

VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



ELWIN C. "WOODY" BOYNTON, JR.
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

MINUTES
CITY OF PALATKA
September 22, 2011

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 22nd day of September, 2011.

PRESENT:

Mayor	Vernon Myers
Commissioner	Mary Lawson Brown
Commissioner	Allegra Kitchens
Commissioner	Phil Leary
Commissioner	James Norwood, Jr.

Also Present: City Manager Elwin C. Boynton, Jr.; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matthew Reynolds; Planning Director Thad Crowe, Police Chief Gary Getchell; Assistant Police Chief James Griffith; Police Commander Reno Fells; Fire Chief Mike Lambert; Fire Marshal Mark Lynady

CALL TO ORDER – Mayor Myers called the meeting to order at 6:00 p.m.

INVOCATION – The Reverend Wes Taylor, Pastor; Tabernacle Baptist Church

PLEDGE OF ALLEGIANCE – Led by Fire Marshall Mark Lynady

APPROVAL OF MINUTES – 9/8/11 - Commissioner Brown moved to approve the minutes as read. Commissioner Kitchens seconded the motion, which passed unopposed.

1. PUBLIC RECOGNITION/PRESENTATIONS:

RETIREMENT RECOGNITION: Police Commander Reno Fells – 14 years of service - Chief Getchell presented Officer Fells with a plaque recognizing his service. Chief Getchell said Commander Fells retires with honor, noting this is a huge loss to the City, citizens and Palatka Police Department. Commander Fells was joined by his wife. Mayor Myers said Commander Fells' integrity is above reproach and he kept the City of Palatka and its citizens safe.

RESOLUTION urging all tobacco product retailers in Putnam County to cease the sale and marketing of all flavored tobacco products – Adopt – Putnam County SWAT Chapter, students present introduced themselves. The Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, URGING ALL LOCAL RETAILERS THAT SELL TOBACCO PRODUCTS TO CEASE THE SALE AND MARKETING OF ALL FLAVORED TOBACCO PRODUCTS, IN CONCURRENCE WITH THE RECOMMENDATION OF THE STUDENTS

WORKING AGAINST TOBACCO, PUTNAM COUNTY TOBACCO FREE PARTNERSHIP, AND CAMPAIGN FOR TOBACCO FREE KIDS. Commissioner Norwood moved to adopt the resolution as read. Commissioner Leary seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. The Resolution was declared adopted.

Mayor Myers introduced Mr. David Powell, the SWAT Chapter Sponsor. Mr. Powell introduced student members Savannah Ross, Chukia Tolbert, Alicia Register and Jessime Bolden. Ms. Ross, County Chairperson, said they requested the resolution to ban sales and marketing of all flavored tobacco products as manufacturers intentionally target youth through the marketing of products with appealing colors, shape and packaging as well as taste; it tastes like candy. They will collect resolutions from every county in the State and present them to the Florida Legislature. 90% of smokers start under the age of 18. Commissioner Kitchens commended them for their work and she hopes they will deter many young folks from using tobacco products. Commissioner Leary said he hopes the County will pass a resolution banning all flavored tobacco sales in Putnam County.

PRESENTATION of Donation for Playground Equipment at Riverfront – Pilot Club of Palatka President Pat Harder presented Mayor Myers with a check in the amount \$5,000 to be used towards the purchase of handicapped accessible playground equipment at the proposed Riverfront Interactive Park. Pilot Club member Betsy Driggers said this \$5,000 represents proceeds from their fundraisers, including their last Light the Riverfront fundraiser, and comes to about \$225 per fundraising member of the Club. She hopes the other civic clubs in the County will follow the lead of the Palatka Pilot Club and help to raise the funds necessary to help the City build this park.

