VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

LLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY OF PALATKA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

CITY OF PALATKA BUDGET WORKSHOP AGENDA

PALATKA CITY COMMISSION

July 26, 2012 - 2:00 p.m.

1. **CALL TO ORDER** Mayor Myers

2. **OPENING REMARKS** Matt Reynolds, Finance Director

PRESENTATIONS BY DEPARTMENT:

3. **<u>ENTERPRISE FUNDS</u> – Pages 77 - 112**

   1. Public Works/Water Treatment Plant
   2. Public Works/Wastewater Treatment Plant
   3. Public Works/Utilities: Water & Sewer Distr. & Water Administration
   4. Public Works/Sanitation/Service & Maintenance
   5. Palatka Municipal Airport
   6. Municipal Golf Course Clubhouse & Grounds/Maintenance

4. **<u>GENERAL FUND</u> – Pages 4 - 76**

   7. City Hall (General Government), Better Place & TIF Funds
   8. Planning, Building & Zoning Department
   9. Police Department
   10. Fire Department
   11. Public Works Department/Transportation/Streets
   12. Cemeteries/Cultural/Parks/Community Centers

5. **CLOSING REMARKS**

6. **ADJOURN WORKSHOP**

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

201 N. 2ND STREET • PALATKA, FLORIDA 32177
PHONE: (386) 329-0100
www.palatka-fl.gov

VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
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DONALD E. HOLMES
CITY ATTORNEY

July 13, 2012

TO MESSRS: MARY LAWSON BROWN, ALLEGRA KITCHENS, PHIL LEARY AND JAMES NORWOOD, JR.:

You are hereby notified that a workshop meeting of the Palatka City Commission is called to be held on July 26, 2012, at the regular meeting place of the Palatka City Commission, Palatka City Hall, 201 N. 2nd Street, Palatka, Florida, to commence at 2:00 p.m.

The purpose of the meeting is to hold a budget workshop for FY 2012-13.

/s/ Vernon Myers
Vernon Myers, MAYOR

We acknowledge receipt of a copy of the foregoing notice of a special meeting on the 13th day of July, 2012.

/s/ Mary Lawson Brown
COMMISSIONER

/s/ Phil Leary
COMMISSIONER

/s/ James Norwood, Jr.
COMMISSIONER

/s/ Allegra Kitchens
COMMISSIONER

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

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CITY OF PALATKA

PRELIMINARY ANNUAL BUDGET - 2ND DRAFT

FOR THE FISCAL YEAR OCTOBER 1, 2012 – SEPTEMBER 30, 2013

Prepared by: Matt Reynolds – Finance Director

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General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	BALANCE BROUGHT FORWARD								
001-00-302-0-7500	FRANK GEORGE BAL FORWARD	77,014	0.00	0	0.00	0.00	0	0	0
	TOTAL: BALANCE BROUGHT FORWARD	77,014	0.00	0	0.00	0.00	0	0	0
	TAXES								
	AD VALOREM TAXES								
001-00-311-0-0100	CURRENT AD VALOREM TAXES	3,381,177	2,465,577.68	3,201,120	124,203.07	2,432,078.43	75.98%	2,996,516	(204,604)
001-00-311-0-0200	DELINQUENT AD VALOREM TAXES	10,000	0.00	0	649.43	5,203.44	0	0	0
	TOTAL: AD VALOREM TAXES	3,391,177	2,465,577.68	3,201,120	124,852.50	2,437,281.87	76.14%	2,996,516	(204,604)
	LOCAL OPTION, USE & FUEL TAXES								
001-00-312-4-1000	LOCAL OPTION FUEL TAX	322,095	148,230.15	296,072	20,914.36	134,343.69	45.38%	275,086	(20,986)
001-00-312-4-2000	2010 LOCAL GAS TAX	217,743	100,461.53	201,224	14,273.33	88,752.88	44.11%	183,393	(17,831)
001-00-312-5-1000	FIRE 175 PREM MONIES	71,776	0.00	71,776	0.00	0.00	0	71,776	0
001-00-312-5-2000	POLICE 185 PREM MONIES	66,457	0.00	66,457	0.00	0.00	0	66,457	0
001-00-312-6-0000	DISCRETIONARY SALES SURTAX	682,902	314,402.33	632,750	44,614.08	332,551.52	52.56%	710,864	78,114
	TOTAL: LOCAL, USE & FUEL TAXES	1,360,973	563,094.01	1,268,279	79,801.77	555,648.09	43.81%	1,307,576	39,297
	UTILITY SERVICES TAXES								
001-00-314-1-0000	UTILITY TAX ELECTRIC	633,160	328,212.31	640,004	47,012.58	313,099.52	48.92%	626,199	(13,805)
001-00-314-3-0000	UTILITY TAX WATER	105,562	54,124.42	81,187	31,579.99	93,740.14	115.46%	124,892	43,705
001-00-314-4-0000	UTILITY TAX GAS	137,248	44,910.23	122,297	32,384.92	54,031.60	44.18%	108,063	(14,234)
001-00-314-7-0000	UTILITY TAX FUEL OIL	120	155.08	240	15.72	55.80	23.25%	125	(115)
001-00-314-8-0000	UTILITY TAX PROPANE	4,122	553.86	1,220	128.67	904.69	74.15%	1,100	(120)
	TOTAL: UTILITY SERVICES TAXES	880,212	427,955.90	844,948	111,121.88	461,831.75	54.66%	860,379	15,431
	COMMUNICATION SERVICE TAXES								
001-00-315-0-1000	TELE COMMUNICATION SERVICE TAX	370,777	221,947.28	193,731	9,147.51	83,759.03	43.23%	164,223	(29,508)
	TOTAL: COMM SERVICE TAXES	370,777	221,947.28	193,731	9,147.51	83,759.03	43.23%	164,223	(29,508)
	LOCAL BUSINESS TAX								
001-00-316-0-1000	OCCUPATIONAL BUSINESS TAX	88,000	23,251.57	88,000	1,167.50	11,994.72	13.63%	88,000	0

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	TOTAL: LOCAL BUSINESS TAX	88,000	23,251.57	88,000	1,167.50	11,994.72	13.63%	88,000	0
	TOTAL: TAXES	6,091,139	3,701,826.44	5,596,078	326,091.16	3,550,515.46	63.45%	5,416,694	(179,384)
	PERMITS, FEES & SPC ASSESSMENT								
	PERMITS								
001-00-322-0-2000	BUILDING PERMITS	40,000	49,618.01	50,000	8,394.25	39,898.63	79.80%	65,000	15,000
001-00-322-0-2100	BUILDING & ZONING REVENUES	40,000	8,136.68	16,083	2,900.00	11,210.95	69.71%	22,422	6,339
	TOTAL: PERMITS	80,000	57,754.69	66,083	11,294.25	51,109.58	77.34%	87,422	21,339
	FRANCHISE FEES								
001-00-323-1-0000	FRANCHISE FEES ELECTRIC	923,309	462,557.19	819,899	42,842.54	396,305.08	48.34%	685,608	(134,291)
	TOTAL: FRANCHISE FEES	923,309	462,557.19	819,899	42,842.54	396,305.08	48.34%	685,608	(134,291)
	IMPACT FEES								
	RESIDENTIAL-PUBLIC SAFETY								
	TOTAL: RES-PUBLIC SAFETY	0	0.00	0	0.00	0.00	0		
	COMMERICIAL-PUBLIC SAFETY								
	TOTAL: COMM-PUBLIC SAFETY	0	0.00	0	0.00	0.00	0		
	RESIDENTIAL-TRANSPORTATION								
	TOTAL: RES-TRANSPORATION	0	0.00	0	0.00	0.00	0		
	RESIDENTIAL-CULTURE/RECREATION								
	TOTAL: RES-CULTURE/RECREATION	0	0.00	0	0.00	0.00	0		
	TOTAL: IMPACT FEES	0	0.00	0	0.00	0.00	0		
	SPECIAL ASSESSMENTS								

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	TOTAL: SPECIAL ASSESSMENTS	0	0.00	0	0.00	0.00	0		
	TOTAL: PERMITS, FEES & ASSESS	1,003,309	520,311.88	885,982	54,136.79	447,414.66	50.50%	773,030	(112,952)
	INTERGOVERNMENTAL REVENUES								
	FEDERAL GRANTS								
	FEDERAL GRANTS-PUBLIC SAFETY								
001-00-331-2-1500	JAG RECOVERY LOCAL 09SBB90645	60,130	29365.58	22,000	0	7586.92	34.49%	0	(22,000)
001-00-331-2-2500	BULLET PROOF VEST GRT-POLICE	3,000	0	5,013	0	0	0	2,500	(2,513)
001-00-331-2-3500	2008 UMWX0032 COPS UNI HIRING	25,000	6500	0	0	0	0	0	0
001-00-331-2-3600	2009 RKWX0247 COPS RECOVERY	53,276	11499.28	48,267	0	10677.59	22.12%	0	(48,267)
001-00-331-2-4700	WEED & SEED GRANT-POLICE	36,760	0	0	0	0	0	0	0
001-00-331-2-5400	EMW-2010-FO-02817 FIRE GRANT	123,880	0	0	0	0	0	0	0
001-00-331-2-5500	SAFER GRANT	84,518	28425.6	52,035	0	33514	64.41%	19,530	(32,505)
001-00-331-2-5900	VOCA GRANT V09045	34,286	14481.15	37,715	3613.85	22844.49	60.57%	37,715	0
001-00-331-2-6000	JAG 2010 2010DJBX1516	17,274	0	0	0	0	0	0	0
001-00-331-2-6100	2011-JAGC-PUTN-3-B2-169	27,006	0	0	0	0	0	0	0
001-00-331-2-3700	2011-2012 COPS HIRING	0	0	106,552	0	0	0	0	(106,552)
001-00-331-2-6200	JAG 2011 2011DJBX2106	0	0	14,118	0	0	0	0	(14,118)
001-00-331-2-6300	2012-JAGC-PUTN-1-C4-027	0	0	21,364	0	0	0	0	(21,364)
	JAG Local 2012	0	0	0	0	0	0	11,184	11,184
	JAG County Wide 2012	0	0	0	0	0	0	16,031	16,031
	TOTAL: FED GRANTS-PUBLIC SAFE	465,130	90271.61	307,064	3613.85	74623	24.30%	86,960	(220,104)
	FED GRANT-PHYSICAL ENVIRONMEN								
	TOTAL: FED GRANT-PHYSICAL ENV	0	0	0	0	0	0		
	FED GRANTS-AIRPORT DEVELOPMENT								
	TOTAL: FED GRANTS-AIRPORT DEV	0	0	0	0	0	0		
	FED GRANTS-ECONOMIC ENVIRONMEN								
001-00-331-5-2000	HUD DOWNTOWN PARKING/STREETSCA	0	0	0	0	23363.84	0	0	0
	TOTAL: FED GRANTS-ECONOMIC EN	0	0	0	0	23363.84	0	0	0

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	FED GRANTS-CULTURE/RECREATION								
	TOTAL: FED GRANTS-CULTURE/REC	0	0	0	0	0	0		
	TOTAL: FEDERAL GRANTS	465,130	90271.61	307,064	3613.85	97986.84	31.91%	86,960	(220,104)
	PAYMENTS IN LIEU OF TAXES								
001-00-333-0-1000	PAYMENTS IN LIEU OF TAX (PHA)	7,500	0	10,000	0	0	0	7,500	(2,500)
	TOTAL: PILOTS	7,500	0	10,000	0	0	0	7,500	(2,500)
	STATE GRANTS								
	GENERAL GOVERNMENT								
001-00-334-1-1100	HAZARD-CRILL/MOSELEY 137-R	89,754	631	0	0	0	0	0	0
001-00-334-1-3000	CRILL & MOSELEY #1561-137-A	75,259	75258.96	0	0	0	0	0	0
001-00-334-1-4000	SJRWMD #26799 SOFTWARE COST SH	0	0	0	13271.24	13271.24	0	0	0
	TOTAL: GENERAL GOVERNMENT	165,013	75889.96	0	13271.24	13271.24	0	0	0
	STORMWATER MANAGEMENT								
	TOTAL: STORMWATER MANAGEMENT	0	0	0	0	0	0		
	TRANSPORTATION								
001-00-334-4-9000	FDOT AQ605 RIVERBOAT REFURBISH	0	0	0	0	250000	0	0	0
	TOTAL: TRANSPORTATION	0	0	0	0	250000	0	0	0
	CULTURE/RECREATION								
	TOTAL: CULTURE/RECREATION	0	0	0	0	0	0		
	TOTAL: STATE GRANTS	165,013	75889.96	0	13271.24	263271.24	0	0	0
	STATE SHARED REVENUES								
	GENERAL GOVERNMENT								

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
001-00-335-1-2000	STATE REVENUE SHARING	396,000	199411.08	398,822	32983	197898	49.62%	398,753	(69)
001-00-335-1-4000	MOBILE HOME LICENSE TAX	8,290	3656.5	5,749	204.75	3640.73	63.33%	7,281	1,532
001-00-335-1-5000	ALCOHOLIC BEVERAGE TAX	9,000	8701.54	13,135	0	6897.61	52.51%	13,795	660
001-00-335-1-6000	SALES TAX REVENUE (95%)	364,396	147701.45	315,925	29067	175304.97	55.49%	393,084	77,159
	TOTAL: GENERAL GOVERNMENT	777,686	359470.57	733,631	62254.75	383741.31	52.31%	812,914	79,283
	PUBLIC SAFETY								
001-00-335-2-1000	FIREFIGHTERS SUP COMP	5,000	2220	4,440	0	2220	50.00%	5,040	600
	TOTAL: PUBLIC SAFETY	5,000	2220	4,440	0	2220	50.00%	5,040	600
	TRANSPORTATION								
001-00-335-4-9000	GAS TAX REBATE	12,000	7404.25	17,963	0	7267.59	40.46%	14,535	(3,428)
	TOTAL: TRANSPORTATION	12,000	7404.25	17,963	0	7267.59	40.46%	14,535	(3,428)
	TOTAL: STATE SHARED REVENUES	794,686	369094.82	756,034	62254.75	393228.9	52.01%	832,489	76,455
	GRANTS FROM OTHER LOCAL UNITS								
	PUBLIC SAFETY								
001-00-337-2-0100	HIDTA	3,000	9776.62	6,857	0	3273.74	47.74%	6,547	(310)
	TOTAL: PUBLIC SAFETY	3,000	9776.62	6,857	0	3273.74	47.74%	6,547	(310)
	OTHER								
	TOTAL: OTHER	0	0	0	0	0	0		
	TOTAL: GRANTS FRM LOCAL UNITS	3,000	9776.62	6,857	0	3273.74	47.74%	6,547	(310)
	SHARED REV FRM OTH LOCAL UNITS								
001-00-338-0-2000	SHARE OF COUNTY OCCUP	7,500	1320.96	6,500	147.12	2799.68	43.07%	5,599	(901)
001-00-338-0-9000	SHARED REV OTHER LOC UNITS	5,000	0	5,000	0	0	0	5,000	0
	TOTAL: REV FRM OTH LOCAL UNITS	12,500	1320.96	11,500	147.12	2799.68	24.35%	10,599	(901)
	TOTAL: INTERGOVERNMENTAL REV	1,447,829	546353.97	1,091,455	79286.96	760560.4	69.68%	944,096	(147,359)

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	CHARGES FOR SERVICES								
	PUBLIC SAFETY								
	LAW ENFORCEMENT SERVICES								
001-00-342-1-1000	POLICE SERVICES	24,816	10376.88	21,775	2725.2	23763.88	109.13%	18,200	(3,575)
001-00-342-1-1100	HAND GUN CLASSES	0	595	1,750	0	0	0	1,750	0
001-00-342-1-2000	FIRE ALARM REG & FEES (POLICE)	4,500	2960	5,800	0	3350.9	57.77%	6,702	902
001-00-342-1-3000	TAXI REGISTRATION	0	45	0	0	0	0	0	0
	TOTAL: LAW ENFORCE SERVICES	29,316	13976.88	29,325	2725.2	27114.78	92.46%	26,652	(2,673)
	FIRE PROTECTION								
001-00-342-2-1000	FIRE SERVICES	35,000	15240.5	33,000	1500	12855	38.95%	25,710	(7,290)
	TOTAL: FIRE PROTECT SERVICES	35,000	15240.5	33,000	1500	12855	38.95%	25,710	(7,290)
	PROTECTIVE INSPECTION FEES								
001-00-342-5-1000	FIRE INSPECTION FEES	15,135	5380	11,010	0	3350	30.43%	6,700	(4,310)
	TOTAL: PROTECTIVE INSP FEES	15,135	5380	11,010	0	3350	30.43%	6,700	(4,310)
	TOTAL: PUBLIC SAFETY	79,451	34597.38	73,335	4225.2	43319.78	59.07%	59,062	(14,273)
	PHSYICAL ENVIRONMENT								
	CEMETERY								
001-00-343-8-1000	CEMETERY SERVICES	49,575	32481	49,575	2976	16980	34.25%	33,960	(15,615)
001-00-343-8-2000	VAULT SALES-CEMETERY	32,607	21000	32,607	2250	12300	37.72%	24,600	(8,007)
	TOTAL: CEMETERY	82,182	53481	82,182	5226	29280	35.63%	58,560	(23,622)
	TOTAL: PHYSICAL ENVIRONMENT	82,182	53481	82,182	5226	29280	35.63%	58,560	(23,622)
	HUMAN SERVICES								
	ANIMAL CONTROL & SHELTER FEES								

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
001-00-346-4-1000	ANIMAL CONTROL FEES	1,245	792	1,513	265	1235	81.63%	1,500	(13)
	TOTAL: ANIMAL CONTROL FEES	1,245	792	1,513	265	1235	81.63%	1,500	(13)
	TOTAL: HUMAN SERVICES	1,245	792	1,513	265	1235	81.63%	1,500	(13)
	CULTURE/RECREATION								
	PARKS & RECREATION								
001-00-347-2-1000	PARK-REC FEES	3,400	913.55	2,720	0	825	30.33%	1,650	(1,070)
	TOTAL: PARKS & RECREATION	3,400	913.55	2,720	0	825	30.33%	1,650	(1,070)
	CULTURAL SERVICES								
	TOTAL: CULTURAL SERVICES	0	0	0	0	0	0		
	SPECIAL RECREATION FACILITIES								
001-00-347-5-1000	COMMUNITY CENTER	10,155	1220	1,868	650	3205	171.57%	6,410	4,542
	TOTAL: RECREATION FACILITIES	10,155	1220	1,868	650	3205	171.57%	6,410	4,542
	TOTAL: CULTURE/RECREATION	13,555	2133.55	4,588	650	4030	87.84%	8,060	3,472
	TOTAL: CHARGES FOR SERVICES	176,433	91003.93	161,618	10366.2	77864.78	48.18%	127,182	(34,436)
	JUDGMENTS, FINES AND FORFEITS								
	COURT-ORDERED JUDGMENTS/FINES								
	COUNTY COURT-CRIMINAL								
001-00-351-1-1000	COURT FINES	25,000	24043.46	43,000	2875.11	13820.69	32.14%	40,000	(3,000)
	TOTAL: COUNTY COURT-CRIMINAL	25,000	24043.46	43,000	2875.11	13820.69	32.14%	40,000	(3,000)
	COUNTY COURT-CIVIL								
001-00-351-3-1000	POLICE EDUCATION	1,800	1258	1,800	254	1034	57.44%	2,000	200

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	TOTAL: COUNTY COURT-CIVIL	1,800	1258	1,800	254	1034	57.44%	2,000	200
	TOTAL: COURT-ORDERED FINES	26,800	25301.46	44,800	3129.11	14854.69	33.16%	42,000	(2,800)
	FINES								
	LOCAL ORDINANCE VIOLATIONS								
001-00-354-0-1000	CODE ENFORCEMENT FINES	9,184	19053.6	9,000	6106.18	6962.86	77.37%	13,926	4,926
	TOTAL: LOCAL ORD VIOLATIONS	9,184	19053.6	9,000	6106.18	6962.86	77.37%	13,926	4,926
	TOTAL: FINES	9,184	19053.6	9,000	6106.18	6962.86	77.37%	13,926	4,926
	FORFEITS								
	SALE OF SEIZED PROPERTY								
	TOTAL: SALE OF SEIZED PROPERTY	0	0	0	0	0	0		
	TOTAL: FORFEITS	0	0	0	0	0	0		
	OTHER JUDGMENTS, FINES/FORFEIT								
001-00-359-0-0500	EVIDENCE FUND	0	0	0	0	7303.46	0	0	0
001-00-359-0-1100	FALSE ALARM FINES	12,000	3703.75	14,292	222.75	2905	20.33%	15,000	708
001-00-359-0-2000	SPECIAL POLICE TRUST REV	24,278	8359	17,600	0	11008	62.55%	15,000	(2,600)
001-00-359-0-4000	PARKING TICKETS	500	210	0	0	20	0	0	0
	TOTAL: OTHER FINES & FORFEITS	36,778	12272.75	31,892	222.75	21236.46	66.59%	30,000	(1,892)
	TOTAL: JUDGMENT/FINES/FORFEITS	72,762	56627.81	85,692	9458.04	43054.01	50.24%	85,926	234
	MISCELLANEOUS REVENUES								
	INTEREST AND OTHER EARNINGS								
	INTEREST								
001-00-361-1-1000	INTEREST EARNINGS-FLO	5,755	922.65	1,803	18.13	81.33	4.51%	163	(1,640)

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	TOTAL: INTEREST	5,755	922.65	1,803	18.13	81.33	4.51%	163	(1,640)
	NET INCR/DCR FAIR VALUE OF INV								
001-00-361-3-1000	INTEREST-AD VALOREM INVESTMENT	500	0	0	0	0	0	0	0
	TOTAL: NET FAIR VALUE OF INV	500	0	0	0	0	0	0	0
	TOTAL: INTEREST & OTHER EARN	6,255	922.65	1,803	18.13	81.33	4.51%	163	(1,640)
	RENTS & ROYALTIES								
001-00-362-0-3000	AMTRAK RENT	2,040	1020	2,040	170	1020	50.00%	2,040	0
001-00-362-0-4000	CONCESSION STAND RENT	0	500	0	100	500	0	1,000	1,000
	TOTAL: RENTS & ROYALTIES	2,040	1520	2,040	270	1520	74.51%	3,040	1,000
	DISPOSITION OF FIXED ASSETS								
001-00-364-0-1000	CEMETERY LOTS	33,825	16500	32,588	2200	12650	38.82%	25,300	(7,288)
001-00-364-0-1010	CEMETERY LOTS RESTRICTED	33,825	16500	32,588	2200	12650	38.82%	25,300	(7,288)
001-00-364-0-4900	SURPLUS EQUIPMENT-GENERAL	1,000	25	0	0	1417.29	0	0	0
	TOTAL: DISP OF FIXED ASSETS	68,650	33025	65,176	4400	26717.29	40.99%	50,600	(14,576)
	CONTR/DONATIONS FRM PRIVATE								
001-00-366-0-2000	CRIME PREVENTION	500	0	0	0	0	0	0	0
001-00-366-0-2100	VOLUNTEER PROGRAM	500	1206	0	0	876	0	0	0
001-00-366-0-2200	POLICE ATHLETIC LEAGUE	18,000	770	0	0	0	0	0	0
001-00-366-0-2400	GANG TASK FORCE DONATIONS	1,000	0	0	0	0	0	0	0
001-00-366-0-2500	VOCA	0	100	0	0	0	0	0	0
001-00-366-0-3000	CONTRIB FRM PUT HIST SOC	1,700	1700	0	0	0	0	0	0
001-00-366-0-8500	FIRE PUBLIC EDUCATION	17,000	15910	17,000	7194	15499	91.17%	0	(17,000)
001-00-366-0-9000	REID ST ISLAND CONTRIB	0	0	0	0	75	0	0	0
001-00-366-0-6100	CONTRIBUTIONS FROM GP FOR FD	0	0	10,000	0	10000	100.00%	0	(10,000)
	TOTAL: CONTRIB FRM PRIVATE	38,700	19686	27,000	7194	26450	97.96%	0	(27,000)
	SETTLEMENTS								
001-00-369-3-1000	REFUNDS/REIMBURSEMENTS	51,168	49737.11	50,000	3516.8	27062.41	54.12%	54,125	4,125

General Fund Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	TOTAL: SETTLEMENTS	51,168	49737.11	50,000	3516.8	27062.41	54.12%	54,125	4,125
	OTHER MISCELLANEOUS REV								
001-00-369-9-0500	MISC REVENUE	1,050	438.01	1,000	50	322	32.20%	644	(356)
001-00-369-9-1000	FDOT CONTRACT	51,654	25827.02	51,654	0	25827.02	50.00%	51,654	0
001-00-369-9-2000	INSURANCE CLAIMS-GENERAL	8,511	4032.97	1,000	1001.56	1495.47	149.55%	2,991	1,991
001-00-369-9-3000	FDOT LIGHTING MAINTENANCE	34,421	0	35,455	0	0	0	35,455	0
	TOTAL: OTHER MISC REVENUES	95,636	30298	89,109	1051.56	27644.49	31.02%	90,744	1,635
	TOTAL: MISCELLANEOUS REVENUES	262,449	135188.76	235,128	16450.49	109475.52	46.56%	198,671	(36,457)
	OTHER SOURCES								
	INTRAGOVERNMENTAL TRANSFERS IN								
	TOTAL: INTRAGOVT TRANSFERS IN	0	0	0	0	0	0		
	CONTRIBS FRM ENTERPRISE FUNDS								
001-00-382-0-1000	CONTRIB FROM UTILITIES	110,000	55000	260,000	65000	130000	50.00%	260,000	0
001-00-382-0-3000	CONTRIB FROM SANITATION	65,000	32500	95,000	23750	47500	50.00%	95,000	0
	CONTRIB FROM TIF (FRANK GEORGE)	0	0	0	0	0	0	300,000	300,000
	CONTRIB FROM TIF (MAINSTREET MGR)	0	0	0	0	0	0	59,467	59,467
	CONTRIB FROM PENSIONS (PLAN ADMIN)	0	0	0	0	0	0	9,689	9,689
	TOTAL: CONTRIBS FRM ENTERPRISE	175,000	87500	355,000	88750	177500	50.00%	724,156	369,156
	NONOPERATING SOURCES								
	TOTAL: NONOPERATING SOURCES	0	0	0	0	0	0		
	TOTAL: OTHER SOURCES	175,000	87500	355,000	88750	177500	50.00%	724,156	369,156
	TOTAL REVENUES	9,305,935	5138812.79	8,410,953	584539.64	5166384.83	61.42%	8,269,754	(141,199)

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	GENERAL GOVERNMENT SERVICES								
	CITY HALL								
	PERSONNEL SERVICES								
001-01-512-1-1100	EXECUTIVE SALARIES	237,933	118,977.36	227,733	27,988.29	151,798.32	66.66%	291,982	64,249
001-01-512-1-1110	COMMISSIONERS	81,788	34,078.35	81,788	6,815.67	40,894.02	50.00%	81,788	0
001-01-512-1-1200	REGULAR SALARIES	162,426	92,304.76	159,322	16,147.47	79,988.48	50.21%	160,095	773
001-01-512-1-1400	OVERTIME-GENERAL ADMIN	0	0.00	0	0.00	285.68	0.00%	0	0
001-01-512-1-2100	FICA TAX EXPENSE	36,884	17,804.01	35,866	3,699.68	19,825.96	55.28%	40,841	4,975
001-01-512-1-2200	RETIREMENT EXPENSE	66,261	32,648.89	83,604	9,420.49	50,341.54	60.21%	103,162	19,558
001-01-512-1-2300	HEALTH AND LIFE INSURANCE	40,618	22,501.13	36,314	3,130.58	18,783.48	51.73%	37,567	1,253
001-01-512-1-2400	WORKERS COMP	5,500	2,533.50	5,500	904.32	2,791.58	50.76%	5,500	0
001-01-512-1-2500	UNEMPLOYMENT COMP	0	3,533.40	0	0.00	0.00	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	631,410	324,381.40	630,127	68,106.50	364,709.06	57.88%	720,935	90,808
	OPERATING EXPENSES								
001-01-512-3-3100	PROFESSIONAL SERVICES	500	715.06	500	0.00	2,826.00	565.20%	500	0
001-01-512-3-3120	PHYSICALS	180	0.00	0	0.00	0.00	0.00%	0	0
001-01-512-3-3200	ACCOUNTING AND AUDITING	27,000	26,518.50	27,000	3,897.79	20,397.79	75.55%	27,000	0
001-01-512-3-3400	CONTRACTUAL SERVICES	30,000	14,425.00	20,000	0.00	0.00	0.00%	0	(20,000)
001-01-512-3-4020	SCHOOLING, CONFERENCE, ETC	1,500	205.00	1,000	20.00	1,180.00	118.00%	1,500	500
001-01-512-3-4021	SCHOOLING/CONF-E BOYNTON	1,000	415.00	1,000	-25.00	798.00	79.80%	1,000	0
001-01-512-3-4022	SCHOOLING/CONF-MAYOR	1,000	333.74	1,000	0.00	200.00	20.00%	1,000	0
001-01-512-3-4023	SCHOOLING/CONF-VMAYOR BROWN	1,998	1,559.78	1,500	99.00	1,086.50	72.43%	1,000	(500)
001-01-512-3-4024	SCHOOLING/CONF-COMM KITCHENS	500	46.88	500	0.00	0.00	0.00%	1,000	500
001-01-512-3-4025	SCHOOLING/CONF-COMM NORWOOD	1,000	456.50	1,000	0.00	716.86	71.69%	1,000	0
001-01-512-3-4026	SCHOOLING/CONF-COMM LEARY	1,000	0.00	1,000	0.00	50.00	5.00%	1,000	0
001-01-512-3-4027	SCHOOLING/CONF-BETSY DRIGGERS	1,000	100.00	1,000	-20.50	269.50	26.95%	1,000	0
001-01-512-3-4100	COMMUNICATIONS SERVICES	4,500	1,701.40	4,200	397.63	1,304.78	31.07%	3,200	(1,000)
001-01-512-3-4200	POSTAGE AND FREIGHT	5,000	3,211.13	5,000	1.85	1,814.52	36.29%	6,000	1,000
001-01-512-3-4310	NATURAL GAS	450	313.75	450	-8.91	28.54	6.34%	150	(300)
001-01-512-3-4320	ELECTRICITY	5,500	1,728.90	5,000	225.04	1,555.08	31.10%	4,500	(500)
001-01-512-3-4400	RENTALS AND LEASES	5,000	2,083.24	5,000	28.10	1,725.52	34.51%	7,000	2,000
001-01-512-3-4500	LIABILITY INSURANCE	11,000	8,458.16	11,000	2,668.45	9,479.90	86.18%	11,000	0
001-01-512-3-4610	BUILDING MAINTENANCE	3,000	697.83	2,500	1,252.59	2,658.78	106.35%	2,500	0
001-01-512-3-4620	EQUIPMENT MAINTENANCE	18,000	6,639.98	15,000	100.27	5,411.96	36.08%	15,000	0

