

KARL N. FLAGG  
MAYOR - COMMISSIONER

MARY LAWSON BROWN  
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS  
COMMISSIONER

VERNON MYERS  
COMMISSIONER

JAMES NORWOOD, JR.  
COMMISSIONER



*Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.*

ELWIN C. "WOODY" BOYNTON, JR.  
CITY MANAGER

BETSY JORDAN DRIGGERS  
CITY CLERK

RUBY M. WILLIAMS  
FINANCE DIRECTOR

GARY S. GETCHELL  
CHIEF OF POLICE

MICHAEL LAMBERT  
CHIEF FIRE DEPT.

DONALD E. HOLMES  
CITY ATTORNEY

## MINUTES CITY OF PALATKA May 14, 2009

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 14<sup>th</sup> day of May, 2009.

PRESENT: Mayor Karl N. Flagg  
Commissioner Mary Lawson Brown  
Commissioner Allegra Kitchens  
Commissioner Vernon Myers, Jr.  
Commissioner James Norwood, Jr.

Also Present: City Manager Elwin C. Boynton, Jr.; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Police Chief Gary Getchell; Fire Chief Mike Lambert; Planning Director Jim Lee; Assistant Planning Director Debbie Banks; Parks & Cemeteries Superintendent Jeff Norton

**CALL TO ORDER** – Mayor Flagg called the meeting to order at 6:00 p.m.

**INVOCATION** – The Reverend Brian Oswald, Sr. Pastor, Victory Christian Fellowship

**PLEDGE OF ALLEGIANCE** – Pastor Zion D'jatar

**APPROVAL OF MINUTES** – 4/23/09 – Commissioner Myers moved to adopt the minutes as read. Commissioner Kitchens seconded the motion, which passed unopposed.

### 1. PUBLIC RECOGNITION

**PROCLAMATION** – National Hospital Week – May 10 – 16, 2009 - Daniel McLean, newly appointed CEO and Administrator of Putnam Community Medical Center, was present to receive the proclamation, which was read and presented by Mayor Flagg. Mr. McLean said he is here to represent all those who work so hard to make PCMC an asset to the community, and he will share this proclamation with his Board of Directors and medical staff. Commissioner Brown said as he is new to the area, she will provide him a tour of Palatka if he desires.

**PROCLAMATION** – National Nurses Week – May 6 – 12, 2009 - Daniel McLean, newly appointed CEO and Administrator of Putnam Community Medical Center, was present to receive the proclamation, which was read and presented by Mayor Flagg

**PUBLIC SERVICE AWARD** – Linda and Larry Starling, Wolfson's Children's Hospital Annual Charity Bass Tournament – Mayor Flagg presented Larry and Linda Starling with a plaque in recognition of their organization of the annual Wolfson's Children's Hospital Charity Bass Tournament for the past 20 years. Jeff Norton, Parks Director, said it has been a pleasure working with them throughout the years. Mr. Starling said the City has welcomed them every year with open arms. Palatkans have really supported this tournament and helped them raise a lot of money for a good cause.

**RECOGNITION - PAL 14 & UNDER GIRL'S BASKETBALL TEAM** – 2009 State PAL Champions – Police Chief Gary Getchell said the Police Athletic League girl's basketball team was formed four years ago as the City is committed to diverting its youth to things that are constructive. He recognized the PAL girl's 14 & under basketball team for securing the State PAL championship, competing against many out-of-town teams for this title. It took a lot of work and many hours of play to get there. Officer Jason Shaw, one of their coaches, is leaving for the Netherlands to represent the City of Palatka on a Rotary work-study team and could not be present. Commissioner Brown thanked the parents and coaches for the time and work they put into making the girls successful. She congratulated the girls on the team. Commissioner Kitchens concurred and encouraged them to keep up the good work.

2. **PUBLIC COMMENTS** – There were none.

