

VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



ELWIN C. "WOODY" BOYNTON, JR.
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

MINUTES
CITY OF PALATKA
September 8, 2011

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 8TH day of September, commencing at 6:00 p.m.

PRESENT:

Mayor	Vernon Myers
Commissioner	Mary Lawson Brown
Commissioner	Allegra Kitchens
Commissioner	Phil Leary
Commissioner	James Norwood, Jr.

Also Present: City Manager Elwin C. Boynton, Jr.; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matthew Reynolds; Planning Director Thad Crowe, Assistant Police Chief James Griffith; Fire Marshal Mark Lynady; Airport Manager John Youell; Main Street Manager Jonathan Griffith

CALL TO ORDER: Mayor Myers called the meeting to order at 6 pm

INVOCATION – The Reverend Kirby Kennedy, Senior Pastor, First Baptist Church of Palatka

MOMENT OF SILENCE in tribute to Victims of September 11, 2001 – Following the Moment of Silence, Mayor Myers provided remarks.

PLEDGE OF ALLEGIANCE – Assistant Police Chief James Griffith

REVISED AGENDA – Commissioner Leary moved to adopt the revised agenda to include Consent Agenda Item 3(i). Commissioner Norwood seconded the motion, which passed unopposed.

APPROVAL OF MINUTES – 8/25/11 – Commissioner Kitchens moved to adopt the minutes as read. Commissioner Brown seconded the motion, which passed unopposed.

1. **PUBLIC RECOGNITION/PRESENTATIONS** – There were none.

2. **PUBLIC COMMENTS**

David Wade, 510 S. 17th Street, said he objects to any renovations to the 100 year old structures on the 100 Block of Reid Street, which are owned by the City. Some of the older buildings that are missing are the former Howell Theater, New Theater, and Bill's Bicycle Shop. Five years ago the City was prepared to demolish these structures. A few in the community were opposed to their demolition. They have been vacant for the past five years. The City has

tried to make their appearance more appealing, but the buildings would be expensive to save as they are quite deteriorated. The City looks great coming across the bridge except for that big brown group of buildings. The buildings should be demolished. They hold little or no historical value to him; only one building is architecturally favorable. A nice new set of buildings and structures would be desirable. Mr. Wade then related his vision for businesses and shops that could be built there.

Abe Alexander, P.O. Box 224, Palatka, said he commends the Commission and the Police Department for their VIP service that was rendered to 550 guests of Bethel AME Church in Palatka a few Sundays ago. The PPD escorted busses, SUVs and a cadre of autos to Bethel AME church. The Lakeland District conducted a memorial service in memory of his wife. To have them escorted across the bridge was exciting. Parking was efficient. At the finale of the programs, a Key to the City was presented to the visiting dignitaries. The visitors talked of nothing but the hospitality shown by Palatka when they returned to Lake City. The biggest African American event that has ever taken place in Putnam County will take place Saturday night at 7 pm at the Calvary Life Center. They will come together for a reunion of youth that have graduated from Putnam County Schools. The speaker will be a young man raised in Palatka Housing Authority, who is the city manager of Flint, Michigan. They will induct members into the Hall of Fame. They are all invited to this event. If anyone would like to attend, he can get them tickets. It will be an enjoyable evening. Mayor Myers said the City is very supportive of the work he and his church do in the community.

