

KARL N. FLAGG
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

VERNON MYERS
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

ELWIN C. "WOODY" BOYNTON, JR.
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

RUBY M. WILLIAMS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

MINUTES CITY OF PALATKA November 16, 2010

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 16th day of November, 2010.

PRESENT: Mayor Karl N. Flagg
Commissioner Mary Lawson Brown
Commissioner Allegra Kitchens
Commissioner Vernon Myers
Commissioner James Norwood, Jr.

Also Present: City Manager Elwin C. Boynton, Jr.; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matthew Reynolds; Police Chief Gary Getchell, Fire Marshal Mark Lynady, Building & Zoning Administrator Debbie Banks, Parks & Cemeteries Supt. Jeff Norton

CALL TO ORDER: Mayor Flagg called the meeting to order at 6:00 p.m. and read the following call, dated November 9, 2010:

TO MESSRS: MARY LAWSON BROWN, ALLEGRA KITCHENS, VERNON MYERS AND JAMES NORWOOD:

You are hereby notified that the meeting date of the regular November 11, 2010 meeting of the Palatka City Commission is hereby revised and called to be held beginning at 6:00 p.m. at the regular meeting place of the Palatka City Commission, 201 N. 2nd Street, Palatka on Tuesday, November 16, 2010.

/s/ Karl N. Flagg
Karl N. Flagg, MAYOR

We acknowledge receipt of a copy of the foregoing notice of a special meeting on the 10th day of November, 2010.

/s/ Mary Lawson Brown
COMMISSIONER

/s/ Allegra Kitchens
COMMISSIONER

/s/ Vernon Myers
COMMISSIONER

/s/ James Norwood, Jr.
COMMISSIONER

INVOCATION - Brother Nicol Fecteau, Chaplain; Putnam County Jail

PLEDGE OF ALLEGIANCE – As a group

APPROVAL OF MINUTES – 10/28/10 – Commissioner Brown moved to approve the minutes as written. Commissioner Kitchens seconded the motion, which passed unopposed.

1. **PUBLIC RECOGNITION/PRESENTATIONS:**

STUDENT OF THE MONTH – November, 2010 – Commissioner Myers joined Mayor Flagg in presenting certificates to the following students in recognition of their academic excellence, leadership, citizenship and attendance at their respective schools:

Sykeria Flagler	Beasley Middle School
Tristan Myers	Browning Pearce Elementary School
Justus Curry	Children's Reading Center Charter School
Tavarence Boynton-Dewitt	E.H. Miller School
Stevie Phiel	James A. Long Elementary School
Matthew Edwards	Jenkins Middle School
Tara Gore	Kelley Smith Elementary School
Faith Jones	Mellon Elementary School
Kaila Parkhurst	Moseley Elementary School
Bubba Silcox	Palatka High School
Rylee Romay	Peniel Baptist Academy

2. **PUBLIC COMMENTS** – There were none.

WRITTEN COMMENT - Mayor Flagg read an anonymous written comment into the record concerning criminal activity at a home located at 912 Husson Avenue and requesting action be taken. He noted a copy would be provided to Police Chief Getchell.

3. **CONSENT AGENDA:**

- a. **Authorize execution of contract with Stone Engineering in the amount of \$25,359.00** for engineering services for drainage improvements at St. Johns Avenue at 7th Street (FEMA HMPG Grant)
- b. **Authorize extension of Property Transfer Negotiations with Community Development Partners, Inc.** to December 9, 2010, per City Manager's recommendation
- c. **Approve Budget Amendments & Transfers for F/Y 2009-10** – Finance Director
- d. **Accept Bid Procurement Procedure and authorize purchase of Software from ADG at a cost of \$123,520.00** per Finance Director's recommendation
- e. **Concur on Code Enforcement Board** recommendation to earmark all fees collected for Code Enforcement actions to be used for tipping fees, permits and other expenses related to structure demolition and/or lot clean up per Building & Zoning Administrator's recommendation
- f. **Declare as surplus the following property** for disposition as recommended
 1. Three (3) secretary desk units (Building & Zoning)
 2. Old Palatka Library books and magazines (Building & Zoning)
 3. Various computers and electronic office equipment – PD, Golf Course, W&S, City Hall
- g. **Issue permit to exceed noise levels established by Chapter 30, Palatka Code of Ordinances** for the following events:
 1. **To Pilot Club of Palatka** for Annual Light the Riverfront Event at the Palatka Riverfront Park on Saturday, Dec. 4 from 5:30 p.m. to 8:30 p.m., per Special Events Coordinator (Class C Special Events Permit)