STUDENT OF THE MONTH – September, 2011 – Vice Mayor Brown joined Mayor Myers in recognizing the following students for academic excellence, leadership, citizenship and attendance at their respective schools:

Mikia Colson	Beasley Middle School
Christian Nathaniel Shiflett	Browning Pearce Elementary School
Ruby Doran	Children's Reading Center Charter School
Dalton Akins	E.H. Miller School
Timothy Mathis	James A. Long Elementary School
Haley Nunley	Jenkins Middle School
Shawn Brazzeal	Kelley Smith Elementary School
Tyler Bennett	Mellon Elementary School
Rickasia Medlock	Moseley Elementary School
Serena Kemp	Palatka High School
Taylor Hess	Peniel Baptist Academy

2. **PUBLIC COMMENTS**

Robbie Cunningham, Trident Pontoons, Tavares, Florida, presented the Commission with a packet containing an update on the Palatka Riverboat project. This includes photos. He invited them to come by and see the work they've been doing. Mayor Myers said he's traveled often to Mt. Dora and he intends to visit the facility. He recalls the boats prior to his taking custody of them. Mr. Cunningham said they are making an amazing transformation. He will update them monthly on his progress.

Fred Trepper, LaBelle, Florida, boat operator, said they are looking forward to getting this program up and going. He is staying at a local hotel and the front desk attendant told him people ask if there are water tours all the time. It's a pleasure to work with the City on this project.

3. **CONSENT AGENDA:**

- a. **Approve Budget Amendments & Transfers for FY 2010-2011** – Finance Director
- b. **Set Halloween Trick or Treat Date** for October 31, 2011, 6:00 p.m. to 8:00 p.m.
- c. **Accept resignation** of Zachary Landis from Palatka Planning Board effective immediately
- d. **Accept resignation** of Rev. Ezekial Johnson from Palatka Planning Board effective immediately

Commissioner Brown moved to pass all items on the consent agenda as recommended. Commissioner Kitchens seconded the motion, which passed unopposed. Commissioner Brown asked these departing Board members be brought in for recognition.

4. **PUBLIC HEARING – TRIM Calendar** - Tentative Budget and Proposed Millage Rate (8.65) – Mayor Myers opened the Public Hearing. It was noted that the actual proposed millage rate of 8.65 comes in at –5.64 percent below the rolled-back rate. The budgets have been on file in the Clerk's office for the public's inspection.

LEVY ORDINANCE – 2011/12 Budget year – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE LEVYING TAXES FOR THE YEAR 2011 TO RAISE THE NECESSARY REVENUE TO DEFRAY THE EXPENSES OF THE CITY OF PALATKA FOR THE FISCAL YEAR 2011 – 2012. Commissioner Norwood moved to adopt the ordinance as read. Commissioner Leary seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The Ordinance was declared adopted.

APPROPRIATION ORDINANCE – 2011/12 Budget year – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, MAKING AN APPROPRIATION OF MONIES FOR THE OPERATING EXPENSES OF THE CITY OF PALATKA FOR GENERAL ADMINISTRATION OF THE SEVERAL GOVERNMENTAL DEPARTMENTS OF THE CITY, AND FOR CONTRIBUTING TO THE SEVERAL SINKING FUNDS OF THE CITY TO PAY INTEREST ON AND PROVIDE FOR THE RETIREMENT OF THE OUTSTANDING BONDS AND OTHER FIXED OBLIGATIONS OF THE CITY, AND FOR PALATKA GAS AUTHORITY, FOR AND DURING THE FISCAL YEAR A.D. 2011 -12. Commissioner Norwood moved to adopt the ordinance as read. Commissioner Brown seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The Ordinance was declared adopted. Mayor Myers closed the Public Hearing.

5. **PLANNING BOARD APPOINTMENTS:** two (2) at-large positions – Per Results of Balloting
- 1. Appoint Daniel Sheffield to the remainder of a three-year term to expire December 31, 2011 and for an additional three-year term to expire December 31, 2014
 - 2. Appoint Sharon Buck to the remainder of a three-year term to expire December 31, 2012.

Commissioner Norwood moved to approve the appointment of these members to these respective terms on the Palatka Planning Board. Commissioner Leary seconded the motion. Commissioner Kitchens noted Ms. Buck was present. Motion passed unopposed.