3. **CONSENT AGENDA:**

- a. **Authorize the renewal of FDOT Maintenance Work Order/Contract #AN582** for State Highway System Lighting, Maintenance and Compensation Agreement for July 2009 through June 2010
- b. **Authorize execution and acceptance of DCA CDBG Agreement #09DB-4N-04-64-02-N14** in the amount of \$750,000 to construct Dunham Street Water Main, per grant application
- c. **Authorize execution of Facility Encroachment Agreement with CSX Transportation, Inc.** for Dunham Street Water Main Project per City Manager's Recommendation
- d. **Authorize execution of Change Order #6 to Commercial Industrial Corporation** Contract in the amount of \$3,900.00, for a total contract amount of \$1,930,344.48, for the Reuse Extension System Project, Phase II, per project engineer's recommendation.
- e. **Authorize execution of Passero & Associates Supplemental Agreement 09-21 in the amount of \$145,000.00**, including bidding, for engineering design, topographic surveying, geotechnical investigation and bidding of Taxiway B Drainage Rehabilitation & Transient Aircraft Parking Apron Pavement Rehabilitation Project, contingent upon FAA/FDOT Grant Approval for 95% project funding
- f. **Authorize execution of Dept. of Corrections Work Squad Contract #WS526** for Inmate Work Squad eff. August 24, 2009 through August 23, 2010 - \$56,467.00/yr (Streets – 1<sup>st</sup> paid squad)
- g. **Adopt 2009 Palatka City Commission Calendar** as revised
- h. **Issue June 25, 2009 Workshop Call** for joint City Commission/Code Enforcement Board Workshop

Commissioner Brown moved to adopt the consent agenda as presented. Commissioner Kitchens seconded the motion, which passed unopposed.

4. **CODE ENFORCEMENT BOARD RECOMMENDATIONS:**

**CE Case No. 06-36 - 501 Kirby Street – Recommendation to reduce daily fine/lien from \$10,025 to \$2,506.25**, plus cost of prosecution of \$349.32 if paid within 30 days (\$399.96 if not paid within 30 days of action) – McEwen/Gonzales, owners/petitioners – Commissioner

Kitchens moved to approve the fine reduction as recommended. Commissioner Myers seconded the motion, which passed unopposed.

**CE Case No. 8-83 – 2016 Twigg Street – Recommendation to reduce daily fine/lien from \$6,125.00 to \$1,531.25**, plus cost of prosecution of \$300.32 if paid within 30 days (\$350.96 if not paid within 30 days of action) - M. Oliver, owner – Commissioner Brown moved to approve the fine reduction as recommended. Commissioner Kitchens seconded the motion, which passed unopposed.

5. **ORDINANCE** amending the Historic Preservation Board membership provision to remove restrictions on the alternate member appointment – 1<sup>st</sup> reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY REVISING SECTION 54-76(d), REMOVING RESTRICTIONS FOR THE ALTERNATE MEMBER QUALIFICATIONS FOR APPOINTMENT TO THE HISTORIC PRESERVATION BOARD; AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to pass the ordinance on first reading as read. Commission Kitchens seconded the motion.

Jim Lee, Planning Director, said the purpose of this ordinance is to remove the residence restriction for the alternate member of the Historic Preservation Board, which will make this position's qualifications consistent with other member qualifications. Other positions are tied to residency or professional associations. Mayor Flagg asked if there is a preference for an applicant to live within the City Limits. Mr. Lee said not in the ordinance; some boards have residency requirements within the statute.

Christy Sanford, Dodge Street, asked if the other members must live in the City Limits. Mr. Lee said the Code states whenever possible certain positions must be filled with people possessing either certain professional qualifications, or who own property within the historic district, and one representative of the Historical Society. Two of the positions are property owners in the North or South historic districts. Ms. Sanford said they should give preference to city residents.

Commissioner Norwood said the goal of the Commission is to appoint Palatka citizens to these boards. He asked if there are enough city residents willing to volunteer. Mr. Lee said the Building & Zoning Departments are always trying to appoint appropriate citizens to this and other boards. The present incumbent member will no longer be able to hold this position if this change is not made as she still owns property within the district, but no longer lives there. Commissioner Norwood asked if they have to advertise this position. Mr. Lee said it was brought to their attention that this was an inconsistency; it was his decision to bring this to the Commission's attention. Mayor Flagg said it is implied that at least two members must be city residents. Commissioner Brown said they have a problem getting people to volunteer for these boards; they've had to open up membership to others in order to keep the boards functioning and fill these positions. They would like to have a pool of people who would like to serve on these boards, but that is not always possible. It is always good to find residents to fill these positions. Commissioner Kitchens concurred and said to make the alternate the only person required to hold city residency is discriminatory. This is the right thing to do. Commissioner Myers said it would be preferable to have city boards staffed by city residents, but there are issues with recruitment for specific positions. They need to be consistent. Commissioner Norwood said the Commission must send the right message to staff. They have stated their preference is to appoint city residents. The Clerk noted they have advertised this position and other positions recently and have advertised vacancies on this board many times. There being no further discussion, a roll-call vote was

taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. The ordinance was declared passed on first reading.

