

VERNON MYERS
MAYOR · COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR · COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



ELWIN C. "WOODY" BOYNTON, JR.
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

MINUTES

CITY OF PALATKA

June 14, 2012

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 14th day of June, 2012.

PRESENT:

Mayor	Vernon Myers
Commissioner	Mary Lawson Brown
Commissioner	Allegra Kitchens
Commissioner	Phil Leary
Commissioner	James Norwood, Jr.

Also Present: City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Matt Reynolds; Planning Director Thad Crowe, Police Chief Gary Getchell; Fire Chief Mike Lambert; Main Street Manager Charles Rudd,

CALL TO ORDER: Mayor Myers called the meeting to order at 6:00 p.m.

INVOCATION – The Reverend Barry Beauchamp, Pastor; College Park Baptist Church

PLEDGE OF ALLEGIANCE – Robert Cavuoti

APPROVAL OF MINUTES – 5-24-12 – Commissioner Brown moved to approve the minutes as read. Commissioner Norwood seconded the motion, which passed unopposed.

1. **PUBLIC RECOGNITION/PRESENTATIONS:**

Eagle Scout Recognition – Mayor Myers introduced Scouts Brandon Tomlinson, Troop 326 and Dylan Wilber, Troop 62, for achieving the rank of Eagle Scout, and presented them each with proclamations of recognition. Mayor Myers, an Eagle Scout, noted the honor is bestowed for life. Bradley Tilton was not present and was recognized in absentia.

2. **PUBLIC COMMENTS** – There were none.

3. **CONSENT AGENDA:**

- a. **Authorize the Mayor and Police Chief to execute a renewal agreement with Palatka Housing Authority** for the provision of Supplemental Police Services associated with the PHA's Crime Reduction Program, per Police Chief's recommendation
- b. **Authorize execution of Work Order #12-22R with Passero Associates**, Airport Engineers, for Construction Administration & Inspection on the Main Access Road Pavement Rehabilitation Project at the Palatka Municipal Airport, per Airport Manager's recommendation

- c. **Authorize execution of Change Order #3 to SE Cline Construction Contract** to extend the completion time to June 22, 2012 on the Downtown Redevelopment Project, per Staff recommendation
- d. **Authorize execution of Exhibit A to FDOT Maintenance Work Order/Contract #AN582**, State Hwy System Lighting, Maintenance and Compensation Agreement for the renewal period July 1, 2012 through June 30, 2013, per Contract Agreement
- e. **Authorize execution of Exhibit A to FDOT Traffic Signal Maintenance & Compensation Agreement #AM781** for contract year July 1, 2012 through June 30, 2013, per Contract agreement.
- f. **Reappoint Larry Beaton to the Historic Preservation Board** for a three-year term to expire June, 2015 (Putnam County Historical Society Representative)
- g. **Adopt amended Summer Meeting Calendar** to add City manager interviews, developer interviews, and set July meeting schedule, per Staff Recommendation
- h. **Grant permission to exceed noise levels** established by Chapter 30, Palatka Code of Ordinances for the following Special Events permits – Palatka Main Street, Applicant
 - 1. **Permit #12-30 for “4th Saturday Dancin’ in the Street Downtown Cruise-In”** on July 28, August 28 and September 22, 2012 from 5:00 p.m. to 10:00 p.m. (600 thru 900 blocks of St. Johns Ave.)
 - 2. **Permit #12-29 for “2nd Saturday Truck & Jeep Rally”** on July 14, August 11 and September 8, 2012 from 5:00 p.m. to 9:00 p.m. (900 – 1000 Blocks of St. Johns Ave.)
- i. **Grant permission to exceed noise levels established by Chapter 30, Palatka Code of Ordinances** to John Lyon, Steamboat Willie’s from 10:00 p.m. until 1:00 a.m. on Friday, 6/16/12, per Staff recommendation.

