATION:** Day of Service – April 16, 2011
- b. **COMMUNITY RECOGNITION** – 2011 Azalea Festival Mayor's Reception Partners:
 1. **Sponsor** – First Coast Community Credit Union
 2. **Volunteer Azalea Hosts/Hostesses**
- c. **WOMEN'S HISTORY MONTH RECOGNITIONS** - 2011 Women of Distinction
- d. **STUDENT OF THE MONTH** – March, 2011 – Mayor Myers & Commissioner Kitchens

Baileigh White	Beasley Middle School
Trevor Hund	Browning Pearce Elementary School
David Dennin	Children's Reading Center Charter School
Eric James Grems	E.H. Miller School
Kassey Tillis	James A. Long Elementary School
Ramie Allen	Jenkins Middle School
Jaidyn Martin	Kelley Smith Elementary School
Gavyn Manzo	Mellon Elementary School
Tiana Oxendine	Moseley Elementary School
Lavaris McCullough	Palatka High School
Makayla Beauford	Peniel Baptist Academy

2. PUBLIC COMMENTS - (Speakers limited to three minutes – no action taken on items)

3. CONSENT AGENDA:

- *a. **Authorize expenditure of Police Forfeiture Funds in the amount of \$4,000.00** to purchase communications services during drug investigations, per Police Chief Getchell
- *b. **Reappoint Christine Bolden as Resident Representative to the Palatka Housing Authority Board** for a four-year term to expire 4/14/15 (incumbent – sole applicant)
- *c. **Amend City Commission Calendar (1/1/11 – 6/30/11)** to add 4/5/11 Workshop and 4/14/11 pre-budget workshop (if necessary)

AGENDA - CITY OF PALATKA
March 24, 2011
Page 2

- * 4. **ORDINANCE** amending Chapter 50 of the Palatka Municipal Code of Ordinances to amend the deadline for submission of a special events application – 1st Reading
- * 5. **ORDINANCE** rescinding and repealing Palatka Ordinance No. 62-6 requiring the City Water Department to inject sodium fluoride into the City water system – 1st Reading
- * 6. **ORDINANCE** extending the 2008 Economic Recovery and Incentive Program suspending the City's collection of certain impact fees until December 31, 2012 – 1st Reading
- 7. **ADMINISTRATIVE REPORTS**
- 8. **COMMISSIONER COMMENTS**
- 9. **ADJOURN**

*Attachment **Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:

March, 2011 – Women's History Month
March 26, 2011 – Fire Prevention Golf Tournament
April 9, 2011 – March of Dimes March for Babies
May 28 – 31, 2011 – Blue Crab Festival
May 31, 2011 – City Offices closed to observe Memorial Day
July 4, 2011 – Independence Day Celebration – Palatka Riverfront
July 4, 2011 – City offices closed to observe Independence Day

Board Openings:

Fire Pension Board	1 Vacancy ("5 th member")
Code Enforcement Board	1 Vacancy (Sub-Contractor)
Historic Preservation Board:	1 alternate

WHEREAS, volunteer action is a powerful force for solving problems both large and small. The banding together, in the spirit of giving, of dedicated individuals can transform lives and entire communities; and

WHEREAS, the City of Palatka esteems service to be an integral part of exceptional community living and highly valued by linking arms of community organizations in service; and

WHEREAS, the City of Palatka recognizes that unselfish service provides benefits to both the giver and the receiver; and that unselfish service unites citizens while easing the distress of community members and bringing hope to all; and

WHEREAS, LifeSouth Community Blood Center, Heart of Putnam Food Pantry and The Church of Jesus Christ of Latter-day Saints have partnered to link arms with other citizens, churches, civic organizations and government agencies in Putnam County to participate in an event to make significant contributions in two areas (blood and food) that are critically needed, especially during this period of world-wide emergencies;

NOW, THEREFORE, I Vernon Myers, Mayor of the City of Palatka, Florida, together with the members of the City Commission, do hereby proclaim Saturday, April 16, 2011 as

**A DAY OF SERVICE – HELPING HANDS AND LINKING ARMS
TO FILL THE BLOOD AND FOOD BANKS**

In the City of Palatka, and urge all to take up the challenge and do their part to “Fill the Banks” with blood and food donations to help the needy of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Palatka, Florida on this 24th day of March, in the Year of Our Lord Two Thousand Eleven.

PALATKA CITY COMMISSION

Commissioners:
Mary Lawson Brown
Allegra Kitchens
Phil Leary
James Norwood, Jr.

By: Vernon Myers, MAYOR

*Agenda
Item*

3a

**REQUEST TO BE PLACED ON
CITY COMMISSION AGENDA**

NOTE: Regular City Commission meetings are held on the 2nd and 4th Thursdays of the month at 6:00 p.m. This request form, together with any attachments or backup material that that would help the Commission to better consider your request, should be submitted to the City Clerk's office *no later than 4:00 p.m. on the Friday prior to the next regularly scheduled Thursday City Commission meeting.* Meeting dates are subject to change. Please verify the closing date for agenda items with the Clerk's office.

Name of Individual, Organization or Group making presentation or request:

Chief Gary Getchell / Palatka Police Department

Name of Individual making presentation or request, if different:

Chief Gary Getchell

Address: Palatka Police Department

Daytime Phone 329-0115 Home ph. _____ Fax _____

Requested meeting date for Agenda Item: March 24, 2011

Request for Commission Action or Presentation Only; no action required Subject Matter you wish to address:

The Palatka Police Department proposes to expend law enforcement trust fund monies to purchase communications services and expense monies needed for drug case investigative purposes. The total cost is \$4,996.04.

(see attached documentation for justification of expenditure)

Commission Action Requested, if any:

Approve expenditure from Law Enforcement Trust Fund Monies for communications services and expense monies to be used in drug investigations.

Amount \$4,996.04.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

**Palatka Police Department
110 North 11th Street**

Memorandum

**Date: 03-16-11
To: Betsy Driggers, City Clerk
From: Chief Gary Getchell
Subject: Request to expend Law Enforcement Trust Fund Monies**

The Palatka Police Department has identified a need for communications services to be utilized during drug investigations. The services are of a confidential nature, but it can be disclosed that the service will allow for monitoring of officers and subjects during investigations. Amount \$996.04.