3. **CONSENT AGENDA:**

- a. **Authorize execution of Underground Utilities Conversion Agreement with FP&L in the amount of \$66,535.14** for relocation of overhead electric distribution facilities at Memorial Parkway/2nd Street/Reid Street/St. Johns Avenue
- b. **Authorize execution of Right of Way Agreement with FP&L** grant an easement to FP&L for the conversion of overhead utilities to underground utilities at Memorial Parkway/2nd Street/Reid Street/St. Johns Avenue
- c. **Authorize execution a Sovereignty Submerged Land Fee-Waived Lease with the State of Florida, Bureau of Land Administration** to operate a 42-slip docking facility at the City Dock/Riverfront Park
- d. **Authorize execution of Display Advertising Contract renewal with Palatka Daily news eff. 10/1/11**
- e. **Authorize Acceptance of PPD Federal 2011 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation Award** in the amount of \$14,118.00 (no match required) and designate Police Chief Getchell as Authorized City of Palatka Grant Representative
- f. **Authorize the Mayor to execute a Determination of Exemption & Categorical Exclusion, 24 CRF 58-34(a) and 58.35(b) on behalf of Palatka Housing Authority's Site Improvements CFP FY 2011-2015 AMP 11**, and certify their consistency with the Comprehensive Plan for the City of Palatka
- g. **Declare City Hall office equipment/furniture as surplus** for disposition as recommended
- h. **Approve the following items for the Palatka Municipal Airport Runway 9-27 Pavement and Drainage Rehabilitation Project:**
 1. **Authorize execution of an FAA Grant Agreement** in the amount of up to \$4,340,128.00;
 2. **Award the Base Bid and Additives 1, 2 and 3 for a total of \$3,170,127.49** to Halifax Paving, Inc., contingent upon receipt of FAA grant funding, per Airport Engineer's recommendation
 3. **Authorize execution of Passero Associates W.O. No. 10-25F** in the amount of \$320,000.00 for Final Engineering Design and Bidding, contingent upon receipt of FAA grant funding

4. **Authorize execution of Passero Associates W.O. No. 10-25R** in the amount of \$315,000.00 for Resident Engineering and Inspection; contingent upon receipt of FAA grant funding
5. **Authorize execution of Passero Associates W.O. No. 10-27** in the amount of \$85,000.00 for Permitting and Mitigation, contingent upon receipt of FAA grant funding
- i. **Approve FY 2010-11 Budget Amendment** to include \$750,000.00 CDBG C-02 Downtown Parking/Streetscaping Grant Revenue and Expenditure, per Finance Director's Recommendation

Commissioner Kitchens asked to pull Item 3(i) for discussion. Commissioner Norwood moved to pass Consent Agenda Items 3(a) through 3(h) as presented and recommended. Commissioner Kitchens seconded the motion, which passed unopposed.

3. (i). **Approve FY 2010-11 Budget Amendment** to include \$750,000.00 CDBG C-02 Downtown Parking/Streetscaping Grant Revenue and Expenditure, per Finance Director's Recommendation – Mr. Boynton said there is a need to amend the budget to include this line item. This has been budgeted for. Commissioner Kitchens moved to approve Consent Agenda Item 3(i), FY 2010-11 Budget Amendment to include the \$750,000 CDBG C-02 Downtown Parking/Streetscaping line item. Commissioner Brown seconded the motion, which passed unopposed.

Christy Sanford, 312 Dodge Street, asked as to Items 3(a) and 3(b), if FPL had contributed anything to the underground conversion cost, as their website states they will participate in the cost of underground utility conversions. Mr. Boynton said FP&L has discounted the charges by 10 – 20% on this project, which amounts to around \$16,000.00.

4. **PUBLIC HEARING – TRIM Calendar** - Tentative Budget and Proposed Millage Rate (8.65) - Mayor Myers opened the Public Hearing. Mr. Boynton noted per his memorandum that the actual proposed millage rate of 8.65 comes in at –5.64 below the rolled-back rate. The budgets have been on file in the Clerk's office for the public's inspection

Levy Ordinance – 2011/12 Budget year – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE LEVYING TAXES FOR THE YEAR 2010 TO RAISE THE NECESSARY REVENUE TO DEFRAY THE EXPENSES OF THE CITY OF PALATKA FOR THE FISCAL YEAR 2011-2012. Commissioner Norwood moved to pass the ordinance on 1st reading as read. Commissioner Leary seconded the motion. There being no discussion, a roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers, yes; Nays; none. The ordinance was declared passed on 1st reading.

Appropriation Ordinance – 2011/12 Budget year – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, MAKING AN APPROPRIATION OF MONIES FOR THE OPERATING EXPENSES OF THE CITY OF PALATKA FOR GENERAL ADMINISTRATION OF THE SEVERAL GOVERNMENTAL DEPARTMENTS OF THE CITY, AND FOR CONTRIBUTING TO THE SEVERAL SINKING FUNDS OF THE CITY TO PAY INTEREST ON AND PROVIDE FOR THE RETIREMENT OF THE OUTSTANDING BONDS AND OTHER FIXED OBLIGATIONS OF THE CITY, AND FOR PALATKA GAS AUTHORITY, FOR AND DURING THE FISCAL YEAR A.D. 2011-2012. Commissioner Norwood moved to pass the ordinance on 1st reading as read. Commissioner Brown seconded the motion. There being no discussion, a roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers, yes; Nays; none. The ordinance was declared passed on 1st reading.