2. **To Palatka Music Center & Pizza Boyz Restaurant** for the 4th Annual Palatka Palooza at Pizza Boyz parking lot (900 block of St. Johns Ave.) on Sat., 11/20/10 from 2:00 p.m. – 6:00 p.m., per provisions of Chapter 30 (held as part of River Blues Festival – ½ block outside of Festival area)

Commissioner Kitchens asked to pull items 3 (a) and 3 (e) from the consent agenda for discussion. Commissioner Brown moved to pass all items on consent as presented with the exception of Items 3(a) and 3(e). Commissioner Kitchens seconded the motion, which passed unopposed.

- 3(a). **Authorize execution of contract with Stone Engineering in the amount of \$25,359.00** for engineering services for drainage improvements at St. Johns Avenue at 7th Street (FEMA HMPG Grant) – Commissioner Kitchens asked Mr. Boynton for a brief explanation. Mr. Boynton said this is storm water design and permitting for drainage work in the area from Oak and 8th Street and St. Johns Avenue up to the School Board offices area at 7th Street. Water builds up there during heavy rainfall and especially on St. Johns Avenue, where it backwashes into doorways. This will alleviate that and replace the storm drain system at Oak & 8th. It will tie into an existing system the City owns at 8th & Reid. It does not tie into the State’s system. Commissioner Myers moved to pass Consent Agenda Item 3(a) as proposed. Commissioner Kitchens seconded the motion, which passed unopposed.
- 3(e). **Concur on Code Enforcement Board recommendation** to earmark all fees collected for Code Enforcement actions to be used for tipping fees, permits and other expenses related to structure demolition and/or lot clean up per Building & Zoning Administrator’s recommendation – Commissioner Kitchens asked how much money remains in the fund used to pay these fees at this time. Debbie Banks, Building & Zoning Administrator, said at this time they are using program income and it is less than \$15,000. The City is now required to pay tipping fees at a private landfill. Per the question, Mrs. Banks said the fine paid by Shelton Construction has not yet been earmarked for this use. Per the question, Mayor Flagg said this motion is not retroactive. Commissioner Kitchens asked if this will take anything away from Building & Zoning’s current funding. Mr. Boynton said the money collected from these actions normally goes into the General Fund, but these collections are not budgeted as anticipated revenues at the beginning at the year. Commissioner Brown said there are several buildings that need to come down and asked if the City can still take those buildings down. Mr. Boynton said this money will help pay for those demolitions. There are five to ten houses scheduled to come down over the next year. Mrs. Banks said once program income is gone the money has to come from somewhere. Commissioner Brown moved to pass Consent Agenda Item 3(e) as presented. Commissioner Kitchens seconded the motion, which passed unopposed.
4. **RESOLUTION** supporting the designation of State Road 19 from US Hwy 17 (SR 15) to Carriage Drive as “Veterans Memorial Highway” – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, SUPPORTING AND REQUESTING THE DESIGNATION OF A SECTION OF STATE ROAD 19 BETWEEN US HWY 17 (SR 15) AND CARRIAGE DRIVE IN PALATKA, PUTNAM COUNTY, FLORIDA, AS VETERANS MEMORIAL HIGHWAY. Commissioner Norwood moved to adopt the Resolution with corrections to the Scrivener’s Error to change Hwy 19 to SR 19. Commissioner Kitchens seconded the motion. The resolution was declared adopted as corrected. Mayor Flagg said this Resolution will be forwarded to the Putnam County BOCC so they can adopt a similar resolution and join the City of Palatka in supporting this renaming request, which will then go to the Florida House and Senate

for action. He noted this is appropriate as the newly opened VA Clinic is located on SR19; this is another way for the citizens to bestow honor upon veterans.