Sharon Buck, 610 S. 14th Street, Palatka, Florida thanked the Commission for the opportunity to serve her City.

6. **ORDINANCE** amending Chapter 10 of the Code of Ordinances to shift responsibility of reviewing alcoholic beverage licenses to the Planning Director – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING

THE CODE OF ORDINANCES OF THE CITY OF PALATKA TO REVISE CHAPTER 10-6 (E), SHIFTING THE RESPONSIBILITY OF REVIEWING ALCOHOLIC BEVERAGE LICENSES FROM THE ZONING ADMINISTRATOR TO THE PLANNING DIRECTOR. Commissioner Brown moved to approve the ordinance on 1st reading. Commissioner Leary seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. The Ordinance was declared passed on 1st reading.

7. **ORDINANCE** amending Chapter 78 of the Code of Ordinances to shift responsibility of issuing Business Tax Receipts to the Building & Zoning Department – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING THE CODE OF ORDINANCES OF THE CITY OF PALATKA TO REVISE CHAPTER 78-162 (B); 78-165 (A) & (B), AND 78-167, SHIFTING THE RESPONSIBILITY OF ISSUING BUSINESS TAX RECEIPTS FROM THE FINANCE DIRECTOR TO THE BUILDING AND ZONING DEPARTMENT. Commissioner Norwood moved to pass the ordinance on 1st reading. Commissioner Brown seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. The Ordinance was declared passed on 1st reading.
8. **ORDINANCE** amending Chapter 94 of the Code of Ordinances to shift responsibility of administering buffering and screening requirements to the Planning Director – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING THE CODE OF ORDINANCES OF THE CITY OF PALATKA TO AMEND CHAPTER 94-313 (A), SHIFTING THE RESPONSIBILITY OF ADMINISTERING BUFFERING AND SCREENING REQUIREMENTS FROM THE BUILDING OFFICIAL TO THE PLANNING DIRECTOR. Commissioner Norwood moved to pass the ordinance on 1st reading. Commissioner Kitchens seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The Ordinance was declared passed on 1st reading.
9. **ORDINANCE** amending Chapter 94 of the Code of Ordinances to set forth requirements for the preparation of landscape plans for new construction – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING THE CODE OF ORDINANCES OF THE CITY OF PALATKA TO AMEND CHAPTER 94-296, REQUIRING THAT LANDSCAPE PLANS FOR NEW CONSTRUCTION EXCLUDING RENOVATIONS AND ADDITIONS BE PREPARED BY A LICENSED, FLORIDA REGISTERED LANDSCAPE ARCHITECT. Commissioner Norwood moved to pass the ordinance on 1st reading. Commissioner Leary seconded the motion. Commissioner Kitchens said she understands how it will apply to developers, but if her home burned down and she had to build a new house, she would have to hire a Florida registered landscape architect, and wonders how much of a burden this will create. Mr. Crowe said this does not apply to single family homes; they are exempt. This is only for commercial projects. It would apply for an entire new subdivision. Commissioner Brown asked if a project is a small size, such as a new business, if they could obtain a variance. Mr. Crowe said there is no variance mechanism in place. They can come back and revisit this if it presents a hardship. Commissioner Brown said they are trying to attract new businesses and need some consideration. Mr. Holmes said he just wants to verify that this only applies to subdivisions and he wants to be sure this is accurate. Mr. Crowe said you have to glean this from the buffering requirements; this kicks in when the zoning requirements come up. Discussion ensued. Mr. Crowe said they can add the word “non-residential.” Commissioner Leary said no planning director in the State is going to apply this to single-family residential. Mr. Holmes said section 94-95 says it applies to all multi-family 3 or more unit developments, but 94-96 has no limitation on it. If it is the intent that this doesn’t apply to single family dwellings, it should say so; otherwise the ordinance appears to apply to

everything. Commissioner Norwood moved to amend the ordinance to add the words "non-residential" to section 94-96 so as to exclude residential structures. Commissioner Kitchens seconded the motion, which passed unopposed. A roll call vote on passage of the ordinance on first reading was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The ordinance was declared passed on 1st reading as amended.