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
001-01-512-3-4630	VEHICLE MAINTENANCE	300	0.00	300	0.00	0.00	0.00%	0	(300)
001-01-512-3-4700	PRINTING AND BINDING	6,000	1,445.61	5,000	65.50	1,395.65	27.91%	5,000	0
001-01-512-3-5100	OFFICE SUPPLIES	1,200	611.41	1,200	217.30	1,191.06	99.26%	2,000	800
001-01-512-3-5210	GAS AND LUBRICANTS	600	350.39	800	49.96	365.68	45.71%	800	0
001-01-512-3-5230	JANITORIAL SUPPLIES	500	394.20	500	81.35	323.67	64.73%	750	250
001-01-512-3-5260	UNIFORMS	500	367.95	500	0.00	0.00	0.00%	0	(500)
001-01-512-3-5280	OPERATING SUPPLIES	10,000	4,713.77	10,000	313.99	4,462.39	44.62%	10,000	0
001-01-512-3-5400	MEMBR,SUBSCRIPT,DUES	3,800	2,562.54	3,800	325.00	2,325.68	61.20%	3,800	0
	TOTAL: OPERATING EXPENSES	142,028	80,055.72	125,750	9,689.41	61,567.86	48.96%	107,700	(18,050)
	CAPITAL OUTLAY								
001-01-512-6-6400	CAPITAL OUTLAY	83,938	32,368.17	0	0.00	35,410.00	0.00%	0	0
	TOTAL: CAPITAL OUTLAY	83,938	32,368.17	0	0.00	35,410.00	0.00%	0	0
	DEBT SERVICE								
	PRINCIPAL								
	TOTAL: PRINCIPAL	0	0.00	0	0.00	0.00	0.00%		
	INTEREST								
	TOTAL: INTEREST	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: DEBT SERVICE	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: CITY HALL	857,376	436,805.29	755,877	77,795.91	461,686.92	61.08%	828,635	72,758

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	LEGAL COUNSEL								
	PERSONNEL SERVICES								
001-04-514-1-1000	EXECUTIVE SALARIES	17,180	8,590.02	17,180	1,431.67	8,590.02	50.00%	17,180	0
001-04-514-1-2100	FICA TAXES	1,314	478.20	1,314	82.63	495.76	37.73%	1,314	0
001-04-514-1-2200	RETIREMENT-GENERAL	2,405	1,202.58	3,711	309.24	1,855.44	50.00%	4,570	859
	TOTAL: PERSONNEL SERVICES	20,899	10,270.80	22,205	1,823.54	10,941.22	49.27%	23,064	859
	OPERATING EXPENSES								
001-04-514-3-3100	PROFESSIONAL SERVICES	29,000	22,895.09	35,000	7,594.94	16,076.34	45.93%	35,000	0
	TOTAL: OPERATING EXPENSES	29,000	22,895.09	35,000	7,594.94	16,076.34	45.93%	35,000	0
	TOTAL: LEGAL COUNSEL	49,899	33,165.89	57,205	9,418.48	27,017.56	47.23%	58,064	859
	OTHER GENERAL GOVT SERVICES								
	OPERATING EXPENSES								
001-04-519-3-3400	SAFETY PROGRAM	1,000	240.00	1,000	0.00	862.75	86.28%	1,000	0
001-04-519-3-3430	CHRISTMAS LIGHTING	3,000	4,161.68	3,000	0.00	2,958.63	98.62%	3,000	0
001-04-519-3-3470	MILLENNIUM TOWER EXPENSE	2,000	655.00	1,000	0.00	690.00	69.00%	1,000	0
001-04-519-3-4510	INSURANCE CLAIMS	20,000	20,000.00	10,000	0.00	0.00	0.00%	10,000	0
001-04-519-3-4590	100 BLOCK BLDG MAINTENANCE	0	154.00	0	0.00	0.00	0.00%	0	0
001-04-519-3-4800	ADVERTISING	1,500	0.00	1,000	0.00	555.00	55.50%	1,000	0
001-04-519-3-4900	LEGAL ADVERTISING	500	0.00	0	136.17	649.11	0.00%	0	0
001-04-519-3-5280	AZALEA FESTIVAL	1,000	1,112.69	1,000	4,075.44	4,075.44	407.54%	1,000	0
	TOTAL: OPERATING EXPENSES	29,000	26,323.37	17,000	4,211.61	9,790.93	57.59%	17,000	0
	CAPITAL OUTLAY								
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%		
	GRANTS & AIDS								
001-04-519-8-8210	CHAMBER OF COMMERCE	5,000	5,000.00	5,000	0.00	5,550.00	111.00%	5,000	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
001-04-519-8-8230	SOCIAL SERVICES	4,000	2,000.00	4,000	0.00	0.00	0.00%	4,000	0
001-04-519-8-8240	RIVER FRONT PARK PROG	5,000	5,000.00	5,000	0.00	5,000.00	100.00%	5,000	0
	TOTAL: GRANTS & AIDS	14,000	12,000.00	14,000	0.00	10,550.00	75.36%	14,000	0
	OTHER USES								
001-04-519-9-9000	CONTINGENCY	317,977	0.00	0	0.00	0.00	0.00%	0	0
001-04-519-9-9100	TIF CONTINGENCY	0	0.00	228,175	0.00	0.00	0.00%	186,927	(41,248)
	TOTAL: OTHER USES	317,977	0.00	228,175	0.00	0.00	0.00%	186,927	(41,248)
	INTRAGOVT TRANSFERS OUT								
001-04-581-0-9110	TRANSFER TO AIRPORT	22,249	0.00	113,769	0.00	0.00	0.00%	0	(113,769)
001-04-581-0-9120	TRANSFER TO GOLF	46,790	0.00	150,000	0.00	0.00	0.00%	140,247	(9,753)
	TOTAL: INTRAGOVT TRANSFERS OUT	69,039	0.00	263,769	0.00	0.00	0.00%	140,247	(123,522)
	TOTAL: OTHER GEN GOVT SERVICE	430,016	38,323.37	522,944	4,211.61	20,340.93	3.89%	358,174	(164,770)
	TOTAL: GENERAL GOVT SERVICES	1,337,291	508,294.55	1,336,026	91,426.00	509,045.41	38.10%	1,244,873	(91,153)

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	PUBLIC SAFETY								
								64,239	
	BUILDING & ZONING DEPARTMENT								
	PERSONNEL SERVICES								
001-02-524-1-1100	EXECUTIVE SALARIES	72,577	42,599.93	65,634	6,626.55	34,458.05	52.50%	68,916	3,282
001-02-524-1-1200	REGULAR SALARIES	105,952	52,915.54	105,953	10,228.18	60,327.38	56.94%	139,120	33,167
001-02-524-1-2100	FICA TAX EXPENSE	13,657	7,053.00	13,126	1,206.56	6,255.00	47.65%	15,915	2,789
001-02-524-1-2200	RETIREMENT EXPENSE	24,994	8,291.59	37,063	3,640.64	18,877.52	50.93%	55,338	18,275
001-02-524-1-2300	HEALTH AND LIFE INSURANCE	16,700	9,458.33	20,560	1,757.11	10,542.66	51.28%	21,085	525
001-02-524-1-2400	WORKERS COMP	4,800	2,202.57	4,800	786.20	2,426.94	50.56%	4,800	0
	TOTAL: PERSONNEL SERVICES	238,680	122,520.96	247,136	24,245.24	132,887.55	53.77%	305,173	58,037
	OPERATING EXPENSES								
001-02-524-3-3100	PROFESSIONAL SERVICES	11,070	4,393.28	10,000	378.01	1,037.01	10.37%	10,000	0
001-02-524-3-3120	PRE-EMPLOYMENT PHYSICALS	85	0.00	85	0.00	0.00	0.00%	170	85
001-02-524-3-3400	OTHER CONTRACTUAL SERVICES	55,500	27,243.50	40,000	6,147.21	28,090.96	70.23%	19,000	(21,000)
001-02-524-3-4020	SCHOOLING, CONFERENCE, ETC	1,000	253.48	4,000	171.75	192.21	4.81%	4,000	0
001-02-524-3-4100	COMMUNICATIONS SERVICES	3,281	1,730.16	2,500	487.82	2,023.78	80.95%	2,100	(400)
001-02-524-3-4200	POSTAGE AND FREIGHT	2,500	0.00	4,000	17.25	17.25	43.00%	2,500	(1,500)
001-02-524-3-4310	NATURAL GAS	400	608.14	800	24.72	118.26	14.78%	400	(400)
001-02-524-3-4320	ELECTRICITY	4,200	1,533.75	2,500	248.65	1,319.13	52.77%	3,200	700
001-02-524-3-4330	CREDIT CARD FEES	675	414.53	675	46.19	390.06	57.79%	675	0
001-02-524-3-4400	RENTALS AND LEASES	2,575	1,285.98	2,575	214.33	1,071.65	41.62%	1,000	(1,575)
001-02-524-3-4500	LIABILITY INSURANCE	3,500	2,368.90	3,500	849.05	2,565.77	73.31%	3,500	0
001-02-524-3-4610	BUILDING MAINTENANCE	2,500	466.82	2,500	25.00	892.24	35.69%	15,100	12,600
001-02-524-3-4620	EQUIPMENT MAINTENANCE	14,500	3,158.81	3,000	0.00	1,121.27	37.38%	2,200	(800)
001-02-524-3-4630	VEHICLE MAINTENANCE	500	194.82	1,000	186.43	290.75	29.08%	1,400	400
001-02-524-3-4700	PRINTING AND BINDING	600	262.29	400	107.00	821.92	205.48%	200	(200)
001-02-524-3-4800	ADVERTISING	150	0.00	150	0.00	0.00	0.00%	200	50
001-02-524-3-4900	LEGAL ADVERTISING	8,400	3,207.41	8,400	1,139.83	7,446.07	88.64%	10,000	1,600
001-02-524-3-5100	OFFICE SUPPLIES	500	256.28	500	0.00	188.76	37.75%	500	0
001-02-524-3-5110	CODE ENFORCEMENT	500	362.00	500	40.00	80.00	16.00%	350	(150)
001-02-524-3-5120	DEMOLITION	0	0.00	0	75.00	75.00	0.00%	13,926	13,926
001-02-524-3-5210	GAS AND LUBRICANTS	1,300	681.40	1,300	158.72	969.35	74.57%	1,200	(100)
001-02-524-3-5230	JANITORIAL SUPPLIES	200	58.49	300	0.00	60.55	20.18%	200	(100)
001-02-524-3-5260	UNIFORMS	1,000	374.21	200	39.05	187.34	93.67%	300	100

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
001-02-524-3-5280	OPERATING SUPPLIES	1,500	1,406.52	1,500	773.76	1,289.31	85.95%	1,500	0
001-02-524-3-5400	MEMBR,SUBSCRIPT,DUES	650	236.54	900	0.00	536.48	59.61%	1,000	100
	TOTAL: OPERATING EXPENSES	117,086	50,497.31	91,285	11,129.77	50,785.12	55.63%	94,621	3,336
	CAPITAL OUTLAY								
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%		
	OTHER USES								
	TOTAL: OTHER USES	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: B&Z DEPARTMENT	355,766	173,018.27	338,421	35,375.01	183,672.67	54.27%	399,794	61,373

MEMORANDUM

To: Matt Reynolds, Finance Director

FROM: Gary Getchell, Chief of Police

DATE: May 25, 2012

RE: FY 12/13 POLICE DEPARTMENT BUDGET PROPOSAL

In keeping with the direction provided for next year's budget proposal, we have made every attempt to reduce and control costs. Based on our assessment, many line items contained within our budget were cut during previous budget cycles and are now fixed with no room for additional cuts without further reductions in force (personnel). We have presented a budget that represents a $26,606 or .83% increase over the current 2011/2012 fiscal budget, which includes $104,461 to support the City's information technology. This costs breaks to $39,453 in operating costs and $65,188 in personnel (Chris Cheatham) Without the information technology function costs, the Police Department has presented a reduced budget of $3,095,589 or a (-3.3%) reduction.

Over the past several years, the Police Department has significantly decreased the overall operating budget through the elimination of four (4) police officer positions, one (1) of which was a management position (Commander), three (3) civilian positions, and decreases in operating costs. To yield additional reductions to the Police Department's budget would require additional cuts to Department personnel, wage and benefits concessions. As a matter of reference, every one (1) sworn officer position eliminated, the City would save $50,000+ annually. Obviously, these options would require a careful review of the legal and public safety consequences by the City Commission.

If the City requires additional reductions to the Police Department's budget, I will need specific direction related to staffing and the operation of the Police Department in order to facilitate more cuts.

The attached budget proposal for FY 12/13 includes the following notable changes:

- **PERSONNEL**
  - A (2.07%) decrease in the overall personnel costs due to the elimination of a Commander's position.
  - Staffing for FY 12/13 is budgeted at the current man-power allocation for sworn and civilian positions.

- No increase/decreases to projected retirement, medical insurance, or Workers' Compensation.

- **OPERATING**
  - ***Professional Services*** will increase by $40,096 or 154.22% due to cost related to maintaining the City's information technology infrastructure.
  - ***Vehicle Leases*** – Decrease of $28,302 or (-13.33%). We are proposing a major policy shift related to the Police Department's fleet; rather than replacing the lease vehicles due to expire within FY 12/13, the City would retain the current vehicles and purchase from the leasing company for a two (2) year term. This option does come with risk to include, further desecration of the vehicles with an increase in vehicle maintenance cost and principle and interest payments.
  - ***Gas & Lubricants*** – Based on fluctuating fuel prices, the FY 11/12 fuel budget was grossly under budgeted and requires an increase by $76,000 or 95%.
- **Capital**
  - Animal Control Vehicle Purchase, estimated at $8,800 or less. This vehicle's lease is expiring in FY 12/13 and would be more economical to purchase the vehicle than lease a replacement.
  - Purchase of leased fleet scheduled for replacement. This is major a shift in policy pertaining to the police fleet. Without this shift, the costs to replace expiring leases would require a significant increase to the Police Department's budget.
- **Contingency for Information Technology –** We have not included any upgrades or replacement for information technology infrastructure. Without a contingency for repairs or replacement of critical equipment, the City's information technology could be rendered useless indefinitely.

Including IT Budget

Palatka Police Department
Projected Budget FY 2012/2013 w/Current Positions

Personnel

		FY 2011/2012	Proposed FY 2012/2013	% Difference	
001-07-52-1-1-11-00	EXECUTIVE SALARIES	189,243.00	166,362.00	-12.09%	FY 2011/2012 reflects amount after ajdustments to budget in April 2012 ($38400.00)
001-07-52-1-1-12-00	REGULAR SALARIES	1,240,385.00	1,250,089.00	0.78%	
001-07-52-1-1-12-20	CLERICAL SALARIES	166,392.00	142,479.00	-14.37%	
001-07-52-1-1-13-00	OTHER SALARIES & WAGES	22,532.00	22,532.00	0.00%	
Sub Total: Salaries		1,618,552.00	1,581,462.00	**-2.29%**	
001-07-52-1-1-13-10	HOLIDAY PAY	46,689.00	47,383.00	1.49%	
001-07-52-1-1-14-00	OVERTIME REGULAR	92,800.00	95,700.00	3.13%	
001-07-52-1-1-14-10	OVERTIME CLERICAL	583.00	500.00	-14.24%	
001-07-52-1-1-21-00	FICA TAX EXPENSE	136,925.00	131,966.00	-3.62%	
001-07-52-1-1-22-00	RETIREMENT - CLERICAL	26,449.00	33,789.00	27.75%	
001-07-52-1-1-22-01	PENSION POLICE	230,819.00	228,049.00	-1.20%	
	STATE CONTRI-POLICE	66,457.00	66,457.00	0.00%	
001-07-52-1-1-23-00	HEALTH & LIFE INSURANCE	237,276.00	215,442.00	-9.20%	
001-07-52-1-1-24-00	WORKERS COMP	50,033.00	53,931.00	7.79%	
001-07-52-1-1-24-10	WORKERS COMP CLAIM	1,500.00	1,500.00	0.00%	
001-07-52-1-1-25-00	UNEMPLOYMENT COMP	0.00	0.00	0.00%	
Sub Total Benefits		889,531.00	874,717.00	**-1.67%**	
Total Salaries & BenefitS		***2,508,083.00***	***2,456,179.00***	***-2.07%***	

Operating Expense

		FY 11/12	FY 12/13	% Difference
001-07-52-1-3-31-00	PROFESSIONAL SERVICES	26,000.00	66,096.00	154.22%
001-07-52-1-3-31-20	PRE-EMPLOYMENT PHYSICALS	1,100.00	1,000.00	-9.09%
001-07-52-1-3-35-00	CONFIDENTAL INFORMANTS	8,500.00	8,500.00	0.00%
001-07-52-1-3-40-20	SCHOOLING, CONFERENCES	370.00	300.00	-18.92%
001-07-52-1-3-31-30	TRAINING & SCHOOLING	14,200.00	14,200.00	0.00%
001-07-52-1-3-41-00	COMMUNICATION SERVICES	31,380.00	31,380.00	0.00%
001-07-52-1-3-42-00	POSTAGE & FREIGHT	2,300.00	1,300.00	-43.48%
001-07-52-1-3-43-10	NATURAL GAS	700.00	700.00	0.00%
001-07-52-1-3-43-20	ELECTRICITY	18,919.00	12,000.00	-36.57%
001-07-52-1-3-43-80	ANIMAL CONTROL	4,200.00	5,000.00	19.05%
001-07-52-1-3-43-90	K-9 Care	1,000.00	1,000.00	0.00%
001-07-52-1-3-44-00	RENTALS & LEASES	12,783.00	12,783.00	0.00%
001-07-52-1-3-44-50	VEHCILE LEASES	215,513.00	187,211.00	-13.13%
001-07-52-1-3-45-00	LIABILITY INSURANCE	75,000.00	75,000.00	0.00%
001-07-52-1-3-45-10	INSURANCE CLAIMS	0.00	0.00	0.00%
001-07-52-1-3-46-10	BUILDING MAINTENANCE	6,000.00	6,000.00	0.00%
001-07-52-1-3-46-20	EQUIPMENT MAINTENANCE	10,000.00	10,000.00	0.00%

001-07-52-1-3-46-30	VEHICLE MAINTENANCE	48,000.00	55,200.00	15.00%
001-07-52-1-3-46-40	RADIO MAINTENANCE	2,000.00	2,000.00	0.00%
001-07-52-1-3-46-80	RANGE MAINTENANCE	1,000.00	1,000.00	0.00%
001-07-52-1-3-47-00	PRINTING & BINDING	4,500.00	4,500.00	0.00%
001-07-52-1-3-51-00	OFFICE SUPPLIES	4,000.00	4,000.00	0.00%
001-07-52-1-3-52-10	GAS & LUBRICANTS	80,000.00	156,000.00	95.00%
001-07-52-1-3-52-30	JANITORIAL SUPPLIES	2,500.00	2,500.00	0.00%
001-07-52-1-3-52-60	UNIFORMS	16,850.00	16,850.00	0.00%
001-07-52-1-3-52-80	OPERATING SUPPLIES	26,000.00	22,000.00	-15.38%
001-07-52-1-3-53-00	PETTY CASH REIMBURSEMENT	300.00	300.00	0.00%
001-07-52-1-3-54-00	MEMBERSHIPS/SUBCRIPTIONS/I	2,000.00	1,394.00	-30.30%
TOTAL OPERATING EXPENSE		615,115.00	698,214.00	13.51%
CAPITAL OUTLAY	ANIMAL CONTROL TRUCK		8,800.00	
TOTAL CAPITAL OUTLAY		0.00	8,800.00	100%
DEBT SERVICE				
PRINCIPAL				
001-07-517-7-0000	Police Vehicle - Unknown Bank	0.00	22,600.00	100%
001-07-517-7-7102	HANCOCK POL VEH	9,123.00	7,045.00	-23%
TOTAL: PRINCIPAL			29,645.00	
INTEREST				
001-07-517-7-0000	Police Vehicle - Unknown Bank	0.00	1,685.00	100%
001-07-517-7-7202	HANCOCK POL VEH	401.00	98.00	-76%
	TOTAL: INTEREST	401.00	1,783.00	345%
	TOTAL: DEBT SERVICE	9,524.00	31,428.00	230%
001-07-52-1-8-83	GRANTS & AIDS			
1-8-83-20	Bullet Proof Grant - 50% City	5,013.00	2,500.00	
1-8-83-70	Bullet Proof Grant	5,013.00	2,500.00	
	JAG Local 2012	22,000.00	11,184.00	
1-8-84-80	JAG 2011	14,118.00	0.00	
1-8-84-90	JAG County Wide 2012	21,364.00	16,030.60	
	TOTAL: GRANTS	67,508.00	32,214.60	-52%
TOTAL PPD BUDGET		***3,200,230.00***	***3,226,836***	***0.83%***

Palatka Police Department
Projected Budget FY 2012/2013 w/Current Positions

Without IT Budget

Personnel

		FY 2011/2012	Proposed FY 2012/2013	% Difference	
001-07-52-1-1-11-00	EXECUTIVE SALARIES	189,243.00	166,362.00	-12.09%	FY 2011/2012 reflects amount after ajdustments to budget in April 2012 ($38400.00)
001-07-52-1-1-12-00	REGULAR SALARIES	1,240,385.00	1,250,089.00	0.78%	
001-07-52-1-1-12-20	CLERICAL SALARIES	166,392.00	142,479.00	-14.37%	
001-07-52-1-1-13-00	OTHER SALARIES & WAGES	22,532.00	22,532.00	0.00%	
Sub Total: Salaries		1,618,552.00	1,581,462.00	**-2.29%**	
001-07-52-1-1-13-10	HOLIDAY PAY	46,689.00	47,383.00	1.49%	
001-07-52-1-1-14-00	OVERTIME REGULAR	92,800.00	95,700.00	3.13%	
001-07-52-1-1-14-10	OVERTIME CLERICAL	583.00	500.00	-14.24%	
001-07-52-1-1-21-00	FICA TAX EXPENSE	136,925.00	131,966.00	-3.62%	
001-07-52-1-1-22-00	RETIREMENT - CLERICAL	26,449.00	33,789.00	27.75%	
001-07-52-1-1-22-01	PENSION POLICE	230,819.00	228,049.00	-1.20%	
	STATE CONTRI-POLICE	66,457.00	66,457.00	0.00%	
001-07-52-1-1-23-00	HEALTH & LIFE INSURANCE	237,276.00	215,442.00	-9.20%	
001-07-52-1-1-24-00	WORKERS COMP	50,033.00	53,931.00	7.79%	
001-07-52-1-1-24-10	WORKERS COMP CLAIM	1,500.00	1,500.00	0.00%	
001-07-52-1-1-25-00	UNEMPLOYMENT COMP	0.00	0.00	0.00%	
Sub Total Benefits		889,531.00	874,717.00	**-1.67%**	
Total Salaries & BenefitS		***2,508,083.00***	***2,456,179.00***	***-2.07%***	

Operating Expense

		FY 11/12	FY 12/13	% Difference
001-07-52-1-3-31-00	PROFESSIONAL SERVICES	26,000.00	26,643.00	2.47%
001-07-52-1-3-31-20	PRE-EMPLOYMENT PHYSICALS	1,100.00	1,000.00	-9.09%
001-07-52-1-3-35-00	CONFIDENTAL INFORMANTS	8,500.00	8,500.00	0.00%
001-07-52-1-3-40-20	SCHOOLING, CONFERENCES	370.00	300.00	-18.92%
001-07-52-1-3-31-30	TRAINING & SCHOOLING	14,200.00	14,200.00	0.00%
001-07-52-1-3-41-00	COMMUNICATION SERVICES	31,380.00	31,380.00	0.00%
001-07-52-1-3-42-00	POSTAGE & FREIGHT	2,300.00	1,300.00	-43.48%
001-07-52-1-3-43-10	NATURAL GAS	700.00	700.00	0.00%
001-07-52-1-3-43-20	ELECTRICITY	18,919.00	12,000.00	-36.57%
001-07-52-1-3-43-80	ANIMAL CONTROL	4,200.00	5,000.00	19.05%
001-07-52-1-3-43-90	K-9 Care	1,000.00	1,000.00	0.00%
001-07-52-1-3-44-00	RENTALS & LEASES	12,783.00	12,783.00	0.00%
001-07-52-1-3-44-50	VEHCILE LEASES	215,513.00	187,211.00	-13.13%
001-07-52-1-3-45-00	LIABILITY INSURANCE	75,000.00	75,000.00	0.00%
001-07-52-1-3-45-10	INSURANCE CLAIMS	0.00	0.00	0.00%
001-07-52-1-3-46-10	BUILDING MAINTENANCE	6,000.00	6,000.00	0.00%
001-07-52-1-3-46-20	EQUIPMENT MAINTENANCE	10,000.00	10,000.00	0.00%

001-07-52-1-3-46-30	VEHICLE MAINTENANCE	48,000.00	55,200.00	15.00%
001-07-52-1-3-46-40	RADIO MAINTENANCE	2,000.00	2,000.00	0.00%
001-07-52-1-3-46-80	RANGE MAINTENANCE	1,000.00	1,000.00	0.00%
001-07-52-1-3-47-00	PRINTING & BINDING	4,500.00	4,500.00	0.00%
001-07-52-1-3-51-00	OFFICE SUPPLIES	4,000.00	4,000.00	0.00%
001-07-52-1-3-52-10	GAS & LUBRICANTS	80,000.00	156,000.00	95.00%
001-07-52-1-3-52-30	JANITORIAL SUPPLIES	2,500.00	2,500.00	0.00%
001-07-52-1-3-52-60	UNIFORMS	16,850.00	16,850.00	0.00%
001-07-52-1-3-52-80	OPERATING SUPPLIES	26,000.00	22,000.00	-15.38%
001-07-52-1-3-53-00	PETTY CASH REIMBURSEMENT	300.00	300.00	0.00%
001-07-52-1-3-54-00	MEMBERSHIPS/SUBCRIPTIONS/I	2,000.00	1,394.00	-30.30%
TOTAL OPERATING EXPENSE		615,115.00	658,761.00	7.10%
CAPITAL OUTLAY	ANIMAL CONTROL TRUCK		8,800.00	
TOTAL CAPITAL OUTLAY		0.00	8,800.00	100%
DEBT SERVICE				
PRINCIPAL				
001-07-517-7-0000	Police Vehicle - Unknown Bank	0.00	22,600.00	100%
001-07-517-7-7102	HANCOCK POL VEH	9,123.00	7,045.00	-23%
TOTAL: PRINCIPAL			29,645.00	
INTEREST				
001-07-517-7-0000	Police Vehicle - Unknown Bank	0.00	1,685.00	100%
001-07-517-7-7202	HANCOCK POL VEH	401.00	98.00	-76%
	TOTAL: INTEREST	401.00	1,783.00	345%
	TOTAL: DEBT SERVICE	9,524.00	31,428.00	230%
001-07-52-1-8-83	**GRANTS & AIDS**			
1-8-83-20	Bullet Proof Grant - 50% City	5,013.00	2,500.00	
1-8-83-70	Bullet Proof Grant	5,013.00	2,500.00	
	JAG Local 2012	22,000.00	11,184.00	
1-8-84-80	JAG 2011	14,118.00	0.00	
1-8-84-90	JAG County Wide 2012	21,364.00	16,030.60	
	TOTAL: GRANTS	67,508.00	32,214.60	-52%
TOTAL PPD BUDGET		***3,200,230.00***	***3,187,382.60***	***-0.40%***

Palatka Police Department
Proposed Operating Expense Budget
2012/2013

Operating Expenses				Current Yr.	Next Year Budget	Increase/Decrea	% Increase/Decrease
07-3-31-0	**Professional Services**			**26,000.00**	**66,096.00**	*40,096.00*	154.22%
					26,643.00	*(Reflects total actual PD amount)*	
	Advanced Security	720.00					
	Clerk of Courts	4,180.00					
	Lexis Nexis	1,560.00					
	Palatka Daily News	1,000.00					
	Psychological Services	1,375.00					
	Towing	490.00					
	Crime File	8,000.00					
	Power DMS	832.00					
	Biokey	5,966.00					
	Telestaff	2,520.00					
	Sub Total:	**26,643.00**					
	IT Budget						
	Symantec Virus Protection		1,800.00				
	Backup Exec		2,001.00				
	Firewall Update		501.00				
	Shell System		5,451.00				
	Upgrade to exchange server		$29,700				
	Sub Total:		**39,453.00**				
07-3-31-2	**Pre-employment Physicals**			**1,100.00**	**1,000.00**	*0.00*	-9.09%
	Psychological Evals added for civilians						

