VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

MICHAEL J. CZYMBOR
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

AGENDA
CITY OF PALATKA
September 27, 2012

CALL TO ORDER:
a. Invocation – The Reverend Tim Rudd, Senior Pastor; Victory Christian Fellowship Church
b. Pledge of Allegiance
c. Roll Call

APPROVAL OF MINUTES – 9/13/12 Regular Meeting

1. **PUBLIC RECOGNITION/PRESENTATIONS:**
   a. STUDENT OF THE MONTH – September, 2012 – Mayor Myers & Vice Mayor Brown

Kayley Adkins	Beasley Middle School
Allison Pierce	Browning Pearce Elementary School
Kadence Carlton	Children's Reading Center Charter School
Xavier Garmendiz	E.H. Miller School
Mary Salmon	James A. Long Elementary School
Josie Hill	Jenkins Middle School
Disha Patel	Kelley Smith Elementary School
Brandon Baldeon	Mellon Elementary School
Mariela Mazhua	Moseley Elementary School
Willie Miller	Palatka High School
Ashton Collier	Peniel Baptist Academy

2. **PUBLIC COMMENTS** - (Speakers limited to three minutes – no action taken on items)

3. **CONSENT AGENDA:**
   ***a. Set Halloween Trick or Treat Hours** for Wednesday, October 31, 2012, 6:00 p.m. to 8:00 p.m.
   ***b. Grant permission to exceed allowable noise levels for Special Events Permit #12-34,** "St. Johns River Blues Festival" for the following dates & times, per Staff recommendation - Billy Ennis, Downtown Blues, applicant; Saturday, 11/17/12 10:00 a.m. to 10:00 p.m.
   Sunday, 11/18/12 1:00 p.m. – 10:00 p.m.
   ***c. Grant permission to exceed allowable noise levels for Special Events Permit #12-41,** "2nd Saturday Truck & Jeep Rally" October 13, November 10 and December 8, 2012, from 5:00 p.m. to 9:00 p.m., per Staff recommendation - Palatka Main Street, applicant
   ***d. Grant permission to exceed allowable noise levels for Special Events Permit #12-42,** "4th Saturday Dancin' in the Streets" Oct. 27, Nov. 24 and Dec. 22, 2012, from 5:00 p.m. to 10:00 p.m. per Staff recommendation – Palatka Main Street, applicant
   ***e. Appoint Bonnie Taylor to the Palatka Tree Committee** to serve at the pleasure of the Commission (no set terms) per staff recommendation
   ***f. Adopt a Resolution of the City of Palatka, Florida, authorizing the execution of Passero Associates Supplemental Agreement #12-31 in an amount not to exceed $135,000.00** for work incidental to engineering design, & bidding for the Palatka Municipal Airport Taxiway C Drainage & Rehabilitation Project, per Staff recommendation

* 4. **PUBLIC HEARING – TRIM Calendar** - Tentative Budget and Proposed Millage Rate (9.1749)
   a. **Levy Ordinance** – 2012/13 Budget year – 2nd Reading, Adopt
   b. **Appropriation Ordinance** – 2012/13 Budget year – 2nd Reading, Adopt

* 5. **PRESENTATION** on proposed Amendments 2, 4, 9, 10 & 11 related to property taxes – Tim Parker, Putnam Co. Property Appraiser
   a. **RESOLUTION** urging voters to carefully consider the adverse consequences of Amendment 4 before voting in the November 2012 General Election – Adopt

* 6. **RESOLUTION** authorizing execution of an Interlocal Agreement with Putnam County Board of County Commission relative to the expenditure of NSP3 funds for the purchase of up to five homes within the City Limits - Adopt

* 7. **PUBLIC HEARING/DRAFT ORDINANCE – Various properties along Zeagler Drive** - Planning Board recommendation to Amend Future Land Use Map on combined parcels of land greater than 20 acres in size from RH (Residential, High) to COM (Commercial) – City of Palatka, Applicant - ***Authorize transmittal of draft ordinance to state agencies for review***

* 8. **ORDINANCE** amending Palatka Municipal Code Section 94-261 to allow an exception to parking lot paving requirements for existing uses – 1st Reading

* 9. **ORDINANCE** amending Palatka Municipal Code Section 94-2 to amend regulations surrounding home occupation uses in residential areas – 1st Reading

* 10. **ORDINANCE** amending water rates – 2nd Reading, Adopt

* 11. **ORDINANCE** amending sewer rates – 2nd Reading, Adopt

* 12. **ORDINANCE** amending Zoning Code Section 94-159 to allow manufacturing in Airport Zoning Districts – 2nd Reading, Adopt

13. **ADMINISTRATIVE REPORTS**

14. **COMMISSIONER COMMENTS**

15. **ADJOURN**

*Attachment **Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:
October 5 – City Safety Luncheon
October
October 31 – Halloween Trick or Treat (6 – 8 pm)
Nov. 6 – General Election
Nov. 12 – City Offices closed to observe Veteran's Day
Nov. 15 & 16 – FLC Legislative Conference - Orlando
Nov. 22 & 23 – City offices closed to observe Thanksgiving Holiday
Dec. 24 & 25 – City offices closed to observe Christmas Holiday
Jan. 1, 2013 – City offices closed to observe New Years Day Holiday

Board Openings:
Palatka Housing Auth. Board 1 Vacancy

Code Enforcement Board: 2 Vacancies (Arch. & Sub Contr.)

Agenda Item

3a

CITY COMMISSION AGENDA ITEM

SUBJECT: Halloween Trick-or-Treat date/hours of observance

DEPARTMENT: Admin/City Manager

ATTACHMENTS: ___ Ordinance ___ Resolution ___ Motion
___ Support Documents ___ Other

SUMMARY: It is customary for the City of Palatka to set approved trick or treat hours inside the City Limits in observance of Halloween for those wishing to trick-or-treat door to door in neighborhoods. Unless there is an extenuating circumstance, Halloween trick-or-treat hours are traditionally observed on Halloween Night, October 31st, from 6:00 p.m. to 8:00 p.m.

This is strictly voluntary fort those homes that wish to participate. The City encourages parents or guardians to accompany and supervise their children during trick-or-treat activities.

RECOMMENDED ACTION: Set date/time for observance of Halloween Trick-or-Treat on Wednesday, October 31, from 6:00 p.m. to 8:00 p.m.

DEPARTMENT HEAD	Submitted: M Gymber Requested Agenda Consent	Date: 9-17-12 Date: 9-27-12
FINANCE DEPARTMENT	Budgeted ___Yes ___No X N/A	Date: 9-19-12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For	Date: 9/17/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

Agenda Item

3b

CITY COMMISSION AGENDA ITEM

SUBJECT: Request for Noise Variance for Special Events Permit #12-34

DEPARTMENT: Special Events

ATTACHMENTS: ___ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY: Special Events Permit # 12-34; Request and Approve Noise Variance for St. Johns River Blues Festival.

RECOMMENDED ACTION: Approve Noise Variance for the following Dates & Times:
November 17th, 2012 10am-10pm
November 18th, 2012 1pm-10pm

DEPARTMENT HEAD	Submitted: Jeff Norton	Date: 9/12/12
	Requested Agenda Consent	Date: 9/12/12
FINANCE DEPARTMENT	Budgeted ___Yes ___No ✓ N/A	Date:
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For:	Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

Document17

MEMORANDUM

To: City of Palatka Commissioners

From: Jeff Norton, Special Events Coordinator & Parks Supervisor

Date: September 12th, 2012

Re: Festival "St Johns River Blues Festival"

Attached please find the Special Events Permit Application for the above referenced event. Staff's recommendations are as follows:

1. Grant Noise Ordinance Variance during Special Event hours:

Saturday November 17th, 2012 10am-10pm
Sunday November 18th, 2012 1pm-10pm

If you have any questions or concerns please contact me at 386-329-0175 or 386-937-3093.

Jeff Norton
Special Events Coordinator

APPLICATION # 12-34
(circle one below)
CLASS A PERMIT – Filing Deadline: 60 days prior to event
CLASS B PERMIT - Filing Deadline: 30 days prior to event
CLASS C PERMIT - Filing Deadline: 30 days prior to event

CITY OF PALATKA
APPLICATION FOR USE OF PARKS, RECREATIONAL AREAS, RIVERFRONT PARK AND OTHER AREAS WITHIN THE CITY LIMITS

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER
   a. St. Johns River Blues Festival P.O. Box 626 Palatka FL. 32178
   b. CONTACT PERSON Billy Ennis TELEPHONE 325-5454
   c. _____ FAX # _____
2. NAME AND ADDRESS OF PERSON, CORPORATION OR ASSOCIATION SPONSORING THE ACTIVITY, IF DIFFERENT FROM ABOVE
   _____
   a. CONTACT PERSON _____ TELEPHONE _____
   b. _____ FAX # _____
3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY St. Johns River Blues
4. Festival
5. **DATE & HOURS** OF DESIRED USE: 5pm Friday Nov 16, 2018 to 10pm Sunday Nov 18, 20
6. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
   St. Johns Avenue 300, 400, 500, 600, 700 + 800 Block
7. ROAD CLOSURES: St. Johns Avenue 3rd Street to 8th Street
8. REQUEST FOR NOISE VARIANCE(Dates and Times): November 17 10am-10pm; November 18 1pm-10 pm
9. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): N/A
10. ESTIMATE OF ANTICIPATED ATTENDANCE 5,000 people
11. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT _____
    _____
12. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES
    a. CLASS A: ____ **$150.00- up to 10,000 in attendance per day**
       ____ **$225.00- 10,000 – 40,000 in attendance per day**
       ____ **$300.00- 40,000 – 80,000 in attendance per day**
    b. CLASS B: ____ **$100.00 per day Up to 1,000 persons per day**
    c. CLASS C: ____ **$50.00 per day** (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats. Etc.
    d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)
13. OTHER COSTS : Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.
14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT** INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required** to contact the City of Palatka Parks Department office at 386-329-0100 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
2.) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee and/or any other persons.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

6/18/12
DATE

SIGNATURE OF APPLICANT

APPROVED:

SPECIAL EVENTS COORDINATOR DATE

CHIEF OF POLICE DATE

RETURN TO:
JEFF NORTON
SPECIAL EVENTS COORDINATOR
201 N. 2nd Street
Palatka, FL 32177

COPIES TO:
Parks Dept.
Police Dept.
Fire Dept.
Sanitation Dept.
City Clerk

Downtown Palatka, Inc.
Keep Putnam Beautiful
Chamber of Commerce
Palatka Daily News

CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator

Meeting Date: _____ Special Events Coordinator: _____

☐ Site Sketch Provided
☐ Tentative Schedule of Events

Event Classification:
Class A ☐
Class B ☐
Class C ☐

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/Production: St Johns River Blues Festival

Type of Event: Blues Competition & Arts & Crafts Sale

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still/motion picture production, etc. – attach separate listing if necessary) FOOD VENDORS, Commercial Vendors, 19 BANDS

Location of Event: St John's Ave 200 – 700 BLKS

Requested dates and times of events (**not** including set-up and tear down):

	Date	Day	Begin	End
Event Day 1	NOV 17, 2012	SAT	10 AM/PM	10 AM/PM
Event Day 2	NOV 18, 2012	Sun	10 AM/PM	10 AM/PM
Event Day 3	N/A		AM/PM	AM/PM
Event Day 4	N/A		AM/PM	AM/PM

Set-up for event will begin on (Date) NOV 16, 2012 at (time) 6 PM

Break down will be completed by (Date) NOV 18, 2012 at (time) 11 PM

Revised: 1/22/01

Event Sponsor/Organization ST JOHNS RIVER BLUES Festival, INC.

Name of Promoter: SAME AS ABOVE Tax Exempt No.: 27-3358694

Fee Worksheet *(to be completed by Special Events Coordinator)*

"Class A" Event	**"Class B" Event**
Daily Fees (see fee schedule) $_____	Daily Fees $75.00/day
Security Fees @ $18.00/hr/officer	Security Fees @ $18.00/hr/officer
Green Container Fees @ 15.00/container	Green Container Fees @ $15.00/container
Refundable Deposit $500.00	Public Works Employees @ $10.00/hr (no charge during normal working hours)

Special Event Permit Fees $ 150 Per day x 2 days $ 300

Law Enforcement (City)
Police Officer(s) $ 18.00 per hour x TBA hours $ TBA

# of personnel _____ Total # of hours _____

Public Works Services (Class B only – no charge during regular working hours)

Parks Personnel #_____ x _____hrs. @ $ 10.00 per hour $ _____

Sanitation Personnel #_____ x _____hrs. @ $ 10.00 per hour $ _____

Utlities Dist. Personnel #_____ x _____ hrs. @ $ 10.00 per hour $ _____

Sanitation Equipment Fee
green roll-out containers of containers _____ x $ 15.00 per container $ _____

Additional Charges (list)

_____ $ _____

_____ $ _____

Refundable Deposit $500.00 Required? (circle one) Yes No $ _____

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) $ TBA

To be completed and submitted by applicant prior to meeting with city staff. City staff will amend checklist as necessary.

APPLICANT INFORMATION:

Name: William S Ennis
Telephone: 325 5454 Fax: — Cellular: —
Address: 714 ST JOHNS AVE 32177

Name: _____
Telephone: _____ Fax: _____ Cellular: _____
Address: _____

Other contacts/Keyholders:

Name: _____ Telephone: _____
Cellular: _____ Fax: _____

Name: _____ Telephone: _____
Cellular: _____ Fax: _____

☐ Estimated Peak Number of Participants (each day of event): Day 1 3500
Day 2 3500 Day 3 — Day 4 — Day 5 —

☐ Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used : NONE

☐ Number and proposed location of fire protection services: N/A

☐ Inspection(s) – Date and time requested: NOV 17, 2012 - 8AM

☐ Emergency medical services: Ambulance Location(s) (note on site map): N/A

Number of EMS Personnel required: ~~N/A~~ NONE

☐ Number and proposed location of portable toilets: (note location on site map)
8 w/ ADA-1 -

- ☐ Carnival location (if any) (note location on site map) 500 BLK/small attractio
- ☐ Number of sanitation roll-out containers required: NONE
- ☐ Location of parking/transportation services, if any: NONE
- ☐ Type Transport Vehicles (Van, buses, etc.): N/A
- ☐ Location of security and emergency vehicle parking on site: BLD E LOT - 500BLK
- ☑ Public street barricades/street closures/detours: (note locations on site map)
- ☐ Temporary Parking, directional Signage needed: N/A
- ☑ Main emergency vehicle access to site (location – also note on site map):
- ☑ Location of proposed temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site map)
- ☐ Number and proposed location of vendors, concessions and/or Sponsor/Promoter(s) stands (note on site map): 300-400 BLK Food/Arts & Craft Vendors, 500BLK - Attractions, 680-700 BLK - Food & Arts & Crafts.
- ☐ Number and location of static/mobile displays (note on site map): NONE
- ☐ Location of event staff management (headquarters): Downtow Blues
- ☐ Staff Uniform Identification: BADGE
- ☐ Main sound system location: ONE at each stage
- ☐ Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, competition courses, etc.): 500BLK Kids Attractions

- ☐ Number and location of temporary signs/banners: Large signs. RR Bridge @ Grill, Side of 100 BLK BLDG, Small Sign - All incoming Roads
- ☐ Number and location of promotional visual effects: N/A
- ☐ Watercraft: NONE
- ☐ Aircraft: NONE
- ☐ Types & Location of On-Site Advertising (banners, balloons, posters, flyers, air structures, signs, etc.): Stage Banners
- ☐ Date(s) and times of setup/breakdown: 11/16 - 5pm and 11/18 8pm
- ☐ Name(s) and Type of Musical Bands to Perform (dates & times of performances): NOV 17 - MATT Guitar Murphy & 8 other Bands NOV 18 - Willie Green and 7 other Bands
- ☐ Noise Abatement Requirements: NONE
- ☐ Adjoining Properties Impacted (Notification needed?): will distribute ltr to all Businesses
- ☐ Location, Dates and Times for Alcohol Ordinance Open Container Waiver: 10 am 11/17 - 10pm 11/18
- ☐ Alcohol Sale Requirements (Temporary license, commercial establishment license, etc.):
- ☐ Handicapped Accessibility: N/A

Items Outstanding:

- ☐ Outstanding Fees: $ _____
- ☐ Site Plan Sketch
- ☐ 501(c)(3) Certificate of Exemption,

- ❑ Nonprofit Articles of Incorporation AND Charter AND Mission Statement
- ❑ Financial Statement (last audit period)
- ❑ Consent Letter (event property): property owners on which Special Event location is held (if not held on city property)
- ❑ Fire resistive rating certificates (tents, fabric, etc.)
- ❑ Schedule Fire, Building/Electrical Inspections
- ❑ Schedule Pre/Post Sanitation Inspections
- ❑ Example of Special Event vendor permits provided
- ❑ Special Event Certificate of Insurance – City as "Additional Insured"
  (if carnival, aircraft or watercraft rides are planned, need certificates from those vendors)
  List Certificates required:_____
  _____
- ❑ Required permits (federal, state, local): _____
- ❑ Alcohol License (copy)
- ❑ Additional Meeting Required (Adjacent Properties, Special Events Committee, others)
- ❑ Musical Band Names/Times
- ❑ _____
- ❑ _____
- ❑ _____

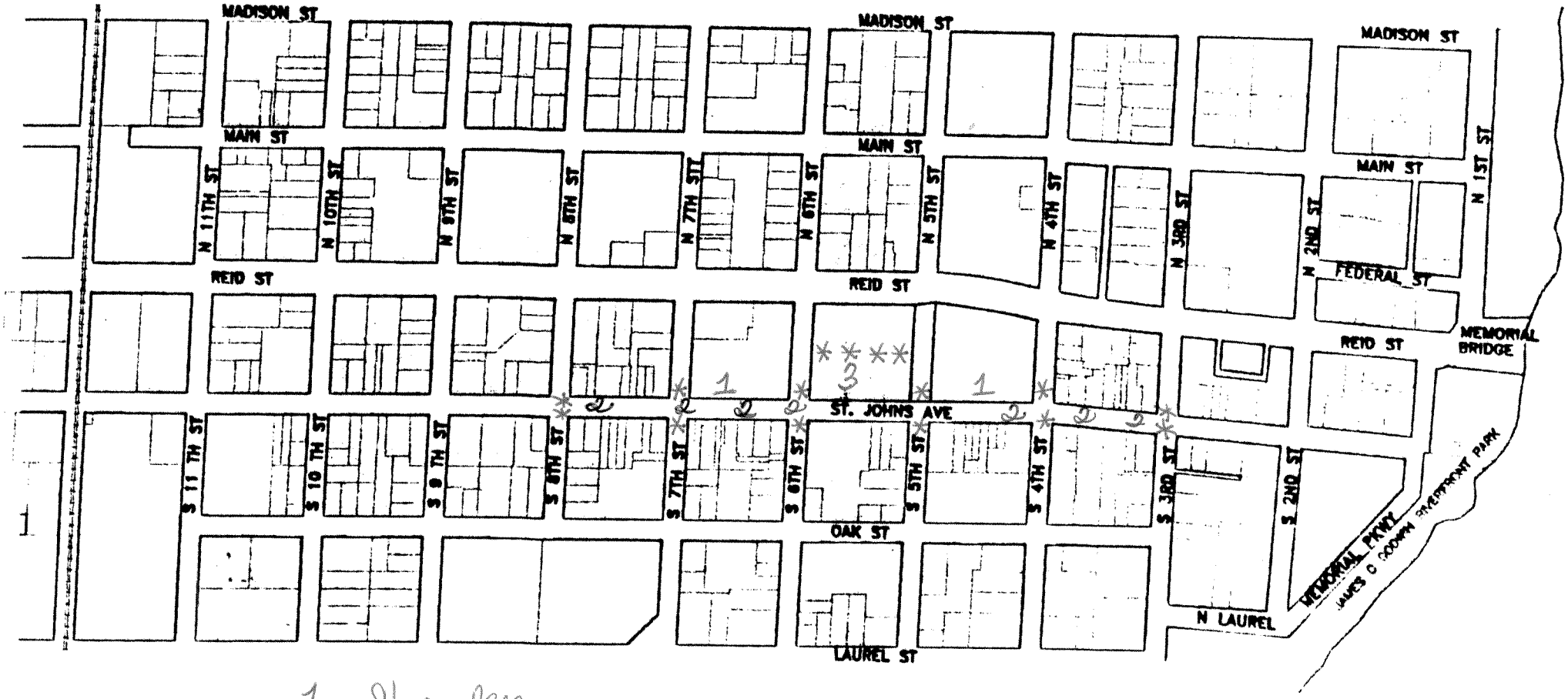
PRE-PLANNING MEETING

Name of Special Event/Production: _____ Date _____

Persons Attending Planning Meeting:

Name	Representing	Position	Phone#

Downtown Palatka



1 = Stage Area
2 = Vendors
3 = Rides
* = Street Closures

Agenda Item

3c

CITY COMMISSION AGENDA ITEM

SUBJECT: Request for Noise Variance for Special Events Permit #12-41

DEPARTMENT: Special Events

ATTACHMENTS: ___ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY: Special Events Permit # 12-41; Request and Approve Noise Variance for Palatka Main Street "Truck & Jeep Rally"

RECOMMENDED ACTION: Approve Noise Variance for the following Dates & Times:
October 13th, 2012 5pm-9pm
November 10th, 2012 5pm-9pm
December 8th, 2012 5pm-9pm

DEPARTMENT HEAD Submitted: Jeff Norton Date: 9/12/12
Requested Agenda Consent Date: 9/12/12

FINANCE DEPARTMENT Budgeted ___Yes ___No _✓_N/A Date:

CITY ATTORNEY Approved as to Form and Correctness Date:

CITY MANAGER Approved Agenda Item For: (M) Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

MEMORANDUM

To: City of Palatka Commissioners

From: Jeff Norton, Special Events Coordinator & Parks Supervisor

Date: September 12th, 2012

Re: Block Party "2nd Saturday Truck & Jeep Rally"

Attached please find the Special Events Permit Application # 12-41 for the above referenced event. Staff's recommendations are as follows:

1. Grant Noise Ordinance Variance during Special Event hours:

   October 13th, 2012 5pm-9pm
   November 10th, 2012 5pm-9pm
   December 8th, 2012 5pm-9pm

If you have any questions or concerns please contact me at 386-329-0175 or 386-937-3093.

Jeff Norton
Special Events Coordinator

APPLICATION # 12-41
(circle one below)
CLASS A PERMIT – Filing Deadline: 60 days prior to event
CLASS B PERMIT - Filing Deadline: 30 days prior to event
CLASS C PERMIT - Filing Deadline: 30 days prior to event

CITY OF PALATKA
APPLICATION FOR USE OF PARKS, RECREATIONAL AREAS, RIVERFRONT PARK AND OTHER AREAS WITHIN THE CITY LIMITS

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER
   a. Palatka Main Street P.O. Box 1054 Palatka Fl. 32178
   b. CONTACT PERSON Charles Rudd TELEPHONE 329-0100 Ext. 333
   c. _____ FAX # _____
2. NAME AND ADDRESS OF PERSON, CORPORATION OR ASSOCIATION SPONSORING THE ACTIVITY, IF DIFFERENT FROM ABOVE
   _____
   a. CONTACT PERSON _____ TELEPHONE _____
   b. _____ FAX # _____
3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY
4. 2nd Saturday Truck + Jeep Rally
5. **DATE & HOURS** OF DESIRED USE: 10/13/12; 11/10/12; 12/8/12 5pm - 9pm
6. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
   900 + 1000 Block of St. Johns Avenue
7. ROAD CLOSURES: St. Johns @ West of 9th + 11th 10th + St. Johns
8. REQUEST FOR NOISE VARIANCE(Dates and Times): 10/13/12; 11/10/12; 12/8/12 5pm - 9pm
9. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): N/A
10. ESTIMATE OF ANTICIPATED ATTENDANCE 200
11. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT N/A
    _____
12. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES
    a. CLASS A: ____ **$150.00- up to 10,000 in attendance per day**
       ____ **$225.00- 10,000 – 40,000 in attendance per day**
       ____ **$300.00- 40,000 – 80,000 in attendance per day**
    b. CLASS B: ____ **$100.00 per day Up to 1,000 persons per day**
    c. CLASS C: ____ **$50.00 per day** (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats. Etc.
    d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)
13. OTHER COSTS : Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.
14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT** INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required** to contact the City of Palatka Parks Department office at 386-329-0100 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

5/29/12 — DATE

SIGNATURE OF APPLICANT

APPROVED:

SPECIAL EVENTS COORDINATOR — DATE 5/30/2012

CHIEF OF POLICE — DATE

RETURN TO:
JEFF NORTON
SPECIAL EVENTS COORDINATOR
201 N. 2nd Street
Palatka, FL 32177

COPIES TO:
Parks Dept.
Police Dept.
Fire Dept.
Sanitation Dept.
City Clerk

Downtown Palatka, Inc.
Keep Putnam Beautiful
Chamber of Commerce
Palatka Daily News

(FOR ADDITIONAL INFORMATION PLEASE CALL THE PARKS DEPARTMENT OFFICE AT 386-329-0100.)

CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator

Meeting Date: _____ Special Events Coordinator: _____

☐ Site Sketch Provided
☐ Tentative Schedule of Events

Event Classification:
Class A ☐
Class B ☐
Class C ☐

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/Production: 2nd Saturday Truck + Jeep Rally

Type of Event: Cruise-in/show event

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still/motion picture production, etc. – attach separate listing if necessary) Display of trucks + jeeps, live music, food

Location of Event: 900 + 1000 blocks of St Johns Avenue

Requested dates and times of events (not including set-up and tear down):

	Date	Day	Begin	End
Event Day 1	7/14, 8/11, 9/8, 10/13, 11/10, 12/8	Saturday	5 AM/PM	9 AM/PM
Event Day 2			AM/PM	AM/PM
Event Day 3			AM/PM	AM/PM
Event Day 4			AM/PM	AM/PM

Set-up for event will begin on (Date) _____ at (time) _____

Break down will be completed by (Date) _____ at (time) _____

Revised: 1/22/01

EVENT_____ EVENT SPONSOR/ORGANIZATION_____

Name of Promoter_____ Tax Exempt No.:_____

Fee Worksheet (To be completed by Special Events Coordinator or Designee)

Special Event Permit fees $ 50.00 Per Day x 3 Days = $ 150.00

Law Enforcement (City Police) $23.00 per hour x _____Officer(s) x _____Hours = $_____

Fire Personnel $23.00 per hour x _____Personnel x _____Hours = $_____

Building Inspector $23.00 per hour x _____ x_____ Hours = $_____

Sanitation Equipment fee

Of Green Roll Out Containers _____ x $ 15.00 per container = $_____

Additional Charges (List)

_____ = $_____

_____ = $_____

_____ = $_____

Refundable Deposit $500.00 required (circle one) Yes No $_____

Total Estimated Fees $ 150.00

To be completed and submitted by applicant prior to meeting with city staff. City staff will amend checklist as necessary.

APPLICANT INFORMATION:

Name: Charles Rudd, Palatka Main Street
Telephone: 386-329-0100 x 333 Fax: 329-0172 Cellular: 352-455-1180
Address: P.O. Box 1054, Palatka, FL 32178

Name: _____
Telephone: _____ Fax: _____ Cellular: _____
Address: _____

Other contacts/Keyholders:

Name: _____ Telephone: _____
Cellular: _____ Fax: _____

Name: _____ Telephone: _____
Cellular: _____ Fax: _____

☐ Estimated Peak Number of Participants (each day of event): Day 1 200
Day 2 _____ Day 3 _____ Day 4 _____ Day 5 _____

☐ Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used : None

☐ Number and proposed location of fire protection services: Fire Station

☐ Inspection(s) – Date and time requested: N/A

☐ Emergency medical services: Ambulance Location(s) (note on site map): N/A

Number of EMS Personnel required: N/A

☐ Number and proposed location of portable toilets: (note location on site map)
~~[illegible]~~ None. Welcome Center toilets will be used

- ☐ Carnival location (if any) (note location on site map) N/A
- ☐ Number of sanitation roll-out containers required: N/A
- ☐ Location of parking/transportation services, if any: N/A
- ☐ Type Transport Vehicles (Van, buses, etc.): N/A
- ☐ Location of security and emergency vehicle parking on site: Pizzaboyz
- ☐ Public street barricades/street closures/detours: (note locations on site map) See Map
- ☐ Temporary Parking, directional Signage needed: Behind Pizzaboyz parking lot
- ☐ Main emergency vehicle access to site (location – also note on site map): St Johns Ave
- ☐ Location of proposed temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site map) Stage in Pizzaboyz/Chiropractor parking lot
- ☐ Number and proposed location of vendors, concessions and/or Sponsor/Promoter(s) stands (note on site map): See map
- ☐ Number and location of static/mobile displays (note on site map): See map
- ☐ Location of event staff management (headquarters): Welcome Center
- ☐ Staff Uniform Identification: N/A
- ☐ Main sound system location: N/A
- ☐ Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, competition courses, etc.): St Johns Avenue

- ☐ Number and location of temporary signs/banners: see map
- ☐ Number and location of promotional visual effects: N/A
- ☐ Watercraft: N/A
- ☐ Aircraft: N/A
- ☐ Types & Location of On-Site Advertising (banners, balloons, posters, flyers, air structures, signs, etc.): see map
- ☐ Date(s) and times of setup/breakdown: 4-5 setup 9-11 break down
- ☐ Name(s) and Type of Musical Bands to Perform (dates & times of performances): Different band each month
- ☐ Noise Abatement Requirements: _____
- ☐ Adjoining Properties Impacted (Notification needed?): _____
- ☐ Location, Dates and Times for Alcohol Ordinance Open Container Waiver: N/A
- ☐ Alcohol Sale Requirements (Temporary license, commercial establishment license, etc.): N/A
- ☐ Handicapped Accessibility: _____

<u>Items Outstanding:</u>

- ☐ Outstanding Fees: $ _____
- ☐ Site Plan Sketch
- ☐ 501(c)(3) Certificate of Exemption,

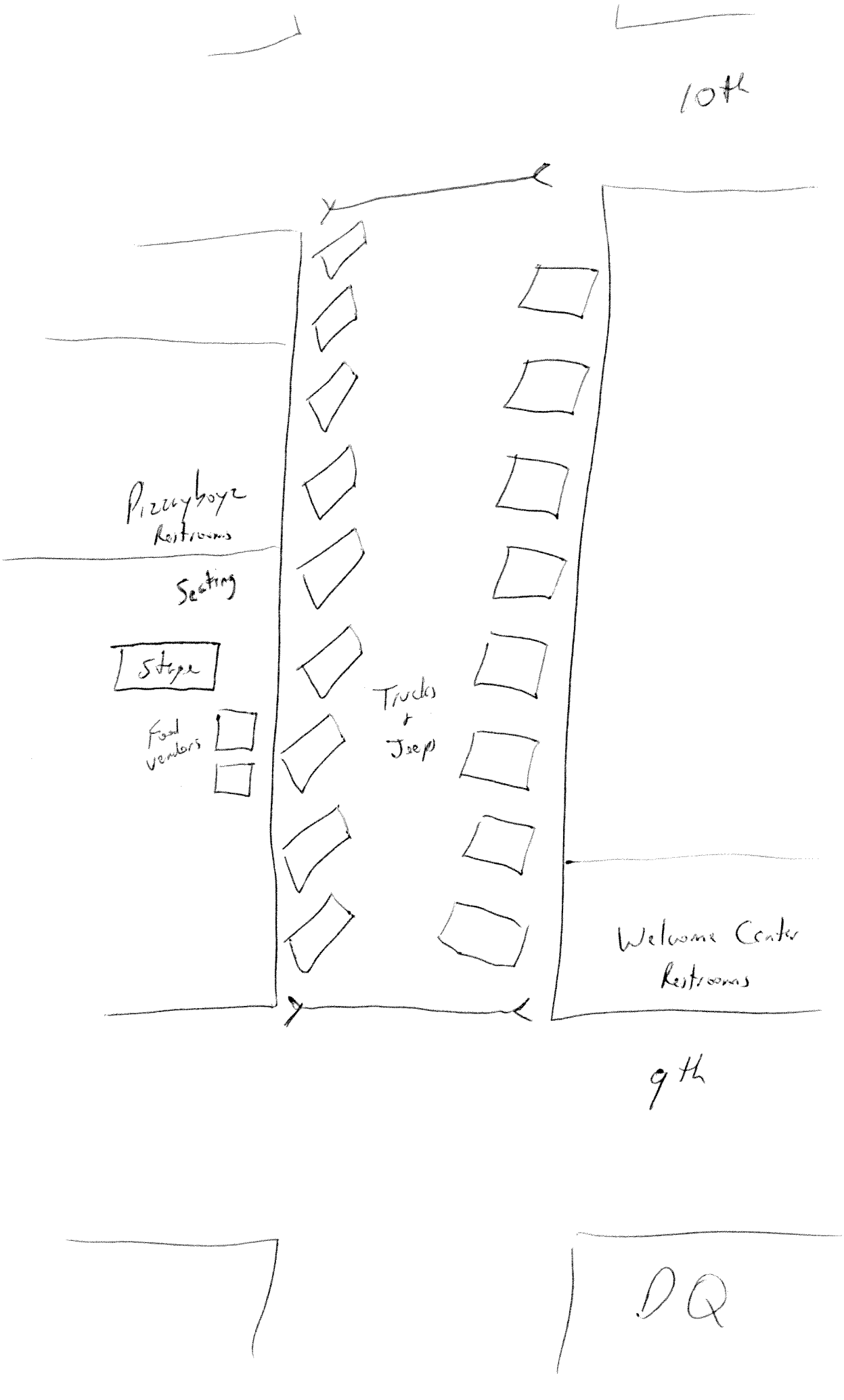
- ☐ Nonprofit Articles of Incorporation AND Charter AND Mission Statement
- ☐ Financial Statement (last audit period)
- ☐ Consent Letter (event property): property owners on which Special Event location is held (if not held on city property)
- ☐ Fire resistive rating certificates (tents, fabric, etc.)
- ☐ Schedule Fire, Building/Electrical Inspections
- ☐ Schedule Pre/Post Sanitation Inspections
- ☐ Example of Special Event vendor permits provided
- ☐ Special Event Certificate of Insurance – City as "Additional Insured"
  (if carnival, aircraft or watercraft rides are planned, need certificates from those vendors)
  List Certificates required:_____
  _____
- ☐ Required permits (federal, state, local): _____
- ☐ Alcohol License (copy)
- ☐ Additional Meeting Required (Adjacent Properties, Special Events Committee, others)
- ☐ Musical Band Names/Times
- ☐ _____
- ☐ _____
- ☐ _____
  _____

PRE-PLANNING MEETING

Name of Special Event/Production: _____ Date _____

Persons Attending Planning Meeting:

Name	Representing	Position	Phone#


10th
Pizzeyboyz
Restrooms
Seating
Stage
Food vendors
Trucks + Jeep
Welcome Center
Restrooms
9th
DQ

Agenda Item

3d

CITY COMMISSION AGENDA ITEM

SUBJECT: Request for Noise Variance for Special Events Permit # 12-42

DEPARTMENT: Special Events

ATTACHMENTS: ___ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY: Special Events Permit 12-42; Request and Approve Noise Variance for Palatka Main Street "Dancing in the Street."

RECOMMENDED ACTION: Approve Noise Variance for the following Dates & Times:

- October 27th, 2012 5pm-10pm
- November 24th, 2012 5pm-10pm
- December 22nd, 2012 5pm-10pm

DEPARTMENT HEAD	Submitted: Jeff Norton	Date: 9/12/12
	Requested Agenda Consent	Date: 9/12/12
FINANCE DEPARTMENT	Budgeted ___Yes ___No ___N/A	Date:
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For:	Date: 9/21/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

Document17

MEMORANDUM

To: City of Palatka Commissioners

From: Jeff Norton, Special Events Coordinator & Parks Supervisor

Date: September 12th, 2012

Re: Block Party "Dancing in the Street Downtown Cruise In"

Attached please find the Special Events Permit Application # 12-42 for the above referenced event. Staff's recommendations are as follows:

1. Grant Noise Ordinance Variance during Special Event hours:

   October 27th, 2012 5pm-10pm
   November 24th, 2012 5pm-10pm
   December 22nd, 2012 5pm-10pm

If you have any questions or concerns please contact me at 386-329-0175 or 386-937-3093.

Jeff Norton
Special Events Coordinator

APPLICATION # 12-42
(circle one below)
CLASS A PERMIT – Filing Deadline: 60 days prior to event
CLASS B PERMIT - Filing Deadline: 30 days prior to event
CLASS C PERMIT - Filing Deadline: 30 days prior to event

CITY OF PALATKA
APPLICATION FOR USE OF PARKS, RECREATIONAL AREAS, RIVERFRONT PARK AND OTHER AREAS WITHIN THE CITY LIMITS

1. NAME AND ADDRESS OF APPLICANT/ORGANIZER
   a. Palatka Main Street
   b. CONTACT PERSON Charles Rudd TELEPHONE 329-0100 Ext. 333
   c. P.O. Box 1054 Palatka Fl. 32178 FAX # _____

2. NAME AND ADDRESS OF PERSON, CORPORATION OR ASSOCIATION SPONSORING THE ACTIVITY, IF DIFFERENT FROM ABOVE
   _____
   a. CONTACT PERSON _____ TELEPHONE _____
   b. _____ FAX # _____

3. DESCRIPTION AND/OR NAME OF PROPOSED ACTIVITY "Dancing In the Street
4. Downtown Cruise In"
5. **DATE & HOURS** OF DESIRED USE: 10/27/2012 5pm-10pm 11/24/12 & 12/22/12
6. PORTION FOR WHICH PERMISSION IS DESIRED (City Dock, Amphitheater, Gazebo, etc.)
   400, 700, 800, 900 Block of St. Johns Avenue
7. ROAD CLOSURES: St. Johns Avenue from 7th to 9th Avenue
8. REQUEST FOR NOISE VARIANCE(Dates and Times): 5pm - 10pm 10/27/12
9. REQUEST FOR ALCOHOL VARIANCE(Dates,Times,Location): _____
10. ESTIMATE OF ANTICIPATED ATTENDANCE 7 200 people
11. NUMBER AND TYPE OF AUXILIARY VEHICLES/EQUIPMENT _____
    _____
12. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES
    a. CLASS A: ____ **$150.00- up to 10,000 in attendance per day**
       ____ **$225.00- 10,000 – 40,000 in attendance per day**
       ____ **$300.00- 40,000 – 80,000 in attendance per day**
    b. CLASS B: ____ **$100.00 per day Up to 1,000 persons per day**
    c. CLASS C: ____ **$50.00 per day** (Limited impact on traffic, parking etc.) Events such as Weddings, Fishing tournaments with less than 40 boats. Etc.
    d. Any private entity/business(es) who are holding a function on private property that impacts neighboring businesses/residents within the City limits and, impacts City services will be assessed a fee amount accordingly. (7% Sales Tax)
13. OTHER COSTS : Fees will be determined at the pre-assessment meeting with the organizers and the City Department Heads.
14. Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

IMPORTANT INFORMATION

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT** INCLUDE PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required** to contact the City of Palatka Parks Department office at 386-329-0100 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

10. CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.

11/28/11
DATE

SIGNATURE OF APPLICANT

APPROVED:

SPECIAL EVENTS COORDINATOR 11/28/2011
DATE

CHIEF OF POLICE DATE

RETURN TO:
JEFF NORTON
SPECIAL EVENTS COORDINATOR
201 N. 2nd Street
Palatka, FL 32177

COPIES TO:
Parks Dept.
Police Dept.
Fire Dept.
Sanitation Dept.
City Clerk
Downtown Palatka, Inc.
Keep Putnam Beautiful
Chamber of Commerce
Palatka Daily News

(ADDITIONAL INFORMATION PLEASE CALL THE PARKS DEPARTMENT OFFICE AT 386-329-0100.)

RECEIVED
NOV 07 2011
BY: K. Wright

CITY OF PALATKA
PLANNING MEETING
PRE-EVENT ASSESSMENT LIST

To be completed by Special Events Coordinator

Meeting Date: _____ Special Events Coordinator: _____

☐ Site Sketch Provided
☐ Tentative Schedule of Events

Event Classification:
Class A ☐
Class B ☐
Class C ☐

To be completed by applicant with typewriter or print legibly in dark ink.

Name of Special Event/Production: "Dancing in the Streets Downtown Cruise-in"

Type of Event: Classic and Custom Car Cruisin with live music & vendors

Type of Event Activities (concerts, street dances, races, contests, competitions, regattas, arts/crafts displays, still/motion picture production, etc. – attach separate listing if necessary) Classic & Custom car/truck displays, food vendors, product vendors, live band DJ wagon.

Location of Event: 600 block to 900 block (start with 900 block)

Requested dates and times of events (**not** including set-up and tear down):

	Date	Day	Begin	End
Event Day 1	Attached		AM/PM	AM/PM
Event Day 2			AM/PM	AM/PM
Event Day 3			AM/PM	AM/PM
Event Day 4			AM/PM	AM/PM

Set-up for event will begin on (Date) All dates ~~[illegible]~~ at (time) 4pm

Break down will be completed by (Date) All dates at (time) 10pm

Revised: 1/22/01

Event Sponsor/Organization Palatka Main Street, Inc

Name of Promoter: Palatka Main Street, Inc Tax Exempt No.: _____

Fee Worksheet *(to be completed by Special Events Coordinator)*

"Class A" Event
Daily Fees (see fee schedule) $_____
Security Fees @ $18.00/hr/officer
Green Container Fees @ 15.00/container
Refundable Deposit $500.00

"Class B" Event
Daily Fees $75.00/day
Security Fees @ $18.00/hr/officer
Green Container Fees @ $15.00/container
Public Works Employees @ $10.00/hr
(no charge during normal working hours)

Special Event Permit Fees $ 50 Per day x 1 days $ 50

Law Enforcement (City)
Police Officer(s) $ 18.00 per hour x _____ hours $ _____

# of personnel _____ Total # of hours _____

Public Works Services (Class B only – no charge during regular working hours)
Parks Personnel #_____ x _____hrs. @ $ 10.00 per hour $ _____

Sanitation Personnel #_____ x _____hrs. @ $ 10.00 per hour $ _____

Utlities Dist. Personnel #_____ x _____ hrs. @ $ 10.00 per hour $ _____

Sanitation Equipment Fee
green roll-out containers of containers 6 x $ 15.00 per container $ 90.00

Additional Charges (list)

_____ $ _____

_____ $ _____

Refundable Deposit $500.00 Required? (circle one) Yes No $ _____

TOTAL SPECIAL EVENT FEES (Sponsor/Promoter) $ 140.00

To be completed and submitted by applicant prior to meeting with city staff. City staff will amend checklist as necessary.