10. **PUBLIC HEARING** – Application to Annex, Amend the Future Land Use Map and Future Land Use Element on a parcel of land, 14.4 acres on Moody Rd., 600' South of Reid St. from County US (Urban Services) to City of Palatka IL (Industrial), and Rezone from County IL (Industrial, Light) to City M-1 (Light Industrial) – City of Palatka, applicant.

ORDINANCE amending the Future Land Use Map and Future Land Use element – 2nd Reading, Adopt - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO ONE PARCEL OF LAND (LESS THAN 20 ACRES IN SIZE) LOCATED ON NORTH MOODY ROAD APPROXIMATELY 600 FEET SOUTH OF REID STREET FROM PUTNAM COUNTY US (URBAN SERVICES) TO IN (INDUSTRIAL), PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE to rezone – 2nd Reading, Adopt - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 27 EAST, LOCATED ON NORTH MOODY ROAD APPROXIMATELY 600 FEET SOUTH OF REID STREET FROM PUTNAM COUNTY IL (INDUSTRIAL, LIGHT) TO M-1 (LIGHT INDUSTRIAL); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Kitchens noted a scrivener's error in the Section, Township and Range.

Commissioner Norwood moved to adopt the ordinances as corrected. Commissioner Kitchens seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. The Ordinances were declared adopted.

11. **PUBLIC HEARING** – 300 Stillwell Ave. – Application to Annex, Amend the Future Land Use Map and Future Land Use Element on a parcel of land, 0.3 acres from County US (Urban Services) to City of Palatka RL (Residential, Low Density), and Rezone from County R-1A (Residential 1A, Single-Family) to City R-1A (Single-Family Residential) – Rev. Ezekial Johnson, Applicant

ORDINANCE amending the Future Land Use Map and Future Land Use Element – 2nd Reading, Adopt - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO ONE PARCEL OF LAND (LESS THAN 10 ACRES IN SIZE) IDENTIFIED AS 300 STILLWELL AVENUE FROM PUTNAM COUNTY US (URBAN SERVICES) TO RL (RESIDENTIAL, LOW DENSITY), PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE to rezone – 2nd Reading, Adopt - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST, LOCATED AT 300 STILLWELL AVENUE, FROM PUTNAM COUNTY R-1A (RESIDENTIAL 1A,

SINGLE FAMILY) TO R-1A (SINGLE FAMILY RESIDENTIAL; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinances as read. Commissioner Leary seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The Ordinances were declared adopted.