The Palatka Police Department has also identified a need for expenditure monies to be used for drug investigations. The funds will be used for ongoing long term drug investigations. Amount \$4,000.00.

These are justifiable expenses of Forfeiture Funds under Florida Statute 932.7055, investigative category.

Total Amount - \$4,996.04

Chief Gary S. Getchell

Sign below for approval

City Manager

Commission Representative

Date

Date

*Agenda
Item*

3b



CITY OF PALATKA
Betsy Jordan Driggers
City Clerk
201 N. 2nd Street
Palatka FL 32177
Phone: 386-329-0100
Fax: 386-329-0106
e-mail: bdriqqers@palatka-fl.gov

Memorandum

To: City Commission & Staff
From: Betsy Driggers, City Clerk
Date: 3/17/2011
Re: Palatka Housing Authority Board Appointment

Christine Bolden's term on the Palatka Housing Authority Board will expired on April 12, 2011. She has returned her application indicating her desire and willingness to serve another 4-year term in this capacity. John Nelson, Executive Director of the PHA, has endorsed her reappointment. Statute requires that one member of this Board be a PHA resident, and Mrs. Bolden is the "Resident Representative."

Ms. Bolden's application for reappointment, which includes Mr. Nelson's recommendation to reappoint her, are attached.

Per the Statute, the Mayor is authorized to appoint members of this Board. **Mayor Myers is requesting concurrence from the Commission on the re-appointment of Christine Bolden to the Palatka Housing Authority Board to the position of "resident representative" to a serve four-year term, to expire on April 12, 2015.**

KARL N. FLAGG
MAYOR-COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

ALEGRA KITCHENS
COMMISSIONER



Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

ELWIN C. "WOODY" BOYNTON,
CITY MANAGER
BETSY JORDAN DRIGGERS
CITY CLERK
RUBY M. WILLIAMS
FINANCE DIRECTOR
GARY S. GETCHELL
CHIEF OF POLICE
MICHAEL LAMBERT
CHIEF FIRE DEPT.
DONALD E. HOLMES
CITY ATTORNEY

CITY OF PALATKA BOARD REAPPOINTMENT REQUEST

I wish to apply for reappointment to the Palatka Housing Authority Board.
I understand that I will continue to serve in a volunteer capacity on this advisory board.

MEMBER: Christine Bolden # of years' prior service: _____
Residence _____ Phone: 386-916-1370
(911 Address) 404 N. 16th St B-9 Fax: _____
Business Name _____ Phone: _____
& Address _____

(City Residents or business/property owners will be given preference when board member residency is not specified by statute or city ordinance)

Preferred Mailing Address: P.O. Box 2484 Palatka, FL 32178

E-mail: _____ Daytime Phone: _____

AGREEMENT: By filing this document, I am indicating my desire to be reappointed to the advisory board upon which I currently serve. I also agree and understand that this document becomes a part of the official records of the City of Palatka, and I hereby certify that all the information contained herein is true, to the best of my knowledge. I also understand that, if appointed, the State of Florida may require me to file a financial disclosure with the Putnam Co. Supervisor of Elections each year covering my term of appointment.

Christine Bolden
SIGNATURE OF APPLICANT _____ DATE 03-10-11

Chairman/Director:: Please return this form, together with a copy of this member's attendance record, to Betsy Driggers, City Clerk, 201 N. 2nd Street, Palatka, Florida.

CHAIRMAN/DIRECTOR'S COMMENTS (if any) Attends every meeting and represents the residents of PHA

Chairman's/Director's Signature John Nelson Jr

03/29/10

PALATKA HOUSING AUTHORITY

5 Members - 4-Yr. Terms
(Created by Legislative Act)

RESOLUTION DECLARING THE NEED FOR A HOUSING AUTHORITY
DATED 4/12/62

<u>Orig. Appt. Date</u>		<u>Term Expires</u>	<u>Phone #</u>
12-10-09	* Christine Bolden P.O. Box 2484 Palatka, FL 32178	4/14/2011	972-4738 336-4102
3/23/06	Marshall Fulghum P.O. Box 1012 Palatka, FL 32178	4/12/2012	312-9804 wk 937-7904 cell
3/25/04	Dr. Gilbert L. Evans 5001 St. Johns Avenue (wk)	4/12/2013	312-4127 wk 698-2662
6/14/07	Emily Blevins 126 Eagerton Trail Palatka FL 32177	4/12/2013 day phone 937-6260	(h)329-9800 (w)328-0457 (f)328-0459
1/10/02	Annie M. Spell 5019 Crill Avenue Palatka FL 32177	4/12/2014	328-0062

Executive Dir. John Nelson
Palatka Housing Authority
P. O. Box 1277

Regular meetings - Bimonthly on the 3rd Thursday at 12:15 P.M. at PHA office,
400 N. 15th St. (July 1985) February, April, June, August,
October, December

*Resident Representative

*Agenda
Item*

3c



CITY OF PALATKA
Betsy Jordan Driggers
City Clerk
201 N. 2nd Street
Palatka FL 32177
Phone: 386-329-0100
Fax: 386-329-0106
e-mail: betsy@mail.qbso.net

Memorandum

To: City Commission & Staff
From: Betsy J. Driggers, City Clerk
Date: 3/17/2011
Re: 2011 City Commission Meeting Calendar –addition of Workshops

Attached is the 2011 City Commission Calendar for Jan. – June, 2011 as amended to include the following workshops:

Joint City Commission/Planning Board Workshop scheduled for 4/5/11 at 4:00 p.m. to discuss EAR Amendments to the Comprehensive Plan, as scheduled during the Commission's regular session on 3/10/11.

Pre-Budget Workshop: This workshop will be called if deemed necessary, and is subject to cancellation or change of date. This is tentatively set for 4/14/11 at 2:00 p.m. at City Hall, prior to the CRA meeting scheduled for 4:00 and the City Commission meeting scheduled for 6:00 p.m.

Please approve the amended 2011 City Commission Calendar Jan. – June, 2011.