6. **PUBLIC HEARING – 2104 Husson Avenue** – Planning Board recommendation to Annex, Amend the Future Land Use Designation from County Urban Service to City Low Density Residential, and Rezone from County R 1-A (single family residential district) to City R 1-A (single family residential district) – Yvonne Van Der Lee, Applicant – Mayor Flagg opened the public hearing on these ordinance. There being no comment or discussion, Mayor Flagg closed the public portion of the hearing.

**ANNEXATION ORDINANCE #09-12** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA, CERTAIN ADJACENT TERRITORY IN SECTION 13, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance on first reading. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-12 was declared passed and adopted.

**LAND USE AMENDMENT ORDINANCE #09-13** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP AND FUTURE LAND USE ELEMENT OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED, WITH RESPECT TO ONE PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE) AS DESCRIBED HEREINAFTER; PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance on first reading as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-13 was declared adopted.

**REZONING ORDINANCE** – 1<sup>st</sup> Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA, BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 13, TOWNSHIP 10 SOUTH, RANGE 26 EAST; REPEALING ANY ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on first reading as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. The Ordinance was declared passed on first reading.

7. **PUBLIC HEARING – 105 Williams Street** – Planning Board recommendation to Annex, Amend the Future Land Use Designation from County Urban Service to City Low Density Residential and Rezone from County R 1-A (single family residential) to City R 1-A (single family residential) – Robert and Janet Walker, Applicant - Mayor Flagg opened the public hearing on these ordinance. There being no comment or discussion, Mayor Flagg closed the public portion of the hearing.

**ANNEXATION ORDINANCE #09-14** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA, CERTAIN ADJACENT

TERRITORY IN SECTION 1, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to adopt the ordinance on first reading. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-14 was declared passed and adopted.

**LAND USE AMENDMENT ORDINANCE #09-15** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP AND FUTURE LAND USE ELEMENT OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED, WITH RESPECT TO ONE PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE) AS DESCRIBED HEREINAFTER; PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance on first reading as read. Commissioner Brown seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-15 was declared adopted.

**REZONING ORDINANCE** – 1<sup>ST</sup> Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA, BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 1, TOWNSHIP 10 SOUTH, RANGE 26 EAST; REPEALING ANY ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE. Commissioner Myers moved to pass the ordinance on first reading as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. The Ordinance was declared passed on first reading.

8. **PUBLIC HEARING – 114 Tanner Terrace** – Planning Board recommendation to Annex, Amend the Future Land Use Designation from County Urban Service to City Low Density Residential and Rezone from County R-1A to City R-1 – Lois Darlene Laibl Crowe, Applicant - Mayor Flagg opened the public hearing on these ordinance. There being no comment or discussion, Mayor Flagg closed the public portion of the hearing.

**ANNEXATION ORDINANCE #09-16** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA, CERTAIN ADJACENT TERRITORY IN SECTION 11, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Kitchens moved to adopt the ordinance on first reading. Commissioner Brown seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-16 was declared passed and adopted.

**LAND USE AMENDMENT ORDINANCE #09-17** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP AND FUTURE LAND USE ELEMENT OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED, WITH RESPECT TO ONE PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE) AS DESCRIBED HEREINAFTER; PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE. Commissioner Kitchens moved

to adopt the ordinance on first reading as read. Commissioner Brown seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-17 was declared adopted.

**REZONING ORDINANCE – 1<sup>st</sup> Reading -** The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA, BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 11, TOWNSHIP 10 SOUTH, RANGE 26 EAST; REPEALING ANY ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE. Commissioner Myers moved to pass the ordinance on first reading as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. The Ordinance was declared passed on first reading.

