

**VERNON MYERS**  
MAYOR - COMMISSIONER

**MARY LAWSON BROWN**  
VICE MAYOR - COMMISSIONER

**ALLEGRA KITCHENS**  
COMMISSIONER

**PHIL LEARY**  
COMMISSIONER

**JAMES NORWOOD, JR.**  
COMMISSIONER



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**MICHAEL J. CZYMBOR**  
CITY MANAGER

**BETSY JORDAN DRIGGERS**  
CITY CLERK

**MATTHEW D. REYNOLDS**  
FINANCE DIRECTOR

**GARY S. GETCHELL**  
CHIEF OF POLICE

**MICHAEL LAMBERT**  
CHIEF FIRE DEPT.

**DONALD E. HOLMES**  
CITY ATTORNEY

*Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.*

**MINUTES**  
**CITY OF PALATKA**  
**COMMUNITY REDEVELOPMENT AGENCY**  
April 11, 2013; 5:00 p.m.

Proceedings of a regular meeting of the City of Palatka, Florida Community Redevelopment Agency held on the 11<sup>th</sup> day of April, 2013.

**PRESENT:**

Vernon Myers	Mayor
Mary Lawson Brown	Commissioner
Allegra Kitchens	Commissioner
Phil Leary	Commissioner
James Norwood, Jr.	Commissioner
Alex Sharp	President, Downtown Palatka, Inc.
Karl N. Flagg	Commissioner, Putnam Co. BOCC

Also Present: City Manager Michael J. Czymbor; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matthew Reynolds; Fire Chief Mike Lambert; Main Street Manager Charles Rudd, Projects Manager Jonathan Griffith

**CALL TO ORDER** – Mayor Myers called the meeting to order at 5:00 p.m.

**INVOCATION** - The Reverend Karl N. Flagg,

**PLEDGE OF ALLEGIANCE** – Mayor Vernon Myers

**INTRODUCTION OF NEW MEMBER** – Putnam County Commissioner Karl N. Flagg was introduced as the newest member of the CRA.

- 1. APPROVAL OF MINUTES** – 2/14/13 Regular Meeting – Commissioner Norwood moved to adopt the minutes as read. Commissioner Kitchens seconded the motion, which passed unopposed.
- 2. PUBLIC COMMENTS** – There were none.
- 3. ARTS IN PUBLIC PLACES GRANT – Recommendation on Ranking of Respondents** – Jonathan Griffith, Grants/Projects Manager, said the City was one of three communities that received a grant from the National Endowment of the Arts for Art in Public. He gave a short presentation on the respondents and noted members of the evaluation team were present. He said part of this grant is for the commissioning or acquisition of a piece of art for the Riverfront

Park. They advertised for and received twelve proposals and evaluated the proposals based upon the ranking criteria listed in the RFP.

Charles Rudd narrated details on the following proposals:

1. Winds of Change, submitted by Rob Mullica
2. Everlasting, submitted by Cecilia Lueza
3. Perfect Flower
4. Cloud Cycle, submitted by James Lasley (this is currently on display at the Larimer Arts Center)
5. River Reflections Mosaic, submitted by Susan Stelmann
6. Two pieces entitled "Chinese" & "Suwanee" submitted by William Schaaf
7. Mending Waters, submitted by Michael Bell
8. Fish, submitted by C. R. Gray
9. Bear, Bass & Dragonfly, submitted by Kerby Glenn
10. River Currents Sculpture, submitted by Leslie Tharp
11. Historic "Palatka" Arch – submitted by Jenn Garrett
12. Anhinga or Commissioned Piece, submitted by Doug Hayes

Mr. Griffith said they reached out to Main Street, Downtown Palatka, The Conlee-Snyder Mural Committee and the North & South Historic Districts seeking input on the submissions. They received 38 responses to this inquiry. Members of the selection committee are Wanda Brown, Wendy Beeson, Luke Taft, Alain Hentschel and Kay Deuben, representing various organizations. The respondents were ranked as follows: 1. Doug Hayes -- Anhinga or Commissioned Bass Sculpture

2. Jenn Garrett – River Reflections Arches
3. Leslie Tharp – River Currents

Mr. Griffith said they propose that the City Manager and staff be authorized to negotiate a contract for a piece of art that is unique to Palatka: a large-mouth bass. If those negotiations fall through, they would move on to the next-ranked artist, and so on.

Christy Sanford, 312 Dodge Street, said they asked respondents to respond to this with the "theme" of the River. The title of this project is called the Aquifer Project. They haven't had sculpture in over 80 years.

Mr. Griffith said they want the Commission to consider something unique to Palatka.