2011 PALATKA CITY COMMISSION CALENDAR

January 1 – June 30, 2011

Rev. 03-16-11

JANUARY

- 3 - Swearing in Ceremony - Larimer Art Center, 7:30 p.m.
- 6 - Pre-Agenda mtg. 9:00 a.m.
- 13 - City Commission mtg. 6:00 p.m. - City Hall
- 17 - City offices closed in observance of Martin Luther King, Jr. Day
- 20 - Pre-Agenda mtg. 9:00 a.m.
- 20 - NEFLC Meeting @ St. Augustine
- 27 - City Commission mtg. 6:00 p.m. - City Hall

FEBRUARY

Black History Month

- 3 - Pre-Agenda mtg. 9:00 a.m.
- 10 - CRA mtg. 4:00 p.m. - City Hall
- 10 - City Commission mtg. 6:00 p.m. - City Hall
- 17 - Pre-Agenda mtg. 9:00 a.m.
- 17 - NEFLC Meeting - Green Cove Springs
- 24 - City Commission mtg. 6:00 p.m. - City Hall

MARCH

Women's History Month

- 3 - Pre-Agenda mtg. 9:00 a.m.
- 4 - Azalea Fest. Mayor's Reception
- 10 - City Commission mtg. 6:00 p.m. - City Hall
- 17 - Pre-Agenda mtg. 9:00 a.m.
- 17 - NEFLC Meeting - Lake Butler
- 21-22 - FLC Legislative Action Day, Tallahassee
- 24 - City Commission mtg. 6:00 p.m. - City Hall

APRIL

- 5 - EAR Workshop - 4:00 p.m. (joint Commission/Planning Board)
- 7 - Pre-Agenda mtg. 9:00 p.m.
- 14 - City Commission pre-budget workshop 2:00 p.m. - City Hall (if necessary)
- 14 - CRA mtg. 4:00 p.m. - City Hall
- 14 - City Commission mtg. 6:00 p.m. - City Hall
- 21 - Pre-Agenda mtg. 9:00 a.m.
- 21 - NEFLC Meeting - Jacksonville
- 28 - City Commission regular meeting 6:00 p.m. - City Hall

MAY

- 5 - Pre-Agenda mtg. 9:00 a.m.
- 12 - City Commission mtg. 6:00 p.m. - City Hall
- 19 - Pre-Agenda mtg. 9:00 a.m.
- 19 - NEFLC Meeting - Neptune Beach
- 26 - City Commission mtg. 6:00 p.m. - City Hall
- 30 - City offices closed in observance of Memorial Day Holiday

JUNE

- 2 - Pre-Agenda mtg. 9:00 a.m.
- 9 - CRA mtg. 4:00 p.m. - City Hall
- 9 - City Commission mtg. 6:00 p.m. - City Hall
- 16 - Pre-Agenda mtg. 9:00 a.m.
- 16 - NEFLC Meeting - Orange Park
- 23 - City Commission 6:00 p.m. - City Hall

Upcoming Events: March 21 -22 -- Legislative Action Day, Tallahassee

May 27 - 30, Blue Crab Festival

Conferences:

August 11 - 13 - FLC Annual Conference, World Center Marriott, Orlando
November 17 & 18 - FLC Legislative Conference, Hyatt Regency Orlando

*Agenda
Item*

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This instrument prepared by:
Betsy J. Driggers
201 North 2nd Street
Palatka, FL 32177

ORDINANCE NO. 11 - 05

Entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING CHAPTER 50 OF THE MUNICIPAL CODE OF THE CITY OF PALATKA, ENTITLED SPECIAL EVENTS, BY AMENDING SECTION 50-201, APPLICATION FOR SPECIAL EVENTS, TO REVISE THE TIME FOR SUBMISSION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Palatka, Florida, is authorized by Chapter 166, Florida Statutes, to adopt ordinances and resolutions necessary for the exercise of its powers to protect the health, safety, and general welfare of its citizens and to prescribe fines and penalties for the violations of ordinances in accordance with law, and

WHEREAS, the City Commission has recognized the need to revise its Code of Ordinances to amend the deadlines for making application for a Special Events Permit to shorten the allowable time frame during which application can be made prior to a special event.

NOW THEREFORE BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section 1. That Chapter 50, Division II, Section 201(a) be amended to read as follows:

- (a) Any person or entity desiring to hold a "special event" within the City, shall submit an application to the special events coordinator. No application will be considered for approval unless it is filed in a timely fashion. No application shall be considered to have been filed in a timely fashion unless the application is filed sufficiently in advance of the date of the proposed event so as to allow the City, and all of its affected departments, to become adequately informed about the impact of the proposed event and to plan for and allocate city resources in the manner most likely to address the impacts of the proposed event as described elsewhere in this Section 50.

Applications filed within the time frames described below shall be presumed to have been filed in a timely fashion:

1. "Class A" special events must be submitted at least 60 days but no more than 365 days prior to the event;
2. "Class B" special events must be submitted at least 30 days but no more than 365 days prior to the event;
3. "Class C" special events must be submitted at least 30 days but no more than 180 days prior to the event.

The special events coordinator may authorize any Class B or Class C permit, if submitted after the above deadlines. The application shall be upon a form approved by the city commission, and available at city hall. Written instructions shall be provided along with the application to any applicant upon request.

Section II. That all ordinances or parts of ordinances in conflict therewith are hereby repealed to the extent of such conflict.

Section III. That if any section or portion of a section or subsection of this ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or portion of a section, subsection, or part of this ordinance.

Section IV. That this ordinance shall take effect upon its passage as provided by law.

Section V. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 14th day of April, 2011.

CITY OF PALATKA

By: _____
Its **MAYOR**

ATTEST:

CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney



CITY OF PALATKA
Betsy Jordan Driggers
City Clerk
201 N. 2nd Street
Palatka FL 32177
Phone: 386-329-0100
Fax: 386-329-0106
e-mail: bdriqqers@palatka-fl.gov

Memorandum

To: City Commission & Staff
From: Betsy Driggers, City Clerk
Date: 3/17/2011
Re: Special Events Ordinance Revision

This memorandum accompanies an ordinance amending Chapter 50 of the Code of Ordinances related to the deadline for making application for a special event. This provides that an application for a Class A special event will be considered "timely" if filed at least 60 days before the first day of the event, amended from 90 days before the first day of the event. This is being done in accordance with the Commission's discussion on 2/10/11 regarding issuance of the Azalea Festival Class A Special Events permit, which was not submitted in a timely fashion, according to the ordinance. I have included a copy of the minutes of that discussion.