5. **CLOCK TOWER RELOCATION** – City Manager Boynton said he provided a memorandum and conceptual sight plan for the overall vision of the relocation of the clock tower. There are copies of that available for the public. They have had numerous discussions regarding the relocation of the clock tower beginning with the Michael Redd Conceptual Sight Plan. When they put together the redevelopment plan for the relocation, they did not know the cost. They are working with an on-site contractor, who has provided a price quote of anywhere from \$20,000 to \$30,000. Half of that is associated with the demolition of the concrete slab under the tower. They will only move the steel frame from its present location to the center of St. Johns Avenue about 15 feet off Memorial Drive. They plan to surround the Clock Tower with a series of fountains and a brick walkway, sight amenities and landscaping. The concrete work and landscaping can be done within the present scope of the current project, but the entire cost of the scope will be around \$250,000. They can fund that through CRA funds or Better Place funds. They could move the clock tower, do the sidewalk work and bring the fountains in later, which is around half the cost. The other aspect is to solicit input from the public and the Commission. Private contributions were used to put the clock tower up. Over the past month he has met with major contributors, former Mayor Tim Smith and John Hodge. Mr. Smith will speak to Mr. Delzell and Mr. Goodwin regarding the future of the Tower. He did not meet any resistance; the main concern was the clock tower be placed in a position of prominence. They like the idea of it being framed with the water fountain and located at the end of St. Johns Avenue. He didn't get any negative comments or dissidence, and the donators would be included on the grant monuments, as well as contemplating some additional brick being inscribed with future donators. The new location does not show the existing the vertical brickwork; that will be demolished. They have not spoken to the contractor to find out whether that is salvageable, but that is possible. They do not feel that fits into the current project. The recommendation is based upon the Michael Redd architectural plan. The current location/configuration doesn't fit with the vision. They can make it work, but they want to mimic the conceptual master plan submitted and accepted. They aren't planning on closing Memorial Drive, and aren't pursuing the cypress tree stand, but are pursuing the other elements. Commissioner Leary moved to approve the relocation of the clock tower to the end of St. Johns Avenue. Commissioner Norwood seconded the motion.

Commissioner Brown said she's heard concerns regarding the cost, and that they will be using TIF and Better Place Funds for this. Some businesses are struggling and they want to be sure most of that money goes to keep existing businesses going. Mr. Boynton told her they would look at increasing grant amounts to existing downtown merchants. Every time they start to do something, someone wants to impede progress. They need to think outside the box, but with sensitivity towards the folks that are there.

Commissioner Kitchens asked if the cost to remove the steel bars holding the pad in place was figured into the cost; Mr. Boynton said it was. Commissioner Kitchens said several merchants are concerned that this money will go to move the clock tower but could be better spent on the businesses downtown. The beauty of the clock tower is the brick enclosure and was set there so people coming over the bridge could see it. To take the skeleton out of the base and get rid of the enclosure would defeat the beauty of the tower. The steel frame without the base is not aesthetically pleasing. She has no problem with the design of the fountain or the location. She has concerns about the water used by the fountain. She does not think this will look right or will add anything. They accepted The Redd design, but this didn't mean they approved all of the design; the City Attorney affirmed that for her twice. They can leave the clock tower where it is. She's had many citizens and downtown merchants contact her regarding this.

Commissioner Norwood said they held several charrettes and took input from the community. They said they wanted a plan and needed citizen buy-in. They paid Mr. Redd to do this plan. If they are going to move forward, they need to do so with the plan that's in place. The citizens bought into that plan at the time. He agrees with Vice Mayor Brown's comments that they need to

do something for existing businesses. They can address this through a tax incentive program or tax abatement. They don't want to punish those people for growing their businesses. They have to provide them with incentives.