APPLICANT INFORMATION:

Name: Charles Rudd
Telephone: 329-0100 x333 Fax: _____ Cellular: 325-455-1180
Address: 205 N. 2nd St Palatka, FL 32177

Name: _____
Telephone: _____ Fax: _____ Cellular: _____
Address: _____

Other contacts/Keyholders:

Name: _____ Telephone: _____
Cellular: _____ Fax: _____

Name: _____ Telephone: _____
Cellular: _____ Fax: _____

- ☐ Estimated Peak Number of Participants (each day of event): Day 1 200-300 per day/event Day 2 _____ Day 3 _____ Day 4 _____ Day 5 _____

- ☐ Type of special effects to include pyrotechnics, explosives, discharging weapons, hazardous materials and/or incendiary devices to be used : None

- ☐ Number and proposed location of fire protection services: None

- ☐ Inspection(s) – Date and time requested: ø

- ☐ Emergency medical services: Ambulance Location(s) (note on site map): None

  Number of EMS Personnel required: None

- ☐ Number and proposed location of portable toilets: (note location on site map)
  See map

- ☐ Carnival location (if any) (note location on site map) None
- ☐ Number of sanitation roll-out containers required: None
- ☐ Location of parking/transportation services, if any: None
- ☐ Type Transport Vehicles (Van, buses, etc.): None
- ☐ Location of security and emergency vehicle parking on site: None
- ☐ Public street barricades/street closures/detours: (note locations on site map) See map
- ☐ Temporary Parking, directional Signage needed: See map
- ☐ Main emergency vehicle access to site (location – also note on site map): See map
- ☐ Location of proposed temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.: (note on site map) See map
- ☐ Number and proposed location of vendors, concessions and/or Sponsor/Promoter(s) stands (note on site map): See map
- ☐ Number and location of static/mobile displays (note on site map): See map
- ☐ Location of event staff management (headquarters): None
- ☐ Staff Uniform Identification: None
- ☐ Main sound system location: In front of Blues Bar
- ☐ Number and location of special activities (launching areas, animal attractions, amusements, car shows, parade routes, competition courses, etc.): None

- ☐ Number and location of temporary signs/banners: See map
- ☐ Number and location of promotional visual effects: See map
- ☐ Watercraft: None
- ☐ Aircraft: None
- ☐ Types & Location of On-Site Advertising (banners, balloons, posters, flyers, air structures, signs, etc.): See map
- ☐ Date(s) and times of setup/breakdown: 4-5pm set up 8-10pm breakdown
- ☐ Name(s) and Type of Musical Bands to Perform (dates & times of performances): Names unknown at this time - Rock, 50's, 60's, Blues
- ☐ Noise Abatement Requirements: None
- ☐ Adjoining Properties Impacted (Notification needed?):
- ☐ Location, Dates and Times for Alcohol Ordinance Open Container Waiver: N/A
- ☐ Alcohol Sale Requirements (Temporary license, commercial establishment license, etc.): N/A
- ☐ Handicapped Accessibility:

Items Outstanding:

- ☐ Outstanding Fees: $ _____
- ☐ Site Plan Sketch
- ☐ 501(c)(3) Certificate of Exemption,

- ☐ Nonprofit Articles of Incorporation AND Charter AND Mission Statement
- ☐ Financial Statement (last audit period)
- ☐ Consent Letter (event property): property owners on which Special Event location is held (if not held on city property)
- ☐ Fire resistive rating certificates (tents, fabric, etc.)
- ☐ Schedule Fire, Building/Electrical Inspections
- ☐ Schedule Pre/Post Sanitation Inspections
- ☐ Example of Special Event vendor permits provided
- ☐ Special Event Certificate of Insurance – City as "Additional Insured"
  (if carnival, aircraft or watercraft rides are planned, need certificates from those vendors)
  List Certificates required:_____
  _____
- ☐ Required permits (federal, state, local): _____
- ☐ Alcohol License (copy)
- ☐ Additional Meeting Required (Adjacent Properties, Special Events Committee, others)
- ☐ Musical Band Names/Times
- ☐ _____
- ☐ _____
- ☐ _____

PRE-PLANNING MEETING

Name of Special Event/Production: _____ Date _____

Persons Attending Planning Meeting:

Name	Representing	Position	Phone#

City of Palatka
Planning Meeting
Pre-event Assessment List

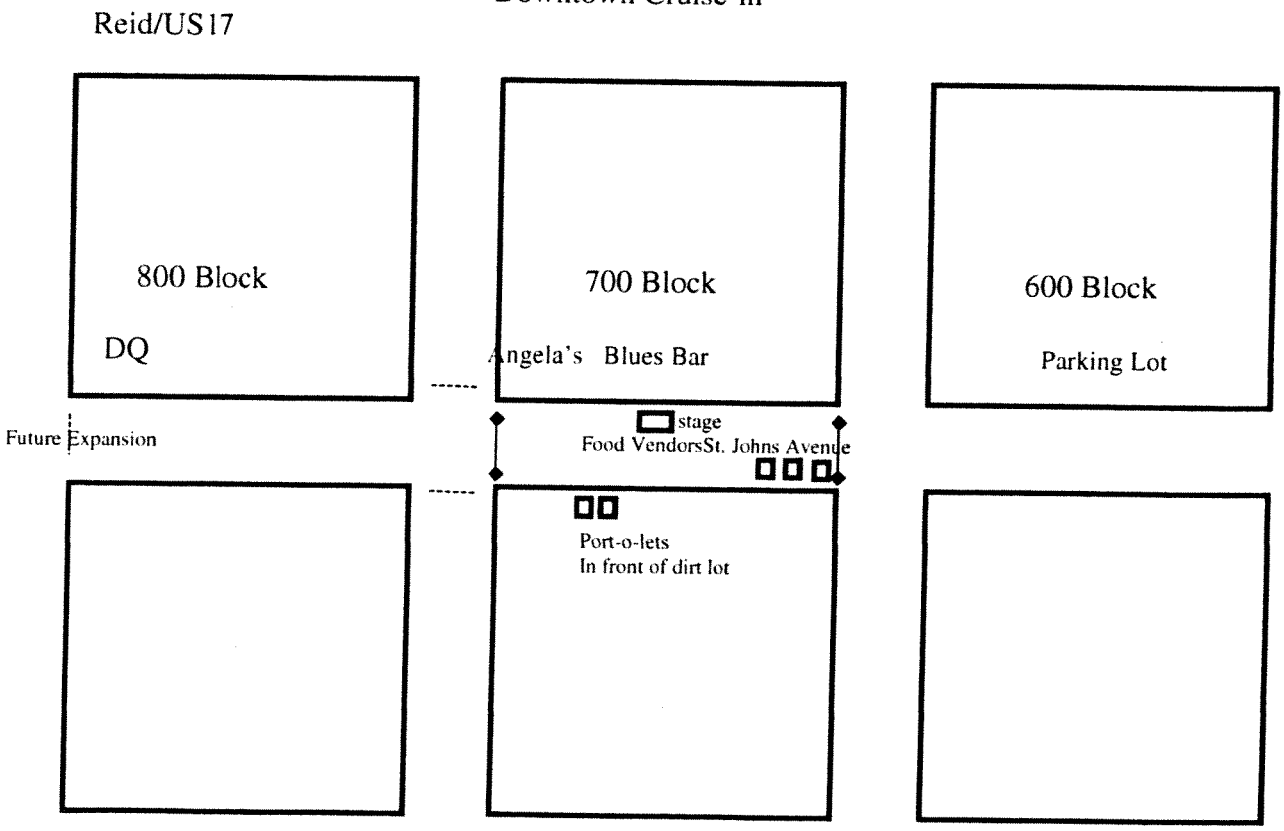
Addendum:

Requested dates and times of events (**not** including set-up and tear down):

	Date	Day	Begin	End
Event Day 1	1/28/12	Saturday	5pm	8pm
Event Day 2	2/25/12	Saturday	5pm	8pm
Event Day 3	3/24/12	Saturday	5pm	8pm
Event Day 4	4/28/12	Saturday	5pm	8pm
Event Day 5	5/26/12	Saturday	5pm	8pm
Event Day 6	6/23/12	Saturday	5pm	8pm
Event Day 7	7/28/12	Saturday	5pm	8pm
Event Day 8	8/25/12	Saturday	5pm	8pm
Event Day 9	9/22/12	Saturday	5pm	8pm
Event Day 10	10/27/12	Saturday	5pm	8pm

Event Map

Downtown Cruise-in



MAIN STREET
Palatka

TO: Jeff Norton

FROM: Charles Rudd, Palatka Main Street Manager

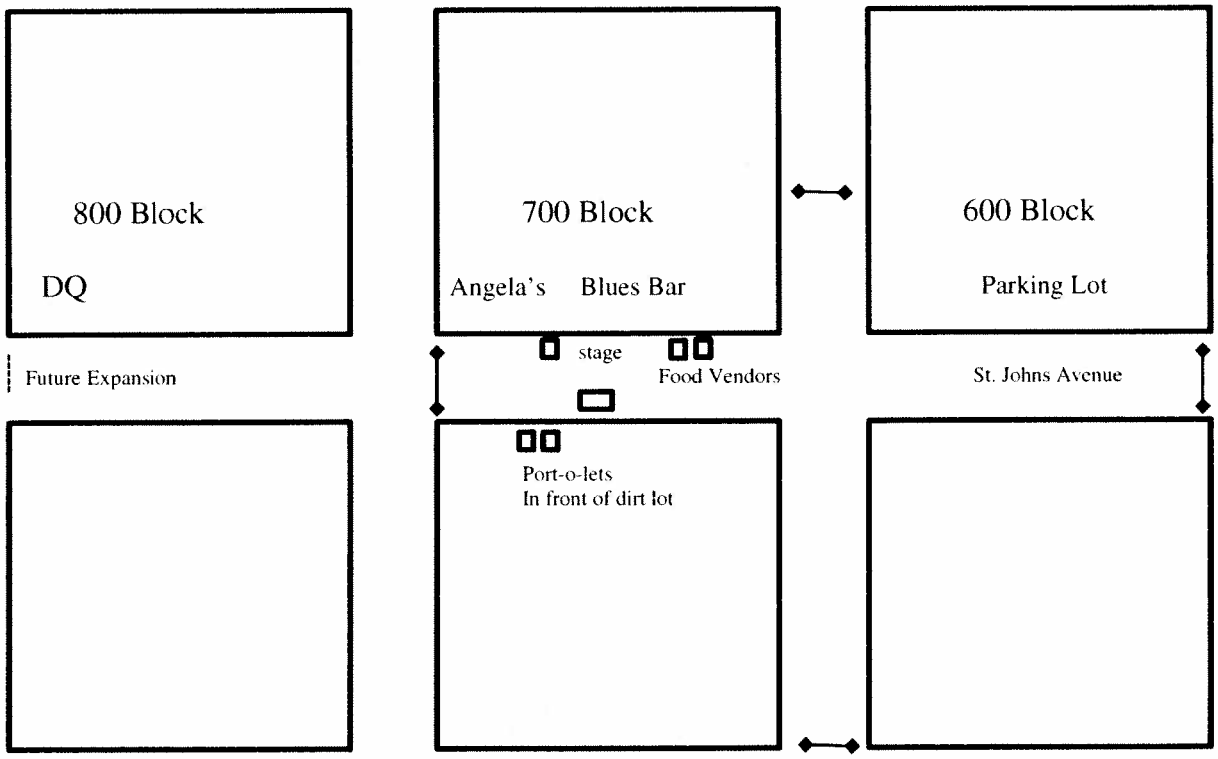
DATE: ~~May~~ June 5, 2012

RE: Downtown Cruise-in map

Below is a map reflecting the change in the event layout. We plan to close the 700 and 600 blocks of St. Johns Avenue, rather than utilizing the 800 block. We feel there is more retail on the 600 block and want to increase their exposure by moving the event East along St. Johns Avenue.

Event Map

Downtown Cruise-in



Cruise In for 2012

The dates for this festival are 1/28, 2/25, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, and 10/17 of 2012. The times are from 1700 to 2100 hours.

This is a block party type event with plans for live music and some vendors. The request for road closure is on St. Johns Ave. from 7th to 9th Street. According to Charlo Rudd who is putting on the event they will only be blocking off from 7th Street to 8th Street for the first event. No alcohol will served and will not be allowed outside the Blues Club.

The event staff will be responsible for requesting and placing the barricades for the road closures.

Charlo Rudd is not requesting any law enforcement be assigned to the event. This event should not require additional law enforcement. The on duty patrol shift will extra patrol the area for traffic or other law enforcement issues. The on duty Patrol Supervisor will be the contact person for the Palatka Police Department during the event.

Sergeant Brian Hawkins

Agenda Item

3e

CITY COMMISSION AGENDA ITEM

SUBJECT: Appointment of Bonnie Taylor to the City of Palatka Tree Committee

DEPARTMENT: Admin/Clerk

ATTACHMENTS: ___ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY: Bonnie Taylor has made application for appointment to the City of Palatka Tree Committee. Members are appointed by the City Commission and serve at the pleasure of the Commission; there are no set terms. Meetings are held the 2nd Monday of each month at 4:00 pm at City Hall. Ms. Taylor is aware of the meeting schedule and has been apprised of the function of this Committee, and states she can meet attendance requirements. She is a Putnam Co. Master Gardener.

RECOMMENDED ACTION: Appoint Bonnie Taylor to the City of Palatka Tree Committee to serve at the pleasure of the Commission.

DEPARTMENT HEAD Submitted: [signature] Date: 9-17-12
Requested Agenda [signature] Date: 9-27-12

FINANCE DEPARTMENT Budgeted ___Yes ___No _X_N/A Date:

CITY ATTORNEY Approved as to Form and Correctness Date:

CITY MANAGER Approved Agenda Item For: [signature] Date: 09/19/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY OF PALATKA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

MICHAEL J. CZYMBOR
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

CITY OF PALATKA ADVISORY BOARD APPLICATION

I wish to apply for appointment to the Tree Committee **Board.**
I understand that, if appointed, I will serve in a volunteer capacity on this advisory board.

APPLICANT: Bonnie Taylor **(Must be at least 18 yrs. old)**
* **Residence (911 Address)** 919 S 15th St. Palatka **Phone:** 385-3320 ~~O~~
Fax:
Business Name & Address n/a **Phone:**
Fax:

(City Residents or business/property owners will be given preference when board member residency is not specified by statute or city ordinance)

* **Preferred Mailing Address:**

E-mail: beeltee@comcast.net **Daytime Phone:** ~~O~~

~~**PROFESSIONAL**~~ **QUALIFICATIONS (include occupation - attach additional sheet if necessary)**

lifetime love of gardening; concern for the environment; Putnam Co. Master Gardener

OTHER COMMENTS OR INFORMATION:

AGREEMENT: by filing this document, I agree and understand that this document becomes a part of the official records of the City of Palatka, and I hereby certify that all the information contained herein is true, to the best of my knowledge. I also understand that, if appointed, the State of Florida may require me to file a financial disclosure with the Putnam Co. Supervisor of Elections within thirty (30) days of my appointment, and each year thereafter, covering my term of appointment.

Bonnie L. Taylor — Sept. 17, 2012
SIGNATURE OF APPLICANT **DATE**

Applicants will be interviewed by the Palatka City Commission during regular public meetings.

Agenda Item

3f

CITY COMMISSION AGENDA ITEM

SUBJECT: RESOLUTION # 9 - 31 : a Resolution of the City of Palatka authorizing the execution of Passero Assoc. SA #12-31 in an amount not to exceed $135,000.00 for Engineering Design, Topographic Surveying, Geotechnical and Bidding for the Palatka Municipal Airport Taxiway C Rehabilitation/Drainage Project - Adopt

DEPARTMENT: Palatka Municipal Airport

ATTACHMENTS: ___ Ordinance ___X_ Resolution ___ Motion
___X___ Support Documents ___ Other

SUMMARY: This Resolution authorizes the execution of Passero Associates' Supplemental Agreement in an amount not to exceed $135,000.00 is for work incidental to the Taxiway C Pavement & Drainage Rehabilitation project at the Palatka Municipal Airport. This project is grant funded at 95% through FAA (90%) and FDOT (5%). This is for engineering design, preparation of base bid, bid plans/additives/alternatives and technical specifications, and includes project meetings and presentations as directed by the City.

RECOMMENDED ACTION: Adopt Resolution No. 9- ___ approving the execution of Passero Associates Supplemental Agreement No. 12-31 in an amount not to exceed $135,000.00 for engineering design and bidding on the Palatka Airport Taxiway C Pavement & Drainage Rehabilitation project.

DEPARTMENT HEAD	Submitted: S Powell / [illegible]	Date: 9-17-12
	Requested Agenda Consent	Date: 9-27-12
FINANCE DEPARTMENT	Budgeted _X_Yes ___No ___N/A MK	Date: 9/20/12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For: (W)	Date: 9/19/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

RESOLUTION No. 9 - 31

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE EXECUTION OF PASSERO ASSOCIATES' SUPPLEMENTAL AGREEMENT NO. 12-31 IN AN AMOUNT NOT TO EXCEED $135,000.00 FOR ENGINEERING DESIGN AND BIDDING FOR THE PALATKA MUNICIPAL AIRPORT TAXIWAY C AND D DRAINAGE AND REHABILITATION PROJECT

WHEREAS, on 9/13/12 the Palatka City Commission (the **City**) adopted Resolution No. 9-27 accepting a grant award from the FAA in the amount of $1,317.067.00, identified as FIN 425171-2-94-13 to fund 90% of the Taxiway C & D rehabilitation and drainage improvements, (the **Project**), and

WHEREAS, on 9/12/13 the **City** also adopted Resolution No. 9 – 28 entering into a Joint Participation Agreement with FDOT, identified as FP 42517129413, to fund an additional 5% of the **Project**, or $73,171.00, and pledging to fund the remaining 5% of the **Project** or $73,171.00; and

WHEREAS, Passero Associates, the City's designated Airport Engineers, has proposed Supplemental Agreement No. 12-31 to the Master Engineering Agreement for engineering design and bidding for this **Project** in an amount not to exceed $135,000.00; and

WHEREAS, the **City** deems it reasonable and necessary to enter into a Supplemental Agreement with Passero Associates for engineering design and bidding services for said **Project**.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida, that the City Manager and City Clerk are hereby authorized to execute and attest Passero Associates Supplemental Agreement No. 12 – 31 in an amount not to exceed $135,000.00 for engineering design and bidding services for the Palatka Municipal Airport Taxiway C and D Rehabilitation and Drainage project.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 27th day of September, 2012.

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM
AND CORRECTNESS:

_____

CITY ATTORNEY

City of Palatka – Palatka Municipal Airport

Engineering Design, Topographic Surveying, Geotechnical Investigation and Bidding

<u>Taxiway C Pavement and Drainage Rehabilitation</u>

(Supplemental Agreement 12-31)

Taxiway C Pavement and Drainage Rehabilitation
Engineering Design, Topographic Survey, Geotechnical Investigation and Bidding

PASSERO ASSOCIATES (PA) agrees to perform the following services, in accordance with the terms and conditions of this Work Order and the Master Consulting Services Agreement with the City of Palatka (dated February 10, 2011), all of which terms and conditions are incorporated herein by reference:

Project Location: Palatka Municipal Airport (Kay Larkin Field), Palatka, Florida.

Project Description: Engineering design and bidding for Taxiway C Pavement (4,150 ft long by 35 ft wide) and Drainage Rehabilitation (2,000 linear feet).

Scope of Basic Services: Site investigation, preliminary and final engineering design, project phasing plan, bid plans and specifications.

Scope of Special Services: Topographic survey, geotechnical investigation and bidding-phase services.

Client Manager: Mr. Michael Czymbor, City Manager.

Client Project Coordinator: John Youell, Airport Manager.

PA Program Manager: Mr. Andrew Holesko, CM, Program Manager.

Basic Services Compensation and Method of Payment:	Not-to-Exceed	$102,500.00
Special Services Compensation and Method of Payment:	Topographic Survey	$ 10,000.00
	Geotechnical	$ 7,500.00
	Bidding Phase	$ 15,000.00
Total Project Cost:	Not-to-Exceed	$135,000.00

Schedule: To be determined as soon as Notice-to-Proceed is issued.

Meetings: As needed and directed by the City.

Deliverables:
1. Engineering design, preparation of base bid, bid plans/additives/alternatives and technical specifications.
2. Project meetings and presentations as directed by the City.

CONSULTANT – PASSERO ASSOCIATES, LLC

BY: _____

Andrew M. Holesko (Program Manager)
Typed Name (Title)

ATTEST BY: _____

_____

CLIENT or SPONSOR - CITY OF PALATKA

BY: _____

Michael Czymbor (City Manager)
Typed Name (Title)

BY: _____

Vernon Myers, (Mayor)
Typed Name, (Title)

ATTEST BY: _____

_____

ATTACHMENT A-1

Scope of Work

Taxiway C Pavement and Drainage Rehabilitation
Engineering Design, Topographic Survey, Geotechnical Investigation and Bidding

Palatka, Florida

I. PROJECT DESCRIPTION

The project will involve the rehabilitation of approximately 4,000-feet long by 35-feet wide of Taxiway C pavement and associated stormwater drainage system (2,000 linear feet). (See Drawing 1, attached.)

Taxiway C is the full parallel taxiway to Runway 17-35 at Palatka Municipal Airport. The taxiway is comprised of asphalt pavement in excess of 20-years old, and is showing signs of surface distress throughout. The taxiway pavement condition ranges from poor to fair with PCI ranges from 58-70. The expected taxiway pavement and drainage rehabilitation cost ranges from $1.1M - $1.5M, without extensive rehabilitation (full reconstruction/replacement) of the taxiway base material.

II. BASIC SERVICES

Passero Associates will provide the following services to assist the City of Palatka (Sponsor) with the layout and design of the Taxiway C pavement and drainage improvements at Palatka Municipal Airport.

A. PRELIMINARY DESIGN PHASE

1. Review existing documents such as record drawings, specifications, studies and reports to become familiar with project data.
2. Visit the site to observe field conditions and validate the existing database.
3. Contact the SPONSOR, Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) to review scope of work and clarify project design requirements, construction sequencing and operational concerns.
4. Prepare preliminary plans identifying areas requiring topographic field survey, geotechnical investigations and other field reconnaissance that may be required. The required field program will be developed into a schedule that minimizes interference with airport operations. The schedule will be coordinated with the SPONSOR. CONSULTANT will supervise the field investigations as required.
5. Perform field survey of topographic and utility data. Field information will be mapped and provided to the CONSULTANT design team.
6. Review and consider several appropriate pavement rehabilitation methods for the project.
7. Prepare preliminary grading and drainage design.
8. Prepare preliminary construction plans, supplemental documents and construction phasing plans, soil boring logs and typical cross sections.
9. Prepare preliminary quantity takeoffs for the bid schedule.
10. Prepare preliminary probable construction costs.
11. The design team and the SPONSOR will conduct a preliminary design review meeting to discuss and resolve content, cost and other comments.

B. FINAL DESIGN PHASE

1. Finalize the grading and drainage design.
2. Prepare final construction plans, supplemental documents such, construction phasing plans, soil boring logs and typical cross sections.
3. Prepare final quantity takeoffs for the bid schedule. This will include items shown on the drawings and/or described in the technical specifications.
4. Prepare a final probable construction cost utilizing the quantity takeoff and bid items previously developed.
5. Prepare final contract agreements and technical specifications.
6. Submit advance final documents to the SPONSOR, FAA and FDOT for final review and comment. The design team and the SPONSOR will conduct a final design review meeting to discuss contents, costs and other comments.
7. Reproduce copies of the bid documents which include plans, specifications, construction phasing plans, soil boring logs and typical cross sections. These documents will be supplied to the SPONSOR.

C. GRANTS ADMINISTRATION PHASE

1. Prepare federal and state ACIP/grant application packages (as needed), and coordinate execution by SPONSOR and submissions to the FAA and FDOT.
2. Prepare reimbursement request packages, coordinate execution by SPONSOR and submissions to the FAA and FDOT.
3. Assist SPONSOR in compiling and submitting all necessary grant/project closeout documents required by the FAA and FDOT.

D. PERMITTING PHASE (with SJRWMD)

1. Review St. Johns River Water Management District Handbook: "Regulation of Stormwater Management Systems" for applicability to project. Note: It is expected that this project <u>will not require</u> a "Standard General Environmental Resource Stormwater Permit."
2. Meet with SJRWMD staff (as needed) to review project requirements.
3. Note: A SJRWMD permit is not expected to be required for this project.

III. SPECIAL SERVICES

E. BID PHASE

1. Prepare advertisement for bids, contract document log and assist the SPONSOR in the legal advertisement of the project and tracking of outstanding contract document sets.
2. Questions from potential bidders will be directed to and answered by addendum (if required).
3. A pre-bid conference will be scheduled at least ten (10) days prior to the scheduled bid opening. Minutes of the pre-bid conference will be prepared by CONSULTANT and supplied to all meeting attendees and contract document holders.
4. CONSULTANT will assist the SPONSOR at the bid opening. CONSULTANT will review the bids received for conformance with the contract documents. CONSULTANT will review the contractor's personnel, equipment lists, and financial statement to verify the contractor's qualifications and financial responsibility. If the contractor has no past working relationship with CONSULTANT, the SPONSOR, FAA, or FDOT, the contractor's references will be checked.

5. Prepare a bid tabulation and, if approved by the SPONSOR, send it to all bidders.
6. Recommendation of award or rejection of bids, if appropriate, to the SPONSOR. Concurrence of the award by FAA and FDOT will be requested.
7. Prepare conformed copies of the contract and coordinate contractor execution of the contract. The attachments to the contract such as bonds and insurance will be review by CONSULTANT.
8. Review the contractor executed documents with the SPONSOR prior to execution by the SPONSOR. After the contracts have been executed by the SPONSOR, the construction administration department will assist in distributing copies of the contracts to the contractor, FAA, and FDOT.
9. Contact FAA and FDOT for permission to issue a Notice to Proceed (NTP). After receiving FAA and FDOT permission, a sample NTP letter will be sent to the SPONSOR and CONSULTANT will coordinate the transmittal of the NTP to the contractor.
10. Note: Several bid options (additional and / or alternates) will be offered within the bid documents to allow the City to be able to receive differing levels of available grant funding.

F. Topographic Survey, Geotechnical Investigation, Other

A topographic survey and geotechnical investigation will be provided for this project.

Other special services (such as environmental studies or other special studies, etc.) are services that often cannot be defined at the beginning of the project, but still may be required before the project is complete. If needed, other special services shall be performed as approved by the City in writing.

IV. OTHER CONSIDERATIONS

1. This project does not include any form of special services, (other than as specified above). For example, the project does not include the following:
    - Any Additional Permitting
    - Preparation of additional related Design, Construction Plans, and Specifications
    - Other special services (such as environmental studies, permitting, traffic study or other special studies, etc.) that may be desired or requested.

2. The City is responsible for providing complete and thorough data in a timely fashion as requested by Passero, including all necessary data from Airport / City archives. Passero is not responsible for data that is not provided for in the course of this Agreement.

END OF SCOPE OF SERVICES.

Agenda Item

4a & b

CITY COMMISSION AGENDA ITEM

SUBJECT: **2nd PUBLIC HEARING on F/Y 2012-13 TRIM Calendar -**
Proposed Budget and Millage Rate (9.1749 mills proposed)
Levy and Appropriation Ordinances – 2nd Reading for Adoption

DEPARTMENT: Administration/City Manager & Finance Director

ATTACHMENTS: _X_ Ordinance ___ Resolution ___ Motion
_X_ Support Documents _X_ Other – **FY 2012/13 Budget**

SUMMARY: After working with staff and the Commission, and having held two budget workshops, the Finance Director and I submitted the proposed F/Y 2012-13 budget at the first advertised Public Hearing held on 9/13/12, which is based upon the proposed roll-back rate of 9.1749 mills. This represents a zero percent (0%) increase over the rolled-back rate. These budgets are on file in the Clerk's Office for the public's inspection, and are posted on the City's website. This budget is balanced.

This proposed budget has not changed since the first public hearing.

RECOMMENDED ACTION: Adopt both the Levy Ordinance (No. 12-38), which sets the final taxable millage rate at 9.1749 mills, and the Appropriation Ordinance (No. 12-39) adopting the proposed budget, on 2nd reading

These ordinances were passed on first reading on 9/13/12.

DEPARTMENT HEAD	Submitted: [signature] / M. Rapoldt	Date: 9-14-12
	Requested Agenda [signature]	Date: 9-27-12
FINANCE DEPARTMENT	Budgeted _√_Yes ___No __N/A [signature]	Date: 9/17/12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For: [signature]	Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

ORDINANCE NO. 12 - 38

entitled

AN ORDINANCE LEVYING TAXES FOR THE YEAR 2012 TO RAISE THE NECESSARY REVENUE TO DEFRAY THE EXPENSES OF THE CITY OF PALATKA FOR THE FISCAL YEAR 2012 - 2013.

WHEREAS, by general law of the State of Florida, all ad valorem taxes are assessed and collected by the County; and whereas, the Property Appraiser of Putnam County, Florida, has submitted the Tax Roll for the year 2012; and

WHEREAS, it is necessary that the City Commission of the City of Palatka certify the millage levy for the City of Palatka for the year 2012 to the Tax Collector of Putnam County, Florida, and the Board of County Commissioners of Putnam County, Florida.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the City of Palatka does hereby levy for municipal purposes on all the Real and Personal property within the limits of the City, except homestead and other property exempt under the Constitution and laws of the State of Florida and the Ordinances of the City of Palatka, for the tax year 2012 to raise the necessary revenue to defray the expenses of the City, for the General Fund for the operating expenses of the City, nine point one seven four nine (9.1749) mills on the dollar of valuation on the assessment roll of property within the City of Palatka. This represents a zero percent (0%) increase over the rolled back millage.

Section 2. Said millage rates are hereby certified to the Property Appraiser of Putnam County, Florida, and to the Board of County Commissioners of Putnam County, Florida, and a certified copy of this ordinance shall be delivered by the City Clerk to said Property Appraiser and Board of County Commissioners.

Section 3. If any of the provisions of this ordinance, or the application thereof, shall be held to be invalid, such invalidity shall not effect other provisions of this ordinance which may be given effect without the invalid provisions, and to such end the provisions of this ordinance are declared to be severable.

Section 4. This ordinance shall take effect immediately upon its final passage, and a copy hereof shall be published one time in a newspaper of general circulation within the City of Palatka within ten (10) days after final passage hereof.

PASSED AND ADOPTED this 27th day of September, 2012.

CITY OF PALATKA, FLORIDA

By:_____

Its MAYOR

ORDINANCE NO. 12- 39

entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, MAKING AN APPROPRIATION OF MONIES FOR THE OPERATING EXPENSES OF THE CITY OF PALATKA FOR GENERAL ADMINISTRATION OF THE SEVERAL GOVERNMENTAL DEPARTMENTS OF THE CITY, AND FOR CONTRIBUTING TO THE SEVERAL SINKING FUNDS OF THE CITY TO PAY INTEREST ON AND PROVIDE FOR THE RETIREMENT OF THE OUTSTANDING BONDS AND OTHER FIXED OBLIGATIONS OF THE CITY, AND FOR PALATKA GAS AUTHORITY, FOR AND DURING THE FISCAL YEAR A.D. 2012-13.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA:

Section 1. That the sum of Ten Million, Seven Hundréd Thirty-Four Thousand, Nine Hundred Eighty-Four and 00/100 Dollars ($10,734,984.00) is hereby appropriated to the GENERAL FUND of the City of Palatka for the general operation and administration of the several governmental departments of the City for and during the fiscal year 2012-13, a detailed breakdown and accounting of which is set forth in the itemized Budget of the City as adopted by the City Commission and which is on file in the office of the City Clerk.

Section 2. That the sum of Four Million, Six Hundred Forty-Seven Thousand, Two Hundred Eighty-One and 00/100 Dollars ($4,647,281.00) is hereby appropriated to the UTILITY FUND of the City of Palatka for the general operation and maintenance of the several utility departments of the City, for and during the fiscal year A.D. 2012-13, a detailed breakdown and accounting of which is set forth of the itemized budget of the City as adopted by the City Commission and which is on file in the office of the City Clerk.

Section 3. That the sum of Four Hundred Seventy-Four Thousand, Ninety-Six and 00/100 Dollars ($474,096.00) is hereby appropriated to the Florida Municipal Loan Council Revenue Bonds Series 2010A Sinking Fund of the City of Palatka to be paid into said Fund during the fiscal year A.D. 2012-13, from the operating revenues of the Municipal Water & Sewer Work Systems to meet and pay the principal and interest on the Florida Municipal Loan Council Revenue Bonds Series 2010A.

Section 4. That the sum of Fifty Three Thousand, Eight Hundred Twenty Two and 00/100 Dollars ($53,822.00) is hereby appropriated to the Clean Water State Revolving Fund of the City of Palatka to be paid into said Fund during fiscal year A. D. 2012-13, from the operating revenues of the Municipal Water & Sewer Work Systems to meet and pay the principle and interest of the Clean Water State Revolving Fund Construction Loan, maturing in the fiscal year A. D. 2019-20.

Section 5. That the sum of Two Hundred Eighty-Four Thousand, Nine Hundred Fifty-Three and 00/100 Dollars ($284,953.00) is hereby appropriated to the Drinking Water State Revolving Fund of the City of Palatka to be paid into said Fund during fiscal year A. D. 2012-13, from the operating revenues of the Municipal Water & Sewer Work Systems to meet and pay the principle and interest of the Drinking Water State Revolving Fund Construction Loan, maturing in the fiscal year A. D. 2028-29.

Section 6. That the sum of One Million, Seven Thousand, Three Hundred Eighty-Three and 00/100 Dollars ($1,007,383.00) is hereby appropriated to the Golf Course Fund of the City of Palatka for the general operation and maintenance of the Golf Course of the City, for and during the fiscal year A.D. 2012-13, a detailed breakdown and accounting of which is set forth in the itemized budget of the City as adopted by the City Commission and which is on file in the office of the City Clerk.

Section 7. That the sum of One Hundred Eighty-One Thousand, Eight Hundred Ninety and 00/100 Dollars ($181,890.00) is hereby appropriated to the Taxable Golf Course Revenue Note Sinking Fund of the City of Palatka to be paid into said fund during the fiscal year A. D. 2012-13, from net revenues from the Golf Course and non-ad valorem revenues, to meet and pay the principal and interest on the Taxable Golf Course Revenue Note, issue of 2008, maturing in the year 2022-23.

Section 8. That the sum of One Million, Six Hundred Seventy-Three Thousand, One Hundred Thirty-Nine and 00/100 Dollars ($1,673,139.00) is hereby appropriated to the Sanitation Fund of the City of Palatka for the general operation and maintenance of the Sanitation Department for and during fiscal year 2012-13, a detailed breakdown and accounting of which is set forth in the itemized budget of the City as adopted by the City Commission and which is on file in the office of the City Clerk.

Section 9. That the sum of Two Million, Nine Hundred Eighty-Five Thousand, Twelve and 00/100 Dollars ($2,985,012.00) is hereby appropriated to the Kay Larkin Municipal Airport Fund of the City of Palatka for the general operation and maintenance of the Kay Larkin Municipal Airport Department for and during fiscal year 2012-13, a detailed breakdown and accounting of which is set forth in the itemized budget of the City as adopted by the City Commission and which is on file in the office of the City Clerk.

Section 10. That the sum of Two Hundred Ten Thousand, Three Hundred Eighty-One and 00/100 Dollars ($210,381.00) is hereby appropriated to the Airport Revenue Notes Sinking Fund of the City of Palatka to be paid into said Fund during the fiscal year A.D. 2012-13, from net revenues from the Kay Larkin Airport and non-ad valorem revenues, to meet and pay the principal and interest on the Airport Revenue Notes.

Section 11. That the sum of Two Million, Four Hundred Twenty Thousand, Nine Hundred Eighty and 00/100 Dollars ($2,420,980.00) is hereby appropriated to the Palatka Gas Authority operation fund from monies collected by the Palatka Gas Authority operation fund from monies collected by the Palatka Gas Authority for the sale of Natural Gas during the fiscal year 2011-12.

Section 12. That the appropriations to the General Fund in Section One (1) hereof shall be paid into said funds from monies accruing to the City from ad valorem taxes levied for the year 2013 by the City for such purposes, and any and all other

monies accruing to the City during the fiscal year 2012-13 not appropriated, earmarked or accruing on account of a tax levied for another specific purpose, shall accrue and be paid to the General Fund of the City and subject to expenditure for municipal purposes not inconsistent with the law and the provisions of this Ordinance; that the appropriation to the Utility Fund in Section Two (2) hereof shall be paid into said fund from monies collected by the City from the utility revenues during the fiscal year 2012-13, and shall be paid to the Utility Fund of the City and shall be subject to expenditure for municipal purposes in connection with the operation and maintenance of the utilities of the City not inconsistent with the law and the provisions of this Ordinance; that the appropriation for the Florida Municipal Loan Council Revenue Bonds Series 2010A Sinking Fund in Section Three (3) hereof shall be paid into said Fund from monies collected by the City from the utility revenues during fiscal year 2012-13 under the terms, conditions and provisions set forth in said Section Three (3) hereof; that the appropriation for the Clean Water State Revolving Fund in Section Four (4) hereof shall be paid into said Fund from monies collected by the City from the utility revenues during fiscal year 2012-13 under the terms, conditions and provisions set forth in said Section Four (4) hereof; that the appropriation for the Drinking Water State Revolving Fund in Section Five (5) hereof shall be paid into said Fund from monies collected by the City from the utility revenues during fiscal year 2012-13 under the terms, conditions and provisions set forth in said Section Five (5) hereof; that the appropriation to the Golf Course Fund in Section Six (6) hereof shall be paid into said fund from monies collected by the City from the Golf Course revenues during the fiscal year 2012-13, and shall be paid to the Golf Course Fund of the City and shall be subject to expenditure for municipal purposes in connection with the operation and maintenance of the Golf Course of the City not inconsistent with the law and provisions of this Ordinance, that the appropriation to the Taxable Golf Course Revenue Note of 2008 Sinking Fund in Section Seven (7) hereof shall be paid into said fund from the monies accruing to the City from the operation of the Municipal Golf Course and certain franchise revenues during the fiscal year 2012-13; that the appropriation to the Sanitation Fund in Section Eight (8) hereof shall be paid into said fund from monies collected by the City from Sanitation revenues collected during the fiscal year 2012-13 and shall be subject to expenditure for municipal purposes in connection with the operation and maintenance of the Sanitation Department of this City not inconsistent with the law and provisions of this Ordinance; that the appropriation to the Kay Larkin Municipal Airport Fund in Section Nine (9) hereof shall be paid into the said fund from monies collected by the City from Kay Larkin Municipal Airport revenues collected during the fiscal year 2012-13 and shall be subject to expenditures for municipal purposes in connection with the operation and maintenance of the Kay Larkin Municipal Airport Department of this City not inconsistent with the law and provisions of this Ordinance; that the appropriation for the Airport Revenues Note Sinking Fund in Section Ten (10) hereof shall be paid into said funds during the fiscal year A. D. 2012-13 at monthly intervals from the monies accruing to the City from the sources and under the terms, conditions and provisions set forth in said Section Ten (10) hereof; that the appropriation for Palatka Gas Authority in Section Eleven (11) hereof shall be paid into said fund from monies accruing to said Palatka Gas Authority from funds collected by said Authority from sale of natural gas.

Section 13. That the sum of Seven Hundred Ten Thousand, Eight Hundred Sixty-Four and 00/100 Dollars ($710,864.00) of "Better Place" Funds collected by the City of Palatka from the "Discretionary Sales Surtax" shall be paid into an account for purposes set aside by the City Commission.

Section 14. That the sum of Three Hundred Eighty-Three Thousand, Six Hundred Ten and 00/100 Dollars ($383,610.00) of "Tax Increment" funds shall be paid into a "Redevelopment Trust Fund" for purposes set aside by the Downtown Redevelopment Agency.

Section 15. This Ordinance shall take effect immediately upon its final passage.

PASSED AND ADOPTED this 27th day of September, 2012.

CITY OF PALATKA, FLORIDA

_____

By: ITS MAYOR

ATTEST:

_____

CITY CLERK

FLORIDA
DEPARTMENT OF REVENUE

CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Provisional

Year : 2012	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	$ 310,208,353			(1)
2.	Current year taxable value of personal property for operating purposes	$ 53,536,343			(2)
3.	Current year taxable value of centrally assessed property for operating purposes	$ 905,836			(3)
4.	Current year gross taxable value for operating purposes *(Line 1 plus Line 2 plus Line 3)*	$ 364,650,532			(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	$ 908,337			(5)
6.	Current year adjusted taxable value *(Line 4 minus Line 5)*	$ 363,742,195			(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	$ 388,931,104			(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☒ YES	☐ NO	Number 3	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, *Certification of Voted Debt Millage* forms attached. If none, enter 0	☐ YES	☒ NO	Number 0	(9)

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser : Electronically Certified by Property Appraiser on 6/29/2012 2:53 PM	Date :

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy *(If prior year millage was adjusted then use adjusted millage from Form DR-422)*	8.6500	per $1,000	(10)
11.	Prior year ad valorem proceeds *(Line 7 multiplied by Line 10, divided by 1,000)*	$ 3,364,254		(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value *(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)*	$ 225,217		(12)
13.	Adjusted prior year ad valorem proceeds *(Line 11 minus Line 12)*	$ 3,139,037		(13)
14.	Dedicated increment value, if any *(Sum of either Line 6b or Line 7e for all DR-420TIF forms)*	$ 21,610,058		(14)
15.	Adjusted current year taxable value *(Line 6 minus Line 14)*	$ 342,132,137		(15)
16.	Current year rolled-back rate *(Line 13 divided by Line 15, multiplied by 1,000)*	9.1749	per $1000	(16)
17.	Current year proposed operating millage rate	9.1749	per $1000	(17)
18.	Total taxes to be levied at proposed millage rate *(Line 17 multiplied by Line 4, divided by 1,000)*	$ 3,345,632		(18)

Continued on page 2

19.	TYPE of principal authority (check one)	☐ County ☒ Municipality	☐ Independent Special District ☐ Water Management District	(19)
20.	Applicable taxing authority (check one)	☒ Principal Authority ☐ MSTU	☐ Dependent Special District ☐ Water Management District Basin	(20)
21.	Is millage levied in more than one county? (check one)	☐ Yes	☒ No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP **STOP HERE - SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. *(The sum of Line 13 from all DR-420 forms)*	$ 3,139,037	(22)
23.	Current year aggregate rolled-back rate *(Line 22 divided by Line 15, multiplied by 1,000)*	9.1749 per $1,000	(23)
24.	Current year aggregate rolled-back taxes *(Line 4 multiplied by Line 23, divided by 1,000)*	$ 3,345,632	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. *(The sum of Line 18 from all DR-420 forms)*	$ 3,345,632	(25)
26.	Current year proposed aggregate millage rate *(Line 25 divided by Line 4, multiplied by 1,000)*	9.1749 per $1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate *(Line 26 divided by Line 23, **minus 1**, multiplied by 100)*	0.00 %	(27)

First public budget hearing	Date : 9/13/2012	Time : 6:00 PM	Place : 201 North 2nd Street, Palatka, Florida 32177

SIGN HERE

Taxing Authority Certification

I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.

Signature of Chief Administrative Officer :	Date :
Title : MATT REYNOLDS, FINANCE DIRECTOR	Contact Name and Contact Title : MATT REYNOLDS, FINANCE DIRECTOR
Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST
City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290100 / Fax Number : 3863290106

Instructions on page 3

FLORIDA DEPARTMENT OF REVENUE

MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
For municipal governments, counties, and special districts

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Provisional

Year : 2012	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA

1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☒ No	(1)

IF YES, STOP *STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.*

2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	9.1749	per $1,000	(2)
3.	Prior year maximum millage rate with a majority vote from 2011 Form DR-420MM, Line 13	10.1686	per $1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	8.6500	per $1,000	(4)

If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.

