

TERRILL L. HILL
MAYOR-COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

WILL JONES
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

DONALD E. HOLMES
CITY MANAGER

JEFF RAWLS
BOCC REPRESENTATIVE

VALERIA BLAND THOMAS,
ESQ.
CITY ATTORNEY

LAUREN SHANK
FINANCE DIRECTOR



Regular meeting 2nd Monday bimonthly each even month at 5:00 PM

MINUTES CRA WORKSHOP July 21, 2022

The minutes of the proceedings of a special called workshop of the Community Redevelopment Agency held on July 21, 2022, at Palatka City Hall, 201 N. 2nd St., Palatka, FL 32177. The meeting begins at 15 minutes 3 seconds on the YouTube recording: <https://www.youtube.com/watch?v=vbRB8zHy6cc> In accord with the State of Florida's retention schedule, this link will expire after two years.

I. Call to Order at 3:15 PM

- i. Invocation led by Chaplain Mulberry
- ii. Pledge of Allegiance led by Commissioner Borom
- iii. Roll Call

Mayor Terrill L. Hill – Present
Commissioner Tammie McCaskill – Present
Commissioner Will Jones – Not Present
Commissioner Justin Campbell – Present
Commissioner Rufus Borom – Present
County Commissioner Jeff Rawls - Present via telecommunications technology
Present: Don Holmes, City Manager; Valeria Bland Thomas, City Attorney; Lauren Shank, Finance Director; Sunshine Neely, Planner; Annie Svetlik; Bernard Meehan; Cheryl Roach; Also present via telecommunications technology: Sunni Krantz, Interim City Clerk; Alonzo Mulberry, City Chaplain; Lisa Walsh, Planning Director; Eddie Cutwright, Community Affairs Director; Jonathan Griffith, General Services Director

II. PUBLIC COMMENTS - (Speakers limited to three minutes - no action taken on items)

Floor opened to public comment. Hearing no comments, the floor was closed to public comment.

III. Agenda Items

1. PRESENTATION & DISCUSSION - Overview of Fiscal Year 2021-2022 and Discussion of Fiscal Year 2022-2023

Ms. Shank took the comments from the last workshop and rebalanced the budget and is presenting it today. The carry forward balance is \$1,080,421. Audit expenses were changed to reflect the different cost share in the entire fund based on the different funds that come into the areas.

Ms. Shank presented the Downtown TIF budget and the changes to it since the last budget workshop. Staff put \$10,000 in professional services, updated to two festivals and one cost share in the festival line, and updated the recruitment grant to reflect those carrying forward. The electronic gateway sign has \$60,000 allotted. The other change was to public art at \$25,000. We have budgeted for 2 firework events and we anticipate St. Johns Streetscape requiring \$500,000 from TIF. We will still have a healthy reserve balance.

Ms. Shank presented the South Historic District budget. We kept the building improvement grant at \$50,000. Capital outlay has been increased to \$50,000 to include sidewalks repair. There is a total operating balance of \$214,030.

Ms. Shank presented the North Historic District budget which totals \$119,800.

The floor was opened to public comment.

Ms. Annie Svetlik, 511 N 3rd St., Palatka, FL 32177 - asked what the capital improvements would be for in the North TIF budget and what the reserve balance is. Ms. Shank advised the Agency has asked for a budget for sidewalk and road repair. The reserve balance in the North district will be \$63,199. Ms. Svetlik asked for the information for the start of the building improvement grant. She also spoke of the need to expand the boundaries of the Building Improvement Grant.

Ms. Cheryl Roach, 312 Dodge St., Palatka, FL 32177 - asked concerning the building improvement grant and the reserves. Mayor Hill advised there is an amount budgeted. Mayor Hill expressed concern of putting all the reserves of the TIF into the Building Improvement Grant and the need to plan to build the reserve balance for something that may benefit the community as a whole. Mayor Hill explained the process of the Building Improvement Grant, which is new this year.

Mr. Bernard Meehan 815 Laurel St., Palatka, FL 32177 – lives in the Central Business District, asked if /when the TIF district boundaries would be adjusted. Mayor Hill spoke of the current boundaries of the districts.

IV. Adjourn at 3:48 PM

Mayor Hill advised the next budget workshop will be around early September.

ANY PERSON WSHING TO APPEAL ANY DECISION MADE BY THE COMMUNITY REDEVELOPMENT AGENCY WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.0105

PERSONS WITH DISABILITIES REQUIRINGACCOMMODATIONS IN OROER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERKS OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REOUEST ACCOMMODATIONS.