The language was drawn up by the City Attorney. This section also includes the change made by the Commission in December, 2010, which gives the Special Events Coordinator the discretion to waive deadlines required for Class B and C events, which is the last paragraph of Section 50-201(a).

Item 3(a) - Azalea Festival Permit – Mr. Holmes said the issue Commissioner Kitchens has raised has to do with a concern she noted regarding the timing of the application for the special event. In reviewing the application, it appears the application was filed outside the window for filing of the application. The Code requires the filing of an application for a Class A event at least 90 days prior to the event. The Code states it won't be considered for approval unless it's filed within that parameter; this particular application was filed in less than the prescribed number of days, and is an untimely application. She has looked into the situation and believes there are some extenuating circumstances as to why the application was filed late, but the matter now becomes to decide what to do with the application. Technically, the ordinance says the Commission can't consider it. Practically speaking, the results would be quite a bit of hardship for the organizers and public in general. The Commission can't waive an ordinance or statute; they can't technically vote to violate their own ordinance. From a practical standpoint, the quandary is that the window was established for the benefit of the City so they don't get surprised with applications for Class A special events without time to properly vet the event. The city is disadvantaged if the window is not observed. Mr. Norton doesn't believe the fact that this was filed less than 90 days before the event will prejudice the City. He can't tell them they can vote to waive the ordinance. If the city chooses not to enforce that provision this time, there isn't anyone in a position to complain, but for purposes of correcting the ordinance they should look at changing the language to establish a time frame that's an absolute deadline, like 45 days, and give the City time to modify the ordinance. If Mr. Norton thinks that the 90 days window is an absolute necessity, then that's a different matter.

Jeff Norton, Special Events Coordinator, said this is a long-running event for the City. The commission should look at it carefully and add no less than 60 days.

Sam Deputy, Azalea Festival Organizer, said the time frame wasn't observed because the Main Street Committee didn't turn loose of this Festival until late in the year. He asked them to approve this permit and look at an ordinance change in March.

The Clerk said one more option would be to table action on the permit tonight, adopt an emergency ordinance at the next meeting which gives them the authority to issue it, and then take the matter up once the ordinance has been changed. Mr. Holmes said they can do that, or just vote to issue the permit and change the ordinance later. If this were a term or condition he perceived was in place to protect the general public, he wouldn't be so casual about it, but the time frame is purely for the benefit of the City, not the general public, so staff would have time to review the applications. If staff was saying there are things that need to be further explored, that would be different, but this festival has been held for more than 60 years. If Mr. Norton was uncomfortable with it, he'd say not to issue it, but Mr. Norton recommends issuing the permit.

Commissioner Kitchens moved to allow the vote on the permit and to pass Consent Agenda Items 3(a)-(1), -(3), -(5), -(6) and -(7) for the 2011 Azalea Festival Special Events Permit. Commissioner Norwood seconded the motion. Commissioner Norwood asked if this sets a precedent on waiving ordinances. Mr. Holmes said they are ignoring a provision of an ordinance they've passed; he's advised against that in the past. Like everything else, there are exceptions to rules. This time frame benefits the City only. The application was filed 78 days in advance instead of 90 days; more than two months in advance of the festival. This isn't a precedent they'd have to follow in the future. They don't have to ignore a new ordinance just because they've made an exception to this ordinance. He doesn't like consciously not enforcing an ordinance, but this is the lesser of two evils. Commissioner Norwood said he wants to make sure they are not doing anything that creates a public safety issue or gives any

one organization an advantage. The ordinance was put in place for the City's benefit, but he still considers this timely. Commissioner Leary concurred and said this isn't a public safety issue, and agrees it is problematic. There being no further discussion, the motion passed unopposed.

*Agenda
Item*

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This instrument prepared by:
Betsy J. Driggers
201 North 2nd Street
Palatka, FL 32177

ORDINANCE NO. 11 - 06

Entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REPEALING AND RESCINDING ORDINANCE No. 62-6, WHICH REQUIRED AND DIRECTED THE CITY WATER DEPARTMENT TO INJECT SODIUM FLOURIDE INTO THE CITY WATER SYSTEM; PROVIDING FOR THE RENUMBERING OF CHAPTER 86, ARTICLE II ACCORDINGLY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Palatka, Florida, is authorized by Chapter 166, Florida Statutes, to adopt ordinances and resolutions necessary for the exercise of its powers to protect the health, safety, and general welfare of its citizens and to prescribe fines and penalties for the violations of ordinances in accordance with law, and

WHEREAS, on July 12, 1962, the City Commission of the City of Palatka, Florida, passed and adopted Ordinance No. 62-6 adding section a to the Municipal Code requiring and directing the Water Treatment Plant to inject Sodium Fluoride into the City water system at such times and in such amounts as the State of Florida may approve and direct; and

WHEREAS, the City of Palatka began injecting sodium fluoride into the City water system in accordance with Ordinance No. 62-6 and has continued to do so at a cost of approximately \$12,000.00 per year for maintenance and operation of the System; and

WHEREAS, based upon recent studies it has been shown that the cost of fluoridating the water supply outweighs the potential benefits; and

WHEREAS, the Environmental Protection Agency (EPA) has recently recommended utilities that fluoridate their drinking water decrease the level of fluoridation from 1.0 parts per million gallons of water (ppm) to .08 ppm; and

WHEREAS, the City's source water has a natural fluoride content of approximately .02 ppm, which is already one quarter of the EPA recommended dosage, and other sources of fluoride such as toothpaste, processed foods and beverages are available to the public; and

WHEREAS, the State of Florida does not require the fluoridation of drinking water.

NOW THEREFORE BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section 1. That Ordinance No. 62-6, adopted by the City of Palatka City Commission on July 12, 1962, requiring and directing the Palatka Water Treatment Plant to inject Sodium Fluoride into the City Water System, is hereby rescinded, repealed and revoked in its entirety, along with all authorizations empowered by its adoption and enactment.

Section II. That Section 86-37 of the Palatka Municipal Code, entitled Fluoridation of Water Supply, be hereby deleted in its entirety, and all subsequent sections of Chapter 86, Article II, Division I be renumbered accordingly to accommodate the removal of this section, if necessary.