Adjust rolled-back rate based on prior year majority-vote maximum millage rate

5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	$	388,931,104	(5)
6.	Prior year maximum ad valorem proceeds with majority vote *(Line 3 multiplied by Line 5 divided by 1,000)*	$	3,954,885	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	$	225,217	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote *(Line 6 minus Line 7)*	$	3,729,668	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	$	342,132,137	(9)
10.	Adjusted current year rolled-back rate *(Line 8 divided by Line 9, multiplied by 1,000)*	10.9013	per $1,000	(10)

Calculate maximum millage levy

11.	Rolled-back rate to be used for maximum millage levy calculation *(Enter Line 10 if adjusted or else enter Line 2)*	10.9013	per $1,000	(11)
12.	Change in per capita Florida personal income *(See Line 12 Instructions)*	1.0447		(12)
13.	Majority vote maximum millage rate allowed *(Line 11 multiplied by Line 12)*	11.3886	per $1,000	(13)
14.	Two-thirds vote maximum millage rate allowed *(Multiply Line 13 by 1.10)*	12.5275	per $1,000	(14)
15.	Current year proposed millage rate	9.1749	per $1,000	(15)
16.	**Minimum vote required to levy proposed millage:** (Check one)			(16)

☒ a. Majority vote of the governing body: Check here, if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. *Enter Line 13 on Line 17.*

☐ b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. *Enter Line 15 on Line 17.*

☐ c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. *Enter Line 15 on Line 17.*

☐ d. Referendum: The maximum millage rate is equal to the proposed rate. *Enter Line 15 on Line 17.*

17.	The selection on Line 16 allows a maximum millage rate of *(Enter rate indicated by choice on Line 16)*	11.3886	per $1,000	(17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	$	364,650,532	(18)

Continued on page 2

Taxing Authority : CITY OF PALATKA	DR-420MM-P R. 5/12 Page 2

19.	Current year proposed taxes *(Line 15 multiplied by Line 18, divided by 1,000)*	$ 3,345,632	(19)
20.	Total taxes levied at the maximum millage rate *(Line 17 multiplied by Line 18, divided by 1,000)*	$ 4,152,859	(20)
	DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP	***STOP HERE. SIGN AND SUBMIT.***	
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage . *(The sum of all Lines 19 from each district's Form DR-420MM)*	$ 0	(21)
22.	Total current year proposed taxes *(Line 19 plus Line 21)*	$ 3,345,632	(22)
	Total Maximum Taxes		
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage *(The sum of all Lines 20 from each district's Form DR-420MM)*	$ 0	(23)
24.	Total taxes at maximum millage rate *(Line 20 plus line 23)*	$ 4,152,859	(24)
	Total Maximum Versus Total Taxes Levied		
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	☒ YES ☐ NO	(25)

SIGN HERE			
	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Title : MATT REYNOLDS, FINANCE DIRECTOR	Contact Name and Contact Title : MATT REYNOLDS, FINANCE DIRECTOR	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290100	Fax Number : 3863290106

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

FLORIDA DEPARTMENT OF REVENUE

TAX INCREMENT ADJUSTMENT WORKSHEET

DR-420TIF
R. 6/10
Rule 12DER11-10
Florida Administrative Code
Eff. 05/11

Year : 2012	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : Downtown	Base Year : 1983

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	$ 30,148,213	(1)
2.	Base year taxable value in the tax increment area	$ 14,750,255	(2)
3.	Current year tax increment value *(Line 1 minus Line 2)*	$ 15,397,958	(3)
4.	Prior year Final taxable value in the tax increment area	$ 32,576,050	(4)
5.	Prior year tax increment value *(Line 4 minus Line 2)*	$ 17,825,795	(5)

SIGN HERE		
	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser : Electronically Certified by Property Appraiser on 6/29/2012 2:53 PM	Date :

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b***	$ 14,628,060	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	$ 146,483	(6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	$ 0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per $1,000	(7b)
7c.	Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)*	$ 0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)*	0.00 %	(7d)
7e.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e***	$ 0	(7e)

SIGN HERE			
	Taxing Authority Certification	**I certify the calculations, millages and rates are correct to the best of my knowledge.**	
	Signature of Chief Administrative Officer :	Date :	
	Title : MATT REYNOLDS, FINANCE DIRECTOR	Contact Name and Contact Title : MATT REYNOLDS, FINANCE DIRECTOR	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290100	Fax Number : 3863290106

CERTIFICATION OF 2012 PRELIMINARY ASSESSMENT INCREMENT FOR THE ORIGINAL DOWNTOWN REDEVELOPMENT DISTRICT

Pursuant to that certain Resolution (#4-7) passed by the City Commission of the City of Palatka on September 8, 1983, and signed by its Mayor, Eugene L. Walker, Wherein a portion of Downtown Palatka was declared as an area suitable for redevelopment, and more particularly provided a legal description of said area, and

Pursuant to that certain Resolution (#4-12) passed by the City Commission of the City of Palatka on November 10, 1983, and signed by its mayor, Eugene L. Walker, whereby a "community redevelopment agency" now known as the Downtown Redevelopment Agency for the City of Palatka was legally created under F. S. 163.356,

AND WHEREAS, a "redevelopment trust fund" has been created under F. S. 163.387, which is to be funded through the use of tax increments as defined in F. S. 163.387,

NOW THEREFORE, I, Timothy E. Parker, as Property Appraiser for Putnam County do hereby certify the following, Preliminary 2012 Assessment Increment to the City of Palatka for the Downtown Redevelopment Agency for the City of Palatka, in the following manner:

1. The 1983 taxable real property value (as certified 10/4/83):

   $ 14,750,255

2. The 2012 Preliminary taxable real property value:

   $ 30,148,213

3. The resultant Preliminary 2012 taxable real property increment:

   $ 15,397,958

DATED this 29TH day of June, 2012

Timothy E. Parker, C.F.A.
Putnam County Property Appraiser

FLORIDA DEPARTMENT OF REVENUE

TAX INCREMENT ADJUSTMENT WORKSHEET

DR-420TIF
R. 6/10
Rule 12DER11-10
Florida Administrative Code
Eff. 05/11

Year : 2012	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : North Historic	Base Year : 1994

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	$ 3,770,198	(1)
2.	Base year taxable value in the tax increment area	$ 1,099,110	(2)
3.	Current year tax increment value *(Line 1 minus Line 2)*	$ 2,671,088	(3)
4.	Prior year Final taxable value in the tax increment area	$ 4,208,957	(4)
5.	Prior year tax increment value *(Line 4 minus Line 2)*	$ 3,109,847	(5)

SIGN HERE		
	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser : Electronically Certified by Property Appraiser on 6/29/2012 2:53 PM	Date :

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b***	$ 2,537,534	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	$ 25,555	(6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	$ 0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per $1,000	(7b)
7c.	Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)*	$ 0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)*	0.00 %	(7d)
7e.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e***	$ 0	(7e)

SIGN HERE			
	Taxing Authority Certification	**I certify the calculations, millages and rates are correct to the best of my knowledge.**	
	Signature of Chief Administrative Officer :	Date :	
	Title : MATT REYNOLDS, FINANCE DIRECTOR	Contact Name and Contact Title : MATT REYNOLDS, FINANCE DIRECTOR	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290100	Fax Number : 3863290106

FLORIDA DEPARTMENT OF REVENUE

TAX INCREMENT ADJUSTMENT WORKSHEET

DR-420TIF
R. 6/10
Rule 12DER11-10
Florida Administrative Code
Eff. 05/11

Year : 2012	County : PUTNAM
Principal Authority : CITY OF PALATKA	Taxing Authority : CITY OF PALATKA
Community Redevelopment Area : South Historic	Base Year : 1994

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	$ 7,895,658	(1)
2.	Base year taxable value in the tax increment area	$ 3,217,275	(2)
3.	Current year tax increment value *(Line 1 minus Line 2)*	$ 4,678,383	(3)
4.	Prior year Final taxable value in the tax increment area	$ 9,688,727	(4)
5.	Prior year tax increment value *(Line 4 minus Line 2)*	$ 6,471,452	(5)

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser : Electronically Certified by Property Appraiser on 6/29/2012 2:53 PM	Date :

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b***	$ 4,444,464	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	$ 53,179	(6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	$ 0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per $1,000	(7b)
7c.	Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)*	$ 0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)*	0.00 %	(7d)
7e.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e***	$ 0	(7e)

SIGN HERE	**Taxing Authority Certification**	**I certify the calculations, millages and rates are correct to the best of my knowledge.**	
	Signature of Chief Administrative Officer :	Date :	
	Title : MATT REYNOLDS, FINANCE DIRECTOR	Contact Name and Contact Title : MATT REYNOLDS, FINANCE DIRECTOR	
	Mailing Address : 201 N 2ND ST	Physical Address : 201 N 2ND ST	
	City, State, Zip : PALATKA, FL 32177	Phone Number : 3863290100	Fax Number : 3863290106

CERTIFICATION OF 2012 PRELIMINARY ASSESSMENT INCREMENT FOR THE NORTH AND SOUTH HISTORIC DISTRICTS

Whereas, the City Commission of the City of Palatka adopted Ordinance 94-27 on November 10, 1994 and Ordinance 95-5 on March 23, 1995 and both were signed by its Mayor, Tim Smith, wherein the Boundaries of the Original Downtown Redevelopment District was amended by adding the North and South Historic Districts, and

Whereas the City Commission of the City of Palatka adopted Ordinance 94-28 on November 10, 1994 and signed by its Mayor, Tim Smith, to change the boundaries of the Tax Increment Finance District to coincide with the boundaries of the new redevelopment agency;

And whereas a "redevelopment trust fund" has been created under F.S. 163.387, which is to be funded through the use of tax increments as defined in F.S. 163.387;

Now therefore, I, Timothy E. Parker, as Property Appraiser for Putnam County do hereby certify the following Preliminary 2012 Assessment increment to the City of Palatka for the Downtown Redevelopment Agency for the following areas:

1. The 1994 taxable real property value (as certified 10/18/94):
   North Historic District: $ 1,099,110
   South Historic District: $ 3,217,275
2. The Preliminary 2012 taxable real property value:
   North Historic District: $ 3,770,198
   South Historic District: $ 7,895,658
3. The resultant Preliminary 2012 taxable real property increment:
   North Historic District: $ 2,671,088
   South Historic District: $ 4,678,383

DATED this 29TH day of June, 2012

Timothy E. Parker, C.F.A.
Putnam County Property Appraiser

Timothy E. Parker, C.F.A.

Putnam County Property Appraiser

386/329-0286 • 1-800-826-1437 x0286 • Fax: 386/329-0447
www.putnam-fl.com/app • appraiser@putnam-fl.com

MEMORANDUM

TO: All Municipalities

FROM: Justin Edwards, CFE
Office Operations Supervisor

DATE: June 29, 2012

RE: 2012 TRIM Calendar

With July 1 as Day 1 of the TRIM calendar, you need to be aware of the following dates:

August 4 (day 35) — By this day, each taxing authority must have returned their completed DR420 Certification of Taxable Value to our office.

September 3 thru 18 (day 65 thru day 80) — Within 80 days of certification of value, but not earlier than 65 days, each taxing authority shall hold a public hearing on the tentative budget and proposed millage rate.

As you are aware, you cannot hold your meetings on the same day as the Board of County Commissioners or School Board, so you need to work around the dates they have chosen:

Board of County Commissioners - September 11th
School Board - September 4th

Whenever you select a date for your final hearing, you need to call and give me that date. As always, if I can assist you in any way, please let me know.

CITY OF PALATKA

ANNUAL BUDGET

FOR THE FISCAL YEAR
OCTOBER 1, 2012 – SEPTEMBER 30, 2013

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General Fund

FUND TITLE/FUND # General Fund: 001	SOURCES All General Fund Revenues/Cash Balances					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
311 PROPERTY TAXES						
311-0-0100 CURRENT AD VALOREM TAXES	3,188,789	3,193,677	3,381,177	3,201,120	3,178,351	-0.7%
311-0-0200 DELINQUENT AD VALOREM TAXES	20,080	6,903	10,000	-	11,346	0.0%
Total	3,208,869	3,200,581	3,391,177	3,201,120	3,189,697	-0.4%
312 LOCAL OPTION, USE & FUEL TAXES						
312-4-1000 LOCAL OPTION FUEL TAX	324,871	290,188	322,095	296,072	275,086	-7.1%
312-4-2000 2010 LOCAL GAS TAX	129,372	196,070	217,743	201,224	183,393	-8.9%
312-5-1000 FIRE 175 PREM MONIES	80,405	93,954	71,776	71,776	60,507	-15.7%
312-5-2000 POLICE 185 PREM MONIES	62,976	61,450	66,457	66,457	62,213	-6.4%
312-6-0000 DISCRETIONARY SALES SURTAX	715,264	676,948	682,902	632,750	710,864	12.3%
Total	1,312,888	1,318,611	1,360,973	1,268,279	1,292,063	1.9%
314 UTILITY SERVICES TAXES						
314-1-0000 UTILITY TAX ELECTRIC	653,400	668,075	633,160	640,004	626,199	-2.2%
314-3-0000 UTILITY TAX WATER	112,245	84,011	105,562	81,187	124,892	53.8%
314-4-0000 UTILITY TAX GAS	117,402	108,258	137,248	122,297	89,058	-27.2%
314-7-0000 UTILITY TAX FUEL OIL	97	160	120	240	125	-47.9%
314-8-0000 UTILITY TAX PROPANE	3,788	1,463	4,122	1,220	1,450	18.9%
Total	886,932	861,966	880,212	844,948	841,724	-0.4%
315 COMMUNICATION SERVICE TAXES						
315-0-1000 TELE COMMUNICATION SERVICE TAX	522,116	327,679	370,777	193,731	108,716	-43.9%
Total	522,116	327,679	370,777	193,731	108,716	-43.9%
316/322 LICENSES/PERMITS						
316-0-1000 OCCUPATIONAL BUSINESS TAX	88,801	90,973	88,000	88,000	88,000	0.0%
322-0-2000 BUILDING PERMITS	52,698	86,460	40,000	50,000	75,000	50.0%
322-0-2100 BUILDING & ZONING REVENUES	38,040	25,811	40,000	16,083	22,422	39.4%
Total	179,539	203,243	168,000	154,083	185,422	20.3%
323 FRANCHISE FEES						
323-1-0000 FRANCHISE FEES ELECTRIC	879,660	886,166	923,309	819,899	811,541	-1.0%
Total	879,660	886,166	923,309	819,899	811,541	-1.0%
331/333/334 STATE/FEDERAL GRANTS & PILOTS						
331-2-1500 JAG RECOVERY LOCAL 09SBB90645	28,506	44,913	60,130	22,000	-	-100.0%
331-2-2500 BULLET PROOF VEST GRT-POLICE	3,996	917	3,000	5,013	2,500	-50.1%
331-2-3500 2008 UMWX0032 COPS UNI HIRING	25,223	24,281	25,000	-	-	0.0%
331-2-3600 2009 RKWX0247 COPS RECOVERY	33,910	45,258	53,276	48,267	-	-100.0%
331-2-4700 WEED & SEED GRANT-POLICE	172,863	37,094	36,760	-	-	0.0%
331-2-5500 SAFER GRANT	110,535	82,301	84,518	52,035	19,530	-62.5%
331-2-5501 USDA Fire Truck	-	-	-	-	150,000	0.0%
331-2-5600 JAG 2009 2009DJBX0978	21,321	216	-	-	-	0.0%
331-2-5700 BYRNE COUNTYWIDE-PUTN1W7033	97,342	-	-	-	-	0.0%
331-2-5800 SELECT ENFORCE-PUTN-1-4X-126	26,640	-	-	-	-	0.0%
331-2-5900 VOCA GRANT V09045	30,016	31,205	34,286	37,715	37,715	0.0%
331-2-5400 EMW-2010-FO-02817 FIRE GRANT	-	123,880	123,880	-	-	0.0%
331-2-6000 JAG 2010 2010DJBX1516	-	17,274	17,274	-	-	0.0%
331-2-6100 2011-JAGC-PUTN-3-B2-169	-	26,508	27,006	-	-	0.0%
331-2-3700 2011-2012 COPS HIRING	-	-	-	106,552	-	-100.0%
331-2-6200 JAG 2011 2011DJBX2106	-	-	-	14,118	-	-100.0%
331-2-6300 2012-JAGC-PUTN-1-C4-027	-	-	-	21,364	-	-100.0%
331-2-6301 JAG Local 2012	-	-	-	-	11,184	0.0%
331-2-6302 JAG County Wide 2012	-	-	-	-	16,031	0.0%
331-3-1000 ENERGY GRANT ARS027	-	58,650	-	-	-	0.0%
331-5-2000 HUD DOWNTOWN PARKING/STREETSCA	-	57,474	-	-	-	0.0%
331-7-1000 HISTORICAL GRANT	-	-	-	-	-	0.0%
331-9-3000 RIVERFRONT PIER GRANT #08082	193,000	-	-	-	-	0.0%

General Fund

FUND TITLE/FUND # General Fund: 001	SOURCES All General Fund Revenues/Cash Balances					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
333-0-1000 PAYMENTS IN LIEU OF TAX (PHA)	12,038	11,707	7,500	10,000	15,000	50.0%
334-1-1000 HAZARD-ST JOHNS/ZEAGLER 80-R	78,986	-	-	-	-	0.0%
334-1-1500 HAZARD-RETROFIT FD 138-R	153	-	-	-	-	0.0%
334-1-1100 HAZARD-CRILL/MOSELEY 137-R	-	631	89,754	-	-	0.0%
334-1-3000 CRILL & MOSELEY #1561-137-A	-	163,728	75,259	-	-	0.0%
334-1-3001 ST JOHNS AVE 11HM-3H-04-64-02-	-	19,125	-	-	-	0.0%
334-1-3002 ST JOHNS/7TH/OAK ST 11HM-3E-04	-	21,579	-	-	-	0.0%
334-1-3003 URBAN FORESTRY 2010 GRANT	-	15,115	-	-	-	0.0%
334-1-4000 SJRWMD #26799 SOFTWARE COST SH	-	39,743	-	-	-	0.0%
334-3-6020 RIVER ST STORMWATER G0287	275,000	-	-	-	-	0.0%
334-4-9000 FDOT AQ605 RIVERBOAT REFURBISH	-	250,000	-	-	-	0.0%
334-7-2000 LARIMER GRANT	50,000	-	-	-	-	0.0%
Total	1,159,529	1,071,601	637,643	317,064	251,960	-20.5%
335 STATE SHARED REVENUES						
335-1-2000 STATE REVENUE SHARING	400,040	399,584	396,000	398,822	398,753	0.0%
335-1-4000 MOBILE HOME LICENSE TAX	5,378	4,485	8,290	5,749	6,031	4.9%
335-1-5000 ALCOHOLIC BEVERAGE TAX	8,583	8,757	9,000	13,135	8,945	-31.9%
335-1-6000 SALES TAX REVENUE (95%)	373,845	332,877	364,396	315,925	393,084	24.4%
335-2-1000 FIREFIGHTERS SUP COMP	4,917	4,440	5,000	4,440	5,040	13.5%
335-4-9000 GAS TAX REBATE	14,979	10,753	12,000	17,963	14,535	-19.1%
Total	807,741	760,895	794,686	756,034	826,388	9.3%
337 GRANTS/LOCAL UNITS						
337-2-0100 HIDTA	6,194	11,432	3,000	6,857	6,547	-4.5%
Total	6,194	11,432	3,000	6,857	6,547	-4.5%
338 SHARED REVENUE FROM OTHER LOCAL UNITS						
338-0-2000 SHARE OF COUNTY OCCUP	6,334	4,551	7,500	6,500	3,500	-46.2%
338-0-9000 SHARED REV OTHER LOC UNITS	5,000	-	5,000	5,000	25,000	400.0%
Total	11,334	4,551	12,500	11,500	28,500	147.8%
340's CHARGES FOR SERVICES						
342-1-1000 POLICE SERVICES	38,222	29,032	24,816	21,775	45,000	106.7%
342-1-2000 FIRE ALARM REG & FEES (POLICE)	6,150	8,349	4,500	5,800	-	-100.0%
342-1-3000 TAXI REGISTRATION	120	105	-	-	-	0.0%
342-1-1100 HAND GUN CLASSES	-	770	-	1,750	-	-100.0%
342-2-1000 FIRE SERVICES	32,910	34,854	35,000	33,000	25,710	-22.1%
342-5-1000 FIRE INSPECTION FEES	14,910	16,570	15,135	11,010	14,835	34.7%
343-8-1000 CEMETERY SERVICES	56,355	52,051	49,575	49,575	96,225	94.1%
343-8-2000 VAULT SALES-CEMETERY	37,938	36,250	32,607	32,607	36,450	11.8%
346-4-1000 ANIMAL CONTROL FEES	1,764	2,212	1,245	1,513	2,500	65.2%
347-2-1000 PARK-REC FEES	3,925	2,914	3,400	2,720	3,500	28.7%
347-3-1000 BRONSON HOUSE	300	-	-	-	-	0.0%
347-5-1000 COMMUNITY CENTER	10,970	2,145	10,155	1,868	9,600	413.9%
Total	203,564	185,251	176,433	161,618	233,820	44.7%
350's FINES/FORFEITS						
351-1-1000 COURT FINES	29,493	40,280	25,000	43,000	40,000	-7.0%
351-3-1000 POLICE EDUCATION	2,286	2,214	1,800	1,800	2,000	11.1%
354-0-1000 CODE ENFORCEMENT FINES	10,990	19,619	9,184	9,000	13,926	54.7%
354-0-1100 RED LIGHT CAMERA FINES	-	-	-	-	564,062	0.0%
359-0-0500 EVIDENCE FUND	-	-	-	-	-	0.0%
359-0-1100 FALSE ALARM FINES	5,012	7,803	12,000	14,292	18,000	25.9%
359-0-2000 SPECIAL POLICE TRUST REV	17,261	24,278	24,278	17,600	15,000	-14.8%
359-0-4000 PARKING TICKETS	500	250	500	-	-	0.0%
Total	65,542	94,444	72,762	85,692	652,988	662.0%
360's MISCELLANEOUS REVENUES						

General Fund

FUND TITLE/FUND #	SOURCES					
General Fund: 001	*All General Fund Revenues/Cash Balances*					
REVENUE OBJECT #/TITLE	**ACTUAL 2010**	**ACTUAL 2011**	**BUDGET 2011**	**BUDGET 2012**	**BUDGET 2013**	**INCREASE/ DECREASE**
361-1-1000 INTEREST EARNINGS-FLO	5,375	1,367	6,255	1,803	163	-91.0%
361-1-1500 INTEREST-MISCELLANEOUS	-	-	-	-	-	0.0%
362-0-1000 MISC RENTS	9	-	-	-	-	0.0%
362-0-3000 AMTRAK RENT	2,040	2,040	2,040	2,040	4,080	100.0%
362-0-4000 CONCESSION STAND RENT	1,508	1,650	-	-	2,000	0.0%
364-0-1000 CEMETERY LOTS	32,175	30,525	33,825	32,588	42,000	28.9%
364-0-1010 CEMETERY LOTS RESTRICTED	32,175	30,525	33,825	32,588	41,250	26.6%
364-0-4900 SURPLUS EQUIPMENT-GENERAL	592	26	1,000	-	-	0.0%
366-0-1500 WEED & SEED CONTRIB	470	5,000	-	-	-	0.0%
366-0-2000 CRIME PREVENTION	1,025	-	500	-	-	0.0%
366-0-2100 VOLUNTEER PROGRAM	1,556	1,206	500	-	-	0.0%
366-0-2200 POLICE ATHLETIC LEAGUE	20,837	8,842	18,000	-	-	0.0%
366-0-2400 GANG TASK FORCE DONATIONS	-	-	1,000	-	-	0.0%
366-0-2500 VOCA	528	100	-	-	-	0.0%
366-0-3000 CONTRIB FRM PUT HIST SOC	-	1,700	1,700	-	-	0.0%
366-0-6000 CONTRIBUTIONS FIRE TRK RESTOR	264	96	-	-	-	0.0%
366-0-8000 FIREWORKS CONTRIBUTION	8,425	7,925	-	-	7,500	0.0%
366-0-8500 FIRE PUBLIC EDUCATION	17,856	18,360	17,000	17,000	17,000	0.0%
366-0-9000 REID ST ISLAND CONTRIB	650	300	-	-	-	0.0%
366-0-7500 RIVERFRONT HANDICAP PLAYGROUND	-	5,000	-	-	-	0.0%
366-0-2600 WOMENS SELF-DEFENSE CLASS DONA	-	-	-	-	-	0.0%
366-0-6100 CONTRIBUTIONS FROM GP FOR FD	-	-	-	10,000	-	-100.0%
369-3-1000 REFUNDS/REIMBURSEMENTS	45,998	96,044	51,168	50,000	29,651	-40.7%
369-9-0500 MISC REVENUE	2,009	1,165	1,050	1,000	644	-35.6%
369-9-1000 FDOT CONTRACT	51,654	51,654	51,654	51,654	51,654	0.0%
369-9-2000 INSURANCE CLAIMS-GENERAL	-	25,094	8,511	1,000	2,991	199.1%
369-9-3000 FDOT LIGHTING MAINTENANCE	33,102	34,331	34,421	35,455	35,455	0.0%
Total	258,247	322,949	262,449	235,128	234,388	-0.3%
381 TRANSFERS IN						
381-0-1000 TRANSFER FROM TAX INCREMENT	18,850	414,480	-	-	374,476	0.0%
381-0-1100 TRANSFER FROM CDBG FUND 50	-	167,763	-	-	-	0.0%
381-0-1200 TRANSFER FROM PENSION FUNDS	-	-	-	-	-	0.0%
381-0-1300 TRANSFER FROM GAS AUTHORITY	-	-	-	-	500,000	0.0%
Total	18,850	582,243	-	-	874,476	0.0%
382 REIMBURSEMENTS						
382-0-1000 CONTRIB FROM UTILITIES	110,000	110,000	110,000	260,000	260,000	0.0%
382-0-3000 CONTRIB FROM SANITATION	65,000	65,000	65,000	95,000	95,000	0.0%
382-0-5000 CONTRIB FROM AIRPORT	-	-	-	-	15,000	0.0%
382-0-6000 CONTRIB FROM TAX INCREMENT	-	-	-	-	59,467	0.0%
382-0-7000 CONTRIB FROM PENSION FUNDS	-	-	-	-	9,689	0.0%
Total	175,000	175,000	175,000	355,000	439,156	23.7%
TOTAL OPERATING & OTHER REVENUES	9,696,004	10,006,612	9,228,921	8,410,953	9,977,386	18.6%
CASH BALANCE FORWARD						
301-0-1000 OPERATING CASH BALANCE FORWARD	589,960	603,935	-	-	321,747	0.0%
301-0-1001 EVIDENCE FUND BALANCE FORWARD	730	730	-	-	22,682	0.0%
301-0-1002 LOT DEMOLITION/CLEANUP BALANCE FORWA	-	-	-	-	10,339	0.0%
301-0-1003 IMPACT FEES-POLICE BALANCE FORWARD	9,644	9,644	-	-	9,644	0.0%
301-0-1004 IMPACT FEES-FIRE BALANCE FORWARD	5,841	5,841	-	-	5,841	0.0%
301-0-1005 IMPACT FEES-SCHOOL BOARD BALANCE FORW	4,260	4,260	-	-	4,260	0.0%
301-0-1006 INSURANCE CONTINGENCY BALANCE FORWAR	53,505	-	-	70,863	-	-100.0%
301-0-1007 BETTER PLACE BALANCE FORWARD	247,550	75,975	-	-	237,367	0.0%

General Fund

FUND TITLE/FUND # *General Fund: 001*	SOURCES *All General Fund Revenues/Cash Balances*					
REVENUE OBJECT #/TITLE	**ACTUAL 2010**	**ACTUAL 2011**	**BUDGET 2011**	**BUDGET 2012**	**BUDGET 2013**	**INCREASE/ DECREASE**
301-0-1008 RIVERFRONT PLAYGROUND BALANCE FORWAF	-	-	-	-	5,000	0.0%
301-0-1009 SPECIAL CEMETERY BALANCE FORWARD	11,350	28,103	-	-	77,578	0.0%
301-0-1010 SPECIAL POLICE BALANCE FORWARD	110,754	56,880	-	-	45,771	0.0%
301-0-1011 CANINE PURCHASE BALANCE FOWARD	3,053	3,053	-	-	3,053	0.0%
301-0-1012 HAND GUN CLASSES BALANCE FORWARD	-	-	-	-	72	0.0%
301-0-1013 FIRE PUBLIC EDUCATION BALANCE FORWARD	7,903	11,449	-	-	11,339	0.0%
301-0-1014 POLICE ATHLETIC LEAGUE BALANCE FORWARD	13,760	26,302	-	-	-	0.0%
301-0-1015 CRIME PREVENTION BALANCE FORWARD	640	1,259	-	-	1,259	0.0%
301-0-1016 WEED & SEED BALANCE FORWARD	44,447	44,917	-	-	-	0.0%
301-0-1017 BLOOD SCREENING BALANCE FORWARD	-	-	-	-	1,260	0.0%
301-0-1018 WOMENS SELF-DEFENSE CLASS BALANCE FOR	-	-	-	-	386	0.0%
302-0-7500 FRANK GEORGE BAL FORWARD	-	-	77,014	-	-	0.0%
Total	1,103,397	872,348	77,014	70,863	7S7,598	969.1%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	10,799,401	10,878,960	9,305,935	8,481,816	10,734,984	26.6%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*General Government*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
City Hall: 001-01-512	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1100 EXECUTIVE SALARIES	235,582	239,044	237,933	227,733	299,463	31.5%
1110 COMMISSIONERS	81,788	34,078	81,788	81,788	81,788	0.0%
1200 REGULAR SALARIES	160,116	212,487	162,426	159,322	160,095	0.5%
2100 FICA TAX EXPENSE	34,726	35,341	36,884	35,866	41,413	15.5%
2200 RETIREMENT EXPENSE	66,692	64,448	66,261	83,604	87,760	5.0%
2300 HEALTH AND LIFE INSURANCE	37,787	44,770	40,618	36,314	43,958	21.0%
2400 WORKERS COMP	1,847	3,378	5,500	5,500	3,207	-41.7%
2500 UNEMPLOYMENT COMP	2,232	1,237	-	-	-	0.0%
1400 OVERTIME-GENERAL ADMIN	-	738	-	-	-	0.0%
Total	620,770	635,520	631,410	630,127	717,684	13.9%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	199	1,223	500	500	500	0.0%
3120 PHYSICALS	180	-	180	-	-	0.0%
3200 ACCOUNTING AND AUDITING	27,269	27,769	27,000	27,000	27,000	0.0%
3400 CONTRACTUAL SERVICES	28,938	32,075	30,000	20,000	-	-100.0%
4020 SCHOOLING, CONFERENCE, ETC	1,464	509	1,500	1,000	1,500	50.0%
4021 SCHOOLING/CONF-CITY MANAGER	1,411	931	1,000	1,000	1,500	50.0%
4022 SCHOOLING/CONF-MAYOR	606	851	1,000	1,000	1,000	0.0%
4023 SCHOOLING/CONF-VMAYOR BROWN	2,215	2,581	1,998	1,500	1,500	0.0%
4024 SCHOOLING/CONF-COMM KITCHENS	-	47	500	500	1,000	100.0%
4025 SCHOOLING/CONF-COMM NORWOOD	1,677	1,391	1,000	1,000	1,000	0.0%
4026 SCHOOLING/CONF-COMM LEARY	1,283	825	1,000	1,000	1,000	0.0%
4027 SCHOOLING/CONF-BETSY DRIGGERS	924	288	1,000	1,000	1,000	0.0%
4100 COMMUNICATIONS SERVICES	2,819	3,293	4,500	4,200	3,000	-28.6%
4200 POSTAGE AND FREIGHT	5,000	4,828	5,000	5,000	5,500	10.0%
4310 NATURAL GAS	422	331	450	450	150	-66.7%
4320 ELECTRICITY	4,622	4,522	5,500	5,000	4,000	-20.0%
4400 RENTALS AND LEASES	4,109	4,096	5,000	5,000	4,000	-20.0%
4500 LIABILITY INSURANCE	10,607	10,949	11,000	11,000	12,500	13.6%
4610 BUILDING MAINTENANCE	1,596	1,546	3,000	2,500	3,500	40.0%
4620 EQUIPMENT MAINTENANCE	10,931	9,383	18,000	15,000	12,000	-20.0%
4630 VEHICLE MAINTENANCE	343	-	300	300	500	66.7%
4700 PRINTING AND BINDING	4,759	8,254	6,000	5,000	5,000	0.0%
5100 OFFICE SUPPLIES	1,603	3,446	1,200	1,200	2,000	66.7%
5210 GAS AND LUBRICANTS	615	982	600	800	1,000	25.0%
5230 JANITORIAL SUPPLIES	425	662	500	500	750	50.0%
5260 UNIFORMS	-	368	500	500	-	-100.0%
5280 OPERATING SUPPLIES	5,325	22,085	10,000	10,000	10,000	0.0%
5400 MEMBR,SUBSCRIPT,DUES	4,388	3,712	3,800	3,800	3,800	0.0%
Total	123,729	146,945	142,028	125,750	104,700	-16.7%
CAPITAL OUTLAY						
6400 CAPITAL OUTLAY	-	119,348	83,938	-	-	0.0%
Total	-	119,348	83,938	-	-	0.0%
DEPARTMENT TOTAL	744,500	901,813	857,376	755,877	822,384	8.8%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*General Government*					
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	INCREASE/
Information Technology: 001-17-516	2010	2011	2011	2012	2013	DECREASE
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1100 EXECUTIVE SALARIES	-	-	-	-	43,676	0.0%
2100 FICA TAX EXPENSE	-	-	-	-	3,341	0.0%
2200 RETIREMENT EXPENSE	-	-	-	-	7,556	0.0%
2300 HEALTH AND LIFE INSURANCE	-	-	-	-	8,124	0.0%
2400 WORKERS COMP	-	-	-	-	1,212	0.0%
Total	-	-	-	-	63,909	0.0%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	-	-	-	-	41,995	0.0%
4020 SCHOOLING, CONFERENCE, ETC	-	-	-	-	1,000	0.0%
4100 COMMUNICATIONS SERVICES	-	-	-	-	660	0.0%
4400 RENTALS AND LEASES-EQUIPMENT	-	-	-	-	9,909	0.0%
4401 RENTALS AND LEASES-VEHICLE	-	-	-	-	5,071	0.0%
4630 VEHICLE MAINTENANCE	-	-	-	-	2,000	0.0%
5100 OFFICE SUPPLIES	-	-	-	-	250	0.0%
5210 GAS AND LUBRICANTS	-	-	-	-	1,000	0.0%
5280 OPERATING SUPPLIES	-	-	-	-	500	0.0%
5400 MEMBR,SUBSCRIPT,DUES	-	-	-	-	500	0.0%
Total	-	-	-	-	62,885	0.0%
DEPARTMENT TOTAL	-	-	-	-	126,794	0.0%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Legal*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Legal: 001-04-514	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1000 EXECUTIVE SALARIES	17,180	17,180	17,180	17,180	17,180	0.0%
2100 FICA TAXES	942	958	1,314	1,314	992	-24.5%
2200 RETIREMENT-GENERAL	2,577	2,405	2,405	3,711	3,711	0.0%
Total	20,700	20,543	20,899	22,205	21,883	-1.5%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	20,473	38,653	29,000	35,000	35,000	0.0%
Total	20,473	38,653	29,000	35,000	35,000	0.0%
DEPARTMENT TOTAL	41,172	59,196	49,899	57,205	56,883	-0.6%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*General Government*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Other Govt Services: 001-04-519	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
OPERATING EXPENSES						
3400 SAFETY PROGRAM	462	518	1,000	1,000	1,000	0.0%
3410 ELECTION EXPENSE	71	-	-	-	-	0.0%
3420 SPECIAL EVENTS(FIREWORKS)	6,075	28,000	-	-	22,500	0.0%
3430 CHRISTMAS LIGHTING	4,450	4,162	3,000	3,000	-	-100.0%
3470 MILLENNIUM TOWER EXPENSE	1,930	830	2,000	1,000	1,000	0.0%
4510 INSURANCE CLAIMS	105,612	10,000	20,000	80,863	10,000	-87.6%
4590 100 BLOCK BLDG MAINTENANCE	-	154	-	-	-	0.0%
4800 ADVERTISING	1,315	1,310	1,500	1,000	3,000	200.0%
4900 LEGAL ADVERTISING	-	-	500	-	-	0.0%
4920 PROPERTY TAX	164	-	-	-	-	0.0%
5200 MAIN STREET	55	-	-	-	-	0.0%
5280 AZALEA FESTIVAL	938	1,262	1,000	1,000	1,000	0.0%
3480 BLOOD SCREENING	-	-	-	-	-	0.0%
Total	121,073	46,235	29,000	87,863	38,500	-56.2%
GRANTS & AIDS						
8210 CHAMBER OF COMMERCE	5,000	5,000	5,000	5,000	5,550	11.0%
8230 SOCIAL SERVICES	4,000	2,000	4,000	4,000	2,000	-50.0%
8240 RIVER FRONT PARK PROG	5,000	5,000	5,000	5,000	5,000	0.0%
Total	14,000	12,000	14,000	14,000	12,550	-10.4%
DEPARTMENT TOTAL	135,073	58,235	43,000	101,863	51,050	-49.9%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Public Safety*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Building & Permitting: 001-02-524	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1100 EXECUTIVE SALARIES	72,578	83,660	72,577	65,634	68,916	5.0%
1200 REGULAR SALARIES	104,906	112,547	105,952	105,953	139,120	31.3%
1400 OVERTIME	-	240	-	-	-	0.0%
2100 FICA TAX EXPENSE	13,139	13,933	13,657	13,126	15,915	21.2%
2200 RETIREMENT EXPENSE	22,854	20,339	24,994	37,063	55,338	49.3%
2300 HEALTH AND LIFE INSURANCE	16,394	21,247	16,700	20,560	19,089	-7.2%
2400 WORKERS COMP	5,150	2,937	4,800	4,800	385	-92.0%
Total	235,021	254,903	238,680	247,136	298,763	20.9%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	3,957	15,918	11,070	10,000	10,000	0.0%
3120 PRE-EMPLOYMENT PHYSICALS	-	95	85	85	170	100.0%
3400 OTHER CONTRACTUAL SERVICES	59,587	46,955	55,500	40,000	19,000	-52.5%
4020 SCHOOLING, CONFERENCE, ETC	834	1,313	1,000	4,000	4,000	0.0%
4100 COMMUNICATIONS SERVICES	3,695	3,750	3,281	2,500	2,100	-16.0%
4200 POSTAGE AND FREIGHT	5,000	2,625	2,500	4,000	2,500	-37.5%
4310 NATURAL GAS	572	664	400	800	50	-93.8%
4320 ELECTRICITY	4,051	3,288	4,200	2,500	3,200	28.0%
4330 CREDIT CARD FEES	953	708	675	675	675	0.0%
4400 RENTALS AND LEASES	2,572	2,742	2,575	2,575	1,000	-61.2%
4500 LIABILITY INSURANCE	4,000	3,161	3,500	3,500	3,500	0.0%
4610 BUILDING MAINTENANCE	1,691	987	2,500	2,500	15,100	504.0%
4620 EQUIPMENT MAINTENANCE	15,580	3,372	14,500	3,000	2,200	-26.7%
4630 VEHICLE MAINTENANCE	100	295	500	1,000	1,400	40.0%
4700 PRINTING AND BINDING	1,670	1,178	600	400	200	-50.0%
4800 ADVERTISING	-	-	150	150	200	33.3%
4900 LEGAL ADVERTISING	15,284	13,779	8,400	8,400	10,000	19.0%
5100 OFFICE SUPPLIES	618	679	500	500	500	0.0%
5110 CODE ENFORCEMENT	297	481	500	500	350	-30.0%
5120 DEMOLITION	-	-	-	-	5,000	0.0%
5210 GAS AND LUBRICANTS	1,588	1,946	1,300	1,300	1,200	-7.7%
5230 JANITORIAL SUPPLIES	249	389	200	300	200	-33.3%
5260 UNIFORMS	754	625	1,000	200	300	50.0%
5280 OPERATING SUPPLIES	1,906	1,876	1,500	1,500	1,500	0.0%
5400 MEMBR,SUBSCRIPT,DUES	506	1,462	650	900	1,000	11.1%
9900 REFUNDS	-	200	-	-	-	0.0%
Total	125,462	108,487	117,086	91,285	85,345	-6.5%
DEPARTMENT TOTAL	360,483	363,390	355,766	338,421	384,108	13.5%

General Fund

FUND TITLE/FUND # General Fund: 001	EXPENDITURES BY FUNCTION Public Safety					
DEPARTMENT NAME/# Police: 001-07-521	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1100 EXECUTIVE SALARIES	223,446	231,967	226,190	189,243	166,362	-12.1%
1200 REGULAR SALARIES	1,344,997	1,274,509	1,307,904	1,240,385	1,250,089	0.8%
1220 CLERICAL SALARIES	134,592	126,749	141,903	166,392	142,479	-14.4%
1300 OTHER SALARIES & WAGES	22,532	22,433	22,532	22,532	22,532	0.0%
1310 HOLIDAY PAY	32,296	20,882	52,000	46,689	47,383	1.5%
1320 CONTRACTUAL WORKERS	24,548	4,813	34,040	-	-	0.0%
1400 OVERTIME	109,488	71,330	107,300	92,800	95,700	3.1%
1410 OVERTIME CLERICAL	1,015	-	500	583	500	-14.2%
2100 FICA TAX EXPENSE	136,672	127,112	142,162	136,925	131,966	-3.6%
2200 RETIREMENT-CLERICAL BENEFIT	23,630	21,196	23,091	26,449	44,026	66.5%
2201 PENSION-POLICE BENEFIT	299,777	247,847	267,556	230,819	246,481	6.8%
2230 STATE CONTRIB-POLICE	62,976	61,450	66,457	66,457	62,213	-6.4%
2300 HEALTH AND LIFE INSURANCE	295,116	253,519	303,176	237,276	212,394	-10.5%
2400 WORKERS COMP	78,014	36,078	59,130	50,033	43,664	-12.7%
2410 WORKERS COMP CLAIM	287	448	1,500	1,500	1,500	0.0%
2500 UNEMPLOYMENT COMP	1,240	323	500	-	-	0.0%
Total	2,790,625	2,500,656	2,755,941	2,508,083	2,467,289	-1.6%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	59,375	63,601	46,000	26,000	26,643	2.5%
3120 PHYSICALS	615	3,804	1,000	1,100	1,000	-9.1%
3500 CONFIDENTIAL INFORMANTS	3,000	3,500	3,500	8,500	8,500	0.0%
4020 SCHOOLING, CONFERENCE, ETC	46	670	-	370	300	-18.9%
4030 TRAINING & SCHOOLING	5,263	8,161	9,200	14,200	14,200	0.0%
4100 COMMUNICATIONS SERVICES	28,919	25,637	23,000	31,380	31,380	0.0%
4200 POSTAGE AND FREIGHT	316	2,322	2,300	2,300	1,300	-43.5%
4310 NATURAL GAS	895	1,028	700	700	700	0.0%
4320 ELECTRICITY	12,483	14,074	18,919	18,919	12,000	-36.6%
4380 ANIMAL CONTROL	2,811	4,067	3,200	4,200	5,000	19.0%
4390 K-9 CARE	1,427	3,887	1,000	1,000	1,000	0.0%
4400 RENTALS AND LEASES	14,079	10,473	12,783	12,783	12,783	0.0%
4450 VEHICLE LEASES	257,192	238,310	215,513	215,513	216,564	0.5%
4500 LIABILITY INSURANCE	75,829	68,707	75,000	75,000	75,000	0.0%
4510 INSURANCE CLAIMS	10,451	8,141	-	-	-	0.0%
4610 BUILDING MAINTENANCE	2,629	3,588	6,000	4,951	6,000	21.2%
4620 EQUIPMENT MAINTENANCE	9,267	10,997	10,000	10,000	10,000	0.0%
4630 VEHICLE MAINTENANCE	25,102	35,594	21,000	48,000	55,200	15.0%
4640 RADIO MAINTENANCE	1,229	1,061	2,000	2,000	2,000	0.0%
4680 RANGE MAINTENANCE	170	501	1,000	1,000	1,000	0.0%
4700 PRINTING AND BINDING	4,401	4,113	4,500	4,500	4,500	0.0%
4900 WEED & SEED DONATION EXPENSES	-	9,455	-	-	-	0.0%
4950 POLICE ATHLETIC LEAGUE	9,685	6,353	8,195	-	-	0.0%
4960 VOLUNTEER PROGRAM	305	-	-	-	-	0.0%
4980 GANG TASK FORCE EXPENSE	-	-	1,000	-	-	0.0%
5100 OFFICE SUPPLIES	1,951	1,793	4,000	4,000	2,000	-50.0%
5210 GAS AND LUBRICANTS	106,204	121,244	80,000	80,000	156,000	95.0%
5230 JANITORIAL SUPPLIES	1,639	1,666	2,500	2,500	2,500	0.0%
5260 UNIFORMS	11,860	14,699	15,300	16,850	16,850	0.0%
5280 OPERATING SUPPLIES	13,900	18,321	26,000	26,000	22,000	-15.4%
5281 SPECIAL POLICE TRUST EXPENSE	71,135	26,710	24,278	-	15,000	0.0%
5282 EVIDENCE FUND EXPENSE	-	-	-	-	-	0.0%
5283 CRIME PREVENTION-DRUG AWARE	451	-	-	-	-	0.0%
5284 VOCA-DONATIONS	113	90	-	-	-	0.0%
5300 PETTY CASH REIMBURSEMENT	134	79	300	300	300	0.0%
5400 MEMBR,SUBSCRIPT,DUES	1,886	2,514	2,000	2,000	1,394	-30.3%