07-3-35-0	**Confidential Informants**	**8,500.00**	**8,500.00**	*0.00*	0.00%
	Used to pay confidential informant, purchase drugs on drug cases and other criminal cases				
07-3-40-2	**Schooling / Conference**	**370.00**	**300.00**	*-70.00*	-18.92%
	Executive conferences that include Chief's Conference, Accreditation Human Resource Management etc.				
07-3-40-3	**Training and Schooling**	**14,200.00**	**14,200.00**	*0.00*	0.00%
07-3-41-0	**Communications Services**	**31,380.00**	**31,380.00**	*0.00*	0.00%
	Telephone system and cell phones				
07-3-42-0	**Postage and Freight**	**2,300.00**	**1,300.00**	*-1,000.00*	-43.48%
07-3-43-1	**Natural Gas**	**700.00**	**700.00**	*0.00*	0.00%
07-3-43-2	**Electricity**	**18,919.00**	**12,000.00**	*-6,919.00*	-36.57%
07-3-43-8	**Animal Control**	**4,200.00**	**5,000.00**	*800.00*	19.05%

07-3-43-9	K-9 Care			1,000.00	1,000.00	0.00	0.00%
07-3-44-0	Rentals and Leases			12,783.00	12,783.00	0.00	0.00%
07--3-44-5	Vehicle Leases			215,513.00	187,211.00	-28,302.00	-13.13%
	2009 Sedan (11)	Crown Vic 5 yr	83,700.00				
	2009 SUV Super (1)	Exped 5 yr	7,608.00				
	2009 SUV Corp (2)	Exped 5 yr	15,216.00				
	2009 Admin Sedan (1)	Charger 5 yr	5,277.12				
	2010 Sedans (8) Impalas	Impalas 5 yr	58,276.92				
	2013 supervisor SUV (1)	Tahoe 5 yr	7,254.00				
	2013 Admin Sedan (2)	Altima 5 yr	9,878.56				
			187,210.60				
07-3-45-0	Liability Insurance			75,000.00	75,000.00	0.00	0.00%
07-3-45-1	Insurance Claims			0.00	0.00	0.00	
07-3-46-1	Building Maintenance			6,000.00	6,000.00	0.00	0.00%

07-3-46-2	Equipment Maintenance	10,000.00	10,000.00	*0.00*	0.00%
07-3-46-3	Vehicle Maintenance	48,000.00	55,200.00	*7,200.00*	15.00%
07-3-46-4	Radio Maintenance	2,000.00	2,000.00	*0.00*	0.00%
07-3-46-8	Range maintenance	1,000	1,000.00	*0.00*	0.00%
07-3-47-0	Printing and Binding	4,500.00	4,500.00	*0.00*	0.00%
07-3-51-0	Office Supplies	4,000.00	4,000.00	*0.00*	0.00%
07-3-52-1	Gas & Lubricants	80,000.00	156,000.00	*76,000.00*	95.00%
07-3-52-3	Janitorial Supplies	2,500.00	2,500.00	*0.00*	0.00%

07-3-52-6	Uniforms		16,850.00	16,850.00	0.00	0.00%
07-3-52-8	Operating Supplies		26,000.00	22,000.00	-4,000.00	-15.38%
07-3-53-00	Petty Cash Reimbursement		300.00	300.00	0.00	0.00%
07-3-54-0	Memberships/Subscription/Dues		2,000.00	1,394.00	-606.00	-30.30%
	Florida Police Association	200.00				
	International Assocation of Chiefs of Police	250.00				
	Associaition of Crime Analysts	95.00				
	FLA_PAC	75.00				
	Northeast FL Intelligence Unit	25.00				
	PERF	160.00				
	Quinlan Law Updates	255.00				
	Goulds Publications	264.00				
	FPELRA	70.00				
		1,394.00				
Total Proposed PPD Operating Expenses for 2012/2013			615,115.00	698,214.00	83,099.00	13.51%

Palatka Police Department
FY 12/13 Budget Proposal

Revenue Projections

Animal Control	1,500.00
False Alarm Program	15,000.00
Traffic Citations	40,000.00
Investigative Costs	2,000.00
Offender Payments	200.00
Misc. (Admin fees, taxi fees ect.)	15,000.00
Reports	3,200.00
Seizures & Forfeitures	15,000.00
Total estimated revenue	91,900.00

Proposed budget with current positions

PALATKA POLICE DEPARTMENT
FY 2012/2013 SALARY PROJECTIONS w/ ALL POSITIONS

			FY 10/11	FY 11/12	%	FY 12/13	
001-07-52-1-1-11-00		EXECUTIVE SALARIES	226,190.00	189,243.00		**166,361.73**	(22881.27)
001-07-52-1-1-12-00		REGULAR SALARIES	1,307,904.00	1,240,385.00		**1,250,089.29**	9704.29
001-07-52-1-1-12-20		CLERICAL SALARIES	141,903.00	166,392.00	%	**142,479.24**	(23912.76)
001-07-52-1-1-13-00		OTHER SALARIES & WAGES	22,532.00	22,532.00		**22,531.76**	(0.24)
		Sub Total Salaries	*1,698,529.00*	*1,618,552.00*		*1,581,462.02*	(37089.98)
001-07-52-1-1-13-10		HOLIDAY PAY	52,000.00	46,689.00		**47,382.74**	
		CONTRACTUAL WORKERS	34,040.00	0.00		**0.00**	
001-07-52-1-1-14-00		OVERTIME REGULAR	107,300.00	92,800.00		**95,700.00**	
001-07-52-1-1-14-10		OVERTIME CLERICAL	500.00	583.00		**499.98**	
001-07-52-1-1-21-00		FICA TAX EXPENSE	142,162.00	136,925.00		**131,965.92**	
001-07-52-1-1-22-00		RETIREMENT - CLERICAL	23,091.00	26,449.00		**33,789.10**	
001-07-52-1-1-22-01		PENSION POLICE	267,556.00	230,819.00		**228,048.61**	
		STATE CONTR-POLICE	66,457.00	66,457.00		**66,457.00**	
001-07-52-1-1-23-00		HEALTH & LIFE INSURANCE	303,176.00	237,276.00		**215,442.12**	
001-07-52-1-1-24-00		WORKERS COMP	59,130.00	50,033.00		**53,930.51**	
001-07-52-1-1-24-10		WORKERS COMP CLAIM	1,500.00	1,500.00		**1,500.00**	
001-07-52-1-1-25-00		UNEMPLOYMENT COMP	500.00	0.00		**0.00**	
001-07-52-1-1-35-00		ACCRUED SALARIES	0.00	0.00		**0.00**	
		Sub Total Benefits	**1,057,412.00**	**889,531.00**		**874,715.98**	
		TOTAL SALARY & BENEFITS	2,755,941.00	2,508,083.00	**-15.88%**	**2,456,178.00**	**-2.07%**
						$2,389,721.00	
						$66,457.00	

WORK/PPD FY 2012 - 2013 Salary Budget, 43 Positions.xls

MAINTAIN CURRENT SERVICES
CURRENT DEPT as of 8/8/12

PALATKA POLICE DEPARTMENT FY 2012/2013 SALARY PROJECTIONS

DOE	S/G	NAME	WKS	RATE	DOR	NEW S/G	WKS	RATE	STATE INC		3% ADJ	LONG	LONG DUE DATE	LONG ADD		UNIFORM CLEAN
06/11/01	76I	GETCHELL	52	1614.76	12/11/09	N/A	0	0.00	30.00			80.74	6/11/11			30.00
08/17/89	66I	GRIFFITH	52	1230.68	8/17/09	N/A	0	0.00	30.00		26.24	145.45	8/17/14	1432.37		30.00
TOTAL		2		$2,845.44					$60.00		$26.24	$226.19		$1,432.37		$60.00
REGULAR SALARIES Patrol Operations 7-120																
7/7/05	55B	ASHLEY, CPL, K-9	52	683.25	10/01/09	N/A			27.70	52.82			07/07/15			30.00
10/25/99	58G	BROWN, SGT	52	939.08	10/01/09	N/A			9.23			48.95	10/25/14			30.00
1/5/08	52A	BRYANT	52	604.26	10/01/09	N/A			4.62				01/06/18			30.00
3/17/11	52A	CLINE	52	604.26	09/17/11	N/A			18.46				03/17/21			30.00
1/5/05	56A	DAVIS, CPL	52	650.72	10/01/09	N/A			0.00				01/05/15			30.00
11/18/10	52A	FRENCH	52	604.26	05/18/11	N/A							11/18/20			30.00
7/21/11	52A	GILLESPIE	52	604.26	01/21/12	N/A			18.46				07/21/21			30.00
4/14/11	52A	HALE	52	604.26	10/14/11	N/A							04/14/21			30.00
3/31/97	58G	HAWKINS, SGT	52	939.08	10/01/09	N/A			32.50			91.64	03/31/12			30.00
1/5/08	52A	HUGHES	52	604.26	10/01/09	N/A			20.00				01/05/18			30.00
5/30/09	52A	HUSKEY	52	604.26	10/01/09	N/A			4.61				06/30/19			30.00
2/16/12	52A	JOBON	52	604.26	08/16/12	N/A			18.46				02/16/22			30.00
7/29/04	55B	KOFLER, CPL	52	683.25	10/01/09	N/A	0	0.00	5.00				07/29/14			30.00
5/8/12	52A	LAZO	52	604.26		N/A										30.00
3/17/11	52A	LEE	52	604.26	06/17/11	N/A	0	0.00	0.00				03/17/21			30.00
2/17/11	54A	MARTIN	52	604.26	08/17/11	N/A			18.46				02/17/21			30.00
8/12/04	65A	MAST, CPL	52	650.72	10/01/09	N/A			4.61				06/12/14			30.00
10/1/07	58D	MEREDITH, SGT	52	811.21	10/01/09	N/A			9.24				10/01/17			30.00
10/5/95	58F	NEWCOMB, SGT	52	864.36	10/1/09	N/A			32.50			85.28				30.00
	52A	OPEN	52	604.26		N/A										30.00
10/10/02	52C	REEVES	52	888.19	10/01/09	N/A			9.23			33.31	10/10/12			30.00
07/14/94	58H	REINHOLD, SGT	52	986.03	10/01/09	N/A			30.02	38.58		87.88	07/14/14			30.00
2/26/04	52C	TIPTON	52	886.19	10/01/09	N/A			11.54				2/26/14			30.00
11/11/04	52B	WALSH	52	634.47	10/01/09	N/A			8.92				11/11/14			30.00
8/2/04	58A	WILLIAMS, SGT	52	700.75	10/01/09	N/A			4.62				07/29/14			30.00
TOTAL		26		17166.42					388.18	91.80		348.04		6.58		780.00
REGULAR SALARIES Criminal Investigations 7-120																
06/25/98	54E	CHEATHAM	52	771.86	10/01/09	N/A			13.85			38.58	06/25/13	38.58		30.00
10/1/09	52A	EGAN	52	604.26	10/01/09	N/A			8.92				10/01/19			30.00
8/14/00	52C	DIETER-EVEY	52	888.19	10/01/09	N/A			4.62			33.31	08/14/10			30.00
8/6/96	54F	LASSITER	52	810.24	10/01/09	N/A			30.00			76.32	08/06/11			30.00
2/18/99	58E	SHAW, SGT	52	861.77	10/01/09	N/A			25.77			42.59	02/18/14			30.00
TOTAL		5		$3,784.13					881.16			$190.80		$38.58		$150.00
REGULAR SALARIES Street Crimes Unit 7-120																
3/3/05	54A	FORSYTHE	52	634.85	10/01/09	N/A			7.50				03/03/15			30.00
11/29/07	52D	HAGER	52	698.50	11/29/09	N/A			0.00				11/29/17			30.00
1/21/10	52A	HUDDLESTON	52	604.26	10/01/09	N/A										30.00
TOTAL		3		$31,666.62				$0.00	$446.43	$136.88	$0.00	$603.08				$90.00
CLERICAL SALARIES 7-122				[illegible]					978.17	91.80	26.24	1608.12				1050.000
7/12/07	31C	ANDERSON	52	396.64	01/12/08								07/12/17			30.00
9/22/11	31C	BRAGG	52	396.64	03/22/12								09/22/21			30.00
4/23/12		CONYERS	52	185.00												
9/29/11	28B	DITTO	52	360.78	03/29/12								09/29/21			30.00
11/26/07	28B	HOPKINS	52	350.78	05/26/08								11/26/17			30.00
9/29/11	37E	PARSONS	52	507.13	03/29/12								09/29/21			30.00
11/5/09		WHITEMAN	52	538.40	11/05/09											
TOTAL		7		$2,706.37				$0.00	$0.00	$0.00	$0.00	0.00				150.00
OTHER SALARY/WAGES 7-130																
2/24/04	28F	BAKER	52	426.38	07/24/04								2/24/14			30.00
TOTAL		1		$426.38				$0.00	$0.00	$0.00	$0.00	$0.00				$30.00
				$3,131.75												180.00
TOTALS - PPD BUDGET				$48,483.28				$0.00	$978.17	$221.46	$26.24	$1,686.12		1478.96		$14,780.00
TOTAL POSITIONS		43														

NAME	S/B TOTAL	HOLIDAY PAY	OVERTIME	TOTAL PAY			FICA 7.65%					
GETCHELL	$90,096.12	0.00	0.00	[illegible]	661.52	14,503.87	6,891.59	[illegible]	$122,798.04	$4,139.90	$116,658.14	$69.04
GRIFFITH	$76,275.61	0.00	0.00	[illegible]	661.52	12,280.37	5,835.08	[illegible]	$108,198.64	$4,289.48	$99,930.16	$50.57
TOTAL	$166,361.73	$0.00	$0.00	$166,361.73	$16,070.40	$26,784.24	$12,726.67	[illegible]	$227,987.00	$11,399.40	$216,588.30	$109.61
ASHLEY, CPL, K-9	$40,061.24	1,421.90	2,900.00	$44,403.14	15.93	6,453.08	3,398.84	1,503.08	$64,847.27	$2,797.36	$53,149.90	$28.90
BROWN, SGT	$52,113.52	[illegible]	2,900.00	[illegible]	388.21	8,390.28	4,360.81	[illegible]	$76,367.90	$3,818.40	$72,549.51	$36.72
BRYANT	$32,021.76	1,217.76	2,900.00	[illegible]	388.21	5,156.50	2,764.67	[illegible]	$48,919.03	$2,468.96	$47,423.08	$24.00
CLINE	$32,741.44	1,344.44	2,900.00	[illegible]	211.18	5,271.37	2,821.85	[illegible]	$48,742.06	$2,437.10	$46,304.96	$23.43
DAVIS, CPL	$34,197.44	1,391.44	2,900.00	[illegible]	400.02	5,505.79	2,937.51	[illegible]	$62,924.83	$2,846.34	$50,278.56	$29.44
FRENCH	$31,781.52	[illegible]	2,900.00	[illegible]	211.18	5,116.82	2,745.59	[illegible]	$47,478.42	$2,373.92	$45,104.50	$22.83
GILLESPIE	$32,741.44	1,344.44	2,900.00	[illegible]	211.18	5,271.37	2,821.85	[illegible]	$48,742.06	$2,437.10	$46,304.96	$23.43
HALE	$31,781.52	[illegible]	2,900.00	[illegible]	211.18	5,116.82	2,745.59	[illegible]	$47,478.42	$2,373.92	$45,104.50	$22.83
HAWKINS, SGT	$55,847.44	2,126.44	2,900.00	[illegible]	484.82	8,969.24	4,641.55	2,348.78	$82,178.89	$4,108.84	$78,068.04	$39.51
HUGHES	$32,821.52	[illegible]	2,900.00	[illegible]	211.18	5,284.26	2,828.21	[illegible]	$48,847.48	$2,442.37	$46,405.11	$23.48
HUSKEY	$32,021.24	1,217.74	2,900.00	[illegible]	484.82	5,155.42	2,764.63	[illegible]	$51,075.27	$2,863.76	$48,521.50	$24.58
JOBON	$32,741.44	[illegible]	2,900.00	$36,949.86	661.52	5,271.37	2,819.02	[illegible]	$54,106.46	$2,704.32	$51,401.08	$26.01
KOFLER, CPL	$36,149.00	1,376.50	2,900.00	$40,425.50	661.52	5,819.98	3,092.55	[illegible]	$58,831.87	$2,931.88	$55,700.27	$28.19
LAZO	$31,781.52	[illegible]	2,900.00	$35,880.04	211.18	5,116.82	2,745.59	[illegible]	$47,478.42	$2,373.92	$45,104.50	$22.83
LEE	$31,781.52	[illegible]	2,900.00	[illegible]	661.52	5,116.82	2,745.59	[illegible]	$62,862.80	$2,844.12	$50,238.37	$26.42
MARTIN	$32,741.44	1,344.44	2,900.00	[illegible]	4.80	5,271.37	2,821.85	[illegible]	$48,283.10	$2,313.16	$43,949.95	$22.24
MAST, CPL	$34,437.16	[illegible]	2,900.00	$38,847.82	661.52	5,544.38	2,956.56	[illegible]	$58,378.39	$2,818.92	$53,559.47	$27.10
MEREDITH, SGT	$43,023.40	[illegible]	2,900.00	$47,564.30	0.00	6,928.77	3,638.67	[illegible]	$68,743.11	$2,887.16	$56,755.96	$28.72
NEWCOMB, SGT	$52,890.24	[illegible]	2,900.00	[illegible]	661.52	8,531.43	4,430.48	[illegible]	$80,801.74	$4,040.08	$78,761.65	$38.65
OPEN	$31,781.52	[illegible]	2,900.00	[illegible]	661.52	5,116.82	2,745.59	[illegible]	$62,862.80	$2,844.12	$50,238.37	$25.42
REEVES	$37,213.98	1,417.46	2,900.00	$41,531.42	388.21	5,991.45	3,177.15	[illegible]	$64,764.06	$2,837.70	$53,916.36	$27.29
REINHOLD, SGT	$59,770.52	[illegible]	2,900.00	[illegible]	388.21	9,623.05	4,963.20	[illegible]	$86,384.84	$4,316.23	$82,048.32	$41.52
TIPTON	$35,601.96	[illegible]	2,900.00	[illegible]	661.52	5,731.92	3,049.09	[illegible]	$67,911.74	$2,894.68	$55,018.15	$27.84
WALSH	$33,712.28	[illegible]	2,900.00	[illegible]	661.52	5,427.68	2,898.97	1,264.21	$48,434.16	$2,771.21	$52,852.95	$28.65
WILLIAMS, SGT	$37,039.24	1,418.74	2,900.00	$41,346.98	661.52	5,963.32	3,163.27	1,398.97	$68,803.76	$2,990.19	$56,813.59	$28.75
TOTAL	$938,714.28	[illegible]	$72,500.00	$1,048,753.64	$121,986.88	$161,133.18	$80,076.68	$36,391.82	$1,430,125.86	$71,786.30	$1,363,366.86	$27.50
CHEATHAM	$43,752.80	[illegible]	2,900.00	[illegible]	661.52	7,044.20	3,695.02	1,840.73	$66,618.18	$3,430.96	$65,188.22	$32.99
EGAN	$32,141.36	[illegible]	2,900.00	[illegible]	661.52	5,174.76	2,774.17	[illegible]	$53,386.19	$2,867.81	$50,688.38	$25.65
DIETER-EVEY	$38,974.24	[illegible]	2,900.00	[illegible]	661.52	5,952.85	3,158.11	[illegible]	$60,716.22	$2,956.91	$56,732.31	$26.71
LASSITER	$48,021.13	[illegible]	2,900.00	[illegible]	211.18	7,731.40	4,035.70	[illegible]	$64,886.31	$3,442.82	$65,413.49	$33.10
SHAW, SGT	$48,206.76	[illegible]	2,900.00	[illegible]	661.52	7,761.29	4,060.45	[illegible]	$74,604.76	$3,726.24	$70,779.51	$36.62
TOTAL	$209,096.29	$7,682.16	$14,500.00	[illegible]	$34,287.12	$33,664.50	$17,713.46	$7,091.11	$326,664.84	$16,383.73	$306,801.91	$31.36
				$231,546.45								
FORSYTHE	$33,762.20	1,284.75	2,900.00	[illegible]	661.52	5,435.71	2,902.94	[illegible]	$64,409.87	$2,774.48	$52,715.36	$26.66
HAGER	$38,734.00	[illegible]	2,900.00	[illegible]	661.52	5,814.17	3,139.02	[illegible]	$60,401.86	$2,870.10	$56,431.87	$28.56
HUDDLESTON	$31,781.52	[illegible]	2,900.00	[illegible]	211.18	5,116.82	2,745.59	[illegible]	$47,478.42	$2,373.92	$45,104.50	$22.83
TOTAL	$102,277.72	[illegible]	$8,700.00	[illegible]	$15,410.84	$16,466.71	$8,787.66	[illegible]	$162,370.36	$8,118.51	$154,251.74	$28.02
CLERICAL SALARIES 7-122	$1,280,068.28	$47,383.74	$86,700.00	$1,386,172.63		228,048.61						
ANDERSON	$20,965.28	0.00	83.33	$21,068.61	484.62	4,532.82	1,611.75	52.46	$33,081.08	$1,654.05	$31,427.03	$15.90
BRAGG	$20,965.28	0.00	83.33	[illegible]	211.18	4,532.82	1,611.75	52.46	$29,798.80	$1,488.99	$28,309.81	$14.33
CONYERS	$8,560.00	0.00	0.00	$8,560.00	0.00	0.00	656.37	21.45	$9,257.82	$462.89	$8,794.93	$4.45
DITTO	$18,600.56	0.00	83.33	$18,683.89	211.18	4,017.72	1,429.32	48.50	$26,711.89	$1,335.88	$25,376.01	$12.84
HOPKINS	$18,600.56	0.00	83.33	$18,683.89	484.62	4,017.72	1,429.32	[illegible]	$29,982.87	$1,499.64	$28,493.23	$14.42
PARSONS	$26,730.76	0.00	83.33	[illegible]	472.62	5,773.84	2,051.29	[illegible]	$40,379.88	$2,018.99	$38,360.88	$19.41
WHITEMAN	$27,998.80	0.00	0.00	$27,998.80	0.00	6,047.31	2,141.76	[illegible]	$36,288.84			$17.43
TOTAL	$142,479.24	$0.00	$416.65	[illegible]	$22,373.84	$28,922.34	$10,931.56	[illegible]	$204,470.88	$8,461.19	$160,781.89	$14.11
BAKER	$22,531.76	0.00	83.33	$22,615.09	211.18	4,808.86	1,730.05	457.38	$32,203.56	$1,610.18	$30,593.38	$15.48
TOTAL	$22,531.76	$0.00	$83.33	$22,615.09	$2,534.15	$4,808.86	$1,730.05	$457.38	$32,203.56	$1,610.18	$30,593.38	$15.48
	$165,011.00		$499.98		2,075.80	$33,788.10						
TOTALS - PPD BUDGET	$1,581,482.02	$47,382.74	$86,199.96	$1,726,844.74	$218,442.12	$281,637.71	$131,906.92	$43,638.61	$2,386,221.00	$117,866.26	$2,234,366.39	$334.08

AUTHORIZED STRENGTH = 9
ACTUAL STRENGTH = 43
SWORN = 34
CIVILIANS = 8

TOTAL SALARIES: [illegible]
TOTAL BENEFITS: [illegible]
TOTAL SALARIES W/BENEFITS: $2,386,221.00

WORKERS COMP CLAIM	1,800.00
UNEMPLOYMENT COMP	0.00
ACCRUED SALARIES 0.00	$2,388,721.00

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	POLICE DEPARTMENT								
	PERSONNEL SERVICES								
001-07-521-1-1100	EXECUTIVE SALARIES	226,190	110,916.88	189,243	15,789.42	82,104.92	43.39%	166,362	(22,881)
001-07-521-1-1200	REGULAR SALARIES	1,307,904	630,347.85	1,240,385	119,957.67	650,330.11	52.43%	1,250,089	9,704
001-07-521-1-1220	CLERICAL SALARIES	141,903	62,321.88	166,392	13,360.74	69,736.34	41.91%	142,479	(23,913)
001-07-521-1-1300	OTHER SALARIES & WAGES	22,532	11,325.92	22,532	2,131.91	11,149.87	49.48%	22,532	0
001-07-521-1-1310	HOLIDAY PAY	52,000	20,881.53	46,689	0.00	0.00	0.00%	47,383	694
001-07-521-1-1320	CONTRACTUAL WORKERS	34,040	4,813.29	0	0.00	0.00	0.00%	0	0
001-07-521-1-1400	OVERTIME	107,300	37,479.50	92,800	9,773.73	36,811.92	39.67%	95,700	2,900
001-07-521-1-1410	OVERTIME CLERICAL	500	0.00	583	0.00	0.00	0.00%	500	(83)
001-07-521-1-2100	FICA TAX EXPENSE	142,162	63,498.26	136,925	11,654.85	61,565.17	44.96%	131,966	(4,959)
001-07-521-1-2200	RETIREMENT-CLERICAL BENEFIT	23,091	10,419.68	26,449	3,423.35	17,875.73	67.59%	44,026	17,577
001-07-521-1-2201	PENSION-POLICE BENEFIT	267,556	124,953.73	230,819	23,371.54	122,317.14	52.99%	246,481	15,662
001-07-521-1-2230	STATE CONTRIB-POLICE	66,457	0.00	66,457	0.00	0.00	0.00%	66,457	0
001-07-521-1-2300	HEALTH AND LIFE INSURANCE	303,176	132,871.50	237,276	16,630.47	99,805.83	42.06%	215,442	(21,834)
001-07-521-1-2400	WORKERS COMP	59,130	27,058.38	50,033	9,658.45	29,814.92	59.59%	53,931	3,898
001-07-521-1-2410	WORKERS COMP CLAIM	1,500	448.40	1,500	0.00	0.00	0.00%	1,500	0
001-07-521-1-2500	UNEMPLOYMENT COMP	500	1,338.82	0	0.00	51.86	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	2,755,941	1,238,675.62	2,508,083	225,752.13	1,181,563.81	47.11%	2,484,848	(23,235)
	OPERATING EXPENSES								
001-07-521-3-3100	PROFESSIONAL SERVICES	46,000	39,013.29	26,000	2,425.53	20,079.69	77.23%	66,096	40,096
001-07-521-3-3120	PHYSICALS	1,000	1,944.00	1,100	400.00	1,318.00	119.82%	1,000	(100)
001-07-521-3-3500	CONFIDENTIAL INFORMANTS	3,500	3,500.00	8,500	0.00	3,000.00	35.29%	8,500	0
001-07-521-3-4020	SCHOOLING, CONFERENCE, ETC	0	617.76	370	25.00	275.00	74.32%	300	(70)
001-07-521-3-4030	TRAINING & SCHOOLING	9,200	2,646.26	14,200	-105.48	8,544.77	60.17%	14,200	0
001-07-521-3-4100	COMMUNICATIONS SERVICES	23,000	13,616.73	31,380	2,889.70	16,146.52	51.45%	31,380	0
001-07-521-3-4200	POSTAGE AND FREIGHT	2,300	65.16	2,300	8.90	157.14	6.83%	1,300	(1,000)
001-07-521-3-4310	NATURAL GAS	700	579.13	700	101.32	619.21	88.46%	700	0
001-07-521-3-4320	ELECTRICITY	18,919	5,449.42	18,919	730.90	5,014.37	26.50%	12,000	(6,919)
001-07-521-3-4380	ANIMAL CONTROL	3,200	2,350.55	4,200	170.66	2,394.51	57.01%	5,000	800
001-07-521-3-4390	K-9 CARE	1,000	367.94	1,000	111.32	358.28	35.83%	1,000	0
001-07-521-3-4400	RENTALS AND LEASES	12,783	5,455.14	12,783	845.90	5,271.18	41.24%	12,783	0
001-07-521-3-4450	VEHICLE LEASES	215,513	109,955.26	215,513	18,399.17	92,435.61	42.89%	187,211	(28,302)
001-07-521-3-4500	LIABILITY INSURANCE	75,000	51,726.75	75,000	18,193.96	55,978.32	74.64%	75,000	0
001-07-521-3-4510	INSURANCE CLAIMS	0	1,221.41	0	0.00	18,445.93	0.00%	0	0