Section III. That all ordinances or parts of ordinances in conflict therewith are hereby repealed to the extent of such conflict.

Section IV. That if any section or portion of a section or subsection of this ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or portion of a section, subsection, or part of this ordinance.

Section V. That this ordinance shall take effect upon its passage as provided by law.

Section VI. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka on second reading this 14th day of April, 2011.

CITY OF PALATKA

By: _____
Its **MAYOR**

ATTEST:

CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney

320 North Moody Rd.
Palatka, FL 32177
Tel. (386) 329-0144
Fax (386) 329-0106

City of Palatka
R. C. Willis Water Plant

To: Betsy Driggers, City Clerk

From: Melvin Register, Water Plant Superintendent

Date: February 28, 2011

RE: Water Fluoridation Ordinance

In July 1962, The City passed and adopted Ordinance No. 62-6 adding section 25-17 requiring and directing the Water Plant to inject Sodium Fluoride into the City Water System. The Ordinance was updated in 1981 and 1986. It is currently written as Chapter 86 Article II Division I Section 86-37 of the Municipal Code of the City of Palatka. The wording of the ordinance states that the water department of the city shall, in accordance with the plans and specifications as prepared by the city's engineers, copies of which are on file in the office of the city clerk, install fluoride equipment and shall inject sodium fluoride into the water system of the city at such times and in such amounts and on such basis as the state may, from time to time, approve and direct.

Water Plant personnel began fluoridation of the City water supply and continued until the fluoridation equipment failed. It is unknown exactly when the process was stopped. The City's water supply remained without fluoride until 1997 when the City received a grant from the Florida Department of Health to install new equipment and fund operation of the system for two years. After that the City assumed the cost, approximately \$12,000.00 per year, of maintaining and operating the fluoride system.

More recently, there have been questions as to the health benefit provided by Drinking Water Fluoridation and its overall health effects. There have been studies that show children under the age of ten (10) receive the most benefit from fluoridation and that benefit decreases with age. There have also been studies that show fluoridation may contribute to the loss of calcium in the bones and cause the mottling of the teeth over time. The U.S. EPA recently recommended that utilities that fluoridate their drinking water decrease the level of fluoridation from 1.0 ppm to 0.8 ppm.

The level of fluoridation is determined by the average daily temperature in the area of the treatment facility. This is because fluoride is cumulative in the body. The theory is that people in warmer areas will drink more water, therefore you don't need to fluoridate at a higher level for people to get the appropriate fluoride dosage. Conversely, water in cooler areas would need to be dosed at a higher level because people drink less water in cooler climates.

Over the last several years, I have received numerous inquiries about fluoridation and the effects that it can have on the body. People have expressed concern over the necessity for fluoridation, whether the benefits outweigh the risks, and especially for more elderly consumers, about the effects it is having on their health.

The source water that the City uses has a natural fluoride content of approximately 0.2 ppm, which is already one quarter of the recommended dosage. There are other sources of fluoride as well (i.e. toothpaste, processed

foods and beverages). Because of this, I believe that the City should seriously reconsider the addition of fluoride to the drinking water.

In light of these concerns and in view of the fact that the State of Florida does not require the fluoridation of drinking water, I would like to propose that the City Commission adopt an ordinance that would repeal the current ordinance which requires the Water Treatment Plant to fluoridate the drinking water.

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Ordinance No. 62-6

AN ORDINANCE

entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BE AMENDED BY ADDING A SECTION TO BE NUMBERED 25-17 REQUIRING AND DIRECTING THE CITY WATER DEPARTMENT TO INJECT SODIUM FLOURIDE INTO THE CITY WATER SYSTEM.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the Code of Ordinances of the City of Palatka, Florida, be amended by adding a section to be numbered 25-17 to read as follows:

"Section 25-17. The Water Department of the City shall, in accordance with the plans and specifications as prepared by the Cities engineers, copies of which are on file in the Office of the City Clerk, install flouride equipment and shall inject sodium flouride into the water system of the City at such times, and in such amounts and on such basis as the Florida State Board of Health may, from time to time, approve and direct. The operation of such equipment and the injection of sodium flouride into the City Water System shall at all times be supervised by a person holding a Class "B" Water Treatment Operator's License from the Florida State Board of Health."

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall become effective immediately upon its final passage by the City Commission, and a duly certified copy thereof shall be forwarded to the Municipal Code Corporation for insertion in the Code of Ordinances of the City of Palatka.

Passed in Open Session this 12th. day of July, 1962.

I hereby certify that the above and foregoing is a true and correct copy of that certain ordinance passed by the City Commission of the City of Palatka on the 12th. day of July, 1962.

City Clerk

100107

Proceedings of a regular meeting of the City Commission of the City of Palatka, held on the 12th day of July, 1962.

Present Frank M. Hancock Mayor
D. W. Broadway, Sr.
H. G. Motes
John D. Arrington, Jr.
George S. Mitchell } Commissioners

The meeting was opened with a prayer by Reverend Kenneth L. Hansen.

The minutes of a meeting held on June 28th, 1962 were presented to the Commission and there being no alterations nor corrections, were approved as read.

The City Manager read the monthly reports for the month of June for the Municipal Judge, Police Department, Civic Center and the Fire Department (filed).

1962-71

The City Manager read a letter from the Putnam County Health Department, signed by Dr. J. R. Sayers, asking if a plot of land owned by the City of Palatka could be made available for a health department at the intersection of Grill and Morris Streets. It was moved by Arrington, seconded by Broadway, that the matter be tabled. Motion was carried.

The City Manager read a letter from the Palatka Retail Merchants Association, signed by E. L. Walker, President, requesting the City to cooperate with the retail merchants in providing off-street parking in the downtown area. Mr. Paul Hege and Mr. C. J. Mathews were present at the meeting, representing the Palatka Retail Merchants. They were advised by the Mayor that consideration was being given to off-street parking by the Commission and news may be forthcoming soon on additional off-street parking.

The City Manager read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BE AMENDED BY REVISING SECTION 16-22 AND SECTION 16-23 OF SAID CODE PROVIDING FOR A MINIMUM AGE LIMIT FOR PERSONS FREQUENTING POOL OR BILLIARD PARLORS. It was moved by Broadway, seconded by Arrington, that the ordinance be placed on second reading and adopted. Upon a roll call vote the results were as follows: Ayes; Broadway, Motes, Arrington, Mitchell and Mayor Hancock. Nays; none.