9. **PUBLIC HEARING – 909 N. State Rd. 19** – Planning Board recommendation to Annex, Amend the Future Land Use Map (Small Scale) from County Commercial to City Commercial and Rezone from County C-2 (Commercial II) to City C-2 (Intensive Commercial for approximately .75 of an acre – Lawrence J. and Susan A. Masters, Applicant

**ANNEXATION ORDINANCE #09-18** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA, CERTAIN ADJACENT TERRITORY IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance on first reading. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-18 was declared passed and adopted.

**LAND USE AMENDMENT ORDINANCE #09-19** – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP AND FUTURE LAND USE ELEMENT OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED, WITH RESPECT TO ONE PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE) AS DESCRIBED HEREINAFTER; PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE. Commissioner Myers moved to adopt the ordinance on first reading as read. Commissioner Norwood seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance 09-19 was declared adopted.

**REZONING ORDINANCE – 1<sup>st</sup> Reading –** The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA, BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST; REPEALING ANY ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE. Commissioner Myers moved to pass the ordinance on first reading as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. The Ordinance was declared passed on first reading.

10. **PUBLIC HEARING – ORDINANCE #09-20 - 3875 Reid Street** – rezone from Industrial (M-1) to Recreation/Open Space (ROS) – Palatka Moose Lodge, applicant - 2<sup>nd</sup> Reading, Adopt – Mayor Flagg opened the public hearing on this ordinance.

Larry Cundiff, 818 W. River Road, representing Palatka Moose Lodge, said they support the adoption of this ordinance. There being no further public comment, Mayor Flagg closed the public portion of the Hearing.

The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA, BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 03, TOWNSHIP 10 SOUTH, RANGE 26 EAST; REPEALING ANY ORDINANCE IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to pass the ordinance on first reading as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood, and Mayor Flagg, yes; Nays, none. Ordinance #09-20 was declared passed and adopted.

Planning Director Jim Lee said he sent this future land use amendment to the DCA and yesterday he received a letter indicating they will not review the small-scale ordinance or publish a notice of intent, which is good news. Mayor Flagg commended the Planner, Assistant Planner and Planning Board, applicants, clerks, attorneys and this commission for being receptive to these ordinances. These issues moved through the process more expeditiously than others due to the preparation and thorough work of Staff, which made the process smooth.

11. **ADMINISTRATIVE REPORTS**

**Hurricane Tabletop Exercise** – Police Chief Getchell reminded everyone June 1 is the start of hurricane season. A checklist can be obtained from the Putnam County EOC and local television websites. Hurricanes usually start in the gulf and they only have a few days' notice to prepare. As hurricane season wraps up in the fall, they begin preparing for the next one. They have revised the City's Comprehensive Emergency Plan due to experiences with last year's storm. On June 1 there will be a statewide hurricane tabletop exercise that city officials and department heads will be participating in. They will set up command at the City command center. In the next few weeks they will begin receiving messages as though a storm was brewing off the coast of Africa or somewhere else. They will be sure to include a disclaimer noting these notices are a test. City officials that are regularly assigned to the EOC during the storms will report there; all others will report to the City command center. New software is available and ready for use, which will help with filing for reimbursement from FEMA. This will run from 8:00 am – noon on June 1. Mayor Flagg said it is impressive when it is an exercise, but more impressive when real. He commended Chief Getchell and Mr. Boynton for their leadership and those department heads that follow the plan.

**PAL Under 14 Girls' Basketball Team recognition** – PAL State Champions – At this time the entire team was present for recognition (see Public Recognition). Mayor Flagg, Commissioners Brown and Kitchens made appropriate remarks.

**Main Street Manager Update** – City Manager Boynton said the final day to receive applications for this position is tomorrow; there are over 30 applicants at this time. They will be short-listed and a panel will be put in place to make a selection from there. They hope to have a new Main Street manager in place by the end of June.

**Airport Ribbon Cutting** – Mr. Boynton said this is tentatively scheduled for the 2<sup>nd</sup> or 3<sup>rd</sup> week of July. This is to be coordinated with FAA and FDOT representatives. If anyone has a scheduling conflict, please let him know. Commissioner Brown asked that Congresswoman Brown be invited to this event as she formerly represented this area and achieved funding for many things. Mr. Boynton said the facility is 95% complete and should be completed by mid-June.