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
001-07-521-3-4610	BUILDING MAINTENANCE	6,000	542.18	6,000	183.85	2,678.43	44.64%	6,000	0
001-07-521-3-4620	EQUIPMENT MAINTENANCE	10,000	5,641.97	10,000	1,035.50	4,522.45	45.22%	10,000	0
001-07-521-3-4630	VEHICLE MAINTENANCE	21,000	10,413.61	48,000	4,353.77	25,382.40	52.88%	55,200	7,200
001-07-521-3-4640	RADIO MAINTENANCE	2,000	539.14	2,000	0.00	1,641.02	82.05%	2,000	0
001-07-521-3-4680	RANGE MAINTENANCE	1,000	116.28	1,000	68.28	550.06	55.01%	1,000	0
001-07-521-3-4700	PRINTING AND BINDING	4,500	1,383.15	4,500	193.00	2,071.09	46.02%	4,500	0
001-07-521-3-4900	WEED & SEED DONATION EXPENSES	0	0.00	0	0.00	80.49	0.00%	0	0
001-07-521-3-4940	GUN SAFETY CLASS EXPENSE	0	0.00	0	0.00	71.52	0.00%	0	0
001-07-521-3-4950	POLICE ATHLETIC LEAGUE	8,195	450.00	0	0.00	950.00	0.00%	0	0
001-07-521-3-4980	GANG TASK FORCE EXPENSE	1,000	0.00	0	0.00	0.00	0.00%	0	0
001-07-521-3-5100	OFFICE SUPPLIES	4,000	558.78	4,000	165.36	977.31	24.43%	4,000	0
001-07-521-3-5210	GAS AND LUBRICANTS	80,000	43,961.33	80,000	11,099.10	66,646.36	83.31%	156,000	76,000
001-07-521-3-5230	JANITORIAL SUPPLIES	2,500	743.11	2,500	133.06	928.69	37.15%	2,500	0
001-07-521-3-5260	UNIFORMS	15,300	4,193.70	16,850	1,172.16	7,582.75	45.00%	16,850	0
001-07-521-3-5280	OPERATING SUPPLIES	26,000	7,836.09	26,000	897.54	10,183.77	39.17%	22,000	(4,000)
001-07-521-3-5281	SPECIAL POLICE TRUST EXPENSE	24,278	14,566.87	0	0.00	119.42	0.00%	15,000	15,000
001-07-521-3-5282	EVIDENCE FUND EXPENSE	0	0.00	0	0.00	3,300.00	0.00%		0
001-07-521-3-5284	VOCA-DONATIONS	0	0.00	0	0.00	35.97	0.00%		0
001-07-521-3-5300	PETTY CASH REIMBURSEMENT	300	44.10	300	0.00	0.00	0.00%	300	0
001-07-521-3-5400	MEMBR,SUBSCRIPT,DUES	2,000	2,046.40	2,000	0.00	1,893.82	94.69%	1,394	(606)
	TOTAL: OPERATING EXPENSES	620,188	331,545.51	615,115	63,498.50	359,654.08	58.47%	713,214	98,099
	CAPITAL OUTLAY								
	CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%	8,800	8,800
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%	8,800	8,800
	DEBT SERVICE								
	PRINCIPAL								
001-07-517-7-7101	PROSPERITY POL VEH	14,164	12,388.90	0	0.00	0.00	0.00%	0	0
001-07-517-7-7102	HANCOCK POL VEH	8,824	4,375.17	9,123	759.18	4,523.57	49.58%	7,045	(2,078)
	POLICE VEHICLES-UNKNOWN BANK	0	0.00	0	0.00	0.00	0.00%	22,600	22,600
	TOTAL: PRINCIPAL	22,988	16,764.07	9,123	759.18	4,523.57	49.58%	29,645	20,522
	INTEREST								

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
001-07-517-7-7201	PROSPERITY POL VEH	210	204.32	0	0.00	0.00	0.00%	0	0
001-07-517-7-7202	HANCOCK POL VEH	700	387.03	401	34.52	238.63	59.51%	98	(303)
	POLICE VEHICLES-UNKNOWN BANK	0	0.00	0	0.00	0.00	0.00%	1,685	1,685
	TOTAL: INTEREST	910	591.35	401	34.52	238.63	59.51%	1,783	1,382
	TOTAL: DEBT SERVICE	23,898	17,355.42	9,524	793.70	4,762.20	50.00%	31,428	21,904
	GRANTS & AIDS								
001-07-521-8-8320	BULLET PROOF GRANT-50% CITY	3,000	0.00	5,013	0.00	0.00	0.00%	2,500	(2,513)
001-07-521-8-8370	BULLET PROOF GRANT	3,000	554.00	5,013	0.00	0.00	0.00%	2,500	(2,513)
001-07-521-8-8410	WEED & SEED GRANT EXPENSE	36,760	19,709.95	0	0.00	0.00	0.00%	0	0
001-07-521-8-8440	JAG RECOVERY LOCAL 09SBB90645	60,130	32,104.69	22,000	0.00	7,586.92	34.49%	0	(22,000)
001-07-521-8-8460	JAG 2010 2010DJBX1516	17,274	1,923.75	0	0.00	0.00	0.00%	0	0
001-07-521-8-8470	2011-JAGC-PUTN-3-B2-169	27,006	5,731.60	0	0.00	0.00	0.00%	0	0
001-07-521-8-8210	CONTRIBUTION TO PAL	0	0.00	0	0.00	68,302.33	0.00%	0	0
001-07-521-8-8480	JAG 2011 2011DJBX2106	0	0.00	14,118	0.00	13,852.95	98.12%	0	(14,118)
001-07-521-8-8490	2012-JAGC-PUTN-1-C4-027	0	0.00	21,364	0.00	0.00	0.00%	0	(21,364)
	JAG Local 2012	0	0.00	0	0.00	0.00	0.00%	11,184	11,184
	JAG County Wide 2012	0	0.00	0	0.00	0.00	0.00%	16,031	16,031
	TOTAL: GRANTS & AIDS	147,170	60,023.99	67,508	0.00	89,742.20	132.94%	32,215	(35,293)
	TOTAL: POLICE DEPARTMENT	3,547,197	1,647,600.54	3,200,230	290,044.33	1,635,722.29	51.11%	3,270,505	70,275

Palatka Fire Department
500 N Moody Rd.
Palatka, Florida 32177
Chief Mike Lambert
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CITY OF PALATKA

FIRE DEPARTMENT

2012-2013

PROPOSED BUDGET

AND 5 YEAR PLAN

Palatka Fire Department

The function of the Palatka Fire Department is to provide emergency services to the citizens and businesses of the City, at fires and other disasters. We will also attempt to prevent such emergencies through safety education programs and code enforcement. These services will be provided in a prompt, courteous, and professional manner.

Funding: Currently funded with ad valorem taxes, fire service contracts, and inspection fees. Possible future funding sources include fire impact fees and fire service fees.

Current State of the Department

Personnel: Twenty-One full-time Firefighters, consisting of three shifts of seven each.
Seven reserve Firefighters
Fire Chief and Fire Marshal are forty-hour positions.
Part time secretary 20 hours per week.

Facilities: The Main Station is located at 100 N. 11th street and was constructed in 1967. This building is structurally sound but does however; need a new roof on the north end of the building. The roof on the south end of the building was replaced in September 2005. This building with routine repair and maintenance should, barring any major disaster, be sufficient for many years.

The Kay Larkin station is located at 500 N. Moody Road and was constructed in 1992. This station also had a roof replacement in September 2005. As with the Main Station, this building with routine maintenance should be sufficient for many years.

Upgrades in hurricane protection to both departments, as well as the Police Department, have been completed as part of a Hazard Mitigation Grant from FEMA. This grant enabled us to

replace the bay doors at all three departments, and install hurricane protection shutters and coverings to all windows and openings on the buildings. These improvements brought the facilities up to the current required standards of 155 miles per hour wind protection.

An energy grant obtained by the city allowed us to upgrade all our lighting and A/C at both stations.

	Tower 29	- 2006
	TR 24	- 2007 pickup
Equipment:	Engine 21	- 1997 pumper
	Engine 22	- 1997 pumper
	Engine 23	- 1989 pumper – To be replaced with the help of USDA Grant.
	Engine 25	- 1991 pumper
	Brush 26	- 1994 brush truck
	Utility 24	- 2008 pickup
	Chief's vehicle	- 2007 Pickup
	F.M.'s vehicle	- 2008 pickup
	Rescue Boat	- 1989 center-console boat

Immediate Needs

Replacing Engine 23 and Engine 25: Our department has always maintained four engines; two for downtown, and two for the Kay Larkin area. The normal life expectancy of a first-out fire engine is 10 years. Our two first-out engines, engine 21 and engine 22, are both 16 years old. Our two back-up engines, engine 23 and engine 25, are 21 and 20 years old. We take pride in taking care of our engines and equipment; however, we have come to a time where we need to replace both of our oldest engines.

With our newest engine being 16 years old and our oldest engine being 22 years old the need to make repairs is becoming more and more frequent. On several occasions throughout the year we have had multiple engines down and in need of repair due to mechanical problems. Normal servicing and minor repairs we are able to do in house with the help of the city lot. Recent repairs have been too extensive to be handled in house and have had to go out of town for repair, which is becoming more costly to the city. Due to the age of our two older trucks, and the frequency of having the trucks out of service, we definitely need to come up with a way to replace at least one truck now. It is inevitable that we would have a major break down in more than one of these trucks which would not be economically feasible to repair due to its age. Also, the possibility of an engine breaking down during an emergency is becoming more and more likely.

Not only are the engines 16-23 years old, so is all of the major equipment on those trucks; such as nozzles, ladders, etc. The cost to replace a fully equipped engine would be approximately $350,000. **Possible funding: USDA Grant, AFG Grant, Better Place funds, CRA, and Palatka Gas Authority.**

Fortunately we were able to obtain a grant through USDA to replace Engine 23. The grant is for $150,000.00. We should have the engine by November 2012.

Palatka Fire Department
2012/13 Proposed Budget

Account #	Name	Current Year	6 Month Expended	% Expended	12/13 Proposed	
Personnel Services						
001-08-52-2-1-11-00	Executive Salaries	157,635.00	79,077.19	50.16	159,077.00	Att. A
001-08-52-2-1-12-00	Regular Salaries	733,805.00	386,602.67	52.68	736,697.00	Att. B
001-08-52-2-1-12-20	Clerical Salaries	9,350.00	5,130.16	54.87	10,836.80	Att. A
001-08-52-2-1-13-00	Other Salaries & Wages	8,000.00	180.00	2.25	2,000.00	
001-08-52-2-1-13-10	Holiday Pay	29,947.20	0.00	0.00	30,064.60	Att. C
001-08-52-2-1-14-00	Overtime	80,000.00	47,081.26	58.85	95,000.00	Att. D
001-08-52-2-1-21-00	FICA	79,379.00	36,847.61	46.42	78,000.00	
001-08-52-2-1-22-01	Fire Pension	194,959.00	94,603.04	48.52	214,179.00	
001-08-52-2-1-22-30	State Contributions	71,776.00	0	0.00	71,776.00	
001-08-52-2-1-23-00	Health & Life Insurance	118,227.00	51,395.19	43.47	102,694.00	
001-08-52-2-1-24-00	Worker's Comp	40,000.00	20,270.61	50.68	40,000.00	
001-08-52-2-1-24-10	Worker's Comp Claim	0.00	0	0.00	0.00	
	Total Pesonnel Services	**1,523,078.20**	**721,187.73**	**47.37**	**1,540,324.40**	
	SAFER Grant Reimbursment	-52,035.00			19,530.00	
	Total Personnel Services after Grant Reimbursment				**1,520,794.40**	

Account #	Name	Current Year	6 Month Expended	% Expended	12/13 Proposed	
Operating						
001-08-52-2-3-31-00	Professional Services	1,500.00	1,853.29	123.55	1,500.00	
001-08-52-2-3-31-20	Physicals	3,000.00	143.00	4.77	3,500.00	
001-08-52-2-3-40-20	Schooling, Conf., Etc.	8,000.00	2,112.74	26.41	6,000.00	Att. E
001-08-52-2-3-41-00	Communication Services	9,000.00	5,189.23	57.64	9,000.00	
001-08-52-2-3-42-00	Postage & Freight	500.00	44.10	8.82	500.00	
001-08-52-2-3-43-10	Natural Gas	2,400.00	985.69	41.07	2,200.00	
001-08-52-2-3-43-20	Electricity	18,000.00	6,672.47	37.07	16,000.00	
001-08-52-2-3-44-00	Rentals And Leases	2,200.00	956.61	43.48	2,000.00	
001-08-52-2-3-45-00	Liability Insurance	30,000.00	22,989.84	76.63	30,000.00	
001-08-52-2-3-46-10	Building Maintenance	6,000.00	965.06	20.76	6,000.00	
001-08-52-2-3-46-20	Equipment Maintenance	5,000.00	1,276.35	70.29	6,000.00	
001-08-52-2-3-46-30	Vehicle Maintenance	30,000.00	10,095.48	33.65	30,000.00	
001-08-52-2-3-46-40	Radio Maintenance	1,000.00	379.00	37.90	1,000.00	
001-08-52-2-3-47-00	Printing & Binding	400.00	142.25	35.56	400.00	
001-08-52-2-3-51-00	Office Supplies	1,000.00	862.99	86.30	1,500.00	
001-08-52-2-3-51-40	Fire Code Enforcement	3,000.00	2,023.08	67.44	3,000.00	

Account #	Name	Current Year	6 Month Expended	% Expended	12/13 Proposed	
Operating						
001-08-52-2-3-52-10	Gas & Lubricants	20,000.00	11,284.77	56.42	22,500.00	
001-08-52-2-3-52-30	Janitorial Supplies	4,000.00	1,996.37	49.91	4,000.00	
001-08-52-2-3-52-50	Small Tools	1000.00	488.50	43.85	1,000.00	
001-08-52-2-3-52-60	Uniforms	10,000.00	4,655.30	46.53	10,000.00	Att.F
001-08-52-2-3-52-80	Operating Supplies	18,000.00	5,523.41	30.69	18,000.00	
001-08-52-2-3-54-00	Memship, Subcript., Dues	500.00	95.00	19.00	300.00	
001-08-52-2-3-52-81	Fire Impact Fees	0.00	0.00	0.00		
001-08-52-2-3-54-00	Fire Pub-Ed Expense	17,000.00	12941.99	82.51	17,000.00	
	Total Operating Expenses	**191,500.00**	**93,676.52**	**49.00**	**191,400.00**	
			Total Budget Request		**1,712,194.40**	

FY: 2012/13

EXECUTIVE SALARIES

#001-08-52-2-1-11-00 ATTACHMENT A

NAME	WKS	GRD	BASE	LONG.	2% ADJ.	USAR	MEDIC	INSP.	HAZMAT	WKLY	ANNUAL	ANN. BONUS	CLOTHING	TOTAL ANNU.
Lambert, Mike *Fire Chief*	52	78G	1538.79	0	0	10.00	35.00	10.00	10.00	1603.79	83,397.08	-	360.00	**83,757.08**
Mark Lynady *Fire Marshal*	53	70E	1145.54	149.49	37.10		35.00	10.00	10.00	1387.13	73,517.89	-	360.00	**73,877.89**

TOTAL: 157,634.97

CLERICAL SALARIES

001-08-52-2-1-12-20

NAME	WKS	GRD	PER HOUR	HOURS PER WEEK			WKLY	ANNUAL	TOTAL ANNU.
Secretary	52	29B	10.42	20			208.4	10,836.80	10,836.80

TOTAL: 10,836.80

FY:2012/13				REGULAR SALARIES					# 001-08-52-2-1-12-00	Attachment B			
NAME	WKS	GRD	BASE	LONG.	2% ADJ.	MEDIC	USAR	INSP.	HazMat	WKLY	ANNUAL	CLOTHING	TOTAL ANNU.
Barker, Stephen, FF	52	25C	574.84				10.00	10.00	10.00	604.84	31,451.68	360.00	**31,811.68**
											-		
Branford, Chad, LT	52	36A	684.11				10.00	10.00	10.00	714.11	37,133.72	360.00	**37,493.72**
											-		
Brown, Randy, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Carter, Marvin, ENG	52	30A	589.91				10.00	10.00	10.00	619.91	32,235.32	360.00	**32,595.32**
											-		
Church, David, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Collier, Ronnie, B.C.	53	45F	1090.41	99.60	12.03	35.00	10.00	10.00	10.00	1321.60	70,044.80	360.00	**70,404.80**
											-		
Denmark, Darren, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Dixon, Clint , FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Grimes, Keith, CAPT	52	43A	813.2				10.00	10.00	10.00	843.20	43,846.40	360.00	**44,206.40**
											-		
Kunsberg, Arron, ENG	52	30B	619.4				10.00	10.00	10.00	649.40	33,768.80	360.00	**34,128.80**
											-		
Lambert, Mathew, ENG	52	30A	589.91				10.00	10.00	10.00	619.91	32,235.32	360.00	**32,595.32**
											-		
McIllwain, Jason, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Meyers, Brent, CAPT	52	43A	813.20				10.00	10.00	10.00	843.20	43,846.40	360.00	**44,206.40**
											-		
Mohr, Robert, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
Pritchard, Jason, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Smith, Philip, LT	52	36A	684.11				10.00	10.00	10.00	714.11	37,133.72	360.00	**37,493.72**
											-		
Sugden, Kenneth, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Taylor, Chris, LT	52	36A	684.11				10.00	10.00	10.00	714.11	37,133.72	360.00	**37,493.72**
											-		
Timmons, Zachary, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Woolwine, Andrew, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
Zimmer, David, FF	52	25B	547.46				10.00	10.00	10.00	577.46	30,027.92	360.00	**30,387.92**
											-		
										TOTAL REGULAR SALAIRES			**736,697.00**

FY:2012/13	Holiday Pay	#001-08-52-2-1-13-10		Attachment C
Name	No. Holidays	Hours	Rate	Total
Barker, Stephen, Firefighter	10	12	10.80	1,296.00
Branford, Chad, Lieutenant	10	12	12.76	1,531.20
Brown, Randy, Firefighter	10	12	10.80	1,296.00
Carter, Marvin, Engineer	10	12	11.07	1,328.40
Church, David, Firefighter	10	12	10.32	1,238.40
Collier, Ronnie, Assistant Chief	10	12	23.60	2,832.00
Denmark, Darren, Firefighter	10	12	10.32	1,238.40
Dixon, Clint, Firefighter	10	12	10.32	1,238.40
Grimes, Keith, Captain	10	12	15.06	1,807.20
Kunsberg, Aaron, Engineer	10	12	11.60	1,392.00
Lambert, Mathew, Engineer	10	12	11.07	1,328.40
McIllwain, Jason, Firefighter	10	12	10.32	1,238.40
Meyers, Brent, Captain	10	12	15.06	1,807.20
Mohr, Robert, Firefighter	10	12	10.32	1,238.40
Pritchard, Jason, Firefighter	10	12	10.32	1,238.40
Smith, Philip, Lieutenant	10	12	12.76	1,531.20
Sugden, Kenneth, Firefighter	10	12	10.32	1,238.40
Taylor, Christopher, Lieutenant	10	12	12.76	1,531.20
Timmons, Zachary, Firefighter	10	12	10.32	1,238.40
Woolwine, Andrew, Firefighter	10	12	10.32	1,238.40
Zimmer, David, Firefighter	10	12	10.32	1,238.40
		Total Holiday Pay		**30,064.80**

FY: 2012/13 **Attachment D1**

Projected Overtime **# 001-08-52-21-14-00**

Reason for Overtime
Automatic Overtime / part of base pay for 56 hr employees
Standby
School
Manpower Pages for Emergencies
Mutual Aid

Total: $95,000.00

FY: 2012/13	Automatic Overtime		Attachement D2
Name	**No. Hours At 1/2 Time**	**Rate**	**Total**
Barker, Stephen, Firefighter	156	5.40	842.40
Branford, Chad, Lieutenant	156	6.38	995.28
Brown, Randy, Firefighter	156	5.40	842.40
Carter, Marvin, Engineer	156	5.54	864.24
Church, David, Firefighter	156	5.16	804.96
Collier, Ronnie, Assistant Chief	156	11.31	1764.36
Denmark, Darren, Firefighter	156	5.16	804.96
Dixon, Clint, Firefighter	156	5.16	804.96
Griffing, Timothy, Firefighter	156	5.16	804.96
Grimes, Keith, Captain	156	7.53	1174.68
Kunsberg, Aaron, Engineer	156	5.80	904.80
Lambert, Mathew, Engineer	156	5.54	864.24
McIllwain, Jason, Firefighter	156	5.16	804.96
Meyers, Brent, Captain	156	7.53	1174.68
Pritchard, Jason, Firefighter	156	5.16	804.96
Smith, Philip, Lieutenant	156	6.38	995.28
Sugden, Kenneth, Firefighter	156	5.16	804.96
Taylor, Christopher, Lieutenant	156	6.38	995.28
Timmons, Zachary, Firefighter	156	5.16	804.96
Woolwine, Andrew, Firefighter	156	5.16	804.96
Zimmer, David, Firefighter	156	5.16	804.96
	Total automatic overtime		**$ 19,467.24**

Attachment E

PALATKA FIRE DEPARTMENT
SCHOOLING & CONFERENCE BUDGET 2012/13
001-08-52-2-3-40-20

Schooling for employees to obtain classes required for advancement and recertification:

Fire Service Inspectors (5 classes - one needed semi-annually to recert.)
Fire Service Instructors (2 classes - one needed semi-annually to recert.)
Fire Officer One (9 classes - no recert. class needed)
Fire Officer Two (6 classes - no recert. class needed)
EMT, Paramedic, and ACLS Recertification's (1 class - one needed semi-annually to recert.)
Required Continuing Education on Hazmat (1annual class to keep current)
Class for employees to meet their next step for advancement in the department.
Advanced fire service class to keep us up with the latest fire service improvements.
State USAR Classes (160 Hours)

* Average employee takes 4 classes annually @ avg. of $200.00 per class.
23 x 4 @ 200.00 = $ 18,400.00

FLORIDA FIRE CHIEFS CONF FOR CHIEF.
$ 1,000.00

Hazmat training - this is to get 4 employees to Hazmat Level 3, Technician Level.

160 Hr. class @ $1800.00 each = $ 7,200.00

TOTAL: **$27,600.00**

By teaching as many of these classes in house as possible and obtaining grants for education, we are asking for:

$6,000.00

Attachment F					**Account # 001-08-52-2-3-52-60**			
Palatka Fire Department				**Uniform and Personal Protective Equipment 2012-13**				
STATION UNIFORMS	Number Needed	Price Per Item	Total					
Shirts	35	$30.00	$1,050.00					
Pants	34	$40.00	$1,360.00					
Shorts	0	$25.00	$0.00					
T-Shirts	65	$18.00	$1,170.00					
Jackets	6	$150.00	$900.00					
Brass	3	$100.00	$300.00					
		TOTAL:	$4,780.00					
BUNKER GEAR								
Coats & Pants	2	$1,400.00	$2,800.00					
Fire Helmets	2	$250.00	$500.00					
Fre Boots	3	$250.00	$750.00					
Gloves	3	$40.00	$120.00					
Nomex Hoods	6	$25.00	$150.00					
		TOTAL:	$4,320.00					
BRUSH GEAR								
Coats & Pants	3	$250.00	$750.00					
Brush Helmets	3	$50.00	$150.00					
Goggles	0	$30.00	$0.00					
		TOTAL:	$900.00					
	TOTAL UNIFORM BUDGET:		$10,000.00					

Palatka Fire Department
5 year Plan

- To replace aging apparatus and equipment.

- To increase manpower as the city grows.

William M. Lambert
Fire Chief

Palatka Fire Departmet
5 year plan

Apparatus	Description	2012/13	2013/14	2014/15	2015/16	2016/17
1998 Ford Explorer	Replace Inspector's/School Vehicle			40,000.00 USDA Grant ?		
1994 Ford	Replace Brush Truck		75,000.00 USDA Grant ?			
1989 Engine	Replace Engine 23 with equipment	310,000.00 USDA Grant to pay 150,000				
Fire Boat	Fire/Rescue Boat			135,000.00		
1985 Ford	Air supply vehicle	75,000.00 USDA Grant to pay 50,000.00 ?				
1991 Engine	Replace Engine 25 with equipment		$350,000.00 AFG or USDA Grant ?			
1996 Engine	Replace Engine 22				370,000.00	
1996 Engine	Replace Engine 21					380,000.00
	Total	**$ 175,000.00**	**$ 425,000.00**	**$ 175,000.00**	**$ 370,000.00**	**$ 380,000.00**

5 year plan

Palatka Fire Department Main Station Building

Project	2012/13	2013/14	2014/15	2015/16	2016/17
Roof Repair		15,000.00			
Replace two lavatory sinks	500.00	500.00	600.00		
Replace Two Toilets	500.00		500.00		
Misc. Repair	3,500.00	4,000.00	4,500.00	5,000.00	5,500.00
Replace old recliners				3,000.00	
Repair and resurface Parking lot		1,500.00			
Total	**$ 4,500.00**	**$ 21,000.00**	**$ 5,600.00**	**$ 8,000.00**	**$ 5,500.00**

5 year plan

Palatka Fire Department KayLarkin Building

Project	2012/13	2013/14	2014/15	2015/16	2016/17
Parking Lot Repairs		4,000.00			
Misc. Repair	3,500.00	4,000.00	4,500.00	5,000.00	5,500.00
Replace two lavatory sinks				550.00	600.00
Replace two toilets				550.00	600.00
Replace old recliners				3,000.00	
Total	**$ 3,500.00**	**$ 8,000.00**	**$ 4,500.00**	**$ 9,100.00**	**$ 5,500.00**

Project	2012/13	2013/14	2014/15	2015/16	2016/17
Purchase 3 Pagers	1,500.00	1,500.00	1,600.00	1,700.00	1,800.00
Purchase 2 Mobile Radios				2,200.00	
Purchase 4 Portable Radios				2,650.00	
Replace 1 Computer	1,000.00	1,100.00	1,100.00	1,200.00	1,400.00
Computer Software	500.00	1,200.00	1,300.00	1,400.00	1,500.00
1 3/4" Hose	500.00	1,000.00	1,000.00	1,000.00	1,400.00
2 1/2" Hose	500.00	1,000.00		1,000.00	
5" Hose	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Protective Clothing	10,000.00	10,250.00	10,500.00	10,750.00	11,000.00
Haz-Mat Equipment	3,000.00	4,000.00	5,000.00	6,000.00	7,000.00
USAR Equipment		1,000.00	2,000.00	3,000.00	4,000.00
Total	**$ 18,000.00**	**$ 23,050.00**	**$ 24,500.00**	**$ 32,900.00**	**$ 30,100.00**

2012/13	**2013/14**	**2014/15**	**2015/16**	**2016/17**
1	1	3	3	3

Additional positions

2012/13 2 part time or 1 full time secretary

2013/14 1 Full time fire inspector

2014/15 3 new postions to increase staffing at the Kaylarkin station to 4 per shift.

2015/16 3 New positions to increase minimum manning to 8 per shift.

2016/17 3 Positions for 40 hr Batallion Chief on each shift.