Commissioner Arrington stated that at this time he would like to call for the ordinance providing for fluoridation of the City water supply, and moved that the rule requiring two readings be waived for passing this ordinance. The motion was seconded by Commissioner Broadway and upon a roll call vote the results were as follows: Ayes; Broadway, Motes, Arrington, Mitchell and Mayor Hancock. Nays; none. The City Manager thereupon read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BE AMENDED BY ADDING A SECTION TO BE NUMBERED 25-17 REQUIRING AND DIRECTING THE CITY WATER DEPARTMENT TO INJECT SODIUM FLOURIDE INTO THE CITY WATER SYSTEM. It was moved by Arrington, seconded by Broadway, that the ordinance be placed on final reading and adopted. Upon a roll call vote the results were as follows: Ayes; Broadway, Motes, Arrington, Mitchell and Mayor Hancock. Nays; none.

The City Manager stated that the Kirkland Street city dock was in bad need of repair and would be quite expensive to repair and keep in a safe condition; he recommended to the Commission that the dock be town down because of the lack of funds for repair and it being in an unsafe condition. It was moved by Broadway, seconded by Motes, that the City Manager be authorized to demolish and remove the Kirkland street city dock on the St. John's river. Motion was carried.

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Proceedings of a _____ meeting of the City Commission of the City of Palatka, held on the _____ day of _____, 19____

Present

Mayor

} Commissioners

Commissioner Arrington requested that the airport committee be authorized to call for bids for a tractor and mower for the airport. Power was granted by the Commission, and Commissioner Mitchell was appointed by the Mayor to serve with the Committee on call for bids.

Moved by Broadway, seconded by Arrington, that the City Manager request bids for the purchase of gasoline for use by the city. Motion carried.

It was moved by Arrington, seconded by Notes, that the meeting adjourn. Motion was carried.

A. Williams
Clerk

J. M. Hancock
Mayor

*Agenda
Item*

6



City of Palatka
Building & Zoning
201 N. 2nd Street
Palatka, Florida 32177
386-329-0103 • Fax 386-329-0172



MEMO

DATE: March 14, 2011

TO: Mayor Myers, Vice Mayor Brown, Commissioners Kitchens, Leary, and Norwood
TL

FROM: Thad Crowe, AICP, Planning Director through Woody Boynton, City Manager

RE: Impact Fee Ordinance 08-20

The City Commission adopted Ord. 08-20, known as the 2008 Economic Recovery and Incentive Program, on December 18, 2008, suspending impact fees adopted by a 2007 ordinance. Ordinance 08-20 was in effect until December 31, 2010. No impact fees have been collected for Parks & Recreation, Fire Rescue, Roads, and Law Enforcement during this two year suspension time.

Permit statistics for the period of January 1, 2010 through December 31, 2010 indicate there were 95 building permits obtained of which 10 would have been charged impact fees totaling \$89,903.47. All residential new construction was completed by the Palatka Housing Authority.

Per the U. S. Bureau of Labor Statistics, the most current unemployment rates are as follows:

- National: 8.9%
- State: 11.9%
- Putnam County: 12.9%

With the concurrence of the City Manager, we recommend that the City Commission extend the suspension of the collection of impact fees an additional two years to allow more time for the economy to recover. We also recommend that the required reporting for the ordinance be changed from six-month periods to one initial six-month report and a final report for July, 2012.

Please feel free to contact me with any questions or concerns.

**Permit Statistics by Permit Type issued
January 1, 2010 through December 31, 2010**

<u>Type of Permit Issued</u>	<u># Issued</u>
Aux power Unit	1
Building permit	95
Demolition of Structure	15
Electrical, Existing Comm	70
Electrical, Existing Res/Mobile	52
Electrical, New Comm	12
Electrical, New Res/Mobile	19
Fire, Suppression	5
Fire, Alarm	7
Fire, Hood	1
Fire, Sprinkler	2
Gas Piping	3
Mechanical, Comm. a/c & heat	56
Mechanical, Res. a/c & heat	80
Mechanical, Misc.	11
Plumbing, Comm	28
Plumbing, Residential	38
Roofing, Comm	20
Roofing, Res	75
Sign	30
Swimming Pool-In Ground	2
Swimming Pool-Above Ground	1
Site Development	1
Tent Permit	8
Total # Permits Issued	632

FOOT NOTE:

Further breakdown of the 95 Building Permits Issued from January 1 through December 31, 2010 are as follows:

- * 3 New Single Family Residential Construction
- * 5 New Multi-family Dwelling Units (PHA - Senior only)
- * 2 New Commercial Construction (O'Reilly Auto Parts and Walter's Towing)
- * 85 are other than new construction or structures other than buildings.

ORDINANCE NO. 11-

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING CITY OF PALATKA ORDINANCE NO. 08-20, THE CITY OF PALATKA 2008 ECONOMIC RECOVERY AND INCENTIVE PROGRAM; PROVIDING FOR AN EXTENSION OF THE SUSPENSION OF COLLECTION OF THE CITY'S PARKS AND RECREATION FACILITIES IMPACT FEES, FIRE RESCUE IMPACT FEES, ROAD IMPACT FEES AND LAW ENFORCEMENT IMPACT FEES FOR A PERIOD NOT TO EXCEED TWO YEARS; PROVIDING FOR PERIODIC REPORTS TO THE CITY COMMISSION ON THE STATUS OF THE ECONOMY AND LOCAL BUILDING INDUSTRY DURING THE SUSPENSION PERIOD; REQUIRING REVIEW OF THE IMPACT FEE STUDIES; PROVIDING FOR NOTICE OF IMPACT FEE RATES UPON EXPIRATION OF THE SUSPENSION PERIOD; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on December 17, 2007 the City Commission enacted Ordinance No. 07-23, the City of Palatka Comprehensive Impact Fee Ordinance (Ordinance No. 07-23 as amended herein shall be collectively referred to as the "Ordinance") imposing impact fees for Parks and Recreation Facilities, Fire Rescue, Roads, Law Enforcement, Water and Sewer Facilities within the incorporated area of the City; and