Commissioner Leary asked to pull 3(a), Renewal of PHA Contract, for discussion. Commissioner Norwood moved to approve Consent Agenda Items 3(b) through 3(i) as presented. Commissioner Leary seconded the motion, which passed unopposed.

- a. **Authorize the Mayor and Police Chief to execute a renewal agreement with Palatka Housing Authority** for the provision of Supplemental Police Services associated with the PHA’s Crime Reduction Program -- Commissioner Leary said the City only receives an annual ‘payment in lieu of taxes’ of around \$7,000 from PHA. It seems that the City is losing a lot of revenue over something that the City barely breaks even on.

Chief Getchell said he negotiated this with Mr. Nelson when he came in to address certain elements at the Housing Authority neighborhoods. This is for additional patrols during times of high call volume and consists of two-man patrols. There are performance goals related to this. This program reduces calls for service for the regular shift officers and frees up police staff to address regular calls for service. Commissioner Leary moved to approve Consent Agenda Item 3(a), Execution of Renewal of PHA Supplemental Police Services. Commissioner Brown seconded the motion, which passed unopposed.

- 4. **ACCEPT CRA RECOMMENDATIONS** for TIF Expenditures/Business as follows, per results of CRA meeting held on 6/10/12:
 - a. ALLOCATE \$15,000.00 to assist with funding the cost of 4th of July Fireworks Display (CBD) & authorize execution of contract with Fireworks by Santori in the amount of \$20,000.00
 - b. REALLOCATE \$2,700.00 to ‘mural lighting’ from ‘walking tour phone guide’ (CBD)
 - c. APPROVE South TIFF District Commercial Rehabilitation Grant/Pilot Program (SHNA)
 - d. REALLOCATE \$65,000 FROM SHNA 2012 TIFF-HIPP Program Funding to the Commercial Rehabilitation Grant/Pilot Program (SHNA)

Mayor Myers noted, per results of the CRA meeting, the Commission should vote on Items 4(a) and 4(b), and table items 4(c) and (d). Commissioner Brown said she believes they need the phone tour for the people who do not have Wi-Fi capability. This is a good way to promote tourism and it doesn't cost that much. Commissioner Leary moved to approve 4(a), allocation of funds for Fireworks and execution of contract. Commissioner Kitchens seconded the motion, which passed unopposed.

Commissioner Norwood moved to approve 4(b) to reallocate \$2,700.00 to Mural Lighting from Mural Walking Tour. Commissioner Leary seconded the motion. Commissioner Brown said they need to do some research on this and hold it for further consideration before they act upon it. Commissioner Norwood said the recommendation was not to hold on to this in case there is a need later to fund this. Commissioner Brown said Chief Getchell did a lot of work to put this proposal together. They need to set up historic tours and ecological tours. They can combine these tours. They do this very thing at the Old Fort in St. Augustine. They need exposure to the murals. This is Palatka's history. Commissioner Leary said he's seen recorded information at other historic sites where you walk up to a kiosk and press a button. Commissioner Brown said they looked at that. This is better and more economical. They keep putting off bringing things up to date. There being no further discussion, the question was called and the motion passed three in favor, two opposed, opposed by Commissioners Brown and Kitchens.

Commissioner Brown moved to table items 4(c) and 4(d), noting they will come back for consideration at the August 16 CRA meeting. Commissioner Kitchens seconded the motion, which passed unopposed.

5. **PRESENTATION OF AUDIT/COMPREHENSIVE ANNUAL FINANCIAL REPORT F/Y 2010/11.** Request to Approve and Accept – Tina Robinson of Carr, Riggs & Ingram, Auditors, SR 19, Palatka, said she is here with her partner, John Rowe, to present the audit for the Fiscal Year (F/Y) ending 9/30/2011. Ms Robinson presented the report as follows:

A new accounting standard was implemented this year which reclassifies fund balances. It shows what types of restraints are on the balances, if any. There is detail on this in Footnote 7. As to compliance with financial results, page 71 summarizes their professional opinion. The City received an unqualified clean opinion on both those categories. They reported that the City should continue to review the rate covenants, and budgets should be amended within the 60 day window of the budget closure, as there were overages in grant expenditures. Total net assets or equity increased by \$1.1 million, bringing net assets to \$48.5 million. A large portion of that is made up by Airport Fund Assets and the Capital assets are nonexpendable items. As of September 30, there were positive balances in all funds except Golf. The City had other funds to make up for that offset.