Mayor Myers said some of the renderings show the clock tower in the St. Johns Avenue location. The steel structure is attractively placed and would add to the aesthetics of the downtown area. They are trying to improve the aesthetics of Downtown Palatka and take advantage of the St. Johns River flowing past Palatka. They are starting fresh, have invested a lot of money in this project. All of that is to benefit the city, citizens and merchants. This is an economic development project. This will create jobs. The City is quite generous with TIF funds in grants and merchant support. Commissioner Leary concurred and believes Mr. Redd did a fantastic job. The only component missing is the closure of Memorial Parkway to vehicular traffic. This is a critical component. No one sees the clock now as all they see is the buildings in the background. Commissioner Norwood said the clock tower was never completed, and they now have an opportunity to complete it. Commissioner Kitchens said the plans were redesigned and what is there now is the completed product. She is for developing the waterfront and completing it. She knows how the Commission wants to go, but told the citizens she'd speak up and she has.

Christy Sanford, 312 Dodge Street, said she was at the meeting during which the clock tower was extensively discussed, and the general consensus was that the tower should be moved.

Danny Sheffield, 720 S. 19th Street, said the relocation will make a great focal point for St. Johns Avenue. They might reorient it 45 degrees so that they can see the clock from St. Johns Avenue. Mr. Boynton said the critics like the orientation to the North, but he has also had comments that it would be nice to be able to look to see what time it is from St. Johns Avenue. A roll call vote was requested and taken on the motion: Commissioners Leary, Norwood, Brown and Mayor Myers; yes. Commissioner Kitchens, no. Motion passed 4 in favor 1 opposed.

6. PLANNING BOARD APPOINTMENTS – Interviews for two (2) at-large positions

Applicants: Sharon Buck
 Danny Sheffield
 Clem Saccareccia

All applicants were present for interviews. Mayor Myers noted appointments will be made at the September 22 meeting.

7. **RESOLUTION** authorizing the Mayor and City Clerk to Execute and Attest a Memorandum of Agreement with FDOT for landscaping irrigation on SR20 from SR 19 to Palm Avenue – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST A “MEMORANDUM OF AGREEMENT” WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR LANDSCAPING AND IRRIGATION ON SR20 FROM SR19 TO PALM AVENUE. Commissioner Kitchens moved to adopt the resolution as read. Commissioner Brown seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens Leary, Norwood and Mayor Myers; yes. Nays; none. The Resolution was declared adopted.
8. **RESOLUTION** authorizing the Mayor and City Clerk to Execute and Attest a Memorandum of Agreement with FDOT for landscaping irrigation on SR15 (US17) from SR100 to SR19 – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST A “MEMORANDUM OF AGREEMENT” WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR LANDSCAPING AND IRRIGATION ON SR15 (US17) FROM SR100

TO SR19. Commissioner Brown moved to adopt the resolution as read. Commissioner Kitchens seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Norwood, Leary and Mayor Myers; yes. Nays; none. The Resolution was declared adopted.

9. **RESOLUTION** authorizing the Mayor and City Clerk to Execute and Attest a Memorandum of Agreement with FDOT for landscaping (Crepe Myrtles) on SR19 from SR100 to SR15/US17 – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST A “MEMORANDUM OF AGREEMENT” WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR LANDSCAPING (CREPE MYRTLES) ON SR19 FROM NORTH OF SR100 TO SR15/US17. Commissioner Kitchens moved to adopt the resolution as read. Commissioner Brown seconded the motion. Commissioner Norwood asked if the City will be maintaining those. They will grow fast and will get out of control quickly. Mr. Boynton said they will hold a class on maintaining them for the crews, etc. Commissioner Kitchens said there are crepe myrtles already growing on SR20 and they are beautiful. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. The Resolution was declared adopted.
10. **RESOLUTION** authorizing the Mayor and City Clerk to Execute and Attest a Supplemental Joint Participation Agreement with FDOT for design and construction of R/W 9/27 Rehabilitation & Drainage project to add FDOT, FAA, Local Funds and Time to the project – Adopt – The Clerk read a resolution entitled A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST A ‘SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT’ WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR DESIGN AND CONSTRUCTION OF R/W 9-27 REHABILITATION, DRAINAGE, SIGNAGE, LIGHTING, TREE REMOVAL, PERMITTING, AND CONSTRUCTION TESTING AND MANAGEMENT AND ADDING ADDITIONAL FDOT, FAA, LOCAL FUNDS, AND TIME TO THE PROJECT AT PALATKA’S KAY LARKIN MUNICIPAL AIRPORT. Commissioner Brown moved to adopt the resolution read. Commissioner Leary seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The Resolution was declared adopted.
11. **RESOLUTION** authorizing the Mayor and City Clerk to Execute and Attest a Joint Participation Agreement with FDOT for design and construction of Main Access Road Rehabilitation & Drainage Project – Adopt – The Clerk read a resolution entitled A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST A ‘JOINT PARTICIPATION AGREEMENT’ WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR DESIGN AND CONSTRUCTION OF MAIN ACCESS ROAD REHABILITATION, DRAINAGE, SIGNAGE, LANDSCAPING, AUTO PARKING IMPROVEMENTS, UTILITIES, LANE MODIFICATION, SIDEWALK AND CONSTRUCTION MANAGEMENT AND TESTING AT PALATKA’S KAY LARKIN MUNICIPAL AIRPORT. Commissioner Brown moved to adopt the resolution as read. Commissioner Norwood seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The resolution was declared adopted.
12. **ORDINANCE** setting forth new water rates inside and outside the City Limits – 1st Reading – The Clerk read a ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA BE AMENDED BY REVISING APPENDIZ “A” TO SECTION 86-314 AND APPENDIX “A” TO SECTION 86-315 THEREOF, PROVIDING NEW WATER RATE SCHEDULES EFFECTIVE OCTOBER 1, 2011, BOTH INSIDE AND OUTSIDE THE CITY LIMITS RESPECTIVELY; AND

PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved the pass the ordinance on 1st reading. Commissioner Leary seconded the motion.

Sam Deputy, 917 Carr Street, asked if, on the water bill, the two abbreviated terms are for replacement of facilities. Mr. Boynton said it is for capital improvement projects and a lot of it goes to debt service. Mr. Deputy said he's concerned about the total picture. He recently did an in-house study to see if they would benefit by moving outside the City and they certainly would. They are paying 40% more in taxes by living inside the City. They would save \$24,000 in 10 years in taxes alone. By the time they begin to add these increases up, they will have no incentive to move inside the City Limits. The County ISO fire rating is being lowered. He would be better off if he moved into the County and stayed there. The City is increasing all its fees. They need to look at the total picture as to how it relates to businesses. The study they are doing on water will affect businesses the most. Lower income people will be affected most, such as those who use laundromats, which use a lot of water. They need to be as attractive as the counties around them.

Commissioner Leary said there is no sewer and only some water in the County; most businesses require water and sewer. The ISO rating is about to be lowered in the City to a 2 or 1. This will be a significant lowering. Property evaluations continue to drop. He is paying less in ad valorem this year than last. Sewer and water is the biggest incentive to being in the City. Mr. Deputy said he came from a larger city with a larger house and paid three times the taxes, but in Orlando city residents were charged lower rates than those outside the City limits. Commissioner Norwood said users outside the City pay higher utility rates. He is concerned that they look at this pro-business. The water department is run as an enterprise fund and income has to meet expenses. As expenses go up they have to raise revenues. Mr. Boynton said there is a small transfer each year to supplement administrative salaries. Commissioner Brown said they are looking at raising fees based upon high usage. Mr. Boynton said the study will look at rates, and they need to look at this with a holistic approach. They maintained ad valorem millage rates. Compared to other cities of their size, they have a high ad valorem rate because they need to grow their tax base. They need to put money into extending water outside the City. They currently can't extend sewer outside the city limits. They have low revenue streams, and don't have money to make improvements. There is no extra revenue to be generated. They are sensitive to utility expenses. The City will continue to be boxed in if they don't look at expanding utilities outside the City Limits. They will be at a competitive disadvantage with their utility, and the present is the best time to look at this expansion. When businesses make improvements, business experience higher taxes, and businesses shouldn't be penalized for making improvements.

Genevieve Jones, Barrington Apts., said she found that she is being charged a commercial rate and her water bill includes a landfill tipping fee, replacement of water and sewage plant. Her bill comes to around \$60 per month. Her water usage is practically nil. There is a base charge for her usage, so she pays more than what she actually uses. Not everyone can handle these charges. They should pay based upon usage. If they all pay a flat fee for water and sewer replacement that's fine. She has friends in town who don't pay near as much as what she pays.

Mr. Boynton said the study they talked about will look at just that. He isn't sure why her bill is \$60 per month. The minimum bill is \$51.06 a month. She said hers runs \$59 plus. Mr. Reynolds said they are charged commercial garbage rates at Barrington Apts. Mr. Boynton said the County is charging her for a tipping fee separately. Mr. Boynton said he will be glad to discuss her bill with her.