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	FIRE DEPARTMENT								
	PERSONNEL SERVICES								
001-08-522-1-1100	EXECUTIVE SALARIES	159,538	79,077.31	157,635	16,325.31	79,077.19	50.16%	159,077	1,442
001-08-522-1-1200	REGULAR SALARIES	763,152	370,517.34	733,805	70,314.20	386,602.67	52.68%	736,697	2,892
001-08-522-1-1220	CLERICAL SALARIES	7,012	2,909.00	9,350	1,170.11	5,130.16	54.87%	10,837	1,487
001-08-522-1-1300	OTHER SALARIES & WAGES	4,000	4,937.96	8,000	75.00	180.00	2.25%	2,000	(6,000)
001-08-522-1-1310	HOLIDAY PAY	29,850	19,588.14	29,947	0.00	0.00	0.00%	30,065	118
001-08-522-1-1400	OVERTIME	80,000	49,466.36	80,000	8,702.45	47,081.26	58.85%	95,000	15,000
001-08-522-1-2100	FICA TAX EXPENSE	79,856	37,952.65	79,379	6,853.01	36,847.61	46.42%	78,000	(1,379)
001-08-522-1-2201	FIRE PENSION	223,707	103,251.66	194,959	17,501.39	94,603.04	48.52%	214,179	19,220
001-08-522-1-2230	STATE CONTRIB-FIRE	71,776	0.00	71,776	0.00	0.00	0.00%	71,776	0
001-08-522-1-2300	HEALTH AND LIFE INSURANCE	145,928	70,906.91	118,227	8,557.86	51,395.19	43.47%	102,694	(15,533)
001-08-522-1-2400	WORKERS COMP	40,000	18,396.51	40,000	6,566.60	20,270.61	50.68%	40,000	0
001-08-522-1-2500	UNEMPLOYMENT COMP	0	0.00	0	0.00	275.00	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	1,604,819	757,003.84	1,523,078	136,065.93	721,462.73	47.37%	1,540,325	17,247
	OPERATING EXPENSES								
001-08-522-3-3100	PROFESSIONAL SERVICES	1,500	888.34	1,500	1,370.29	1,853.29	123.55%	1,500	0
001-08-522-3-3120	PHYSICALS	3,000	1,947.00	3,000	0.00	143.00	4.77%	3,500	500
001-08-522-3-4020	SCHOOLING, CONFERENCE, ETC	8,000	5,010.00	8,000	251.65	2,112.74	26.41%	6,000	(2,000)
001-08-522-3-4100	COMMUNICATION SERVICES	9,000	4,127.49	9,000	1,126.27	5,187.23	57.64%	9,000	0
001-08-522-3-4200	POSTAGE AND FREIGHT	500	9.46	500	0.00	44.10	8.82%	500	0
001-08-522-3-4310	NATURAL GAS	1,500	1,327.55	2,400	159.40	985.69	41.07%	2,200	(200)
001-08-522-3-4320	ELECTRICITY	18,000	7,856.00	18,000	942.64	6,672.47	37.07%	16,000	(2,000)
001-08-522-3-4400	RENTALS AND LEASES	2,200	1,022.16	2,200	137.11	956.61	43.48%	2,000	(200)
001-08-522-3-4500	LIABILITY INSURANCE	30,000	21,269.40	30,000	7,277.59	22,989.84	76.63%	30,000	0
001-08-522-3-4610	BUILDING MAINTENANCE	6,000	1,245.59	6,000	116.96	965.06	16.08%	6,000	0
001-08-522-3-4620	EQUIPMENT MAINTENANCE	5,000	3,514.73	5,000	1,276.35	4,419.29	88.39%	6,000	1,000
001-08-522-3-4630	VEHICLE MAINTENANCE	27,511	22,179.67	30,000	3,042.37	10,095.48	33.65%	30,000	0
001-08-522-3-4640	RADIO MAINTENANCE	1,000	205.50	1,000	284.00	379.00	37.90%	1,000	0
001-08-522-3-4700	PRINTING AND BINDING	400	212.06	400	-24.30	142.25	35.56%	400	0
001-08-522-3-5100	OFFICE SUPPLIES	1,000	709.82	1,000	63.96	862.99	86.30%	1,500	500
001-08-522-3-5140	FIRE CODE ENFORCEMENT	3,000	1,979.50	3,000	323.99	2,023.08	67.44%	3,000	0
001-08-522-3-5210	GAS AND LUBRICANTS	18,000	8,954.03	20,000	1,873.99	11,284.77	56.42%	22,500	2,500
001-08-522-3-5230	JANITORIAL SUPPLIES	4,000	2,382.73	4,000	365.15	1,996.37	49.91%	4,000	0
001-08-522-3-5250	SMALL TOOLS	1,000	186.81	1,000	0.00	488.50	48.85%	1,000	0

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
001-08-522-3-5260	UNIFORMS	10,000	2,806.98	20,000	0.00	4,655.30	23.28%	10,000	(10,000)
001-08-522-3-5280	OPERATING SUPPLIES	18,000	7,610.78	18,000	784.06	5,523.41	30.69%	18,000	0
001-08-522-3-5290	FIRE PUB-ED EXPENSE	17,000	12,941.99	17,000	4,811.70	14,027.44	82.51%	0	(17,000)
001-08-522-3-5400	MEMBR, SUBSCRIPT, DUES	500	183.08	500	0.00	95.00	19.00%	300	(200)
	TOTAL: OPERATING EXPENSES	186,111	108,570.67	201,500	24,183.18	97,902.91	48.59%	174,400	(27,100)
	CAPITAL OUTLAY								
001-08-522-6-6420	FIRE GRANT	123,880	0.00	0	0.00	0.00	0.00%	0	0
	TOTAL: CAPITAL OUTLAY	123,880	0.00	0	0.00	0.00	0.00%	0	0
	DEBT SERVICE								
	PRINCIPAL								
001-08-517-7-7101	SUTPHEN FIRE TRUCK	50,033	24,670.57	51,954	0.00	25,646.34	49.36%	54,048	2,094
	TOTAL: PRINCIPAL	50,033	24,670.57	51,954	0.00	25,646.34	49.36%	54,048	2,094
	INTEREST								
001-08-517-7-7201	SUTPHEN FIRE TRUCK	25,863	13,277.61	23,943	0.00	12,301.84	51.38%	21,848	(2,095)
	TOTAL: INTEREST	25,863	13,277.61	23,943	0.00	12,301.84	51.38%	21,848	(2,095)
	TOTAL: DEBT SERVICE	75,896	37,948.18	75,897	0.00	37,948.18	50.00%	75,896	(1)
	TOTAL: FIRE DEPARTMENT	1,990,706	903,522.69	1,800,475	160,249.11	857,313.82	47.62%	1,790,621	(9,854)
	TOTAL: PUBLIC SAFETY	5,893,669	2,724,141.50	5,339,126	485,668.45	2,676,708.78	50.13%	5,460,920	121,794

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	TRANSPORTATION-STREETS								
	PERSONNEL SERVICES								
001-09-541-1-1200	REGULAR SALARIES	149,877	75,223.41	155,375	15,317.44	77,307.52	49.76%	172,079	16,704
001-09-541-1-1400	OVERTIME	10,000	5,871.12	10,000	1,239.41	4,294.87	42.95%	10,000	0
001-09-541-1-2100	FICA TAX EXPENSE	11,466	5,688.09	11,886	1,148.73	5,629.71	47.36%	13,929	2,043
001-09-541-1-2200	RETIREMENT EXPENSE	20,983	5,036.91	8,370	738.63	3,214.43	38.40%	18,612	10,242
001-09-541-1-2300	HEALTH AND LIFE INSURANCE	27,550	12,213.84	20,194	1,540.52	9,243.12	45.77%	21,020	826
001-09-541-1-2400	WORKERS COMP	13,522	6,219.66	13,522	2,220.10	6,853.28	50.68%	13,522	0
	TOTAL: PERSONNEL SERVICES	233,398	110,253.03	219,347	22,204.83	106,542.93	48.57%	249,163	29,816
	OPERATING EXPENSES								
001-09-541-3-3100	PROFESSIONAL SERVICES	300	379.49	300	434.47	760.47	253.49%	300	0
001-09-541-3-3120	PHYSICALS	150	42.00	150	0.00	0.00	0.00%	0	(150)
001-09-541-3-3410	DEPT OF CORR-PRISON CREW GUARD	0	28,233.50	0	0.00	29,002.00	0.00%	0	0
001-09-541-3-3440	TREE REMOVAL	2,500	1,500.00	2,500	0.00	0.00	0.00%	2,500	0
001-09-541-3-3460	RAILROAD SIGNAL MAINTENANCE	6,000	3,950.00	6,000	0.00	6,234.65	103.91%	6,000	0
001-09-541-3-4100	COMMUNICATIONS SERVICES	2,000	634.89	2,000	222.63	856.80	42.84%	2,000	0
001-09-541-3-4310	NATURAL GAS	100	30.00	100	5.75	34.50	34.50%	100	0
001-09-541-3-4320	ELECTRICITY	179,686	82,940.48	179,686	13,235.72	83,600.91	46.53%	179,686	0
001-09-541-3-4400	RENTALS & LEASES	500	1,640.32	500	0.00	698.26	139.65%	500	0
001-09-541-3-4500	LIABILITY INSURANCE	10,200	6,903.66	10,200	2,474.38	7,477.40	73.31%	10,200	0
001-09-541-3-4510	INSURANCE CLAIMS	0	304.06	0	0.00	1,647.31	0.00%	0	0
001-09-541-3-4610	BUILDING MAINTENANCE	500	99.91	500	90.93	149.21	29.84%	500	0
001-09-541-3-4620	EQUIPMENT MAINTENANCE	13,000	4,053.08	10,000	1,459.44	7,877.78	78.78%	10,000	0
001-09-541-3-4630	VEHICLE MAINTENANCE	10,000	5,406.12	8,000	2,080.60	4,527.01	56.59%	8,000	0
001-09-541-3-4640	RADIO MAINTENANCE	50	0.00	0	0.00	0.00	0.00%	0	0
001-09-541-3-4660	TRAFFIC LIGHT REPAIR	15,000	5,018.96	15,000	869.12	6,576.28	43.84%	15,000	0
001-09-541-3-5210	GAS AND LUBRICANTS	20,000	12,843.07	20,000	2,718.09	17,140.53	85.70%	20,000	0
001-09-541-3-5230	JANITORIAL SUPPLIES	0	28.27	0	0.00	0.00	0.00%	0	0
001-09-541-3-5250	SMALL TOOLS	100	89.92	0	0.00	0.00	0.00%	0	0
001-09-541-3-5260	UNIFORMS	1,800	735.23	1,800	233.31	912.53	50.70%	1,800	0
001-09-541-3-5280	OPERATING SUPPLIES	8,000	5,244.39	8,000	-724.81	4,885.34	61.07%	8,000	0
001-09-541-3-5330	PAVING MATERIALS	20,000	8,961.92	17,000	0.00	5,535.03	32.56%	15,000	(2,000)
001-09-541-3-5340	STREET SIGNS	2,000	0.00	2,000	210.00	630.00	31.50%	2,000	0
	TOTAL: OPERATING EXPENSES	291,886	169,039.27	283,736	23,309.63	178,546.01	62.93%	281,586	(2,150)

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	CAPITAL OUTLAY								
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%		
	DEBT SERVICE								
	PRINCIPAL								
	TOTAL: PRINCIPAL	0	0.00	0	0.00	0.00	0.00%		
	INTEREST								
	TOTAL: INTEREST	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: DEBT SERVICE	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: TRANSPORTATION-STREETS	525,284	279,292.30	503,083	45,514.46	285,088.94	56.67%	530,749	27,666

City of Palatka

Public Works Department

Five Year Capital Outlay Plan

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Streets Department			Flatbed $60,000.00	½ Ton Pick-up $30,000.00		
Misc. Equiptment			$5,000.00			
Financed Amount						
Yearly Total			**$60,000.00**	**$30,000.00**		

Note:
No capital improvement projects at this time

PARKS & CEMETERY

Memo

To: BOARD of CITY COMMISSIONERS

From: JEFF NORTON

CC: MATT REYNOLDS

Date: 29 May 2012

Subject: 2012-2013BUDGET

Attached is the proposed budget for the fiscal year 2012-2013.

The Parks and Cemetery departments have operated on a very minimal budget and staff. This years proposed budget reflects the efforts to conserve and utilize all resources available and maintain a quality service to the citizens of Palatka as well as visitors alike.

I would propose grants and TIF funds be utilized for projects such as the renovations to the Bronson Mulholland House, the Putnam Museum. Grants to renovate parks such as Hank Bryan Tennis Courts, Edgemoore and Husson, Shaw Buck Park, etc..

I have proposed the use of Special Cemetery Funds for the addition of a Columbarium. The Columbarium will provide up to 126 niches for cremations.

There are no plans to add addition staff at this time.

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	CEMETERY								
	PERSONNEL SERVICES								
001-14-569-1-1200	REGULAR SALARIES	76,795	38,837.78	78,349	5,919.36	30,780.63	39.29%	61,567	(16,782)
001-14-569-1-1400	OVERTIME	1,000	50.38	0	0.00	123.79	0.00%	0	0
001-14-569-1-2100	FICA TAX EXPENSE	5,951	2,924.30	5,994	449.43	2,346.47	39.15%	4,710	(1,284)
001-14-569-1-2200	RETIREMENT EXPENSE	10,891	3,041.48	9,366	565.60	2,941.10	31.40%	7,245	(2,121)
001-14-569-1-2300	HEALTH AND LIFE INSURANCE	3,708	1,794.87	3,230	47.79	286.74	8.88%	573	(2,657)
001-14-569-1-2400	WORKERS COMP	6,830	3,138.36	6,830	1,120.23	3,458.07	50.63%	6,830	0
	TOTAL: PERSONNEL SERVICES	105,175	49,787.17	103,769	8,102.41	39,936.80	38.49%	80,925	(22,844)
	OPERATING EXPENSES								
001-14-569-3-3100	PROFESSIONAL SERVICES	200	163.82	200	141.75	183.75	91.88%	200	0
001-14-569-3-3120	PHYSICALS	0	0.00	100	0.00	0.00	0.00%	0	(100)
001-14-569-3-3440	TREE REMOVAL	500	450.00	500	0.00	0.00	0.00%	500	0
001-14-569-3-4100	COMMUNICATIONS SERVICES	1,500	702.87	1,500	138.78	805.69	53.71%	1,500	0
001-14-569-3-4320	ELECTRICITY	5,000	3,284.82	6,000	296.79	1,957.07	32.62%	6,000	0
001-14-569-3-4400	RENTALS AND LEASES	250	226.89	250	0.00	207.74	83.10%	250	0
001-14-569-3-4500	LIABILITY INSURANCE	2,781	1,882.25	2,781	674.63	2,038.68	73.31%	2,781	0
001-14-569-3-4610	BUILDING MAINTENANCE	1,500	517.67	1,000	468.06	884.55	88.46%	1,000	0
001-14-569-3-4620	EQUIPMENT MAINTENANCE	1,500	2,110.68	1,500	75.80	3,060.99	204.07%	1,500	0
001-14-569-3-4630	VEHICLE MAINTENANCE	900	272.79	500	0.00	1,274.74	254.95%	500	0
001-14-569-3-4640	RADIO MAINTENANCE	150	0.00	0	0.00	0.00	0.00%	0	0
001-14-569-3-5100	OFFICE SUPPLIES	0	422.93	500	65.96	665.79	133.16%	500	0
001-14-569-3-5210	GAS AND LUBRICANTS	2,800	2,105.39	5,000	453.47	2,645.09	52.90%	5,000	0
001-14-569-3-5220	MERCHANDISE FOR SALE	18,000	13,483.34	18,000	3,192.00	10,228.00	56.82%	18,000	0
001-14-569-3-5230	JANITORIAL SUPPLIES	1,500	1,829.18	1,500	247.10	1,510.25	100.68%	1,500	0
001-14-569-3-5260	UNIFORMS	1,500	615.84	1,500	113.05	509.84	33.99%	1,500	0
001-14-569-3-5270	CHEMICALS & FERTILIZER	5,000	4,671.15	5,000	0.00	0.00	0.00%	5,000	0
001-14-569-3-5280	OPERATING SUPPLIES	3,000	1,968.45	3,000	406.89	2,210.75	73.69%	3,000	0
001-14-569-3-5281	SPECIAL CEMETERY OPERATING	10,000	0.00	10,000	0.00	0.00	0.00%	25,300	15,300
	TOTAL: OPERATING EXPENSES	56,081	34,708.07	58,831	6,274.28	28,182.93	47.90%	74,031	15,200
	CAPITAL OUTLAY								
001-14-569-6-6400	CAPITAL OUTLAY	12,864	0.00	0	0.00	375.85	0.00%	0	0

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	TOTAL: CAPITAL OUTLAY	12,864	0.00	0	0.00	375.85	0.00%	0	0
	TOTAL: CEMETERY	174,120	84,495.24	162,600	14,376.69	68,495.58	42.13%	154,956	(7,644)

FIVE YEAR CIP 2011-20016
Capital outlay *Improvements
Cemetery

Fiscal year 2011-2012	Fiscalyear 2012-2013	Fiscal year 2013-2014	Fiscal year 2014-2015	Fiscal year 2015-2016	Funding Source
*Columbarium-$75000.(Special Cemetery Funds)	-0-	-0-	Tents-$2000	-0-	General

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	CULTURE/RECREATION								
	CULTURAL SERVICES								
	OPERATING EXPENSES								
001-03-570-3-4600	TILGHMAN HOUSE	0	86.00	150	0.00	0.00	0.00%	150	0
001-03-570-3-4610	WILLARD COOPER BUILDING	0	75.00	0	0.00	0.00	0.00%	0	0
001-03-570-3-5220	WATERWORKS-OPERATIONS	0	24.95	100	0.00	0.00	0.00%	100	0
001-03-570-3-3100	WATERWORKS-PROFESSIONAL SERVIC	0	0.00	0	0.00	800.00	0.00%	800	800
001-03-573-3-4600	TILGHMAN HOUSE	800	0.00	800	0.00	0.00	0.00%	500	(300)
001-03-573-3-4610	WILLARD COOPER BUILDING	500	595.00	500	75.00	627.00	125.40%	500	0
001-03-573-3-4620	PUTNAM CO HIST SOCIETY MUSEUM	1,700	0.00	0	0.00	0.00	0.00%	500	500
001-03-573-3-4700	LARIMER ARTS CENTER	1,500	498.23	1,500	0.00	1,987.42	132.49%	1,500	0
001-03-573-3-4980	DEPOT-OPERATING	1,000	960.00	1,000	0.00	4,805.96	480.60%	1,000	0
001-03-573-3-5220	WATERWORKS-OPERATIONS	7,000	2,496.96	2,500	299.05	2,135.56	85.42%	2,500	0
	TOTAL: OPERATING EXPENSES	12,500	4,736.14	6,550	374.05	10,355.94	158.11%	7,550	1,000
	CAPITAL OUTLAY								
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: CULTURAL SERVICES	12,500	4,736.14	6,550	374.05	10,355.94	158.11%	7,550	1,000
	SPECIAL RECREATION FACILITIES								
	PERSONNEL SERVICES								
001-03-575-1-1200	REGULAR SALARIES	25,041	12,520.30	26,004	2,720.03	12,832.58	49.35%	26,293	289
001-03-575-1-2100	FICA TAX EXPENSE	1,916	919.47	1,989	195.69	917.25	46.12%	2,011	22
001-03-575-1-2200	RETIREMENT EXPENSE	3,506	1,752.92	5,617	587.51	2,771.72	49.35%	6,994	1,377
001-03-575-1-2300	HEALTH AND LIFE INSURANCE	2,998	1,499.22	2,520	211.18	1,267.08	50.28%	2,534	14
	TOTAL: PERSONNEL SERVICES	33,461	16,691.91	36,130	3,714.41	17,788.63	49.24%	37,832	1,702
	OPERATING EXPENSES								
001-03-575-3-3000	BRONSON HOUSE-OPERATING	16,000	10,278.31	18,000	1,518.80	7,199.26	40.00%	18,000	0

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	TOTAL: OPERATING EXPENSES	16,000	10,278.31	18,000	1,518.80	7,199.26	40.00%	18,000	0
	CAPITAL OUTLAY								
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: SPECIAL REC FACILITIES	49,461	26,970.22	54,130	5,233.21	24,987.89	46.16%	55,832	1,702

Five Year Plan
2011-2016
Capital Improvements

Fiscal Year 2011-2012	Fiscal Year 2012-2013	Fiscal Year 20013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Funding Source
*Bronson House $100,000 *Putnam Museum $100,000 **Hank Bryan Park $50,000	**Edgemoore and Husson $50,000	**Shaw Buck Field $50,000	**12th & River $50,000	**Forester Field $50,000	Grants
*-TIF/Historic Grant **FRDAP	*-TIF **FRDAP	*-TIF **FRDAP	*-TIF **FRDAP	*-TIF **FRDAP	General

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	PARKS AND RECREATION								
	PERSONNEL SERVICES								
001-15-572-1-1200	REGULAR SALARIES	164,469	78,098.94	159,204	15,443.32	79,307.25	49.81%	159,209	5
001-15-572-1-1400	OVERTIME	2,000	1,709.03	2,000	717.43	1,149.54	57.48%	0	(2,000)
001-15-572-1-2100	FICA TAX EXPENSE	12,735	5,811.56	12,179	1,184.57	5,885.93	48.33%	12,179	0
001-15-572-1-2200	RETIREMENT EXPENSE	23,306	6,565.54	19,876	2,121.64	10,259.27	51.62%	24,815	4,939
001-15-572-1-2300	HEALTH AND LIFE INSURANCE	23,990	12,071.19	19,841	1,699.20	10,195.20	51.38%	21,887	2,046
001-15-572-1-2400	WORKERS COMP	7,471	3,435.09	7,471	1,226.15	3,785.03	50.66%	7,471	0
	TOTAL: PERSONNEL SERVICES	233,971	107,691.35	220,571	22,392.31	110,582.22	50.13%	225,561	4,990
	OPERATING EXPENSES								
001-15-572-3-3100	PROFESSIONAL SERVICES	100	264.65	500	378.01	483.01	96.60%	500	0
001-15-572-3-3410	DEPT OF CORR-PRISON CREW GUARD	56,467	28,233.50	56,467	0.00	29,002.00	51.36%	58,004	1,537
001-15-572-3-4100	COMMUNICATIONS SERVICES	650	491.56	1,000	92.52	515.62	51.56%	1,000	0
001-15-572-3-4320	ELECTRICITY	10,000	3,869.02	10,000	415.13	1,641.30	16.41%	5,000	(5,000)
001-15-572-3-4400	RENTALS AND LEASES	0	57.55	100	39.56	58.71	58.71%	100	0
001-15-572-3-4500	LIABILITY INSURANCE	3,300	2,233.54	3,300	800.53	2,419.14	73.31%	3,300	0
001-15-572-3-4510	LIABILITY CLAIMS	0	214.00	0	0.00	0.00	0.00%	0	0
001-15-572-3-4610	BUILDING MAINTENANCE	3,500	2,471.00	4,000	221.65	2,197.44	54.94%	4,000	0
001-15-572-3-4620	EQUIPMENT MAINTENANCE	2,500	1,229.55	2,500	105.05	1,656.88	66.28%	2,500	0
001-15-572-3-4630	VEHICLE MAINTENANCE	1,500	2,667.09	1,500	657.45	1,220.24	81.35%	1,500	0
001-15-572-3-4650	REID STREET ISLAND	0	171.19	1,000	202.61	202.61	20.26%	1,000	0
001-15-572-3-4680	DOWNTOWN LIGHTING	15,000	7,958.49	15,000	152.18	4,840.74	32.27%	15,000	0
001-15-572-3-5100	OFFICE SUPPLIES	150	54.94	150	45.55	45.55	30.37%	150	0
001-15-572-3-5200	PLAYGROUNDS-OPERATIONS	5,000	9,620.84	5,000	347.64	2,157.58	43.15%	5,000	0
001-15-572-3-5210	GAS AND LUBRICANTS	7,800	4,772.02	10,000	1,062.64	7,070.39	70.70%	10,000	0
001-15-572-3-5230	JANITORIAL SUPPLIES	2,000	1,535.21	4,000	167.28	1,063.33	26.58%	4,000	0
001-15-572-3-5250	SMALL TOOLS	0	82.75	100	0.00	69.69	69.69%	100	0
001-15-572-3-5260	UNIFORMS	2,500	801.44	2,500	230.45	1,157.75	46.31%	2,500	0
001-15-572-3-5270	CHEMICALS & FERTILIZER	8,000	2,773.15	6,000	0.00	4,850.59	80.84%	6,000	0
001-15-572-3-5280	OPERATING SUPPLIES	5,000	1,293.91	5,000	783.84	2,779.79	55.60%	5,000	0
	TOTAL: OPERATING EXPENSES	123,467	70,795.40	128,117	5,702.09	63,432.36	49.51%	124,654	(3,463)
	CAPITAL OUTLAY								
001-15-572-6-6400	CAPITAL OUTLAY	2,193	0.00	0	0.00	5,475.76	0.00%	5,000	5,000

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
001-15-572-6-6401	100 BLOCK BUILDING MAINTENANCE	0	0.00	0	0.00	0.00	0.00%	0	0
	TOTAL: CAPITAL OUTLAY	2,193	0.00	0	0.00	5,475.76	0.00%	5,000	5,000
	TOTAL: PARKS AND RECREATION	359,631	178,486.75	348,688	28,094.40	179,490.34	51.48%	355,215	6,527

FIVE YEAR CIP 2011-20016
Capital outlay

Fiscal year 2011-2012	Fiscalyear 2012-2013	Fiscal year 2013-2014	Fiscal year 2014-2015	Fiscal year 2015-2016	Funding Source
3-back pack blowers $600 Banners-60x41.66	Swings - $1000	Safety Cones-$406 Worksquad Info Signs $348	Chain Saw $479 Push Mower $2,000	Grasshopper Mower-$10,000 3 trimmers $900	General

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	COMMUNITY CENTER								
	OPERATING EXPENSES								
001-26-579-3-4100	COMMUNICATIONS SERVICES	550	103.21	500	34.41	68.79	13.76%	500	0
001-26-579-3-4310	NATURAL GAS	700	240.69	700	39.47	540.52	77.22%	700	0
001-26-579-3-4320	ELECTRICITY	15,000	8,470.24	15,000	914.12	5,440.73	36.27%	15,000	0
001-26-579-3-4500	LIABILITY INSURANCE	3,300	2,233.54	3,300	800.53	2,419.14	73.31%	3,300	0
001-26-579-3-4610	BUILDING MAINTENANCE	5,000	1,096.39	5,000	314.55	791.03	15.82%	2,500	(2,500)
001-26-579-3-4620	EQUIPMENT MAINTENANCE	1,000	400.00	1,000	100.00	500.00	50.00%	1,000	0
001-26-579-3-4680	GROUNDS MAINTENANCE	500	257.00	500	93.00	279.00	55.80%	500	0
001-26-579-3-5230	JANITORIAL SUPPLIES	1,500	696.24	1,500	31.50	675.53	45.04%	1,500	0
001-26-579-3-5280	OPERATING SUPPLIES	500	52.47	500	0.00	201.85	40.37%	500	0
	TOTAL: OPERATING EXPENSES	28,050	13,549.78	28,000	2,327.58	10,916.59	38.99%	25,500	(2,500)
	CAPITAL OUTLAY								
001-26-579-6-6400	CAPITAL OUTLAY	1,000	0.00	0	0.00	2,073.75	0.00%	0	0
	TOTAL: CAPITAL OUTLAY	1,000	0.00	0	0.00	2,073.75	0.00%	0	0
	TOTAL: COMMUNITY CENTER	29,050	13,549.78	28,000	2,327.58	12,990.34	46.39%	25,500	(2,500)
	TOTAL: CULTURE/RECREATION	450,642	223,742.89	437,368	36,029.24	227,824.51	52.09%	444,097	6,729

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	BETTER PLACE PLAN								
	OPERATING EXPENSES								
001-18-519-3-3100	ENGINEERING FEES	0	1,040.00	0	0.00	0.00	0.00%	0	0
	TOTAL: OPERATING EXPENSES	0	1,040.00	0	0.00	0.00	0.00%	0	0
	CAPITAL OUTLAY								
001-18-519-6-6260	PRICE MARTIN	0	2,045.00	0	0.00	0.00	0.00%	0	0
001-18-519-6-6390	CITY DOCK IMPROVEMENTS	0	8,359.56	0	0.00	0.00	0.00%	0	0
001-18-519-6-6440	STREET	354,849	42,445.91	185,056	5,181.59	46,337.61	25.04%	143,077	(41,979)
001-18-519-6-6441	DEPT OF CORR-PRISON CREW	0	0.00	56,467	0.00	0.00	0.00%	58,004	1,537
	TOTAL: CAPITAL OUTLAY	354,849	52,850.47	241,523	5,181.59	46,337.61	19.19%	201,081	(40,442)
	DEBT SERVICE								
	PRINCIPAL								
001-18-517-7-7103	FRANK GEORGE INFRASTRUCTURE	266,667	0.00	266,667	266,666.67	266,666.67	100.00%	266,667	0
	TOTAL: PRINCIPAL	266,667	0.00	266,667	266,666.67	266,666.67	100.00%	266,667	0
	INTEREST								
001-18-517-7-7203	FRANK GEORGE INFRASTRUCTURE	138,400	69,200.00	124,560	62,280.00	124,560.00	100.00%	110,720	(13,840)
	TOTAL: INTEREST	138,400	69,200.00	124,560	62,280.00	124,560.00	100.00%	110,720	(13,840)
	TOTAL: DEBT SERVICE	405,067	69,200.00	391,227	328,946.67	391,226.67	100.00%	377,387	(13,840)
	GRANT MATCHES								
001-18-519-8-6320	RIVERFRONT/PIER IMP GRANT	0	8,498.00	0	581.00	9,088.50	0.00%	0	0
001-18-519-8-6340	TEMPORARY DOCKING	0	38,694.92	0	0.00	0.00	0.00%	0	0
001-18-519-8-6350	RIVERBOAT REFURBISHEMENT-100%	0	0.00	0	100,000.00	250,000.00	0.00%	0	0
001-18-519-8-8100	URBAN FORESTRY 2010 GRANT	0	19,909.65	0	0.00	0.00	0.00%	0	0
001-18-519-8-8110	ST JOHNS & 15TH ST DRAINAGE	0	11,475.00	0	0.00	6,661.00	0.00%	0	0
001-18-519-8-8120	ST JOHNS & 7TH & OAK ST DRAINA	0	3,620.00	0	0.00	1,690.00	0.00%	0	0
001-18-519-8-8130	CRILL AND MOSELEY DRAINAGE	165,013	205,601.35	0	0.00	0.00	0.00%	0	0
001-18-519-8-8910	DOWNTOWN PARKING/STREETSCAPE C	0	0.00	0	167,146.58	483,183.65	0.00%	0	0

General Fund Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	TOTAL: GRANT MATCHES	165,013	287,798.92	0	267,727.58	750,623.15	0.00%	0	0
	TRANSFERS TO OTHER FUNDS								
	TRANSFER TO GOLF FUND FOR DEBT	0	0	0	0	0	0	181,890	181,890
	TRANSFER TO AIRPORT FOR DEBT	0	0	0	0	0	0	174,610	174,610
	TOTAL: TRANSFER TO OTHER FUND	0	0.00	0	0.00	0.00	0.00%	356,500	356,500
	TOTAL: BETTER PLACE PLAN	924,929	410,889.39	632,750	601,855.84	1,188,187.43	187.78%	934,968	302,218
	OTHER USES								
	DEBT SERVICE								
	PRINCIPAL								
	TOTAL: PRINCIPAL	0	0.00	0	0.00	0.00	0.00%		
	INTEREST								
	TOTAL: INTEREST	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: DEBT SERVICE	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: OTHER USES	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: GEN FUND EXPENDITURES	**9,305,935**	**4,230,855.87**	**8,410,953**	**1,274,870.68**	**4,955,350.65**	**58.92%**	**8,770,563**	**359,610**

Difference between Total Revenues and Total Expenditures (500,809)