12. **ORDINANCE** setting forth new water rates inside and outside the City Limits – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA BE AMENDED BY REVISING APPENDIX “A” TO SECTION 86-314 AND APPENDIX “A” TO SECTION 86-315 THEREOF, PROVIDING NEW WATER RATE SCHEDULES EFFECTIVE OCTOBER 1, 2011, BOTH INSIDE AND OUTSIDE THE CITY LIMITS RESPECTIVELY; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance as read. Commissioner Leary seconded the motion. Commissioner Brown asked if the money stays in the repairs and replacement fund, or if it is moved around. Mr. Boynton said a portion pays for administrative salaries and fees, such as audits and improvements to City Hall water department and reserves. Commissioner Brown said if they are shifting money around to balance the budget they may need to think of another way to balance the budget. A roll call vote was taken with the following results: Commissioners Brown, Leary, Norwood and Mayor Myers; yes. Commissioner Kitchens; no. The Ordinance was declared adopted by a vote of 4 in favor and 1 opposed.
13. **ORDINANCE** setting forth new sanitation rates inside and outside the City Limits – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA BE AMENDED BY REVISING APPENDIX “A” TO SECTION 66-9, PROVIDING NEW GARBAGE COLLECTION RATES EFFECTIVE OCTOBER 1, 2011; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance as read. Commissioner Leary seconded the motion. Commissioner Kitchens said the \$4.00 increase last year showed up as \$5 on the bill, and she thought she recalled the total increase on this would be \$3.60 on both increases. There being no further discussion, a roll call vote was taken, with the following results: Commissioners Brown, Leary, Norwood, and Mayor Myers; yes. Commissioner Kitchens; no. The Ordinance was declared adopted by a vote of 4 in favor and 1 opposed.
14. **ORDINANCE** – amending the City of Palatka Code of Ordinances to provide a new section of the Zoning Code; Section 62-15 to delineate setbacks for signs – 2nd Reading, Adopt – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING THE CODE OF ORDINANCES OF THE CITY OF PALATKA TO ADD A NEW SECTION TO CHAPTER 62, ARTICLE 1, ENTITLED SIGN SETBACKS, TO PROVIDE A MINIMUM SETBACK OF FIVE FEET FOR SIGNS NOT AFFIXED TO BUILDINGS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to adopt the ordinance as read. Commissioner Leary seconded the motion. Commissioner Kitchens asked if they have any older non-conforming signs would become illegal. Mr. Crow said non-conforming signs already in place would be grandfathered in, but any business that doesn't have a sign or is replacing a sign could ask for a variance. There being no further a discussion a roll call vote was taken on the motion with the following results: Commissioners Brown, Kitchens, Leary Norwood and Mayor Myers; yes. Nays; none. The Ordinance was declared adopted.

AGENDA ITEMS 15 through 21 – Large Scale Comp Plan Amendments with/without accompanying rezoning, for adoption

15. **PUBLIC HEARING** – Palatka Municipal Airport - Parcel Numbers 03-10-26-0000-0010-0000, 03-10-26-0000-0010-0040, 03-10-26-0000-0010-0060 - Planning Board recommendation to Amend Future Land Use Map on combined parcels of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from M-1 (Light Industrial) to AP-1 (Airport) and AP-2 (Airport Related) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF PALATKA BE AMENDED AS TO CERTAIN PROPERTIES LOCATED IN SECTION 03, TOWNSHIP 10 SOTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS MUNICIPAL AIRPORT PARCEL NUMBERS 03-10-26-0000-0010-0000, 03-10-26-0000-0010-0040, 03-10-26-0000-0010-0060, FROM OPF (OTHER PUBLIC FACILITIES) TO PB (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE (AIRPORT).

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 03, TOWNSHIP 10 SOUTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS MUNICIPAL AIRPORT PARCEL NUMBERS 03-10-26-000-0010-0000, 03-10-26-0000-0010—40, 03-10-26-0000-0010-0060, FROM M-1 (LIGHT INDUSTRIAL) TO AP-1 (AIRPORT) AND AP-2 (AIRPORT RELATED); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

16. **PUBLIC HEARING/ORDINANCE** – 1100 N. 19th St. (Jenkins Middle School) – Planning Board recommendation to Amend the Future Land Use Map and Future Land Use Element on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – Adopt - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT ~~THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF PALATKA BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 01, TOWNSHIP 10 SOUTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS 1100 NORTH 19TH STREET, FROM OPF (OTHER PUBLIC FACILITIES) TO PB (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE (JENKINS MIDDLE SCHOOL).~~

17. **PUBLIC HEARING** – 2900 Crill Ave. (Oak Hill Cemetery East) Planning Board recommendation to mend the Future Land Use Map and Future Land Use Element on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from R-3 (Multi-Family Residential) to PBG-1 (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF PALATKA BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS 2900 CRILL AVENUE, FROM OPF (OTHER PUBLIC FACILITIES) TO PB (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE (OAK HILL CEMETERY EAST).