Commissioner Kitchens asked why the \$4 increase last year equaled to \$5 and was told it was because of the taxes charged. Mr. Boynton estimated the deficit would be anywhere from \$15 to

\$20 thousand. She'd been against increases every year except for this year as she felt that it was needed. If they could pay the company for the study they can come up with more money for the deficit. Mr. Boynton said there is a possibility it could stay the same, depending upon the rate study. He didn't want to predict it. The \$16,000 could be made up through slight changes, but if a pump or motor goes down that's big money that they have no money to fix. It's not just the deficit they are talking about, it's having surplus money set aside for emergencies. Discussion ensued. Commissioner Kitchens said she does not want to raise rates until the study has been completed. Commissioner Brown said they need to find a way to bring more funds in so they don't have to raise water and sewer rates again. A roll call vote on the motion was taken with the following results: Commissioners Brown, Leary, Norwood and Mayor Myers; yes. Commissioner Kitchens; no. Ordinance passed on 1st reading 4 in favor, 1 opposed.

13. **ORDINANCE** setting forth new sanitation rates inside and outside the City Limits – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA BE AMENDED BY REVISING APPENDIX "A" TO SECTION 66-9, PROVIDING NEW GARBAGE COLLECTION RATES EFFECTIVE OCTOBER 1, 2011; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on 1st reading. Commissioner Leary seconded the motion. Commissioner Kitchens said she had a citizen call her who is very environmentally minded and recycles everything. She asked why she has to pay a garbage bill when she doesn't have much garbage. She suggested going to a once a week pick up. She said many people don't have garbage out twice per week and won't need twice a week pick up, and asked if there's a way people can go to once per week pick up and pay for only once per week. She suggested a colored tag on the roll out bin would work. She told the citizens she would bring that up. Commissioner Leary said there is a program called "Pay As You Grow" and your garbage fee is based upon how much garbage you put out. They have difference sized bins. It is designed to create recycling. He suggests they do a similar study on sanitation to go to a pay as you grow program, and get the County to work more on recycling. Commissioner Brown said they need to emphasize recycling which would cut back on garbage pickup.

Mr. Boynton clarified this increase is \$1 for garbage in addition to the \$2 for water. Mayor Myers said recycling aids the environment, but many people aren't interested in recycling. Commissioner Brown said if people know if they recycle their garbage bill will go down, they will. Commissioner Norwood said they bought a new fleet of trucks five years ago, and that fleet will have to be replaced, whether you collect the garbage once or twice a week. They have to be able to provide level of service long term. Discussion ensued. Mayor Myers said garbage pickup two days a week is an amenity that those living inside the city limits enjoy. This is what makes living inside the city limits preferable. Commissioner Brown said they have to pay sanitation workers to keep them employed. A roll call vote on the motion was taken with the following results: Commissioners Brown, Leary, Norwood and Mayor Myers; yes. Commissioner Kitchens, no. Ordinance passed on 1st reading 4 in favor, 1 opposed.

14. **PUBLIC HEARING** – Application to Annex, Amend the Future Land Use Map and Future Land Use Element on a parcel of land, 14.4 acres on Moody Rd., 600' South of Reid St. from County US (Urban Services) to City of Palatka IL (Industrial), and Rezone from County IL (Industrial, Light) to City M-1 (Light Industrial) – City of Palatka, applicant. – Mayor Myers opened the public hearing.

The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY ON THE EAST SIDE OF NORTH MOODY ROAD, APPROXIMATELY 600 FEET SOUTH OF REID STREET, IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA CONTIGUOUS TO THE

BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to adopt the ordinance as read. Commissioner Leary seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood, and Mayor Myers; yes. Nays; none. The ordinance was declared adopted.

15. **PUBLIC HEARING** – 300 Stillwell Ave. – Application to Annex, Amend the Future Land Use Map and Future Land Use Element on a parcel of land, 0.3 acres from County US (Urban Services) to City of Palatka RL (Residential, Low Density), and Rezone from County R-1A (Residential 1A, Single-Family) to City R-1A (Single-Family Residential) – Rev. Ezekiel Johnson, Applicant – Mayor Myers opened the Public Hearing.