5. **ORDINANCE #10-32** amending the Capital Improvements Element of the City of Palatka Comprehensive Plan to adopt the Financially Feasible Five-Year Schedule of Capital Improvements – Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE CITY OF PALATKA COMPREHENSIVE PLAN'S CAPITAL IMPROVEMENT ELEMENT TO ADOPT THE FINANCIALLY FEASIBLE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS (FY 2010/11-2014/15) AS REQUIRED BY SECTION 163.3177(3) (B) (1), FLORIDA STATUTES; SETTING FORTH THE AUTHORITY FOR THE AMENDMENT OF THE COMPREHENSIVE PLAN; SETTING FORTH THE PURPOSE AND INTENT OF THE AMENDMENT; IDENTIFYING PLAN ELEMENTS AND SUB-ELEMENTS TO BE AMENDED; PROVIDING FOR A SEVERABILITY CLAUSE, PROVIDING FOR FILING WITH THE DEPARTMENT OF STATE AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to adopt the ordinance as read. Commissioner Kitchens seconded the motion. There being no discussion, a roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood and Mayor Flagg, yes; Nays, none. Ordinance 10-32 was declared adopted.

6. **ORDINANCE** amending the Code of Ordinances, Chapter 14, Animals, to clarify violations, enforcement actions and amend fines to comply with Statutory Regulations – 1st Reading – The Clerk read an ordinance entitled; AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA TO REVISE CHAPTER 14, ANIMALS, BY AMENDING ARTICLE I, SECTION 14-1, DEFINITIONS, SECTION 14-10, VIOLATIONS & PENALTY, AND SECTION 14-12, CONFINEMENT OF CATS OR DOGS IN HEAT (ESTRUS); BY AMENDING ARTICLE III TO ADD SECTION 14-65 ENTITLED PROTECTION OF METER READERS FROM VICIOUS DOGS, SECTION 14-66 ENTITLED DOG FIGHTING, AND SECTIONS 14-67 THROUGH 14-69 PERTAINING TO DANGEROUS DOGS; BY AMENDING ARTICLE IV, SECTION 14-92 ENTITLED RIGHT OF ENTRY, AND SECTION 14-98 ENTITLED REDEMPTION BY PERSON OTHER THAN OWNER; BY AMENDING ARTICLE V, OTHER THAN OWNER; BY AMENDING ARTICLE V, SECTION 14-121, QUARANTINE OF SUSPECTED RABID ANIMAL (BITE CASES); AND BY AMENDING APPENDIX A, FEE SCHEDULE, FOR CHAPTER 14; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Myers moved to pass the ordinance on 1st reading as read. Commissioner Brown seconded the motion. Commissioner Kitchens said this is a good ordinance, but she would like to see prohibitions again cock fighting and bear baiting added, and a general phrase to prohibit any type of animal fighting in the City.

Assistant Chief James Griffith said there is one correction to the document, on Page 11, Section 14-67 (a) referring to whom is authorized to declare a dog dangerous. The ordinance states that after a dog has been declared dangerous “by the special magistrate or a dangerous dog classification is upheld by the Review Court on appeal. . .” They checked FS 767.12 which states that the “animal control authority” can declare a dog as dangerous. It does not have to be taken to a special magistrate. Mayor Flagg said they need to revise the language as to who can designate a dog as dangerous. Per Commissioner Norwood’s question, Lt. Griffith said vicious and dangerous mean the same thing.