As to the Downtown Redevelopment Fund, that carries a positive balance of \$558,000 and information on that is available on pages 35-38.

As to Tax Increment Funds, the City spent about \$706,000, well within the fund amount.

Capital Asset improvements included Airport and WWTP reuse projects. More information on that is included in their report. The City incurred no new governmental debt and paid off capital leases. The only increased debt in business activity was an accrual of another \$906,000 in State Revolving Fund loan money.

In the management letter, they reviewed the investment of public funds and found those to be in accordance with Florida Statutes. The annual financial report filed with the State is in agreement

with audited balances. As to the financial condition of the City, the City needs to apply standard procedures and make sure that rate covenants are met, and they noted the golf course deficit. They need to make sure this doesn't place a strain on operating reserves. They are slightly below the required two-month reserve level. The statements are stated fairly and the City did receive an unqualified opinion. In the past the City has received a certificate of financial achievement for the past 19 years, and they believe this year will be no exception.

Commissioner Kitchens said the letter states rate covenant requirements were not met on the golf fund. Ms. Robinson said there were three different funds whose rates covenants were slightly under in calculations.

Mayor Myers noted the audit disclosed significant deficiency in internal control over financial reporting. Ms. Robinson said the auditors are not part of the internal control system. The City is allowed to have the auditors do this but chose not to.

Commissioner Brown moved to accept the Carr, Riggs & Ingram Audit/financial Report for F/Y 2010-11 ending September 30, 2011. Commissioner Kitchens seconded the motion, which passed unopposed.

6. **REQUEST FOR PERMISSION TO GIVE AWAY WATER ON CHURCH GROUNDS DURING BLUE CRAB FESTIVAL** – Adam George, First Presbyterian Church of Palatka, Minister of Music, 123 S. 2nd Street, 232 W. River Road, read his letter of request into the record (filed). He said church members were giving away water during the Blue Crab Festival. They were approached by a representative of the Festival who asked them why they hadn't bought the water from the festival supplier. They have always bought their own water. They were approached later by a woman who asked them how much money it would take to get them to pack up and leave. They don't charge money for the water. It means a lot to people who can't afford to buy water from vendors and this offers hope to them. The City gives the Blue Crab Committee permission to hold this Festival. They'd like the City to direct the Blue Crab Festival to allow the Church to serve free water, and they'd like a seat on the Festival's organization committee.

Bob Scott, Pastor, First Presbyterian Church, said the people who worked the Church's water booth at the festival brought this request. It is not an official correspondence from the Church. Having said that, he recognizes there were issues this year. In the past the Church has always had a booth on its own property and has given away cups of water. This year the Fair was configured differently and this created controversy. The vendors were directly across the street and saw this as cutting into their profits. Ms. Morris, Blue Crab Chairman, was put in a no-win situation. She had vendors breathing down her neck about this. There were a number of minor issues due to the configuration of the Festival. These can be worked out. The Governing Board has requested that the Church be given a "seat at the table" on downtown events. Their church is in the midst of it all. It would be helpful if a representative of the Church could serve on the Committee, which would foster have greater communication. They were asked to take their booth down and they understand the reasoning, but this has provided an opportunity for them to be good partners with what is going on Downtown.

Commissioner Kitchens said she met with Mr. Holmes on this and the Honey Baked Ham issue and he can speak to this. Mayor Myers said they don't want an adversarial relationship with either the Blue Crab Festival or the Church. These issues can be resolved.

