

TERRILL L. HILL
MAYOR-COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

WILL JONES
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



DONALD E. HOLMES
CITY MANAGER

LAUREN R. SHANK
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT.

VALERIA BLAND THOMAS, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ
INTERIM CITY CLERK

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

AGENDA
CITY OF PALATKA
September 8, 2022

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. AUGUST 25, 2022

3. PUBLIC RECOGNITION/PRESENTATIONS:

- a. **PROCLAMATION** - Recovery Month - September 2022
- b. **PROCLAMATION** - Constitution Week - September 17 - 23, 2022
- c. **PRESENTATION** - Occupation of Palatka September 23 - 25, 2022 - Rob Mattson, Putnam County Historical Society

4. PUBLIC COMMENTS - (Speakers limited to three minutes - no action taken on items)

5. CONSENT AGENDA:

- * a. **ADOPT RESOLUTION 2022-R-149** authorizing execution of a Grant Administration/Program Delivery Contract with Fred Fox Enterprises, Inc. in the amount of \$69,900.00 for CDBG MIT Project I0146 for the Hardening of Price Martin Community Center per the results of RFP 2022-17
- * b. **ADOPT RESOLUTION 2022-R-150** authorizing execution of a Grant Administration/Program Delivery Agreement with Fred Fox Enterprises, Inc. in the amount of \$17,500 for CDBG MIT Project MT013 Sanitary Sewer Resiliency Master Plan per the results of RFP 2022-17
- * c. **ADOPT RESOLUTION 2022-R-151** authorizing execution of a Grant Administration/Program Delivery Contract with Fred Fox Enterprises, Inc. in the amount of \$89,900 for CDBG MIT Project IR042 for Flood Mitigation and Drainage per the results of RFP 2022-17
- * d. **ADOPT RESOLUTION 2022-R-152** authorizing the execution of Work Order agreement 2022-66 with Passero Associates for Design Phase Services, Geotechnical Site Investigation & Topographic field surveying in an amount not to exceed \$80,260. Project is 90% Grant funded/10% City Match
- * e. **ADOPT RESOLUTION 2022-R-153** authorizing payment to CSX in the amount of \$87,744.89 for emergency slope stabilization repairs at the Palatka Golf Course.

- * **f. ADOPT RESOLUTION 2022-R-154** authorizing the Palatka Fire Department to accept the Bureau of Florida Standards and Training's 2021/22 Firefighter Cancer Decontamination Equipment Grant Florida in the amount of \$20,305.26 to be utilized for cancer decontamination equipment/ two exhaust capture devices - City match \$5,076.32
- * **g. ADOPT RESOLUTION 2022-R-155** committing to an eventual goal of zero fatalities and serious injuries on our City's roadways by the target date of 2033
- * **h. ADOPT RESOLUTION 2022-R-142** granting a Special Events Permit for Jazz on the River - September 25, October 30, and November 27, 2022
- * **i. ADOPT RESOLUTION 2022-R-156** granting a Special Events Permit for Trot for Hope - November 24, 2022
- * **j. ADOPT RESOLUTION 2022-R-158** granting a Special Events Permit for Journey to Bethlehem - December 16, 2022

REGULAR BUSINESS

***6. DISCUSSION/DIRECTION** - Hank Bryan Park Playground Structure related to the FDEP Florida Recreation Development Assistance Program (FRDAP) in the amount of \$50,000.00 for federal fiscal year 2020-2021 (Hank Bryan Park)

***7. i. DISCUSSION/DIRECTION:** Hammock Hall rental for Palatka Porchfest music festival

ii. ADOPT RESOLUTION 2022-R-159 granting a Special Event Permit for PorchFest 2022 - December 3, 2022

8. PUBLIC HEARINGS:

a. ORDINANCE 2022-23 amending Appendix A (Fee Schedule) of the Municipal Code of the City of Palatka as it pertains to fees and other charges relating to: Chapter 50 Parks and Recreation; Chapter 54 Planning; Chapter 66 Solid Waste; Chapter 74 Subdivisions; Chapter 86 Utilities; Chapter 94 Zoning; Chapter 95 Administrative fees - 1st Reading

b. FIRST PUBLIC HEARING- TRIM CALENDAR: FY 2022-23 - Proposed Budget & Millage Rate for 2022-23 Budget Year - 6.4000 mills proposed

i. ADOPT RESOLUTION 2022-R-160 setting the proposed FY2022-23 Millage Rate (6.4000 Proposed) - Adopt

ii. ADOPT RESOLUTION 2022-R-161 adopting the proposed FY2022-23 Adopt Budget - 1st Reading

c. ORDINANCE 2022-10 extending suspension of impact fee collections for eight months - 2nd Reading

d. Case PB 22-20: Request to annex approximately 0.24-acre property into the City and rezone from Putnam County Commercial (C-1) to City of Palatka Commercial Intensive (C-2).

Location: 934 S State Rd 19, Palatka, FL 32177

Parcel: 11-10-26-0000-0701-0000

Applicant: Messer Stores, Inc.

i. Annexation Ordinance 22-07 - 2nd Reading

ii. Rezoning Ordinance 22-09 - 2nd Reading

9. CITY MANAGER AND ADMINISTRATIVE REPORTS

10. COMMISSIONER COMMENTS

11. ADJOURN

*Attachment

NOTICES: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, AT THE APPLICANT'S EXPENSE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.0105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERKS OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:

Sept. 22 - Commission Mtg. 6 PM

Oct. 13 - Commission Mtg. 6 PM

Board Vacancies:

Planning Board - 2 vacancies

Zoning Board of Appeals - 3 vacancies