**TRIM Calendar/2009/10 Budget Timeline** – Mr. Boynton said they will be meeting the first week of July to begin this process. This will be a tough budget year due to lowered telecommunications receipts, and revenues are already ½ million less than last year. He has asked all departments to hold or reduce their lines and to prioritize maintaining every present position. This will be a tight budget year, but they should be able to make it fit.

**NIMS Training/ISO300/ISO400** – Mr. Boynton said two weeks ago department heads and staff members met at the EOC to take a weeklong course in disaster events to prepare staff for hurricanes and other disasters. This also provided an opportunity for much camaraderie and interaction between departments. This opportunity would not have been available had they not had this training exercise. It was a great week for them all to be together. Everyone passed and received certification.

**FPL “Energy Secure Line”** – Mr. Boynton said they were notified by FPL of their intent to install a gas transmission line through Putnam County, which is not anticipated to run through the City limits of Palatka, but along the southern line. This may go under construction in three years and could have a significant economic impact on the area.

**New Water Treatment Plant Update** - Mr. Boynton said construction is 95% complete. They ran into one snafu and had to delay the ribbon cutting due to the backwash water for the filters, which was getting too much particulate from existing lines. They are constructing a new line from the Plant. This will set the ribbon cutting back to August or September. The scrubbers are up and running; it is the treatment technology that will not be functional until that time. This project is 85% grant refundable. The City is responsible for the remaining 15%.

**WWTP Reuse System Update** – Mr. Boynton said the Commission just authorized a work order for the final electronics; that facility is up and running and pumping water to athletic fields, cemeteries and the high school. They tied in other facilities this week. This system is functioning near target. They also received additional funding to extend the line to the Water Management facilities and to the Babe Ruth ball fields on west St. Johns Avenue. They are at 75 to 80% removal of effluent at this time.

Regarding RR crossing issues, Mr. Boynton said he does not yet have an update, but is working on one and will have it at the next meeting.

The Clerk said she will notify the Palatka Daily News that the City is seeking applicants for an alternate member of the Historic Preservation Board.

## 12. **COMMISSIONER COMMENTS**

Commissioner Norwood said he has been present during local tragedies, and has watched as the police & fire departments and rescue responded to them. He commended the chiefs on the professionalism and discretion they used as the crowd and family members began to

gather. It is unfortunate that things like this happen in the community, but these departments handle these incidents professionally and with sympathy.

Commissioner Kitchens said regarding all the publicity and fear surrounding swine flue, she was in a restaurant where a young child patron was very sick. The waitress held the child on her lap and then started waiting on customers. She said if a child is too sick to go to school, he/she shouldn't be in a restaurant.

Commissioner Myers commended Chief Getchell for sponsoring Officer Shaw for the Rotary group exchange to the Netherlands. It is a great opportunity and will be very broadening, both professionally and socially. This is a 30-day exchange program. It presents an opportunity to exchange ideas and promotes world peace.

Commissioner Brown said she attended a Southeastern Regional Municipal Leadership Conference for the League of Cities. This was a leadership conference held in Texas in a small town that reminded her of Palatka. While she was there, there was a festival going on, which was not comparable to the festivals held in Palatka. She brought back literature regarding the town, which is similar to literature Palatka needs to put out, and gave it to Mr. Boynton.

Commissioner Brown said she attended League of Cities Insurance Trust meeting in Kentucky. She received a disc of information from them that talks about the area. Palatka needs to do this to promote tourism in the area. Another small city that has done it will be sending her a disc to compare to what they want to do. The speaker will e-mail her his leadership workshop material, which she will provide to the City Manager. She will pass this literature on to the new Main Street manager.

Mayor Flagg asked how the City is doing with the recycling program, and asked Mr. Boynton to have a county representative come speak to the Commission regarding this program and how it is working in the City. They want citizens to comply with the program.

Mayor Flagg said, with the Commission's consent, he'd like to obtain a comprehensive fleet analysis with a list of vehicles, status of each vehicle, how much they are used, what shape they are in, and whether or not they need to be surplus and sold in the spirit of downsizing.

13. **ADJOURN** – There being no further business to discuss, the meeting was adjourned at 7:15 p.m. upon a motion by Commissioner Kitchens.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105