Mr. Holmes said the issue of giving away water is a no-brainer. They are on private property and aren't making money on it. There's nothing in the Code that tells the Church that they couldn't give away water. The City didn't tell them they couldn't give away water. The City delegates

certain things to the Festival, but they don't give away police power, which includes taking action for the public's health and welfare. He agrees that the City doesn't have the power to stop them from giving away water on their own property. The special events ordinance does specifically state regarding vendors, that no vendor that is authorized to sell merchandise shall obtain a business tax receipt from the City. It states no holder from a business tax receipt shall be exempt from obtaining permission from the festival for selling merchandise at the event. This is primarily for sales occurring on public property. There are bars on St. Johns Avenue selling beer, but the bar can't be made to get a permit from the Festival. If the Church were selling BBQ, they would have to get permission from the Festival to do that. It is not his opinion that the City, let alone a permit holder, can keep someone from accessing their own business. It allows the applicant to ask the City to close roads, but not the promoter. They can't keep someone from walking on the sidewalk to get to their business. He doesn't know the exact circumstance of this so that's as far as he'll go. Mayor Myers said there is a debriefing meeting on Blue Crab that will be held soon. They will go over these issues then.

Commissioner Kitchens said she had a woman tell her that Blue Crab officials tried to stop her from driving to the church to pick up an elderly passenger. She drove there anyway. Another turned her leg walking across dirt to access the church. Next year on Sunday morning they need to open Short Laurel to traffic during and after church services. As to the parking lot across the street, two church members said they have a right to the parking lot beside Westminster Hall. She has not had a chance to research this but will.

CJ Morris, 104 Woodpecker Trail, Palatka, Chairwoman, Blue Crab, said as to the Church issue, she spoke with Pastor Bob several times prior to the festival. It is not their intention to put anyone out of business. The issue became an issue when they had to put food vendors in front of the church. The food vendors did not know the Church was in the habit of giving away water and gave her grief until she approached the church to find out what it would take to make the issue go away. She was told by Pastor Bob that the church owns 8 parking spots. She was not aware their security people had stopped people from going to church. They are in the Church's "yard" and do not want to interfere with their operation in any way. They don't care what the Church does on their own grounds. She has offered her apologies to the Church and they have been accepted.

Mr. Holmes said since she has stated they had a security force that "did not know what they were doing," that needs to be addressed by the City. That is a big liability. Ms. Morris said they have addressed this issue. She has also addressed Honey Baked Ham's issue. The security guard who stopped him was just doing what he was told. Commissioner Kitchens said it was security guards who stopped people from going to church. Ms. Morris said that won't happen again.

7. **RESOLUTION** authorizing an application to Preserve America for designation of the City of Palatka as a Preserve America Community – The Clerk read a Resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AFFIRMING THE INTENT TO MAKE APPLICATION TO PRESERVE AMERICA, A WHITE HOUSE INITIATIVE DEVELOPED IN COOPERATION WITH THE ADVISORY COUNCIL ON HISTORIC PRESERVATION, FOR DESIGNATION OF THE CITY OF PALATKA, FLORIDA AS A PRESERVE AMERICA COMMUNITY. Commissioner Norwood moved to adopt the Resolution as read. Commissioner Kitchens seconded the motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Norwood, Leary and Mayor Myers; yes. Nays; none. The Resolution was declared adopted.
8. **PUBLIC HEARING/ORDINANCE** – 1001 Husson Avenue - Planning Board Recommendation to rezone from R-1A (Residential – Single Family) to PUD/PBG-1 (Planned Unit

Development/Public Buildings & Grounds) – Moseley School Warehouse – Putnam County School District, Applicant – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED AS TO THAT CERTAIN PROPERTY LOCATED IN SECTION 12, TOWNSHIP 10 SOUTH, RANGE 26 EAST, LOCATED AT 1001 HUSSON AVENUE, FROM R-1A (SINGLE-FAMILY RESIDENTIAL) TO PUD (PLANNED UNIT DEVELOPMENT)/PBG-1 (PUBLIC BUILDINGS AND FACILITIES) FOR 1001 HUSSON AVENUE; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to pass the ordinance on 1st reading. Commissioner Leary seconded the motion. Mayor Myers opened the public hearing.