Police Chief Getchell said, as to cock fighting and bear baiting, this is covered under FS 828.121 – 122. They can include that in the ordinance, but the State statute covers this. They don’t have to include it. This ordinance gives them more authority than what the

State's Animal Fighting Act gives them on the provisions they are amending. Commissioner Kitchens said she would withdraw her recommendation if this is not necessary. She was referencing Section 14-66 in her comment. Mayor Flagg said the statute is already referenced on page 3 of the draft. The Statute Chief Getchell referred to is specifically mentioned in that section. Mr. Holmes said the City Police Department has the ability to enforce any state statute. The statute covers the fighting of any animal. There are provisions in this ordinance that are over and above the State Statute and that is why they are included. FS 828-122 covers bear baiting and cock fighting.

Regarding changes to Sec. 14 – 67 to delete the reference to the special magistrate and add language stating the Animal Control Officer or supervisor can declare a dog dangerous, Mr. Holmes said the first paragraph under that section already refers to Florida Statute as the governing statute. Under subparagraph (a) they are striking language beginning with “special magistrate. . . and ending with “on appeal, and substituting “the Animal Control Authority,” per FS 767.12. Commissioner Norwood moved to amend the Section 14-67 to conform to FS 767.12. Commissioner Kitchens seconded the motion, which passed unopposed. There being no further discussion, a roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood and Mayer Flagg, yes; Nays, none. The ordinance was declared passed on first reading as revised. Commissioner Myers commended Nora Baker, the Animal Control Officer, saying she does a wonderful job.

7. **ORDINANCE** restating Chapter 50 of the Code of Ordinances, Article III, Special Events - 1st Reading – The Clerk read an ordinance entitled; AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING CHAPTER 50 OF THE MUNICIPAL CODE OF THE CITY OF PALATKA BY RESTATING ARTICLE III, SPECIAL EVENTS, IN ITS ENTIRETY; AMENDING GENERAL PROVISIONS, DEFINITIONS, QUALIFICATIONS OF NON-PROFIT ORGANIZATIONS; AMENDING APPLICATION PROCESSES, ISSUANCE AND FEES; AMENDING SPECIAL EVENT TERMS AND CONDITIONS; AND AMENDING THE SPECIAL EVENT SCHEDULE OF FEES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on 1st reading as read. Commissioner Myers seconded the motion. Commissioner Kitchens said on page 10, lines 19 – 22, section h, stating the Special Events Coordinator would call a meeting with the organizer within 30 days after the event, was deleted. She'd like that provision to remain in the Ordinance and it be enforced as it is important for the City and festival organizers to meet and discuss things that went right or wrong instead of waiting an entire year to iron out difficulties. Mayor Flagg concurred, and said they should amend the number of days to 45. Commissioner Kitchens Commissioner Myers asked why that section was deleted. Mr. Norton said the special events committee meets afterwards and discusses these events. He does not object to the change. Commissioner Kitchens said her other changes were to reference the sound ordinance under definitions of event classifications. After discussion, Commissioner Kitchens moved to amend Section 50-201 (h) to reinsert that section and amend 30 days to 45 days in that passage. Commissioner Norwood seconded the motion, which passed unopposed. Commissioner Kitchens moved to add references to Chapter 30, section 101, Noise Ordinance to definitions for event classifications, where amplified sound is referenced under characteristics. Mr. Holmes said the reference would be better included after the word “day” at the end of the first paragraph after the listing of event characteristics in the definitions, adding “as defined by Chapter 30, Section 101.” She wants to make sure that anytime the sound ordinance is exceeded the Commission should be the entity to give permission to exceed it. Mr. Holmes suggested the addition of a sentence to Section 50-224 that reads “except as otherwise specifically stated herein, the provisions

