



# Alcoholic Beverage License Review Application

App#: \_\_\_\_\_

Date Rec'd: \_\_\_\_\_

## Application Requirements

The Zoning Manager reserves the right to determine if application is complete and accurate. Incomplete applications will not be processed and will be returned to applicant. Process time may take up to 21 days. Valid for 12 months.

This application must be completed and submitted with application fee and ALL required attachments. (Checks payable to the City of Palatka)

### Required Attachments:

- City of Palatka Application and Fee (\$50)
- Property Appraiser Map (Identify the Subject Property) <https://pamap.putnam-fl.gov/PropertyAppraiserPublicMap/>
- State Application for Beverage License including sketch of the proposed licensed premises. (Application will be signed and returned to the applicant if approved.)

Are there any restrictions or limitations that would otherwise prohibit an alcoholic beverage license at this location?  Yes  No

## Applicant Information

1. Name of Establishment: \_\_\_\_\_
2. Address of Establishment: \_\_\_\_\_
3. Parcel ID#: \_\_\_\_\_
4. Contact Person's Name \_\_\_\_\_
5. Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## License Type

- New License
- Quota Alcoholic Beverage License
- Specialty Alcoholic Beverage License (e.g. SFS, S, etc.)
- Permanent Extension
- Other \_\_\_\_\_
- 1APS / 2APS Package Sale
- Temporary Permit – 1 Day / 2 Day / 3 Day

## Required Information

### ALCOHOLIC BEVERAGE ESTABLISHMENT PROOF OF SEPARATION AFFIDAVIT

This notice is to certify that, \_\_\_\_\_ (applicant) whose physical address is \_\_\_\_\_ (subject property), and the Parcel ID# is \_\_\_\_\_, meets the Alcoholic Beverage Establishment Separation Requirements set forth in the City of Palatka Code of Ordinances per Sections 10-3 and 10-4; for the purpose of obtaining a \_\_\_\_\_ (type of license) Alcoholic Beverage License.

The nearest religious institution and/or school is \_\_\_\_\_ feet (circle one) to the North, South, East, West. (measured by following the shortest route of ordinary pedestrian travel along the public thoroughfare from the main entrance of the place of business to the main entrance of the door of the religious institution). Minimum distance separation is 100 feet.

Name and Address of religious institution/school:  
\_\_\_\_\_

The nearest gaming establishment is \_\_\_\_\_ feet (circle one) to the North, South, East, West. (measured by following the shortest route of ordinary pedestrian travel along the public thoroughfare from the main entrance of the place of business to the main entrance door of the school (except as may be otherwise provided by applicable state law)). However, for Package Sales the measurement shall be calculated by following the shortest route of ordinary pedestrian travel along the public thoroughfare from the main entrance of the place of business to the public right-of-way entrance to the property that is used by the students. Minimum distance separation is 1,000 feet.

Name and Address of gaming establishment:  
\_\_\_\_\_

The nearest adult entertainment establishment is \_\_\_\_\_ feet (circle one) to the North, South, East, West. (measured by following the shortest route of ordinary pedestrian travel along the public thoroughfare from the main entrance of the place of business to the main entrance door of the adult entertainment establishment). If the establishment is an adult establishment, Orange County Code Chapter 3, Article III, Sec. 3-77. shall apply. Minimum distance separation is 300 feet.

Name and Address of nearest adult entertainment:  
\_\_\_\_\_

**TO BE NOTARIZED**

**NAME (PRINT NAME):** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**STATE OF** \_\_\_\_\_ **COUNTY OF** \_\_\_\_\_

**BEFORE ME THIS DAY PERSONALLY APPEARED** \_\_\_\_\_

**WHO EXECUTED THE FOREGOING APPLICATION AND ACKNOWLEDGED TO AND BEFORE ME  
EXECUTED THIS DOCUMENT FOR THE PURPOSES THEREIN EXPRESSED.**

**WITNESS MY HAND AND OFFICIAL SEAL, THIS** \_\_\_\_\_ **DAY OF** \_\_\_\_\_ **A.D.** \_\_\_\_\_.

**(NOTARY SEAL)**

\_\_\_\_\_  
**NOTARY PUBLIC**

**MY COMMISSION EXPIRES:** \_\_\_\_\_ **STATE OF** \_\_\_\_\_ **AT LARGE**  
**TYPE OF IDENTIFICATION PRODUCED:** \_\_\_\_\_

\_\_\_\_\_  
**Date:** \_\_\_\_\_ **(seal):** \_\_\_\_\_