The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS 300 STILLWELL AVENUE, LOCATED IN SECTION 02, TOWNSHIP 10 SOUTH, RANGE 26 EAST, PUBLIC RECORDS OF PUTNAM COUNTY, FLORIDA, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the ordinance as read. Commissioner Brown seconded the motion. A roll call vote was taken with the following results: Commissioners Leary, Norwood, Brown, Kitchens and Mayor Myers; yes. Nays; none. The ordinance was declared adopted.

16. **ORDINANCE** – 317 Osceola Street – 3 parcels located in West View Cemetery - Planning Board recommendation to Rezone from M-1 (Light Industrial) and R-3 (Multi-Family Residential) to PBG-1 (Public Buildings and Grounds) – City of Palatka Building & Zoning Dept., Applicant - Adopt – The Clerk read a ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 42, TOWNSHIP 10 SOUTH, RANGE 27 EAST, IDENTIFIED AS 317 OSCEOLA STREET/PARCEL NUMBER 42-10-27-6850-1470-0000 AND PARCEL NUMBER(S) 42-10-27-6850-1500-0000 AND 42-10-27-6850-2080-0010, FROM M-1 (LIGHT INDUSTRIAL) AND R-3 (MULTI-FAMILY RESIDENTIAL) TO PBG-1 (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Kitchens moved to adopt the ordinance as read. Commissioner Brown seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. Ordinance was declared adopted.

AGENDA ITEMS 17 through 22 – Large Scale Comp Plan Amendments with/without accompanying rezoning – ***Recommendation to table items 15 through 21 to a time certain of Sept. 22, 2011***

17. **ORDINANCE** – Palatka Municipal Airport - Parcel Numbers 03-10-26-0000-0010-0000, 03-10-26-0000-0010-0040, 03-10-26-0000-0010-0060 - Planning Board recommendation to Amend the Future Land Use Map on combined parcels of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from M-1 (Light Industrial) to AP-1 (Airport) and AP-2 (Airport Related) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading
- a. Land Use Amendment – Adopt
 - b. Rezoning Ordinance – Adopt
18. **ORDINANCE** – 1100 N. 19th St. (Jenkins Middle School) – Planning Board recommendation to Amend the Future Land Use Map and Future Land Use Element on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – Adopt

19. **ORDINANCE** – 2900 Crill Ave. (Oak Hill Cemetery East) Planning Board recommendation to amend the Future Land Use Map and Future Land Use Element on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from R-3 (Multi-Family Residential) to PBG-1 (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading
- a. Land Use Amendment – Adopt
 - b. Rezoning Ordinance – Adopt
20. **ORDINANCE** - 302 Mellon Rd. (Palatka High School) - Planning Board recommendation to Amend the Future Land Use Map and Future Land Use Element on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – Adopt
21. **ORDINANCE** – Parcel Number 37-09-26-0000-0070-0000, located on Orié Griffin Boulevard (Putnam Co. Sheriff's Office and Jail) - Planning Board recommendation to Amend the Future Land Use Map on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from C-2 (Intensive Commercial) to PBG-2 (Other Public Facilities) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading
- a. Land Use Amendment – Adopt
 - b. Rezoning Ordinance – Adopt
22. **ORDINANCE** – 5001 St. Johns Ave. (St. Johns River State College) - Planning Board recommendation to Amend Future Land Use Map on a parcel of land greater than 20 acres in size from OPF (Other Public Facilities) to PB (Public Buildings and Grounds) and Rezone from R-3 (Multi-Family Residential) to PBG-1 (Public Buildings and Grounds) - City of Palatka Building & Zoning Dept., Applicant – 2nd Reading
- a. Land Use Amendment – Adopt
 - b. Rezoning Ordinance – Adopt

Commissioner Norwood moved to table Items 17 through 22 to a time certain of September 22, 2011. Commissioner Leary seconded the motion, which passed unopposed.

23. ADMINISTRATIVE REPORTS –

Mr. Boynton said on Wednesday they executed the riverboat contracts for renovation of the boats. This is a four to six month project. 100% of the funding will come from FDOT and FHWA. They are looking at a February or March time frame for the official ribbon cutting.

Mr. Boynton said tomorrow at 3:30 p.m. Alex Sink will be at City Hall. He invited all to attend. She's started a new non-profit foundation to help small businesses and will have recommend actions for funding for the 100 block.