Thad Crowe, Planning Director, said the City has held multiple public hearings and neighborhood meetings on this matter. Staff has addressed the neighborhood's issues with both parties. They went above and beyond on advertising and public notice. They are close to achieving a solution that both sides can live with. This location houses various activities such as offices, landscape maintenance and training. The main issue was with the warehouse use and the increased traffic on residential streets. The Planning Board moved 5 – 1 to approve this application. The important points to consider are that this motion includes sunseting the warehouse by July of 2013, restricting all deliveries to the Husson Avenue ingress/egress and precluding trucks from unloading at the Prosper Street and Cleveland Street entrances. They believe this is as close as they will get to an equitable solution. Mr. Holmes asked him to state whether or not, in his opinion, if the motion stated by the Planning Board, if approved by the City Commission, meets the conditions of criteria for granting a PUD. Mr. Crowe stated it is his opinion that this meets those conditions.

Commissioner Norwood said at the prior public hearing held on May 10, when it was remanded back to the Planning Board, they wanted the warehouse sunsetted a year from that date, and asked why it is now continued to July.

Mayor Myers opened the floor for public comment.

Robert Cavuoti, 206 Prosper Street, Palatka, read from a prepared statement. He said it has taken three years to get the School System to follow zoning rules. The PUD presented tonight will not adequately protect their neighborhood and needs to be revised before the vote is taken tonight. The warehouse will be left in the present location for another year. He spoke with Randy Matthews of Matthews Moving and Storage who told him he would rent the School District the same space they had before at a 25% discount. He thanked Commissioner Kitchens for being a champion for their neighborhood. He read an article from the newspaper critical of officials at the School District and City Hall for failing to enforce laws designed to protect citizens. The problem he sees with the PUD is that it is not precise enough. Another issue is not allowing the District to leave salvage vehicles behind the property. This concern arises from old school buses they left there for auction. Under this PUD the school system can park 50 school buses back there, provided they have license plates. It states all traffic will enter the Husson Avenue entrance, and closes the Cleveland Avenue entrance. It concerns him that if they can't come up the back of the property, they will come up Prosper Street, his street. This just moves the traffic to his street. They need to put something in there to protect the neighborhood. His request is to delay this and get it right.

Commissioner Kitchens said under exhibit one behind the ordinances, it says all vehicles shall enter and exit from Husson, and states no vehicle can enter or exit on Cleveland or Prosper. Mr. Cavuoti said there are around 75 cars parked there during training and those cars will drive on Cleveland and Prosper Street. They will get to the front of the property by going down the side streets. Commissioner Leary said most people will use Crill Avenue to get to Husson.

You may have some cars that cross through from the side streets because they live in that neighborhood. Mr. Cavuoti said there is a lot of traffic on Cleveland now, and with that gate closed they will come up Prosper to get to Husson.

Betty Jean Bryan, 2016 Kirby Street, Palatka, said she's still mad at the Commission for not voting against this the first time. They are trying to work things out. She wants the warehouse out and she assumed it would be by June 2013. They should be fined for each day they are not out after that. She wants the exact date the warehouse operations should be out clearly stated in writing. Mayor Myers noted she was concerned with the traffic on Kirby going to the Cleveland entrance. He asked if closing Cleveland will satisfy her concerns. She said it does, and the traffic has slowed down.