General Fund

FUND TITLE/FUND # General Fund: 001	EXPENDITURES BY FUNCTION Public Safety					
DEPARTMENT NAME/# Police: 001-07-521	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
4940 GUN SAFETY CLASS EXPENSE	-	627	-	-	-	0.0%
Total	734,762	715,787	620,188	614,066	701,114	14.2%
CAPITAL OUTLAY						
6400 CAPITAL OUTLAY	-	-	-	1,049	-	-100.0%
6401 VEHICLE PURCHASES	-	-	-	-	368,367	0.0%
Total	-	-	-	1,049	368,367	35016.0%
GRANTS & AIDS						
8310 JAG GRANT 2007DJBX0192	773	-	-	-	-	0.0%
8320 BULLET PROOF GRANT-50% CITY	-	-	3,000	5,013	2,500	-50.1%
8370 BULLET PROOF GRANT	3,249	554	3,000	5,013	2,500	-50.1%
8400 JAG-BYRNE 2008-PUT4Q9-003	-	1,530	-	-	-	0.0%
8410 WEED & SEED GRANT EXPENSE	126,492	19,710	36,760	-	-	0.0%
8430 BYRNE COUNTYWIDE-PUTN1W7033	97,342	-	-	-	-	0.0%
8440 JAG RECOVERY LOCAL 09SBB90645	42,916	29,605	60,130	22,000	-	-100.0%
8450 JAG 2009 2009DJBX0978	21,321	216	-	-	-	0.0%
8460 JAG 2010 2010DJBX1516	-	17,274	17,274	-	-	0.0%
8470 2011-JAGC-PUTN-3-B2-169	-	26,939	27,006	-	-	0.0%
8210 CONTRIBUTION TO PAL	-	-	-	-	-	0.0%
8480 JAG 2011 2011DJBX2106	-	-	-	14,118	-	-100.0%
8490 2012-JAGC-PUTN-1-C4-027	-	-	-	21,364	-	-100.0%
8500 2013 JAG Local	-	-	-	-	11,184	0.0%
8510 2013 JAG Countywide	-	-	-	-	16,031	0.0%
Total	292,092	95,828	147,170	67,508	32,215	-52.3%
DEBT SERVICE						
7101 PRINCIPAL-PROSPERITY POL VEH	23,967	14,383	14,164	-	-	0.0%
7102 PRINCIPAL-HANCOCK POL VEH	8,534	8,824	8,824	9,123	7,045	-22.8%
7201 INTEREST-PROSPERITY POL VEH	1,219	211	210	-	-	0.0%
7202 INTEREST-HANCOCK POL VEH	990	700	700	401	98	-75.6%
Total	34,711	24,118	23,898	9,524	7,143	-25.0%
DEPARTMENT TOTAL	3,852,190	3,336,390	3,547,197	3,200,230	3,576,128	11.7%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Public Safety*					
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	INCREASE/
Fire: 001-08-522	2010	2011	2011	2012	2013	DECREASE
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1100 EXECUTIVE SALARIES	189,408	156,770	159,538	157,635	159,077	0.9%
1200 REGULAR SALARIES	744,670	743,186	763,152	733,805	736,697	0.4%
1220 CLERICAL SALARIES	5,993	6,143	7,012	9,350	10,837	15.9%
1300 OTHER SALARIES & WAGES	5,737	6,834	4,000	8,000	2,000	-75.0%
1310 HOLIDAY PAY	30,952	19,588	29,850	29,947	30,065	0.4%
1400 OVERTIME	106,561	86,627	80,000	80,000	95,000	18.8%
2100 FICA TAX EXPENSE	78,481	73,566	79,856	79,379	78,000	-1.7%
2201 FIRE PENSION	154,452	192,070	223,707	194,959	214,179	9.9%
2230 STATE CONTRIB-FIRE	80,405	93,954	71,776	71,776	60,507	-15.7%
2300 HEALTH AND LIFE INSURANCE	150,655	144,265	145,928	118,227	111,370	-5.8%
2400 WORKERS COMP	42,905	24,529	40,000	40,000	28,591	-28.5%
2500 UNEMPLOYMENT COMP	-	7,150	-	-	-	0.0%
Total	1,590,218	1,554,682	1,604,819	1,523,078	1,526,323	0.2%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	441	1,151	1,500	1,500	1,500	0.0%
3120 PHYSICALS	2,825	6,252	3,000	3,000	3,500	16.7%
4020 SCHOOLING, CONFERENCE, ETC	7,262	5,868	8,000	8,000	6,000	-25.0%
4100 COMMUNICATION SERVICES	8,133	10,151	9,000	9,000	10,000	11.1%
4200 POSTAGE AND FREIGHT	531	593	500	500	500	0.0%
4310 NATURAL GAS	1,886	1,846	1,500	2,400	1,850	-22.9%
4320 ELECTRICITY	16,949	16,226	18,000	18,000	16,000	-11.1%
4400 RENTALS AND LEASES	2,044	1,704	2,200	2,200	2,000	-9.1%
4500 LIABILITY INSURANCE	30,048	28,062	30,000	30,000	30,000	0.0%
4610 BUILDING MAINTENANCE	5,731	4,682	6,000	6,000	6,000	0.0%
4620 EQUIPMENT MAINTENANCE	6,168	7,366	5,000	5,000	6,000	20.0%
4630 VEHICLE MAINTENANCE	21,665	32,616	27,511	30,000	30,000	0.0%
4640 RADIO MAINTENANCE	713	564	1,000	1,000	1,000	0.0%
4700 PRINTING AND BINDING	484	425	400	400	400	0.0%
5100 OFFICE SUPPLIES	612	1,373	1,000	1,000	1,500	50.0%
5140 FIRE CODE ENFORCEMENT	3,540	2,798	3,000	3,000	3,000	0.0%
5210 GAS AND LUBRICANTS	18,357	25,064	18,000	20,000	22,500	12.5%
5230 JANITORIAL SUPPLIES	4,344	3,851	4,000	4,000	4,000	0.0%
5250 SMALL TOOLS	734	805	1,000	1,000	1,000	0.0%
5260 UNIFORMS	12,304	9,370	10,000	20,000	10,000	-50.0%
5280 OPERATING SUPPLIES	19,562	17,835	18,000	18,000	18,000	0.0%
5290 FIRE PUB-ED EXPENSE	14,823	19,493	17,000	17,000	17,000	0.0%
5400 MEMBR, SUBSCRIPT, DUES	328	278	500	500	300	-40.0%
Total	179,485	198,373	186,111	201,500	192,050	-4.7%
CAPITAL OUTLAY						
6400 CAPITAL OUTLAY	1,039	-	-	-	-	0.0%
6420 FIRE GRANT	-	131,427	123,880	-	-	0.0%
Total	1,039	131,427	123,880	-	-	0.0%
DEBT SERVICE						
7101 SUTPHEN FIRE TRUCK	48,152	50,033	50,033	51,954	-	-100.0%
7201 SUTPHEN FIRE TRUCK	27,744	25,863	25,863	23,943	-	-100.0%
Total	75,896	75,896	75,896	75,897	-	-100.0%
DEPARTMENT TOTAL	1,846,639	1,960,377	1,990,706	1,800,475	1,718,373	-4.6%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Transportation*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Streets: 001-09-541	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	148,364	151,322	149,877	155,375	172,079	10.8%
1400 OVERTIME	10,008	9,528	10,000	10,000	10,000	0.0%
2100 FICA TAX EXPENSE	11,156	11,276	11,466	11,886	13,929	17.2%
2200 RETIREMENT EXPENSE	16,305	8,019	20,983	8,370	15,952	90.6%
2300 HEALTH AND LIFE INSURANCE	24,428	24,428	27,550	20,194	21,501	6.5%
2400 WORKERS COMP	5,750	8,293	13,522	13,522	10,621	-21.5%
Total	216,010	212,866	233,398	219,347	244,082	11.3%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	160	379	300	300	300	0.0%
3120 PHYSICALS	47	142	150	150	-	-100.0%
3410 DEPT OF CORR-PRISON CREW GUARD	56,467	56,467	-	-	-	0.0%
3440 TREE REMOVAL	1,300	2,100	2,500	2,500	2,500	0.0%
3460 RAILROAD SIGNAL MAINTENANCE	8,728	8,779	6,000	6,000	6,000	0.0%
4100 COMMUNICATIONS SERVICES	1,372	1,397	2,000	2,000	1,740	-13.0%
4310 NATURAL GAS	70	65	100	100	100	0.0%
4320 ELECTRICITY	168,099	163,663	179,686	179,686	164,442	-8.5%
4400 RENTALS & LEASES	350	1,805	500	500	500	0.0%
4500 LIABILITY INSURANCE	10,200	9,213	10,200	10,200	10,200	0.0%
4510 INSURANCE CLAIMS	243	2,326	-	-	-	0.0%
4610 BUILDING MAINTENANCE	1,769	365	500	500	500	0.0%
4620 EQUIPMENT MAINTENANCE	11,706	13,868	13,000	10,000	14,000	40.0%
4630 VEHICLE MAINTENANCE	10,543	12,595	10,000	8,000	11,000	37.5%
4640 RADIO MAINTENANCE	-	-	50	-	-	0.0%
4660 TRAFFIC LIGHT REPAIR	17,421	22,119	15,000	15,000	21,000	40.0%
5210 GAS AND LUBRICANTS	28,474	36,968	20,000	20,000	32,000	60.0%
5230 JANITORIAL SUPPLIES	-	28	-	-	-	0.0%
5250 SMALL TOOLS	13	90	100	-	-	0.0%
5260 UNIFORMS	1,546	1,620	1,800	1,800	2,200	22.2%
5280 OPERATING SUPPLIES	9,986	10,582	8,000	8,000	10,000	25.0%
5330 PAVING MATERIALS	19,046	16,086	20,000	17,000	15,000	-11.8%
5340 STREET SIGNS	1,005	-	2,000	2,000	2,000	0.0%
Total	348,546	360,658	291,886	283,736	293,482	3.4%
DEPARTMENT TOTAL	564,556	573,524	525,284	503,083	537,564	6.9%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Human Services*					
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	INCREASE/
Cemetery: 001-14-569	2010	2011	2011	2012	2013	DECREASE
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	86,582	73,279	76,795	78,349	61,567	-21.4%
1400 OVERTIME	1,695	707	1,000	-	-	0.0%
2100 FICA TAX EXPENSE	6,619	5,583	5,951	5,994	4,710	-21.4%
2200 RETIREMENT EXPENSE	11,839	5,375	10,891	9,366	7,245	-22.6%
2300 HEALTH AND LIFE INSURANCE	4,957	2,295	3,708	3,230	746	-76.9%
2400 WORKERS COMP	2,427	4,184	6,830	6,830	5,672	-17.0%
Total	114,119	91,423	105,175	103,769	79,940	-23.0%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	105	439	200	200	200	0.0%
3120 PHYSICALS	-	-	-	100	-	-100.0%
3440 TREE REMOVAL	920	450	500	500	500	0.0%
4100 COMMUNICATIONS SERVICES	2,093	1,416	1,500	1,500	1,500	0.0%
4320 ELECTRICITY	4,685	5,767	5,000	6,000	4,500	-25.0%
4400 RENTALS AND LEASES	343	227	250	250	250	0.0%
4500 LIABILITY INSURANCE	2,781	2,512	2,781	2,781	2,781	0.0%
4610 BUILDING MAINTENANCE	2,609	1,052	1,500	1,000	1,000	0.0%
4620 EQUIPMENT MAINTENANCE	3,806	3,666	1,500	1,500	4,000	166.7%
4630 VEHICLE MAINTENANCE	1,050	1,512	900	500	2,000	300.0%
4640 RADIO MAINTENANCE	-	-	150	-	-	0.0%
5100 OFFICE SUPPLIES	419	826	-	500	500	0.0%
5210 GAS AND LUBRICANTS	4,223	6,137	2,800	5,000	5,000	0.0%
5220 MERCHANDISE FOR SALE	31,159	25,446	18,000	18,000	26,526	47.4%
5230 JANITORIAL SUPPLIES	2,534	3,188	1,500	1,500	3,000	100.0%
5250 SMALL TOOLS	221	-	-	-	-	0.0%
5260 UNIFORMS	1,146	1,359	1,500	1,500	1,500	0.0%
5270 CHEMICALS & FERTILIZER	6,166	8,203	5,000	5,000	5,000	0.0%
5280 OPERATING SUPPLIES	5,033	6,607	3,000	3,000	3,000	0.0%
5281 SPECIAL CEMETERY OPERATING	15,422	-	10,000	10,000	-	-100.0%
Total	84,715	68,807	56,081	58,831	61,257	4.1%
CAPITAL OUTLAY						
6400 CAPITAL OUTLAY	10,049	7,129	12,864	-	-	0.0%
Total	10,049	7,129	12,864	-	-	0.0%
DEPARTMENT TOTAL	208,883	167,359	174,120	162,600	141,197	-13.2%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Culture/Recreation*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Cultural Services: 001-03-573	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
OPERATING EXPENSES						
3100 WATERWORKS-PROFESSIONAL SERVIC	-	-	-	-	-	0.0%
4600 TILGHMAN HOUSE	795	911	800	950	500	-47.4%
4610 WILLARD COOPER BUILDING	1,049	820	500	500	500	0.0%
4700 LARIMER ARTS CENTER	1,909	1,803	1,500	1,500	1,500	0.0%
4980 DEPOT-OPERATING	1,475	3,690	1,000	1,000	4,000	300.0%
5220 WATERWORKS-OPERATIONS	6,457	7,218	7,000	2,600	4,200	61.5%
4620 PUTNAM CO HIST SOCIETY MUSEUM	-	-	1,700	-	500	0.0%
Total	11,685	14,442	12,500	6,550	11,200	71.0%
DEPARTMENT TOTAL	11,685	14,442	12,500	6,550	11,200	71.0%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Culture/Recreation*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Bronson House: 001-03-575	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	25,041	25,041	25,041	26,004	26,293	1.1%
2100 FICA TAX EXPENSE	1,839	1,840	1,916	1,989	2,011	1.1%
2200 RETIREMENT EXPENSE	3,756	3,506	3,506	5,617	6,994	24.5%
2300 HEALTH AND LIFE INSURANCE	2,998	2,998	2,998	2,520	2,592	2.9%
2400 WORKERS COMP	-	-	-	-	769	0.0%
Total	33,634	33,385	33,461	36,130	38,659	7.0%
OPERATING EXPENSES						
3000 BRONSON HOUSE-OPERATING	13,943	18,189	16,000	18,000	18,000	0.0%
Total	13,943	18,189	16,000	18,000	18,000	0.0%
DEPARTMENT TOTAL	47,577	51,574	49,461	54,130	56,659	4.7%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Culture/Recreation*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Parks and Recreation: 001-15-572	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	194,943	159,962	164,469	159,204	159,209	0.0%
1400 OVERTIME	3,725	3,025	2,000	2,000	2,000	0.0%
2100 FICA TAX EXPENSE	14,495	11,877	12,735	12,179	12,179	0.0%
2200 RETIREMENT EXPENSE	23,858	13,179	23,306	19,876	22,135	11.4%
2300 HEALTH AND LIFE INSURANCE	27,052	24,044	23,990	19,841	20,919	5.4%
2400 WORKERS COMP	1,985	4,580	7,471	7,471	4,269	-42.9%
2500 UNEMPLOYMENT COMP	-	(48)	-	-	-	0.0%
Total	266,058	216,620	233,971	220,571	220,711	0.1%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	147	265	100	500	500	0.0%
3410 DEPT OF CORR-PRISON CREW GUARD	56,467	56,467	56,467	56,467	58,004	2.7%
4100 COMMUNICATIONS SERVICES	696	977	650	1,000	1,000	0.0%
4320 ELECTRICITY	10,777	8,856	10,000	10,000	7,700	-23.0%
4400 RENTALS AND LEASES	20	340	-	100	100	0.0%
4500 LIABILITY INSURANCE	3,157	2,981	3,300	3,300	3,300	0.0%
4510 LIABILITY CLAIMS	-	214	-	-	-	0.0%
4610 BUILDING MAINTENANCE	9,425	8,134	3,500	4,000	4,500	12.5%
4620 EQUIPMENT MAINTENANCE	6,689	7,557	2,500	2,500	4,000	60.0%
4630 VEHICLE MAINTENANCE	5,750	4,374	1,500	1,500	3,000	100.0%
4650 REID STREET ISLAND	-	271	-	1,000	1,000	0.0%
4680 DOWNTOWN LIGHTING	25,395	13,812	15,000	15,000	10,000	-33.3%
5100 OFFICE SUPPLIES	400	202	150	150	150	0.0%
5200 PLAYGROUNDS-OPERATIONS	9,301	11,903	5,000	5,000	5,000	0.0%
5210 GAS AND LUBRICANTS	11,471	15,517	7,800	10,000	15,000	50.0%
5230 JANITORIAL SUPPLIES	2,127	2,950	2,000	4,000	2,700	-32.5%
5250 SMALL TOOLS	161	92	-	100	100	0.0%
5260 UNIFORMS	2,256	1,642	2,500	2,500	2,500	0.0%
5270 CHEMICALS & FERTILIZER	9,670	6,454	8,000	6,000	14,000	133.3%
5280 OPERATING SUPPLIES	3,450	3,521	5,000	5,000	5,000	0.0%
Total	157,359	146,528	123,467	128,117	137,554	7.4%
CAPITAL OUTLAY						
6400 CAPITAL OUTLAY	-	-	2,193	-	-	0.0%
6401 100 BLOCK BUILDING MAINTENANCE	-	-	-	-	-	0.0%
6402 CITY HALL LANDSCAPING	-	-	-	-	-	0.0%
Total	-	-	2,193	-	-	0.0%
DEPARTMENT TOTAL	423,417	363,147	359,631	348,688	358,265	2.7%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*Culture/Recreation*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Price Martin Center: 001-26-579	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
OPERATING EXPENSES						
4100 COMMUNICATIONS SERVICES	216	206	550	500	250	-50.0%
4310 NATURAL GAS	683	338	700	700	700	0.0%
4320 ELECTRICITY	17,576	14,741	15,000	15,000	13,500	-10.0%
4500 LIABILITY INSURANCE	3,164	2,981	3,300	3,300	3,300	0.0%
4610 BUILDING MAINTENANCE	4,663	2,907	5,000	5,000	2,500	-50.0%
4620 EQUIPMENT MAINTENANCE	1,416	800	1,000	1,000	1,000	0.0%
4680 GROUNDS MAINTENANCE	295	434	500	500	500	0.0%
5230 JANITORIAL SUPPLIES	1,718	939	1,500	1,500	1,500	0.0%
5280 OPERATING SUPPLIES	31	83	500	500	500	0.0%
Total	29,762	23,428	28,050	28,000	23,750	-15.2%
CAPITAL OUTLAY						
6400 CAPITAL OUTLAY	-	-	1,000	-	-	0.0%
Total	-	-	1,000	-	-	0.0%
DEPARTMENT TOTAL	29,762	23,428	29,050	28,000	23,750	-15.2%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*General Government*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Better Place Plan: 001-18-519	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
OPERATING EXPENSES						
3100 ENGINEERING FEES	2,000	1,040	-	-	-	0.0%
3101 DEPT OF CORR-PRISON CREW	-	-	-	56,467	116,008	105.4%
Total	2,000	1,040	-	56,467	116,008	105.4%
CAPITAL OUTLAY						
6210 GENERAL ADMINISTRATION	6,270	-	-	-	-	0.0%
6220 BUILDING & ZONING	8,836	-	-	-	-	0.0%
6240 TILGHMAN HOUSE	50,360	-	-	-	-	0.0%
6250 LARIMER CENTER	84,952	-	-	-	-	0.0%
6260 PRICE MARTIN	55,014	68,163	-	-	-	0.0%
6290 OLD WATERWORKS	5,839	-	-	-	-	0.0%
6360 ST JOHNS AVE DRAINAGE	108,925	-	-	-	-	0.0%
6380 RIVER ST STORMWATER PROJECT	314,139	-	-	-	-	0.0%
6390 CITY DOCK IMPROVEMENTS	7,792	8,706	-	-	-	0.0%
6440 STREET	87,796	76,221	354,849	185,056	48,000	-74.1%
6700 POLICE	-	5,000	-	-	-	0.0%
6450 GP PROJECT	-	-	-	-	-	0.0%
Total	729,923	158,090	354,849	185,056	48,000	-74.1%
DEBT SERVICE						
7101 PRINCIPAL-STREET IMPRV LOAN	40,114	-	-	-	-	0.0%
7103 PRINCIPAL-FRANK GEORGE INFRASTRUC	266,667	266,667	266,667	266,667	266,667	0.0%
7104 PRINCIPAL-SUTPHEN FIRE TRUCK	-	-	-	-	54,048	0.0%
7201 INTEREST-STREET IMPRV LOAN	803	-	-	-	-	0.0%
7203 INTEREST-FRANK GEORGE INFRASTRUCT	152,240	138,400	138,400	124,560	110,720	-11.1%
7204 INTEREST-SUTPHEN FIRE TRUCK	-	-	-	-	21,848	0.0%
Total	459,823	405,067	405,067	391,227	453,283	15.9%
GRANT MATCHES						
6320 RIVERFRONT/PIER IMP GRANT	232,522	28,650	-	-	-	0.0%
6340 TEMPORARY DOCKING	-	38,695	-	-	-	0.0%
6350 RIVERBOAT REFURBISHEMENT-100%	-	250,000	-	-	-	0.0%
8100 URBAN FORESTRY 2010 GRANT	-	20,721	-	-	-	0.0%
8110 ST JOHNS & 15TH ST DRAINAGE	-	25,500	-	-	-	0.0%
8120 ST JOHNS & 7TH & OAK ST DRAINA	-	25,170	-	-	-	0.0%
8130 CRILL AND MOSELEY DRAINAGE	-	205,601	165,013	-	-	0.0%
8910 DOWNTOWN PARKING/STREETSCAPE C	-	274,357	-	-	-	0.0%
8920 PRICE MARTIN RESTROOM USDA GRA	-	-	-	-	-	0.0%
8921 FIRE TRUCK USDA	-	-	-	-	310,622	0.0%
Total	232,522	868,694	165,013	-	310,622	0.0%
DEPARTMENT TOTAL	1,424,269	1,432,891	924,929	632,750	927,913	46.6%
TOTAL EXPENDITURES	9,690,205	9,305,767	8,918,919	7,989,872	8,792,268	10.0%

General Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
General Fund: 001	*General Government*					
	TRANSFERS OUT					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Transfers: 001-81-581	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
TRANSFERS						
9120 TRANSFER TO GOLF	-	-	46,790	150,000	-	-100.0%
9130 TRANSFER TO TIF	-	-	-	228,175	198,270	-13.1%
9140 TRANSFER TO GOLF FUND-BETTER PLACE	-	-	-	-	181,890	0.0%
9150 TRANSFER TO AIRPORT FUND-BETTER PL	-	-	-	-	-	0.0%
DEPARTMENT TOTAL	-	-	46,790	378,175	380,160	0.5%
DEPARTMENT NAME/#		**CONTINGENCIES**				
Contingencies: 001-82-581						
EXPENDITURE OBJECT #/NAME						
CONTINGENCIES						
9900 GENERAL CONTINGENCY	-	-	317,977	-	100,000	0.0%
9901 CONTINGENCY FOR GOLF COURSE FUND	279,972	452,588	22,249	113,769	164,268	44.4%
9902 HEALTH INSURANCE CONTINGENCY	-	-	-	-	59,822	0.0%
DEPARTMENT TOTAL	279,972	452,588	340,226	113,769	324,090	184.9%
DEPARTMENT NAME/#		**RESERVES**				
Reserves: 001-83-581						
EXPENDITURE OBJECT #/NAME						
RESERVES						
9900 OPERATING CASH RESERVE	560,811	819,170	-	-	511,524	0.0%
9901 EVIDENCE FUND RESERVE	730	730	-	-	22,682	0.0%
9902 LOT DEMOLITION/CLEANUP RESERVE	-	1,762	-	-	19,265	0.0%
9903 IMPACT FEES-POLICE RESERVE	9,644	9,644	-	-	9,644	0.0%
9904 IMPACT FEES-FIRE RESERVE	5,841	5,841	-	-	-	0.0%
9905 IMPACT FEES-SCHOOL BOARD RESERVE	4,260	4,260	-	-	4,260	0.0%
9906 INSURANCE RESERVE	-	47,915	-	-	-	0.0%
9907 BETTER PLACE RESERVE	75,975	29,596	-	-	288,428	0.0%
9908 RIVERFRONT PLAYGROUND RESERVE	-	5,000	-	-	5,000	0.0%
9909 SPECIAL CEMETERY RESERVE	28,103	58,628	-	-	118,828	0.0%
9910 SPECIAL POLICE RESERVE	56,880	54,448	-	-	45,771	0.0%
9911 CANINE PURCHASE RESERVE	3,053	3,053	-	-	3,053	0.0%
9912 HAND GUN CLASSES RESERVE	-	143	-	-	72	0.0%
9913 FIRE PUBLIC EDUCATION RESERVE	11,449	9,517	-	-	11,339	0.0%
9914 POLICE ATHLETIC LEAGUE RESERVE	26,302	28,790	-	-	-	0.0%
9915 CRIME PREVENTION RESERVE	1,259	1,259	-	-	1,259	0.0%
9916 WEED & SEED RESERVE	44,917	40,463	-	-	-	0.0%
9917 BLOOD SCREENING RESERVE	-	-	-	-	1,260	0.0%
9918 WOMENS SELF-DEFENSE CLASS RESERVE	-	386	-	-	386	0.0%
9919 RED LIGHT CAMERA REVENUE RESERVE	-	-	-	-	195,695	0.0%
DEPARTMENT TOTAL	829,224	1,120,605	-	-	1,238,466	0.0%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	10,799,401	10,878,960	9,305,935	8,481,816	10,734,984	26.6%

Airport Fund

FUND TITLE/FUND #	SOURCES					
Airport Fund: 005	*Airport Fund Revenues & Cash Balances*					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
FEDERAL GRANTS						
389-2-3000 FAA MASTER PLAN 16-2008	32,788	4,120	4,120	-	-	0.0%
389-2-6000 FAA TAXIWAY B REHAB 17-2008	63,965	9,272	9,272	-	-	0.0%
389-2-7000 FAA RUNWAY 17/35 18-2009	338,109	21,008	-	-	-	0.0%
389-2-7500 FAA TWB DRAIN-REHAB 19-2009	84,146	-	-	-	-	0.0%
389-2-8000 FAA TWB DRAIN-REHAB 20-2010	19,000	724,815	724,815	-	-	0.0%
389-2-8100 FAA RUNWAY 9/27 21-2011	-	548,684	-	-	-	0.0%
389-2-8101 FAA TAXIWAY C REHAB	-	-	-	-	1,317,066	0.0%
Total	538,008	1,307,899	738,207	-	1,317,066	0.0%
STATE GRANTS						
389-3-2800 DRAINAGE-FDOT GRANT AP029	10,825	-	-	-	-	0.0%
389-3-7500 FDOT MASTER PLAN APD49	1,108	139	139	-	-	0.0%
389-3-8000 BEACON GRANT	684	684	-	-	684	0.0%
389-3-8200 FDOT TWB DRAIN-REHAB APS00	3,625	-	-	-	-	0.0%
389-3-8300 FDOT AQ428 TW B/DRAINAGE REHAB	-	19,227	19,227	-	-	0.0%
389-3-8400 FDOT GRANT AQ825	-	8,478	-	-	-	0.0%
389-3-8500 FDOT GRANT AQ799	-	14,439	-	-	-	0.0%
389-3-8600 FDOT GRANT AQ418	-	15,137	-	-	-	0.0%
389-3-8700 FDOT GRANT AQ837	-	6,111	-	-	159,421	0.0%
389-3-8800 FDOT GRANT AQ838	-	-	-	-	-	0.0%
389-3-8900 FDOT GRANT AQG14	-	-	-	-	-	0.0%
389-3-8901 FDOT GRANT-TAXIWAY C REHAB	-	-	-	-	73,170	0.0%
389-3-8902 FDOT GRANT-SOUTH AIRPORT DRAINAGE	-	-	-	-	266,829	0.0%
Total	16,242	64,215	19,366	-	500,104	0.0%
TOTAL GRANTS	554,249	1,372,114	757,573	-	1,817,170	0.0%
OPERATING REVENUES						
344-1-1010 100 LL AVIATION FUEL	370,938	486,514	316,072	388,356	432,000	11.2%
344-1-1020 JET A AVIATION FUEL	115,680	161,980	108,486	155,584	182,000	17.0%
344-1-1030 DONATIONS-FLY-IN EVENT	-	-	305	25	2,000	7900.0%
344-1-1200 TIE DOWN FEES/VEHICLE PARKING	3,172	3,355	3,000	3,000	3,000	0.0%
344-1-1400 VENDING	1,446	2,649	1,200	1,500	1,500	0.0%
344-1-1700 AVIATION LUBRICANTS	2,975	2,812	2,000	2,000	2,000	0.0%
344-1-1800 MERCHANDISE SALES	4,476	4,028	5,400	5,400	2,400	-55.6%
362-0-1000 HANGAR RENTALS	197,685	219,334	238,754	238,929	238,929	0.0%
362-0-2000 LAND LEASE	4,212	3,240	3,888	3,888	3,888	0.0%
362-0-3000 BUILDING RENTAL	3,615	10,570	15,620	12,000	7,200	-40.0%
362-0-4000 OFFICE RENTAL	-	-	-	-	9,000	0.0%
Total	704,199	894,483	694,725	810,682	883,917	9.0%
OTHER REVENUES						
365-0-1000 SALE OF SURPLUS MATERIAL-TAXIWAY C	-	-	-	65,000	50,000	-23.1%
365-0-1001 SALE OF SURPLUS LAND	-	-	-	-	60,000	0.0%
365-0-1002 SALE OF SURPLUS MATERIAL-OTHER	-	-	-	-	150,000	0.0%
369-9-1000 MISCELLANEOUS REVENUES	21,762	11,591	3,000	3,000	3,000	0.0%
369-9-2000 REFUNDS/REIMBURSEMENTS	3,974	11,690	-	-	-	0.0%
369-9-3000 LATE FEES	552	910	400	400	-	-100.0%
Total	26,288	24,191	3,400	68,400	263,000	284.5%
TRANSFERS						
381-0-0000 TRANSFER FROM GENERAL	-	-	22,249	113,769	-	-100.0%
381-0-1000 TRANSFER FROM BETTER PLACE	-	-	-	-	-	0.0%
Total	-	-	22,249	113,769	-	-100.0%
TOTAL REVENUES	1,284,736	2,290,787	1,477,947	992,851	2,964,087	198.5%

Airport Fund

FUND TITLE/FUND # *Airport Fund: 005*	SOURCES *Airport Fund Revenues & Cash Balances*					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
CASH BALANCE FORWARD						
301-0-0001 CASH BALANCE FORWARD	-	73,222	-	-	-	0.0%
302-0-0000 SURPLUS LAND BALANCE FORWARD	149,510	149,510	149,510	-	20,925	0.0%
Total	149,510	222,732	149,510	-	20,925	0.0%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,434,246	2,513,520	1,627,457	992,851	2,985,012	200.7%

Airport Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Airport Fund: 005	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Airport: 005-05-542	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	108,689	105,266	108,689	109,034	100,377	-7.9%
1400 OVERTIME	4,683	3,272	5,000	4,500	-	-100.0%
2100 FICA TAX EXPENSE	8,565	8,238	8,697	8,686	7,679	-11.6%
2200 RETIREMENT EXPENSE	17,006	14,411	15,916	24,523	21,497	-12.3%
2300 HEALTH AND LIFE INSURANCE	4,717	2,572	3,472	3,472	400	-88.5%
2400 WORKERS COMP	1,441	3,226	5,250	5,250	3,877	-26.2%
2500 UNEMPLOYMENT COMP	5,500	4,125	-	-	-	0.0%
Total	150,601	141,110	147,024	155,465	133,830	-13.9%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	1,063	1,762	500	500	1,500	200.0%
3120 PHYSICALS	-	-	90	90	180	100.0%
3200 ACCOUNTING AND AUDITING	1,175	1,175	1,175	1,175	1,175	0.0%
4020 SCHOOLING, CONFERENCE, ETC	515	94	100	500	500	0.0%
4100 COMMUNICATIONS SERVICES	4,114	5,018	4,000	4,300	4,500	4.7%
4200 POSTAGE AND FREIGHT	127	23	100	100	100	0.0%
4310 NATURAL GAS	525	487	445	600	300	-50.0%
4320 ELECTRICITY	12,124	11,553	14,000	13,000	12,000	-7.7%
4330 UTILITIES-WATER	1,288	2,504	550	2,300	2,800	21.7%
4340 CREDIT CARD FEES	16,897	22,104	14,000	17,000	19,000	11.8%
4400 RENTALS AND LEASES	1,509	4,177	2,000	2,000	4,800	140.0%
4500 LIABILITY INSURANCE	15,809	15,645	16,800	16,800	13,174	-21.6%
4610 BUILDING/HANGAR MAINTENANCE	7,318	7,377	10,000	10,000	10,000	0.0%
4620 EQUIPMENT/FIELD MAINTENANCE	8,563	8,838	8,000	8,000	8,000	0.0%
4630 VEHICLE MAINTENANCE	188	845	800	700	1,300	85.7%
4640 RADIO MAINTENANCE	-	-	300	100	300	200.0%
4680 GROUNDS LANDSCAPING	45,000	45,378	45,000	45,000	48,000	6.7%
4700 PRINTING AND BINDING	93	31	300	100	100	0.0%
4800 ADVERTISING	2,504	1,334	2,000	2,000	4,000	100.0%
4920 LAND TAX	2,683	2,853	2,750	2,750	2,750	0.0%
5100 OFFICE SUPPLIES	324	746	300	300	350	16.7%
5170 100LL FUEL	349,025	411,239	284,750	362,950	381,097	5.0%
5180 JET A FUEL	80,926	147,141	80,360	119,680	125,664	5.0%
5190 LOSS ON FUEL	1,186	-	200	200	-	-100.0%
5200 FLY-IN EVENT-DONATIONS	-	487	350	25	-	-100.0%
5210 GAS AND LUBRICANTS	927	2,511	800	800	850	6.3%
5220 GENERAL MERCHANDISE	7,335	5,479	5,000	5,000	1,600	-68.0%
5230 JANITORIAL SUPPLIES	548	383	500	500	500	0.0%
5260 UNIFORMS	469	1,211	600	600	600	0.0%
5280 OPERATING SUPPLIES	1,995	4,158	2,500	2,500	5,250	110.0%
5400 MEMBR,SUBSCRIPT,DUES	392	446	200	200	200	0.0%
Total	564,623	704,997	498,470	619,770	650,590	5.0%
CAPITAL OUTLAY						
6210 EQUIPMENT BLDG-FUEL FARM UPGRA	-	8,478	-	-	-	0.0%
6220 TERMINAL BUILDING	10,013	-	-	-	-	0.0%
6250 TWB DRAIN-DESIGN 19-2009 APS00	86,575	-	-	-	-	0.0%
6260 TWB DRAINAGE 20-2010	20,000	769,069	744,042	-	-	0.0%
6310 TAXIWAY B REHAB	67,331	-	9,272	-	-	0.0%
6320 RUNWAY 17-35 PAVEMENT REHAB	377,886	-	-	-	-	0.0%
6360 MASTER PLAN UPDATE	44,307	5,568	4,259	-	-	0.0%
6400 CAPITAL OUTLAY	-	3,593	-	-	-	0.0%
6215 BUILDING B-2 AQ837	-	-	-	-	159,421	0.0%
6270 REDI-SECURITY UPGRADES AQ418	-	15,137	-	-	-	0.0%
6280 RUNWAY 9-27 FDOT-AQ799 FAA-21	-	577,562	-	-	-	0.0%
6285 MAIN ACCESS ROAD REHAB AQ614	-	9,760	-	-	-	0.0%

Airport Fund

FUND TITLE/FUND # *Airport Fund: 005*	EXPENDITURES BY FUNCTION *Enterprise*					
DEPARTMENT NAME/# Airport: 005-05-542	**ACTUAL 2010**	**ACTUAL 2011**	**BUDGET 2011**	**BUDGET 2012**	**BUDGET 2013**	**INCREASE/ DECREASE**
6290 SECURITY SYSTEM AQ838	-	-	-	-	-	0.0%
6291 TAXIWAY C REHAB	-	-	-	-	1,449,157	0.0%
6292 SOUTH AIRPORT DRAINAGE	-	-	-	-	333,537	0.0%
Total	606,112	1,389,167	757,573	-	1,942,115	0.0%
DEBT SERVICE						
7110 PRINCIPAL-LOAN #307 TERMINAL	83,333	83,333	83,334	83,334	83,333	0.0%
7120 PRINCIPAL-THANGAR #315	50,000	50,000	50,000	50,000	50,000	0.0%
7210 INTEREST-LOAN #307 TERMINAL	51,928	48,219	48,219	44,632	40,801	-8.6%
7220 INTEREST-T HANGAR #315	46,175	42,837	42,837	39,650	36,247	-8.6%
Total	231,436	224,389	224,390	217,616	210,381	-3.3%
TOTAL EXPENDITURES	1,552,773	2,459,663	1,627,457	992,851	2,936,916	195.8%
TRANSFERS, CONTINGENCIES, RESERVES						
9100 REIMB GENERAL FUND-ADMIN EXP	-	-	-	-	15,000	0.0%
9900 CONTINGENCY/RESERVE	(118,527)	53,857	-	-	33,096	0.0%
Total	(118,527)	53,857	-	-	48,096	0.0%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,434,246	2,513,520	1,627,457	992,851	2,985,012	200.7%

Water Fund

FUND TITLE/FUND # *Water Fund: 041*	SOURCES *Water Fund Revenues & Cash Balances*					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
GRANTS						
389-2-3000 DEP DW5419 010 GRANT	1,183,669	-	-	-	-	0.0%
389-2-2000 ENERGY GRANT ARS027	-	61,925	-	-	-	0.0%
389-3-2000 REUSE GRANT-W/W LP6771	429,007	-	-	-	-	0.0%
389-4-1200 SJRWMD GRANT (REUSE)	246,797	847,722	499,953	-	-	0.0%
Total	1,859,472	909,647	499,953	-	-	0.0%
CHARGES FOR SERVICES						
343-6-1000 WATER SALES	1,365,502	1,422,086	1,358,903	1,548,243	1,983,000	28.1%
343-6-1010 WATER TAPS & RENEWALS	11,445	17,720	9,420	9,420	11,658	23.8%
343-6-1020 SERVICE CHARGES	4,640	5,284	4,578	3,286	3,984	21.2%
343-6-1030 SERVICE CHARGES (CASH)	19,145	10,894	18,696	13,911	18,680	34.3%
343-6-1040 PENALTIES	48,978	53,836	49,116	54,528	50,500	-7.4%
343-6-1060 WATER REPLACEMENT FEES	274,053	284,366	272,758	309,649	-	-100.0%
343-6-3000 SEWER SERVICE REVENUE	1,505,585	1,493,673	1,506,103	1,480,030	1,845,000	24.7%
343-6-3010 SEWER TAPS/RENEWALS	5,650	10,730	5,670	6,000	5,050	-15.8%
343-6-3020 MISC SEWER CHARGES (CASH)	68,330	52,289	71,549	65,696	57,756	-12.1%
343-6-3030 SEWER REPLACEMENT FEES	356,989	326,094	356,641	339,047	-	-100.0%
343-6-4000 WPCA FEES	9,636	29,931	9,032	15,000	12,882	-14.1%
343-6-4010 WPCA FEES (BILLED)	-	289	-	-	-	0.0%
343-6-5000 SPEA FEES-NEW CONSTRUCTION	26,663	87,735	33,562	35,000	35,461	1.3%
343-6-6000 ONE TIME LINE CHARGES	955	3,872	-	-	3,000	0.0%
343-6-1015 WATER TAPS & RENEWALS (REUSE)	-	1,085	-	-	-	0.0%
Total	3,697,571	3,799,885	3,696,028	3,879,810	4,026,971	3.8%
OTHER REVENUES						
361-1-2000 INTEREST-DEBT RESERVE	534	-	600	-	-	0.0%
361-1-3000 INTEREST-RATE STABILIZATION	120	27	120	-	-	0.0%
361-1-4000 INTEREST-2004 CLEAN WATER SRF	12	8	-	-	-	0.0%
361-1-5000 INTEREST-FL RURAL UTILITY	188,279	-	-	-	-	0.0%
361-1-6000 INTEREST-SERIES 2010A SINKING	-	43	-	-	-	0.0%
361-1-6100 INTEREST-SERIES 2010A ESCROW A	-	352	-	-	-	0.0%
361-1-6200 INTEREST-SERIES 2010A COST OF	-	9	-	-	-	0.0%
361-1-6300 INTEREST-SERIES 2010A REVENUE	-	7	-	-	-	0.0%
362-0-1000 COMMUNICATION TOWER LEASE	83,021	78,322	75,766	93,693	82,162	-12.3%
364-0-4900 SURPLUS EQUIPMENT-WATER	654	-	-	-	-	0.0%
369-9-1000 OTHER REVENUE	2,163	1,572	450	450	900	100.0%
369-9-2000 REFUNDS/REIMBURSEMENTS	58,366	44	50	36,000	300	-99.2%
369-9-3000 INSURANCE CLAIMS-WATER	-	8,758	-	-	-	0.0%
384-0-1000 LOAN PROCEEDS	10,218,818	905,806	905,806	-	-	0.0%
Total	10,551,966	994,946	982,792	130,143	83,362	-35.9%
TOTAL OPERATING REVENUES	16,109,009	5,704,478	5,178,773	4,009,953	4,110,333	2.5%
TRANSFERS IN						
381-0-2000 TRANSFER FROM GAS AUTHORITY	138,018	112,892	100,000	100,000	100,000	0.0%
381-0-4000 TRANSFER FROM ECON DEV	978,896	-	-	-	-	0.0%
381-0-5000 TRANSFER FROM CDBG-FUND 50	-	-	-	-	-	0.0%
Total	1,116,914	112,892	100,000	100,000	100,000	0.0%
CASH BALANCE FORWARD						
301-0-0100 CASH BALANCE FOWARD	1,225,280	-	-	-	428,853	0.0%
301-1-0000 WATER R & R	51,439	-	-	-	-	0.0%
301-1-0400 PLANT REPLACEMENT FUND	1,506,603	97,694	-	-	-	0.0%
301-1-7000 FRUFC REBATE-CAP PROJECTS ONLY	-	46,273	-	-	8,095	0.0%
301-0-4000 RATE STABILIZATION ACCOUNT	119,453	119,573	-	-	-	0.0%
Total	2,902,776	263,540	-	-	436,948	0.0%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	20,128,699	6,080,909	5,278,773	4,109,953	4,647,281	13.1%

Water Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Water Fund: 041	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Water Plant: 041-11-533	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	269,560	273,325	270,176	278,309	286,629	3.0%
1310 HOLIDAY PAY	5,606	4,668	6,500	6,500	5,500	-15.4%
1400 OVERTIME	27,870	31,118	15,000	21,934	31,000	41.3%
2100 FICA TAX EXPENSE	22,119	22,611	23,078	23,466	24,102	2.7%
2200 RETIREMENT EXPENSE	34,851	33,292	34,012	53,290	69,959	31.3%
2300 HEALTH AND LIFE INSURANCE	40,683	40,106	42,622	32,752	34,510	5.4%
2400 WORKERS COMP	3,750	8,536	13,914	13,914	8,483	-39.0%
Total	404,439	413,656	405,302	430,165	460,183	7.0%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	34,130	41,689	38,735	39,684	39,684	0.0%
3120 PHYSICALS	185	-	85	85	85	0.0%
3460 RAILROAD CROSSING MAINTENANCE	126	-	-	-	-	0.0%
4020 SCHOOLING, CONFERENCE, ETC	491	787	550	550	550	0.0%
4100 COMMUNICATIONS SERVICES	2,591	2,946	2,500	2,500	3,000	20.0%
4200 POSTAGE AND FREIGHT	68	200	200	200	200	0.0%
4320 ELECTRICITY	165,224	169,066	200,000	200,000	150,000	-25.0%
4500 LIABILITY INSURANCE	12,000	11,364	12,000	12,000	12,000	0.0%
4610 BUILDING MAINTENANCE	4,471	2,180	500	500	1,500	200.0%
4620 EQUIPMENT MAINTENANCE	20,706	20,764	10,000	10,000	35,000	250.0%
4630 VEHICLE MAINTENANCE	153	-	600	600	600	0.0%
5100 OFFICE SUPPLIES	281	198	500	500	600	20.0%
5210 GAS AND LUBRICANTS	1,860	1,862	2,500	2,500	2,500	0.0%
5230 JANITORIAL SUPPLIES	637	670	450	450	1,000	122.2%
5250 SMALL TOOLS	-	-	50	50	50	0.0%
5260 UNIFORMS	1,010	1,161	1,100	1,100	1,400	27.3%
5270 CHEMICALS AND FERTILIZERS	285,914	287,613	250,000	250,000	325,000	30.0%
5280 OPERATING SUPPLIES	2,999	4,206	2,000	2,000	3,500	75.0%
5400 MEMBR,SUBSCRIPT,DUES	375	395	375	375	500	33.3%
Total	533,222	545,100	522,145	523,094	577,169	10.3%
CAPITAL OUTLAY						
6370 WATER TREATMENT PLANT UPGRADE	434,373	-	-	-	-	0.0%
6400 CAPTIAL OUTLAY	-	10,731	-	-	3,000	0.0%
6450 CAPITAL IMPROVEMENTS	18,495	-	-	-	-	0.0%
6380 WELL UPGRADES	-	-	-	-	66,000	0.0%
Total	452,868	10,731	-	-	69,000	0.0%
DEPARTMENT TOTAL	1,390,529	969,488	927,447	953,259	1,106,352	16.1%