WHEREAS, the impact fees imposed pursuant to the Ordinance took effect on April 1, 2008; and

WHEREAS, the downturn in the national, state and local economy has resulted in increased foreclosures, business closings and a decline in new construction projects within the City; and

WHEREAS, on December 18, 2008 the City Commission enacted Ordinance No. 08-20, creating the City of Palatka 2008 Economic Recovery and Incentive Program providing for the suspension of impact fees for Parks and Recreation Facilities, Fire Rescue, Roads and Law Enforcement within the incorporated area of the City; and

WHEREAS, between January 1, 2010 and December 31, 2010, the City has issued only ten (10) building permits for new construction or a change of use of an existing building; and

WHEREAS, a continued decline in construction projects within the City impacts all local industries that are dependent upon growth, such as construction, manufacturing and real estate; and

WHEREAS, as of February, 2011 the unemployment rate in Putnam County was reported at 12.9% compared with 11.9% for the State of Florida and 8.9% nationally; and

WHEREAS, a decrease in the number of building permits issued by the City also adversely impacts the City's budget. Growth of the City's tax base is dependent upon new construction, redevelopment and increasing property values; and

WHEREAS; there are no indicators of the expected duration of the ongoing local economic downturn; and

WHEREAS, the City Commission desires to continue the 2008 Economic Recovery and Incentive Program to provide for suspension of the City's Parks and Recreation, Fire Rescue, Roads and Law Enforcement Impact Fees for a period not to exceed two years in order to allow time for the national, state and local economy to recover and to stimulate local development, preserve jobs in the construction industry and expand the City's tax base.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, that:

Section 1: Section 1.03 of the Ordinance is hereby amended to include the following:

J. The 2008 economic downturn resulted in increased foreclosures, business closings and a decline in new construction projects within the City. A decline in construction projects within the City impacts all local industries that are dependent upon growth, such as construction, manufacturing and real estate. A decrease in the number of building permits issued by the City also adversely impacts the City's budget. Growth of the City's tax base is dependent upon new construction, redevelopment and increasing property values. In this economic climate the collection of Parks and Recreation, Fire Rescue, Roads and Law Enforcement Impact Fees, as established pursuant to this Ordinance, may place the City in a non-competitive position with other local governments that have chosen not to require growth to pay its fair share of needed Capital Facilities and thus hinder efforts by the City and the community to encourage economic development opportunities within the City, to preserve and create permanent employment expansion opportunities for the City's citizens, and expand the City's tax base. Therefore the City Commission wishes to continue the 2008 Economic Recovery and Incentive Program, as created by Ordinance No. 08-20, adopted on December, 18, 2008, providing for suspension of the City's Parks and Recreation, fire rescue, Roads and Law Enforcement Impact Fees for a period not to exceed two years in order to allow time

for the national, state and local economy to recover and to stimulate local development, preserve jobs in the construction industry and expand the City's tax base.

Section 2: Section 2.04 of the Ordinance is hereby amended to include the following paragraph:

C. All Residential Construction occurring within the City that submits a complete application for a Building Permit on or after January 1, 2009 and continuing through December 31, 2012 shall not be required to pay the Parks and Recreation Facilities Impact Fees imposed by this Section pursuant to Section 8.02.

Section 3: Section 3.04 of the Ordinance is hereby amended to include the following paragraph:

C. All Fire Rescue Impact Construction occurring within the City that submits a complete application for a Building Permit on or after January 1, 2009 and continuing through December 31, 2012 shall not be required to pay the Fire Rescue Impact Fees imposed by this Section pursuant to Section 8.02.

Section 4: Section 4.04 of the Ordinance is hereby amended to include the following paragraph:

C. All Road Impact Construction occurring within the City that submits a complete application for a Building Permit on or after January 1, 2009 and continuing through December 31, 2012 shall not be required to pay the Road Impact Fees imposed by this Section and set forth in Appendix C. to the Ordinance pursuant to Section 8.02.

Section 5: Section 5.04 of the Ordinance is hereby amended to include the following paragraph:

C. All Law Enforcement Impact Construction occurring within the City that submits a complete application for a Building Permit on or after January 1, 2009 and continuing through December 31, 2012 shall not be required to pay the Law Enforcement Impact Fees imposed by this Section pursuant to Section 8.02.

Section 6: The following new Section 8.02 is hereby added to the Ordinance:

SECTION 8.02 2008 ECONOMIC RECOVERY AND INCENTIVE PROGRAM.

A. The City Commission hereby continues the 2008 Economic Recovery and Incentive Program, as created by Ordinance No. 08-20, adopted on December, 18, 2008,

to provide for suspension of the City's Parks and Recreation, Fire Rescue, Roads and Law Enforcement Impact Fees for a period not to exceed two years, commencing on January 1, 2011, in order to allow time for the national, state and local economy to recover and to stimulate local development, preserve jobs in the construction industry and expand the City's tax base.

B. During the suspension period, the City shall not collect the Parks and Recreation Impact Fees imposed pursuant to Section 2.04 herein, the Fire Rescue Impact Fees imposed pursuant to Section 3.04 herein, the Roads Impact Fees imposed pursuant to Section 4.04 herein or the Law Enforcement Impact Fees imposed pursuant to Section 5.04 herein.

C. The provisions of this Ordinance relating to expenditure of existing Impact Fee funds and annual reporting requirements shall remain in effect during the suspension period.

D. By December 31, 2011, the City Manager shall provide a report to the Commission relating to the status of construction activity within the City since the effective date of this program. Such report shall include the number and type of permits issued, the amount of Impact Fee revenues lost as a result of the suspension, pending development projects, an overview of the national, state and local economy and impacts on the City's budget and capital improvement plans.

E. By July 1, 2012, the City Manager shall provide an additional report to the Commission, updating the data provided in the January report, providing recommendations for whether the suspension period should be extended and delineating the process for re-implementing the Parks and Recreation, Fire Rescue, Roads and Law Enforcement Impact Fees at the end of the suspension period, including possible review of the impact fee studies pursuant to Section 8.07 of the Ordinance and providing for the 90 day notice period required by section 8.10 herein.

F. Collection of the Parks and Recreation, Fire Rescue, Roads and Law Enforcement Impact Fees shall resume on January 1, 2013, provided that the notice period required by Section 8.10 has expired by such date. In the event the notice period has not expired on December 31, 2012, collection of the fees shall resume upon expiration of the 90 day notice period.