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 12, TOWNSHIP 10 SOUTH RANGE 26 EAST, IDENTIFIED AS 2900 CRILL AVENUE, FROM R-3 (MULTI-FAMILY RESIDENTIAL) TO PBG-1 (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

18. **PUBLIC HEARING** - 302 Mellon Rd. (Palatka High School) - Planning Board recommendation to Amend the Future Land Use Map and Future Land Use Element on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – Adopt - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PALAN OF THE CITY OF PALATKA BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 11, TOWNSHIP 10 SOUTH, RNAGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS 302 MELLON ROAD, FROM OPF (OTHER PUBLIC FACILITIES) TO PB (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE (PALATKA HIGH SCHOOL).

19. **PUBLIC HEARING** – Parcel Number 37-09-26-0000-0070-0000, located on Oriie Griffin Boulevard (Putnam Co. Sheriff's Office and Jail) - Planning Board recommendation to Amend the Future Land Use Map on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from C-2 (Intensive Commercial) to PBG-2 (Other Public Facilities) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF PALATKA BE AMENDED AS TO THAT CERTAIN PROPERTY IN SECTION 37, TOWNSHIP 09 SOUTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS PARCEL NUMBER 37-09-26-0000-0070-0000, LOCATED ON ORIE GRIFFIN BOULEVARD, FROM OPF (OTHER PUBLIC FACILITIES) TO PB (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE (SHERIFF'S OFFICE AND JAIL).

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 37, TOWNSHIP 09 SOUTH, RANGE 26 EAST, IDENTIFIED AS PARCEL NUMBER 37-09-26-0000-0070-0000, LOCATED ON ORIE GRIFFIN BOULEVARD, FROM C-2 (INTENSIVE COMMERCIAL) TO PBG-2 (OTHER PUBLIC FACILITIES); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

20. **PUBLIC HEARING** – 5001 St. Johns Ave. (St. Johns River State College) - Planning Board recommendation to Amend Future Land Use Map on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from R-3 (Multi-Family Residential) to PBG-1 (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN OF THE CITY OF PALATKA BE AMENDED AS TO CERTAIN

PROPERTY LOCATED IN SECTION 10, TOWNSHIP 10 SOUTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS 5001 ST. JOHNS AVENUE, FROM OPF (OTHER PUBLIC FACILITIES) TO PB (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE (ST. JOHNS RIVER STATE COLLEGE).

ORDINANCE - The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 10, TOWNSHIP 10 SOUTH, RANGE 26 EAST (GREATER THAN 20 ACRES IN SIZE) IDENTIFIED AS 5001 ST. JOHNS AVENUE, FROM R-3 (MULTI-FAMILY RESIDENTIAL) TO PBG-1 (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

Commissioner Brown moved to adopt all ordinances, agenda items 15 thru 20, as read. Commissioner Leary seconded the motion. Commissioner Kitchens noted the recorded name for Oak Hill Cemetery is not Oak Hill East. There being no further discussion, a roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. The ordinances were declared adopted.

21. **ADMINISTRATIVE REPORTS**

Fire ISO Rating – Fire Chief Mike Lambert – Commissioner Leary noted he requested this item be placed on the agenda in response to the comments received at the 9/13/11 meeting. Fire Chief Mike Lambert said ISO stands for Insurance Services Organization. One major factor to determine fire insurance premiums is fire protection levels of service. The ISO is made up of trained professionals that evaluate fire departments across the US to determine the level of fire service based on a number of factors. The purpose is to give insurance companies a uniform system upon which to base premiums. The better the fire department, the better the chance they have to protect from loss. ISO rates go from 1 to 10, one being the best and 10 being the worst. The City is currently rated Protection Class 5. Ninety percent of the County has a Protection Class 9 rating. You save around 40% on your insurance rates going from a 9 to a 5. You save more on commercial than residential. ISO grades are based upon 10% from communications; 50% is the fire department itself including apparatus and location of station, personnel, training and response times; the other 40% is water supply, which has been the City's biggest barrier to lowering its ISO rating. They can meet the training and communications requirements to lower the rate. The work on the new water plant will be a big help. They still need to work on the water supply south of Crill Avenue; new water lines in this area will help. They also have a tanker that holds 3,000 gallons of water. This will help with their rating. The Fire Department must have pumper capability to suppress fire in any major building in the city. He believes they are ready for a re-rating at this time. The water supply is not optimum but their response time is great and personnel levels are sufficient. The County does not have the percentage of commercial buildings the City has, so it is easier for them to lower their ISO rating. They can all do better than a Protection Class 9; it will just take time. They are where they need to be.