Mr. Boynton provided a Downtown CDBG Project update, saying they began installing stormwater drainage pipe on Wednesday, and hit a foundation from the old jail in the middle of where the old stormwater pipe will be going. The contractor has assured him there is a firm in Jacksonville that can cut through that foundation for around \$2,500.00. They will be installing pipe over the next three weeks and the utility department is installing water lines.

Mr. Boynton said, as to the golf course, he met with Commissioner Norwood to formulate the framework of a proposal to the County and they should be submitting that sometime next week. No one at the golf course is getting laid off; they plan on operating as normal. Bobby Weed of Bobby Weed Golf Design has lowered their management fee to \$6,000 per month and they will look at funding to keep him on through the end of the year to give him a chance to increase revenues while the City continues negotiations with the County. They will begin those contract discussions in November or December.

Commissioner Kitchens asked when they will hold a joint workshop with the County Commission. Mr. Boynton said September or October. Commissioner Norwood asked if the City Manager and County Administrator can work out the arrangement prior to talk of scheduling a workshop. They are trying to form a partnership with the County and they don't want to appear in public as having an adversarial relationship. Commissioner Leary concurred. Mr. Boynton said they will try to work things out with the County Administrator. If a workshop is needed that will be late fall.

Planning Director Thad Crowe said he's been collecting ideas about workshop issues. There are several issues they will need to make decisions on such as school and transportation concurrency, as well as urban service areas, EAR adoptions, and others. Today there was a meeting on a potential mooring field in conjunction with the County. They are issues with downtown entertainment, noise and alcohol they need to workshop.

23. COMMISSIONER COMMENTS

Commissioner Kitchens said earlier a citizen talked about putting money into the 100 Block. The developer will be the one putting money into the 100 Block; the City has no plans to put any money into the 100 Block. The City has nothing at risk in keeping those buildings.

Mr. Holmes said of the appointments to make to the Planning Commission on September 22, of the three applicants, two will be selected. In the past they have chosen to make those votes in an open verbal fashion. They should consider ranking candidates on a written ballot at the next meeting. Commissioner Kitchens pointed out they give first consideration to those living inside the City Limits.

Commissioner Leary stated he, the Mayor, City Manager, Planning Director and Clerk attended a presentation by the Waterways Committee on establishing a mooring committee. Late today they learned they are not preempted by state statute; the St. Johns River is not considered intra-coastal shore to shore. He will be participating in that project and working with Florida Fish and Game, Wildlife and the County on that. He placed a call to the County recreation director and learned they have funding available through the derelict boat program. It was a good meeting and a great presentation. There are things they can do legislatively that can expedite the process. Since the county has control over the river, they need to ask them to help more with the situation.

Commissioner Leary said he met with the Code Enforcement Officer and the Planning Director, and will be meeting with the Tax Collector and Property Appraiser on a draft nuisance abatement ordinance.

Mayor Myers said he appreciates the City Clerk's service on the Waterways Committee.

Commissioner Norwood said, regarding Mr. Alexander's earlier comments, they have an opportunity to build a better relationship with citizens and it is good that the city made sure the citizen requests were honored, and they all appreciate what the Police Dept. and Mayor do to make the City look good.

Commissioner Kitchens said the Palatka Daily News ran an article today saying the local social security office is proposing a closure and the local director said the citizens need to picket the closure. They need to send a letter to federal representatives expressing their displeasure of its closure. There was a consensus to do a resolution to this end. Commissioner Brown said they don't need to lose any more jobs due to office closures and the City doesn't need to lose any more jobs, and they need to include that in the resolution.

Commissioner Norwood moved to add an emergency item authorizing the Mayor to sign a resolution opposing the closure of the social security office. Commissioner Leary seconded the motion, which passed unopposed. Commissioner Norwood moved to authorize the Mayor to sign a resolution opposing the closure of the local Social Security Office. Commissioner Leary seconded the motion, which passed unopposed.

Mayor Myers thanked Mike Lassiter for his 3 years of service videotaping Commission meetings. Tonight will be the last meeting he tapes.

Mayor Myers said City Manager Boynton sent out an e-mail regarding extension of the bike trail from Holloway Road to CR315, which is great news.

24. **ADJOURN** – There being no further business to discuss, the meeting was adjourned at 7:45 p.m. upon a motion by Commissioner Brown, seconded by Commissioner Kitchens.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105