All subsequent Sections of Article VIII of the Ordinance are hereby renumbered accordingly to accommodate this new Section 8.02.

Section 7. **Severability.** If any clause, section or provision of this Ordinance or any Impact Fee imposed pursuant to this Ordinance shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Ordinance or remaining

Impact Fees shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

Section 8. Codification. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

Section 9. Effective Date. A certified copy of this Ordinance shall be filed in the Department of State by the Clerk of the City Commission within ten (10) days after enactment by the Commission and the Ordinance shall take effect as provided by law.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this 14th day of April, 2011.

PALATKA CITY COMMISSION

By: _____
Its **MAYOR**

ATTEST:

CITY CLERK

(SEAL)

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY



City of Palatka

Building & Zoning

201 N. 2nd Street

Palatka, Florida 32177

386-329-0103 • Fax 386-329-0172



June 2, 2010

TO: Woody Boynton, City Manager

FROM: Debbie Banks, Director of Building & Zoning

RE: Economic Recovery and Incentive Program. (Ordinance 08-20 Section 8.02.D)

BACKGROUND

On December 11, 2008 the City Commission passed Ordinance 08-20 amending Ordinance 07-23 adopted December 17, 2007 (Impact Fee Ordinance) and creating the 2008 Economic Recovery and Incentive Program by suspending the collection of the City's Parks and Recreation Facilities, Fire Rescue, Roads and Law Enforcement impact fees. Ordinance 08-20 took effect January 1, 2009 and required under Section 8.02.D that a report would be provided to the Commission relating to the status of construction activity within the City since the effective date of this program (suspension).

DATA

A report entitled "Permit Statistics for Calendar Year 2010 by Permit Type" shows a total of 253 permits were issued from January 1 through May 31, 2010. This amount includes the following types of permits: Building (additions & alterations) demolition, electrical, fire suppression/alarm/hood, mechanical, plumbing, roofing, sign, and swimming pool.

Chief Building Official Joff Filion has provided a memo regarding that specific permit activity that would have been subject to the impact fees. There were no new commercial projects and one new single family residence that would have paid \$8,393.00 in impact fees. Mr. Filion indicates a grand total of \$377,863.16 has not been assessed since the moratorium took effect.

The last report attached provides statistics comparing revenue, permit numbers, inspections and cases between January 1 and June 1, 2010. Revenue is down but number of permits issued and inspections are up. Planning Board and Historic Board cases have increased.

UNEMPLOYMENT RATES

According to the U.S. Dept. of Labor, Bureau of Labor Statistics the national unemployment rate is 12%. The unemployment rate for Putnam County is 13.7%.

PENDING PROJECTS

Currently, the only project in plan review is for the Veteran's Administration Clinic which will be locating in the Palatka Mall. Since this is a renovation of an existing building, permit fees will be less than if a new building had been constructed.

Permit Statistics for Calendar Year 2010 by Permit Type

<u>Type of Permit Issued</u>	<u># Issued</u>
Aux power Unit	0
Building permit	29
Demolition of Structure	8
Electrical, Existing Comm	31
Electrical, Existing Res/Mobile	30
Electrical, New Comm	3
Electrical, New Res/Mobile	14
Fire, Suppression	5
Fire, Alarm	2
Fire, Hood	1
Fire, Sprinkler	0
Mechanical, Boilers.....	0
Mechanical, Comm a/c & heat	18
Mechanical, Exhaust Hoods	0
Mechanical, Misc.	6
Mechanical, Refrig.	0
Mechanical, Res a/c & heat	26
Mechanical, Udgd Strg Tanks	0
Plumbing, Comm	10
Plumbing, Residential	16
Roofing, Comm	14
Roofing, Res	32
Sign	7
Swimming Pool-Above Ground	1
Site Development	0
Tent Permit	0
Total # Permits Issued	253

FOOT NOTE:

Further breakdown of the 29 Building Permits Issued from Jan.1 through May 31, 2010 are as follow

- * 1 New Residential Construction (single family home)
- * 10 Commercial alterations & additions
- * 18 Residential alterations & additions

Memorandum

May 27, 2010

To: Planning Director

Fm: ~~CBO~~

Re: Economic Recovery and Incentive Report. (Ordinance Section 8.02)

During this reporting period, January 1, 2010 thru May 31 2010, the Building and Zoning Department issued one qualifying permit. The permit was Residential for a new Single Family Dwelling. No qualifying permits were issued for new Commercial construction.

The following fees were not assessed nor collected for the above period.

Residential:

Police:	\$615.68
Fire:	\$728.64
Recreation:	\$1269.76
Transportation:	\$1422.00
School:	\$4347

Total: \$8,393.00

Since the Economic Recovery and Incentive program has been in existence, a grand total of \$377,863.16 has not been assessed or collected.

Building and Zoning Department Stats for May 2010.

	Building Dept. Rev.	Flow through Rev.	Dept. Total Rev.	Permits issued	Plan review	Inspections	Cases
Current Month May, 2010	\$6,894.39	\$19,163.98	\$26,058.37	47	10	92	9
May. - 09	\$31,994.06	\$93,950.00	\$125,944.06	69	21	128	2
Previous Month April, 2010	\$12,726.20	\$3,202.32	\$15,928.52	78	16	89	8
April - 09	\$15,830.61	\$8,778.18	\$24,608.79	56	21	134	3
Current YTD	\$89,869.44	\$36,609.21	\$126,478.65	387	89	912	37
YTD Same Period Last Year	\$111,364.05	\$156,167.65	\$267,531.70	377	127	875	23
% of Current YTD vs Last YTD	80.70%	23.44%	47.28%	102.65%	70.08%	104.23%	160.87%

Footnotes:

Building Dept. Revenue consists of revenue that supports the operations of the Department. Some examples are as follows:
Permitting fees, Inspection fees, Contractor Licensing, Business Tax Receipts and Code Enforcement Revenues.

Flow through Revenue are monies that this department would collect for other departments or are allocated for other purposes, such as:
City and County Impact fees and Water and Sewer connection fees.

Cases handled as listed above include; Planning Board, Zoning Board of Adjustments and Historical Board.