Commissioner Leary said this is an informative presentation. What residents and businesses in the community should recognize is that a 50% savings on insurance is significant. Sewer, water, sanitation and lower insurance rates are all services and amenities city residents enjoy. Chief Lambert said areas outside the City pay an extra Fire Service Fee with their tax bill. City residents don't have that fee.

CITY MANAGER'S UPDATE - Mr. Boynton said noted there were several overages in departmental budgets for August and he thought it would be prudent to ask departments to

explain the overages. When he receives those he will provide that information to the Commission.

Price Martin Center is now open; they had the final walk-through this week. There is a huge difference in the Price Martin Center. The only thing left to do is the restrooms, and that is the USDA grant the City is now applying for. They have a whole new structure. He thanked Armstrong Contracting for everything they've done. Commissioner Brown said he's removed the stage, but the stage will fold up and store against the wall, and the curtain will cover the lights. She asked if they will be replacing the stage. Mr. Boynton said the building is just not big enough for a stage and the stage that was there needed shoring up. The facility is larger now, and the stage is available if someone wants to use it. He didn't feel it should be left in there. As to curtains, they haven't had any performances done there; most of them are done at the Larimer. It's not worth the expense to purchase \$20,000 curtains at this time. Commissioner Brown said the facility was built for the citizens to use for performances. For a while people were using the facility for the wrong reasons. They need to be sure the citizens are using it now. A lot of hard work went into getting that facility. They need to put pictures on the walls. Water Management has great landscape shots. They also need to use it to advertise what Palatka has to offer, such as the Airport.

As to the train station, Mr. Boynton said they are currently pressure washing and repainting the outside, and will re-landscape around the station. They will improve the parking lot south of the Station with the funds available. This will happen over the next 3 – 4 months.

As to the riverfront, Mr. Boynton said the storm drainage infrastructure is still under construction. They are about 2 – 3 weeks behind schedule and are looking at a December completion date. It will be November before they will see paving, landscaping and sod. They expect the St. Johns Avenue area to be ready for the parade and Pilot Club's Light the Riverfront.

Mr. Boynton said a new chlorine contact chamber and filter are being constructed/installed on the WWTP with an estimated completion date of December. They will receive bids next week on the Energy Grant project and he will be presenting that for award on October 13. They expect that project to kick off in November. The HVAC Energy Grant project has gone out to bid and the contract has been awarded. They expect the contractor to begin work in 2 – 3 weeks. A local contractor will be doing the majority of the HVAC work.

Mr. Boynton said as to the Runway 9/27, \$4 million dollar project, a pre-construction meeting was held this afternoon and they expect that to be under construction in the next two weeks.

Mr. Boynton said the City is applying for a boating grant to expand the boat ramp and restroom facility; they will know more on the status of this next spring. They are partnering with the USDA on improvements, and he is glad to see the Pilot Club here with seed money. He is aware of other clubs that are working on the same thing. The riverboats will be coming in next year. Their 2008/09 plans are coming to fruition. Commissioner Norwood said they need to be ready for grant opportunities and get permits in place. Mr. Boynton said they have one last hurdle with the Corps of Engineers and the improvements will be fully permitted; unless they decide to do a significant change in the parking pattern at the south end. Everything else is almost ready to be permitted, and once they satisfy the Corps of Engineers, those permits will be issued. They are ready to move forward with the boating grant. Commissioner Brown asked if they can access the money for docking through the boat grants. Mr. Boynton said that money can be accessed now, but they want to be sure the boat renovations are going forward. They plan to inspect the docks for improvements in November or December. There is money for structures or for the purchase of a building to house components for ticket sales or the like.