Water Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Water Fund: 041	*Enterprise*					
DEPARTMENT NAME/#	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	INCREASE/
Sewer Plant: 041-12-535	2010	2011	2011	2012	2013	DECREASE
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	358,403	379,304	352,277	367,545	338,253	-8.0%
1310 HOLIDAY PAY	6,823	5,110	7,000	7,000	7,000	0.0%
1400 OVERTIME	27,446	11,041	15,000	15,000	15,000	0.0%
2100 FICA TAX EXPENSE	28,550	28,427	29,015	28,117	27,559	-2.0%
2200 RETIREMENT EXPENSE	40,221	38,666	37,177	54,679	81,814	49.6%
2300 HEALTH AND LIFE INSURANCE	55,694	62,381	54,134	52,384	49,882	-4.8%
2400 WORKERS COMP	6,853	11,580	18,844	18,844	7,567	-59.8%
2410 WORKERS COMP CLAIM	111	-	-	-	-	0.0%
Total	524,102	536,509	513,447	543,569	527,075	-3.0%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	7,466	9,205	8,000	25,000	12,000	-52.0%
3110 LAB/TESTING	25,868	39,012	35,000	41,000	35,000	-14.6%
3120 PHYSICALS	455	644	250	250	300	20.0%
3460 RAILROAD CROSSING MAINTENANCE	519	650	-	-	-	0.0%
4020 SCHOOLING, CONFERENCE, ETC	-	2,291	1,000	1,500	1,500	0.0%
4100 COMMUNICATIONS SERVICES	9,134	10,440	7,000	7,000	3,000	-57.1%
4200 POSTAGE AND FREIGHT	299	940	700	700	1,000	42.9%
4310 NATURAL GAS	4,277	2,435	4,000	6,000	19,800	230.0%
4320 ELECTRICITY	163,118	165,355	180,000	190,000	156,000	-17.9%
4400 RENTALS AND LEASES	18,263	18,195	16,000	16,000	17,000	6.3%
4500 LIABILITY INSURANCE	6,500	6,847	7,000	7,000	7,000	0.0%
4610 BUILDING MAINTENANCE	412	1,954	1,000	1,000	1,100	10.0%
4620 EQUIPMENT MAINTENANCE	34,607	41,056	35,000	35,000	40,000	14.3%
4630 VEHICLE MAINTENANCE	2,345	2,207	1,000	2,000	2,200	10.0%
5100 OFFICE SUPPLIES	42	1,147	750	1,000	1,500	50.0%
5210 GAS AND LUBRICANTS	7,782	10,233	6,000	8,000	9,500	18.8%
5230 JANITORIAL SUPPLIES	443	483	500	1,000	500	-50.0%
5250 SMALL TOOLS	30	-	-	-	-	0.0%
5260 UNIFORMS	3,451	4,157	3,500	3,500	4,000	14.3%
5270 CHEMICALS	39,467	26,955	42,000	41,000	42,000	2.4%
5280 OPERATING SUPPLIES	8,524	7,515	5,000	8,000	8,000	0.0%
5400 MEMBR,SUBSCRIPT,DUES	92	94	-	-	-	0.0%
Total	333,093	351,814	353,700	394,950	361,400	-8.5%
CAPITAL OUTLAY						
6350 REUSE W/W TREATMENT GRANT	574,120	847,722	499,953	-	-	0.0%
6390 WET WELL REPAIR	6,200	-	-	-	-	0.0%
6400 CAPTIAL OUTLAY	46,239	21,883	-	-	-	0.0%
6340 ENERGY GRANT	-	61,925	-	-	-	0.0%
6360 CDBG-JAMES A LONG PROJECT	-	-	-	36,000	-	-100.0%
Total	626,559	931,530	499,953	36,000	-	-100.0%
DEPARTMENT TOTAL	1,483,754	1,819,853	1,367,100	974,519	888,475	-8.8%

Water Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Water Fund: 041	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Water & Sewer Dist.: 041-13-536	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1100 EXECUTIVE SALARIES	52,095	54,547	54,547	54,547	54,547	0.0%
1200 REGULAR SALARIES	398,089	372,068	359,656	377,634	381,242	1.0%
1400 OVERTIME	75,425	58,162	40,000	40,000	45,000	12.5%
2100 FICA TAX EXPENSE	37,599	34,465	31,687	36,122	36,398	0.8%
2200 RETIREMENT EXPENSE	64,786	61,579	57,988	92,902	116,909	25.8%
2300 HEALTH AND LIFE INSURANCE	97,769	88,772	85,672	74,505	63,537	-14.7%
2400 WORKERS COMP	8,177	13,482	21,990	21,990	12,612	-42.6%
2410 WORKERS COMP CLAIM	-	157	-	-	-	0.0%
2S00 UNEMPLOYMENT COMP	13,872	3,757	200	200	-	-100.0%
Total	747,811	686,987	651,740	697,900	710,245	1.8%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	5,861	6,656	5,860	5,860	5,660	-3.4%
3120 PHYSICALS	535	236	150	150	150	0.0%
4020 SCHOOLING, CONFERENCE, ETC	2,364	2,040	200	200	2,400	1100.0%
4100 COMMUNICATIONS SERVICES	2,321	2,546	2,700	2,700	2,700	0.0%
4200 POSTAGE AND FREIGHT	189	20	20	20	20	0.0%
4310 NATURAL GAS	295	326	360	360	360	0.0%
4320 ELECTRICITY	2,200	2,821	2,250	2,250	2,250	0.0%
4400 RENTALS AND LEASES	350	328	450	450	350	-22.2%
4500 LIABILITY INSURANCE	12,302	11,112	12,302	12,302	12,302	0.0%
4510 INSURANCE CLAIMS	5,082	889	500	500	500	0.0%
4610 BUILDING MAINTENANCE	1,239	388	350	350	350	0.0%
4620 EQUIPMENT MAINTENANCE	9,506	17,934	7,000	7,000	11,500	64.3%
4630 VEHICLE MAINTENANCE	8,774	13,299	8,000	8,000	11,400	42.5%
4640 RADIO MAINTENANCE	-	-	150	150	150	0.0%
4700 PRINTING AND BINDING	48	59	50	50	60	20.0%
5100 OFFICE SUPPLIES	130	170	200	200	200	0.0%
5210 GAS AND LUBRICANTS	32,648	36,690	25,000	25,000	32,500	30.0%
5230 JANITORIAL SUPPLIES	1,699	2,087	1,500	1,500	2,300	53.3%
5250 SMALL TOOLS	146	89	250	250	250	0.0%
5260 UNIFORMS	4,119	3,351	3,500	3,500	4,500	28.6%
5280 OPERATING SUPPLIES	6,196	8,908	10,000	10,000	10,000	0.0%
Total	96,005	109,948	80,792	80,792	99,902	23.7%
CAPITAL OUTLAY						
6300 METERS AND METER REPAIR	-	21,115	-	-	-	0.0%
6320 SEWER MATERIALS	4,635	4,479	5,000	5,000	5,000	0.0%
6330 PIPE AND FITTINGS	67,313	41,332	40,000	40,000	40,000	0.0%
6340 CONCRETE, FILL	-	-	500	500	500	0.0%
6370 CDBG-PUTNAM LANES	192,313	-	-	-	-	0.0%
6390 DUNHAM ST WATER MAIN EXT	102,549	-	-	-	-	0.0%
6400 CAPTIAL OUTLAY	2,586	2,554	2,800	3,020	40,000	1224.5%
6450 CAPITAL IMPROVEMENTS	-	-	-	-	-	0.0%
6460 SATELLITE METER EQUIP	1,022,458	-	-	-	-	0.0%
6452 CLEVELAND/TWIGG SANITARY MANHO	-	-	-	-	-	0.0%
6453 SR15 WATERMAIN EXTENSION-FAMIL	-	-	-	-	-	0.0%
6454 SR15/SR19/SR20 MEDIAN IRRIGATION	-	-	-	-	-	0.0%
6470 ST JOHNS AVE RESURFACING	-	-	-	-	-	0.0%
Total	1,391,854	69,480	48,300	48,520	85,500	76.2%
DEPARTMENT TOTAL	2,235,669	866,415	780,832	827,212	895,647	8.3%

Water Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Water Fund: 041	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Water Administration: 041-29-536	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	68,147	77,391	68,651	86,468	86,468	0.0%
2100 FICA TAX EXPENSE	4,868	5,601	5,252	6,615	6,615	0.0%
2200 RETIREMENT EXPENSE	10,222	10,999	9,612	18,677	23,001	23.2%
2300 HEALTH AND LIFE INSURANCE	13,569	16,481	12,915	14,564	12,131	-16.7%
2400 WORKERS COMP	225	122	210	210	160	-23.8%
1400 OVERTIME-WATER ADMIN	-	1,169	-	-	-	0.0%
Total	97,031	111,761	96,640	126,534	128,375	1.5%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	20,345	2,557	300	300	300	0.0%
3120 PHYSICALS	-	-	90	90	90	0.0%
3200 ACCOUNTING AND AUDITING	27,269	27,769	27,000	27,000	27,000	0.0%
4020 SCHOOLING, CONFERENCE, ETC	-	15	-	-	-	0.0%
4100 COMMUNICATIONS SERVICES	870	1,180	1,100	1,100	1,250	13.6%
4200 POSTAGE AND FREIGHT	9,174	11,028	11,000	11,000	11,000	0.0%
4310 NATURAL GAS	422	328	450	450	200	-55.6%
4320 ELECTRICITY	4,622	3,946	4,700	4,700	3,600	-23.4%
4330 CREDIT CARD FEES	6,520	8,319	6,000	6,000	11,500	91.7%
4400 RENTALS AND LEASES	4,137	4,096	4,300	4,300	4,300	0.0%
4500 LIABILITY INSURANCE	1,648	1,626	1,800	1,800	1,800	0.0%
4610 BUILDING MAINTENANCE	1,626	1,334	3,000	3,000	3,000	0.0%
4620 EQUIPMENT MAINTENANCE	7,203	8,884	14,000	14,000	17,800	27.1%
4700 PRINTING AND BINDING	4,640	1,992	6,000	6,000	5,000	-16.7%
5100 OFFICE SUPPLIES	1,201	2,545	800	800	2,000	150.0%
5230 JANITORIAL SUPPLIES	388	594	500	500	650	30.0%
5280 OPERATING SUPPLIES	3,784	2,051	6,000	6,000	6,000	0.0%
9900 REFUNDS	4	-	-	-	-	0.0%
Total	93,854	78,262	87,040	87,040	95,490	9.7%
CAPITAL OUTLAY						
6400 CAPTIAL OUTLAY	-	-	1,450	-	-	0.0%
Total	-	-	1,450	-	-	0.0%
DEBT SERVICE						
7110 PRINCIPAL-2004 SRF LOAN	46,936	47,409	47,568	48,207	48,855	1.3%
7110 PRINCIPAL-FL RURAL UTILITY	10,405,000	-	-	-	-	0.0%
7110 PRINCIPAL-METER EQUIPMENT	1,393,000	-	-	-	-	0.0%
7120 PRINCIPAL-DW541901	49,610	171,592	168,023	179,059	179,059	0.0%
7120 PRINCIPAL-LOAN #331 SUNTRUST	1,550,000	1,020,071	905,806	-	-	0.0%
7120 PRINCIPAL-SERIES 2010A	-	110,000	110,000	145,000	150,000	3.4%
7210 INTEREST-2004 SRF LOAN	6,885	6,254	6,255	5,615	4,967	-11.5%
7220 INTEREST-DW541901	44,313	97,859	88,219	105,894	105,894	0.0%
7210 INTEREST-SERIES 1998	243,834	-	-	-	-	0.0%
7210 INTEREST-FL RURAL UTILITY	588,549	-	-	-	-	0.0%
7210 INTEREST-METER EQUIPMENT LOAN	61,825	-	-	-	-	0.0%
7220 INTEREST-LOAN #331 SUNTRUST	6,267	10,393	-	-	-	0.0%
7220 INTEREST-SERIES 2010A	-	354,461	354,461	318,938	316,038	-0.9%
7332 ADMIN FEES-DW541901	73,037	13,209	26,418	-	-	0.0%
7310 SERIES 1998 ADMIN FEES	688	-	-	-	-	0.0%
7320 AMORTIZATION EXPENSE	101,361	11,586	-	-	-	0.0%
7330 SERIES 2010A ISSUANCE COST/ADM	203,875	669	-	-	8,058	0.0%
7310 FL RURAL UTILITY-ADMIN FEES	7,420	-	-	-	-	0.0%
Total	14,782,601	1,843,502	1,706,750	802,713	812,871	1.3%
DEPARTMENT TOTAL	14,973,486	2,033,525	1,891,880	1,016,287	1,036,736	2.0%
TOTAL EXPENDITURES	20,083,438	5,689,281	4,967,259	3,771,277	3,927,210	4.1%

Water Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Water Fund: 041	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Water Administration: 041-29-536	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
TRANSFERS						
9100 REIMB GENERAL FUND-ADMIN EXP	110,000	110,000	110,000	260,000	260,000	0.0%
Total	110,000	110,000	110,000	260,000	260,000	0.0%
CONTINGENCIES & RESERVES						
9900 CONTINGENCY/RESERVE	(64,739)	281,628	201,514	78,676	438,046	456.8%
9901 HEALTH INSURANCE CONTINGENCY	-	-	-	-	22,025	0.0%
Total	(64,739)	281,628	201,514	78,676	460,071	484.8%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	20,128,699	6,080,909	5,278,773	4,109,953	4,647,281	13.1%

Golf Course Fund

FUND TITLE/FUND #	SOURCES					
Golf Course Fund: 042	*Golf Course Fund Revenues & Cash Balances*					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
OPERATING REVENUES						
347-2-1000 USAGE FEES	18,535	14,781	28,656	21,210	21,875	3.1%
347-2-1500 TWILIGHT GOLF	11,575	14,205	2,578	-	20,000	0.0%
347-2-2000 NEW MEMBERSHIP DRIVE	40,382	43,275	50,055	-	-	0.0%
347-2-2500 MISC REVENUE/SERVICE CHARGES	824	217	783	300	-	-100.0%
347-2-3000 DAILY GREEN FEES	137,989	184,722	254,843	206,930	209,500	1.2%
347-2-3500 PREPAID GREEN FEES	34,945	33,269	53,383	91,416	78,000	-14.7%
347-2-4000 PREPAID LOCKER FEES	1,440	1,830	1,753	1,969	1,800	-8.6%
347-2-4500 RENTALS-CITY CARTS	150,941	89,503	228,748	169,849	78,750	-53.6%
347-2-5000 DRIVING RANGE	18,294	18,976	24,225	18,037	23,500	30.3%
347-2-5500 BUILDING RENTAL	3,715	5,463	5,391	4,747	6,500	36.9%
347-2-6000 PRO SHOP SALES	72,014	72,776	100,215	77,146	79,000	2.4%
347-2-6500 SNACK BAR SALES	71,473	80,793	106,895	82,685	86,000	4.0%
347-2-7000 BEER SALES	42,968	38,566	73,227	53,439	40,300	-24.6%
347-2-7500 LIQUOR SALES	15,500	14,825	29,677	24,836	16,000	-35.6%
Total	620,594	613,202	960,429	752,564	661,225	-12.1%
OTHER REVENUES						
364-0-4900 SURPLUS EQUIPMENT-GOLF	607	-	-	-	-	0.0%
369-9-1000 REFUNDS/REIMBURSEMENTS	294	15	-	-	-	0.0%
369-9-2000 INSURANCE CLAIMS-GOLF	2,965	-	-	-	-	0.0%
Total	3,867	15	-	-	-	0.0%
TRANSFERS IN						
381-0-2000 CONTRIB FROM GENERAL	-	-	46,790	150,000	-	-100.0%
381-0-3000 TRANSFER FROM BETTER PLACE	-	-	-	-	181,890	0.0%
Total	-	-	46,790	150,000	181,890	21.3%
TOTAL OPERATING & OTHER REVENUES	624,461	613,217	1,007,219	902,564	843,115	-6.6%
CASH BALANCE FORWARD						
301-0-1000 CASH BALANCE FORWARD	(134,786)	(516,233)	-	-	(1,373,201)	0.0%
Total	(134,786)	(516,233)	-	-	(1,373,201)	0.0%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	489,676	96,984	1,007,219	902,564	(530,086)	-158.7%

Golf Course Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Golf Course Fund: 042	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Maintenance: 042-16-572	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	82,839	-	-	-	-	0.0%
1400 OVERTIME	2,765	-	-	-	-	0.0%
2100 FICA	5,836	-	-	-	-	0.0%
2200 RETIREMENT	11,753	-	-	-	-	0.0%
2300 INSURANCE	19,701	900	18,240	9,000	4,450	-50.6%
2400 WORKERS COMP	5,191	-	-	-	-	0.0%
2500 UNEMPLOYMENT COMP	1,149	7,857	-	-	-	0.0%
Total	129,234	8,757	18,240	9,000	4,450	-50.6%
OPERATING EXPENSES						
3120 PHYSICALS	180	-	-	-	-	0.0%
3400 CONTRACTUAL SERVICES	8,033	99,195	96,290	98,260	107,206	9.1%
4100 COMMUNICATIONS SERVICES	1,453	620	1,171	1,171	618	-47.2%
4400 RENTAL AND LEASES	269	341	-	-	6,000	0.0%
4410 OPERATING LEASES	1,966	21,630	20,017	20,017	23,597	17.9%
4500 LIABILITY INSURANCE	9,270	12,557	13,902	13,902	14,319	3.0%
4610 BUILDING MAINTENANCE	405	-	-	-	-	0.0%
4620 EQUIPMENT MAINTENANCE	11,219	16,741	1,000	1,000	16,995	1599.5%
4630 VEHICLE MAINTENANCE	92	-	-	-	-	0.0%
4650 IRRIGATION SUPPLIES	266	3,252	3,230	3,230	2,039	-36.9%
4690 OVERSEEDING	2,526	4,870	2,525	2,525	2,500	-1.0%
5210 GAS AND LUBRICANTS	13,063	14,969	14,759	14,759	19,200	30.1%
5270 CHEMICALS AND FERTILIZERS	56,752	66,055	61,620	61,620	46,320	-24.8%
5280 OPERATING SUPPLIES	12,542	14,205	7,409	13,400	13,000	-3.0%
5400 MEMBERSHIP DUES	250	-	500	500	-	-100.0%
3100 PROFESSIONAL SERVICES	-	-	-	-	-	0.0%
4200 POSTAGE	-	-	-	-	-	0.0%
Total	118,286	254,436	222,423	230,384	251,794	9.3%
CAPITAL OUTLAY						
6400 CAPITAL OUTLAY	-	-	8,500	8,500	18,150	113.5%
Total	-	-	8,500	8,500	18,150	113.5%
DEPARTMENT TOTAL	247,521	263,192	249,163	247,884	274,394	10.7%

Golf Course Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Golf Course Fund: 042	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Club House: 042-24-572	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	121,539	-	-	-	-	0.0%
1300 OTHER SALARIES & WAGES	2,504	-	-	-	-	0.0%
1400 OVERTIME	6,590	-	-	-	-	0.0%
2100 FICA TAX EXPENSE	9,560	-	-	-	-	0.0%
2200 RETIREMENT EXPENSE	17,174	-	-	-	-	0.0%
2300 HEALTH AND LIFE INSURANCE	10,994	9,222	13,800	22,000	25,800	17.3%
2400 WORKERS COMP	4,027	-	-	-	-	0.0%
2500 UNEMPLOYMENT COMP	550	13,670	-	-	-	0.0%
Total	172,939	22,892	13,800	22,000	25,800	17.3%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	63,140	93,000	108,000	-	48,000	0.0%
3120 PHYSICALS	320	-	-	-	-	0.0%
3200 ACCOUNTING AND AUDITING	3,100	3,100	3,100	3,100	3,100	0.0%
3400 CONTRACTUAL SERVICES	28,398	171,881	159,922	162,475	180,153	10.9%
4100 COMMUNICATIONS SERVICES	3,090	5,352	3,600	3,840	5,400	40.6%
4200 POSTAGE AND FREIGHT	637	464	600	600	600	0.0%
4310 NATURAL GAS	2,364	2,058	2,500	2,500	2,500	0.0%
4320 ELECTRICITY	38,728	40,652	39,250	36,000	40,800	13.3%
4330 UTILITIES-WATER	1,383	2,167	1,356	1,356	1,800	32.7%
4340 CREDIT CARD FEES	6,468	6,802	6,500	6,500	6,500	0.0%
4400 RENTALS AND LEASES	4,384	1,893	756	756	756	0.0%
4410 OPERATING LEASES	39,213	41,073	42,780	42,780	42,780	0.0%
4500 LIABILITY INSURANCE	27,369	22,610	26,340	26,340	26,340	0.0%
4610 BUILDING MAINTENANCE	8,527	5,853	3,000	3,000	4,500	50.0%
4620 EQUIPMENT MAINTENANCE	798	1,991	800	800	800	0.0%
4670 CART MAINTENANCE	852	-	-	1,000	1,000	0.0%
4680 DRIVING RANGE MAINTENANCE	6,717	1,560	-	6,400	5,000	-21.9%
4700 PRINTING AND BINDING	28	486	-	-	480	0.0%
4800 ADVERTISING	3,234	8,402	5,710	13,880	8,000	-42.4%
5100 OFFICE SUPPLIES	398	111	1,200	2,800	1,800	-35.7%
5150 PAPER PRODUCTS	6,454	4,283	4,100	1,800	4,100	127.8%
5190 LIQUOR AND WINE	5,285	4,736	9,715	8,477	4,800	-43.4%
5210 GAS AND LUBRICANTS	-	1,416	-	-	-	0.0%
5220 PRO-SHOP MERCHANDISE	59,551	55,156	70,151	61,210	70,000	14.4%
5230 JANITORIAL SUPPLIES	4,947	3,995	3,400	3,400	3,400	0.0%
5240 SNACK BAR MERCHANDISE	41,512	47,975	43,123	37,627	41,200	9.5%
5280 OPERATING SUPPLIES	5,633	14,986	4,800	4,800	4,800	0.0%
5290 BEER	18,790	16,360	20,903	18,239	15,490	-15.1%
5400 MEMBR,SUBSCRIPT,DUES	260	681	760	1,110	1,200	8.1%
Total	381,580	559,044	562,366	450,790	525,299	16.5%
CAPITAL OUTLAY						
6310 GOLF COURSE LOAN IMP	-	48	-	-	-	0.0%
6400 CAPITAL OUTLAY	7,513	-	-	-	-	0.0%
6450 CAPITAL IMPROVEMENTS	12,209	810	-	-	-	0.0%
Total	19,722	858	-	-	-	0.0%
DEBT SERVICE						
7104 2008 LOAN - PRINCIPAL	74,459	79,366	79,366	84,330	90,154	6.9%
7204 2008 LOAN - INTEREST	107,431	102,778	102,524	97,560	91,736	-6.0%
Total	181,890	182,144	181,890	181,890	181,890	0.0%
DEPARTMENT TOTAL	756,131	764,939	758,056	654,680	732,989	12.0%
TOTAL EXPENDITURES	1,003,651	1,028,131	1,007,219	902,564	1,007,383	11.6%

Golf Course Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Golf Course Fund: 042	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Club House: 042-24-572	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
TRANSFERS, CONTINGENCIES, RESERVES						
9900 CONTINGENCY/RESERVE	(513,975)	(931,147)	-	-	(1,537,469)	0.0%
Total	(513,975)	(931,147)	-	-	(1,537,469)	0.0%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	489,676	96,984	1,007,219	902,564	(530,086)	-158.7%

Sanitation Fund

FUND TITLE/FUND # *Sanitation Fund: 043*	SOURCES *Sanitation Fund Revenues & Cash Balances*					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
CHARGES FOR SERVICES						
343-4-1000 GARBAGE FEES	1,052,894	1,035,215	1,054,131	1,087,074	1,077,856	-0.8%
343-4-1030 EXTRA TRASH	-	75	-	-	-	0.0%
343-4-1500 CONTAINER USAGE FEES	19,052	18,867	20,500	20,164	18,698	-7.3%
343-4-2000 PUTNAM COUNTY TIPPING FEE	450,636	443,240	450,448	442,484	443,102	0.1%
343-4-2500 DUMPSTER DROP OFF FEE	-	-	-	-	-	0.0%
Total	1,522,581	1,497,397	1,525,079	1,549,722	1,539,656	-0.6%
OTHER REVENUES						
364-0-4900 SURPLUS EQUIPMENT-SANITATION	-	-	-	-	-	0.0%
369-9-1000 MISC REVENUE	85	0	50	-	-	0.0%
369-9-2000 REFUNDS/REIMBURSEMENTS	85	877	-	-	-	0.0%
369-9-3000 INSURANCE CLAIMS-SANITATION	-	-	-	-	-	0.0%
Total	170	877	50	-	-	0.0%
TOTAL REVENUES	1,522,752	1,498,274	1,525,129	1,549,722	1,539,656	-0.6%
CASH BALANCE FORWARD						
302-0-0000 CASH BALANCE FORWARD	9,879	-	-	-	133,483	0.0%
Total	9,879	-	-	-	133,483	0.0%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,532,631	1,498,274	1,525,129	1,549,722	1,673,139	8.0%

Sanitation Fund

FUND TITLE/FUND # *Sanitation Fund: 043*	EXPENDITURES BY FUNCTION *Enterprise*					
DEPARTMENT NAME/# Maintenance: 043-28-534	**ACTUAL 2010**	**ACTUAL 2011**	**BUDGET 2011**	**BUDGET 2012**	**BUDGET 2013**	**INCREASE/ DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1200 REGULAR SALARIES	107,837	109,206	126,051	132,360	109,516	-17.3%
1400 OVERTIME	3,219	3,452	5,000	5,000	5,000	0.0%
2100 FICA TAX EXPENSE	7,859	7,988	10,025	10,508	8,378	-20.3%
2200 RETIREMENT EXPENSE	11,232	10,720	18,347	21,046	20,016	-4.9%
2300 HEALTH AND LIFE INSURANCE	12,707	19,351	24,982	18,291	16,665	-8.9%
2400 WORKERS COMP	3,530	3,119	5,078	5,078	2,833	-44.2%
2410 WORKERS COMP CLAIM	-	128	-	-	-	0.0%
Total	146,384	153,964	189,483	192,283	162,408	-15.5%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	358	356	400	400	500	25.0%
3120 PHYSICALS	-	-	100	100	100	0.0%
4320 ELECTRICITY	867	973	1,400	1,400	1,000	-28.6%
4500 LIABILITY INSURANCE	4,120	3,721	4,120	4,120	4,120	0.0%
4610 BUILDING MAINTENANCE	37	46	150	100	100	0.0%
4620 EQUIPMENT MAINTENANCE	-	-	150	100	100	0.0%
4630 VEHICLE MAINTENANCE	90	130	250	250	250	0.0%
5100 OFFICE SUPPLIES	-	-	50	-	-	0.0%
5230 JANITORIAL SUPPLIES	1,109	936	1,000	800	800	0.0%
5250 SMALL TOOLS	-	50	100	100	100	0.0%
5260 UNIFORMS	795	843	900	900	1,300	44.4%
5280 OPERATING SUPPLIES	527	455	500	500	700	40.0%
Total	7,902	7,511	9,120	8,770	9,070	3.4%
DEPARTMENT TOTAL	154,287	161,476	198,603	201,053	171,478	-14.7%

Sanitation Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Sanitation Fund: 043	*Enterprise*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
Sanitation: 043-10-534	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
PERSONNEL SERVICES						
1100 EXECUTIVE SALARIES	39,616	41,449	39,543	41,449	41,449	0.0%
1200 REGULAR SALARIES	285,574	310,812	282,272	291,133	318,162	9.3%
1400 OVERTIME	19,169	18,438	15,200	10,000	16,000	60.0%
2100 FICA TAX EXPENSE	24,396	26,375	24,619	26,208	26,578	1.4%
2200 RETIREMENT EXPENSE	51,654	47,775	45,054	65,846	92,415	40.4%
2300 HEALTH AND LIFE INSURANCE	68,726	85,106	75,677	57,768	56,078	-2.9%
2400 WORKERS COMP	44,192	28,120	45,853	45,853	29,540	-35.6%
2500 UNEMPLOYMENT COMP	5,605	1,007	-	-	-	0.0%
Total	538,934	559,081	528,218	538,257	580,222	7.8%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	1,695	485	1,000	1,000	1,000	0.0%
3120 PHYSICALS	305	290	300	300	300	0.0%
3200 ACCOUNTING AND AUDITING	7,688	7,688	7,688	7,688	7,688	0.0%
3420 CONTRACTUAL SERVICES	19,210	-	-	-	-	0.0%
3470 PUTNAM COUNTY TIPPING FEE	287,111	276,297	290,500	290,500	276,000	-5.0%
4020 SCHOOLING, CONFERENCE, ETC	-	-	200	-	-	0.0%
4100 COMMUNICATIONS SERVICES	1,402	1,391	2,500	1,500	1,000	-33.3%
4200 POSTAGE AND FREIGHT	10,000	10,000	10,000	8,000	8,000	0.0%
4310 NATURAL GAS	259	326	300	300	300	0.0%
4320 ELECTRICITY	4,536	3,386	4,500	4,500	4,500	0.0%
4400 RENTALS AND LEASES	1,362	1,528	1,500	1,500	1,500	0.0%
4500 LIABILITY INSURANCE	18,394	17,161	19,000	19,000	19,000	0.0%
4510 LIABILITY INSURANCE CLAIMS	-	-	500	500	500	0.0%
4610 BUILDING MAINTENANCE	436	290	250	250	250	0.0%
4620 EQUIPMENT MAINTENANCE	1,541	768	5,000	3,000	2,000	-33.3%
4630 VEHICLE MAINTENANCE	80,876	104,514	80,000	80,000	105,000	31.3%
4640 RADIO MAINTENANCE	95	-	100	100	-	-100.0%
4700 PRINTING AND BINDING	48	601	50	50	50	0.0%
5100 OFFICE SUPPLIES	-	-	100	-	-	0.0%
5210 GAS AND LUBRICANTS	93,489	111,979	80,000	80,000	110,000	37.5%
5230 JANITORIAL SUPPLIES	781	972	1,000	800	800	0.0%
5250 SMALL TOOLS	78	-	100	-	-	0.0%
5260 UNIFORMS	3,505	4,185	5,000	5,000	5,000	0.0%
5280 OPERATING SUPPLIES	3,294	12,078	9,000	7,000	7,000	0.0%
5290 GARBAGE CONTAINERS/DUMPSTERS	21,692	33,995	35,000	35,000	25,000	-28.6%
Total	557,798	587,934	553,588	545,988	574,888	5.3%
DEBT SERVICE						
7110 PRINCIPAL-SANIT TRK	-	-	117,195	121,714	10,310	-91.5%
7210 INTEREST-SANIT TRK	11,558	7,323	7,245	2,833	32	-98.9%
Total	11,558	7,323	124,440	124,547	10,342	-91.7%
DEPARTMENT TOTAL	1,108,289	1,154,338	1,206,246	1,208,792	1,165,452	-3.6%
TOTAL EXPENDITURES	1,262,576	1,315,814	1,404,849	1,409,845	1,336,930	-5.2%
TRANSFERS						
9100 REIMB GENERAL FUND-ADMIN EXP	65,000	65,000	65,000	95,000	95,000	0.0%
Total	65,000	65,000	65,000	95,000	95,000	0.0%
CONTINGENCIES & RESERVES						
9900 CONTINGENCY/RESERVE	205,055	117,461	55,280	44,877	231,230	415.3%
9901 HEALTH INSURANCE CONTINGENCY	-	-	-	-	9,979	0.0%
Total	205,055	117,461	55,280	44,877	241,209	437.5%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,532,631	1,498,275	1,525,129	1,549,722	1,673,139	8.0%

Tax Increment Fund

FUND TITLE/FUND #	SOURCES					
Tax Increment Fund: 030	*Tax Increment Fund Revenues & Cash Balances*					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
PROPERTY TAXES						
311-0-3100 DOWNTOWN REDEV COUNTY SHARE	195,105	189,177	192,667	146,408	125,458	-14.3%
311-0-3110 DOWNTOWN REDEV CITY SHARE	196,777	190,799	194,318	148,992	134,211	-9.9%
311-0-3200 SOUTH HISTORIC COUNTY SHARE	63,526	57,254	57,243	52,430	38,118	-27.3%
311-0-3220 SOUTH HISTORIC CITY SHARE	64,070	57,744	57,734	53,355	40,778	-23.6%
311-0-3300 NORTH HISTORIC COUNTY SHARE	22,858	23,888	23,888	25,380	21,763	-14.3%
311-0-3330 NORTH HISTORIC CITY SHARE	23,054	24,092	24,092	25,828	23,282	-9.9%
Total	565,392	542,954	549,942	452,393	383,610	-15.2%
OTHER REVENUES						
369-9-1000 DOWNTOWN REDEV REFUND/REIMBURS	-	15,000	-	-	-	0.0%
Total	-	15,000	-	-	-	0.0%
TOTAL REVENUES	565,392	557,954	549,942	452,393	383,610	-15.2%
CASH BALANCE FORWARD						
311-0-3010 DOWNTOWN REDEVELOPMENT BALANCE FOR	864,487	831,094	900,000	500,224	241,639	-51.7%
311-0-3020 SOUTH HISTORIC BALANCE FORWARD	202,685	58,190	50,000	93,818	186,578	98.9%
311-0-3030 NORTH HISTORIC BALANCE FORWARD	250,634	226,904	249,000	31,710	38,417	21.2%
Total	1,317,806	1,116,188	1,199,000	625,752	466,634	-25.4%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,883,198	1,674,142	1,748,942	1,078,145	850,244	-21.1%

Tax Increment Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
Tax Increment Fund: 030	*Economic Development*					
	DOWNTOWN					
DEPARTMENT NAME/# Downtown: 030-30-580	**ACTUAL 2010**	**ACTUAL 2011**	**BUDGET 2011**	**BUDGET 2012**	**BUDGET 2013**	**INCREASE/ DECREASE**
EXPENDITURE OBJECT #/NAME						
3101 Third Friday Downtown Street Parties	-	-	-	-	18,000	0.0%
3102 Dancin' in the Streets Downtown Cruise-I	-	-	-	-	12,000	0.0%
3103 Second Saturday Downtown Truck & Jee	-	-	-	-	12,000	0.0%
3104 University of Florida Master Planning	-	-	-	-	6,000	0.0%
3105 Small Business Development Center	-	-	-	-	4,062	0.0%
4801 Quarterly Events Calendar Posters	-	-	-	-	400	0.0%
4802 Quarterly Events Calendar table tents	-	-	-	-	800	0.0%
4803 Advertising for parades, retail events, etc	-	-	-	-	4,000	0.0%
5401 FRA Annual Dues	-	-	-	-	870	0.0%
6310 DOWNTOWN REDEV EXPENSE	425,390	381,858	1,286,985	795,624	-	-100.0%
6311 Downtown Christmas Lights	-	-	-	-	10,000	0.0%
6312 NEA Grant Match - Art in public Spaces	-	-	-	-	20,000	0.0%
6313 Mural Lighting	-	-	-	-	2,700	0.0%
6314 Recruitment	-	-	-	-	36,000	0.0%
DEPARTMENT TOTAL	425,390	381,858	1,286,985	795,624	126,832	-84.1%
DEPARTMENT NAME/# South Historic: 030-31-580	**SOUTH HISTORIC**					
EXPENDITURE OBJECT #/NAME						
6330 SOUTH HISTORIC EXPENSE	271,978	81,132	164,977	199,603	-	-100.0%
6331 Home Improvement Program	-	-	-	-	120,393	0.0%
6332 Hammock Hall Improvements	-	-	-	-	5,000	0.0%
6333 Signage	-	-	-	-	4,190	0.0%
8301 Live Where You Work	-	-	-	-	20,000	0.0%
DEPARTMENT TOTAL	271,978	81,132	164,977	199,603	149,583	-25.1%
DEPARTMENT NAME/# North Historic: 030-32-580	**NORTH HISTORIC**					
EXPENDITURE OBJECT #/NAME						
3101 Reid Garden Designs	-	-	-	-	2,836	0.0%
3102 Street Sign Clean-Reid Garden Designs	-	-	-	-	530	0.0%
4801 Christmas Tour	-	-	-	-	500	0.0%
6320 NORTH HISTORIC EXPENSE	69,643	242,873	296,980	82,918	-	-100.0%
DEPARTMENT TOTAL	69,643	242,873	296,980	82,918	3,866	-95.3%
TOTAL EXPENDITURES	767,010	705,863	1,748,942	1,078,145	280,281	-74.0%
TRANSFERS FROM DOWNTOWN						
9100 TRANSFER TO GENERAL	-	414,480	-	-	-	0.0%
9101 Transfer to Better Place-Frank George Lo	-	-	-	-	300,000	0.0%
9102 Reimb General-Mainstreet Manager Sala	-	-	-	-	59,476	0.0%
9103 Reimb General-Fireworks	-	-	-	-	15,000	0.0%
9104 Reimb General-Downtown Parking/Stree	-	-	-	-	-	0.0%
Total	-	414,480	-	-	374,476	0.0%
CONTINGENCIES & RESERVES						
9901 CONTINGENCY/RESERVE-DOWNTOWN	830,980	429,732	-	-	-	0.0%
9902 CONTINGENCY/RESERVE-SOUTH HISTOR	58,303	92,056	-	-	115,891	0.0%
9903 CONTINGENCY/RESERVE-NORTH HISTOR	226,904	32,011	-	-	79,596	0.0%
Total	1,116,188	553,799	-	-	195,487	0.0%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,883,198	1,674,142	1,748,942	1,078,145	850,244	-21.1%

CDBG Fund

FUND TITLE/FUND # *CDBG Fund: 050*	SOURCES *CDBG Revenues & Cash Balances*					
REVENUE OBJECT #/TITLE	ACTUAL 2010	ACTUAL 2011	BUDGET 2011	BUDGET 2012	BUDGET 2013	INCREASE/ DECREASE
GRANTS						
331-5-0800 CDBG E-08 GRANT	195,888	12,602	-	-	-	0.0%
331-5-0900 CDBG-C02 GRANT REVENUE	-	189,097	750,000	558,803	-	-100.0%
331-5-1100 CDBG N14 REVENUE	754,333	-	-	-	-	0.0%
Total	950,222	201,699	750,000	558,803	-	-100.0%
INTEREST						
361-1-1000 INTEREST- PROG INC BK STMT	19	9	-	3	3	-8.3%
361-1-1300 ECON DEV 92 INTEREST	24	7	-	3	3	-12.3%
369-0-0100 MORTGAGE P/I REVENUE	1,081	12,349	-	5,107	2,128	-58.3%
Total	1,124	12,365	-	5,113	2,134	-58.3%
TOTAL REVENUES	951,346	214,064	750,000	563,916	2,134	-99.6%
CASH BALANCE FORWARD						
301-0-1000 PROGRAM INCOME BALANCE FORWARD	18,801	18,420	-	-	16,042	0.0%
301-0-1001 ECONOMIC DEVELOPMENT BALANCE FORWAR	106,584	9,714	-	-	19,938	0.0%
301-0-1002 CDBG E08 BALANCE FORWARD	2,651	-	-	-	-	0.0%
301-0-1003 CDBG N14 BALANCE FORWARD	2,089	78	-	-	-	0.0%
301-0-1004 CDBG C02 BALANCE FORWARD	-	-	-	-	-	0.0%
Total	130,125	28,213	-	-	35,980	0.0%
TOTAL REVENUES, TRANSFERS & CASH BALANCES	1,081,470	242,277	750,000	563,916	38,114	-93.2%

CDBG Fund

FUND TITLE/FUND #	EXPENDITURES BY FUNCTION					
CDBG Fund: 001	*Community Development Block Grants*					
DEPARTMENT NAME/#	**ACTUAL**	**ACTUAL**	**BUDGET**	**BUDGET**	**BUDGET**	**INCREASE/**
CDBG: 050-50-555	**2010**	**2011**	**2011**	**2012**	**2013**	**DECREASE**
EXPENDITURE OBJECT #/NAME						
OPERATING EXPENSES						
5280 OPERATING EXPENSES-PROG INC	1,736	4,605	-	-	-	0.0%
1200 ADM EXPENSES-N14	49,833	-	-	-	-	0.0%
1200 E-08 ADMINSTRATIVE FEES	8,000	10,000	-	-	-	0.0%
1200 CDBG C02 ADMINISTRATIVE FEES	-	21,000	-	39,000	-	-100.0%
Total	59,570	35,605	-	39,000	-	-100.0%
CAPITAL						
6310 N-14 DUNHAM ST PROJECT	8,993	-	-	-	-	0.0%
Total	8,993	-	-	-	-	0.0%
TOTAL EXPENDITURES	68,562	35,605	-	39,000	-	-100.0%
TRANSFERS						
9100 TRANSFER TO GENERAL FUND	-	167,763	750,000	522,237	-	-100.0%
9101 TRANSFER TO WATER FUND	978,896	-	-	2,680	-	-100.0%
Total	978,896	167,763	750,000	524,916	-	-100.0%
CONTINGENCIES & RESERVES						
9900 CONTINGENCY/RESERVE	34,012	38,908	-	-	38,114	0.0%
Total	34,012	38,908	-	-	38,114	0.0%
TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	1,081,470	242,277	750,000	563,916	38,114	-93.2%

Agenda Item

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VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

CITY OF PALATKA
FLORIDA

MICHAEL J. CZYMBOR
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

REQUEST TO BE PLACED ON CITY COMMISSION AGENDA

NOTE: Regular City Commission meetings are held on the 2nd and 4th Thursdays of the month at 6:00 p.m. If you wish to appear on the Palatka City Commission meeting agenda, you should submit this request form, together with any attachments or backup material that would help the Commission to better consider your request, to the City Clerk's office either in person, by mail (201 N. 2nd Street, Palatka 32177), fax (386-329-0199) or e-mail (bdriggers@palatka-fl.gov). Please note that without adequate supporting documentation or information, the Commission may not be in a position to take any action on your request.

Meeting agendas close at **10:00 a.m. on the Friday two weeks prior to the next regularly scheduled Thursday City Commission meeting.** Please verify the closing date for agenda items with the Clerk's office, as meeting dates are subject to change. Staff will make every attempt to accommodate a request for a specific agenda date, but all requests will be handled on a case-by-case basis and may be assigned to a commission meeting to be held at a future date. *If your request can typically be handled by a City department or staff member, you will be referred to the appropriate department or staff member.*

Name of Individual, Organization and/or Group making presentation or request:

Tim Parker, Putnam County Property Appraiser

Address: PO Box 1920, Palatka, FL e-mail tparker@putnam-fl.com

Daytime Phone 386-329-0300 Other ph. 386-329-1239 Fax 386-329-0447

Requested meeting date: 09/27/2012 *Meeting date assigned:* _____
(For Clerk's Office Use Only)

_____ Request for Commission Action; OR XX Presentation Only; no action required

Subject Matter you wish to address: 2012 Proposed Amendments 2, 4, 9, 10 & 11 related to property taxes.

(attach additional sheet if necessary)

Commission Action Requested, if any: None

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS

201 N. 2ND STREET • PALATKA, FLORIDA 32177
PHONE: (386) 329-0100 www.palatka-fl.gov FAX: (386) 329-0106

Guide to Amendments

Summary: Amendment 2:

Veterans Disabled Due to Combat Injury; Homestead Property Tax Discount

Proposing an amendment to Section 6 of Article VII and the creation of Section 32 of Article XII of the State Constitution to expand the availability of the property discount on the homesteads of veterans who became disabled as the result of a combat injury to include those who were not Florida residents when they entered the military and schedule the amendment to take effect January 1, 2013.

Yes ☐ No ☐

Summary: Amendment 4:

Property Value Decline; Property Tax Limitation; Additional Homestead Exemption; Delay of Scheduled Repeal

Proposes amendments to State Constitution to allow Legislature by general law to prohibit increases in assessed value of homestead & specified non-homestead property if just value of property decreases, reduce limitation on annual assessment increases applicable to nonhomestead real property, provide additional homestead exemption for owners of homestead property who have not owned homestead property for specified time before purchase of current homestead property, & application & limitations with respect thereto, delay future repeal of provisions limiting annual assessment increases for specified nonhomestead real property, & provide effective dates.

Yes ☐ No ☐

Summary: Amendment 9:

Homestead Property Tax Exemption For Surviving Spouse of Military Veteran or First Responder

Proposing an amendment to the State Constitution to authorize the Legislature to provide by general law ad valorem homestead property tax relief to the surviving spouse of a military veteran who died from service-connected causes while on active duty or to the surviving spouse of a first responder who died in the line of duty. The amendment authorizes the Legislature to totally exempt or partially exempt such surviving spouse's homestead property from ad valorem taxation. The amendment defines a first responder as a law enforcement officer, a correctional officer, a firefighter, an emergency medical technician, or a paramedic. This amendment shall take effect January 1, 2013.