of Chapter 30 – 101, Palatka Code of Ordinances, shall apply to all special events.” Commissioner Kitchens moved to add Mr. Holmes’ suggested wording to Section 50 – 224 to reference the provisions of Chapter 30-101. Commissioner Norwood seconded the motion which passed unopposed. Mr. Holmes suggested striking the word “require” from the definition on page 2, Class A, line 18, subparagraph (8) as it doesn’t need to be there. Mr. Norton distributed corrections made to pages 11 and 15; there are strikethroughs as noted on the handout (filed). Commissioner Myers moved to strike the word “require” from Class A definition, subparagraph (8), and to include the stricken wording as shown on the handout on page 11 (Sec. 50-202,(b)(4) and (6), and page 15 Sec.50-225 (e), leaving the word “costs” (line 28). Commissioner Kitchens seconded the motion, which passed unopposed. There being no further discussion, a roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Myers, Norwood and Mayor Flagg, yes; Nays, none. The ordinance was declared passed on first reading as revised.

Zack Landis, 616 Oak Street, Palatka Music Center, passed out programs for the Palatka Palooza scheduled for Nov. 20 (see Agenda Item 3 (g)(2))and thanked the Commission for allowing them to hold the event.

Greg Rogers, 502 S. 13th Street, asked if this means someone with a permit can “rock the house” until dawn. He asked if a bar gets permission to exceed allowable noise levels, if that gives them carte blanche to play until dawn. He said recently Steamboats had an event and he could hear the noise in the middle of the house with the air conditioner running. If he hears a noise like that again, he’ll take legal action against them and the City. Mayor Flagg said he should call a complaint in to the Palatka Police Department, whose officers have been extremely effective in taking care of noise complaints. They want voluntary compliance on noise issues, but sometimes they have to take sterner action. Noise violations keep them busier than they need to be. If he calls in a complaint, he will get a positive response from the Police Department.

8. **ADMINISTRATIVE REPORTS**

Mr. Boynton said tonight the Commission approved an amendment to the Capital Improvements Element of the Comprehensive Plan, which outlines what improvements will be made and are included in the 5-year Capital Improvements Plan. There are few projects listed in the Capital Improvements Element. The one thing they don’t have in the comp plan are those projects and improvements that they know they want to make, but don’t have the money or a grant scheduled at this time, i.e. the Riverfront Improvements. They can add this component to the Goals and Objectives. They will be addressing this in the future so that when a grant opportunity comes along, and one of the requirements is that the improvement be included in the Comprehensive Plan, they can say it is. This component doesn’t belong in the 5-Year Plan, but they can identify the potential project, anticipated funding and how this relates to concurrency (check this). They are concurrent with every aspect of the Comp Plan. For example, the City has included the two current drainage projects, but they know the money is coming from FEMA for these projects over the next five years. That is why there are no projects listed in the Comp Plan or CIE. They are looking to readdress this and add something to the goals, policies and objectives on this.

The Clerk reported that the Putnam County Legislative Delegation will meet at the Putnam County BOCC Chambers on Dec. 3 from 10:00 a.m. until noon. Three minutes have been allotted for each speaker. She has responded to be placed on the agenda for the City of Palatka to present the City’s Legislative Priorities, and if anyone specifically wants agenda placement, they should let her know as they will have to request it. Mayor Flagg said if anyone says anything on behalf of the City Commission,

they need to meet with the City Manager prior to the meeting to ensure they are presenting their request on behalf of the City, and not on behalf of themselves as an individual. Otherwise, they can request agenda placement as an individual. The City will present its priorities as a team. Commissioner Myers said the Mayor generally presents on behalf of the City, and that should be no different now.

The Clerk reported that she is going to be RSVP'ing to State Attorney Larizza's office tomorrow regarding the Sunshine Statute/Public Records seminar the elected and appointed officials have been invited to, which all officials have been strongly urged to attend. She needs to know who will be attending. She said Mr. Boynton has asked her to inquire of Mr. Larizza's office if the session will be videotaped, and if not, to inquire if the City will be allowed to send someone there to video tape it for the benefit of those Commissioners who cannot attend as they will be at the FLC Legislative Conference in Orlando. Commissioner Brown said they will be in the FLC Legislative Agenda meeting in Orlando until noon. Mr. Boynton said that is why they are inquiring as to whether or not this can be videotaped, as it's come to his attention that at least two commissioners will be in Orlando that morning.