TIF Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL TO DATE	2012 BUDGET	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	TAX INCREMENT						
030-00-311-0-3010	DOWNTOWN REDEVELOPMENT FORWARD	0.00	500,224	0.00	0	537,154	36,930
030-00-311-0-3020	SOUTH HISTORIC BALANCE FORWARD	0.00	93,818	0.00	0	186,578	92,760
030-00-311-0-3030	NORTH HISTORIC BALANCE FORWARD	0.00	31,710	0.00	0	38,416	6,706
030-00-311-0-3100	DOWNTOWN REDEV COUNTY SHARE	189,177.40	146,408	145,238.78	99.20%	125,458	(20,950)
030-00-311-0-3110	DOWNTOWN REDEV CITY SHARE	190,798.64	148,992	146,483.47	98.32%	126,533	(22,459)
030-00-311-0-3200	SOUTH HISTORIC COUNTY SHARE	57,253.68	52,430	52,727.29	100.57%	38,118	(14,312)
030-00-311-0-3220	SOUTH HISTORIC CITY SHARE	57,744.34	53,355	53,179.16	99.67%	38,445	(14,910)
030-00-311-0-3300	NORTH HISTORIC COUNTY SHARE	23,887.68	25,380	25,338.02	99.83%	21,763	(3,617)
030-00-311-0-3330	NORTH HISTORIC CITY SHARE	24,092.40	25,828	25,555.17	98.94%	21,950	(3,878)
	TOTAL: TAX INCREMENT	**542,954.14**	**1,078,145**	**448,521.89**	**41.60%**	**1,134,414**	**56,269**

TIF Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 BUDGET	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	TAX INCREMENT						
	PERSONNEL SERVICES						
	TOTAL: PERSONNEL SERVICES	0	0	0	0		
	OPERATING EXPENSES						
030-30-580-3-3100	PROFESSIONAL SERVICES	405	0	0	0	0	0
	TOTAL: OPERATING EXPENSES	405	0	0	0	0	
	CAPITAL PROJECTS						
030-30-580-6-6310	DOWNTOWN REDEV EXPENSE	235,353.06	795,624	118,268.69	14.86%	489,144	(306,480)
030-30-580-6-6320	NORTH HISTORIC EXPENSE	159,647.50	82,918	39,038.00	47.08%	82,129	(789)
030-30-580-6-6330	SOUTH HISTORIC EXPENSE	54,487.95	199,603	11,085.00	5.55%	263,141	63,538
	TOTAL: CAPITAL PROJECTS	449,488.51	1,078,145	168,391.69	15.62%	834,414	(243,731)
	DEBT SERVICE						
	TOTAL: DEBT SERVICE	0.00	0	0.00	0		
	TRANSFERS						
	TRANSFER TO BETTER PLACE	0.00	0	0.00	0	300,000	300,000
	TOTAL: TRANSFERS	0.00	0	0.00	0	300,000	300,000
	TOTAL: TAX INCREMENT	**449,893.51**	**1,078,145**	**168,391.69**	**15.62%**	**1,134,414**	**56,269**

Airport Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	BALANCE BROUGHT FORWARD								
005-00-302-0-0000	SURPLUS LAND BALANCE FORWARD	149,510	0.00	0	0.00	0.00	0		0
	TOTAL: BALANCE BROUGHT FORWARD	149,510	0.00	0	0.00	0.00	0		
	CHARGES FOR SERVICES								
005-00-344-1-1010	100 LL AVIATION FUEL	316,072	222,991.69	388,356	56,656.06	204,623.14	52.69%	407,774	19,418
005-00-344-1-1020	JET A AVIATION FUEL	108,486	86,527.42	155,584	41,379.42	102,856.46	66.11%	163,363	7,779
005-00-344-1-1030	DONATIONS-FLY-IN EVENT	305	0.00	25	0.00	0.00	0	2,000	1,975
005-00-344-1-1200	TIE DOWN FEES/VEHICLE PARKING	3,000	2,215.93	3,000	243.53	1,431.52	47.72%	3,000	0
005-00-344-1-1400	VENDING	1,200	1,314.49	1,500	157.00	880.30	58.69%	1,500	0
005-00-344-1-1700	AVIATION LUBRICANTS	2,000	827.10	2,000	179.12	1,060.79	53.04%	2,000	0
005-00-344-1-1800	MERCHANDISE SALES	5,400	2,520.34	5,400	354.36	1,295.71	23.99%	2,000	(3,400)
	TOTAL: CHARGES FOR SERVICES	436,463	316,396.97	555,865	98,969.49	312,147.92	56.16%	581,637	25,772
	MISCELLANEOUS REVENUES								
	INTEREST AND OTHER EARNINGS								
	TOTAL: INT AND OTHER EARNINGS	0	0.00	0	0.00	0.00	0		
	RENTS AND ROYALTIES								
005-00-362-0-1000	HANGAR RENTALS	238,754	95,023.00	238,929	22,905.99	116,086.81	48.59%	238,929	0
005-00-362-0-2000	LAND LEASE	3,888	1,620.00	3,888	2,268.00	2,268.00	58.33%	3,888	0
005-00-362-0-3000	BUILDING RENTAL	15,620	2,163.58	12,000	1.00	118.05	0.98	0	(12,000)
005-00-362-0-4000	OFFICE RENTAL	0	0.00	0	0.00	12,000.00	0	0	0
	TOTAL: RENTS & ROYALTIES	258,262	98,806.58	254,817	25,174.99	130,472.86	51.20%	242,817	(12,000)
	DISPOSITION OF FIXED ASSETS								
		0	0.00	0	0.00	0.00	-0		
	TOTAL: DISP OF FIXED ASSETS	0	0.00	0	0.00	0.00	0		
	SALE OF SURPLUS MATERIALS								
005-00-365-0-1000	SALE OF SURPLUS MATERIALS	0	0.00	65,000	0.00	127,470.00	196.11%		(65,000)
	TOTAL: SALE OF MATERIALS	0	0.00	65,000	0.00	127,470.00	196.11%	0	(65,000)

Airport Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	OTHER MISCELLANEOUS REVENUE								
005-00-369-9-1000	MISCELLANEOUS REVENUES	3,000	9,860.59	3,000	181.00	933.78	31.13%	3,000	0
005-00-369-9-2000	REFUNDS/REIMBURSEMENTS	0	11,690.00	0	0.00	825.00	0	0	0
005-00-369-9-3000	LATE FEES	400	426.41	400	0.00	112.29	28.07%	0	(400)
	TOTAL: OTHER MISC REVENUES	3,400	21,977.00	3,400	181.00	1,871.07	55.03%	3,000	(400)
	TOTAL: MISCELLANEOUS REVENUES	261,662	120,783.58	323,217	25,355.99	259,813.93	80.38%	245,817	(77,400)
	OTHER SOURCES								
	INTRAGOVERNMENTAL TRANSFERS IN								
005-00-381-0-0000	TRANSFER FROM BETTER PLACE FOR DEBT	22,249	0.00	113,769	0.00	0.00	0	174,610	60,841
	TOTAL: INTRAGOVT TRANSFERS IN	22,249	0.00	113,769	0.00	0.00	0	174,610	60,841
	DEBT PROCEEDS								
	TOTAL: DEBT PROCEEDS	0	0.00	0	0.00	0.00	0		
	PROPRIETARY NON-OP SOURCES								
	FEDERAL GRANTS & DONATIONS								
005-00-389-2-3000	FAA MASTER PLAN 16-2008	4,120	0.00	0	0.00	0.00	0	0	0
005-00-389-2-6000	FAA TAXIWAY B REHAB 17-2008	9,272	0.00	0	0.00	0.00	0	0	0
005-00-389-2-7000	FAA RUNWAY 17/35 18-2009	0	20,883.00	0	0.00	0.00	0	0	0
005-00-389-2-8000	FAA TWB DRAIN-REHAB 20-2010	724,815	643,037.00	0	0.00	0.00	0	0	0
005-00-389-2-8100	FAA RUNWAY 9/27 21-2011	0	0.00	0	0.00	3,103,204.00	0	0	0
	TOTAL: FED GRANTS & DONATIONS	738,207	663,920.00	0	0.00	3,103,204.00	0	0	0
	STATE GRANTS & DONATIONS								
005-00-389-3-7500	FDOT MASTER PLAN APD49	139	0.00	0	0.00	0.00	0	0	0
005-00-389-3-8000	BEACON GRANT	0	342.00	0	0.00	285.00	0	342	342
005-00-389-3-8300	FDOT AQ428 TW B/DRAINAGE REHAB	19,227	19,226.74	0	0.00	0.00	0	0	0
005-00-389-3-8400	FDOT GRANT AQ825	0	0.00	0	0.00	39,722.00	0	0	0
005-00-389-3-8600	FDOT GRANT AQ418	0	0.00	0	4,445.00	61,520.00	0	0	0

Airport Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
005-00-389-3-8800	FDOT GRANT AQ838	0	0.00	0	1,800.00	5,310.00	0	0	0
	TOTAL: STATE GRANTS & DONATION	19,366	19,568.74	0	6,245.00	106,837.00	0	342	342
	TOTAL: PRO NON-OP SOURCES	757,573	683,488.74	0	6,245.00	3,210,041.00	0	342	342
	TOTAL: OTHER SOURCES	779,822	683,488.74	113,769	6,245.00	3,210,041.00	2821.54%	174,952	61,183
	TOTAL REVENUES	1,627,457	1,120,669.29	992,851	130,570.48	3,782,002.85	380.92%	1,002,406	9,555

Airport Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	KAY LARKIN-AIRPORT								
	PERSONNEL SERVICES								
005-05-542-1-1200	REGULAR SALARIES	108,689	54,419.25	109,034	9,367.06	49,193.30	45.12%	100,377	(8,657)
005-05-542-1-1400	OVERTIME	5,000	1,904.50	4,500	0.00	417.41	9.28%	0	(4,500)
005-05-542-1-2100	FICA TAX EXPENSE	8,697	4,262.50	8,686	715.90	3,791.72	43.65%	7,679	(1,007)
005-05-542-1-2200	RETIREMENT EXPENSE	15,916	7,899.25	24,523	1,678.45	8,904.14	36.31%	21,497	(3,026)
005-05-542-1-2300	HEALTH AND LIFE INSURANCE	3,472	1,696.32	3,472	31.86	191.16	5.51%	382	(3,090)
005-05-542-1-2400	WORKERS COMP	5,250	2,419.38	5,250	863.60	2,665.87	50.78%	5,250	0
005-05-542-1-2500	UNEMPLOYMENT COMP	0	0.00	0	0.00	6,325.00	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	147,024	72,601.20	155,465	12,656.87	71,488.60	45.98%	135,184	(20,281)
	OPERATING EXPENSES								
005-05-542-3-3100	PROFESSIONAL SERVICES	500	107.12	500	1,294.50	1,411.50	282.30%	500	0
005-05-542-3-3120	PHYSICALS	90	0.00	90	0.00	320.00	355.56%	180	90
005-05-542-3-3200	ACCOUNTING AND AUDITING	1,175	1,175.00	1,175	0.00	0.00	0.00%	1,175	0
005-05-542-3-4020	SCHOOLING, CONFERENCE, ETC	100	93.74	500	0.00	62.71	12.54%	500	0
005-05-542-3-4100	COMMUNICATIONS SERVICES	4,000	2,369.72	4,300	608.46	2,161.95	50.28%	4,500	200
005-05-542-3-4200	POSTAGE AND FREIGHT	100	14.85	100	0.00	0.00	0.00%	100	0
005-05-542-3-4310	NATURAL GAS	445	431.81	600	48.82	136.92	22.82%	300	(300)
005-05-542-3-4320	ELECTRICITY	14,000	5,525.39	13,000	1,001.35	5,240.87	40.31%	12,000	(1,000)
005-05-542-3-4330	UTILITIES-WATER	550	1,135.06	2,300	215.31	1,357.09	59.00%	2,800	500
005-05-542-3-4340	CREDIT CARD FEES	14,000	10,658.55	17,000	2,847.21	10,760.91	63.30%	19,000	2,000
005-05-542-3-4400	RENTALS AND LEASES	2,000	1,144.56	2,000	800.00	5,024.63	251.23%	10,500	8,500
005-05-542-3-4500	LIABILITY INSURANCE	16,800	12,815.78	16,800	1,940.69	13,174.93	78.42%	13,174	(3,626)
005-05-542-3-4610	BUILDING/HANGAR MAINTENANCE	10,000	2,323.53	10,000	1,539.89	4,445.01	44.45%	10,000	0
005-05-542-3-4620	EQUIPMENT/FIELD MAINTENANCE	8,000	5,888.39	8,000	1,622.35	2,321.30	29.02%	8,000	0
005-05-542-3-4630	VEHICLE MAINTENANCE	800	118.70	700	89.95	879.18	125.60%	1,300	600
005-05-542-3-4640	RADIO MAINTENANCE	300	0.00	100	0.00	0.00	0.00%	300	200
005-05-542-3-4680	GROUNDS LANDSCAPING	45,000	22,830.00	45,000	4,002.07	23,078.50	51.29%	48,000	3,000
005-05-542-3-4700	PRINTING AND BINDING	300	0.00	100	0.00	78.00	78.00%	200	100
005-05-542-3-4800	ADVERTISING	2,000	238.00	2,000	529.00	1,046.29	52.31%	3,000	1,000
005-05-542-3-4920	LAND TAX	2,750	0.00	2,750	0.00	2,417.33	87.90%	2,750	0
005-05-542-3-5100	OFFICE SUPPLIES	300	202.21	300	0.00	291.91	97.30%	350	50
005-05-542-3-5170	100LL FUEL	284,750	178,043.68	362,950	37,035.19	139,352.02	38.39%	381,097	18,147
005-05-542-3-5180	JET A FUEL	80,360	48,238.31	119,680	31,078.29	93,351.50	78.00%	125,664	5,984

Airport Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
005-05-542-3-5190	LOSS ON FUEL	200	0.00	200	0.00	0.00	0.00%	0	(200)
005-05-542-3-5200	FLY-IN EVENT-DONATIONS	350	279.70	25	0.00	0.00	0.00%	2,000	1,975
005-05-542-3-5210	GAS AND LUBRICANTS	800	413.19	800	79.31	1,300.47	162.56%	850	50
005-05-542-3-5220	GENERAL MERCHANDISE	5,000	3,838.92	5,000	486.97	1,491.19	29.82%	2,800	(2,200)
005-05-542-3-5230	JANITORIAL SUPPLIES	500	233.02	500	58.60	217.96	43.59%	500	0
005-05-542-3-5260	UNIFORMS	600	219.81	600	42.17	810.25	135.04%	600	0
005-05-542-3-5280	OPERATING SUPPLIES	2,500	3,350.57	2,500	760.80	2,279.04	91.16%	4,500	2,000
005-05-542-3-5400	MEMBR,SUBSCRIPT,DUES	200	0.00	200	0.00	119.99	60.00%	200	0
	TOTAL: OPERATING EXPENSES	498,470	301,689.61	619,770	86,080.93	313,131.45	50.52%	656,840	37,070
	CAPITAL OUTLAY								
005-05-542-6-6210	EQUIPMENT BLDG-FUEL FARM UPGRA	0	0.00	0	500.00	65,522.00	0.00%		0
005-05-542-6-6215	BUILDING B-2 AQ837	0	0.00	0	3,826.18	18,000.00	0.00%		0
005-05-542-6-6260	TWB DRAINAGE 20-2010	744,042	36,603.54	0	0.00	0.00	0.00%		0
005-05-542-6-6270	REDI-SECURITY UPGRADES AQ418	0	7,637.00	0	0.00	61,520.00	0.00%		0
005-05-542-6-6280	RUNWAY 9-27 FDOT-AQ799 FAA-21	0	0.00	0	295,896.22	3,574,410.90	0.00%		0
005-05-542-6-6310	TAXIWAY B REHAB	9,272	0.00	0	0.00	0.00	0.00%		0
005-05-542-6-6360	MASTER PLAN UPDATE	4,259	0.00	0	0.00	0.00	0.00%		0
005-05-542-6-6390	APRON CONSTRUCTION	0	732,465.92	0	0.00	0.00	0.00%		0
005-05-542-6-6400	CAPITAL OUTLAY	0	3,592.80	0	0.00	0.00	0.00%		0
005-05-542-6-6285	MAIN ACCESS ROAD REHAB AQ614	0	0.00	0	0.00	26,849.98	0.00%		0
005-05-542-6-6290	SECURITY SYSTEM AQ838	0	0.00	0	0.00	12,564.46	0.00%		
	TOTAL: CAPITAL OUTLAY	757,573	780,299.26	0	300,222.40	3,758,867.34	0.00%	0	0
	OTHER EXPENDITURES								
	TOTAL: OTHER EXPENDITURES	0	0.00	0	0.00	0.00	0.00%		
	DEBT SERVICE								
	PRINCIPAL								
005-05-517-7-7110	LOAN #307 TERMINAL	83,334	0.00	83,334	0.00	0.00	0.00%	83,334	0
005-05-517-7-7120	THANGAR #315	50,000	0.00	50,000	0.00	0.00	0.00%	50,000	0
	TOTAL: PRINCIPAL	133,334	0.00	133,334	0.00	0.00	0.00%	133,334	0

Airport Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	INTEREST								
005-05-517-7-7210	LOAN #307 TERMINAL	48,219	23,911.28	44,632	22,193.89	22,193.89	49.73%	40,801	(3,831)
005-05-517-7-7220	T HANGAR #315	42,837	21,242.36	39,650	19,716.67	19,716.67	49.73%	36,247	(3,403)
	TOTAL: INTEREST	91,056	45,153.64	84,282	41,910.56	41,910.56	49.73%	77,048	(7,234)
	TOTAL: DEBT SERVICE	224,390	45,153.64	217,616	41,910.56	41,910.56	19.26%	210,382	(7,234)
	TOTAL: KAY LARKIN-AIRPORT	**1,627,457**	**1,199,743.71**	**992,851**	**440,870.76**	**4,185,397.95**	**421.55%**	**1,002,406**	**9,555**

Difference between Total Revenues and Total Expenditures (0)

Water Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	BALANCE BROUGHT FORWARD								
	TOTAL: BALANCE BROUGHT FORWARD	0	0.00	0	0.00	0.00	0		
	CHARGES FOR SERVICES								
041-00-343-6-1000	WATER SALES	1,358,903	713,201.10	1,548,243	125,622.85	760,532.40	49.12%	1,983,000	434,757
041-00-343-6-1010	WATER TAPS & RENEWALS	9,420	8,495.00	9,420	150.00	8,328.76	88.42%	11,658	2,238
041-00-343-6-1020	SERVICE CHARGES	4,578	1,291.06	3,286	40.00	1,991.82	60.62%	3,984	698
041-00-343-6-1030	SERVICE CHARGES (CASH)	18,696	7,983.94	13,911	2,055.00	9,340.00	67.14%	18,680	4,769
041-00-343-6-1040	PENALTIES	49,116	28,360.00	54,528	4,284.00	24,960.00	45.77%	49,920	(4,608)
041-00-343-6-1060	WATER REPLACEMENT FEES	272,758	142,842.97	309,649	25,133.07	152,115.88	49.13%	0	(309,649)
041-00-343-6-3000	SEWER SERVICE REVENUE	1,506,103	747,179.17	1,480,030	123,615.66	742,676.99	50.18%	1,845,000	364,970
041-00-343-6-3010	SEWER TAPS/RENEWALS	5,670	4,825.00	6,000	225.00	2,525.00	42.08%	5,050	(950)
041-00-343-6-3020	MISC SEWER CHARGES (CASH)	71,549	28,535.17	65,696	5,302.30	28,878.21	43.96%	57,756	(7,940)
041-00-343-6-3030	SEWER REPLACEMENT FEES	356,641	176,576.21	339,047	24,404.39	146,587.14	43.24%	0	(339,047)
041-00-343-6-4000	WPCA FEES	9,032	16,758.00	15,000	912.00	6,441.00	42.94%	12,882	(2,118)
041-00-343-6-4010	WPCA FEES (BILLED)	0	0.00	0	109.92	964.42	0	0	0
041-00-343-6-5000	SPEA FEES-NEW CONSTRUCTION	33,562	55,327.99	35,000	2,590.20	17,730.30	50.66%	35,461	461
041-00-343-6-6000	ONE TIME LINE CHARGES	0	3,872.00	0	0.00	0.00	0	0	0
	TOTAL: CHARGES FOR SERVICES	3,696,028	1,935,247.61	3,879,810	314,444.39	1,903,071.92	49.05%	4,023,390	143,580
	MISCELLANEOUS REVENUES								
	INTEREST AND OTHER EARNINGS								
041-00-361-1-2000	INTEREST-DEBT RESERVE	600	0.00	0	0.00	0.00	0	0	0
041-00-361-1-3000	INTEREST-RATE STABILIZATION	120	27.35	0	0.00	0.00	0	0	0
041-00-361-1-4000	INTEREST-2004 CLEAN WATER SRF	0	4.13	0	0.08	1.64	0	0	0
041-00-361-1-6000	INTEREST-SERIES 2010A SINKING	0	10.61	0	1.08	15.21	0	0	0
	TOTAL: INT AND OTHER EARNINGS	720	42.09	0	1.16	16.85	0	0	0
	RENTS AND ROYALTIES								
041-00-362-0-1000	COMMUNICATION TOWER LEASE	75,766	46,603.01	93,693	5,393.57	47,793.83	51.01%	95,588	1,895
	TOTAL: RENTS & ROYALTIES	75,766	46,603.01	93,693	5,393.57	47,793.83	51.01%	95,588	1,895
	DISPOSITION OF FIXED ASSETS								

Water Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
041-00-364-0-4900	SURPLUS EQUIPMENT-WATER	0	0.00	0	0.00	3,785.05	0	0	0
	TOTAL: DISP OF FIXED ASSETS	0	0.00	0	0.00	3,785.05	0	0	0
	OTHER MISCELLANEOUS REVENUE								
041-00-369-9-1000	OTHER REVENUE	450	1,209.07	450	67.50	304.96	67.77%	500	50
041-00-369-9-2000	REFUNDS/REIMBURSEMENTS	50	0.00	36,000	120.00	36,130.00	100.36%	36,000	0
041-00-369-9-3000	INSURANCE CLAIMS-WATER	0	6,871.18	0	0.00	620.62	0	0	0
	TOTAL: OTHER MISC REVENUES	500	8,080.25	36,450	187.50	37,055.58	101.66%	36,500	50
	TOTAL: MISCELLANEOUS REVENUES	76,986	54,725.35	130,143	5,582.23	88,651.31	68.12%	132,088	1,945
	OTHER SOURCES								
	INTRAGOVERNMENTAL TRANSFERS IN								
041-00-381-0-2000	TRANSFER FROM GAS AUTHORITY	100,000	112,891.50	100,000	147,031.50	147,031.50	147.03%	100,000	0
041-00-381-0-5000	TRANSFER FROM CDBG-FUND 50	0	0.00	0	0.00	2,679.51	0	0	0
	TOTAL: INTRAGOVT TRANSFERS IN	100,000	112,891.50	100,000	147,031.50	149,711.01	149.71%	100,000	0
	DEBT PROCEEDS								
041-00-384-0-1000	LOAN PROCEEDS	905,806	905,806.00	0	0.00	0.00	0	0	0
	TOTAL: DEBT PROCEEDS	905,806	905,806.00	0	0.00	0.00	0	0	0
	PROPRIETARY NON-OP SOURCES								
	FEDERAL GRANTS & DONATIONS								
041-00-389-2-2000	ENERGY GRANT ARS027	0	0.00	0	0.00	93,677.52	0	0	0
	TOTAL: FED GRANTS & DONATIONS	0	0.00	0	0.00	93,677.52	0	0	0
	STATE GRANTS & DONATIONS								
	TOTAL: STATE GRANTS & DONATION	0	0.00	0	0.00	0.00	0		
	GRANTS-OTHER SOURCES								

Water Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
041-00-389-4-1200	SJRWMD GRANT (REUSE)	499,953	0.00	0	178,989.19	1,025,426.78	0	0	0
	TOTAL: GRANTS-OTHER SOURCES	499,953	0.00	0	178,989.19	1,025,426.78	0	0	0
	TOTAL: PRO NON-OP SOURCES	499,953	0.00	0	178,989.19	1,119,104.30	0	0	0
	TOTAL: OTHER SOURCES	1,505,759	1,018,697.50	100,000	326,020.69	1,268,815.31	1268.82%	100,000	0
	TOTAL REVENUES	5,278,773	3,008,670.46	4,109,953	646,047.31	3,260,538.54	79.33%	4,255,478	145,525

City of Palatka
R.C. Willis Water Treatment Plant
Budget Review Fiscal Year 2012-2013

Water Plant

1. **Overview**
   The Water Plant budget is divided into three (3) categories: Personal Services, Operating Expenses, and Capital Outlay and Improvements.

2. **Personal Services**
   The Water Plant currently has six (6) authorized positions, which include one (1) Superintendent, four (4) Operators, and one (1) Plant Mechanic. We are required by State Rule 62-699 to be staffed by a Class "C" or higher operator for 16 hours per day 7 days per week and tasked by the City to be staffed 24 hours a day. In the next Fiscal Year, I have an Operator Trainee that will be sitting for his Class "C" License examination. Accordingly, I have adjusted the Regular Salaries line in my budget proposal to reflect the increases in salary that will accompany his promotions.

3. **Operating Expenses**
   While we are aware of the need to maintain fiscal discipline, it is necessary to ask for an increase in the Chemical and Maintenance line items due to the increase in the cost of chemicals and the increasing costs of maintaining expensive electrical equipment. I have also asked for small increases in the Building Maintenance, Operating and Janitorial Supplies. This is due to the expense of operating and maintaining a much larger facility than in the past. I have asked for a nominal increase in the Memberships and Dues line item because our Membership dues for the Florida Rural Water Association have increased.

4. **Capital Outlay & Improvements**
   Due to budgetary restraints, we have, for the last <u>three</u> fiscal years set aside projects normally funded in this category. Unless we intend to remain reactive rather than proactive in our approach to Well Field Maintenance, we need to start funding these line items again.
   a. **Capital Outlay** – I have requested, as described in our 5-year CIP, funding for one (1) new 25 HP Well Pump Motor.
   b. **Capital Improvements** – I have requested, as described in our 5-year CIP, funding for the refurbishment of one (1) well and the cleaning of one (1) well.

Goal/ Objectives

It is the objective of the Water Plant to provide a safe, aesthetically satisfying product in a quantity sufficient to meet the needs of our consumers as well as the needs of our Fire Fighting Department. We all take our responsibility of ensuring that the citizens of our community have a safe drinking water supply very seriously. It is our goal at the Water Plant to produce a quality product within the constraints of our departmental budget.

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	WATER PLANT								
	PERSONNEL SERVICES								
041-11-533-1-1200	REGULAR SALARIES	270,176	136,245.10	278,309	26,649.25	144,561.94	51.94%	286,629	8,320
041-11-533-1-1310	HOLIDAY PAY	6,500	4,668.23	6,500	0.00	0.00	0.00%	6,500	0
041-11-533-1-1400	OVERTIME	15,000	13,690.59	21,934	2,335.30	15,913.04	72.55%	21,934	0
041-11-533-1-2100	FICA TAX EXPENSE	23,078	11,302.51	23,466	2,098.94	11,660.78	49.69%	24,102	636
041-11-533-1-2200	RETIREMENT EXPENSE	34,012	16,780.79	53,290	4,872.34	26,745.67	50.19%	67,814	14,524
041-11-533-1-2300	HEALTH AND LIFE INSURANCE	42,622	20,053.14	32,752	2,811.18	16,867.08	51.50%	33,734	982
041-11-533-1-2400	WORKERS COMP	13,914	6,402.27	13,914	2,285.28	7,054.49	50.70%	13,914	0
	TOTAL: PERSONNEL SERVICES	405,302	209,142.63	430,165	41,052.29	222,803.00	51.79%	454,627	24,462
	OPERATING EXPENSES								
041-11-533-3-3100	PROFESSIONAL SERVICES	38,735	31,239.08	39,684	1,613.51	31,923.35	80.44%	39,684	0
041-11-533-3-3120	PHYSICALS	85	0.00	85	0.00	0.00	0.00%	85	0
041-11-533-3-4020	SCHOOLING, CONFERENCE, ETC	550	567.28	550	0.00	248.78	45.23%	550	0
041-11-533-3-4100	COMMUNICATIONS SERVICES	2,500	1,317.03	2,500	399.41	3,344.16	133.77%	2,500	0
041-11-533-3-4200	POSTAGE AND FREIGHT	200	0.00	200	0.00	0.00	0.00%	200	0
041-11-533-3-4320	ELECTRICITY	200,000	81,846.67	200,000	11,636.59	75,111.76	37.56%	200,000	0
041-11-533-3-4500	LIABILITY INSURANCE	12,000	8,646.70	12,000	2,911.03	9,301.15	77.51%	12,000	0
041-11-533-3-4610	BUILDING MAINTENANCE	500	731.68	500	203.08	394.88	78.98%	1,500	1,000
041-11-533-3-4620	EQUIPMENT MAINTENANCE	10,000	13,524.41	10,000	6,687.18	21,920.12	219.20%	20,000	10,000
041-11-533-3-4630	VEHICLE MAINTENANCE	600	0.00	600	0.00	0.00	0.00%	600	0
041-11-533-3-5100	OFFICE SUPPLIES	500	0.00	500	86.20	412.92	82.58%	500	0
041-11-533-3-5210	GAS AND LUBRICANTS	2,500	578.07	2,500	237.53	829.21	33.17%	2,500	0
041-11-533-3-5230	JANITORIAL SUPPLIES	450	335.24	450	50.50	445.49	99.00%	900	450
041-11-533-3-5250	SMALL TOOLS	50	0.00	50	0.00	0.00	0.00%	50	0
041-11-533-3-5260	UNIFORMS	1,100	539.82	1,100	143.55	619.83	56.35%	1,100	0
041-11-533-3-5270	CHEMICALS AND FERTILIZERS	250,000	154,283.80	250,000	17,765.89	143,720.68	57.49%	300,000	50,000
041-11-533-3-5280	OPERATING SUPPLIES	2,000	2,722.91	2,000	180.16	2,634.41	131.72%	2,500	500
041-11-533-3-5400	MEMBR,SUBSCRIPT,DUES	375	395.00	375	0.00	395.00	105.33%	500	125
	TOTAL: OPERATING EXPENSES	522,145	296,727.69	523,094	41,914.63	291,301.74	55.69%	585,169	62,075
	CAPITAL OUTLAY								
041-11-533-6-6400	CAPTIAL OUTLAY	0	10,731.38	0	0.00	0.00	0.00%	3,000	3,000

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
041-11-533-6-6380	WELL UPGRADES	0	0.00	0	0.00	19,250.00	0.00%	66,000	66,000
	TOTAL: CAPITAL OUTLAY	0	10,731.38	0	0.00	19,250.00	0.00%	69,000	69,000
	TOTAL: WATER PLANT	927,447	516,601.70	953,259	82,966.92	533,354.74	55.95%	1,108,796	155,537

WATER PLANT FIVE-YEAR CIP
2012-2017

ITEM	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	TOTAL
1) Well Refurbishing (one well / year)	$21,000	$22,050	$23,153	$24,310	$25,526	$116,038
2) Well Cleaning*	$45,000		$45,000		$45,000	$135,000
3) Elevated Tank Service Contract**	$25,561	$26,482	$27,448	$21,318	$22,384	$123,192
4) Well Motor Replacement (1 per year)	$3,000	$3,000	$3,000	$3,000	$3,000	$15,000
TOTALS	**$94,561**	**$51,532**	**$98,601**	**$48,628**	**$95,909**	**$389,230**

* 2010 was to be the year for our biannual well cleaning, however due to budget constraints we have moved it back three years in our CIP.