Yes ☐ No ☐

Summary: Amendment 10:

Tangible Personal Property Tax Exemption

(1) Provide an exemption from ad valorem taxes levied by counties, municipalities, school districts, and other local governments on tangible personal property if the assessed value of an owner's tangible personal property is greater than $25,000 but less than $50,000. This new exemption, if approved by the voters, will take effect on January 1, 2013, and apply to the 2013 tax roll and subsequent tax rolls. (2) Authorize a county or municipality for the purpose of its respective levy, and as provided by general law, to provide tangible personal property tax exemptions by ordinance. This is in addition to other statewide tangible personal property tax exemptions provided by the Constitution and this amendment.

Yes ☐ No ☐

Summary: Amendment 11:

Additional Homestead Exemption; Low-Income Seniors Who Maintain Long-Term Residency on Property; Equal To Assessed Value

Proposing an amendment to the State Constitution to authorize the Legislature, by general law and subject to conditions set forth in the general law, to allow counties and municipalities to grant an additional homestead tax exemption equal to the assessed value of homestead property if the property has a just value less than $250,000 to an owner who has maintained permanent residency on the property for not less than 25 years, who has attained age 65, and who has a low household income as defined by general law.

Yes ☐ No ☐

View Complete Amendment Description at:

http://www.putnamappraiser.com

Agenda Item

5b

CITY COMMISSION AGENDA ITEM

SUBJECT: Resolution No. 9 - 32 : A Resolution of the City of Palatka, Florida concerning Amendment 4 to the Florida Constitution which, if adopted, would create additional inequities in Florida's tax system by granting certain tax breaks to some taxpayers at the expense of other taxpayers, for adoption

DEPARTMENT: Admin/Clerk

ATTACHMENTS: ___ Ordinance _X_ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY: The request to adopt this Resolution comes from the Florida League of Cities as part of its educational campaign designed to educate voters on the consequences of adopting this constitutional amendment, which is on the November 6 ballot.

RECOMMENDED ACTION: Adopt Resolution No. 9- ___ urging voters to carefully consider the potential adverse consequences of Amendment 4 before voting in the November 2012 general election.

DEPARTMENT HEAD	Submitted: [signature]	Date: 9-17-12
	Requested Agenda Regular	Date: 9-27-12
FINANCE DEPARTMENT	Budgeted ___Yes ___No _✓_N/A	Date: 9-19-12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For: [signature]	Date: 9/19/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

RESOLUTION No. 9 - 32

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, CONCERNING AMENDMENT 4 TO THE FLORIDA CONSTITUTION WHICH, IF ADOPTED, WOULD CREATE ADDITIONAL INEQUITIES IN FLORIDA'S TAX SYSTEM BY GRANTING CERTAIN TAX BREAKS TO SOME TAXPAYERS AT THE EXPENSE OF OTHER TAXPAYERS.

WHEREAS, a proposed constitutional amendment sponsored by the Florida Legislature will be placed on the 2012 general election ballot as "Amendment 4"; and

WHEREAS, this proposed constitutional change reduces the current assessment limitation on non-homestead real property from 10 percent to 5 percent; and

WHEREAS, the proposed amendment grants first-time homesteaders an additional homestead exemption equal to 50 percent of the just value of the property up to the county median home value; and

WHEREAS, the proposed amendment creates a provision that allows the Legislature by general law to prohibit increases in the assessed value of homestead property if the just value of the property decreases; and

WHEREAS, Amendment 4 creates inequities for non-homestead properties by allowing identical properties to be taxed differently, and Amendment 4 extends the sunset provision already in the Florida Constitution from 2019 to 2023, which allows these inequities to be in place longer; and

WHEREAS, Amendment 4 shifts the tax burden to new or growing businesses, creating an unfair disadvantage for new businesses that would have to pay higher property taxes than their more established counterparts; and

WHEREAS, the non-homestead assessment cap reduction and the first-time homesteader provision apply to city and county taxes and not to school property taxes; and

WHEREAS, over the last few years, several property tax initiatives, including additional homestead exemptions, Save Our Homes portability and statutory millage caps, have also contributed to the unequal treatment of Florida's taxpayers.

WHEREAS, there are estimates of the total tax impact of Amendment 4 of $1.6 billion cumulatively over a four-year period beginning in 2013-2014, with approximately $447 million borne by cities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA:

Section 1. That the City of Palatka will evaluate the impact Amendment 4 may have on its property taxes.

Section 2. That the City of Palatka urges its residents to carefully consider the potential adverse consequences of Amendment 4 before voting in the November 2012 general election.

Section 3. That a copy of this resolution be provided to the Florida League of Cities, Inc. and other interested parties.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this 27th day of September, 2012.

CITY OF PALATKA

By:_____
Its MAYOR

ATTEST:

_____
CITY CLERK

APPROVED AS TO FORM AND CONTENTS:

_____
CITY ATTORNEY

The Facts About
AMENDMENT 4

Amendment 4 takes a complicated property tax system and makes it worse! It shifts Florida's property tax burden onto new and growing businesses and Florida residents while providing special benefits to out-of-state and non-homestead property owners.

Hurts new jobs and growing businesses.

Amendment 4 puts new and growing businesses at a disadvantage by making them pay higher taxes than paid by established businesses. This measure will stymie business expansion of Florida-based businesses and discourage new businesses from locating to Florida.

Makes our complicated property tax system even worse.

Florida's property tax system is already complex. Numerous changes have been made over the years, which makes it difficult to understand. **Amendment 4** just adds to the confusion.

Is unfair to Florida (homestead) residents.

Amendment 4 favors out-of-state, second home property owners and owners of large tracts of vacant land and shifts the cost of paying for public services to long-time Florida residents. This measure creates an unfair "us-versus-them" tax system that hurts those who live and work here.

Is unbalanced because identical properties will pay different taxes.

Amendment 4 takes an already unfair and unbalanced tax system and makes it even worse by providing special benefits for out-of-state and second home property owners. Amendment 4 will allow identical properties to be taxed differently. It allows this inequity to be in place until 2023.

It will impact cities' major revenue source.

By providing special tax benefits to out-of-state and second property owners, local governments will see its major source of revenue negatively impacted again. Property taxes are used to fund basic services such as police protection, fire protection, parks and recreation, and other public services citizens depend on.

AMENDMENT 4
Unfair. Unbalanced. Unworkable.

Paid for by the Florida League of Cities.
301 South Bronough Street, Suite 300, Tallahassee, FL 32301

Know the Facts About
AMENDMENT 4

Amendment 4 is one of many state constitutional amendments that will appear on the November 2012 General Election ballot.

What the Amendment Does.

The official ballot summary is lengthy and has several significant components that:

- ✔ Reduce the current assessment limitation on commercial property, vacant property and second homes.
- ✔ Give first-time home buyers an additional homestead exemption.
- ✔ Allow the Legislature to prohibit increases in the assessed value of homestead property if the just value of the property decreases.
- ✔ Apply the assessment cap reduction and the first-time home buyer provisions **to city and county taxes,** not to school property taxes.

AMENDMENT 4
Unfair. Unbalanced. Unworkable.

To learn more, visit
http://www.floridaleagueofcities.com/News.aspx?CNID=9072

Paid for by the Florida League of Cities.
301 South Bronough Street, Suite 300, Tallahassee, FL 32301

Frequently Asked Legal Questions

This document is not designed to provide a legal opinion or analysis of any action taken by a city or city official. It is meant to provide direction and guidance. Please consult with an attorney if you have specific questions.

Can a city enact a resolution that expressly advocates for or against an issue, referendum or amendment that is subject to a vote of the electors?

Yes. A city may adopt a resolution that expressly advocates for or against an issue, referendum or amendment that is subject to a vote of the electors.

Can a city and city staff spend additional dollars on citizen communication devoted to the constitutional amendment?

The answer is yes; however, the communication **cannot** be for a "political advertisement." A political advertisement is defined in Florida law, Chapter 106.011 (17). A political advertisement *"means a paid expression in any communications media, whether radio, television, newspaper, magazine, periodical, campaign literature, direct mail, or by means other than the spoken word in direct conversation, which expressly advocates the election or defeat of a candidate or the approval or rejection of an issue."*

As long as you do not pay a communication media and do not expressly advocate for or against a ballot issue, dollars can be spent on citizen communications.

What are elected officials allowed to do?

Elected officials are allowed to talk with editorial boards, write a guest column for a local newspaper and meet with interest groups such as the Rotary, Kiwanis, Tiger Bay, League of Women Voters, community senior groups and neighborhood/homeowners associations. They may write letters to the editor and encourage others to do so. **Most importantly, they may expressly advocate for or against an issue if they choose.**

What if my city did not adopt a resolution taking an official position on Amendment 4? What are we allowed to do?

Even if your city did not take a position on Amendment 4, you are allowed by law to designate someone from the city to be a primary point of contact on the issue for citizens and the media. You can ask staff to prepare a document on the potential impact the amendment may have to your city and its residents.

You may also put informational content on your city website, which could include links to various other sources. Information on the proposal can be included in regular communications with residents, i.e. the city newsletter, water insert.

"Paid political advertisement paid for by the Florida League of Cities, Inc., Post Office Box 1757, Tallahassee, FL 32302-1757 independently of any committee."

Agenda Item

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CITY COMMISSION AGENDA ITEM

SUBJECT: Resolution No. 9 – 33: A Resolution of the City of Palatka, FL authorizing the adoption and execution of an Interlocal agreement with Putnam County, FL to authorize Putnam County to purchase homes within the corporate limits of the City utilizing Neighborhood Stabilization Program 3 (NSP3) funds from the State of Florida.

DEPARTMENT: Admin/City Manager

ATTACHMENTS: ___ Ordinance ___ Support Documents X Resolution ___ Motion X Other Interlocal Agmt

SUMMARY: A consultant working for Putnam County recently inquired about the possibility of the City authorizing Putnam County to purchase homes in the corporate limits of the City utilizing State NSP3 funds. The County was having difficulty finding suitable homes to purchase under the program in other parts of the County and was interested in purchasing homes within the City if an equitable interlocal agreement could be negotiated. The Palatka Housing Authority had previously entered into an agreement with Putnam County to own and manage the homes for the County. The City and the Palatka Housing Authority have agreed to negotiate an equitable payment if lieu of taxes for each of the five homes purchased under this agreement. All three parties have tentatively agreed to the proposed agreement. Attached is information regarding the NSP3 program.

RECOMMENDED ACTION: Adopt Resolution No. 9-33: A Resolution of the City of Palatka, FL authorizing the adoption and execution of an Interlocal agreement with Putnam County, FL to authorize Putnam County to purchase homes within the corporate limits of the City utilizing Neighborhood Stabilization Program 3 funds from the State of Florida.

DEPARTMENT HEAD	Submitted: M. Czymber	Date: 9-18-12
	Requested Agenda Regular	Date: 9-27-12
FINANCE DEPARTMENT	Budgeted ___Yes ✓No ___N/A mh	Date: 9/21/12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For: M	Date: 9/19/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved ___ Approved With Modification ___ Tabled To Time Certain ___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

RESOLUTION 9- 33

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE ADOPTION AND EXECUTION OF AN INTERLOCAL AGREEMENT WITH THE PUTNAM COUNTY, FLORIDA, BOARD OF COUNTY COMMISSIONERS TO PURCHASE HOMES WITHIN THE CORPORATE LIMITS OF THE CITY UTILIZING NEIGHBORHOOD STABILIZATION PROGRAM 3 (NSP3) FUNDS FROM THE STATE OF FLORIDA

WHEREAS, the Palatka City Commission wishes to make available to all those residing within the legal boundaries of the City of Palatka and/or the umbrella of the Palatka Housing Authority, affordable homeownership and rental housing programs; and

WHEREAS, the Putnam County Board of County Commissioners has received funding from the State of Florida, Neighborhood Stabilization Program 3 (NSP3); and

WHEREAS, an Interlocal Agreement between the City of Palatka City Commission (the **City**) and the Putnam County Board of County Commissioners (the **County**) is necessary to fulfill the requirements of Putnam County's State of Florida, Neighborhood Stabilization Program 3 funding allocation; and

WHEREAS, an agreement has been reached between the **City** and the **County** relative to the terms of said Interlocal Agreement, which will allow the County to expend NSP3 funds within the legal boundaries of the City to purchase up to five (5) homes within the corporate limits of the City, said homes to be owned and managed by the Palatka Housing Authority (PHA); and

WHEREAS, the City Manager shall negotiate with the **PHA** an equitable payment in-lieu of taxes for each property purchased under the Agreement; in the event that the parties fail to reach an equitable agreement, said Interlocal Agreement will become Null and Void.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida, that the City Manager and City Clerk are hereby authorized to execute and attest an Interlocal Agreement with Putnam County Board of County Commissioners, which is attached hereto as Exhibit "A," authorizing the **County** to purchase homes within the corporate limits of the **City** utilizing Neighborhood Stabilization Program 3 (NSPE) Funds from the State of Florida.

PASSED AND ADOPTED by the City Commission of the City of Palatka this **27th day of September, 2012.**

CITY OF PALATKA

_____

By: Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM
AND CORRECTNESS:

_____

CITY ATTORNEY

INTERLOCAL AGREEMENT
BETWEEN
PUTNAM COUNTY, FLORIDA
AND
THE CITY OF PALATKA, FLORIDA

THIS AGREEMENT, is entered into this _____ day of _____, 2012, by and between the CITY OF PALATKA, a Florida municipal corporation (herein called the "CITY") and PUTNAM COUNTY, a political subdivision of the State of Florida (herein called the "COUNTY").

WHEREAS, the CITY wishes to make available to all residents of Putnam County, including those residing within the legal boundaries of the CITY, affordable homeownership and rental housing programs; and

WHEREAS, the COUNTY has received funding from the State of Florida, Neighborhood Stabilization Program 3 (NSP3); and

WHEREAS, this Agreement is necessary to fulfill the requirements of the COUNTY's State of Florida, Neighborhood Stabilization Program 3 funding allocation; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. The CITY agrees to allow the COUNTY to expend NSP3 funds within the legal boundaries of the CITY_to purchase up to five (5) homes within the corporate limits of the City. The City will negotiate with the Palatka Housing Authority an equitable payment in-lieu of taxes for each property purchased under this agreement. In the event the City and Palatka Housing Authority fail to reach an equitable 'payment in-lieu of taxes" agreement this agreement will terminate and become null and void. The Palatka Housing Authority will own and manage the properties and be responsible for ensuring that all applicable City Codes are met and adhered to. The County shall cause Guardian Community Resource Management Inc. to present, prior to the purchase, a list of eligible homes to the City.

2. This Agreement shall be construed solely to benefit the parties hereto and no third person, corporation, or other legal entity shall ever have the right to bring action to enforce the terms hereof.

3. This Agreement shall become effective when executed both by the CITY and the COUNTY and shall continue until such time as the grant closeout is approved by the appropriate state agency.

4. The CITY and the COUNTY represent that they have the respective authority to enter into this Agreement.

5. Subject to the limitations of Section 768.28, Florida Statutes, the CITY agrees to save and hold the COUNTY, its elected officials, officers, agents and employees harmless from any and all liabilities, claims, actions, damages, awards and judgments arising from obligations of the CITY contained herein. Subject to the limitations of Section 768.28, Florida Statutes, the COUNTY agrees to save and hold the CITY, **its elected officials,** officers, agents and employees harmless from any and all liabilities, claims, actions, damages, awards and judgments arising from obligations of the COUNTY contained herein. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity and the limitations set forth in Section 768.28, Florida Statutes.

6. This Agreement has been executed pursuant to Section 163.01, Florida Statutes.

7. This Agreement represents the entire agreement of the parties. Any alterations, variations, changes, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing duly signed by each of the parties hereto and attached to the original of this Agreement.

8. This Agreement is binding upon the parties, their successors and their assigns.

9. Nothing in this Agreement shall be construed to benefit any person or entity not a party to this Agreement.

In **WITNESS WHEREOF** the parties have hereunto set their hands and seals this date above written.

"CITY"

Attest:

THE CITY OF PALATKA, a Florida municipal corporation

By:_____
Betsy J. Driggers, CITY CLERK

By:_____
Vernon Myers, its MAYOR

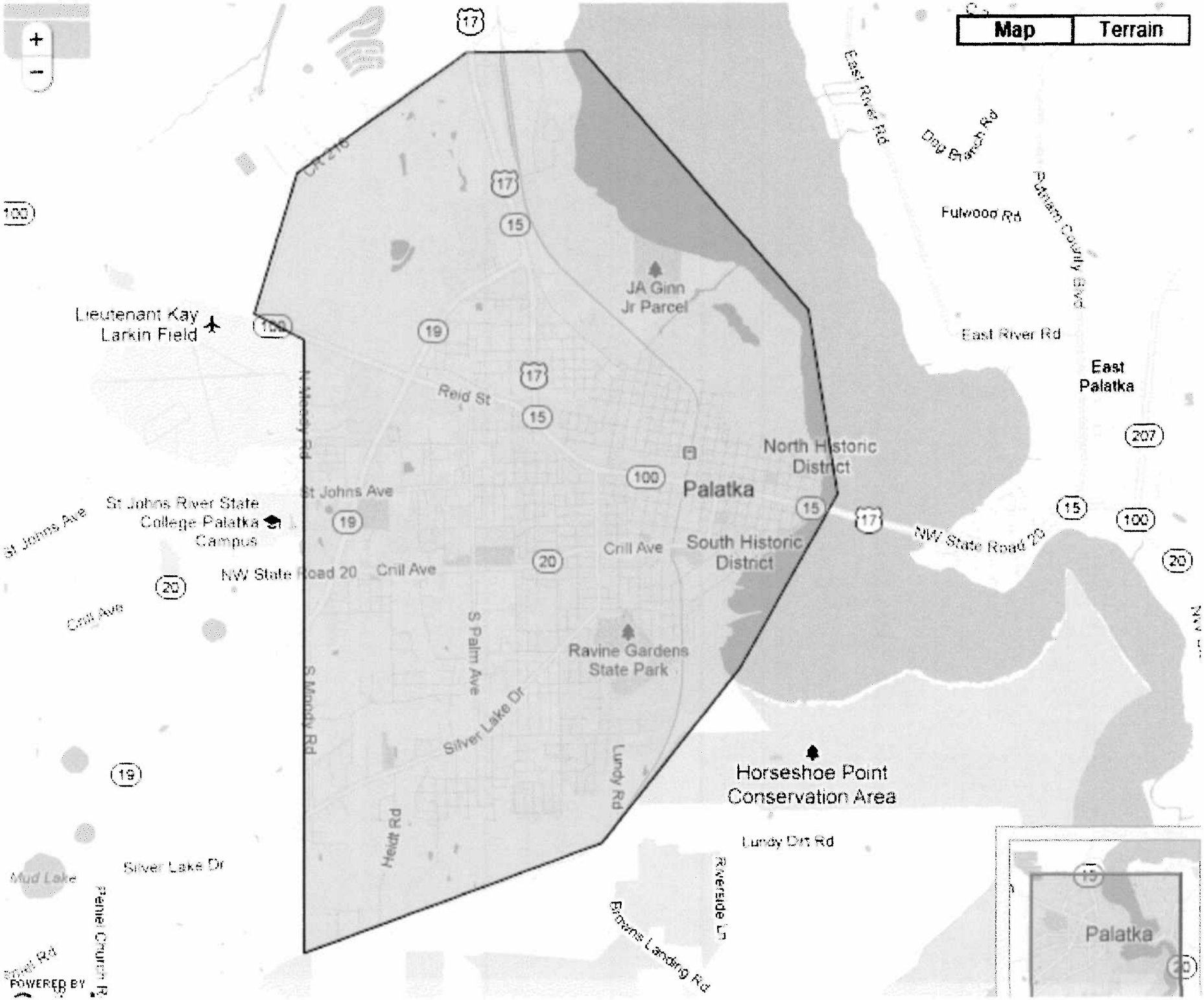
"COUNTY"

Attest:

PUTNAM COUNTY, a political subdivision of the State of Florida

By:_____
Tim Smith , CLERK OF COURTS

By:_____
Kenny Eubanks, its CHAIRMAN


Map
Terrain
Lieutenant Kay Larkin Field
JA Ginn Jr Parcel
Reid St
St Johns Ave
St Johns River State College Palatka Campus
NW State Road 20
Crill Ave
Palatka
North Historic District
South Historic District
Ravine Gardens State Park
S Palm Ave
Silver Lake Dr
S Moody Rd
Heidt Rd
Lundy Rd
Horseshoe Point Conservation Area
Lundy Dirt Rd
Browns Landing Rd
Riverside Dr
East River Rd
Dead Branch Rd
Fulwood Rd
Putnam County Blvd
East Palatka
Mud Lake
Palatka
POWERED BY

FLORIDA DEPARTMENT of ECONOMIC OPPORTUNITY

THE STATE OF FLORIDA
NEIGHBORHOOD STABILIZATION PROGRAM 3
SUBSTANTIAL AMENDMENT

AMENDED MARCH 1, 2011

REVISED JUNE 30, 2011

REVISED JUNE 30, 2012

~~Florida Department of Community Affairs~~

Florida Department of Economic Opportunity

NSP3 Substantial Amendment

Introduction

The Neighborhood Stabilization Program 3 (NSP3) is authorized under Section 1497 of the Wall Street Reform and Consumer Protection Act (Dodd-Frank Act) of 2010. NSP3 funds in the amount of $8,511,111 are available to the State of Florida from the U.S. Department of Housing and Urban Development (HUD). The Florida Department of ~~Community Affairs (DCA)~~ Economic Opportunity (DEO) ~~will administer~~ is administering the Neighborhood Stabilization funds for the state.

~~This~~ The Substantial Amendment to the State of Florida's ~~current~~ Action Plan, dated March 1, 2011, defines a methodology for targeting funds to eight communities (Subgrantees) demonstrating the greatest need. Each Subgrantee must target funds to one or more areas of greatest need (census tracts having a high number of foreclosures or abandoned properties) within its jurisdiction. The communities ~~will~~ have the flexibility to define these areas ~~at a later date~~ with the State ensuring that its target area(s) are appropriately sized to make a material impact with a grant allocation of $1,029,844 each.

~~DCA~~ DEO ~~will utilize~~ used Option 2 in the NSP Policy Alert dated December 29, 2010 ~~(Attached)~~: Guidance on Mapping and Needs Data for State NSP3 Action Plans. A revision to the Substantial Amendment ~~will be~~ was submitted to HUD ~~no later than~~ on June 30, 2011. The revision ~~will~~ included updates to the planned budget for each activity, performance measures for each activity, and a change in Subgrantees ~~should any~~ since a few of the ~~eight listed~~ Subgrantees decline funding. The revision ~~will~~ included target areas for each Subgrantee using the HUD NSP3 mapping tool. This ~~is~~ was necessary as the State ~~has~~ had not yet executed ~~any~~ all Subgrantee agreements.

This second revision to the Substantial Amendment dated June 30, 2012 includes a change in the name of the agency from Department of Community Affairs (DCA) to Department of Economic Opportunity (DEO), deletion of Activity Number 2 and Activity Number 3 as eligible activities, a change in Subgrantee from Bay County to Panama City and an increase in the minimum dedicated to assisting the NSP Low-Income target population from 25% to 26%.

This revision also allows four (4) of the Subgrantees to expand or change their target area. Alachua County, realizing the original Area of Greatest Need (AGN) lacked available properties, decided to continue in the same AGN as their successful NSP1. Bay County's target area, previously located in Panama City, changed to two (2) new Areas of Greatest Need (AGN) due to a lack of available properties. Clay County took one of their two original AGN's and expanded it to be a larger AGN. Flagler County added an additional AGN based on a lack of properties available in the original target area.

Affordable Rental Preference

The Dodd-Frank Act includes statutory language to "establish procedures to create preferences for the development of affordable rental housing for properties assisted with NSP3 funds." ~~DCA~~ DEO is demonstrating this rental preference by requiring that all Subgrantees dedicate a minimum of 50 percent of the grant funds for rental housing. No less than ~~25~~ 26 percent will be set-aside for rental housing for households earning no more than 50 percent of the Area Median Income (AMI), as published by HUD. Additionally, another 25 percent of grant funds will be dedicated for households earning no more than 120 percent of the AMI. ~~DCA~~ DEO shall make no exceptions on the minimum for rental set-aside funds. Subgrantees are encouraged to exceed the minimum set-aside requirement.

Methodology

In developing a methodology, ~~DCA~~ DEO first considered data received from HUD listing the non-entitlement substate allocations for Florida. This information was broken down by Census Places for each non-entitlement county. See Attachment 1: The State of Florida NSP3 Substate Allocations.

To combine the geographical areas into a meaningful dataset to determine NSP3 allocations, it was necessary to use the HUD NSP3 methodology in determining NSP3 direct grantees (http://www.huduser.org/portal/datasets/NSP3%20Methodology.pdf):

> "If a place gets less than HUD's established minimum grant threshold of $1 million, its grant is rolled up into the county grant. If the county grant is less than the minimum grant threshold of $1 million, its grant is rolled up into the state grant."

The State of Florida NSP3 substate Allocation data provided by HUD was sorted by County. The column titled "NSP3 suballocation with HUD methodology" was then aggregated for each county. The counties were then sorted from highest to lowest based on the aggregated suballocation data. The datasets are attached to the end of the application. The resulting eight highest ranked communities are shown in Table 1. No incorporated city ranked high enough to be considered in the top eight ranked communities.

Therefore the State considers grants to the counties as the most efficient and effective means of distributing NSP3 grant funds. However, each county's grant award is inclusive of the needs of the incorporated cities located within their jurisdiction. Subgrantees may partner with or defer to cities, non-profits, or developers for carrying out NSP3 activities.

If one of the communities listed in Table 1 declines funding, the next highest ranked community in Table 2 will be notified.

Table 1
Top Eight Ranked Communities

Ranking	Subgrantee
1	Highlands County
2	Clay County
3	Putnam County
4	Flagler County
5	Suwannee County
6	Columbia County
7	Bay County
8	Levy County

Table 2
Communities Below the Cutoff

Ranking	Subgrantee
9	Okeechobee County
10	Jackson County
11	Alachua County
12	Gadsden County
13	Bradford County
14	Hendry County
15	DeSoto County

Full list in summary page of Attachment 2

All of the proposed Subgrantees listed in Table 1 have received CDBG funding from the Department within recent years. Additionally, two communities (Clay and Bay Counties) are prior NSP1 subgrantees. Site visits to the eight communities ~~listed in Table 1~~ accepting funding ~~will be~~ have been made to verify adequate capacity to carry-out the NSP3 grant. Communities will be allocated 6.8% of their allocation for general administration, which can be used for capacity building and/or procurement of a grant consultant. Funds were offered to all of the counties listed in Table 1. However, Highlands County and Suwannee County notified the Department that they did not wish to accept the funds. Therefore, the funds were offered to the next two counties, Okeechobee and Jackson. Jackson County also notified the Department that it did not wish to accept the funds, so Alachua County was offered, and accepted, the funds. Bay County officials requested their allocation be provided directly to Panama City through a contract with the state. The following table reflects ~~counties~~ the local governments that will receive funding:

Counties Ranked and Funded

Ranking	Subgrantee	
~~1~~	~~Highlands County~~	**Declined Funding**
2	**Clay County**	**Accepted Award**
3	**Putnam County**	**Accepted Award**
4	**Flagler County**	**Accepted Award**
~~5~~	~~Suwannee County~~	**Declined Funding**
6	**Columbia County**	**Accepted Award**
7	~~Bay County~~ Panama City	**Accepted Award**
8	**Levy County**	**Accepted Award**
9	**Okeechobee County**	**Accepted Award**
~~10~~	~~Jackson County~~	**Declined Funding**
11	**Alachua County**	**Accepted Award**

The State will retain 3.2% ($272,356) of the total NSP3 state allocation for Statewide Technical Assistance and General Administration. This will leave $8,238,755 for eight grants in the amount of $1,029,844 each. A grant size of this amount is appropriate in light of spreading limited grant funds

across those communities in greatest need, and being an amount sufficient to make an impact to the hardest hit neighborhoods in those communities. Florida has numerous areas that are in need of NSP3 funding to stem the foreclosure crisis and address blighted structures in the community, but it is important to balance these needs with the practical limitations of oversight capacity and ability to concentrate efforts for maximum impact.

Table 3 lists the current NSP1 subgrantees. For a list of all entitlement and non-entitlement communities receiving NSP3 funding, see Attachment 4: NSP Allocations. HUD directly funded (highlighted) 13 of 24 communities for NSP3. Of the remaining NSP1 communities, only three, Alachua, Bay and Clay Counties, ranked high enough to be funded by the State for NSP3. The other 21 communities did not rank high enough to receive an NSP3 allocation from ~~DCA~~ **the State**. Please note that HUD's methodology is inclusive of the needs of the incorporated cities within each county.

Table 3
NSP1 and NSP3 Grantees

Local Government	DCA NSP1 Allocation	DCA NSP3 Allocation	HUD Direct NSP3 Allocation	Total NSP Funds
Alachua County	$2,929,238	$1,029,844	$0	$3,959,082
Bay County	$2,523,747	$1,029,844	$0	$3,553,591
Bradenton	$2,576,267	$0	$0	$2,576,267
Charlotte County	$4,287,057	$0	$2,022,962	$6,310,019
Citrus County	$2,994,625	$0	$1,005,084	$3,999,709
Clay County	$3,638,523	$1,029,844	$0	$4,668,367
Davie	$2,316,292	$0	$1,171,166	$3,487,458
Daytona Beach	$2,557,634	$0	$1,127,616	$3,685,250
Delray Beach	$1,905,005	$0	$0	$1,905,005
Ft. Pierce	$2,085,396	$0	$0	$2,085,396
Hernando County	$5,644,384	$0	$1,953,975	$7,598,359
Indian River County	$4,680,825	$0	$1,500,428	$6,181,253
Martin County	$3,537,463	$0	$1,563,770	$5,101,233
Melbourne	$1,920,191	$0	$1,257,986	$3,178,177
Miami Beach	$9,305,268	$0	$1,475,088	$10,780,356
Ocala	$805,508	$0	$0	$805,508
Okaloosa County	$3,258,435	$0	$0	$3,258,435
Osceola County	$14,091,818	$0	$3,239,646	$17,331,464
Palm Coast	$2,664,903	$0	$1,375,071	$4,039,974
Santa Rosa County	$2,365,403	$0	$0	$2,365,403
St. Johns County	$2,489,443	$0	$0	$2,489,443
St. Lucie County	$3,984,601	$0	$1,947,657	$5,932,258
Tallahassee	$3,365,670	$0	$0	$3,365,670
Titusville	$2,113,781	$0	$1,005,731	$3,119,512
Total	**$88,041,477**	$3,089,532	**$20,646,180**	$111,777,189

Target Areas

The eight subgrantees listed in Table ~~1~~ 3 must target funds in census tracts/block groups with a HUD risk assessment score of above 17 (see Attachment 3: Eligible Census Block Groups). Additionally, target areas must be of an appropriate size so at least 20% of the Real Estate Owned (REO) units in those areas can be addressed. Subgrantees must target funds to one or more areas of greatest need in its jurisdiction. The subgrantees will have the flexibility to define these areas. The subgrantee is encouraged to consider areas where layering of other community development funds is possible, such as existing NSP1 or CDBG target areas, to maximize impact.

Local governments used the HUD provided mapping tool to identify the areas of greatest need by census tract. The information was then "mapped" out and is attached to this revised amendment.

The Subgrantee will be required to submit an application to the State and must demonstrate it can address a minimum of 20% of the REO units in its target area(s). The application will also include a budget reflecting estimated costs for acquisition, rehabilitation, administration, performance measures for each activity and a final list of the subgrantees target areas.

Contact Information

The NSP3 contacts for the Florida State Program are:

~~Jacquelyn W. Dupree~~ Robert Dennis
Community Program Manager
Florida Small Cities CDBG, Disaster Recovery,
and Neighborhood Stabilization Programs
Department of Economic Opportunity
~~2555 Shumard Oak Boulevard~~ 107 East Madison Street
Tallahassee, Florida 32399
(850) ~~922-1879~~ 717-8445
Email: ~~Jackie.Dupree@dca.state.fl.us~~ bob.dennis@deo.myflorida.com

Or

~~Gary M. Fitzpatrick, P.E.~~ Jeannie Russell
~~Manager~~ Planning Manager
Neighborhood Stabilization Program
Department of ~~Community Affairs~~ Economic Opportunity
~~2555 Shumard Oak Blvd~~ 107 East Madison Street
Tallahassee, FL 32399~~-2100~~
(850) ~~413-8481~~ 717-8440
Email: ~~Gary.Fitzpatrick@dca.state.fl.us~~ jeannie.russell@deo.myflorida.com

1. NSP3 Grantee Information

NSP3 Program Administrator Contact Information	
Name (Last, First)	~~Dupree, Jacquelyn~~ Dennis, Robert
Email Address	~~Jackie.dupree@dca.state.fl.us~~ bob.dennis@deo.myflorida.com
Phone Number	~~(850) 922-1879~~ 850-717-8445
Mailing Address	Florida Department of ~~Community Affairs~~ Economic Opportunity ~~2555 Shumard Oak Blvd.~~ 107 East Madison Street Tallahassee, FL 32399~~-2100~~

2. Areas of Greatest Need

Map Submission

This revision to the Substantial Amendment reflects the revised final areas of greatest need as described in the NSP Policy Alert dated December 29, 2010: Guidance on Mapping and Needs Data for State NSP3 Action Plans. A ~~preliminary~~ list of the eligible Census Block Groups is attached to this report. The Department worked with each of the counties to identify target area(s). HUD's NSP3 mapping tool was used, and the maps generated are included as part of the revision to the State's Substantial Amendment.

Data Sources Used to Determine Areas of Greatest Need

Describe the data sources used to determine the areas of greatest need.
The State of Florida determined areas of greatest need using data from the HUD's Neighborhood Stabilization Program Data website http://www.huduser.org/NSP/docs/FL_NSP3.xls The sole intent of this information is for developing target areas. Please see Attachment 3: Eligible Census Block Groups for a list of all census block groups with a risk score of 17 or above for each Subgrantee.

Determination of Areas of Greatest Need

Describe how the areas of greatest need were established.
NSP3 activities can only take place in census tracts/block groups with a minimum risk assessment score of "17" or above. A revision ~~to this~~ of the Substantial Amendment containing actual target areas ~~shall be~~ was submitted to HUD ~~no later than~~ on June 30, 2011. A list of the eligible census tracts/block groups are attached for each of ~~DCA's~~ the eight Subgrantees. This second revision of the Substantial Amendment allows for the replacement of the target areas for Alachua County and Panama City (previously Bay County), an expansion of the target area for Clay County and the addition of a second target area for Flagler County.

3. Definitions and Descriptions

Definitions

Term	Definition
Blighted Structure	The State ~~will adopt~~ uses the October 6, 2008 definition found in the NSP1 regulation (73 FR 58330): "A structure is blighted when it exhibits objectively determinable signs of deterioration sufficient to constitute a threat to human health, safety, and public welfare."
Affordable Rents	"Affordable rents" is defined as the Fair Market Rents (FMR) as published annually by HUD for the subgrantees, except that the HOME standards at 24 CFR 92.252(a), (c), (e) and (f) and 92.254 may be applied if needed to meet the 50% AMI percentage commitment.

Descriptions

Term	Definition
Long-Term Affordability	~~DCA~~ DEO shall ensure, to the maximum extent practicable and for the longest feasible term, that the sale, rental, or redevelopment of abandoned and foreclosed-upon homes and residential properties under NSP3 remain affordable to individuals or families whose incomes do not exceed 120 percent of area median income or, for units originally assisted with funds under the requirements of section 2301(f)(3)(A)(ii) of the Housing and Economic Recovery Act of 2008 (HERA), remain affordable to individuals and families whose incomes do not exceed 50 percent of area median income. ~~DCA~~ DEO will ensure long-term affordability by requiring that all NSP3 subgrantees have a mechanism in place to ensure continued affordability. Such mechanism may include deed restrictions, soft-second mortgages (0% interest rate liens), or land-use restrictions. The periods of affordability for NSP3-assisted homebuyer projects must meet or exceed the minimum affordability requirements established in 24 CFR 92.252(e) and 24 CFR 92.254(a)(4) for the HOME Investment Partnerships Program as specified below, beginning after project completion. The periods of affordability applicable to NSP3 homebuyer projects are as follows. Under $15,000 — 5 years Between $15,000 to $40,000 — 10 years Over $40,000 — 15 years New Housing Construction — 20 years While these are minimum requirements, the local government may choose to implement more stringent affordability requirements than the minimum listed here to ensure that the properties remain affordable for as long as

	possible.
Housing Rehabilitation Standards	Housing rehabilitation standards in NSP3 will be in accordance with the following: a. Housing that is constructed or rehabilitated with NSP3 funds must meet all applicable local codes, rehabilitation standards, and zoning ordinances, at the time of project completion. The participating jurisdiction must have written standards for rehabilitation that ensure that NSP-assisted housing is decent, safe, and sanitary. In the absence of a local code for new construction or rehabilitation, NSP3-assisted new construction or rehabilitation must meet the Florida Building Code, based on the International Building Code. Newly constructed housing must meet the Florida Energy Efficiency Code for Building Construction. Florida shall encourage all housing construction to incorporate modern, green building and energy-efficiency improvements in all NSP3 activities to provide for long-term affordability and increased sustainability and attractiveness of housing and neighborhoods. b. The housing must meet the accessibility requirements at 24 CFR Part 8, which implements Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and covered multifamily dwellings, as defined at 24 CFR 100.201, must also meet the design and construction requirements at 24 CFR 100.205, which implement the Fair Housing Act (42 U.S.C. 3601-3619). c. Construction of all manufactured housing must meet the Manufactured Home Construction and Safety Standards established in 24 CFR Part 3280. These standards pre-empt state and local codes covering the same aspects of performance for such housing. Participating jurisdictions providing NSP assistance to install manufactured housing units must comply with applicable state and local laws or codes. In the absence of such laws or codes, the participating NSP3 jurisdiction must comply with the manufacturer's written instructions for installation of manufactured housing units. Manufactured housing that is rehabilitated using NSP funds must meet the requirements set out in paragraph a of this section.

4. Low-Income Targeting

Low-Income Set-Aside Amount

Enter the low-income set-aside percentage in the first field. The field for total funds set aside will populate based on the percentage entered in the first field and the total NSP3 grant.

Identify the estimated amount of funds appropriated or otherwise made available under the NSP3 to be used to provide housing for individuals or families whose incomes do not exceed 50 percent of area median income.
Response: Total low-income set-aside percentage (must be no less than 25 percent): ~~25%~~ 26% Total funds set aside for low-income individuals = ~~$2,127,778~~ $2,212,892.00

Meeting Low-Income Target

Provide a summary that describes the manner in which the low-income targeting goals will be met.
Response: ~~DCA~~ DEO is requiring no less than 25 percent of the State's allocation be dedicated to assisting the NSP Low-Income target population not exceeding 50 percent of AMI. Contracts with subgrantees will specify this requirement, and subgrantees will be closely monitored to ensure adequate progress is being made toward meeting the Low-Income target. Subgrantees are encouraged to exceed the minimum set-aside requirement of 25 percent.

5. Acquisition and Relocation

Demolition or Conversion of LMI Units

Does the grantee intend to demolish or convert any low- and moderate-income dwelling units (i.e., ≤ 80% of area median income)?	No

~~DCA~~ DEO will not allow the acquisition or demolition of any homes that are homeowner or tenant occupied. Therefore, we do not anticipate any relocation issues at this time. If a relocation need arises, ~~DCA~~ DEO will closely monitor to ensure compliance with the Uniform Relocation Act.

If yes, fill in the table below.

Question	**Number of Units**
The number of low- and moderate-income dwelling units—i.e., ≤ 80% of area median income—reasonably expected to be demolished or converted as a direct result of NSP-assisted activities.	N/A
The number of NSP affordable housing units made available to low- , moderate-, and middle-income households—i.e., ≤ 120% of area median income—reasonably expected to be produced by activity and income level as provided for in DRGR, by each NSP activity providing such housing (including a proposed time schedule for commencement and completion).	N/A

The number of dwelling units reasonably expected to be made available for households whose income does not exceed 50 percent of area median income.	N/A

6. Public Comment

Citizen Participation Plan

Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment or abbreviated plan.
Response: This NSP3 application is submitted as a substantial amendment to the ~~DCA's~~ DEO's Approved 2010 CDBG Action Plan. In accordance with CDBG citizen participation procedures, the State ~~will make~~ made the proposed Action Plan available for public comment on the Department of Community Affairs NSP website from February 4, 2011 through February 19, 2011. Notification for this second revision to the Substantial Amendment ~~shall be~~ was through announcement on the ~~Department~~ DEO website and ~~will also be~~ was sent via email to local governments, consultants and other interested parties. The proposed plan ~~will be~~ was posted to the web for 15 days. ~~DCA~~ DEO ~~shall~~ considered comments and if deemed appropriate, ~~modify~~ modified the plan to include proposed changes. The ~~DCA~~ DEO ~~shall make~~ made them available to the public, and ~~shall~~ submitted to HUD, a description of any changes adopted.

Summary of Public Comments Received

The summary of public comments ~~will be~~ was included in the final version of the Substantial Amendment, which was due to HUD no later than March 1, 2011.

Comments received during the 15-day comment period for this Second Revised Substantial Amendment will be summarized and inserted here or noted if none are received.

7. NSP Information by Activity

~~Enter each activity name and fill in the corresponding information. If you have fewer than seven activities, please delete any extra activity fields. (For example, if you have three activities, you should delete the tables labeled "Activity Number 4," "Activity Number 5," "Activity Number 6," and "Activity Number 7." If you are unsure how to delete a table, see the instructions above~~.

All eight subgrantees identified Strategy 1 as the activity they would pursue in their program.

The field labeled "Total Budget for Activity" will populate based on the figures entered in the fields above it.

Consult the NSP3 Program Design Guidebook for guidance on completing the "Performance Measures" component of the activity tables below.

Activity Number 1	
Activity Name	Acquisition, Rehabilitation, and Resale or Rental of Foreclosed or Abandoned Homes
Uses	Select all that apply: ☒ Eligible Use A: Financing Mechanisms ☒ Eligible Use B: Acquisition and Rehabilitation ☐ Eligible Use C: Land Banking ☐ Eligible Use D: Demolition ☐ Eligible Use E: Redevelopment
CDBG Activity or Activities	24 CFR 570.201(a) Acquisition 24 CFR 570.201(b) Disposition 24 CFT 570.201(e) Public Services for housing counseling 24 CFR 570.201(I) Relocation 24 CFR 570.201(n) Homeownership Assistance 24 CFR 570.202(a) Rehabilitation
National Objective	Low Moderate Middle Income Housing (LMMH)
Activity Description	NSP3 funds will be expended to purchase and rehabilitate properties that have been abandoned or foreclosed upon, in order to later sell these properties and homes. The resale price will not exceed the total costs of the acquisition, rehabilitation and delivery costs. It is anticipated that a minimum of ~~25%~~ 26% of the allocated funding for this activity will be used to assist households earning less than 50% of the area median income. To the maximum extent possible, ~~DCA~~ DEO is encouraging the hiring of employees who reside in the vicinity of NSP3 projects or contract with small businesses that are owned and operated by persons residing in the vicinity of the project. These firms will rehabilitate abandoned or foreclosured properties to meet safety, health and code standards before disposition. The expenditure for rehabilitation will be funded directly through NSP3 funds. NSP3 recipients will have 2 years from the date the award is executed with ~~DCA~~ DEO to expend 50% of these NSP3 funds and a total 3 years to expend an amount equal to the original allocations.
Location Description	Block groups within eligible census tracts with risk scores of 17 or higher
Budget	**Source of Funding** / **Dollar Amount** NSP3 / ~~$6,836,124~~ 7,678,549 (Other funding source) / $0 (Other funding source) / $0
Total Budget for Activity	~~**$6,836,124**~~ 7,678,549
Performance Measures	Not less than ~~25%~~ 26% (~~$2,127,778~~ 2,212,892) will be set-aside for the creation of rental housing to households earning no more than 50% of the AMI. Additionally, not less than 25% ($2,127,778) will be for the creation

of rental housing to households earning no more than 120% of the AMI.

A total of ~~46~~ 67 units is planned to be addressed under this activity. These performance measures may change once grant agreements with the State's subrecipients are finalized. The update ~~will be~~ is part of the State's revision to its substantial amendment that ~~will be~~ was submitted to HUD ~~no later than~~ on June 30, 2011.