9. **COMMISSIONER COMMENTS**

Commissioner Brown said she's had people inquire lately regarding the CRA study and when it is being implemented. She asked for a report on this at the last meeting. People want to know what's happening with the Water Taxi. She was asked if she was invited to a meeting that was held in town where some people had come to look at investing in the downtown, and she knew nothing of such a meeting. They all need to be on the same page. They are not told about a lot of things that are going on, and all need to be informed. The Commission is made up of five members and they all work very hard for the City. They all need to be informed of what's going on. She doesn't feel that she or Commissioner Kitchens have been kept informed. She has gathered samples of City Manger evaluations so that an evaluation can be done. They need to all look at the samples she's received and decide as a Commission which one of them they'd like to use. This will give the City Manager a guideline, provide him with feedback on what he's doing and where the City is going. She would like to leave these sample evaluations with the Clerk to copy to the members of the Commission and the commissioner-elect; they can narrow the choices down and make the decision as to which evaluation form to utilize. They all need to know what the City is looking to do, as there are things they can bring back regarding funding, provided they know what they need funding for. She knows the City Manger is very busy and doesn't have time to call them all about everything. Commissioner Kitchens said she brought up the matter of evaluations last year as it's in the City Manager's contract to be evaluated every January. She wanted to find an evaluation form that fits the purpose. She's glad that Vice Mayor Brown has found forms other cities use. This is something that is normally done.

Commissioner Kitchens said she's been approached by two separate citizens about a meeting that took place between developers and city officials. She knew nothing about it. Yesterday another citizen approached her and told her about the same meeting. The person who told her about the meeting also told her who was there. This person told her what had happened at the meeting, and said none of the merchants were included, but Main Street representatives were. It is worth mentioning; some of the downtown merchants were upset. They heard about it through the "grapevine." Mayor Flagg said there are many individuals who come in and out of the City and County on a search. Many times they are not ready to see a legislative body. When more than one of them meets with anyone, the meeting falls under Sunshine requirements. They don't want to cause anyone to walk away from the City because they choose to do their homework in

advance. The Downtown Merchants cannot have their nose in private enterprises' business if someone is looking to come in. They will find out at the appropriate time. People want to check out many factors before deciding to come in with a project or development. They can't hold the City Manager responsible for calling everyone and letting them know who came to town making inquiries. Commissioners need to meet with the City manager and resolve these issues. As for himself, any meeting that the Mayor attends, he represents the Commission, as he was elected to do. Evaluations shouldn't be limited to the City Manager; they should be performed on everyone that reports to the Commission. If they need more evaluation forms, the City Manager belongs to a professional association – they can obtain one from its director. Mr. Boynton should feel in no way slighted by the process. Commissioner Brown said she tries to be objective. This is the only time she can talk to them about things like this. As things come up, there are some things they need to talk to each other about. The buck stops with all of them. Things are happening here that citizens come to her about that are stressful to her. They are responsible as a group of five. The Mayor presides over meetings, but if anything major goes on, they all need to know about it. She is being very frank with her request to be informed about things. She asked for a report regarding the implementation of the CRA needs assessment that was adopted last year. She wants to know what's happening with the water taxis. If Mr. Boynton meets with someone on the water taxis, she'd like to know. If prospective developers come in, they all need to know. She has brought many things back that came to fruition. For example, she drove the Holly Ridge people around Palatka when they were looking for potential sites, and that resulted in two facilities. That is their job. Sometimes the City Manager can use some help. She doesn't want to micro-manage city hall, but she wants to be told about things that are going on. Mayor Flagg concurred and recommended the City Manager begin a weekly report for members of the Commission, who can then ask questions about what's on the report. Sometimes one commissioner gets things the others don't get.