Commissioner Norwood said they've gotten lots of complaints about how the city dock looks; he believes this is due to upkeep. This is why they need a contingency; if you don't have the money and resources in place, you can't get help from private industry. Mr. Boynton said you can't use Better Place Money for routine maintenance. They need contingencies in place for routine maintenance; these repairs are not cheap. This is something they continue to look at. Commissioner Leary said the City Dock needs supervision and asked if the Police Department can help to police the users, who are taking advantage of the shrimping season, and are abusing the facilities. Mr. Boynton said they are going to put a plan in place for users and have it ready for next year. People are just not cleaning up behind themselves. Per questions, Mr. Boynton said the docks are inspected daily, and they perform daily maintenance as best as they can.

Mr. Boynton said Andy Ham is coming into town next week for a meeting and he expects to have an update in October for the Commission. He is meeting with Patrick Kelly next Tuesday from Congressman Mica's office; he will be going over projects and provide updates from DC.

Mr. Boynton said October 7 at the Golf Club is the Employee Safety Luncheon; he asked Commissioners to please join the employees for that. They will begin serving at 11:30.

Mr. Boynton said an Energy sustainability meeting will be held at city Hall on October 5 at 1:30. This is not just for the City, but the citizens as a whole, and will begin a plan for the future for energy sustainability.

Mr. Boynton asked everyone to keep Sam Deputy and Ken Venables in their prayers, as each are dealing with advanced stages of cancer.

Commissioner Kitchens said there is no air in the Police Department and it is very hot in there. Mr. Boynton said that is the first building they will work on.

22. COMMISSIONER COMMENTS

Commissioner Brown said they have a new State Senator, Audrey Gibson, who will come and visit. She will make time to meet with them if they come to Tallahassee. She has family in Palatka and she thinks they will get a good response from her.

Commissioner Brown said she brought them back a way to do things like self-guided tours with the murals and let people know what they are. She has involved Chief Getchell and will be working with the Main Street Manger. They want to get phone numbers in place for people to call and receive the history of the murals.

Commissioner Brown displayed a photo taken in Downtown Palatka during the 4th of July celebration, given to her by Connie Foltis. She'd like to have copies made to give to each member of our congressional and Florida legislature, so they can hang it on their office walls to remind them Palatka is a part of their district. She can approach Mr. Foltis' wife to provide copies so they can be presented to the Legislative Delegation.

Commissioner Leary reminded everyone about the Downtown Blues Fest this weekend. Willie Green will be performing.

Commissioner Leary said he and the Code Enforcement Officer met with county officials on the Nuisance Abatement Ordinances. The County is very receptive to this. They hope to have this ready for the January agenda. He met with Representative Van Zant yesterday regarding the derelict boats and informed him the City would be making a request for a bill to be introduced to allow the City to go forward with a program to address this.

Commissioner Norwood said he would like the CRA Director and Main Street Manager to put together a tax incentive program for downtown businesses. They need to stimulate downtown businesses and encourage them to improve their buildings aesthetically and attract new businesses. Mr. Boynton said the Main Street Economic Restructuring Committee has that and is working on it. They will try to have a draft ready by the end of the year.

Mayor Myers said they met with the Putnam County Waterways committee, and Commissioner Leary will be appointed to that committee. Ms. Driggers already serves on that committee. They will be appointing Commissioner Leary at the County's request.

Commissioner Leary said the Hawthorne GP facility is in Putnam County and they will cease operations. They need to be sensitive to those families and help those families find employment.

Mr. Boynton and he attended a meeting in Jacksonville regarding the Wolfson's Bass tournament. They met with the Rudder club, the group that puts on the Mug Race. Both groups are interested in Palatka participating in these events and holding activities. He will be working with them as they move forward to put activities in place. They are making strides in having more activities at the Riverfront Park.

23. **ADJOURN** – There being no further business to discuss, the meeting was adjourned at 8:00 p.m. upon a motion by Commissioner Brown.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105