Jim Padgett, 113 N. 4th Street, Palatka, Attorney for the Putnam County School District, said they had a very thorough, positive conversation with the members of the City Commission on May 10th and with the Planning Board regarding the District's current plan and ability to end the warehouse use. The recommendation given by Mr. Crowe was given to the Planning Board and confirmed the propriety of those recommendations. The District is familiar with all 14 conditions agreed to, which dealt with the loop in front of the old school, which will be used exclusively for loading and unloading as they transition out of the warehouse use. The District agrees to each of these uses. They would like to see some modifications here and there, but they are agreeable to these conditions. The District has the ability to terminate the warehouse use within a year. June 1 is an acceptable date. They will accept May 10 for being out as far as the warehouse is concerned. He disagrees with Mr. Cavuoti on one point; the recommendation is that surplus property cannot be stored on the property and they agreed to that. Mr. Gattshall is director of facilities and is present.

Commissioner Kitchens read the passage regarding traffic access/ingress, noting Item 7 was added, and asked how all regular vehicles will get to the other parking lots from Husson. Mr. Padgett said they can get access the property from a curb cut on Husson, which can be used to access the back parking lots. They discussed the necessity of another curb cut south of the loop on Husson. Another curb cut on Twigg will be closed. Everything will come off Husson Avenue.

Commissioner Leary said, as a certified planner, it gives him lots of consternation to have to vote to remand this back to the Planning Board. There is a court reporter present. The only choice the City had on May 10 was to remand it back to try come to a consensus. If the School Board had decided go to court on this they could have tied it up for a year. He had a lot of confidence in Mr. Crowe and Mr. Padgett that they could resolve these issues. What's been presented tonight will get them down the road and will protect the neighborhood in the future. The citizens will have an opportunity to change school administration in the fall if they aren't happy with its current operation.

Commissioner Norwood said he is satisfied with approving this with the May 10, 2013 cessation of warehouse operations. Commissioner Brown said she is glad everyone could come together on this to work this out. Commissioner Kitchens asked Mr. Cavuoti if the amended date for ceasing warehouse activities, from June 13 to May 10, was acceptable. Mr. Cavuoti said he still questions the traffic coming into the property. That is his concern. He is satisfied with May 10 to cease warehouse operations. Mayor Myers said this administration has worked hard to come to this compromise. They respect neighborhoods; they are important. He commended the school district for modifying their position.

Commissioner Norwood moved to amend Exhibit 1, Section 9 as to the date to cease all warehouse activity from July 13, 2013 to May 10, 2013. Commissioner Leary seconded the

motion. A roll call vote was taken with the following results: Commissioners Brown, Kitchens, Leary, Norwood and Mayor Myers; yes. Nays; none. Exhibit 1 to the Ordinance was declared amended.

There being no further discussion on the motion to pass the ordinance on first reading, a roll call vote was taken with the following results: Commissioners Kitchens, Brown, Leary, Norwood and Mayor Myers; yes. Nays; none. The ordinance was declared passed on first reading.

Commissioner Kitchens said this was a long-standing Code violation, and asked that the City take the appropriate action on all code violations and not wait. Mayor Myers said this was mishandled and it should not happen again.