** This is an annual contract renewal and is funded through Profesional Services in the Operating budget. Beginning in FY2011 for the next five (5) years, this fee will reflect the cost of replacing the storage tank riser. This number also reflects a 5% annual increase in the base fee.

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	SEWER/WASTEWATER PLANT								
	PERSONNEL SERVICES								
041-12-535-1-1200	REGULAR SALARIES	352,277	190,421.96	367,545	31,139.78	189,177.18	51.47%	338,253	(29,292)
041-12-535-1-1310	HOLIDAY PAY	7,000	5,110.46	7,000	0.00	0.00	0.00%	7,000	0
041-12-535-1-1400	OVERTIME	15,000	9,859.81	15,000	905.13	2,624.07	17.49%	15,000	0
041-12-535-1-2100	FICA TAX EXPENSE	29,015	14,806.24	28,117	2,283.44	13,731.58	48.84%	27,559	(558)
041-12-535-1-2200	RETIREMENT EXPENSE	37,177	20,081.75	54,679	5,827.57	30,055.02	54.97%	81,814	27,135
041-12-535-1-2300	HEALTH AND LIFE INSURANCE	54,134	30,635.79	52,384	3,847.03	24,590.84	46.94%	48,699	(3,685)
041-12-535-1-2400	WORKERS COMP	18,844	8,684.70	18,844	3,172.15	9,713.76	51.55%	18,844	0
	TOTAL: PERSONNEL SERVICES	513,447	279,600.71	543,569	47,175.10	269,892.45	49.65%	537,169	(6,400)
	OPERATING EXPENSES								
041-12-535-3-3100	PROFESSIONAL SERVICES	8,000	7,215.61	25,000	1,847.55	3,518.30	14.07%	12,000	(13,000)
041-12-535-3-3110	LAB/TESTING	35,000	13,804.00	41,000	2,834.00	18,015.00	43.94%	41,000	0
041-12-535-3-3120	PHYSICALS	250	520.00	250	0.00	375.00	150.00%	300	50
041-12-535-3-4020	SCHOOLING, CONFERENCE, ETC	1,000	1,265.00	1,500	114.00	414.00	27.60%	1,500	0
041-12-535-3-4100	COMMUNICATIONS SERVICES	7,000	4,098.99	7,000	1,050.35	5,280.94	75.44%	7,500	500
041-12-535-3-4200	POSTAGE AND FREIGHT	700	469.66	700	0.00	489.37	69.91%	1,000	300
041-12-535-3-4310	NATURAL GAS	4,000	1,612.00	6,000	2,382.88	3,952.10	65.87%	8,000	2,000
041-12-535-3-4320	ELECTRICITY	180,000	75,826.92	190,000	10,618.44	77,371.92	40.72%	170,000	(20,000)
041-12-535-3-4400	RENTALS AND LEASES	16,000	9,929.01	16,000	282.75	9,471.51	59.20%	17,000	1,000
041-12-535-3-4500	LIABILITY INSURANCE	7,000	5,262.56	7,000	1,698.10	5,635.76	80.51%	7,000	0
041-12-535-3-4610	BUILDING MAINTENANCE	1,000	711.62	1,000	61.65	256.77	25.68%	1,100	100
041-12-535-3-4620	EQUIPMENT MAINTENANCE	35,000	16,931.31	35,000	3,507.24	20,331.85	58.09%	40,000	5,000
041-12-535-3-4630	VEHICLE MAINTENANCE	1,000	1,821.23	2,000	140.00	693.85	34.69%	2,200	200
041-12-535-3-5100	OFFICE SUPPLIES	750	640.72	1,000	241.90	559.40	55.94%	1,500	500
041-12-535-3-5210	GAS AND LUBRICANTS	6,000	3,543.06	8,000	770.94	4,859.86	60.75%	4,000	(4,000)
041-12-535-3-5230	JANITORIAL SUPPLIES	500	239.23	1,000	0.00	98.88	9.89%	1,500	500
041-12-535-3-5260	UNIFORMS	3,500	2,208.46	3,500	646.71	2,769.79	79.14%	4,000	500
041-12-535-3-5270	CHEMICALS	42,000	10,905.40	41,000	5,671.10	21,401.52	52.20%	42,000	1,000
041-12-535-3-5280	OPERATING SUPPLIES	5,000	5,289.16	8,000	-1,029.52	1,192.36	14.90%	8,000	0
	TOTAL: OPERATING EXPENSES	353,700	162,293.94	394,950	30,838.09	176,688.18	44.74%	369,600	(25,350)
	CAPITAL OUTLAY								

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
041-12-535-6-6340	ENERGY GRANT	0	11,025.00	0	461,825.71	956,991.78	0.00%	0	0
041-12-535-6-6350	REUSE W/W TREATMENT GRANT	499,953	62,350.00	0	6,035.00	955,808.07	0.00%	0	0
041-12-535-6-6400	CAPTIAL OUTLAY	0	20,500.95	0	0.00	0.00	0.00%	0	0
041-12-535-6-6360	CDBG-JAMES A LONG PROJECT	0	0.00	36,000	0.00	36,885.72	102.46%	0	(36,000)
	TOTAL: CAPITAL OUTLAY	499,953	93,875.95	36,000	467,860.71	1,949,685.57	5415.79%	0	(36,000)
	TOTAL: SEWER/WASTEWATER PLANT	1,367,100	535,770.60	974,519	545,873.90	2,396,266.20	245.89%	906,769	(67,750)

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	WATER/SEWER COMBO SERVICES								
	WATER/SEWER DEPARTMENT								
	PERSONNEL SERVICES								
041-13-536-1-1100	EXECUTIVE SALARIES	54,547	27,273.48	54,547	5,244.90	27,273.51	50.00%	54,547	(0)
041-13-536-1-1200	REGULAR SALARIES	359,656	184,067.08	377,634	36,402.71	192,122.13	50.88%	381,242	3,608
041-13-536-1-1400	OVERTIME	40,000	37,668.15	40,000	4,984.92	24,068.49	60.17%	40,000	0
041-13-536-1-2100	FICA TAX EXPENSE	31,687	17,724.34	36,122	3,233.65	16,903.90	46.80%	36,398	276
041-13-536-1-2200	RETIREMENT EXPENSE	57,988	31,622.18	92,902	9,195.95	47,770.73	51.42%	115,579	22,677
041-13-536-1-2300	HEALTH AND LIFE INSURANCE	85,672	40,749.03	74,505	5,158.66	30,630.20	41.11%	61,904	(12,601)
041-13-536-1-2400	WORKERS COMP	21,990	10,111.23	21,990	3,609.19	11,141.30	50.67%	21,990	0
041-13-536-1-2500	UNEMPLOYMENT COMP	200	11,182.00	200	0.00	2,750.00	1375.00%	0	(200)
	TOTAL: PERSONNEL SERVICES	651,740	360,397.49	697,900	67,829.98	352,660.26	50.53%	711,660	13,760
	OPERATING EXPENSES								
041-13-536-3-3100	PROFESSIONAL SERVICES	5,860	3,375.15	5,860	1,208.18	4,073.95	69.52%	5,860	0
041-13-536-3-3120	PHYSICALS	150	26.00	150	0.00	50.00	33.33%	150	0
041-13-536-3-4020	SCHOOLING, CONFERENCE, ETC	200	2,040.00	200	0.00	0.00	0.00%	2,400	2,200
041-13-536-3-4100	COMMUNICATIONS SERVICES	2,700	1,202.46	2,700	402.57	1,191.02	44.11%	2,700	0
041-13-536-3-4200	POSTAGE AND FREIGHT	20	0.00	20	0.00	0.00	0.00%	20	0
041-13-536-3-4310	NATURAL GAS	360	261.26	360	27.71	174.42	48.45%	360	0
041-13-536-3-4320	ELECTRICITY	2,250	967.55	2,250	111.86	957.92	42.57%	2,250	0
041-13-536-3-4400	RENTALS AND LEASES	450	164.52	450	0.00	82.26	18.28%	450	0
041-13-536-3-4500	LIABILITY INSURANCE	12,302	8,326.37	12,302	2,984.30	9,018.33	73.31%	12,302	0
041-13-536-3-4510	INSURANCE CLAIMS	500	0.00	500	0.00	0.00	0.00%	500	0
041-13-536-3-4610	BUILDING MAINTENANCE	350	131.27	350	59.85	118.13	33.75%	350	0
041-13-536-3-4620	EQUIPMENT MAINTENANCE	7,000	1,115.74	7,000	64.98	5,300.35	75.72%	8,000	1,000
041-13-536-3-4630	VEHICLE MAINTENANCE	8,000	3,747.60	8,000	794.27	5,350.79	66.88%	9,000	1,000
041-13-536-3-4640	RADIO MAINTENANCE	150	0.00	150	0.00	0.00	0.00%	150	0
041-13-536-3-4700	PRINTING AND BINDING	50	41.95	50	0.00	15.77	31.54%	50	0
041-13-536-3-5100	OFFICE SUPPLIES	200	113.93	200	19.87	19.87	9.94%	200	0
041-13-536-3-5210	GAS AND LUBRICANTS	25,000	14,707.12	25,000	2,380.26	18,103.09	72.41%	25,000	0
041-13-536-3-5230	JANITORIAL SUPPLIES	1,500	1,011.55	1,500	190.75	1,111.46	74.10%	1,500	0
041-13-536-3-5250	SMALL TOOLS	250	0.00	250	0.00	0.00	0.00%	250	0
041-13-536-3-5260	UNIFORMS	3,500	1,768.45	3,500	1,232.59	2,751.57	78.62%	3,500	0

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
041-13-536-3-5280	OPERATING SUPPLIES	10,000	4,704.53	10,000	213.46	2,971.27	29.71%	10,000	0
	TOTAL: OPERATING EXPENSES	80,792	43,705.45	80,792	9,690.65	51,290.20	63.48%	84,992	4,200
	CAPITAL OUTLAY								
041-13-536-6-6300	METERS AND METER REPAIR	0	9,168.83	0	0.00	0.00	0.00%	0	0
041-13-536-6-6320	SEWER MATERIALS	5,000	980.68	5,000	39.65	2,049.54	40.99%	5,000	0
041-13-536-6-6330	PIPE AND FITTINGS	40,000	20,260.51	40,000	402.84	17,830.70	44.58%	40,000	0
041-13-536-6-6340	CONCRETE, FILL	500	0.00	500	0.00	36.60	7.32%	500	0
041-13-536-6-6400	CAPTIAL OUTLAY	2,800	0.00	3,020	0.00	3,020.00	100.00%	0	(3,020)
041-13-536-6-6450	CAPITAL IMPROVEMENTS	0	0.00	0	2,036.00	2,036.00	0.00%	40,000	40,000
041-13-536-6-6452	CLEVELAND/TWIGG SANITARY MANHO	0	0.00	0	3,183.51	3,183.51	0.00%	0	0
041-13-536-6-6453	SR15 WATERMAIN EXTENSION-FAMIL	0	0.00	0	100.00	100.00	0.00%	0	0
041-13-536-6-6470	ST JOHNS AVE RESURFACING	0	0.00	0	0.00	24,750.00	0.00%	0	0
	TOTAL: CAPITAL OUTLAY	48,300	30,410.02	48,520	5,762.00	53,006.35	109.25%	85,500	36,980
	TOTAL: WATER/SEWER DEPARTMENT	780,832	434,512.96	827,212	83,282.63	456,956.81	55.24%	882,152	54,940

2012-2013
Capital Improvement Detail
Water and Sewer Dist.

#1 Complete Change Out Of Old Meters To New Fixed Base Meters. Approximately 60-5/8" Meters, 153- 1" Meters, 102-2" Meters. $100,000.00

#2 Replacement Fire Hydrants And Repair Parts. $20,000.00 .

City of Palatka

Public Works Department

Five Year Capital Improvement Plan

	FY 2011-2012	FY 2012 -2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Utilites Department	No improvements planned due to budget limitations	Complete change out of old meters to new fixed base meters $100,000.00	No improvements planned due to budget limitations	No improvements planned due to budget limitations	No improvements planned due to budget limitations	No improvements planned due to budget limitations
		Replacement fire hydrants and repair parts $20,000.00				
Yearly Total	**$0.00**	**$120,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Notes:						

**Various projects could include waterline replacement or cleaning, sewer replacement or lining, expansion of existing systems etc. It is expected that much of this anticpated work will be in conjunction with pressure and volume concerns in our water system.

2012-2013
Capital Outlay Detail
Water and Sewer Dist.

#1 Replace 1996 Sewer Vacuum/Pressure Washer Truck $78,000.00 *Payments Over Five Years $350,000.00 Plus Interest.

City of Palatka

Public Works Department

Five Year Capital Outlay Plan

	FY 2011-2012	FY 2012-2013	FY 2013-014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Utilites Department	Sewer push camera head $3,020.00		Service truck $30,000.00	Service truck $30,000.00	Service truck $30,000.00	
		Vacuum Truck $78,000.00*	**Vacuum Truck $78,000.00***	**Vacuum Truck $78,000.00***	**Vacuum Truck $78,000.00***	**Vacuum Truck $78,000.00***
Financed Amount		**$78,000.00**	**$78,000.00**	**$78,000.00**	**$78,000.00**	**$78,000.00**
Yearly Total	**$3,020.00**	**$78,000.00**	**$108,000.00**	**$108,000.00**	**$108,000.00**	**$78,000.00**

Note:

The actual cost of the vacuum truck is $350,000.00, we are proposing to finance this purchase over a five-year period and this is the estimated repayment schedule.

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	WATER ADMINISTRATION								
	PERSONNEL SERVICES								
041-29-536-1-1200	REGULAR SALARIES	68,651	34,325.37	86,468	8,371.25	43,291.10	50.07%	86,468	0
041-29-536-1-2100	FICA TAX EXPENSE	5,252	2,433.94	6,615	606.19	3,133.77	47.37%	6,615	(0)
041-29-536-1-2200	RETIREMENT EXPENSE	9,612	4,805.84	18,677	1,808.17	9,350.74	50.07%	23,001	4,324
041-29-536-1-2300	HEALTH AND LIFE INSURANCE	12,915	7,506.42	14,564	987.60	5,925.60	40.69%	11,851	(2,713)
041-29-536-1-2400	WORKERS COMP	210	91.29	210	32.59	100.60	47.90%	210	0
	TOTAL: PERSONNEL SERVICES	96,640	49,162.86	126,534	11,805.80	61,801.81	48.84%	128,145	1,611
	OPERATING EXPENSES								
041-29-536-3-3100	PROFESSIONAL SERVICES	300	2,557.12	300	0.00	13,090.68	4363.56%	300	0
041-29-536-3-3120	PHYSICALS	90	0.00	90	0.00	0.00	0.00%	90	0
041-29-536-3-3200	ACCOUNTING AND AUDITING	27,000	26,518.50	27,000	3,189.01	19,689.01	72.92%	27,000	0
041-29-536-3-4020	SCHOOLING, CONFERENCE, ETC	0	15.00	0	0.00	0.00	0.00%	0	0
041-29-536-3-4100	COMMUNICATIONS SERVICES	1,100	546.82	1,100	172.59	623.18	56.65%	1,250	150
041-29-536-3-4200	POSTAGE AND FREIGHT	11,000	4,610.32	11,000	0.00	2,041.59	18.56%	11,000	0
041-29-536-3-4310	NATURAL GAS	450	313.75	450	-8.92	28.58	6.35%	200	(250)
041-29-536-3-4320	ELECTRICITY	4,700	1,728.86	4,700	225.03	1,555.10	33.09%	3,600	(1,100)
041-29-536-3-4330	CREDIT CARD FEES	6,000	3,686.31	6,000	1,006.53	5,314.15	88.57%	11,500	5,500
041-29-536-3-4400	RENTALS AND LEASES	4,300	2,083.20	4,300	28.10	1,725.57	40.13%	4,300	0
041-29-536-3-4500	LIABILITY INSURANCE	1,800	1,218.29	1,800	436.66	1,319.55	73.31%	1,800	0
041-29-536-3-4610	BUILDING MAINTENANCE	3,000	697.82	3,000	57.61	953.79	31.79%	3,000	0
041-29-536-3-4620	EQUIPMENT MAINTENANCE	14,000	6,639.87	14,000	100.25	15,909.41	113.64%	18,000	4,000
041-29-536-3-4700	PRINTING AND BINDING	6,000	1,348.11	6,000	65.50	1,401.30	23.35%	5,000	(1,000)
041-29-536-3-5100	OFFICE SUPPLIES	800	611.41	800	182.08	1,155.88	144.49%	2,000	1,200
041-29-536-3-5230	JANITORIAL SUPPLIES	500	329.38	500	81.35	330.41	66.08%	750	250
041-29-536-3-5280	OPERATING SUPPLIES	6,000	1,541.08	6,000	319.79	2,777.16	46.29%	6,000	0
	TOTAL: OPERATING EXPENSES	87,040	54,445.84	87,040	5,855.58	67,915.36	78.03%	95,790	8,750
	CAPITAL OUTLAY								
041-29-536-6-6400	CAPTIAL OUTLAY	1,450	0.00	0	0.00	0.00	0.00%	0	0
	TOTAL: CAPITAL OUTLAY	1,450	0.00	0	0.00	0.00	0.00%	0	0

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	GRANTS & AIDS								
041-29-536-8-8110	TRANSFER TO OTHER FUNDS	110,000	55,000.00	260,000	65,000.00	130,000.00	50.00%	260,000	0
	TOTAL: GRANTS & AIDS	110,000	55,000.00	260,000	65,000.00	130,000.00	50.00%	260,000	0
	OTHER EXPENDITURES								
041-29-536-9-9000	CONTINGENCY	201,514	0.00	78,676	0.00	0.00	0.00%	60,956	(17,720)
041-29-536-9-9900	REFUNDS	0	0.00	0	0.00	15.00	0.00%	0	0
	TOTAL: OTHER EXPENDITURES	201,514	0.00	78,676	0.00	15.00	2.00%	60,956	(17,720)
	TOTAL: WATER ADMINISTRATION	496,644	158,608.70	552,250	82,661.38	259,732.17	47.03%	544,891	(7,359)
	TOTAL: WATER/SEWER COMBO SERV	1,277,476	593,121.66	1,379,462	165,944.01	716,688.98	51.95%	1,427,043	47,581
	TOTAL: EXP BEFORE DEBT	3,572,023	1,645,493.96	3,307,240	794,784.83	3,646,309.92	110.25%	3,442,608	135,368

Water Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	DEBT SERVICE								
	PRINCIPAL								
041-34-517-7-7110	PRINCIPAL-2004 SRF LOAN	47,568	0.00	48,207	24,023.06	24,023.06	49.83%	48,855	648
041-34-517-7-7120	PRINCIPAL-DW541901	168,023	84,011.56	179,059	0.00	88,943.83	49.67%	179,059	0
041-34-582-7-7100	PRINCIPAL-2004 SRF LOAN	0	23,704.36	0	0.00	0.00	0.00%	0	0
041-36-517-7-7120	SERIES 2010A PRINCIPAL	110,000	0.00	145,000	0.00	0.00	0.00%	150,000	5,000
041-38-517-7-7120	PRINCIPAL-LOAN #331 SUNTRUST	905,806	1,020,070.75	0	0.00	0.00	0.00%	0	0
	TOTAL: PRINCIPAL	1,231,397	1,127,786.67	372,266	24,023.06	112,966.89	30.35%	377,914	5,648
	INTEREST								
041-34-517-7-7210	INTEREST-2004 SRF LOAN	6,255	0.00	5,615	2,887.92	2,887.92	51.43%	4,967	(648)
041-34-517-7-7220	INTEREST-DW541901	88,219	44,109.44	105,894	0.00	53,532.67	50.55%	105,894	0
041-34-582-7-7200	INTEREST-2004 SRF LOAN	0	3,206.62	0	0.00	0.00	0.00%	0	0
041-36-517-7-7220	SERIES 2010A INTEREST	354,461	193,342.50	318,938	0.00	0.00	0.00%	316,038	(2,901)
041-38-517-7-7220	INTEREST-LOAN #331 SUNTRUST	0	10,392.50	0	0.00	0.00	0.00%	0	0
	TOTAL: INTEREST	448,935	251,051.06	430,447	2,887.92	56,420.59	13.11%	426,898	(3,549)
	ADMIN FEES								
041-34-517-7-7332	ADMIN FEES-DW541901	26,418	13,209.00	0	0.00	0.00	0.00%	0	0
041-36-517-7-7330	SERIES 2010A ISSUANCE COST/ADM	0	4,986.00	0	0.00	0.00	0.00%	8,058	8,058
	TOTAL: ADMIN FEES	26,418	18,195.00	0	0.00	0.00	0.00%	8,058	8,058
	TOTAL: DEBT SERVICE	1,706,750	1,397,032.73	802,713	26,910.98	169,387.48	21.10%	812,870	10,157
	TOTAL: EXPENDITURES	5,278,773	3,042,526.69	4,109,953	821,695.81	3,815,697.40	92.84%	4,255,478	145,525

Difference between Total Revenues and Total Expenditures (0)

Golf Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	CHARGES FOR SERVICES								
042-00-347-2-1000	USAGE FEES	28,656	8,546.60	21,210	0.00	145.86	69.00%	0	(21,210)
042-00-347-2-1500	TWILIGHT GOLF	2,578	8,190.95	0	2,593.29	7,728.55	0.00%	17,000	17,000
042-00-347-2-2000	NEW MEMBERSHIP DRIVE	50,055	25,020.57	0	80.00	2,591.42	0.00%	0	0
042-00-347-2-2500	MISC REVENUE/SERVICE CHARGES	783	18.29	300	0.00	0.33	11.00%	0	(300)
042-00-347-2-3000	DAILY GREEN FEES	254,843	110,572.09	206,930	32,559.46	115,056.26	55.60%	190,000	(16,930)
042-00-347-2-3500	PREPAID GREEN FEES	53,383	27,016.11	91,416	6,863.08	45,495.96	49.77%	82,000	(9,416)
042-00-347-2-4000	PREPAID LOCKER FEES	1,753	1,710.00	1,969	60.00	896.10	45.51%	1,500	(469)
042-00-347-2-4500	RENTALS-CITY CARTS	228,748	54,396.64	169,849	14,548.49	39,750.83	23.40%	89,500	(80,349)
042-00-347-2-5000	DRIVING RANGE	24,225	9,979.58	18,037	2,514.20	10,655.42	59.08%	19,700	1,663
042-00-347-2-5500	BUILDING RENTAL	5,391	2,419.26	4,747	724.30	2,725.64	57.42%	5,000	253
042-00-347-2-6000	PRO SHOP SALES	100,215	41,131.39	77,146	14,369.47	33,808.16	43.82%	72,000	(5,146)
042-00-347-2-6500	SNACK BAR SALES	106,895	46,762.37	82,685	12,402.59	39,927.23	48.29%	80,000	(2,685)
042-00-347-2-7000	BEER SALES	73,227	19,339.12	53,439	4,477.82	18,266.09	34.18%	42,000	(11,439)
042-00-347-2-7500	LIQUOR SALES	29,677	7,793.38	24,836	1,591.93	8,959.70	36.08%	15,000	(9,836)
	TOTAL: CHARGES FOR SERVICES	960,429	362,896.35	752,564	92,784.63	326,007.55	43.32%	613,700	(138,864)
	MISCELLANEOUS REVENUES								
	INTEREST AND OTHER EARNINGS								
	TOTAL: INT AND OTHER EARNINGS	0	0.00	0	0.00	0.00	0.00%		
	DISPOSITION OF FIXED ASSETS								
042-00-364-0-4900	SURPLUS EQUIPMENT-GOLF	0	0.00	0	0.00	1,093.46	0.00%	0	0
	TOTAL: DISP OF FIXED ASSETS	0	0.00	0	0.00	1,093.46	0.00%	0	0
	OTHER MISCELLANEOUS REVENUE								
042-00-369-9-1000	REFUNDS/REIMBURSEMENTS	0	15.28	0	0.00	0.00	0.00%	0	0
	TOTAL: OTHER MISC REVENUES	0	15.28	0	0.00	0.00	0.00%	0	0
	TOTAL: MISCELLANEOUS REVENUES	0	15.28	0	0.00	1,093.46	0.00%	0	0
	OTHER SOURCES								

Golf Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	INTRAGOVERNMENTAL TRANSFERS IN								
042-00-381-0-2000	CONTRIB FROM GENERAL	46,790	0.00	150,000	0.00	0.00	0.00%	322,137	172,137
	TOTAL: INTRAGOVT TRANSFERS IN	46,790	0.00	150,000	0.00	0.00	0.00%	322,137	172,137
	DEBT PROCEEDS								
	TOTAL: DEBT PROCEEDS	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: OTHER SOURCES	46,790	0.00	150,000	0.00	0.00	0.00%	322,137	172,137
	TOTAL REVENUES	**1,007,219**	**362,911.63**	**902,564**	**92,784.63**	**327,101.01**	**36.24%**	**935,837**	**33,273**

Golf Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	PERSONNEL SERVICES								
042-16-572-1-2300	INSURANCE	18,240	0.00	9,000	272.63	1,450.16	16.11%	4,450	(4,550)
042-16-572-1-2500	UNEMPLOYMENT COMP	0	5,745.00	0	0.00	0.00	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	18,240	5,745.00	9,000	272.63	1,450.16	16.11%	4,450	(4,550)
	OPERATING EXPENSES								
042-16-572-3-3400	CONTRACTUAL SERVICES	96,290	49,075.26	98,260	7,928.76	50,801.60	51.70%	107,206	8,946
042-16-572-3-4100	COMMUNICATIONS SERVICES	1,171	619.94	1,171	0.00	17.19	1.47%	618	(553)
042-16-572-3-4400	RENTAL AND LEASES	0	341.46	0	0.00	92.40	0.00%	6,000	6,000
042-16-572-3-4410	OPERATING LEASES	20,017	9,831.90	20,017	1,966.38	11,798.28	58.94%	23,597	3,580
042-16-572-3-4500	LIABILITY INSURANCE	13,902	9,409.30	13,902	3,372.43	10,191.24	73.31%	14,319	417
042-16-572-3-4620	EQUIPMENT MAINTENANCE	1,000	6,243.72	1,000	1,911.67	7,691.43	964.42%	16,995	15,995
042-16-572-3-4650	IRRIGATION SUPPLIES	3,230	2,455.43	3,230	0.00	180.00	5.57%	2,039	(1,191)
042-16-572-3-4690	OVERSEEDING	2,525	4,870.00	2,525	0.00	883.00	34.97%	2,500	(25)
042-16-572-3-5210	GAS AND LUBRICANTS	14,759	7,218.47	14,759	0.00	7,367.93	63.23%	22,609	7,850
042-16-572-3-5270	CHEMICALS AND FERTILIZERS	61,620	21,120.03	61,620	1,217.91	15,142.06	24.57%	46,320	(15,300)
042-16-572-3-5280	OPERATING SUPPLIES	7,409	8,507.21	13,400	321.18	4,404.27	45.18%	8,858	(4,542)
042-16-572-3-5400	MEMBERSHIP DUES	500	0.00	500	0.00	250.00	50.00%	0	(500)
042-16-572-3-3100	PROFESSIONAL SERVICES	0	0.00	0	850.00	1,322.00	0.00%	0	0
042-16-572-3-4200	POSTAGE	0	0.00	0	78.80	265.58	0.00%	0	0
	TOTAL: OPERATING EXPENSES	222,423	119,692.72	230,384	17,647.13	110,406.98	50.34%	251,061	20,677
	CAPITAL EXPENSES								
042-16-572-6-6400	CAPITAL OUTLAY	8,500	0.00	8,500	0.00	0.00	0.00%	0	(8,500)
	TOTAL: CAPITAL EXPENSES	8,500	0.00	8,500	0.00	0.00	0.00%	0	(8,500)
	TOTAL: (MAINTENANCE)	249,163	125,437.72	247,884	17,919.76	111,857.14	47.37%	255,511	7,627