Commissioner Kitchens asked why they didn't reach out to stakeholders outside of the Downtown area. Mr. Griffith said they did their best to reach out to organizations that are associated with the CRA and Downtown area. Some of these organizations have citizens that live all over the City and some outside of the City, and they believe this is a good representation of the citizenry of Palatka and Putnam County.

Ms. Sanford said they've held four workshops regarding Arts in Public Places on various topics. These were widely advertised in the newspaper and had good public participation.

Commissioner Brown asked if the artist will do a rendering; Mr. Griffith said the artist will, and will submit an engineered document before this comes back for approval. Commissioner Brown said she hopes they will have ample time to consider the final piece.

Commissioner Flagg asked how they will begin negotiations when the resolution doesn't state what the theme is or that they want a large-mouth bass in the design. Mayor Myers said the resolution sets forth the ranking and authorizes the City Manager to begin negotiations with the top ranked artist. Mr. Griffith said the guidelines were included in the RFP document. Commissioner Flagg asked who will decide what is going to be "unique" to Palatka. Mayor Myers said the design will come back to the Commission. Commissioner Flagg said the theme is not included in the Resolution. Mr. Griffith said they still need to confirm the budget and other items. Mr. Czymbor said the selection committee has made a recommendation based upon the RFP and input from constituents. This accepts the ranking and authorizes negotiations to begin. The artist will be given broad parameters and will return with something based upon those. The Commission will make the final determination on the piece they want, based upon the price, timing, details and design. Commissioner Flagg said if they are getting ready to negotiate with any of the individuals, they are not only negotiating the price, but also a theme. Mr. Griffith said the theme is contained in the RFP. Mr. Holmes said the resolution doesn't specify which theme they are moving forward with; there is Anhenga and the Bass. The resolution approves moving forward with negotiations. Mr. Griffith said this artist was selected based upon the quality of his work and the wildlife theme. The broad theme is the River. Mr. Griffith said this is a suggestion just for Mr. Hayes; his medium is steel and animal or wildlife, and they want to suggest a bass for Mr. Hayes. If they go with the 2<sup>nd</sup> proposer, they would go with the historic arches that she proposed, which is already unique to Palatka.

Commissioner Kitchens said the resolution states one set of figures but the resolution amending the budget states another figure; she asked what the budget is. Mr. Griffith said they have a little under \$25,000 budgeted for the Arts in Public Places. Commissioner Kitchens noted the resolution states \$20,000 plus \$10,000 and asked if that ties them to budgeting that amount of money.

Matt Reynolds, Finance Director, said he only put in the \$20,000 that is coming from the City; with the next amendment he will include the \$25,000 coming from the NEA grant. There being no further discussion, Commissioner Norwood moved to recommend acceptance of the Selection Committee's ranking recommendation and adoption of the proposed Resolution. Commissioner Brown seconded the motion, which passed unopposed.

Mr. Griffith said the next step is to set up a meeting with the Artist. He hopes to have permitted plans and be ready to begin in six months. He proposes a workshop once they have a representation from Mr. Hayes on the sculpture, and discuss potential locations. Mayor Myers thanked all involved in the process and thanked Ms. Sanford for her involvement.

4. **CRA BUDGET AMENDMENTS FY 2012-13** – Matt Reynolds, Finance Director, said there were only a few amendments; one was the \$25,000 in NEA Grant Revenues. The only others were to add two revenue items; one for a North Historic HIP refund & reimbursement and S. Historic HIT refund & reimbursement. This is for funds received from homes sold within 1, 2 or three years of receiving grant funds; if the home was sold within a certain time, they had to repay a certain amount of the funds. This is based upon a percentage of 75% for one year, 50% for two years and 25% for three years. The longer they keep the home, the less they have to repay. The amounts of the original grants also differ. The refund amounts differ for these reasons.

Mr. Czymbor said it's been a few years since they've looked at the provisions of these grants; they will want to look at modifying and adapting these grant agreements to resolve inequities and issues. Commissioner Norwood said they need to look at a clear objective on what they are trying to accomplish through providing these grants. They need a clear path to how they

arrive at the decisions they make regarding award based upon the mission they are trying to accomplish.

Commissioner Kitchens moved to approve the budget amendments and recommend the adoption of the budget amendments to the Commission. Mr. Sharp seconded the motion, which passed unopposed.

4. **OTHER BUSINESS/REPORTS** – There were none.
5. **ADJOURN** – There being no further business to discussion, the meeting was adjourned at 5:35 p.m. upon a motion by Commissioner Kitchens.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMUNITY REDEVELOPMENT AGENCY WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105