9. **PUBLIC HEARING/ORDINANCE** to amend Chapter 94-151 of the Municipal Code to allow outdoor pistol ranges in M-1 Zoning Districts – 1st Reading – The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA AMENDING SECTION 94-151 TO ALLOW OUTDOOR PISTOL OR RIFLE RANGES AS A CONDITIONAL USE IN THE M-1 (LIGHT INDUSTRIAL) ZONING DISTRICT; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. Commissioner Kitchens moved to pass the ordinance on 1st reading. Commissioner Leary seconded the motion. A roll call vote was taken with the following results: Commissioners Kitchens, Leary, Brown, Norwood and Mayor Myers; yes. Nays; none. Ordinance passed on 1st reading.
10. **PUBLIC HEARING/ORDINANCE** – Planning Board Recommendation to amend the Large Scale Comprehensive Plan to adopt amended Floodplains Map as part of the Future Land Use Map Series of the Comprehensive Plan – **Authorize transmittal of Draft Ordinance to state agencies for review** – City of Palatka, Applicant – Commissioner Leary moved to authorize transmittal of the draft ordinance. Commissioner Kitchens seconded the motion, which passed unopposed.
11. **RESOLUTION** authorizing the Mayor and City Clerk to Execute and Attest a Government Obligation Contract with Kansas State Bank of Manhattan for the Lease/Purchase of Computer Data Storage Equipment, per recommendation of Chris Cheatham, IT Manager, PPD – The Clerk read a Resolution entitled A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE EXECUTION AND DELIVERY OF A GOVERNMENT OBLIGATION CONTRACT WITH KANSAS STATE BANK OF MANHATTAN; AUTHORIZING THE LEASE/PURCHASE OF COMPUTER DATA STORAGE EQUIPMENT THEREUNDER; AUTHORIZING THE EXECUTION OF SUCH OTHER DOCUMENTS AS MAY BE NECESSARY TO COMPLETE THE TRANSACTIONS CONTEMPLATED HEREBY; AND PROVIDING AN EFFECTIVE DATE. Commissioner Norwood moved to adopt the resolution as read. Commissioner Kitchens seconded the motion. A roll call vote was taken with the following results: Commissioners Norwood, Kitchens Leary, Brown and Mayor Myers; yes. Nays; none. The Resolution was declared adopted.
12. **ADMINISTRATIVE REPORTS**

CITY MANAGER SEMIFINALIST INTERVIEWS - June 18 & 19, 2012 – Mayor Myers noted there were 66 applicants. 15 semifinalists were chosen, and they are now down to 10. Commissioner Leary noted they are open to the public, but the public is not invited to ask questions of the applicants. Mayor Myers said the interview committee will be interviewing applicants. The public is invited. After those interviews conclude the Interview Committee will submit a list of 5 finalists to the Commission for final interviews. They will set those dates soon.

DEVELOPER SUBMISSION INTERVIEWS - June 20, 2012 – Mayor Myers said the City received two responses to the RFQ for Downtown Re-development, Phase I. Those came from Palatka Vision in association with Synergy Construction, and Riverfront Development Inc., out of South Florida. Those interviews will begin at 1 p.m. and are open to the public. Commissioner Kitchens said the Commission does reserve the right to reject any and all submittals. She asked each commissioner to look at the RFPs and the submissions, and how they compare. She's found six points of violation.

PROPOSED ENVIRONMENTAL EDUCATION CENTER - Mayor Myers referred to a Press Release that went out yesterday inviting the public to attend a meeting to unveil plans for an environmental education center to be held at Price Martin Center on June 20 at 6 pm. Commissioner Kitchens noted this agreement is between the City of Palatka and Georgia Pacific and no other developers. Mayor Myers said this will be a freestanding building at the corner of St. Johns and Memorial Drive. G-P will construct it and the City will own it. This is significant for the City of Palatka.

Charles Rudd, Main Street Manager, said there are block parties scheduled Downtown tomorrow night and a week from Saturday.

13. **COMMISSIONER COMMENTS**

Commissioner Kitchens said it was important that the City addressed property rights, and thanked Mr. Holmes going on the record for that. She voted in favor of the amended PUD because the citizens seem to be ok with the changes that were made to it.

Commissioner Brown said it is the City's responsibility to see that people know where to go in the event of a disaster. She asked the newspaper to publish something giving people information on where people should go in the event of a disaster.

Commissioner Leary said he was riding his bicycle the other day. A woman was texting and ran him into the ditch and kept going. He asked if the City can ban texting while driving in the City. Mr. Holmes said they can look at that.

Commissioner Leary said he's heard a lot of discussion regarding the Gas Authority and the possibility of bringing that back under the Commission as a Department. He thinks they should look at this.

Commissioner Norwood said at the last meeting he inquired about the fountains at the riverfront park. They are still not working. He asked if the missing parts had been purchased.

14. **ADJOURN** – There being no further business to discuss, the meeting was adjourned upon a motion by Commissioner Brown at 7:30 p.m.