Golf Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	PERSONNEL SERVICES								
042-24-572-1-2300	HEALTH AND LIFE INSURANCE	13,800	0.00	22,000	1,012.24	8,454.78	38.43%	25,800	3,800
042-24-572-1-2500	UNEMPLOYMENT COMP	0	7,700.00	0	0.00	0.00	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	13,800	7,700.00	22,000	1,012.24	8,454.78	38.43%	25,800	3,800
	OPERATING EXPENSES								
042-24-572-3-3100	PROFESSIONAL SERVICES	108,000	54,000.00	0	6,000.00	36,000.00	0.00%	0	0
042-24-572-3-3200	ACCOUNTING AND AUDITING	3,100	3,100.00	3,100	0.00	0.00	0.00%	3,100	0
042-24-572-3-3400	CONTRACTUAL SERVICES	159,922	90,067.61	162,475	18,008.82	92,485.83	56.92%	179,930	17,455
042-24-572-3-4100	COMMUNICATIONS SERVICES	3,600	2,532.31	3,840	452.45	2,625.13	68.36%	5,400	1,560
042-24-572-3-4200	POSTAGE AND FREIGHT	600	50.78	600	0.00	30.62	5.10%	600	0
042-24-572-3-4310	NATURAL GAS	2,500	1,125.18	2,500	79.21	827.73	33.11%	2,500	0
042-24-572-3-4320	ELECTRICITY	39,250	20,436.77	36,000	3,074.40	19,346.46	53.74%	40,800	4,800
042-24-572-3-4330	UTILITIES-WATER	1,356	1,244.92	1,356	190.14	928.25	68.46%	1,800	444
042-24-572-3-4340	CREDIT CARD FEES	6,500	3,528.91	6,500	563.16	2,951.83	45.41%	6,500	0
042-24-572-3-4400	RENTALS AND LEASES	756	1,577.88	756	62.98	476.44	63.02%	756	0
042-24-572-3-4410	OPERATING LEASES	42,780	27,024.67	42,780	6,341.76	22,196.16	88.94%	42,780	0
042-24-572-3-4500	LIABILITY INSURANCE	26,340	16,243.92	26,340	5,822.07	17,593.87	66.80%	26,340	0
042-24-572-3-4610	BUILDING MAINTENANCE	3,000	2,531.96	3,000	2,558.55	6,959.80	231.99%	4,800	1,800
042-24-572-3-4620	EQUIPMENT MAINTENANCE	800	262.95	800	0.00	177.10	22.14%	800	0
042-24-572-3-4670	CART MAINTENANCE	0	0.00	1,000	0.00	577.57	82.69%	1,000	0
042-24-572-3-4680	DRIVING RANGE MAINTENANCE	0	1,560.12	6,400	150.00	1,498.81	76.47%	6,000	(400)
042-24-572-3-4700	PRINTING AND BINDING	0	419.27	0	0.00	244.71	0.00%	480	480
042-24-572-3-4800	ADVERTISING	5,710	2,072.50	13,880	211.81	4,245.56	30.59%	8,000	(5,880)
042-24-572-3-5100	OFFICE SUPPLIES	1,200	107.70	2,800	275.36	959.25	34.26%	1,800	(1,000)
042-24-572-3-5150	PAPER PRODUCTS	4,100	2,397.50	1,800	705.29	1,930.05	107.23%	4,100	2,300
042-24-572-3-5190	LIQUOR AND WINE	9,715	2,831.23	8,477	410.88	3,082.96	36.37%	6,000	(2,477)
042-24-572-3-5220	PRO-SHOP MERCHANDISE	70,151	40,959.66	61,210	7,913.41	40,856.20	68.25%	60,750	(460)
042-24-572-3-5230	JANITORIAL SUPPLIES	3,400	1,901.67	3,400	623.09	2,727.67	80.23%	3,400	0
042-24-572-3-5240	SNACK BAR MERCHANDISE	43,123	27,160.54	37,627	9,040.59	25,862.94	68.74%	44,000	6,373
042-24-572-3-5280	OPERATING SUPPLIES	4,800	10,297.79	4,800	423.05	2,888.38	60.17%	4,800	0
042-24-572-3-5290	BEER	20,903	8,071.82	18,239	1,644.75	7,229.20	39.64%	15,000	(3,239)
042-24-572-3-5400	MEMBR,SUBSCRIPT,DUES	760	150.00	1,110	0.00	150.00	13.51%	1,200	90
	TOTAL: OPERATING EXPENSES	562,366	321,657.66	450,790	64,551.77	294,852.52	69.94%	472,636	21,846

Golf Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	CAPITAL EXPENSES								
042-24-572-6-6310	GOLF COURSE LOAN IMP	0	48.14	0	0.00	0.00	0.00%	0	0
042-24-572-6-6450	CAPITAL IMPROVEMENTS	0	22,560.00	0	0.00	0.00	0.00%	0	0
	TOTAL: CAPITAL EXPENSES	0	22,608.14	0	0.00	0.00	0.00%	0	0
	DEBT SERVICE								
	PRINCIPAL								
042-36-517-7-7104	2008 GOLF REVENUE NOTE	79,366	0.00	84,330	0.00	0.00	0.00%	90,154	5,824
	TOTAL: PRINCIPAL	79,366	0.00	84,330	0.00	0.00	0.00%	90,154	5,824
	INTEREST								
042-36-517-7-7204	2008 GOLF REVENUE NOTE	102,524	51,094.90	97,560	48,513.49	48,513.49	49.73%	91,736	(5,824)
	TOTAL: INTEREST	102,524	51,094.90	97,560	48,513.49	48,513.49	49.73%	91,736	(5,824)
	ADMIN FEES								
	TOTAL: ADMIN FEES	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: DEBT SERVICE	181,890	51,094.90	181,890	48,513.49	48,513.49	26.67%	181,890	(0)
	TOTAL: (CLUB HOUSE)	758,056	403,060.70	654,680	114,077.50	351,820.79	56.86%	680,326	25,646
	TOTAL EXPENDITURES	**1,007,219**	**528,498.42**	**902,564**	**131,997.26**	**463,677.93**	**54.25%**	**935,837**	**33,273**

Difference between Total Revenues and Total Expenditures **0**

Sanitation Revenues 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH REV	REVENUES-50.00% Year Complete	% Collected	2013 ESTIMATED	Change from Prior Year
	BALANCE BROUGHT FORWARD								
	TOTAL: BALANCE BROUGHT FORWARD	0	0.00	0	0.00	0.00	0		
	CHARGES FOR SERVICES								
043-00-343-4-1000	GARBAGE FEES	1,054,131	519,498.55	1,087,074	90,137.47	538,928.07	49.58%	1,077,856	(9,218)
043-00-343-4-1030	EXTRA TRASH	0	75.00	0	0.00	0.00	0	0	0
043-00-343-4-1500	CONTAINER USAGE FEES	20,500	10,265.63	20,164	1,676.63	10,424.13	51.70%	20,848	684
043-00-343-4-2000	PUTNAM COUNTY TIPPING FEE	450,448	222,659.09	442,484	36,926.23	221,732.79	50.11%	443,466	982
043-00-343-4-2500	DUMPSTER DROP OFF FEE	0	0.00	0	0.00	201.00	0	402	402
	TOTAL: CHARGES FOR SERVICES	1,525,079	752,498.27	1,549,722	128,740.33	771,285.99	49.77%	1,542,572	(7,150)
	MISCELLANEOUS REVENUES								
	INTEREST AND OTHER EARNINGS								
	TOTAL: INT AND OTHER EARNINGS	0	0.00	0	0.00	0.00	0		
	DISPOSITION OF FIXED ASSETS								
043-00-364-0-4900	SURPLUS EQUIPMENT-SANITATION	0	0.00	0	0.00	2,228.97	0	0	0
	TOTAL: DISP OF FIXED ASSETS	0	0.00	0	0.00	2,228.97	0	0	0
	OTHER MISCELLANEOUS REVENUE								
043-00-369-9-1000	MISC REVENUE	50	0.03	0	0.00	0.00	0	0	
043-00-369-9-2000	REFUNDS/REIMBURSEMENTS	0	141.30	0	0.00	0.00	0	0	0
043-00-369-9-3000	INSURANCE CLAIMS-SANITATION	0	0.00	0	6,672.98	6,672.98	0	0	0
	TOTAL: OTHER MISC REVENUES	50	141.33	0	6,672.98	6,672.98	0	0	0
	TOTAL: MISCELLANEOUS REVENUES	50	141.33	0	6,672.98	8,901.95	0	0	0
	TOTAL REVENUES	1,525,129	752,639.60	1,549,722	135,413.31	780,187.94	50.34%	1,542,572	(7,150)

Sanitation Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	SANITATION DEPARTMENT								
	PERSONNEL SERVICES								
043-10-534-1-1100	EXECUTIVE SALARIES	39,543	20,724.60	41,449	3,985.50	20,724.59	50.00%	41,449	0
043-10-534-1-1200	REGULAR SALARIES	282,272	153,105.93	291,133	30,308.52	158,075.55	54.30%	295,977	4,844
043-10-534-1-1400	OVERTIME	15,200	9,957.18	10,000	1,501.54	6,766.19	67.66%	10,000	0
043-10-534-1-2100	FICA TAX EXPENSE	24,619	13,058.95	26,208	2,544.86	13,202.14	50.37%	26,578	370
043-10-534-1-2200	RETIREMENT EXPENSE	45,054	23,786.66	65,846	6,568.12	35,724.72	54.25%	92,415	26,569
043-10-534-1-2300	HEALTH AND LIFE INSURANCE	75,677	34,599.69	57,768	4,562.89	27,377.34	47.39%	52,685	(5,083)
043-10-534-1-2400	WORKERS COMP	45,853	21,089.79	45,853	7,527.97	23,238.29	50.68%	45,853	0
043-10-534-1-2500	UNEMPLOYMENT COMP	0	2,337.41	0	0.00	0.00	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	528,218	278,660.21	538,257	56,999.40	285,108.82	52.97%	564,958	26,701
	OPERATING EXPENSES								
043-10-534-3-3100	PROFESSIONAL SERVICES	1,000	485.18	1,000	661.52	955.52	95.55%	1,000	0
043-10-534-3-3120	PHYSICALS	300	190.00	300	50.00	250.00	83.33%	300	0
043-10-534-3-3200	ACCOUNTING AND AUDITING	7,688	7,688.00	7,688	0.00	0.00	0.00%	7,688	0
043-10-534-3-3470	PUTNAM COUNTY TIPPING FEE	290,500	111,350.80	290,500	29,432.48	122,297.83	42.10%	290,500	0
043-10-534-3-4020	SCHOOLING, CONFERENCE, ETC	200	0.00	0	0.00	0.00	0.00%	0	0
043-10-534-3-4100	COMMUNICATIONS SERVICES	2,500	710.89	1,500	131.27	638.59	42.57%	1,000	(500)
043-10-534-3-4200	POSTAGE AND FREIGHT	10,000	2,500.00	8,000	0.00	1,000.00	12.50%	5,000	(3,000)
043-10-534-3-4310	NATURAL GAS	300	261.24	300	27.72	174.41	58.14%	300	0
043-10-534-3-4320	ELECTRICITY	4,500	1,644.12	4,500	257.90	1,499.42	33.32%	4,500	0
043-10-534-3-4400	RENTALS AND LEASES	1,500	656.61	1,500	216.24	983.47	65.56%	1,500	0
043-10-534-3-4500	LIABILITY INSURANCE	19,000	12,859.77	19,000	4,609.14	13,928.48	73.31%	19,000	0
043-10-534-3-4510	LIABILITY INSURANCE CLAIMS	500	0.00	500	0.00	0.00	0.00%	500	0
043-10-534-3-4610	BUILDING MAINTENANCE	250	99.88	250	15.92	74.16	29.66%	250	0
043-10-534-3-4620	EQUIPMENT MAINTENANCE	5,000	499.31	3,000	38.33	902.71	30.09%	2,000	(1,000)
043-10-534-3-4630	VEHICLE MAINTENANCE	80,000	53,982.47	80,000	8,536.39	59,057.32	73.82%	80,000	0
043-10-534-3-4640	RADIO MAINTENANCE	100	0.00	100	0.00	0.00	0.00%	0	(100)
043-10-534-3-4700	PRINTING AND BINDING	50	112.44	50	0.00	58.63	117.26%	50	0
043-10-534-3-5100	OFFICE SUPPLIES	100	0.00	0	0.00	0.00	0.00%	0	0
043-10-534-3-5210	GAS AND LUBRICANTS	80,000	39,908.78	80,000	8,475.81	55,805.28	69.76%	80,000	0
043-10-534-3-5230	JANITORIAL SUPPLIES	1,000	523.35	800	197.72	513.11	64.14%	800	0
043-10-534-3-5250	SMALL TOOLS	100	0.00	0	0.00	0.00	0.00%	0	0
043-10-534-3-5260	UNIFORMS	5,000	2,042.55	5,000	644.58	2,209.29	44.19%	5,000	0
043-10-534-3-5280	OPERATING SUPPLIES	9,000	2,288.36	7,000	226.34	10,429.65	148.99%	7,000	0
043-10-534-3-5290	GARBAGE CONTAINERS/DUMPSTERS	35,000	22,980.00	35,000	0.00	10,710.00	30.60%	35,000	0
	TOTAL: OPERATING EXPENSES	553,588	260,783.75	545,988	53,521.36	281,487.87	51.56%	541,388	(4,600)
	CAPITAL OUTLAY								

Sanitation Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%		
	GRANTS & AIDS								
043-10-534-8-8110	TRANSFER TO OTHER FUNDS	65,000	32,500.00	95,000	23,750.00	47,500.00	50.00%	95,000	0
	TOTAL: GRANTS & AIDS	65,000	32,500.00	95,000	23,750.00	47,500.00	50.00%	95,000	0
	OTHER EXPENDITURES								
043-10-534-9-9000	CONTINGENCY	55,280	0.00	44,877	0.00	0.00	0.00%	124,008	79,131
	TOTAL: OTHER EXPENDITURES	55,280	0.00	44,877	0.00	0.00	0.00%	124,008	79,131
	DEBT SERVICE								
	PRINCIPAL								
043-10-517-7-7110	LOAN #281 SANIT TRK	117,195	57,827.47	121,714	10,064.27	60,015.58	49.31%	10,310	(111,404)
	TOTAL: PRINCIPAL	117,195	57,827.47	121,714	10,064.27	60,015.58	49.31%	10,310	(111,404)
	INTEREST								
043-10-517-7-7210	LOAN #281 SANIT TRK	7,245	4,219.73	2,833	276.93	2,031.62	71.71%	32	(2,801)
	TOTAL: INTEREST	7,245	4,219.73	2,833	276.93	2,031.62	71.71%	32	(2,801)
	TOTAL: DEBT SERVICE	124,440	62,047.20	124,547	10,341.20	62,047.20	49.82%	10,342	(114,205)
	TOTAL: SANITATION DEPARTMENT	1,326,526	633,991.16	1,348,669	144,611.96	676,143.89	50.13%	1,335,696	(12,973)

City of Palatka

Public Works Department

Five Year Capital Outlay Plan

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Sanatation Department			**1/2 ton Pickup $25,000.00**		Replace Sanitation Fleet	
Financed Amount		$124,094.40				
Yearly Total		**$124,094.40**	**$25,000.00**			

Note:

Three (3) Rear Loaders, Two(2) Front Loaders, and One (1) Clam-shell were purchased in FY 2005-2006, This is the final year of a seven year repayment schedule.

Sanitation Expenditures 2012-2013 Budget-2nd Draft

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 BUDGET	2011 ACTUAL TO DATE	2012 BUDGET	MONTH EXP	EXPENSES-50.00% Year Complete	% Expended	2013 REQUESTED	DIFFERENCE
	GARAGE MAINTENANCE								
	PERSONNEL SERVICES								
043-28-534-1-1200	REGULAR SALARIES	126,051	53,575.66	132,360	8,314.41	51,116.30	38.62%	131,701	(659)
043-28-534-1-1400	OVERTIME	5,000	1,196.93	5,000	807.67	1,930.92	38.62%	5,000	0
043-28-534-1-2100	FICA TAX EXPENSE	10,025	3,871.89	10,508	669.54	3,798.54	36.15%	10,458	(50)
043-28-534-1-2200	RETIREMENT EXPENSE	18,347	5,204.42	21,046	1,081.62	7,397.90	35.15%	27,247	6,201
043-28-534-1-2300	HEALTH AND LIFE INSURANCE	24,982	9,675.60	18,291	695.80	6,820.88	37.29%	18,822	531
043-28-534-1-2400	WORKERS COMP	5,078	2,339.52	5,078	835.08	2,577.83	50.76%	5,078	0
043-28-534-1-2410	WORKERS COMP CLAIM	0	127.68	0	0.00	0.00	0.00%	0	0
	TOTAL: PERSONNEL SERVICES	189,483	75,991.70	192,283	12,404.12	73,642.37	38.30%	198,306	6,023
	OPERATING EXPENSES								
043-28-534-3-3100	PROFESSIONAL SERVICES	400	242.27	400	189.53	343.85	85.96%	400	0
043-28-534-3-3120	PHYSICALS	100	0.00	100	0.00	0.00	0.00%	100	0
043-28-534-3-4320	ELECTRICITY	1,400	474.39	1,400	65.70	459.04	32.79%	1,400	0
043-28-534-3-4500	LIABILITY INSURANCE	4,120	2,788.53	4,120	999.46	3,020.29	73.31%	4,120	0
043-28-534-3-4610	BUILDING MAINTENANCE	150	22.83	100	0.00	0.00	0.00%	100	0
043-28-534-3-4620	EQUIPMENT MAINTENANCE	150	0.00	100	0.00	0.00	0.00%	100	0
043-28-534-3-4630	VEHICLE MAINTENANCE	250	130.40	250	0.00	0.00	0.00%	250	0
043-28-534-3-5100	OFFICE SUPPLIES	50	0.00	0	0.00	0.00	0.00%	0	0
043-28-534-3-5230	JANITORIAL SUPPLIES	1,000	467.31	800	154.90	506.40	63.30%	600	(200)
043-28-534-3-5250	SMALL TOOLS	100	49.99	100	0.00	0.00	0.00%	100	0
043-28-534-3-5260	UNIFORMS	900	408.86	900	125.04	522.42	58.05%	900	0
043-28-534-3-5280	OPERATING SUPPLIES	500	234.43	500	86.00	532.23	106.45%	500	0
	TOTAL: OPERATING EXPENSES	9,120	4,819.01	8,770	1,620.63	5,384.23	61.39%	8,570	(200)
	CAPITAL OUTLAY								
	TOTAL: CAPITAL OUTLAY	0	0.00	0	0.00	0.00	0.00%		
	TOTAL: GARAGE MAINTENANCE	198,603	80,810.71	201,053	14,024.75	79,026.60	39.31%	206,876	5,823
	TOTAL: EXPENDITURES	1,525,129	714,801.87	1,549,722	158,636.71	755,170.49	48.73%	1,542,572	(7,150)

Difference between Total Revenues and Total Expenditures **0**

City of Palatka
Public Works Department
Five Year Capital Outlay Plan

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Maintenance Dept.			**1/2 ton Pickup $25,000.00**			
Misc. Equiptment			**$5,000.00**			
Financed Amount						
Yearly Total			**$30,000.00**			

Note:

Agenda Item

3

ENTERPRISE FUNDS

201 N. 2nd Street
Palatka, FL 32177
Tel. (386) 329-0100
Fax (386) 329-0106

City of Palatka

Office of the Finance Director

To: **Mayor Myers, City Commissioners**

From: Matt Reynolds, Finance Director

Date: July 19, 2012

RE: Enterprise Funds-2nd Draft

Enterprise Funds Overview

Sanitation Fund

The only change to the Sanitation Fund budget was the increase in the amount of the transfer to the General Fund. The amount was increased from $65,000 to $95,000, which is the amount that is budgeted in the current fiscal year. $65,000 is the amount that the Sanitation Fund had transferred in past years to cover the administrative costs incurred by the General Fund. This increase also caused a reduction in the amount of contingency that is budgeted, which now stands at approximately $124,000.

Utility Fund

Several capital improvement requests were included in the preliminary version of the utility fund budget, however in order to increase the transfer to the General Fund to match the current year level of $260,000 several capital improvement requests were removed.

Water Plant
The Water Plant requested $66,000 for well cleanings and renewals due to the fact that these have been put off for several years and it has reached the point where these are desperately needing to be done. This request has remained in the budget.

Wastewater Treatment Plant
The WWTP has requested $30,000 to purchase a new truck. This has been eliminated from the budget.

Water & Sewer Distribution
The Water & Sewer Distribution department has requested $100,000 for additional 1" and 2" radio read meters in order to replace the approximately 300 old meters that were not changed out to the new meters. They have also requested $20,000 for repair parts and fire hydrants and approximately $78,000 per year for the next 5 years to purchase a new vacuum truck. They are currently operating a 1996 vacuum truck which has required substantial maintenance over the past few years. I have left $20,000 in the budget for the repair parts and fire hydrants as well as another $20,000 for additional meters. The remaining requested amount of $80,000 for meters and $78,000 for a new vacuum truck has been eliminated from the budget.

The amount that is budgeted for contingency now stands at approximately $60,956.

Airport Fund

The only change to the Airport Fund was the elimination of an estimated $25,000 in the sale of surplus materials. After speaking with the Airport manager and engineer, this amount of revenues is going to be used to offset the City's share of a grant funded project next year. This will allow the project to remain 100% funded. This caused the amount of the transfer from the General Fund to increase from $149,610 to $174,610.

Golf Course

Several changes were made to the Golf Course fund due to the receipt of the requested budget by the Bobby Weed firm. However, with these changes the required transfer from the General Fund increased from $322,549 to $370,137. This increase was even after Bobby Weed notified me that they were willing to decrease their contract amount from $72,000 per year to $48,000 per year. I have removed this contract amount of $48,000 to decrease the transfer back to approximately the original level of $322,137. If the commission decides to continue contracting with them, the required transfer from the General Fund will increase by $48,000 to a total transfer amount of $370,137.

Agenda Item

4

GENERAL FUNDS

201 N. 2nd Street
Palatka, FL 32177
Tel. (386) 329-0100
Fax (386) 329-0199

City of Palatka

Office of the Finance Director

To: **Mayor Myers, City Commissioners**

From: Matt Reynolds, Finance Director

Date: July 19, 2012

RE: General Fund-2nd Draft

General Fund Overview

As discussed at the preliminary budget workshop in June, the General Fund was facing a deficit of approximately $1,380,000. Several changes to the budget have taken place since the pre-budget workshop. These changes, which were outlined in the presentation at the Gas Authority workshop, include an adjustment to the amount of proposed ad valorem taxes for next year as well as revenue estimates that I have received from the State of Florida. The initial estimated drop in ad valorem taxes of approximately $235,000 has been reduced to approximately $205,000 due to the final estimate from the Property Appraiser being released. The revenue estimates that I received from the State increased the total General Fund revenues by approximately $100,000. Also, I presented several options that could be used to reduce the deficit amount and I have exercised several of the options that I believe to be the least controversial. With all of these adjustments and options in place, the current deficit of the General Fund budget is approximately $500,000.

One of the options I exercised was the $300,000 transfer from the Downtown TIF fund to Better Place which will be used to pay for part of the Frank George loan repayment. This allowed for reallocation of the entire transfer to the Airport fund of $174,610 from General fund monies to Better Place. This transfer will be used to pay for part of the debt service on the two loans at the Airport. The total amount of annual debt service at the Airport for next year is $210,382.

I was also able to re-allocate a portion of the transfer amount to the Golf Course of $322,137 from General Fund monies to Better Place funds instead. I was only able to allocate $181,890 from Better Place monies to pay the annual debt service for the Golf Course loan. The remaining amount of $140,247 will have to come from General fund monies. As stated in the Enterprise fund overview, Bobby Weed Golf Design has stated they are willing to lower their monthly contract rate from $6,000 to $4,000 which would be $48,000 per year instead of the original $72,000 that was budgeted. However, even with the removal of the new contract amount of $48,000, the required transfer amount from the General Fund remained approximately the same as the original estimate due to increases in other areas of the requested budget by Bobby Weed Golf Design.

One option that was also utilized that was not presented in the pre-budget workshop was the use of $75,896 of Better Place funds to pay for the ladder truck loan under the Fire Department. This will leave approximately $88,000 in Better Place funds that can be used for sidewalk improvements or grant matches, as has been done in the past.

Another option that was utilized was an increase in the amount of transfers to the General Fund from the Utility and Sanitation funds. At the pre-budget workshop, these amounts were $110,000 from the Utility fund and $65,000 from the Sanitation fund; however these have been increased to $260,000 and $95,000, respectively.

I have also added $168,000 to the Franchise Fees budgeted amount due to the commission approving moving forward with negotiations at 4% of gross revenues per month. The expired franchise agreement called for 6% of revenues per month, which resulted in approximately $270,000 per year.

Changes/adjustments made to the budget are as follows:

Ad valorem and other state taxes increased by $83,877.
Better place revenues increased by $45,761.
Increase in transfer from Water/Sanitation by $180,000
Transfer from TIF of $300,000.
Added $168,000 for Clay Electric Franchise Fee.

Total increase in revenue = $777,638

Decrease in Transfers to Other Funds (Golf Course, Airport, TIF) by $16,660.
Increased Parks & Recreation by $1,537 due to increase in work crew contract amount.
Decreased Better Place by $86,635 to make room for additional debt service payments on fire truck/airport/golf course.

Total decrease in expenses = $101,758

Original deficit = -$1,380,204
Net effect of changes = +$879,396
Current deficit = -$505,808

Final Comments

I would like to note that because a large portion of the deficit was reduced by increased amounts of transfers from the Utility and Sanitation Funds of $180,000 as well as a transfer of $300,000 from the CRA, this will result in another shortfall next budget year unless these same transfers are made again next year. This will of course continue into future years until the necessary changes are made to make the budget sustainable or the CRA and Utility/Sanitation funds are no longer able to continue the transfers. The transfer from the CRA is unsustainable due to the fact that the downtown TIF fund only brings in approximately $250,000 a year, which the transfer exceeds. This fact, combined with the other projects the CRA has earmarked or approved, will result in the CRA having little to no funds left for next year.

There are still two unknown factors that will have an effect on the budget, the first being the Clay Electric Franchise Fee agreement. Any agreement that is reached between the City and Clay Electric, if it is different than the currently estimated 4% of gross revenues, will have an effect on next year's budget. The other unknown factor is what, if any, increases we will see on our health insurance costs. Any increases will have a negative effect on the budget, unless further modifications to the plans we currently offer are made in order to maintain the current costs of health insurance.

As stated at the pre-budget workshop, balancing the budget is no longer as simple as not filling vacant positions, limiting capital improvement projects, capital outlay or minimizing operating budgets to the point where every purchase is scrutinized. There are several options for balancing the budget but the final decision will need to come from the legislative body and/or from citizen input.

Here are a few options that may be exercised to help reduce this deficit:

1. Going to the roll-back rate or millage rate increase above the roll-back rate.
   - This option will increase the millage rate but will not increase taxes. We will collect the same amount of taxes as we collected this year. This option will reduce the deficit by approximately $205,000.
   - A .1 mil increase will result in $32,481 of additional revenues.
   - Going to the 10 mil cap will result in a remaining deficit of $62,318.
2. Fire Assessment Fee
   - This would allow the City to charge a fee for fire services and in turn reduce the millage rate.
   - The entire amount of the Fire Department budget (approximately $1.79 million) could be offset by this fee.
3. Furloughs and changes to health insurance benefits
   - 136 hours of furlough (17 days) would decrease expenditures by $294,019, which would be a reduction in pay of approximately 6.5%.
   - Reducing contribution amount of health insurance premiums to 75% of employee only coverage would decrease expenditures by $211,006.
     a. Would result in health insurance premium increases for employees with coverage other than employee only.
     b. Employees with family coverage would see an increase of ~$5,400 per year.
     c. Employees with employee/spouse coverage would see an increase of ~$3,300 per year.
     d. Employees with employee/child coverage would see an increase of ~$2,100 per year.
   - These two options combined would eliminate the remaining deficit.
4. Reduction of expenditures in each department by 7%.
   - This would eliminate the remaining deficit.
5. Transfer from the Gas Authority to eliminate the remaining deficit.
   - If this option is exercised, it would be in the best interest of the City to look at reductions in expenditures or increases in revenues for the 2013-2014 budget year so that the budget will be sustainable without requiring continual transfers.

I am asking the Commission on direction to cover this shortfall. It may be appropriate to initiate citizen workshop to see what ideas they may propose to assist in closing this deficit.

Another very important issue that should be noted is the Better Place revenue source (Discretionary Sales Surtax) is set to expire in December 2017. Part of this revenue stream is used to pay the annual debt service on the Frank George land purchase loan. The Frank George land purchase loan does not mature until April 2020. This means that approximately $862,000 of principal and interest payments on the loan will have to be made from other sources within the General Fund. The CRA will most likely be unable to pay the entire amount unless taxable values within the downtown CBD district increase dramatically over the next 5 years. The downtown CBD district will bring in $251,990 next fiscal year while the annual payment for the Frank George loan in FY2017-2018 will be approximately $308,000.

In order to fund the final 3 years of loan payments, steps need to be taken to conserve part of the Better Place revenues for the next 5 fiscal years in order to ensure that fund are available to make the payments for the final 3 years of the loan. This would require approximately $172,400 of Better Place revenues to be budgeted and saved each fiscal year. The City could also look at refinancing this loan with a shorter term, which will mature on or before the date that the revenue source is set to expire. This would have the same net effect on the Better Place as setting aside money each year; it would require a substantial increase the amount of the annual payment.