~~Rental Program:~~

~~<50 % AMI~~	~~50-80% AMI~~	~~80-120% AMI~~
~~$2,127,778~~ ~~14 units~~	~~$1,063,889~~ ~~7 units~~	~~$1,063,889~~ ~~7 units~~

~~Homeownership Program:~~

~~<50 % AMI~~	~~50-80% AMI~~	~~80-120% AMI~~
~~$0.00~~ ~~0 units~~	~~$1,290,284~~ ~~9 units~~	~~$1,290,284~~ ~~9 units~~

Rental Program:

~~<50 % AMI~~	~~50-120% AMI~~
$2,212,892 19 units	$3,164,750 29 units

Homeownership Program:

~~<50 % AMI~~	~~50-120% AMI~~
$0.00 0 units	$2,300,907 19 units

Projected Start Date	June 2011	
Projected End Date	May 2014	
Responsible Organization	**Name**	Florida Department of ~~Community Affairs~~ Economic Opportunity
	Location	~~2555 Shumard Oak Blvd~~ 107 East Madison Street, Tallahassee, FL 32399~~-2100~~
	Administrator Contact Info	~~Jacquelyn Dupree~~ Robert Dennis Community Program Manager, Florida Small Cities CDBG, Disaster Recovery, and Neighborhood Stabilization Programs ~~(850) 922-1879~~ 850-717-8445

~~Activity Number 2~~	
~~Activity Name~~	~~Establishing Land Banks~~

~~**Use**~~	~~Select all that apply:~~	
	☐ ~~Eligible Use A: Financing Mechanisms~~	
	☒ ~~Eligible Use B: Acquisition and Rehabilitation~~	
	☒ ~~Eligible Use C: Land Banking~~	
	☒ ~~Eligible Use D: Demolition~~	
	☒ ~~Eligible Use E: Redevelopment~~	
~~**CDBG Activity or Activities**~~	~~24 CFR 570.201(a) Acquisition~~ ~~24 CFR 570.201(b) Disposition~~	
~~**National Objective**~~	~~Low Moderate Middle Income Area Benefit (LMMA)~~	
~~**Activity Description**~~	~~Using property productively benefits the entire state. Blight is contagious, not only within neighborhoods but also across jurisdictions. The purpose of this activity is to bring abandoned property back into productive use, generating tax revenue, raising property values and creating community amenities such as affordable housing.~~ ~~Not more than 10% of the funds awarded to each subrecipient may be for landbanking. Additionally, a CDBG National Objective must be meet within 10 years of the landbank being established.~~	
~~**Location Description**~~	~~Block groups within eligible census tracts with risk scores of 17 or higher~~	
~~**Budget**~~	~~**Source of Funding**~~	~~**Dollar Amount**~~
	~~NSP3~~	~~$411,938~~
	~~(Other funding source)~~	~~$0~~
	~~(Other funding source)~~	~~$0~~
~~**Total Budget for Activity**~~		~~**$411,938**~~
~~**Performance Measures**~~	~~These performance measures may change once grant agreements with the State's subrecipients are finalized. The update will be part of the State's revision to its substantial amendment that will be submitted to HUD no later than June 30, 2011.~~	

~~<50 % AMI~~	~~50-80% AMI~~	~~80-120% AMI~~
~~$0~~ ~~0 units~~	~~$205,969~~ ~~2 units~~	~~$205,969~~ ~~2 units~~

~~**Projected Start Date**~~	~~June 2011~~	
~~**Projected End Date**~~	~~May 2014~~	
~~**Responsible Organization**~~	~~**Name**~~	~~Florida Department of Community Affairs~~
	~~**Location**~~	~~2555 Shumard Oak Blvd, Tallahassee, FL 32399-2100~~
	~~**Administrator Contact Info**~~	~~Jacquelyn Dupree Community Program Manager, Florida Small Cities CDBG, Disaster Recovery, and Neighborhood Stabilization Programs~~

		~~(850) 922-1879~~

~~Activity Number 3~~		
~~Activity Name~~	~~Demolition and Clearance/ Redevelopment~~	
~~Use~~	~~Select all that apply:~~ ☒ ~~Eligible Use A: Financing Mechanisms~~ ☒ ~~Eligible Use B: Acquisition and Rehabilitation~~ ☐ ~~Eligible Use C: Land Banking~~ ☒ ~~Eligible Use D: Demolition~~ ☒ ~~Eligible Use E: Redevelopment~~	
~~CDBG Activity or Activities~~	~~24 CFR 570.201(a) Acquisition~~ ~~24 CFR 570.201(b) Disposition~~ ~~24 CFR 570.201(d) Clearance and remediation~~ ~~24 CFR 570.201(i) Relocation~~ ~~24 CFR 570.201(n) Homeownership Assistance~~ ~~24 CFR 570.201(o) Counseling~~	
~~National Objective~~	~~Low Moderate Middle Income Area Benefit (LMMA)~~	
~~Activity Description~~	~~The purpose of this activity is to turn vacant or blighted properties into productive use that will help stabilize a neighborhood which has been negatively impacted by foreclosures.~~	
~~Location Description~~	~~Block groups within eligible census tracts with risk scores of 17 or higher~~	
~~Budget~~	~~Source of Funding~~	~~Dollar Amount~~
	~~NSP3~~	~~$411,938~~
	~~(Other funding source)~~	~~$0~~
	~~(Other funding source)~~	~~$0~~
~~Total Budget for Activity~~		~~$411,938~~
~~Performance Measures~~	~~These performance measures may change once grant agreements with the State's Subgrantees are finalized. The update will be part of the State's revision to its substantial amendment that will be submitted to HUD no later than June 30, 2011.~~	

~~<50 % AMI~~	~~50-80% AMI~~	~~80-120% AMI~~
~~$0~~ ~~0 units~~	~~$205,969~~ ~~2 units~~	~~$205,969~~ ~~2 units~~

~~Projected Start Date~~	~~June 2011~~	
~~Projected End Date~~	~~May 2014~~	
~~Responsible Organization~~	~~Name~~	~~Florida Department of Community Affairs~~
	~~Location~~	~~2555 Shumard Oak Blvd, Tallahassee, Florida 32399-2100~~
	~~Administrator Contact Info~~	~~Jacquelyn Dupree~~ ~~Community Program Manager, Florida Small Cities CDBG, Disaster~~

		~~Recovery, and Neighborhood Stabilization Programs~~ ~~(850) 922-1879~~

Activity Number 4		
Activity Name	Administration/Technical Assistance	
Use	Select all that apply: ☐ Eligible Use A: Financing Mechanisms ☐ Eligible Use B: Acquisition and Rehabilitation ☐ Eligible Use C: Land Banking ☐ Eligible Use D: Demolition ☐ Eligible Use E: Redevelopment	
CDBG Activity or Activities	24 CFR 570.201(p) 24 CFR 570.205 24 CFR 570.206	
National Objective	N/A	
Activity Description	The State will retain 3.2 percent of the total grant for administration. The State's subgrantees will retain 6.8 percent of their allocated funds for local administration. This is consistent with the split for NSP1. Administrative costs associated with overall program management, coordination, monitoring, and evaluation of the State of Florida's NSP funds. ~~DCA~~ DEO will use established NSP1 monitoring procedures for monitoring NSP3 subgrantees. The State Training and Technical Assistance component will include state program training and implementation components. The purpose of these funds is to provide technical expertise in planning, managing or carrying out NSP funded activities such as meeting applicable NSP requirements, increasing program management or capacity building skills. The ~~DCA~~ DEO places an emphasis on program and financial management as well as technical assistance. The Technical Assistance will focus on providing specific training in aspects of, but not limited to, purchasing, rehabilitating and selling or renting foreclosed or abandoned properties including: methods for identifying properties, evaluating properties for acquisition once they are identified; negotiating the purchase price for individual or bulk purchases of units; coordinating NSP funds with other sources and permanent financing; appraisals; and establishing and maintaining a land bank.	
Location Description	Department of ~~Community Affairs~~ Economic Opportunity	
Budget	**Source of Funding**	**Dollar Amount**
	NSP3	~~$851,111~~ $832,562
	(Other funding source)	$0
	(Other funding source)	$0
Total Budget for Activity		~~$851,111~~ $832,562
Performance	N/A	

Measures		
Projected Start Date	June 2011	
Projected End Date	May 2014	
Responsible Organization	**Name**	Florida Department of ~~Community Affairs~~ Economic Opportunity
	Location	~~2555 Shumard Oak Blvd,~~ 107 East Madison Street, Tallahassee, FL 32399-~~2100~~
	Administrator Contact Info	~~Jacquelyn W. Dupree~~ Robert Dennis Community Program Manager, Florida Small Cities CDBG, Disaster Recovery, and Neighborhood Stabilization Programs ~~(850) 488-7956~~ 850-717-8445

8. Certifications

Certifications for State and Entitlement Communities

(1) **Affirmatively furthering fair housing**. The jurisdiction certifies that it will affirmatively further fair housing, which means that it will conduct an analysis to identify impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

(2) **Anti-displacement and relocation plan.** The applicant certifies that it has in effect and is following a residential anti-displacement and relocation assistance plan.

(3) **Anti-lobbying.** The jurisdiction must submit a certification with regard to compliance with restrictions on lobbying required by 24 CFR part 87, together with disclosure forms, if required by that part.

(4) **Authority of jurisdiction.** The jurisdiction certifies that the consolidated plan or abbreviated plan, as applicable, is authorized under state and local law (as applicable) and that the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and other program requirements.

(5) **Consistency with plan.** The jurisdiction certifies that the housing activities to be undertaken with NSP funds are consistent with its consolidated plan or abbreviated plan, as applicable.

(6) **Acquisition and relocation.** The jurisdiction certifies that it will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR part 24, except as those provisions are modified by the notice for the NSP program published by HUD.

(7) **Section 3.** The jurisdiction certifies that it will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing regulations at 24 CFR part 135.

(8) **Citizen participation.** The jurisdiction certifies that it is in full compliance and following a detailed citizen participation plan that satisfies the requirements of Sections 24 CFR 91.105 or 91.115, as modified by NSP requirements.

(9) **Following a plan.** The jurisdiction certifies it is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD. [Only States and entitlement jurisdictions use this certification.]

(10) **Use of funds.** The jurisdiction certifies that it will comply with the Dodd-Frank Wall Street Reform and Consumer Protection Act and Title XII of Division A of the American Recovery and Reinvestment Act of 2009 by spending 50 percent of its grant funds within 2 years, and spending 100 percent within 3 years, of receipt of the grant.

(11) **The jurisdiction certifies:**

a. that all of the NSP funds made available to it will be used with respect to individuals and families whose incomes do not exceed 120 percent of area median income; and

b. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee

charged or assessment made as a condition of obtaining access to such public improvements. However, if NSP funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with NSP funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. In addition, with respect to properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than NSP funds if the jurisdiction certifies that it lacks NSP or CDBG funds to cover the assessment.

(12) **Excessive force.** The jurisdiction certifies that it has adopted and is enforcing:

a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and

b. A policy of enforcing applicable state and local laws against physically barring entrance to, or exit from, a facility or location that is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

(13) **Compliance with anti-discrimination laws.** The jurisdiction certifies that the NSP grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3619), and implementing regulations.

(14) **Compliance with lead-based paint procedures.** The jurisdiction certifies that its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K, and R of this title.

(15) **Compliance with laws.** The jurisdiction certifies that it will comply with applicable laws.

(16) **Vicinity hiring.** The jurisdiction certifies that it will, to the maximum extent feasible, provide for hiring of employees that reside in the vicinity of NSP3 funded projects or contract with small businesses that are owned and operated by persons residing in the vicinity of NSP3 projects.

(17) **Development of affordable rental housing.** The jurisdiction certifies that it will be abide by the procedures described in its NSP3 Abbreviated Plan to create preferences for the development of affordable rental housing for properties assisted with NSP3 funds.

_____ _____

Signature/Authorized Official Date

_____

Title

Attachments

Appendix: NSP3 Action Plan Contents Checklist
Attachment 1: State of Florida NSP3 Substate Allocations
Attachment 2: Aggregated NSP3 Substate Allocations
Attachment 3: Eligible Census Block Groups
Attachment 4: NSP Allocations
Attachment A-H: Local Governments Target Areas of Greatest Need
Attachment A-1, B-1, C-1 and E-1: Amended Local Governments Target Areas of Greatest Need

External Links

Florida Department of ~~Community Affairs~~ **Economic Opportunity**
~~http://www.dca.state.fl.us~~ **http://www.floridajobs.org**

HUD NSP3 Methodology
http://www.huduser.org/portal/datasets/NSP3%20Methodology.pdf

HUD NSP3 Data Dictionary
http://www.huduser.org/NSP/docs/Data%20Dictionary%20for%20NSP3%20Data.pdf

HUD NSP3 Census Block Data for Florida
http://www.huduser.org/NSP/docs/FL_NSP3.xls

Appendix: NSP3 Action Plan Contents Checklist

The checklist below is an optional tool for NSP3 grantees to help to ensure that all required elements of the NSP3 Substantial Amendment or the Abbreviated Plan are submitted to HUD. This checklist only includes the minimum required elements that must be included in the NSP3 Action Plan and grantees may want to add additional details. This document must be protected, as described above, in order to use the checkboxes in this checklist.

1. NSP3 Grantee Information

	Yes
Did you include the Program Administrator's name, address, phone, and email address?	☒

2. Areas of Greatest Need

	Yes
Does the narrative description describe how funds will give priority emphasis to areas of greatest need?	☒
Does the narrative description specifically address how the funds will give priority emphasis to those areas:	
• **With the highest percentage of home foreclosures?**	☒
• **With the highest percentage of homes financed by subprime mortgage related loan?; and**	☒
• **Identified by the grantee as likely to face a significant rise in the rate of home foreclosures?**	☒
Did you create the area of greatest needs map at http://www.huduser.org/NSP/NSP3.html?	☐
Did you include the map as an attachment to your Action Plan?	☐
***ONLY Applicable for States:* Did you include the needs of all entitlement communities in the State?**	☒

3. Definitions and Descriptions

	Yes
Are the following definitions and topics included in your substantial amendment?:	
• **Blighted structure in context of state or local law,**	☒
• **Affordable rents,**	☒
• **Ensuring long term affordability for all NSP funded**	

housing projects,	☒
• Applicable housing rehabilitation standards for NSP funded projects	☒

4. Low-Income Targeting

	Yes
Did you identify the estimated amount of funds appropriated to provide housing that meets the low-income set aside target?	☒
Did you provide a summary describing how your jurisdiction will meet its low-income set aside goals?	☒

5. Acquisition & Relocation

	Yes
For all acquisitions that will result in displacement did you specify:	
• The planned activity,	☐
• The number of units that will result in displacement,	☐
• The manner in which the grantee will comply with URA for those residents?	☐

6. Public Comment

	Yes
Did you provide your draft of the NSP3 substantial amendment for a minimum of 15 days for public comment?	☐
Did you include the public comments you received on the NSP3 substantial amendment in your plan?	☐

7. NSP Information by Activity

	Check all that apply
Did you include a description of all eligible NSP3 activities you plan to implement with your NSP3 award?	☒
For each eligible NSP3 activity you plan to implement did you include:	
• Eligible use or uses?	☒
• Correlated eligible CDBG activity or activities?	☒

• Associated national objective?	☒
• How the activity will address local market conditions?	☒
• Range of interest rates (if any)?	☒
• Duration or term of assistance?	☒
• Tenure of beneficiaries (e.g. rental or homeowner)?	☒
• If the activity produces housing, how the design of the activity will ensure continued affordability?	☒
• How you will, to the maximum extent possible, provide for vicinity hiring?	☒
• Procedures used to create affordable rental housing preferences?	☒
• Areas of greatest need addressed by the activity or activities?	☒
• Amount of funds budgeted for the activity?	☒
• Appropriate performance measures for the activity (e.g. units of housing to be acquired, rehabilitated, or demolished for the income levels represented in DRGR) ?	☒
• Expected start and end dates of the activity?	☒
• Name and location of the entity that will carry out the activity?	☒

8. Certifications

	Yes
Did you sign and submit the certification form applicable to your jurisdiction?	☐

9. Additional Documentation

	Yes
Did you include a signed SF-424?	☐

Agenda Item

7

CITY COMMISSION AGENDA ITEM

SUBJECT: TRANSMITTAL OF FUTURE LAND USE MAP AMENDMENT FOR MULTIPLE PROPERTIES ALONG ZEAGLER DRIVE

DEPARTMENT: BUILDING AND ZONING

ATTACHMENTS: _X_ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY:
Administrative request for large-scale amendment of Comprehensive Plan Future Land Use Map (FLUM) from Residential, High to Commercial for multiple developed properties on Zeagler Drive, including Putnam County Medical Center and medical clinics. These uses are not conforming to the current residential FLUM category. This is a housekeeping measure with a companion rezoning for properties that are now in the R-3 (Multi-family residential) zoning district, with the change assigning them the C-1 (General Commercial) zoning district. The rezoning will be considered upon completion of state agency review of the FLUM change amendment.

Planning Board recommended approval at their September 4, 2012 meeting. The Planning Board added 201 Zeagler Drive to the list of properties to be included with the amendment at the request of the property owner (the advertisement included this property but the staff report did not because the property owner originally opted out).

RECOMMENDED ACTION:
Transmit Future Land Use Map amendment to state agencies for review

---

DEPARTMENT HEAD	Submitted: Thad Crowe	Date: 9/13/2012
	Requested Agenda Thad Crowe	Date: 9/13/2012
FINANCE DEPARTMENT	Budgeted ___Yes ___No _✓_N/A	Date: 9-19-12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For: (M)	Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 12 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF PALATKA BE AMENDED AS TO CERTAIN PROPERTIES LOCATED IN SECTION 10, TOWNSHIP 10 SOUTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED 201 ZEAGLER DRIVE; THE FRONT PORTION OF 414 ZEAGLER DRIVE EXTENDING BACK AND WEST 275 FEET FROM THE EAST PROPERTY LINE; 520, 524, 530, AND 610 ZEAGLER DRIVE AND PARCEL BEHIND IT; 611 AND 613 ZEAGLER DRIVE; AND 6541 ST. JOHNS AVENUE, FROM RH (RESIDENTIAL, HIGH) TO COM (COMMERCIAL); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Subsection 163.3184(3), Florida Statutes, as amended, provides for the amendment of an adopted comprehensive plan, and

WHEREAS, Section 163.3184(3)(b)1., Florida Statutes, as amended, provides that the City Commission may transmit the proposed amendment ordinances and supporting data and analysis to state reviewing agencies and any other local government or governmental agency that has filed a written request with the governing body, and

WHEREAS, Section 163.3184(3)(b)2., Florida Statutes, as amended, provides that state agencies, in response to the City's transmittal, shall provide comments to the City of Palatka regarding adverse impacts on important state resources and facilities by the amendments, and

WHEREAS, the City Commission properly transmitted this amendment at their September 27, 2012 meeting to state agencies and did not receive adverse comments from said agencies, and

WHEREAS, Section 163.3184(3)(c)1., Florida Statutes, as amended, provides that the City Commission shall hold a second public hearing to adopt the amendment within 180 days after receipt of agency comments,

WHEREAS, the Planning Board conducted a public hearing on September 4, 2011, and recommended approval of this amendment to the City Commission, and

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. Adopted Large Scale Amendment

That the Future Land Use Map of the adopted Comprehensive Plan of the City of Palatka is hereby amended to provide that the Future Land Use Map designation of the parcels of land listed in Table 1 below shall be changed as designated and that the Future Land Use Map shall be amended to show the changes.

TABLE 1
ADOPTED LARGE SCALE AMENDMENT

Property Tax Number	Acreage	Current Future Land Use	Amended Future Land Use
10-10-26-0000-0200-0010 (includes 613 Zeagler Drive on east side of Zeagler and 250-foot depth frontage along 414 Zeagler on west side of Zeagler Drive)	29.34	Residential, High	Commercial
10-10-26-0000-0200-0012	0.5	Residential, High	Commercial
10-10-26-0000-0200-0017	1.08	Residential, High	Commercial
10-10-26-0000-0200-0016	1.0	Residential, High	Commercial
10-10-26-0000-0200-0100	1.08	Residential, High	Commercial
10-10-26-0000-0200-0014	0.4	Residential, High	Commercial
10-10-26-0000-0200-0013	0.5	Residential, High	Commercial
10-10-26-0000-0200-0040	4.75	Residential,	Commercial

		High	
10-10-26-0000-0200-0001	2.92	Residential, High	Commercial

DESCRIPTION OF PROPERTIES:
SW1/4 OF NW1/4 OF MCLAURY S/D (EX OR329 P389 OR341 P409 OR341 P1089 OR369 P1981 OR409 P1474 OR560 P396 OR639 P1697 OR881 P145 OR1071 P1698) - (EXCLUDING REAR PORTION OF 414 ZEAGLER DRIVE THAT IS MORE THAN 250 FEET WEST OF THE EAST PROPERTY LINE RUNNING ALONG ZEAGLER DRIVE)
(10-10-26-0000-0200-0010 / 414, 611, and 613 ZEAGLER DRIVE)
PT OF SW1/4 OF SW1/4 OF NW1/4 OR341 P1089
(10-10-26-0000-0200-0012 / 610 ZEAGLER DRIVE)
PT OF SW1/4 OF NW1/4 OR602 P1956 (SUBJECT TO CLAY ELECT ESMT OR1139 P1925)
(10-10-26-0000-0200-0017 / PARCEL TO REAR OF 610 ZEAGLER DRIVE)
PT OF SW1/4 OF NW1/4 OR560 P396
(10-10-26-0000-0200-0016 / 600 ZEAGLER DRIVE)
PT OF SW1/4 OF NW1/4 OR639 P1697
(10-10-26-0000-0200-0100 / 530 ZEAGLER DRIVE)
PT OF NE1/4 OF SW1/4 OF NW1/4 OR407 P1124
(10-10-26-0000-0200-0014 / 524 ZEAGLER DRIVE)
PT OF NW1/4 OF SW1/4 OF NW1/4 OR369 P1981 (EX OR407 P1124)
(10-10-26-0000-0200-0013 / 520 ZEAGLER DRIVE)
PT OF NW1/4 OF NW1/4 OR377 P1961
(10-10-26-0000-0200-0040 / 201 ZEAGLER DRIVE)
N1/2 OF NE1/4 OF NW1/4 OF NW1/4 S OF ST JOHNS AVE +E OF ZEAGLER DR (EX OR438 P1287)
(10-10-26-0000-0200-0001 / 6541 ST JOHNS AVENUE)

Section 3. Effect on the Comprehensive Plan

The remaining portions of said adopted comprehensive plan of the City of Palatka, Florida, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 4. Severability

Should any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion.

Section 5. Effective date

This Ordinance shall become effective thirty-one (31) days after notification by the state land planning agency notifies the City of Palatka that the plan amendment is complete, or if timely challenged when the state land planning agency or the Administration Commission enters a final order determining the adopted amendment to be in compliance.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 13th day of December, 2012.

CITY OF PALATKA

By:_____
Its Mayor

ATTEST:

_____
City Clerk

Cases 12-47
Amend FLUM from RH to COM
Rezone from R-3 to C-1
Properties adjacent to Zeagler Drive, north of Crill Avenue
Applicant: Building & Zoning Dept.

STAFF REPORT

DATE: August 28, 2012

TO: Planning Board members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To amend FLUM from RL (Residential, Low) to COM (Commercial). Public notice included newspaper advertisement, property posting, and letters to nearby property owners (within 150 feet).

APPLICATION BACKGROUND

The application includes multiple properties on Zeagler Drive, including the Putnam Community Medical Center and other already-developed medical-related properties. For unknown reasons and many years ago, these properties were assigned residential land use map and zoning categories. While it is true that medical clinics and offices are allowed in the R-3 zoning district as conditional uses, these properties do not have approved conditional uses and in any case, nonresidential uses are not allowed in the RH land use category, as noted by the statement that "residential land use is intended to be used primarily for housing and shall be protected from intrusion by land uses that are incompatible with residential density."

The table below shows subject sites and surrounding property use classifications (see also attached maps).

Table 1: Use Classifications

	Actual Use	FLUM	Zoning
Sites	Medical clinics and offices	RH (Residential, High)	R-3 (Multi-family Residential)
North	Undeveloped Medical clinics and offices	COM (Commercial) RH (Residential, High)	R-3 (Multi-family Residential) C-1A (Neighborhood Commercial)
South	Undeveloped Medical clinics and offices	COM (Commercial)	C-1A (Neighborhood Commercial) C-2 (Intensive Commercial)
West	Undeveloped Single-family subdivision	RL (Residential, Low) RH (Residential, High)	R-1 (Single-family Residential) R-3 (Multi-family Residential)
East	Undeveloped Apartments	COM (Commercial) RH (Residential, High) County US (Urban Service)	R-3 (Multi-family Residential) C-1A (Neighborhood Commercial)

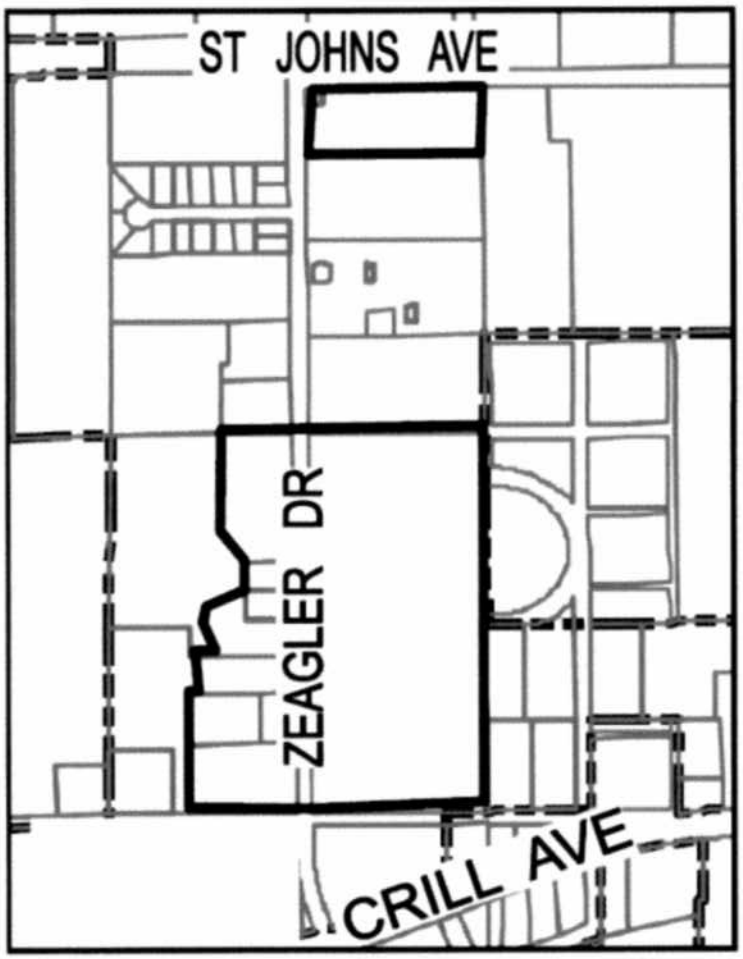


Figure 1: Location of Subject Properties

Figure 2: 530 Zeagler Dr.

Figure 3: 610 & 600 Zeagler Dr.

Figure 4: Putnam Community Medical Center

PROJECT ANALYSIS

Future Land Use Analysis

Florida House Bill 7129 provides amended criteria for consideration of comprehensive plan amendments under F.S. 163-3187, shown in italics below (staff response follows each criterion).

List Goals, Objectives, and Policies of the Comprehensive Plan that support the proposed amendment.
Staff comment: the application is not in conflict with goals, objectives, and policies of the Comprehensive Plan.

Provide analysis of the availability of facilities and services.
Staff comment: The subject properties are in close proximity to a range of urban services and infrastructure, including water and sewer.

Provide analysis of the suitability of the plan amendment for its proposed use considering the character of the undeveloped land, soils, topography, natural resources, and historic resources on site.
Staff comment: All properties are already developed. The properties are not in a floodplain, and in fact are well-drained with sandy soils.

Provide analysis of the minimum amount of land needed as determined by the local government.
Staff comment: Not applicable, as this is to be determined at the next revision of the overall Comprehensive Plan.

Demonstrate that amendment does not further urban sprawl, as determined through the following tests.

- *Low-intensity, low-density, or single-use development or uses.*

Staff comment: Development along Zeagler Dr. includes a wide array of land uses including single-family residential, multi-family residential, and medical offices and clinics. The predominant activity is medical-related uses.

- *Development in rural areas at substantial distances from existing urban areas while not using undeveloped lands that are available and suitable for development.*

Staff comment: The location is not a rural area and is within the Palatka urban area.

- *Radial, strip, isolated, or ribbon development patterns.*

Staff comment: The Zeagler Drive properties form a distinct medical hub and do not represent isolated or strip development.

- *Development that fails to adequately protect and conserve natural resources and agricultural activities.*

Staff comment: The area is urbanized and not agricultural.

- *Development that fails to maximize use of existing and future public facilities and services.*

Staff comment: These properties are well-situated to utilize existing and future public facilities and services.

- *Development patterns or timing that will require disproportional increases in cost of time, money and energy in providing facilities and services.*

Staff comment: Given their location with an urban service area, these properties are efficiently served.

- *Development that fails to provide a clear separation between rural and urban uses.*

Staff comment: The properties are within an urban area.

- *Development that discourages or inhibits infill development and redevelopment.*

Staff comment: the proposed commercial designation will in fact encourage infill development.

- *Development that fails to encourage a functional mix of uses.*

Staff comment: the proposed commercial designation allows for a wide variety of uses.

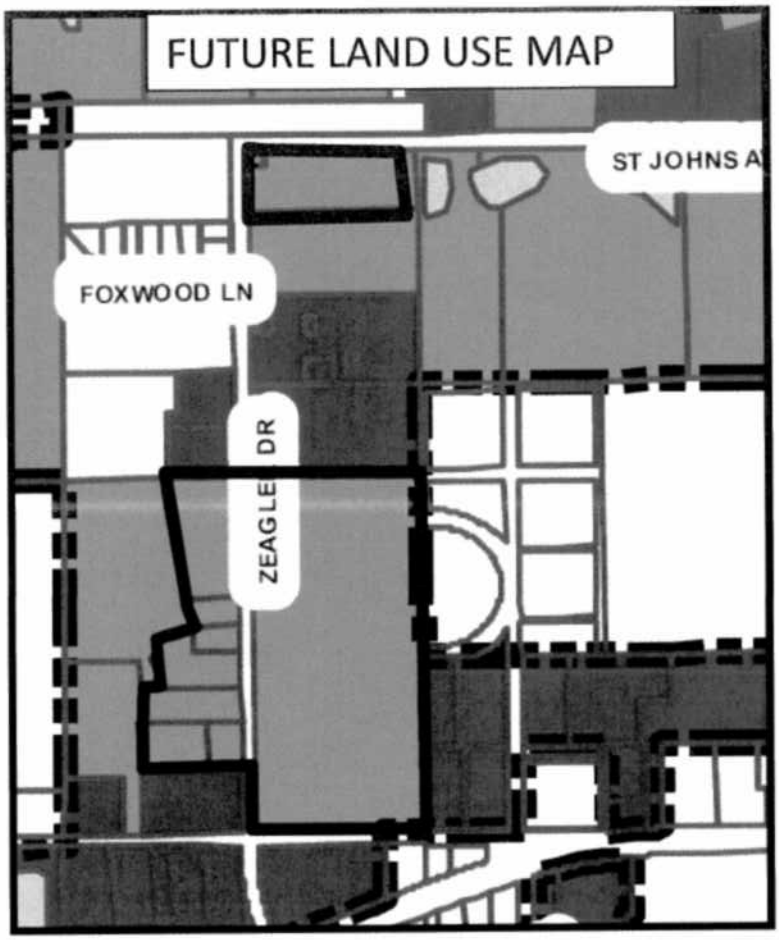
- *Development that results in poor accessibility among linked or related land uses.*

Staff comment: The proposed amendment would not result in poor accessibility between vicinity land uses.

STAFF RECOMMENDATION

As demonstrated in this report, this application meets applicable future land use amendment criteria. Staff recommends approval of Case 12-47: amendment of future land use map category from RH to COM for 414, 520, 524, 530, 610 and parcel behind it, 611, and 613 Zeagler Drive and also 6541 St. Johns Avenue.; and rezoning from R-3 to C-1 for 414, 520, 524, and 530 Zeagler Drive.

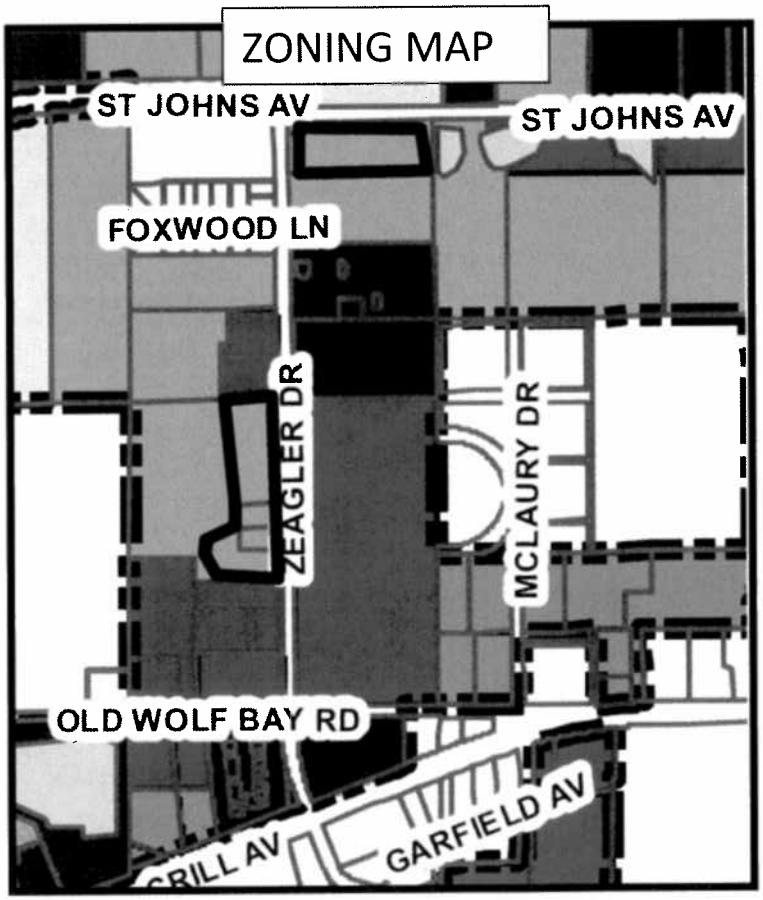
ATTACHMENTS: FLUM AND ZONING MAPS



RL

RH

COM



R-1

R-3

C-1

C-1A

C-2

Agenda Item

8

CITY COMMISSION AGENDA ITEM

SUBJECT: 1ST READING OF ZONING CODE AMENDMENT: EXCEPTION TO PARKING LOT PAVING REQUIREMENT FOR EXISTING USES

DEPARTMENT: BUILDING AND ZONING

ATTACHMENTS: _X_ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY:
First reading of ordinance amending zoning code section 94-261(c)(2) (Parking and loading area surfaces) to allow an exception to the requirement that all parking and loading areas be paved. There are a limited number of existing developments in the City that have unpaved surfaces, typically gravel. Such properties were developed prior to City Zoning Code and St. Johns River Water Management District stormwater standards. Given the small size of such properties, the inability to accommodate stormwater retention areas, and the close proximity of other properties, Staff has determined that the strict application of this standard could result in on and off-site flooding impacts, as well as limiting the ability for such properties to be utilized. This ordinance allows for an exception to the paving requirement when a property owner can demonstrate that paving would result in increased flooding impacts, and when mitigative measures such as landscape buffers and tree planting to absorb rainwater, swales, underground storage, and other measures are utilized to minimize flooding. Please note that at the reccommendation of the Building Official, ordinance language was amended from the Planning Board recommendation to make an engineer's assessment on flooding optional, at the determination of the Building Official.

Planning Board recommended approval of staff's recommendations.

RECOMMENDED ACTION:
Approval

DEPARTMENT HEAD	Submitted: Thad Crowe	Date: 9/13/2012
	Requested Agenda Thad Crowe	Date: 9/13/2012
FINANCE DEPARTMENT	Budgeted ___Yes ___No ✓ N/A	Date: 9.19.12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For:	Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 12 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMEND ZONING CODE SEC. 94-251 TO ALLOW FOR AN EXCEPTION TO THE REQUIREMENT THAT ALL PARKING AND LOADING AREAS BE PAVED, REQUIRING THAT SUCH EXCEPTIONS DO NOT RESULT IN INCREASED ON AND OFF-SITE FLOODING; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the Building and Zoning Department for certain amendments to the Zoning Code of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including a public hearing before the Planning Board of the City of Palatka on August 7, 2012, and two public hearings before the City Commission of the City of Palatka on September 27, 2012, and October 11, 2012; and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section 1. Zoning Code Section 94 shall be amended as follows.

Section 94-261(c)(1) - Parking and loading area surfaces
All parking and loading areas shall be surfaced with asphalt, concrete, brick, or other similar material as approved by the building official. Prohibited materials and surfaces for parking and loading areas include, but are not limited to, grass, tree bark, sawdust, pine needles, leaves, gravel, stones, sand, and mulch. Upon request by the property owner for which the paving is required an exception to the

paving requirement may be granted by the building official, on a case by case basis, for a proposed use that occurs on a developed non-residential site that does not require new construction or expansion of existing building footprint and parking area by more than 10%. The property owner shall clearly demonstrate that paving of the parking area would require construction of stormwater retention or detention facilities for which there is not adequate available space within the site to construct. The property owner shall also take actions as a condition of permit approval to limit increased offsite transport of stormwater and sediments while also providing for some level of on-site retention or detention. Site design shall comply with the landscape code and shall include provisions that limit flooding impacts such as perimeter berms, swales, vegetated strips, underground stormwater storage, or other practices. The Building Official may opt to retain a licensed professional civil engineer to ensure that on and off-site flooding is minimized, with such efforts funded by the property owner.

In addition, ~~P~~parking areas in excess of the minimum required spaces and required aisles and areas as established in this code may be surfaced with grass typically used for permanent lawns in the city. Such excess parking (in all zoning districts) must receive approval from the planning board as a conditional use. If approved, all such parking areas must be maintained in a well-graded fashion and if such grass ceases to grow, then paving of such an area in accordance with this section will be required.

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 11th day of October, 2012.

CITY OF PALATKA

BY:_____

Its MAYOR

ATTEST:

_____

City Clerk

Case 12-40
Request to Amend Zoning Code Text
Allow Exception to Requirement that Parking and Loading Areas be Paved
Applicant: Building and Zoning Dept.

STAFF REPORT

DATE: July 31, 2012

TO: Planning Board Members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To consider administrative request to amend Zoning Code Sec. 94-261 to allow for an exception to the requirement that all parking and loading areas be paved. Public notice included legal advertisement.

APPLICATION BACKGROUND

While most properties within the City have paved parking areas, there are some existing nonresidential development that have non-paved parking areas, typically gravel. The Code now requires that when a six month period expires between usage, new businesses must pave such areas to meet the code requirement below. The only non-paved surfaces allowed are excess parking areas (additional parking than what is required by Code).

> ***Article V – Off-street parking and loading, Sec. 94-261(c)(2) – parking and loading area surfaces***
> *All parking and loading areas shall be surfaced with asphalt, concrete, brick, or other similar material as approved by the building official. Prohibited materials and surfaces for parking and loading areas include, but are not limited to, grass, tree bark, sawdust, pine needles, leaves, gravel, stones, sand, and mulch. Parking areas in excess of the minimum required spaces and required aisles and areas as established in this code may be surfaced with grass typically used for permanent lawns in the city. Such excess parking (in all zoning districts) must receive approval from the planning board as a conditional use. If approved, all such parking areas must be maintained in a well-graded fashion and if such grass ceases to grow, then paving of such an area in accordance with this section will be required.*

This code requirement has proved to be problematic for at least one business trying to reopen within a developed site, as the impact of paving what is now a low spot would send a higher level of stormwater to on adjoining properties, city streets, and a state road. Staff is proposing to provide some limited relief from this standard by allowing the continued use of gravel parking areas with an engineer's certification that this would forestall potential flooding impacts on the surrounding area. In exchange for this exception the amendment would require public benefits that the Landscape Code be met (currently not required in this situation) and that some on-site stormwater detention be provided in the form of swales or other facilities. The intent of the amendment, applicable only to existing concerns and not to new development, is to provide some relief from this bright-line standard.

PROJECT ANALYSIS

Per Section 94-38(f)(2) of the Zoning Code, the Planning Board must study and consider proposed zoning text amendments in relation to the following criteria (if applicable), shown in underlined text (staff response follows each criterion).

The planning board shall consider and study:

a. The need and justification for the change.

Staff comments: the following justifications are applicable.

- The amendment would provide an incentive for re-use of existing properties and would help small businesses.
- The amendment would relieve flooding impacts to adjacent properties and public streets.
- The amendment would require landscaping upgrades to improve site aesthetics.

b. The relationship of the proposed amendment to the purposes and objectives of the city's comprehensive planning program and to the comprehensive plan, with appropriate consideration as to whether the proposed change will further the purposes of this chapter and other city ordinances, regulations and actions designed to implement the comprehensive plan.

The following Comprehensive Plan policies (shown in *italics*) are applicable to this amendment.

FUTURE LAND USE ELEMENT

Objective A.1.2 *9J-5.006(3)(b)2*

Upon Plan Adoption, the City shall implement the following policies in order to provide the means for redevelopment and renewal of blighted properties.

Policy A.1.6.1 *9J-5.006(3)(c)*

Provide incentives which direct development to infill in areas of the City with in-place water/sewer lines and paved road. These incentives may include, but not be limited to providing additional permitted land uses through special use designations under the City Zoning Code such as approved "mother-in-law" units with separate kitchens or home office operations for limited business activities.

Policy A.1.6.2 *9J-5.006(3)(c)3*

Minimize scattered and highway strip commercial by directing commercial development to occur in a planned and compact manner through in-filling within already developed commercial areas as identified on the Future Land Use Map.

Objective A.1.8 *9J-5.006(3)(b)9; F.S. 187.201(16)(b)3*

Upon Plan adoption, The City shall establish a program that provides the means for innovative development planning. The end goals of the program are to provide:

- *Flexibility and efficiency in site design to reduce infrastructure costs, improve interior circulation patterns, and promote open space;*
- *Development that is adapted to natural features in the landscape such as wetlands, vegetation and habitat, and which avoids the disruption of natural drainage patterns; and*
- *A mix of land use to promote convenience in the location of related uses and to reduce travel congestion and costs.*

PUBLIC FACILITIES ELEMENT

Policy D.2.2.6

The level of stormwater run-off shall be reviewed as part of the requirements of the Land Development Regulations and the level of stormwater run-off from a parcel during and after construction shall not exceed the level of run-off from the site experienced prior to construction.

Staff Comments: This amendment is in keeping with the goals, objectives, and policies of the Comprehensive Plan. In regard to the policies listed above, the amendment is in line with stated purposes of promoting infill development, renewing blighted properties, encouraging the use of existing commercial areas, practicing innovative development planning, and reducing stormwater runoff.

STAFF RECOMMENDATION

Staff recommends the following revisions to the off-street parking and loading standards pertaining to required paving, with new language shown in underlined text.

All parking and loading areas shall be surfaced with asphalt, concrete, brick, or other similar material as approved by the building official. Prohibited materials and surfaces for parking and loading areas include, but are not limited to, grass, tree bark, sawdust, pine needles, leaves, gravel, stones, sand, and mulch. An exception to the paving requirement may be granted by the building official, on a case by case basis, for a proposed use that occurs on a developed non-residential site that does not require new construction or expansion of existing building footprint and parking area by more than 10%. Certification by a State of Florida licensed engineer is required demonstrating that paving of the parking area would, in order to meet state stormwater requirements and/or prevent offsite flooding impacts, require construction of stormwater retention or detention facilities for which there is not adequate available space within the site to construct. The engineer shall also evaluate existing site drainage patterns and characteristics and provide recommendations to minimize the potential for increased offsite transport of sediments and discharge rate or volume and to maintain adequate flood protection of site improvements. Site design shall demonstrate compliance with the landscape code and shall include provisions to meet engineer recommendations such as perimeter berms, swales, vegetated strips or other best management practices. Signed and sealed plans, prepared by a licensed engineer, shall be submitted to depict these measures.

In addition, ~~P~~parking areas in excess of the minimum required spaces and required aisles and areas as established in this code may be surfaced with grass typically used for permanent lawns in the city. Such excess parking (in all zoning districts) must receive approval from the planning board as a conditional use. If approved, all such parking areas must be maintained in a well-graded fashion and if such grass ceases to grow, then paving of such an area in accordance with this section will be required.

