

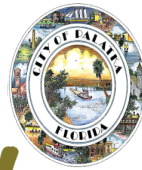
TERRILL L. HILL
MAYOR-COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

WILL JONES
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



DONALD E. HOLMES
CITY MANAGER

LAUREN R. SHANK
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT.

VALERIA BLAND THOMAS, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ
INTERIM CITY CLERK

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

**AGENDA
CITY OF PALATKA
August 25, 2022**

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. July 28, 2022

3. PUBLIC RECOGNITION/PRESENTATIONS:

- a. **PROCLAMATION** - Labor Day - September 5, 2022
- b. **IN THE SPOTLIGHT** - Employee of the Month
- c. **RECOGNITION** - Firefighters Connor Mattison and David Curran, and Police Officers Thomas Johnson and Douglas Threadford
- d. **RECOGNITION** - Alvin Y. Ross Pastoral Installation
- e. **PRESENTATION** - Business Incubator and Market Opportunity Analysis - A&E Engineering

4. PUBLIC COMMENTS - (Speakers limited to three minutes - no action taken on items)

5. CONSENT AGENDA:

- * a. **ADOPT RESOLUTION 2022-R-130** ratifying the recommendations of the Community Redevelopment Agency at its August 8, 2022 meeting
- * b. **ADOPT RESOLUTION 2022-R-131** declaring certain obsolete vehicles and equipment to be surplus and directing the disposal of surplus property in accordance with City administrative procedures
- * c. **ADOPT RESOLUTION 2022-R-132** authorizing the Mayor to execute a Memorandum of Understanding between the City and St. Johns' Ship Building to supply a confined space rescue team at the St. Johns Ship Building Facility
- * d. **ADOPT RESOLUTION 2022-R-133** authorizing the execution of a FDEP Sand & Grit Removal Grant Agreement No. SG067 in the amount of \$438,496.44 for WWTP Upgrades (no match)
- * e. **ADOPT RESOLUTION 2022-R-134** authorizing execution of Deductive Change Order No. 1 in the amount of (\$795,620.30) with SGS Contracting Services, Inc. for the improvements at the Waste Water

Treatment Plant and a total revised contract amount of \$3,551,079.70 for Direct Purchase of Materials

* **f. ADOPT RESOLUTION No. 2022-R-135** authorizing execution of a lighting agreement with FPL to furnish, install and maintain street lights on St. Johns Avenue for a monthly fee of \$2,819.

* **g. ADOPT RESOLUTION 2022-R-136** authorizing a Rural Infrastructure Fund Grant Application for Potable Water Line Improvements on St Johns Avenue from Moseley to the Rail Road in the amount of \$300,000.00, the maximum award amount (50% match)

* **h. ADOPT RESOLUTION 2022-R-137** authorizing execution of Supplement No.1 to Hanson Professional Services Scope Agreement of the Biosolid treatment improvements at the waste water treatment plant in an amount not to exceed \$18,500 for structural engineering.

* **i. ADOPT RESOLUTION 2022-R-147** authorizing execution of deductive Change Order No. 1 in the amount of (\$334,853.24) and extending the contract time period with Blackwater Constructions Services, LLC for the FDOT G1U76 T Hangar Installation for a total revised contract amount of \$787,492.80 and authorizing Direct Purchase of Materials from multiple vendors

* **j. ADOPT RESOLUTION 2022-R-138** to Adopt the Palatka Municipal Airport Leasing Policy

* **k. ADOPT RESOLUTION 2022-R-139** authorizing execution of a contract extension with Mullis Lawn Maintenance of Palatka Inc., for a period not to exceed two years, expiring 9/30/2024

* **l. ADOPT RESOLUTION 2022-R-140** granting a Special Events Permit for Boo on the Avenue – October 31, 2022

* **m. ADOPT RESOLUTION 2022-R-141** granting a Special Event Permit for Trunk or Treat - October 31, 2022

* **n. ADOPT RESOLUTION 2022-R-142** Jazz on the River - September 25, October 30, and November 27, 2022

* **o. ADOPT RESOLUTION 2022-R-143** authorizing use of the PPD Bureau of Justice Assistance 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) C Program Funds (\$26,151)

REGULAR BUSINESS

***6. ADOPT RESOLUTION 2022-R-144** to award ITB 2022-16 Hot Mixed Asphalt Park, Paths and Intersections to Florida Trucking and Paving and approve a project budget of \$250,000 to include Improvement of Northside Intersections including 1. North 18th from Washington to Napoleon; 2. North 19th and Eagle Street intersection; 3. North 18th and Wapalaw intersection; 4. North 17th and Wapalaw intersection; 5. North 9th Street and Olive Street; 6. Madison Street from North 8th Street to North 10th Street; 7. Dunham Street from the intersection of North 5th Street to North 6th Street; and Construction Inspection and Testing Services.

***7. ADOPT RESOLUTION 2022-R-145** rejecting DB Civil Construction LLC's bid and awarding ITB 2022-13 St Johns Avenue Streetscape to CGC Inc; and execution of Deductive Change Order No 1 in the amount of (\$5,518,000) for a total contract amount of \$1,727,747.00

***8. DISCUSSION/DIRECTION:** Potential acquisition of 511 St. Johns Ave., Palatka, FL 32177

***9. APPOINTMENT/REAPPOINTMENT** to the Historic Preservation Board. There are presently 3 vacancies. Current applications:

Patricia Vogt

Roberta Correa (incumbent)

Elizabeth van Rensburg (incumbent)

Allen Sheffield

DISCUSSION/DIRECTION: Appointment to the Planning Board

***10. ADOPT RESOLUTION 2022-R-69** to Adopt the Purchasing Policy Effective October 1, 2022.

11. PUBLIC HEARINGS:

a. ADOPT RESOLUTION No. 2022-R-146 annual public hearing and annual consideration of non-ad valorem assessments to partially fund the cost of availability of fire protection services

b. ORDINANCE 2022-06 creating minimum living area requirements for residential structures in each zoning district and creating Appendix C, a summary chart of development standards - **2nd Reading**

c. ORDINANCE 2022-10 extending suspension of impact fee collections for eight months - **1st Reading**

d. Case PB 22-20: Request to annex approximately 0.24-acre property into the City, amend the Future Land

Use Map from Commercial (CR), Putnam County to City of Palatka Commercial (COM) and rezone from Putnam County Commercial (C-1) to City of Palatka Commercial Intensive (C-2).

Location: 934 S State Rd 19, Palatka, FL 32177

Parcel: 11-10-26-0000-0701-0000

Applicant: Messer Stores, Inc.

i. Annexation Ordinance 22-07 - 1st Reading

II. Amend Future Land Use Ordinance 22-08 -Adopt

III. Rezoning Ordinance 22-09 - 1st Reading

12. CITYMANAGER AND ADMINISTRATIVE REPORTS

Community Affairs Presentation

13. COMMISSIONER COMMENTS

14. ADJOURN

*Attachment **Separate Cover

NOTICES: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, AT THE APPLICANT'S EXPENSE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.0105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERKS OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:

September 5 – City offices closed Labor Day

8 - Commission Meeting 6 PM

22 - Commission Meeting 6 PM

Board Vacancies:

Community Redevelopment Agency- 1 vacancy

Historic Preservation Board - 3 vacancies

Planning Board - 2 vacancies

Zoning Board of Appeals - 2 vacancies