PASSING OF THE GAVEL - Mayor Flagg announced a scheduling conflict and the need to excuse himself from the remainder of the Orders of the Day, and handed the gavel over Vice Mayor Brown, who then continued the meeting, presiding over the meeting as Mayor Pro-tem.

Commissioner Norwood said evaluations are a mechanism to inform people. He doesn't know of any meeting with a developer that took place and did not attend the meeting they are speaking of. He has always provided information at the proper time whenever individuals come to town seeking development opportunities. No one has asked him if he was invited to or attended the meeting they speak of. When development is in the initial stages, a lot of initial inquiry work has to be done. This doesn't make him feel uneasy and he is not offended. They appointed a City Manager to work on economic development, and Putnam County has an efficient Chamber of Commerce. If there is a report to be made, he'd prefer to receive it by e-mail. Commissioner Kitchens said she wasn't offended that she wasn't included in the meeting, but she was approached about this by two citizens on two different days. The citizens who approached her said they felt like this should have involved all of Downtown Palatka. They went to her seeking answers, and she had none.

Commissioner Myers said this meeting they speak of seems to have taken on a life of its own. He spoke with both a citizen and a developer regarding the developer's interest in the Palatka. If higher interest develops, they will eventually come before the Commission. He gets calls all the time from people who are interested in Palatka. They all do. This was not a big, grand meeting. He didn't even discuss it with the City Manager. He doesn't see why this has become an issue.

Commissioner Myers said, regarding evaluations, these are done very deliberately and procedurally as part of personnel policy. You don't evaluate people because you are displeased with them. Evaluations are performed annually. Commissioner Kitchens said this is policy; they just haven't done one yet. The evaluation process should be objective. Commissioner Brown said the City Manager can use this as a reference tool. Somewhere they've gotten a little off track. They want to see the town be the best it can be. When they have no knowledge of what's going on in the City it makes them look uninformed. If one of them knows about something, all of them should know about it. Commissioner Norwood said they should come to a consensus on the form they are to use. Then when each of them have filled out the form, they should be turned over to the Mayor so he can have a conversation with the City Manager about the results. Commissioner Kitchens concurred. She said she and Mr. Boynton talk all the time and understand each other. They speak plainly with each other. The process is on the books and they aren't enforcing it. They are late in doing it. It needs to be done. They now have a choice of forms to use. Commissioner Norwood said evaluations are a tool used reaffirm what's good and to help the person being evaluated improve in other areas. As long as they use it as a tool, it will make that person a better employee.

Commissioner Kitchens said several months ago they amended the noise ordinance to provide a deadline for people to bring noise ordinance requests to the Commission. She's like to see an amendment added to that to require people to bring their requests to the Commission, to be heard at a meeting a minimum of two weeks prior to the event. Tonight they gave permission to an event to exceed noise levels that happens this weekend. At the last meeting, permission was granted the night before the event. If the noise can be heard a couple of blocks away, it's too loud. It doesn't have to be heard a mile away too be loud.

Commissioner Kitchens said a citizen approached her about the City allowing people to park their boats at the City dock, sleep there and live there. People are afraid to walk out onto the dock. There are several sailboats parked there that haven't moved. Citizens have complained that some rough-looking people are living on a boat at the dock. There is a law on the books the City isn't enforcing. If citizens don't feel comfortable on the city dock because people are living there, they need to check this out.

Commissioner Kitchens thanked everyone who sent her cards, letter, prayers, etc. during her recent hospital stay. She congratulated the PPD for catching four of the juveniles who were breaking into people's homes during the day. She congratulated Angela of Angela's for obtaining the first permit to do sidewalk displays. It's good to see citizens obeying the law.

10. **ADJOURN** – There being no further business to discuss, the meeting was adjourned at 7:40 p.m. upon a motion by Commissioner Norwood.