Agenda Item

9

CITY COMMISSION AGENDA ITEM

SUBJECT: 1ST READING OF ZONING CODE AMENDMENT: ALLOWANCE OF HOME OCCUPATION USES IN ACCESSORY STRUCTURES AND ELIMINATION OF CERTAIN PROHIBITED HOME OCCUPATION USES IN RESIDENTIAL ZONING DISTRICTS

DEPARTMENT: BUILDING AND ZONING

ATTACHMENTS: _X_ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY:
First reading of ordinance amending Zoning Code section 94-2 (Definitions) to allow home occupations to operate in accessory structures in residential zoning districts, and to amend the list of prohibited home occupations so as to allow one-chair beauty shops and barbershops, single-student band instrument or dance instruction, single-student swimming instruction, and single-client massage therapy. Staff is of the opinion that prohibiting such uses is contrary to small business development, allowing such limited uses will not negatively impact neighborhoods, and additional review of such uses will be required on a case-by-case basis through the conditional use permit process.

Planning Board recommended approval of staff's recommendations.

RECOMMENDED ACTION:
Approval

DEPARTMENT HEAD Submitted: Thad Crowe Date: 9/13/2012
Requested Agenda Thad Crowe Date: 9/13/2012

FINANCE DEPARTMENT Budgeted ___Yes ___No ✓ N/A Date: 9-19-12

CITY ATTORNEY Approved as to Form and Correctness Date:

CITY MANAGER Approved Agenda Item For: Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 12 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING SECTION 94-2 (DEFINITIONS), ELIMINATING THE PROHIBITION ON HOME OCCUPATIONS OPERATING IN ACCESSORY BUILDINGS, AND ELIMINATING CERTAIN USES FROM LIST OF PROHIBITED HOME OCCUPATION USES, THEREBY ALLOWING SUCH USES BY CONDITIONAL USE PERMIT; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the Building and Zoning Department for certain amendments to the Zoning Code of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including a public hearing before the Planning Board of the City of Palatka on September 4, 2012, and two public hearings before the City Commission of the City of Palatka on September 27, 2012, and October 11, 2012; and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section 1. Zoning Code Section 94 shall be amended as follows.

Section 94-2 - Definitions and rules of construction
(a) - no changes
(b) Definitions
Home occupation means an occupation conducted entirely in a dwelling unit, provided that:
(1) through *(3)* - no changes
~~*(4) No home occupation shall be conducted in any accessory building.*~~
(5) through *(7)* - no changes
(8) The following shall not be considered home

occupations: beauty shops~~,~~ and barbershops with more than one chair, single-student band instrument or dance instruct~~ionors~~, single-student swimming instruct~~ionors~~, studios for group instruction, public dining facilities or tearooms, antique or gift shops, single-client massage therapy~~parlors~~, photographic studios, fortunetelling or similar activities, outdoor repair, food processing, retail sales, nursery schools, medical or dental laboratories, or kindergartens.

(9) through *(10)* - no changes

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 11th day of October, 2012.

CITY OF PALATKA

BY:_____

Its MAYOR

ATTEST:

_____

City Clerk

Case 12-46
Request to Amend Zoning Code Text
Eliminate specific uses from list of uses prohibited as home occupations
Applicant: Building and Zoning Dept.

STAFF REPORT

DATE: August 28, 2012

TO: Planning Board Members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To consider administrative request to amend Zoning Code Sec. 94-2 to eliminate certain uses from list of prohibited home occupation uses, therefore allowing such uses as home occupations. Public notice included legal advertisement.

APPLICATION BACKGROUND

The following standards for home occupation are found in the definitions section of the Zoning Code.

Home occupation means an occupation conducted entirely in a dwelling unit, provided that:

(1) No person other than members of the family residing on the premises shall be engaged in such occupation.

(2) The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and shall under no circumstances change the residential character thereof.

(3) There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation, other than one sign, not exceeding one square foot in area, nonilluminated, mounted flat against the wall of the principal building at a position not more than two feet distant from the main entrance to the residence.

(4) No home occupation shall be conducted in any accessory building.

(5) No home occupation shall occupy more than 20 percent of the first-floor area of the residence, exclusive of the area of any open porch or attached garage or similar space not suited or intended for occupancy as living quarters. No rooms which have been constructed as an addition to the residence, nor any attached porch or garage which has been converted into living quarters, shall be considered as floor area for the purpose of this definition until two years after the date of completion thereof, as shown by the records of the city building department.

(6) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in the required front yard.

(7) No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single-family residence, or outside the dwelling unit if conducted in other than a single-family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises.

(8) The following shall not be considered home occupations: beauty shops, barbershops, band instrument or dance instructors, swimming instructors, studios for group instruction, public dining facilities or tearooms, antique or gift shops, massage parlors, photographic studios, fortunetelling or similar activities, outdoor repair, food processing, retail sales, nursery schools, medical or dental laboratories, or kindergartens.
(9) Fabrication of articles such as are commonly classified under the terms of arts and handicrafts may be deemed a home occupation, subject to the other terms and conditions of this definition, and providing no retail sales are made at the home.
(10) A home occupation shall be subject to all applicable city occupational license and other business taxes.

Home occupations are allowed in all residential zoning districts as conditional uses, which require approval by the Planning Board. Contradictory language in the Zoning Code now allows beauty salons in the R-2 and R-3 districts as conditional uses despite the prohibition of the use established in the definitions section as shown above.

Staff was contacted by a homeowner who was considering a home occupation to cut and style hair. Number (8) above prohibits this and other uses that staff believe are appropriate for home occupations due to their minimal neighborhood impact. Specifically, staff believes that beauty shops, barbershops, band instrument or dance instructors (including piano and other instrument lessons), swimming instructors, and massage therapy are uses that can be carried out in a home setting without a noticeable increase in traffic, noise, or other impacts. Beauty salons and barber shops are uses that most resemble a standard retail business that could negatively impact neighborhoods, but in a review of 33 comparable Florida municipalities, staff found that 10 municipalities allowed home occupation barbershops and beauty salon in some fashion. Two municipalities (Dunedin and Ocala) allowed barbers and beauticians by right, and the other eight municipalities allowed the use through a public hearing process similar to Palatka's conditional use procedure. Two municipalities (Hometown and Ocala) restricted this use to one chair and Pensacola limited the use to two chairs.

Staff believes that these uses are appropriate home occupations when limited to a single client. Staff also believes also that the prohibition on utilizing accessory buildings for home occupations (Number 4 above) is not necessary. In older parts of the City it is not uncommon for homes to have outbuildings such as garage apartments or cottages that can only be used as non-rental "mother-in-law suites." Allowing home occupation in such accessory buildings can use non-utilized buildings and while allowing for property owner oversight of such activities. Staff does not see the distinction between activities occurring in the principal residence and in an outbuilding.

PROJECT ANALYSIS

Per Section 94-38(f)(2) of the Zoning Code, the Planning Board must study and consider proposed zoning text amendments in relation to the following criteria (if applicable), shown in underlined text (staff response follows each criterion).

The planning board shall consider and study:

a. The need and justification for the change.

Staff comments: The amendment would provide opportunities for business development and would help small businesses, while not negatively impacting the quiet residential character of neighborhoods. It is important to note that the other nine criteria listed in the home occupation definition will continue to protect residential neighborhoods from incompatible uses by the stated limitations on signage, traffic, noise, and other impacts as well as requiring the principal residential use to remain dominant.

b. The relationship of the proposed amendment to the purposes and objectives of the city's comprehensive planning program and to the comprehensive plan, with appropriate consideration as to whether the proposed change will further the purposes of this chapter and other city ordinances, regulations and actions designed to implement the comprehensive plan.

The following Comprehensive Plan policies (shown in *italics*) are applicable to this amendment.

FUTURE LAND USE ELEMENT

Policy A.1.6.1 *9J-5.006(3)(c)*

Provide incentives which direct development to infill in areas of the City with in-place water/sewer lines and paved road. These incentives may include, but not be limited to providing additional permitted land uses through special use designations under the City Zoning Code such as approved "mother-in-law" units with separate kitchens or home office operations for limited business activities.

Objective A.1.8 *9J-5.006(3)(b)9; F.S. 187.201(16)(b)3*

Upon Plan adoption, The City shall establish a program that provides the means for innovative development planning. The end goals of the program are to provide:

- *Flexibility and efficiency in site design to reduce infrastructure costs, improve interior circulation patterns, and promote open space;*
- *Development that is adapted to natural features in the landscape such as wetlands, vegetation and habitat, and which avoids the disruption of natural drainage patterns; and*
- *A mix of land use to promote convenience in the location of related uses and to reduce travel congestion and costs.*

Staff Comments: This amendment is in keeping with the goals, objectives, and policies of the Comprehensive Plan. In regard to the policies listed above, the amendment is in line with stated purposes of allowing limited development in areas served by city services and to provide a mix of land uses that promotes convenience and reduces traffic congestion and cost.

STAFF RECOMMENDATION

Staff recommends the following revisions to the definition of home occupations, with new text indicated by underlining and deleted text indicated by ~~strike-through~~.

Section 94-2 – Definitions and rules of construction

(b) Definitions

Home occupation means an occupation conducted entirely in a dwelling unit, provided that:

(1) through *(3)* – no change

~~*(4) No home occupation shall be conducted in any accessory building.*~~
(5) through *(7)* – no change
(8) The following shall not be considered home occupations: beauty shops~~,~~ and barbershops with more than one chair, single-student band instrument or dance instruction~~ors~~, single-student swimming instruction~~ors~~, studios for group instruction, public dining facilities or tearooms, antique or gift shops, single-client massage therapy~~parlors~~, photographic studios, fortunetelling or similar activities, outdoor repair, food processing, retail sales, nursery schools, medical or dental laboratories, or kindergartens.
(9) through *(10)* – no change

Agenda Item

10

CITY COMMISSION AGENDA ITEM

SUBJECT: Ordinance amending Water Rates eff. 10/1/12 – 2nd Reading, adopt

DEPARTMENT: Admin/Clerk

ATTACHMENTS: _X_ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY: This is the first reading of an ordinance amending water rates inside and outside the City Limits effective 10/1/12, per the 2012/13 fiscal year budget. In addition to the water rates, which are being amended as per Burton & Associates' Utility Rate Assessment and proposed water rate schedules, this ordinance also removes references to both the Water Plant Expansion and Replacement Funds, and provides for annual review and rate increases as amended during first reading on 9/13/12.

RECOMMENDED ACTION: Pass the ordinance on 2nd Reading/Adopt
(passed on first reading 9/13/12 as amended)

DEPARTMENT HEAD Submitted: [illegible] Date: 9-14-12
Requested Agenda Regular Date: 9-14-12

FINANCE DEPARTMENT Budgeted ✓ Yes ___No ___N/A Date: 9/17/12

CITY ATTORNEY Approved as to Form and Correctness Date:

CITY MANAGER Approved Agenda Item For: Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

This instrument prepared by:
Betsy J. Driggers
201 N. 2nd Street
Palatka FL 3217

ORDINANCE NO. 12 -
entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA BE AMENDED BY REMOVING SECTION 86-37, WATER PLANT EXPANSION FUND, AND SECTION 86-311(b), WATER PLANT REPLACEMENT CHARGE; BY REVISING APPENDIX "A" TO SECTION 86-314 AND APPENDIX "A" TO SECTION 86-315 THEREOF, PROVIDING NEW WATER RATE SCHEDULES EFFECTIVE OCTOBER 1, 2012, BOTH INSIDE AND OUTSIDE THE CITY LIMITS RESPECTIVELY; BY AMENDING SECTION 86-318 TO PROVIDE FOR ANNUAL RATE ADJUSTMENTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That Chapter 86, Division 2, of the Code of Ordinances of the City of Palatka, Florida, is hereby amended as follows:

a. By removing Section 86-37, Water Plant Expansion Fund;

b. By removing Section 86-311(b), Plant Replacement Charge;

c. By revising Appendix "A" to Section 86-314 to read as follows:

Sec. 86-314. ***Water rates generally.***

(a) *Schedule*:

Base Facility Charge	**Charge Amount**
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$14.62
Master-Metered Residential Accounts Per Dwelling Unit	$13.16
Non-Residential Accounts Per Meter Regardless of Meter Size	$23.39
Separate Irrigation Only Meters/Accounts Per Meter Regardless of Meter Size	$23.39

Usage Charges (in 1,000 gallons)				
	Tier 1	**Tier 2**	**Tier 3**	**Tier 4**

Individually & Master-Metered Residential Accounts				
Per Dwelling Unit	0 - 4,000	4,001 - 8,000	8,001 - 12,000	12,000+
Rate per 1,000 Gallons	$0.83	$1.39	$2.77	$5.54
Non-Residential Accounts				
Per Meter	All Use			
Rate per 1,000 Gallons	$1.71			
Separate Irrigation Only Meters/Accounts				
Per Meter	0 - 12,000	12,000+		
Rate per 1,000 Gallons	$2.77	$5.54		

All rates are figured per 1,000 gallons

d. By revising Appendix "A" to Section 86-315 to read as follows:

Sec. 86-315. ***Water rates outside city limits.***

(a) *Schedule*:

Base Facility Charge	**Charge Amount**
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$18.27
Master-Metered Residential Accounts Per Dwelling Unit	$16.45
Non-Residential Accounts Per Meter Regardless of Meter Size	$29.23
Separate Irrigation Only Meters/Accounts Per Meter Regardless of Meter Size	$29.23

Usage Charges (in 1,000 gallons)				
	Tier 1	**Tier 2**	**Tier 3**	**Tier 4**
Individually & Master-Metered Residential Accounts				
Per Dwelling Unit	0 - 4,000	4,001 - 8,000	8,001 - 12,000	12,000+
Rate per 1,000 Gallons	$1.03	$1.73	$3.46	$6.92
Non-Residential Accounts				
Per Meter	All Use			
Rate per 1,000 Gallons	$2.13			
Separate Irrigation Only Meters/Accounts				
Per Meter	0 - 12,000	12,000+		
Rate per 1,000 Gallons	$3.46	$6.92		

All rates are figured per 1,000 gallons

e. By amending Section 86-318, Water rate adjustment policy and scheduled increases, to read as follows:

Sec. 86-318. ***Water rate adjustment policy***

(a) It shall be the policy of the city that the water rate schedules set forth in sections 86-314 and 86-315 shall be further adjusted in each fiscal year to keep pace with inflation. Commencing on October 1, 2013 and effective on October 1 of each year thereafter, the water rate schedule shall be increased as necessary to meet the requirements of any covenants of bonds or financing instruments utilized to provide funding for this system, and/or as is necessary to maintain the economic solvency of the water system enterprise fund.

Section 2. That all ordinances or parts of ordinances in conflict therewith are hereby repealed to the extent of such conflict.

Section 3. That if any section or portion of a section or subsection of this ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or portion of a section, subsection, or part of this ordinance.

Section 4. This Ordinance shall become effective as of October 1, 2012.

Section 5. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this **27th day of September, 2012.**

CITY OF PALATKA

By:_____
Its MAYOR

ATTEST:

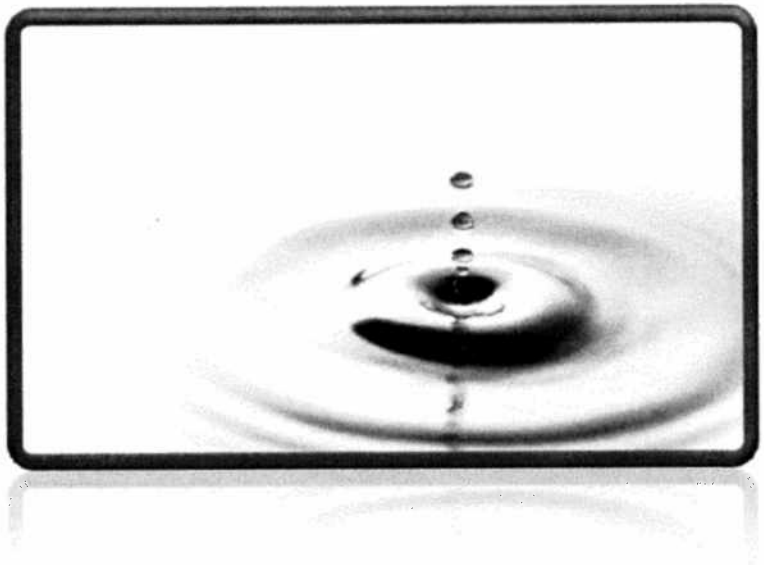
_____
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

_____
CITY ATTORNEY

City of Palatka

New Rate Schedules (For Implementation in FY 2012 or FY 2013)



BURTON & ASSOCIATES

UTILITY RATES ▪ ASSESSMENTS ▪ FINANCIAL PLANNING

New Water Rates

Monthly Charges

Base Facility Charge	Charge Amount
Individually Metered Residential Accounts	
Per Meter Regardless of Meter Size	$ 14.62
Master-Metered Residential Accounts	
Per Dwelling Unit	$ 13.16
Non-Residential Accounts	
Per Meter Regardless of Meter Size	$ 23.39
Separate Irrigation Only Meters/Accounts	
Per Meter Regardless of Meter Size	$ 23.39

Usage Charges (in 1,000 gallons)

	Tier 1	Tier 2	Tier 3	Tier 4
Individually & Master-Metered Residential Accounts				
Per Dwelling Unit	0 - 4,000	4,001 - 8,000	8,001 - 12,000	12,000+
Rate per 1,000 Gallons	$0.83	$1.39	$2.77	$5.54
Non-Residential Accounts				
Per Meter	All Use			
Rate per 1,000 Gallons	$1.71			
Separate Irrigation Only Meters/Accounts				
Per Meter	0 - 12,000	12,000+		
Rate per 1,000 Gallons	$2.77	$5.54		

Single-Family Residential Impacts

Single Family 3/4" Meter Monthly Water & Sewer Bill Calculations										
(Gallons)	% of Bills	Agg. %		Current (FY 12)		Proposed (FY 12)		$ Chg	% Chg
-	21.6%	21.6%	$	41.12	$	35.22	$	(5.90)	-14.3%
1,000	4.4%	26.0%	$	41.12	$	37.06	$	(4.06)	-9.9%
2,000	11.5%	37.4%	$	41.12	$	38.90	$	(2.22)	-5.4%
3,000	6.3%	43.7%	$	41.12	$	40.74	$	(0.38)	-0.9%
4,000	13.9%	57.7%	$	41.12	$	42.58	$	1.46	3.6%
5,000	9.8%	67.5%	$	44.32	$	45.66	$	1.34	3.0%
6,000	7.4%	74.9%	$	47.52	$	48.74	$	1.22	2.6%
7,000	5.5%	80.4%	$	50.72	$	51.82	$	1.10	2.2%
8,000	4.1%	84.5%	$	53.92	$	54.90	$	0.98	1.8%
9,000	3.1%	87.6%	$	57.12	$	59.36	$	2.24	3.9%
10,000	2.3%	89.9%	$	60.32	$	63.82	$	3.50	5.8%
11,000	1.7%	91.6%	$	63.52	$	68.28	$	4.76	7.5%
12,000	1.5%	93.2%	$	66.72	$	72.74	$	6.02	9.0%
13,000	1.2%	94.4%	$	69.92	$	78.28	$	8.36	12.0%
14,000	0.9%	95.3%	$	73.12	$	83.82	$	10.70	14.6%
15,000	0.8%	96.1%	$	74.72	$	89.36	$	14.64	19.6%
16,000	0.5%	96.6%	$	76.32	$	94.90	$	18.58	24.3%
17,000	0.4%	97.0%	$	77.92	$	100.44	$	22.52	28.9%
18,000	0.3%	97.3%	$	79.52	$	105.98	$	26.46	33.3%
19,000	0.3%	97.6%	$	81.12	$	111.52	$	30.40	37.5%
20,000	0.3%	97.9%	$	82.72	$	117.06	$	34.34	41.5%

▸Represents 80% of customer base

Non-Residential Impacts

Non-Residential Monthly Water & Sewer Bill Calculations										
(Gallons)	% of Bills	Agg. %	Current (FY 12)		Proposed (FY 12)		$ Chg		% Chg
-	23.2%	23.2%	$	47.68	$	56.34	$	8.66	18.2%
1,000	8.9%	32.1%	$	47.68	$	59.74	$	12.06	25.3%
2,000	12.1%	44.2%	$	47.68	$	63.14	$	15.46	32.4%
3,000	3.5%	47.7%	$	47.68	$	66.54	$	18.86	39.6%
4,000	4.9%	52.6%	$	47.68	$	69.94	$	22.26	46.7%
5,000	4.1%	56.6%	$	50.88	$	73.34	$	22.46	44.1%
6,000	4.1%	60.7%	$	54.08	$	76.74	$	22.66	41.9%
7,000	2.3%	63.0%	$	57.28	$	80.14	$	22.86	39.9%
8,000	2.5%	65.5%	$	60.48	$	83.54	$	23.06	38.1%
9,000	2.0%	67.5%	$	63.68	$	86.94	$	23.26	36.5%
10,000	1.7%	69.2%	$	66.88	$	90.34	$	23.46	35.1%
20,000	0.5%	81.4%	$	98.88	$	124.34	$	25.46	25.7%
30,000	0.2%	84.4%	$	130.88	$	158.34	$	27.46	21.0%
40,000	0.2%	86.0%	$	162.88	$	192.34	$	29.46	18.1%
50,000	0.1%	87.4%	$	194.88	$	226.34	$	31.46	16.1%
100,000	0.1%	89.6%	$	354.88	$	396.34	$	41.46	11.7%
150,000	0.0%	90.0%	$	514.88	$	566.34	$	51.46	10.0%
200,000	0.0%	90.1%	$	674.88	$	736.34	$	61.46	9.1%
300,000	0.0%	90.5%	$	994.88	$	1,076.34	$	81.46	8.2%
400,000	0.0%	90.7%	$	1,314.88	$	1,416.34	$	101.46	7.7%
500,000	0.0%	90.7%	$	1,634.88	$	1,756.34	$	121.46	7.4%

▸Represents 19% of customer base

Agenda Item

11

CITY COMMISSION AGENDA ITEM

SUBJECT: Ordinance amending Sewer Rates eff. 10/1/12 – 2nd Reading

DEPARTMENT: Admin/Clerk

ATTACHMENTS: _X_ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY: This is the first reading of an ordinance amending sewer rates inside and outside the City Limits effective 10/1/12, per the 2012/13 fiscal year budget. In addition to the sewer rates, which are being amended as per Burton & Associates' Utility Rate Assessment and proposed water rate schedules, this ordinance also removes references to both the Sewer Plant Expansion Funds, and provides for annual review and rate increases as amended during first reading on 9/13/12.

RECOMMENDED ACTION: Pass the ordinance on 2nd Reading/Adopt.
Passed on first reading 9/13/12.

DEPARTMENT HEAD	Submitted: M Reynolds/B Dreggan	Date: 9-14-12
	Requested Agenda Regular	Date: 9-14-12
FINANCE DEPARTMENT	Budgeted ✓ Yes ___No ___N/A MR	Date: 9/17/12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For: M	Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

Document17

This instrument prepared by:
Betsy J. Driggers
201 N. 2nd Street
Palatka FL 3217

ORDINANCE NO. 12 -

entitled

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA BE AMENDED BY REMOVING SECTION 86-156, SEWER PLANT EXPANSION FUND, AND SECTIONS 86-344(b) AND 86-345(b), PLANT REPLACEMENT CHARGE; BY AMENDING SECTION 86-342 (3), WATER POLLUTION CONTROL CHARGE, BY REVISING APPENDIX "A" TO SECTION 86-344 AND APPENDIX "A" TO SECTION 86-345 THEREOF PROVIDING NEW SEWER CHARGES EFFECTIVE OCTOBER 1, 2012, BOTH INSIDE AND OUTSIDE THE CITY LIMITS RESPECTIVELY; BY AMENDING SECTION 86-348 TO PROVIDE FOR ANNUAL RATE ADJUSTMENTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1. That Chapter 86, Division 3, of the Code of Ordinances of the City of Palatka, Florida, is hereby amended as follows:

a. By removing Section 86-156, Sewer Plant Expansion Fund;

b. By amending Section 86-342, New Connections, Subparagraph (3) to read as follows:

(3) ***Water Pollution Control Charge.*** The water pollution control charge shall be as set out in Appendix A to Sec. 86-342 of this Code, as amended from time to time. ~~The income from the water pollution control charge shall be placed into a special sewer plant expansion fund as set out in section 86-156.~~

c. By removing Section 86-344(b), plant replacement charge, rates inside city limits;

d. By removing Section 86-345(b), plant replacement charge, rates outside city limits;

e. By revising Appendix "A" to Section 86-344 to read as follows:

Sec. 86-344. ***Sewer Rates Inside City Limits.***

(a) *Schedule*:

Base Facility Charge	Charge Amount
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$20.60
Master-Metered Residential Accounts Per Dwelling Unit	$18.54
Non-Residential Accounts Per Meter Regardless of Meter Size	$32.95

Usage Charges (in 1,000 gallons)			
	Tier 1	**Tier 2**	**Tier 3**
Individually & Master-Metered Residential Accounts Per Dwelling Unit Rate per 1,000 Gallons	0 - 4,000 $1.01	4,001 - 12,000 $1.69	12,000+ N/A
Non-Residential Accounts Per Meter Rate per 1,000 Gallons	All Use $1.69		

(b) *Individually & master-metered residential bill*: Usage of more than 12,000 gallons per month per dwelling unit shall not be billed.

f. By revising Appendix "A" to Section 86-345 to read as follows:

Sec. 86-345. ***Sewer Rates Outside City Limits.***

(a) *Schedule*:

Base Facility Charge	Charge Amount
Individually Metered Residential Accounts Per Meter Regardless of Meter Size	$25.75
Master-Metered Residential Accounts Per Dwelling Unit	$23.17
Non-Residential Accounts Per Meter Regardless of Meter Size	$41.18

Usage Charges (in 1,000 gallons)			
	Tier 1	**Tier 2**	**Tier 3**
Individually & Master-Metered Residential Accounts Per Dwelling Unit Rate per 1,000 Gallons	0 - 4,000 $1.26	4,001 - 12,000 $2.11	12,000+ N/A

Non-Residential Accounts Per Meter Rate per 1,000 Gallons	 All Use $2.11		

(b) *Outside individually & master-metered residential bill*: Usage of more than 12,000 gallons per month per dwelling unit shall not be billed.

g. By amending Section 86-348, Sewer rate adjustment policy and scheduled increases, to read as follows:

Sec. 86-348. ***Sewer rate adjustment policy***

(a) It shall be the policy of the city that the sewer rate schedules set forth in sections 86-344 and 86-345 shall be further adjusted in each fiscal year to keep pace with inflation. Commencing on October 1, 2013 and effective on October 1 of each year thereafter, the sewer rate schedule shall be increased as necessary to meet the requirements of any covenants of bonds or financing instruments utilized to provide funding for this system, and/or as is necessary to maintain the economic solvency of the sewer system enterprise fund

Section 2. That all ordinances or parts of ordinances in conflict therewith are hereby repealed to the extent of such conflict.

Section 3. That if any section or portion of a section or subsection of this ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or portion of a section, subsection, or part of this ordinance.

Section 4. This Ordinance shall become effective as of October 1, 2012.

Section 5. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this **27th day of September, 2012.**

CITY OF PALATKA

By:_____

Its MAYOR

ATTEST:

_____

CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

_____

CITY ATTORNEY

New Sewer Rates

Monthly Charges

Base Facility Charge		Charge Amount
Individually Metered Residential Accounts		
Per Meter Regardless of Meter Size	$	20.60
Master-Metered Residential Accounts		
Per Dwelling Unit	$	18.54
Non-Residential Accounts		
Per Meter Regardless of Meter Size	$	32.95

Usage Charges (in 1,000 gallons)

	Tier 1	Tier 2	Tier 3
Individually & Master-Metered Residential Accounts			
Per Dwelling Unit	0 - 4,000	4,001 - 12,000	12,000+
Rate per 1,000 Gallons	$1.01	$1.69	N/A
Non-Residential Accounts			
Per Meter	All Use		
Rate per 1,000 Gallons	$1.69		

Agenda Item

12

CITY COMMISSION AGENDA ITEM

SUBJECT: 2ND READING / ADOPTION OF ZONING CODE AMENDMENT: MANUFACTURING IN AIRPORT ZONING DISTRICTS

DEPARTMENT: BUILDING AND ZONING

ATTACHMENTS: _X_ Ordinance ___ Resolution ___ Motion
_X_ Support Documents ___ Other

SUMMARY:
Second reading/adoption of ordinance amending zoning code section 94-159 to allow for aviation-related manufacturing in AP-2 (airport related zoning district) as permitted principal use, to allow non-aviation-related manufacturing as a conditional use in this zoning district when approved by airport advisory committee and airport manager, and to adopt standards that minimize glare and exterior light on new development in the AP-1 and AP-2 districts to enhance airport safety.

Planning Board recommended approval of staff's recommendations with the added recommendation that non-aviation-related manufacturing be allowed as a conditional use instead of a permitted use. This change would add Planning Board review of such uses, which would add to the required review by the Airport Advisory Committee and Airport Manager.

RECOMMENDED ACTION:
Adopt on 2nd reading

DEPARTMENT HEAD	Submitted: Thad Crowe	Date: 9/13/2012
	Requested Agenda Thad Crowe	Date: 9/13/2012
FINANCE DEPARTMENT	Budgeted ___Yes ___No _✓_N/A	Date: 9-19-12
CITY ATTORNEY	Approved as to Form and Correctness	Date:
CITY MANAGER	Approved Agenda Item For:	Date: 9/14/12

COMMISSION ACTION: ___ Approved as Recommended ___ Disapproved
___ Approved With Modification ___ Tabled To Time Certain
___ Other

DISTRIBUTION: ___APT___CA ___CC ___CM ___FIN ___FD ___P&C ___PD ___PLN ___S&S___W&S ___WTP ___WWTP

This instrument prepared by:
Thad Crowe, AICP
201 North 2nd Street
Palatka, Florida 32177

ORDINANCE NO. 12 -

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING ZONING CODE SECTION 94-159 TO ALLOW FOR AVIATION-RELATED MANUFACTURING IN AP-2 (AIRPORT RELATED ZONING DISTRICT) AS PERMITTED PRINCIPAL USE, ALLOW NON-AVIATION-RELATED MANUFACTURING AS CONDITIONAL USE IN THE AP-2 DISTRICT WHEN APPROVED BY AIRPORT ADVISORY COMMITTEE AND AIRPORT MANAGER, AND ADOPT STANDARDS THAT MINIMIZE GLARE AND EXTERIOR LIGHT ON NEW DEVELOPMENT IN THE AP-2 DISTRICT TO ENHANCE AIRPORT SAFETY; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, application has been made by the Building and Zoning Department for certain amendments to the Zoning Code of the City of Palatka, Florida, and

WHEREAS, all the necessary procedural steps have been accomplished, including a public hearing before the Planning Board of the City of Palatka on August 7, 2012, and two public hearings before the City Commission of the City of Palatka on September 13, 2012, and September 27, 2012; and

WHEREAS, the City Commission of the City of Palatka has determined that said amendment should be adopted.

NOW, THEREFORE, BE IT ENACTED BY THE CITIZENS OF THE CITY OF PALATKA, FLORIDA:

Section 1. Zoning Code Section 94 shall be amended as follows.

Sec. 94-159. - AP-2 airport related zoning district.

(a) - no changes
(b) Permitted principal uses and structures.

Permitted principal uses and structures in the AP-2 district are as follows:

(1) Airport terminal.

(2) Aircraft service and maintenance facilities.

(3) Parking areas for aircraft and motor vehicles.

(4) Accessory uses related to aviation activities, including aviation-related private businesses and social and civic activities of an aviation nature (e.g., CAP Squadron, Pilot's Association).

(5) Airport-related utilities.

(6) Aviation-related light manufacturing, processing (including food processing, but not slaughterhouse), packaging or fabricating in completely enclosed buildings.

(c) through *(d)* - no changes

(e) Conditional uses. (Conditional uses are permissible after public notice and hearing and subject to the provisions of section 94-3. Any conditional use shall be reviewed for compliance with the provisions of the Airport Zoning Law of 1945 (F.S. ch. 333) and applicable FAA safety requirements and recommendations, and shall be reviewed by the city airport advisory committee, and its written recommendations and comments must accompany any application for conditional use.) Conditional uses in the AP-2 district are as follows:

(1) Residential dwelling units, as defined in section 94-2, for airport security, custodians, maintenance personnel, and owners or employees quartered on the owner's premises. Residences shall include conventional construction and mobile homes.

(2) Longterm (one week or more) camping and RV parking for airport-related events.

(3) Bulk storage of flammable liquids, subject to the provisions of city or state codes.

(4) Service establishments catering to commerce and industry, including freight movers, building trades contractors, communication services, hiring and union halls, and similar uses. The establishment's use of, and need for immediate access to, aircraft and flight operations shall be a major consideration for determining its

suitability for location within this district.

(5) Parks, recreation facilities and open space.

(6) Non-aviation-related light manufacturing, processing (including food processing, but not slaughterhouse), packaging or fabricating in completely enclosed buildings.

(f) Development standards. Development standards for the AP-2 district are as follows:

(1) Maximum density: Not applicable.

(2) Minimum lot area: 2,500 square feet.

(3) Minimum lot width: 50 feet.

(4) Maximum lot coverage: Not applicable.

(5) Maximum structure height: Determined by Federal Aviation Administration (FAA) flight safety requirements and as established in the currently approved airport master plan. Exceptions to the height requirements may not be granted.

(6) Minimum yards:

a. Front: Five feet.

b. Side: Five feet.

c. Back: Five feet.

(7) Special provisions: All development within the district must be consistent with the currently approved airport master plan. Any proposed modification within the district requires site plan review.

(8) All construction shall be on continuous perimeter poured concrete footers measuring a minimum of 24 inches wide by eight inches deep. All construction also shall include a continuous masonry enclosure wall from the ground to the bottom exterior of the floor system.

(8) Exterior lighting shall be shielded and downcast to minimize glare and shall not blink, flash, fluctuate, be intermittent, or change color or intensity.

(9) Buildings shall be designed, constructed, and operated to prevent hazardous reflection of lighting and glare, including but not limited to such techniques as prohibiting reflective glass and other reflective building materials; and using overhangs, eaves, or shutters to shield windows.

(g) no changes

Section 2. To the extent of any conflict between the terms of this ordinance and the terms of any ordinance previously passed or adopted, the terms of this ordinance shall supersede and prevail.

Section 3. A copy of this Ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka, Florida.

Section 4. This Ordinance shall become effective immediately upon its final passage by the City Commission.

PASSED AND ADOPTED by the City Commission of the City of Palatka on this 27th day of September, 2012.

CITY OF PALATKA

BY:_____
Its MAYOR

ATTEST:

_____
City Clerk

Case 12-39
Request to Amend Zoning Code Text
Allow Aviation-Related and Other Manufacturing in the AP-2 Zoning District
Applicant: Building and Zoning Dept.

STAFF REPORT

DATE: July 31, 2012

TO: Planning Board Members

FROM: Thad Crowe, AICP
Planning Director

APPLICATION REQUEST

To consider administrative request to amend Zoning Code Sec. 94-159 to allow for aviation-related and other manufacturing in AP-2 (airport related zoning district) as permitted principal use, and non-aviation-related manufacturing as permitted additional use when approved by airport advisory committee and airport manager. Public notice included legal advertisement.

APPLICATION BACKGROUND

Staff was contacted by the Aviation Director who noted that there were some potential aviation-related industries interested in locating within the airport complex. The current AP-2 zoning district does not allow such uses. Allowable and other uses are shown below.

Sec. 94-159 – AP-2 airport related zoning district

(a) Intent.

(1) The AP-2 district is established to control use of lands within the airport property boundaries which may not be directly involved in routine aircraft ground or flight operations. Exempted from this district and zoned separately are those areas external to the boundary fencing and designated as the airport industrial park.

(2) This district is intended to promote the growth of not only aircraft-related businesses but also light industrial operations and transient public service operations that are compatible with the operation and safety requirements of the airport's prime mission of aircraft flight operations.

(b) Permitted principal uses and structures. Permitted principal uses and structures in the AP-2 district are as follows:

(1) Airport terminal.

(2) Aircraft service and maintenance facilities.

(3) Parking areas for aircraft and motor vehicles.

(4) Accessory uses related to aviation activities, including aviation-related private businesses and social and civic activities of an aviation nature (e.g., CAP Squadron, Pilot's Association).

(5) Airport-related utilities.

(c) Permitted additional uses and structures. (These uses and structures are permissible after review and favorable recommendation by the airport advisory committee and with the written permission of the airport manager. All such uses must be consistent with the currently approved airport master plan and must comply with the maximum occupancy limitation under subsection (d) of this section.) Permitted additional uses and structures in the AP-2 district are as follows:

(1) Short-term (maximum of six calendar days) promotional and civic events, and camping and RV parking related to these events.
(2) Retail and repair establishments for sale and repair of new and used aircraft and aircraft parts and accessories (but not aircraft wrecking or salvage yards).
(3) Aircraft piloting, vocational, technical, trade or industrial schools and similar uses.
(4) Miscellaneous uses such as express offices, telephone exchanges, commercial parking lots and parking garages, motorbus, truck or other transportation terminals, and related uses.
(5) Public accommodations, including service stations, automobile rental agencies, restaurants, motels and similar operations that will benefit both the flying and automotive traveling public.
(6) Wholesaling, warehousing, storage or distribution establishments and similar uses.
(7) Government facilities.

(d) Prohibited uses and structures. The following uses and structures are prohibited in the AP-2 district:
(1) Any use that is not totally compatible with aircraft and/or flight operations by intruding physically either horizontally or vertically into the required aircraft clear zones, or through the emission of smoke or other substances that may interfere with visibility or be hazardous to aircraft equipment or structures, or through electromagnetic radiation that may interfere with aircraft navigational instruments, or through light emission that may interfere with air crew night vision or the ready identification of the airport's navigational lights, or through attracting or sustaining birds which may be an air navigation hazard.
(2) Residences except as specifically allowed in this district.
(3) Theaters, churches or other concentrated indoor gathering places of greater than 50-person capacity in a single building, including any of the permitted uses delineated in subsection (c) of this section, due to the inherent hazards that exist within the flight operations zone.

(e) Conditional uses. (Conditional uses are permissible after public notice and hearing and subject to the provisions of section 94-3. Any conditional use shall be reviewed for compliance with the provisions of the Airport Zoning Law of 1945 (F.S. ch. 333) and applicable FAA safety requirements and recommendations, and shall be reviewed by the city airport advisory committee, and its written recommendations and comments must accompany any application for conditional use.) Conditional uses in the AP-2 district are as follows:
(1) Residential dwelling units, as defined in section 94-2, for airport security, custodians, maintenance personnel, and owners or employees quartered on the owner's premises. Residences shall include conventional construction and mobile homes.
(2) Longterm (one week or more) camping and RV parking for airport-related events.
(3) Bulk storage of flammable liquids, subject to the provisions of city or state codes.
(4) Service establishments catering to commerce and industry, including freight movers, building trades contractors, communication services, hiring and union halls, and similar uses. The establishment's use of, and need for immediate access to, aircraft and flight operations shall be a major consideration for determining its suitability for location within this district.
(5) Parks, recreation facilities and open space.

PROJECT ANALYSIS

Per Section 94-38(f)(2) of the Zoning Code, the Planning Board must study and consider proposed zoning text amendments in relation to the following criteria (if applicable), shown in underlined text (staff response follows each criterion).

The planning board shall consider and study:

a. The need and justification for the change.

Staff comments: the following justifications are applicable.

- Manufacturing is a use that is compatible with the intensive operations of an airport.
- The amendment would provide for more opportunities for business development and jobs in the airport complex.

b. The relationship of the proposed amendment to the purposes and objectives of the city's comprehensive planning program and to the comprehensive plan, with appropriate consideration as to whether the proposed change will further the purposes of this chapter and other city ordinances, regulations and actions designed to implement the comprehensive plan.

The following Comprehensive Plan (Future Land Use Element) policies (shown in *italics*) are applicable to this amendment.

Policy A.1.1.6 *9J-5.006(3)(c)2*

The City shall maintain standards and procedures in accordance with Chapter 333 F.S., "airport zoning" to ensure that incompatible land uses will be restricted from placement in accident and noise zones surrounding the airport.

Policy A.1.1.6a *9J-5.006(3)(c)2*

The City shall not permit the placement of tall structures such as high-rise buildings or radio/TV towers within areas that are take-off or landing zones or are otherwise defined as areas of special safety concern. In accordance with s. 333.025, F.S. the City shall require FDOT review and approval and, when applicable, the FCC and / or FAA prior to the issuance of any City permit.

Policy A.1.1.6b *9J-5.006(3)(c)2*

The City shall coordinate with the county regarding land use issues that affect operations at Kay Larkin Airport.

Policy A.1.1.6c

The City shall not allow amendments that change the Future Land Use Map designation to Residential Medium and Residential High within the Residential Restricted Zone, as indicated by Map A-7 in the Future Land Use Map series. This shall not include the designation of lands with City land use categories comparable to existing County land use categories when such properties are annexed into the City. (Ord. # 12-20)

Policy A.1.1.6d

The City shall not allow new public or private primary or secondary educational facilities within the Educational Restricted Zone, as indicated by Map A-8 in the Future Land Use Map series, except for

improvements and additions to existing facilities approved in a state college campus master plan as amended on an ongoing basis in the future, or aviation-related educational facilities. (Ord. # 12-20)

Policy A.1.1.6e

The City shall maintain and regularly update the Kay Larkin Airport Master Plan (AMP) in accordance with s. 333.06, F.S.

Staff Comments: This amendment is in keeping with the goals, objectives, and policies of the Comprehensive Plan. In regard to the policies listed above, manufacturing uses are compatible to and complimentary with the airport's functions. Such uses will not affect airport operations with the safeguards in place listed in the Prohibited Uses section of the AP-2 zoning district. These and other applicable standards such as height limits will pertain to any development in the AP-2 zoning district including manufacturing uses. On this subject, however, Staff has noted that the AP-2 standards do not include controls on glare and lighting, both of which could affect airport operations. Therefore Staff also proposes that manufacturing and other uses in this district be held to standards that require shielding of exterior lighting and building design that minimizes the hazardous reflection of light.

STAFF RECOMMENDATION

Staff recommends the following revisions to the AP-2 zoning district, with new language shown in underlined text.

Sec. 94-159 – AP-2 airport related zoning district

(a) no changes

(b) Permitted principal uses and structures. Permitted principal uses and structures in the AP-2 district are as follows:

(1) Airport terminal.

(2) Aircraft service and maintenance facilities.

(3) Parking areas for aircraft and motor vehicles.

(4) Accessory uses related to aviation activities, including aviation-related private businesses and social and civic activities of an aviation nature (e.g., CAP Squadron, Pilot's Association).

(5) Airport-related utilities.

(6) Aviation-related light manufacturing, processing (including food processing, but not slaughterhouse), packaging or fabricating in completely enclosed buildings.

(c) Permitted additional uses and structures. (These uses and structures are permissible after review and favorable recommendation by the airport advisory committee and with the written permission of the airport manager. All such uses must be consistent with the currently approved airport master plan and must comply with the maximum occupancy limitation under subsection (d) of this section.) Permitted additional uses and structures in the AP-2 district are as follows:

(1) Short term (maximum of six calendar days) promotional and civic events, and camping and RV parking related to these events.

(2) Retail and repair establishments for sale and repair of new and used aircraft and aircraft parts and accessories (but not aircraft wrecking or salvage yards).

(3) Aircraft piloting, vocational, technical, trade or industrial schools and similar uses.

(4) Miscellaneous uses such as express offices, telephone exchanges, commercial parking lots and parking garages, motorbus, truck or other transportation terminals, and related uses.
(5) Public accommodations, including service stations, automobile rental agencies, restaurants, motels and similar operations that will benefit both the flying and automotive traveling public.
(6) Wholesaling, warehousing, storage or distribution establishments and similar uses.
(7) Government facilities.
(8) Non-aviation-related light manufacturing, processing (including food processing, but not slaughterhouse), packaging or fabricating in completely enclosed buildings.

(d) no changes

(f) Development standards. Development standards for the M-1 district are as follows:
(1) Maximum density: Not applicable.
(2) Minimum lot area: None.
(3) Minimum lot width: 100 feet.
(4) Maximum lot coverage: 75 percent.
(5) Maximum structure height: 50 feet.
(6) Minimum yards:
a. Front: 25 feet.
b. Side: 15 feet.
c. Rear: 20 feet.
(7) All construction shall be on continuous perimeter poured concrete footers measuring a minimum of 24 inches wide by eight inches deep. All construction also shall include a continuous masonry enclosure wall from the ground to the bottom exterior of the floor system.
(8) Exterior lighting shall be shielded and downcast to minimize glare and shall not blink, flash, fluctuate, be intermittent, or change color or intensity.
(9) Buildings shall be designed, constructed, and operated to prevent hazardous reflection of lighting and glare, including but not limited to such techniques as prohibiting reflective glass and other reflective building materials; and using overhangs, eaves, or shutters to shield windows.